

AMENDED TO ADD

1. Audit Report Presentation by O' Connor Davies
2. Approve PAYMENT TO KINGSTON
EQUIPMENT
3. AUTHORIZE FINANCE DIRECTOR TO GO OUT
TO BID FOR RENEWAL OF THE BOND
4. DISCUSS SURVIVING SPOUSE EXEMPTION
5. Approve Amendment to Max Garfinkle's contract for Wetlands Inspector



TOWN OF PUTNAM VALLEY

Town Board Meeting

August 19th, 2026

Town Hall

6 PM

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**AGENDA**

**Meeting called to Order**

**Pledge of Allegiance**

1. Recognition of Go No Sen Karate
2. Community Reports
3. Legislative Reports
4. Supervisor's Comments
5. **Parks & Recreation:**
  - a. Approve Personnel Changes
  - b. Approve 2026 Children's Center Employee Salaries
  - c. Approve August 2026 Refunds
6. **Highway:**
  - a. Approve Driveway Opening Permit Report
  - b. Dismissal of Employee
7. **Finance:**
  - a. Budget Transfer & Amendments
  - b. Audit of Monthly Bills
8. Public Comment [Three-Minute Time Limit Per Person]

**Adjournment**

**Next Town Board Meeting: Work Session, Wednesday, September 9<sup>th</sup>, 20**

**TOWN OF PUTNAM VALLEY  
TOWN BOARD MEETING  
Wednesday, August 19<sup>th</sup>, 2026  
6:00 PM**

**PRESENT:** Supervisor Jolicoeur  
Councilman Brooks  
Councilman Russo  
Councilwoman Howard  
Councilman Luongo

**ALSO PRESENT:** Town Clerk Michelle Stephens  
Town Counsel Lillian Mead

Supervisor Jolicoeur opened the meeting at 6:05 pm with the Recitation of the Pledge of Allegiance, followed by a moment of silence by Councilman Russo for all our men and women who are fighting for our freedom overseas.

**AMENDMENTS TO THE AGENDA**

Presented by Supervisor Jolicoeur

**RESOLUTION #R26-273**

- Item **1A** was amended to include the audit report presentation by O'Connor Davies.
- Item **7C** was added to approve payment to Kingston Equipment.
- Item **7D** was added to authorize the Finance Director to go out to bid for bond renewal.
- Item **7E** was added to approve an amendment to Max Garfinkle's contract as the Town's Interim Wetlands Inspector.
- Item **8A** was added to discuss surviving spouse exemptions.

Seconded by Councilman Russo, unanimously carried

**RECOGNITION OF GO NO SEN KARATE**

Presented by Supervisor Jolicoeur

The Town Board welcomed and recognized a new business in Putnam Valley, **Kyoshi & Lauri's Karate**, which recently opened in Oregon Corners. The Town presented a proclamation welcoming the business.

The owner expressed appreciation for the opportunity to become part of the Putnam Valley community. He explained that the family has been teaching martial arts in the area since 1993 and emphasized the importance of helping children develop physically, mentally, emotionally, and socially, while encouraging them to spend less time on electronic devices and become more connected with others.

He shared that martial arts had a significant impact on his own life growing up and that his mission is to provide children and families with the same positive experience. He noted that the business is a family operation, with his wife, son, and daughter-in-law involved.

The business offers a variety of programs, including karate, fitness kickboxing, adult boxing, Tai Chi, and a women's self-protection program. He also mentioned partnerships with local organizations and programs intended to benefit members of the community.

Residents were directed to **KidsLoveKarate.com** for additional information about the programs and locations.

The Town Board congratulated the owners and welcomed them to Putnam Valley, expressing appreciation for their commitment to the community and to making a positive difference in children's lives

### **Audit Report – O'Connor Davies**

Jeff Shaver, with O'Connor Davies, appeared before the Town Board to present the results of the Town's audit for the fiscal year ended December 31, 2025. He was accompanied by the audit manager. Mr. Shaver stated that the audit team spent approximately one week at Town Hall in March reviewing the Town's financial records.

Mr. Shaver thanked the Finance Department for its assistance and cooperation throughout the audit process, noting that the audit proceeded smoothly.

Mr. Shaver explained that the auditors issued an **unmodified opinion**, commonly referred to as a "clean opinion," on the Town's financial statements. He explained that this is the most favorable opinion an entity can receive and means that the financial statements are fairly stated in all material respects.

Because the Town expended more than the federal Single Audit threshold in federal funds, the auditors were also required to perform a compliance audit. Mr. Shaver stated that the Town also received an **unmodified opinion on compliance**, which is the most favorable result.

Mr. Shaver provided an overview of the audit report and explained that, following the Independent Auditors' Report, the Management's Discussion and Analysis provides a narrative overview of the financial statements in more understandable terms. He then discussed the basic financial statements, followed by the notes to the financial statements and supplementary information. The federal compliance report is included toward the back of the report.

### **General Fund – Budget and Actual**

Turning to the Statement of Revenues, Expenditures and Changes in Fund Balances – Budget and Actual, Mr. Shaver reviewed the General Fund, Highway Fund, and Special District Funds.

For the **General Fund**, the original budget anticipated approximately **\$6.2 million in revenues**, while actual revenues were approximately **\$925,000 higher than budgeted**.

Mr. Shaver noted several factors contributing to the favorable revenue variance, including:

- Higher-than-anticipated interest income due to interest rates being higher than originally estimated.
- Approximately **\$198,000** in additional revenue in the relevant category.
- A federal grant of approximately **\$75,000** that was not included in the original budget.
- Additional revenue associated with the Town's RPA-related funding.

General Fund expenditures were originally budgeted at approximately **\$6.9 million**, later revised to approximately **\$7.2 million**, while actual expenditures were approximately **\$6.66 million**, resulting in expenditures approximately **\$571,000 below the revised budget**.

Mr. Shaver stated that no single expenditure category accounted for the entire variance, although employee benefits were favorable due in part to conservative budgeting for health insurance and retirement costs.

He explained that the approximately **\$860,698** shown in the original budget as a use of fund balance was a balancing figure. Had the Town spent its entire budget and collected all anticipated revenues, fund balance would have been reduced by that amount.

Due to the favorable revenue and expenditure variances, the Town instead experienced a positive budgetary result. The General Fund ended 2025 with approximately **\$3.588 million in fund balance**, compared with approximately \$3.1 million at the beginning of the year.

### **Highway Fund**

Mr. Shaver next reviewed the Highway Fund.

The Highway Fund had a favorable revenue variance of approximately **\$40,000** and expenditures approximately **\$105,000 below budget**, resulting in an overall favorable budgetary variance of approximately **\$146,000**.

However, the Highway Fund had approximately **\$650,000 of fund balance appropriated as a balancing figure**. As a result, despite the favorable budgetary variance, the Highway Fund experienced a decrease in fund balance of approximately **\$515,000**.

The Highway Fund ended the year with approximately **\$864,000 in fund balance**.

### **Fund Balance**

Mr. Shaver referred the Board to the fund balance schedule and explained the various categories of fund balance.

The **General Fund** had approximately **\$3.588 million** in total fund balance, while the **Highway Fund** had approximately **\$864,000**.

He explained the categories as follows:

- **No spendable fund balance** consists of amounts that are not available for expenditure.
- **Restricted fund balance** is restricted by law or contractual requirements. The General Fund had approximately **\$41,000** restricted for debt service.
- **Committed/encumbered amounts** include purchases or obligations carried into the following year.
- **Assigned fund balance** represents amounts specifically designated for future expenditures. The Town Board had appropriated approximately **\$890,500** of General Fund balance to help balance the 2026 budget.
- **Unassigned fund balance** represents the remaining unrestricted fund balance available for use at the Town Board's discretion.

The General Fund had approximately **\$2.382 million in unassigned fund balance**, which represented an increase from the prior year.

Mr. Shaver noted that unassigned fund balance was approximately **35% of actual General Fund expenditures**, which he characterized as a healthy level. He explained that while the State does not establish an official minimum fund balance percentage, approximately 10% is sometimes viewed as an indicator of fiscal stress, while 20% is often considered a healthier level.

He noted that the Town's General Fund is therefore in a relatively strong position with respect to fund balance.

For the Highway Fund, approximately **\$600,000** was assigned to balance the 2026 budget, leaving approximately **\$154,000** in unassigned fund balance. Mr. Shaver advised the Board to keep this in mind when preparing the 2027 budget.

### **Short-Term Capital Borrowings / Bond Anticipation Notes**

Mr. Shaver referred the Board to the section concerning short-term capital borrowings.

As of December 31, 2025, the Town had approximately **\$9.9 million in bond anticipation notes outstanding**.

During 2025, the Town issued two new bond anticipation notes for capital projects, including:

- Approximately **\$500,000 for highway equipment**; and
- Approximately **\$1.8 million for reconstruction and improvements**.

The largest portion of the outstanding bond anticipation notes, approximately **\$6.95 million**, related to emergency repairs associated with the Town's infrastructure.

Mr. Shaver explained that as FEMA reimbursement funds are received, the Town can use those funds to pay down the outstanding bond anticipation notes. If the anticipated FEMA reimbursements are received in full, the amount ultimately borne by taxpayers should be reduced.

He noted that approximately **\$2.1–\$2.2 million** in related federal/FEMA funding was expected to be received.

Because of the significant amount of federal funding involved, the auditors were required to review the related program expenditures as part of the federal compliance audit.

### **Long-Term Bonds**

Mr. Shaver also reviewed the Town's long-term debt.

He noted that the Town issued approximately **\$5 million in new bonds during 2025**, with a 20-year maturity, as well as an existing bond of approximately **\$1.5 million**.

Combined with the approximately \$9.9 million in bond anticipation notes, the Town had approximately **\$13 million in bonds and bond anticipation notes outstanding**.

Mr. Shaver concluded his presentation by offering to answer any questions from the Board.

The Town Board thanked Mr. Shaver and O'Connor Davies for the audit report and for their work with the Town. The Board noted that the audit report provides a useful overview of the Town's financial position and the flow of Town funds. Mr. Shaver advised the Board that he is available to answer any additional questions.

## **COMMUNITY REPORTS**

**Amina Chaudhri from the Library gave the following report:**



30 Oscawana Lake Road Phone: 845-528-3242  
Putnam Valley, New York 10579 Fax: 845-528-3297  
E-mail: [director@putnamvalleylibrary.org](mailto:director@putnamvalleylibrary.org) Website: [www.putnamvalleylibrary.org](http://www.putnamvalleylibrary.org)

August 19, 2026

We hope your family has been visiting us this summer - we have been keeping very busy with a variety of great programs for all ages. Additionally, our searches for Squiddy the squid and the license plate hunt continue - if you find their hiding spaces, you can win some great prizes.

Tonight we have a Pajama Party with snacks for the little ones. Coming up these next few weeks, we have our Repair Cafe, a class covering VA Benefits, Yoga, Mahjongg (a Chinese tile game which is massively popular across the US right now), Lego Club and Reading Support (for children). Additionally, we have many book clubs, movie nights, yoga and Sound Baths.

We have our next Board of Trustees meeting on September 21st at 7:00 p.m. Attendance can be either in person or via Zoom.

Additionally, the Putnam Valley Library also offers a \*free\* dry goods pantry, wholesome frozen meals from Second Chance Foods, Meals on Main Street visit, tech help (please make an appointment), garden seeds, computer, fax and printer usage, museum passes, EZ Pass Purchases, a wide variety of digital materials and our Library of Things! Learn more about us at [putnamvalleylibrary.org](http://putnamvalleylibrary.org)

- Amina Chaudhri



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Putnam Valley, New York 10579 Fax: 845-528-3297  
E-mail: [director@putnamvalleylibrary.org](mailto:director@putnamvalleylibrary.org) Website: [www.putnamvalleylibrary.org](http://www.putnamvalleylibrary.org)

**Linda Thornton from Tompkins Corners gave the following report:**

**Tompkins Corners Upcoming Events**

**Fri 8.21 7:30 Down by the Riverside**

Inspiring documentary about Pete Seeger and Clearwater which celebrates the power of music, community, and collective action to create lasting change. Q&A with Directors Jodie Childers and Dan Messina of Que Ten Films will follow.

**Tues 8.25 7:00 Open Mic Night - last Tuesday of every month**

**Sun 8.30 2-4 VA Reception - Paintings by Sharon Kullberg**

Kullberg's landscapes and still lifes invite viewers to experience both the expansiveness of a landscape and the intimate details of everyday objects.

**Sat 9.12 7:30 Bruce Molsky, two-time Grammy-nominated Fiddler**

**Sun 9.13 3-5 Monthly Poets Corner Open Mic - Stephanie Russell**

**Fri 9.18 7:30 Back At It**, three Putnam County Residents who have had long and varied musical careers and got together to get "Back At It!" They perform original music by keyboard player Sam Krugman. With Timothy Pitt on guitar and Wolfgang Lagomarsini on Bass

**Superintendent Shawn Keeler gave the following report:**

Good evening, ladies and Gentlemen

I'd like to take a moment to thank the men and women of the Highway Dept. for their continued hard work and dedication.

Just wanted to remind those who haven't done so yet to sign up for the emergency alerts it is the best way to stay on top of road closures and other emergencies.

Cimarron Rd Bridge is open; there is still some cosmetic work needed, which we will be doing over the next several weeks.

Milling and Blacktopping are complete for the year. Centerline restriping begins tonight and will continue for a few nights this week and a few next week

Our Basins repair crew has been repairing basins; they will be out daily as we have several in need of repair. They repaired 98 YTD

Vac-ALL crew has been out cleaning basins in Lake Peekskill; they have cleaned roughly 635 basins so far.

We replaced 140 feet 18 ft of plastic drainage pipe on Bonnie wood dr which was an outlet pipe that roots had amazingly grew through and caused a major blockage which was discovered when we had the heavy rains a few weeks ago will get back to that in a minute want to extend my thanks to the Carmel highway dept for coming over and

assisting us with trying to free the blockage as well as helping clean out some drainage pipes on Sprout brook rd.

Back to the heavy rain storms as much as we understand that houses, basements and garages being flooded are not fun it is not the fault of the highway dept it is extremely frustrating to us as well we do our best to keep the runoff water in basins and drainage underground unfortunately when we get heavy rain some time things get blocked and we do our best to get it corrected asap.

One good thing that did come out of those storms is I was able to get a meeting with the DEC ( The State of Emergency did help) and we toured the town at differ flooding locations caused by blockages in the waterways and was told as the Highway Superintendent I have the authority to go in and remove these blockages no permits needed which is great news now I just need about 100 extra hours a week, so if you live near a water way and see a blockage of any sort please notify us so we can take a look and see how we can remedy the problem, lastly if we need to enter any properties we will be contacting landowners as we must get permission first.

The phones at the highway are monitored 24 / 7, and I ask residents with issues to call us and not post on Facebook, as we don't troll for complaints.

I can always be reached in my office at 845-526-3333, on my cell at 845-745-0795, and SKEELER@PUTNAMVALLEY.GOV

127 Days till Christmas

**Councilwoman Sherry Howard gave the following report from Frank DiMarco**

**Parks and Recreation**

**Programs** – Concerts are going very well, we did reschedule one band so far, but have had great feedback. We’ve run approximately 30 programs to date and continue to increase and provide programming based on community input. We have recently posted 10 new programs ——— that information can be found on PVPR.com along with the registration process

**Camp** – We are in our final week of Day Camp as well as Sports Camps. While we’ve had to make a few adjustments due to storms and Heat advisories, everything has gone well nonetheless.

**Children Center** – Children Center preparation is in full swing as we prepare to open along with school in 2 weeks. As a reminder, we are always looking for help here, so if you are looking for part-time work, please visit our website or call the office for more information.

**Parks** – The Bike Pad at the park has been re-paved and is currently being painted. Looking ahead, some projects currently on the radar include improvements to our playing fields, refurbishment of the volleyball courts, and possibly developing a permanent or mobile stage for concerts and other community events at the park.

We are also hoping to begin moving forward with our forestry project. The [New York State Department of Environmental Conservation \(DEC\)](#) actively encourages local governments to create these plans to guide the long-term health, safety, and care of local public trees. The project would allow us to improve the overall health and management of the forest, enhance portions of our existing trail systems, and potentially generate revenue for the Town in the process.

You can find a copy of our forestry management plan on both the Town and Parks and Recreation Department websites.

**Councilman Luongo gave the following report from the Fire Department:**

| <b>Manpower Analysis by Incident</b>               |                |                 |                  |                    |                      |                   |                 |
|----------------------------------------------------|----------------|-----------------|------------------|--------------------|----------------------|-------------------|-----------------|
| Putnam Valley Fire Department                      |                |                 |                  |                    |                      |                   |                 |
| Date Range: From 07/01/2026 to 07/31/2026          |                |                 |                  |                    |                      |                   |                 |
| Incident Type                                      | Incident Count | Number Attended | Average Attended | Total Length (hrs) | Average Length (hrs) | Average Man Hours | Total Man Hours |
| Chimney Fire                                       | 1              | 30              | 30.00            | 0.33               | 0.33                 | 9.90              | 9.90            |
| Vehicle Fire - Passenger                           | 1              | 11              | 11.00            | 0.73               | 0.73                 | 8.03              | 8.03            |
| Fuel Spill / Fuel Odor                             | 1              | 26              | 26.00            | 0.77               | 0.77                 | 20.02             | 20.02           |
| Gas Leak / Gas Odor                                | 2              | 29              | 14.50            | 1.03               | 0.52                 | 7.18              | 14.36           |
| Electrical Power Line Down / Arching / Malfunction | 16             | 232             | 14.50            | 9.76               | 0.61                 | 8.55              | 136.84          |
| Smoke Investigation                                | 1              | 23              | 23.00            | 0.32               | 0.32                 | 7.36              | 7.36            |
| Cardiac Arrest                                     | 1              | 17              | 17.00            | 4.23               | 4.23                 | 71.91             | 71.91           |
| Unknown Problem                                    | 4              | 61              | 15.25            | 7.61               | 1.90                 | 30.21             | 120.84          |
| Motor Vehicle Collision                            | 6              | 82              | 13.67            | 8.18               | 1.36                 | 18.11             | 108.64          |
| Other Traumatic Injury                             | 1              | 11              | 11.00            | 1.15               | 1.15                 | 12.65             | 12.65           |
| No Incident Found Upon Arrival / Location Error    | 2              | 39              | 19.50            | 0.90               | 0.45                 | 8.50              | 17.00           |
| Smoke From Nonhostile Source (Smoke Scare)         | 1              | 9               | 9.00             | 0.27               | 0.27                 | 2.43              | 2.43            |
| CO Alarm                                           | 4              | 44              | 11.00            | 1.30               | 0.32                 | 3.88              | 15.52           |
| Fire / Smoke Alarm                                 | 6              | 96              | 16.00            | 1.49               | 0.25                 | 3.84              | 23.06           |
| Citizen Assist / Service Call                      | 11             | 168             | 15.27            | 11.78              | 1.07                 | 16.41             | 180.51          |
| Lift Assist                                        | 1              | 18              | 18.00            | 2.25               | 2.25                 | 40.50             | 40.50           |
| Weather Response                                   | 1              | 14              | 14.00            | 0.75               | 0.75                 | 10.50             | 10.50           |
| Move-up                                            | 3              | 31              | 10.33            | 3.92               | 1.31                 | 10.35             | 31.06           |
| Building Collapse / Structure Collapse             | 1              | 15              | 15.00            | 0.92               | 0.92                 | 13.80             | 13.80           |
| Blank. No Incident Type(s) Entered                 | 0              | 0               | 0.00             | 0.00               | 0.00                 | 0.00              | 0.00            |
| <b>Total and Averages for all Incident Types</b>   | <b>64</b>      | <b>956</b>      | <b>14.94</b>     | <b>57.69</b>       | <b>0.90</b>          | <b>13.20</b>      | <b>844.93</b>   |

Total 470.298

## **LEGISLATIVE REPORTS**

**Councilman Russo read the following from Bill Gouldman**

### **Putnam Valley Report from Bill Gouldman 8/18/2021**

Legislator Bill Gouldman is not able to be here today. He has a County Legislative Committee meeting tonight, so he that Councilman Russo will give his report.

He hopes that everyone is staying safe and enjoying their summer.

\*\* We are all hoping for a smooth re-opening of schools. Bill would like to remind everyone that school will be opening soon; he wishes all the students a successful year. Let's get back to basics and remember road safety. These are our children, our neighbors' children, and the future of our community. Please keep them safe.

\*\* The Putnam County Home Improvement Board is seeking applications for an open

Board position. Applicants for this position must live or work in Putnam County. The position does not require experience in the home improvement field. Please send your resume and letter of interest to.

Putnam County Home Improvement Board  
110 Old Route 6,  
Building # 3  
Carmel, NY 10512

\*\* Legislator Gouldman says that the work has started on the bridges, and if you didn't get a chance to come to the Town Hall Forum introducing the new Contractor for the Peekskill Hollow Road & Bridge Reconstruction Project on August 2<sup>nd</sup>. You can watch it on the Town and the County Website. If you have any questions about it, you can reach out to him in his office at 845-808-1020.

\*\* The Putnam County Department of Health is having the following vaccine clinics.

Child & Adult Vaccines – August 17 & 29

Travel Vaccines – August 25

Please call 845-808-1332 for an appointment.

\*\* The Putnam County Medical Reserve Corps is looking for Volunteers. They work to help improve the health and safety of our community. Please go to the County website for more information.

\*\* Putnam County is considering a new state-of-the-art Fire Training Center in Putnam County. The legislature will be discussing it at the Protective Services Committee Meeting on Thursday, August 17, and should be voting on it at the next Full County Legislative meeting on September 5<sup>th</sup>.

\*\* As always, Legislator Gouldman is interested in your concerns. There is help out there for whatever you may be going through. If you have an issue, please give him a call at 845-808-1020. He will make every effort to assist you.

### **SUPERVISOR'S COMMENTS**

Supervisor Jolicoeur stated that the year has been going by quickly and began by thanking all of the Town departments, employees, boards, and committees for their continued hard work and dedication in serving the Town of Putnam Valley.

The Supervisor reported that she has continued to keep residents informed through her monthly newsletters. She noted that the August newsletter was delayed due in part to returning from vacation in late July and the subsequent torrential rainstorm. The newsletter is expected to be released over the upcoming weekend. Residents interested in receiving the newsletter by email were encouraged to sign up for Town Alerts.

The Supervisor explained that Town Alerts are primarily used to notify residents about road closures and emergency situations, including snow emergencies, heat emergencies, severe rain events, and power outages. She has also been using the system to distribute her monthly newsletters. Previous newsletters are available on the Supervisor's webpage.

The Supervisor reported that she recently met with the County Sheriff and Undersheriff and had a productive discussion regarding matters affecting the community.

She also addressed questions she had received regarding what residents believed was a "Flock camera" located at Adams Corners. She explained that the equipment is actually a **license plate reader**. The Sheriff's Office has opted out of the Flock system because Westchester County and the County have their own internal system. The information is used solely for governmental purposes and is stored on the County's internal servers rather than through the Flock system.

The Supervisor also discussed **Town Day**, scheduled for **September 19th at the Town Park**. She stated that the event will include free admission and rides, bounce houses, a DJ, karaoke, carnival games, vendors, nonprofit organizations, and fireworks.

She noted that, due to budget constraints, the rescue vehicle that participated in Town Day last year will not be available this year. The Sheriff's Office has indicated that another vehicle will be provided, which the Supervisor described as potentially even more exciting and requiring only one deputy rather than two.

The Supervisor also reported on the Town's **Comprehensive Plan Steering Committee**. She stated that the Town received a strong response to its request for applications from residents interested in serving on the committee. Applications continue to be received and are being reviewed by the Town Board.

The Supervisor stated that residents who have not yet been contacted should not be concerned, as the review process is still underway. She hopes to complete the selection process by the end of August and begin scheduling committee meetings in September based on the members' availability.

The Supervisor concluded her report by thanking everyone for their continued support and expressing hope for continued good weather following the recent severe rain events.

### **APPROVE PERSONNEL CHANGES**

Presented by Councilman Brooks

**RESOLUTION #R26-274**

**RESOLVED**, that the Town Board approves the following additions/changes to personnel.

1. Hunter Bourgie, Seasonal lifeguard turns 16 new rate, @ \$17.00 hr.
2. Noah Ramos, Seasonal lifeguard turns 16 new rate, @ \$17.00 hr.
3. Jaxson Bowe, Seasonal lifeguard turns 16 new rate, @ \$17.00 hr.
4. Nicholas Randazzo, Seasonal lifeguard turns 16 new rate, @ \$17.00 hr.
5. Summer Scrocca, Programs recreation assistant, @ \$20.00 hr.
6. Reece Horan, Day camp recreation assistant, @ \$13.50 hr.
7. Itzel Tovar, Day camp recreation assistant, @ \$15.50 hr.
8. Madison Torres, Day camp recreation assistant, @ \$12.50 hr.
9. Kenny Rohrauer, Day camp recreation assistant @ \$12.50 hr.
10. Grace Sampson, Day camp recreation assistant @ \$12.50 hr.
11. Francis Herrera, Day camp recreation assistant @\$12.50 hr.
12. Brynn Wassil, Day camp recreation assistant @\$12.50 hr.
13. Lenay Williams, Day camp recreation assistant @\$12.50 hr.

Seconded by Councilman Luongo, unanimously carried

**APPROVE 2026 CHILDREN'S CENTER EMPLOYEE SALARIES**

Presented by Councilman Brooks

**RESOLUTION #R26-275**

**RESOLVED**, that the Town Board approves the following employee salaries.

| NAME             | TITLE              | 2026     |  |
|------------------|--------------------|----------|--|
| Vicky McDonald   | Child Care Asst II | \$27.50  |  |
| Alissa Aurigemma | Child Care Asst I  | \$21.50  |  |
| Patricia Barone  | Child Care Asst I  | \$ 22.00 |  |
| Michelle Costin  | Child Care Asst I  | \$20.00  |  |
| Marlet Dath      | Child Care Asst I  | \$21.00  |  |
| Carol Esponeira  | Child Care Asst I  | \$22.00  |  |
| Dawn Federico    | Child Care Asst I  | \$21.50  |  |
| Janet Fochetti   | Child Care Asst I  | \$20.50  |  |

|                           |                   |         |  |
|---------------------------|-------------------|---------|--|
| Abisay Hernandez<br>Baeza | Child Care Asst I | \$18.00 |  |
| Stephainie Herrera        | Child Care Asst I | \$20.00 |  |
| Tammy Holowiak            | Child Care Asst I | \$21.50 |  |
| Reece Horan               | Child Care Asst I | \$18.00 |  |
| Maria Hoyrt               | Child Care Asst I | \$22.00 |  |
| Elena Melfi               | Child Care Asst I | \$18.00 |  |
| Karen Meslener            | Child Care Asst I | \$21.50 |  |
| Cathy Montaldo            | Child Care Asst I | \$20.50 |  |
| Patricia Recuppio         | Child Care Asst I | \$20.50 |  |
| Jada Rennalls             | Child Care Asst I | \$18.00 |  |
| Andrew Salustri           | Child Care Asst I | \$20.00 |  |
| Rose Scalere              | Child Care Asst I | \$20.00 |  |
| Coribeth Serbay           | Child Care Asst I | \$20.00 |  |
| Rory Sheehan              | Child Care Asst I | \$18.00 |  |
| Wendy Staffieri           | Child Care Asst I | \$22.00 |  |
| Izel Tovar                | Child Care Asst I | \$18.00 |  |
| Samantha Vulcano          | Child Care Asst I | \$20.00 |  |
| Stacey Zwick              | Child Care Asst I | \$22.00 |  |

Seconded by Councilman Russo, unanimously carried

**APPROVE AUGUST 2026 REFUNDS**

Presented by Councilman Brooks

**RESOLUTION #R26-276**

**RESOLVED**, that the Town Board approves the following refunds.

|                          |                |
|--------------------------|----------------|
| Vanessa Duaman           | \$500.00       |
| 63 Mathes Street         | LPCC           |
| Lake Peekskill, NY 10537 | Deposit refund |

|                         |                |
|-------------------------|----------------|
| Katherine Rivas         | \$500.00       |
| 40 Tinker Hill Road     | LPCC           |
| Putnam Valley, NY 10579 | Deposit refund |

|                       |          |
|-----------------------|----------|
| Maximina Giron-Jordan | \$500.00 |
| 8 Hollowbrook Road 2A | LPCC     |

Putnam Valley, NY 10579

Deposit refund

Chris Whittaker  
101 Ludlow Ct.  
Cary, NC 27513  
Aug.

\$175.00  
Programs/Sports  
Baseball camp postponed n/a in

Kelley Prouty  
21 Roaring Brook Drive  
Putnam Valley, NY 10579

\$175.00  
Programs/Sports  
Baseball camp postponed n/a in  
Aug.

Suzanne Mayer  
19 Jeannie Drive  
Putnam Valley, NY 10579

\$175.00  
Programs/Sports  
Baseball camp postponed n/a in  
Aug.

Michele Munoz  
15 Quincy Road  
Putnam Valley, NY 10579

\$175.00  
Programs/Sports  
Baseball camp postponed n/a in  
Aug.

Nicole Pilatzke  
53 Marsh Hill Road  
Putnam Valley, NY 10579

\$175.00  
Programs/Sports  
Baseball camp postponed n/a in  
Aug.

Fernando Mathias  
15 Farmview Road  
Wappinger Falls, NY 12590

\$150.00  
Programs  
Unable to attend Volleyball camp  
due to a left ankle injury

Fernando Mathias  
15 Farmview Road  
Wappinger Falls, NY 12590

\$2,127.50  
Day Camp  
Unable to attend day camp left  
ankle injury

Fernando Mathias  
15 Farmview Road  
Wappinger Falls, NY 12590

\$444.00  
PVCC  
Unable to attend due to left ankle  
injury

Patricia Perry  
2 Loudon Drive

\$172.50  
Day Camp

Fishkill, NY 12524

Unable to attend due to left foot fracture

Patricia Perry  
2 Loudon Drive  
Fishkill, NY 12524

\$27.30  
PVCC  
Unable to attend due to left foot fracture

Sara Robertine  
70 Lake Drive  
Lake Peekskill, NY 10537

\$175.00  
Programs  
Musical theater camp cancelled low enrollment

Kara Navas  
118 Pleasant Road  
Lake Peekskill, NY 10537

\$175.00  
Programs  
Musical theater camp cancelled low enrollment

Shauna Callahan  
34 Argyle Street  
Lake Peekskill, NY 10537

\$185.00  
Programs  
Musical theater camp cancelled low enrollment

Emilia Costa  
12 Woodleigh Road  
Putnam Valley, NY 10579

\$175.00  
Programs  
Musical theater camp cancelled low enrollment

Emily Juric  
25 Greenway Ter. N  
Mahopac, NY 10541

\$141.00  
Day camp  
Could not attend day camp has Dr's note due to illness.

Alexandra Meisner  
5 Becker Street  
Lake Peekskill, NY 10537

\$500.00  
LPCC  
Deposit refund

Jenner Noguera  
95 Lake Drive  
Lake Peekskill, NY 10537

\$500.00  
LPCC  
Deposit refund

Jenna Conte  
87 Oscawana Lake Road

\$200.00  
Park usage

Putnam Valley, NY 10579

Pavilion refund cancelled date

Juan Rodas  
192 Tanglewylde Road  
Lake Peekskill, NY 10537

\$500.00  
LPCC  
Deposit refund for 8/8/26

Juan Rodas  
192 Tanglewylde Road  
Lake Peekskill, NY 10537

\$500.00  
LPCC  
Deposit refund for 8/23/26  
cancelled

Seconded by Councilwoman Howard, unanimously carried

**APPROVE DRIVEWAY OPENING PERMIT REPORT**

Presented by Councilwoman Howard

**RESOLUTION #R26-277**

**RESOLVED**, that the Town Board approves the following driveway opening permits

For May & July 2026, the following application(s) were filed for driveway opening permits.

| <b><u>PERMIT #</u></b> | <b><u>NAME &amp; LOCATION</u></b> | <b><u>DATE</u></b> | <b><u>FEE</u></b> |
|------------------------|-----------------------------------|--------------------|-------------------|
| 2026-02                | Brenden Foran<br>Wenonah Road     | 05/12/2026         | \$200.00          |
| 2026-03                | Frank EW. Rush<br>Cayuga Road     | 07/16/2026         | \$200.00          |

Seconded by Councilman Russo, unanimously carried

**DISMISSAL OF EMPLOYEE**

Presented by Councilman Russo

**RESOLUTION #R26-278**

**RESOLVED**, as per Local 456 International Brotherhood of Teamsters, ARTICLE XII Section 1 Probationary Period, Stephen Marchetti has been dismissed from employment with the Highway Department

August 13, 2026, was his last day of work.

Seconded by Councilman Luongo, unanimously carried

**BUDGET TRANSFER & AMENDMENTS**

Presented by Councilman Luongo

**RESOLUTION #R26-279**

**RESOLVED**, that the Town Board approves the attached Budget Transfers and Amendments for Year-to-Date as of August 9<sup>th</sup>, 2026.

Date Prepared: 08/17/2026 02:43 PM

**TOWN OF PUTNAM VALLEY  
Budget Adjustment Form**

GLR4150 1.0  
Page 1 of 1

Year: 2026 Period: 8 Trans Type: B1 - Transfer Status: Posted  
Trans No: 120363 Trans Date: 08/17/2026 User Ref: MANGELICO  
Requested: Approved: Created by: MANGELICO 08/17/2026  
Description: YTD BUDGET TRANSFERS THROUGH 8/16/2026 Account # Order: Yes  
Print Parent Account: No

| Account No.   | Account Description                | Amount    |
|---------------|------------------------------------|-----------|
| A.1220.424    | SUPERVISOR.CONTRACTUAL             | 100.00    |
| A.1320.400    | AUDITOR.CONTRACTUAL                | 3,500.00  |
| A.1320.410    | AUDITOR.GASB CONSULTANT            | -3,500.00 |
| A.1440.411    | MS4.COUNTY CONTRACT                | 2,613.15  |
| A.1650.200    | CENTRAL COMMUNICATIONS.EQUIPMENT   | 625.00    |
| A.1650.400    | CENTRAL COMMUNICATIONS.CONTRACTUAL | -625.00   |
| A.1930.400    | JUDGMENTS & CLAIMS                 | 957.83    |
| A.1990.400    | CONTINGENT ACCOUNT                 | -100.00   |
| A.1990.400    | CONTINGENT ACCOUNT                 | -2,613.15 |
| A.1990.400    | CONTINGENT ACCOUNT                 | -657.83   |
| A.7110.200    | PARKS.EQUIPMENT                    | 344.92    |
| A.7110.400    | PARKS.CONTRACTUAL                  | -344.92   |
| A.9060.800    | HOSPITAL & MEDICAL INSURANCE       | -87.85    |
| A.9089.800    | OTHER EMPLOYEE BENEFITS            | 87.85     |
| Total Amount: |                                    | 0.00      |

Date Prepared: 08/18/2026 11:01 AM

**TOWN OF PUTNAM VALLEY**  
**Budget Adjustment Form**

GLR4150 1.0  
Page 1 of 2

Year: 2026 Period: 8 Trans Type: B1 - Transfer Status: Posted  
Trans No: 120366 Trans Date: 08/17/2026 User Ref: MANGELICO  
Requested: Approved: Created by: MANGELICO 08/17/2026  
Description: YTD BUDGET TRANSFERS THROUGH 8/19/26 Account # Order: Yes  
Print Parent Account: No

| Account No.   | Account Description              | Amount    |
|---------------|----------------------------------|-----------|
| SM01.7111.210 | COMMUNITY CENTER.IMPROVEMENTS    | 865.80    |
| SM01.7111.400 | COMMUNITY CENTER.CONTRACTUAL     | -865.80   |
| SM01.7180.400 | BEACHES AND LAKE.SUPPLIES        | 231.55    |
| SM01.7180.410 | BEACHES AND LAKE.TAGS & STICKERS | -231.55   |
| SM03.1630.400 | ADMIN & CLERICAL.EXPENSE         | 349.53    |
| SM03.7180.200 | BEACH.EQUIPMENT                  | 2,205.76  |
| SM03.7180.210 | BEACH.IMPROVEMENTS               | -2,205.76 |
| SM03.7180.230 | BEACHES/LAKE & SAND              | -349.53   |
| SM03.7180.230 | BEACHES/LAKE & SAND              | -47.09    |
| SM03.7180.400 | BEACH.SUPPLIES                   | 47.09     |
| SM04.1630.400 | ADMIN & CLERICAL.EXPENSE         | 349.48    |
| SM04.7180.200 | BEACH.EQUIPMENT                  | -349.48   |
| SM05.1630.400 | ADMIN & CLERICAL.EXPENSE         | 338.12    |
| SM05.7180.210 | BEACH.IMPROVEMENTS               | -338.12   |
| SM05.7180.210 | BEACH.IMPROVEMENTS               | -44.67    |
| SM05.7180.400 | BEACH.SUPPLIES                   | 44.67     |
| SM06.1630.400 | ADMIN & CLERICAL.EXPENSE         | 313.12    |
| SM06.7180.210 | BEACH IMPROVEMENTS               | 180.00    |
| SM06.7180.410 | BEACH.TAGS & PARKING STICKERS    | 140.00    |
| SM06.7180.471 | BEACH.MAINTENANCE AND REPAIRS    | -313.12   |
| SM06.7180.471 | BEACH.MAINTENANCE AND REPAIRS    | -180.00   |
| SM06.7180.471 | BEACH.MAINTENANCE AND REPAIRS    | -140.00   |
| SM07.1610.120 | LABOR                            | 223.50    |
| SM07.1630.400 | ADMIN & CLERICAL.EXPENSE         | 127.94    |
| SM07.7180.200 | BEACH.EQUIPMENT                  | -223.50   |
| SM07.7180.200 | BEACH.EQUIPMENT                  | -127.94   |
| SM07.7180.200 | BEACH.EQUIPMENT                  | -15.68    |
| SM07.7180.400 | BEACH.SUPPLIES                   | 15.68     |
| SM08.1630.400 | ADMIN & CLERICAL.EXPENSE         | 1,432.14  |
| SM08.7180.200 | BEACH.EQUIPMENT                  | 242.75    |
| SM08.7180.210 | BEACH.IMPROVEMENTS               | -1,432.14 |
| SM08.7180.210 | BEACH.IMPROVEMENTS               | -242.75   |
| SM08.7180.210 | BEACH.IMPROVEMENTS               | -522.66   |

Date Prepared: 08/18/2026 11:01 AM

**TOWN OF PUTNAM VALLEY**  
**Budget Adjustment Form**

GLR4150 1.0  
Page 2 of 2

| Account No.   | Account Description           | Amount  |
|---------------|-------------------------------|---------|
| SM08.7180.471 | BEACH.MAINTENANCE AND REPAIRS | 522.66  |
| SM09.1630.472 | POWER AND LIGHT               | 808.04  |
| SM09.7170.400 | PARKS.MAINTENANCE             | -808.04 |
| SM12.1610.400 | CLERICAL SERVICES             | 39.36   |
| SM12.7180.471 | BEACH.MAINTENANCE AND REPAIRS | -39.36  |
| Total Amount: |                               | 0.00    |

Date Prepared: 08/18/2026 09:35 AM

**TOWN OF PUTNAM VALLEY**  
**Budget Adjustment Form**

GLR4150 1.0  
Page 1 of 1

Year: 2026 Period: 8 Trans Type: B2 - Amend Status: Posted  
Trans No: 120367 Trans Date: 08/18/2026 User Ref: MANGELICO  
Requested: Approved: Created by: MANGELICO 08/18/2026  
Description: YTD BUDGET AMENDMENTS THROUGH 8/19/2026  
Account # Order: No  
Print Parent Account: No

| Account No.   | Account Description                    | Amount     |
|---------------|----------------------------------------|------------|
| A.1660.410    | CENTRAL SERVICE.PRINTING & ADV         | 1,017.26   |
| A.3620.210    | INSPECTORS.SCANNING SOFTWARE & UPDATES | 77,541.14  |
| A.3620.424    | INSPECTORS.CONTRACTUAL                 | 2,014.41   |
| A.3650        | DEMOLITION OF UNSAFE BUILDINGS         | 144,598.00 |
| A.7020.410    | LIFEGUARD TRAINING.EXPENSES            | 2,078.43   |
| A.7550.400    | TOWN DAY.EXPENSES                      | 7,625.00   |
| A.8540.400    | STORMWATER.DRAINAGE MAINT & REPAIR     | 1,416.13   |
| A.9785.600    | INSTALLMENT DEBT.PRINCIPAL             | 1,692.04   |
| Total Amount: |                                        | 237,982.41 |

Date Prepared: 08/18/2026 11:07 AM

**TOWN OF PUTNAM VALLEY**  
**Budget Adjustment Form**

GLR4150 1.0

Page 1 of 1

Year: 2026 Period: 8 Trans Type: B2 - Amend Status: Posted  
Trans No: 120368 Trans Date: 08/18/2026 User Ref: MANGELICO  
Requested: Approved: Created by: MANGELICO 08/18/2026  
Description: YTD BUDGET AMENDMENTS THROUGH 8/19/2026 Account # Order: No  
Print Parent Account: No

| Account No.   | Account Description              | Amount    |
|---------------|----------------------------------|-----------|
| SM01.1630.400 | ADMIN & CLERICAL EXPENSE         | 1,514.05  |
| SM01.7111.430 | COMMUNITY CENTER MAINT & REPAIRS | 1,645.13  |
| SM01.7180.472 | BEACHES AND LAKE CONSERVATION    | 4,800.00  |
| SM02.1630.400 | ADMIN & CLERICAL EXPENSE         | 70.11     |
| SM02.7180.471 | PARK & POOL MAINTENANCE          | 1,722.43  |
| SM10.1630.400 | ADMIN & CLERICAL EXPENSE         | 84.06     |
| SM10.1980.420 | PAYMENT OF MTA PAYROLL TAX       | 5.00      |
| SM10.7110.120 | RECREATION LIFEGUARDS            | 1,172.25  |
| SM10.7180.400 | BEACH SUPPLIES                   | 10.69     |
| SS02.8120.200 | SEWER EQUIPMENT                  | 450.00    |
| SS02.8120.411 | FUEL                             | 300.02    |
| Total Amount: |                                  | 11,773.74 |

Seconded by Councilwoman Howard, unanimously carried

**AUDIT OF MONTHLY BILLS**

Presented by Councilman Luongo

**RESOLUTION #R26-280**

**RESOLVED**, that the Town Board approves the following bills, after audit, to be paid

**VOUCHER NUMBER**

**AMOUNTS**

|             |              |
|-------------|--------------|
| 55802-56108 | \$488,852.36 |
| 55784-56126 | \$105,347.86 |
| 56033-56125 | \$126,504.28 |
| 56136-56139 | \$21,833.34  |

Seconded by Councilman Russo, unanimously carried

**APPROVE PAYMENT TO KINGSTON EQUIPMENT**

Presented by Councilman Luongo

**RESOLUTION #R26-281**

**RESOLVED**, that the Town Board authorizes payment of the third installment to Kingston Equipment Rental, Inc. in the amount of \$461,660.20.

This is for the Cimarron Road Bridge Project and has been signed off on by Todd Atkinson, Town Engineer.

Seconded by Councilman Brooks, unanimously carried.

**AUTHORIZE FINANCE DIRECTOR TO “GO OUT TO BID FOR RENEWAL OF BOND”**

Presented by Councilman Brooks, unanimously carried.

**RESOLUTION #R26-282**

**RESOLVED**, that the Town Board authorizes the Finance Director, in conjunction with our Financial Advisors, CMA, to go out to bid for the renewal of the Bond Anticipation Note (Original \$8.5 million in 2023) in the amount of \$6,179,500. This amount is to cover the remaining projects from the 2023 storm repairs (FEMA-related).

Seconded by Councilwoman Howard, unanimously carried

**APPROVE AMENDMENT TO MAX GARFINKLE'S CONTRACT FOR INTERIM  
WETLANDS INSPECTOR**

Presented by Supervisor Jolicoeur

**RESOLUTION #R26-283**

**RESOLVED**, that the Town Board approves the amendment to Max Garfinkle's contract for Interim Wetlands Inspector.

Seconded by Councilman Brooks, unanimously carried.

**AMENDMENT TO CONTRACTUAL AGREEMENT  
TEMPORARY WETLANDS INSPECTOR FOR 2026**

This Amendment to Contractual Agreement – Temporary Wetlands Inspector for 2026 (the “Amendment”) is made and entered into as of the \_\_\_\_ day of August, 2026 (the “Effective Date”), by and between The Town of Putnam Valley, a municipal corporation having offices at 265 Oscawana Lake Road, Putnam Valley, New York 10579 (the “Town”) and Max Garfinkle, an individual (“Garfinkle”). The Town and Garfinkle may each be referred to as a “Party” and collectively as the “Parties.” The “Town Board” means the Town Board of the Town of Putnam Valley.

WHEREAS, the Town and Garfinkle entered into that certain Agreement – Temporary Wetlands Inspector, dated the \_\_\_\_ day of May, 2026, together with any riders thereto (collectively, the “Agreement”); and

WHEREAS, under the Agreement, the Town retained Garfinkle to provide services as Temporary Wetlands Inspector pursuant to Chapter 144 of the Code of the Town of Putnam Valley; and

WHEREAS, the Town desires to amend the Agreement to extend the term of Garfinkle’s services as Wetlands Inspector through December 31, 2026; and

NOW, THEREFORE, in consideration of the mutual promises and agreements contained herein, and for other good and valuable consideration, the receipt and sufficiency of which are acknowledged, the Parties agree as follows:

1. **Incorporation of Recitals.** The foregoing recitals are incorporated into and made a part of this Amendment as if fully set forth herein.
2. **Extension of Term.** The Agreement is hereby amended to provide that the term of the Agreement, and Garfinkle’s engagement as Wetlands Inspector thereunder, shall be extended through December 31, 2026, unless sooner terminated in accordance with the Agreement.
3. **No Modification of Compensation Terms.** Except for the extension of the term and allocation of services expressly addressed in this Amendment, this Amendment does not modify the rates, invoicing requirements, or other compensation provisions applicable to services actually performed by Garfinkle under the Agreement. Garfinkle shall be compensated only for those services assigned to and properly performed by him in accordance with the Agreement, subject to all applicable billing, voucher, invoicing, and approval requirements.
4. **Continuing Effect of Agreement.** Except as expressly amended by this Amendment, all terms, conditions, covenants, rights, duties, and obligations contained in the Agreement shall remain unchanged and in full force and effect. This Amendment shall be considered part of the Agreement for all purposes. From and after the Effective Date, every reference to the “Agreement” shall mean the Agreement as modified by this Amendment.

5. **Conflict.** If any provision of this Amendment conflicts or is inconsistent with a provision of the Agreement or any rider thereto, the provision of this Amendment shall govern and control.
6. **Authority.** Each person signing this Amendment represents that they have the authority to execute this Amendment on behalf of the Party identified in the applicable signature block.
7. **Counterparts and Electronic Signatures.** This Amendment may be executed in one or more counterparts, each of which shall be deemed an original. All executed counterparts together shall constitute one and the same instrument. Signatures transmitted electronically or by portable document format shall be treated as original signatures to the extent permitted by applicable law.

**IN WITNESS WHEREOF**, the Parties have executed this Amendment as of the Effective Date written above.

**TOWN OF PUTNAM VALLEY**

By: \_\_\_\_\_  
Alison Jolicoeur, Supervisor  
Town of Putnam Valley

By:  \_\_\_\_\_  
Max Garfinkle

### **DISCUSSION ON SURVIVING SPOUSE EXEMPTION**

The Town Board discussed a proposed property tax exemption for the surviving spouse of a police officer who died in the line of duty.

Councilman Russo explained that, if adopted, the exemption would provide a **50% exemption from the Town portion of property taxes** for an eligible surviving spouse.

The discussion was prompted in part by a resident who contacted Councilman Russo regarding the issue. The resident had lost her husband, who was a police officer, although his death did **not** occur in the line of duty. She emphasized that she was not seeking the exemption for herself, but wanted the Board to consider the potential financial hardship that can accompany the loss of a spouse, particularly for families with children.

Councilman Russo stated that the exemption could be viewed as a way of honoring the families of police officers who make the ultimate sacrifice while serving the community. She noted that the Town is unlikely to have a large number of eligible recipients, given the limited circumstances under which the exemption would apply.

The Board discussed information provided by the resident regarding the potential financial impact. Based on the resident's research, the median value of owner-occupied homes in Putnam Valley was estimated at approximately **\$510,900**, with the Town portion of property taxes estimated at approximately **\$1,876 annually**. A 50% exemption would therefore represent approximately **\$938 per year** for such a property.

The resident also noted that Putnam Valley has more than 4,000 homes and estimated that, if the cost of the exemption were distributed among all households, the impact would be relatively small. The Board acknowledged that the actual financial impact would need to be determined using the Town's official assessment and tax data.

Board members expressed general support for continuing to explore the exemption, noting the sacrifices made by police officers and other first responders and the significant impact the loss of a spouse can have on a family.

The Board discussed the need to obtain additional information regarding the financial impact and the legal requirements for adopting such an exemption. It was noted that the County has adopted a similar exemption and that several other municipalities have also enacted local laws.

The Board indicated that it would continue to research the matter and consult with the Town's attorney to determine the appropriate process and obtain accurate financial information before taking further action.

No formal action was taken at this time.

## **PUBLIC COMMENT**

A question was raised regarding the investigative authority and responsibility for reviewing existing property tax exemptions to ensure that applicants continue to meet all applicable eligibility requirements.

It was noted that the Assessor's role is to review applications and supporting documentation and apply the requirements established by law, rather than independently conduct investigations into whether an applicant is complying with requirements outside the information provided with the application.

The Board discussed concerns regarding whether individuals receiving certain exemptions continue to meet all eligibility requirements. It was noted that some exemptions require supporting documentation, including income information and other documentation establishing eligibility.

A specific concern was raised regarding senior exemptions and situations where other adults or children residing in the household may affect eligibility. The Board discussed the distinction between the responsibilities of the Assessor and those of the school district, particularly where an exemption may depend upon whether children in the household are attending school.

It was noted that the school district is not involved in the exemption application process and generally receives information regarding the resulting tax liability rather than the underlying application and qualification process.

The Board agreed that additional information is needed regarding **who has investigative authority when there is a question about whether an existing exemption continues to meet statutory requirements and what procedure should be followed to bring such concerns forward**. The matter will continue to be reviewed.

### **Library Parking Lot**

An update was provided regarding the library parking lot. The parking lot has been repaired and repaved, with new striping and improved visibility. It was noted that the work has significantly improved the condition of the parking lot and reduced concerns regarding access and safety.

### **Library Program**

A Board member announced that the library offers a **Widow's** program on Mondays at 4:00 p.m. Residents interested in the program, or those who know someone who may benefit from it, were encouraged to contact the library for additional information.

### **School Opening and School Bus Safety**

The Board discussed the upcoming opening of the school year and reminded residents to use additional caution when driving in the community.

It was noted that school bus routes and stops can change from year to year, and residents should allow additional travel time during the first week of school to become familiar with new bus routes and stops.

The Board emphasized that passing a stopped school bus is extremely dangerous and can have catastrophic consequences for children who may be crossing the roadway to board or exit the bus. Residents were encouraged to slow down, pay attention to school buses, and allow additional time rather than rushing.

The Board also discussed the increasing use of cameras to enforce school bus safety laws and noted that other municipalities have reported significant numbers of violations captured by school bus cameras.

### **Town Day and September 11th Remembrance**

The Board reminded residents that the Putnam Valley Volunteer Fire Department will again participate in **Town Day**, providing a concession stand with food and refreshments.

The Fire Department also discussed its plans for the upcoming **September 11th remembrance ceremony**. Firefighters will participate in a stair-climb-style event using Tinker Hill. Because Putnam Valley does not have the type of tall stairway used for similar events in New York City, firefighters will climb Tinker Hill while wearing full turnout gear.

Following the climb, firefighters will proceed to the Town Park for the September 11th ceremony.

The ceremony will begin at **6:30 p.m.**, rather than the usual 6:00 p.m. start time, to allow additional activities to be incorporated into the program.

The Board noted that this year marks the **25th anniversary of September 11th**, and encouraged residents to attend the ceremony and support the Town's firefighters.

### **Moratorium**

A question was raised regarding the status of the Town's moratorium and whether there has been any recent state legislation concerning the matter.

It was noted that information had been circulated regarding proposed or recently enacted statewide legislation. The Board requested that the information be forwarded so that it could be reviewed and researched further.

Supervisor Jolicoeur made a motion to enter into a brief Executive session at 7:09 p.m. to discuss personnel issues.

Seconded by Councilman Russo, unanimously carried

Supervisor Jolicoeur made a motion to reopen the meeting at 7:28 p.m.; nothing was passed, and no motions were made.

Seconded by Councilman Russo, unanimously carried

Supervisor Jolicoeur made a motion to adjourn the meeting at 7:29 p.m.

Seconded by Councilman Luongo, unanimously carried.

**Next Town Board Meeting: Work Session, Wednesday, September 9th, 2026, 5 PM**

**Supporting Documents can be viewed by clicking the following link**

[8-19-2026-Town-Board-Meeting-Agenda-with-supporting-documents.pdf](#)

**The meeting can be watched in its entirety by clicking the following link**

[Town Board Meeting: August 19, 2026 - YouTube](#)

Respectfully submitted,

Michelle Stephens

Michelle Stephens  
Town Clerk  
8/21/2026