



TOWN OF PUTNAM VALLEY

Town Board Meeting

June 17th, 2026

Town Hall

6 PM

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**AGENDA**

**Meeting called to Order**

**Pledge of Allegiance**

1. Presentation to Caitlyn Koumas
2. Presentation to Steven Knapp
3. Community Reports
4. Legislative Reports
5. Supervisor's Comments
6. Approve Payment for Cimarron Road Culvert Replacement Project
7. Facilities:
  - a. Amend Hewlett Packard Purchase/Lease Agreement Resolution #R26-200
  - b. Approve Broker Service Agreement
8. Districts:
  - a. Accept 2026 GEI Contract for RBL Lake Management Services
  - b. Appoint LPID Beach Monitor
9. Parks & Recreation:
  - a. Approve Putnam Valley Day Camp Staff 2026
  - b. Approve June 2026 Personnel Changes
  - c. Approve June 2026 June Refunds
10. Finance:
  - a. Budget Transfer and Amendments
  - b. Audit of Monthly Bills
11. Public Comment [Three-Minute Time Limit Per Person]

**Adjournment**

**Next Town Board Meeting: Work Session, Wednesday, July 8<sup>th</sup>, 2026, 5 PM**

**TOWN BOARD MEETING**  
**Wednesday, June 17th, 2026**  
**6:00 PM**

**PRESENT:** Supervisor Jolicoeur  
Councilman Luongo  
Councilman Russo  
Councilwoman Howard  
Councilman Brooks

**ALSO PRESENT:** Town Counsel Lily Mead  
Town Clerk Michelle Stephens

Supervisor Jolicoeur opened the meeting at 6:00 pm with the Recitation of the Pledge of allegiance and a moment of silence for someone you know who needs a wish, a thought, or a prayer.

**PRESENTATION TO CAITLYN KOUMAS**

**Hudson Valley Gateway Chamber Foundation Scholarship Recognition**

The Town Board recognized Caitlyn Koumas, who was selected as one of eleven recipients of a scholarship awarded by the Hudson Valley Gateway Chamber Foundation.

Supervisor Jolicoeur presented Caitlyn with a certificate of recognition and congratulated her on her achievement. Caitlyn shared that she will be attending Franklin & Marshall College and plans to study Biology.

The Town Board extended its best wishes for her continued success and thanked her for attending the meeting.

## **PRESENTATION TO STEVEN KNAPP**

Supervisor Jolicoeur invited Stephen Knapp to the podium and recognized him for his generous contribution to the Putnam County Senior Center in Putnam Valley.

The Supervisor explained that Mr. Knapp had approached the Town with the idea of creating a garden at the Senior Center. Working with Town and County officials, the project was completed. The Supervisor noted that the garden has been very well received by the seniors who utilize the facility.

A proclamation was presented to Mr. Knapp in recognition of his generosity and community service. The proclamation noted that Mr. Knapp donated both the materials and labor necessary to create a vegetable garden for the enjoyment and benefit of the Senior Center's participants.

Mr. Knapp thanked the Town for allowing him to contribute to the project. He explained that he has lived in Putnam Valley for approximately 30 years and that creating gardens, planting trees, and landscaping are passions of his. He stated that he was inspired by the Senior Center participants and wanted to give back to the community. Mr. Knapp also expressed his support for the idea of establishing community gardens in the future.

The Town Board thanked Mr. Knapp for his generosity, dedication, and service to the community.

## **COMMUNITY REPORTS**

Sasha Hayes from the Board of Education provided an update on recent activities and accomplishments throughout the district.

At the Elementary School, the first Universal Pre-Kindergarten class will celebrate its graduation the following day. The program's inaugural year has received positive feedback from students, parents, and staff. The Kindergarten Show was successfully held, and each grade level participated in musical concerts throughout the year. Fourth-grade students participated in a Moving-Up Breakfast and Colonial Day activities, while third-grade students completed a haiku project.

The Elementary School also partnered with a local farm to provide students with the opportunity to observe the hatching and growth of ducks and chicks. Following the project, the animals were returned to the farm. Spirit Week activities were underway, including themed dress-up days and Field Day events.

At the Middle School, students participated in a variety of field trips and academic enrichment activities. The annual art show featured a diverse collection of student

work, including clay animation, architectural projects, still-life artwork, and graffiti-inspired pieces. Music programs continued with band and chorus concerts.

The representative highlighted the Middle Years Programme (MYP) within the International Baccalaureate (IB) framework. As part of the program, students are encouraged to engage in community service and develop projects that contribute positively to society. Eighth-grade community projects addressed topics such as disability awareness in sports, mental health advocacy, dog adoption, public art initiatives, and other community-focused efforts.

At the High School, thirteen students earned International Baccalaureate diplomas. The Science Research Program continued to achieve notable success, with students receiving awards and recognition at multiple competitions. Two students achieved publication of their scientific research.

The district also recognized the accomplishments of its student-athletes, noting that all participating athletes-maintained grade point averages exceeding 90 percent. Two former athletes were inducted into the Athletic Hall of Fame.

The annual Freshman Orientation program was held, pairing incoming freshmen with senior student mentors to assist with the transition to high school. The High School also hosted its traditional Cap and Gown Walkthrough at the District's schools.

During the Senior Awards Ceremony, approximately \$46,000 in scholarships was awarded to 81 graduating seniors through the generosity of community organizations, businesses, and local donors.

The representative reported that students were currently completing Regent's examinations and final exams. The Senior Prom had recently taken place, and High School Graduation was scheduled for the following evening.

The district also hosted its first K-12 Family Picnic, which was well attended and provided an opportunity for students, families, and community members of all ages to gather and celebrate the school year. The event reflected the district's ongoing commitment to strengthening connections between the schools and the broader community.

The Town Board thanked the representative for the update and congratulated the students, faculty, and staff on their accomplishments throughout the year.

**Amina Chaudhri from the Putnam Valley Library gave the following report.**



30 Oscawana Lake Road      Phone: 845-528-3242  
Putnam Valley, New York 10579      Fax: 845-528-3297  
E-mail: [director@putnamvalleylibrary.org](mailto:director@putnamvalleylibrary.org)      Website: [www.putnamvalleylibrary.org](http://www.putnamvalleylibrary.org)

June 17, 2026

We hope you or your family will join our adult and children's summer reading programs this year! It's a great way to have fun while reading. We also have our usual summer events - including Squiddy the Squid, the license plate hunt and BINGO.

Our Summer Reading Kickoff for youth takes place on June 27th - there will be ice cream, crafts, free books and MORE. Plus, we also have tie dye, Dino Eggs, Hands on Archaeology, a Graphic Novel workshop and a Slime Station.

For adults we are offering more REV250 programs, Yoga, Sound Bath, Knitting, Mahjong, Chess and book clubs. We have a special program on June 26th entitled Duty, Honor, Country in an American Family. Additionally, we have Trivia Night and the DeMystics will be paying us a visit. Some programs do require advanced registration, so please check our website or stop in.

For our Library of Things - we just added a laser distance measurer, a thermal imaging camera, a power meter, a car battery jump starter and MORE. All are free to borrow with your Putnam Valley Library card.

We have our next Board of Trustees meeting on July 20th at 7:00 p.m. Attendance can be either in person or via Zoom. A reminder to the public that we are closed on June 19th.

Additionally, the Putnam Valley Library also offers a \*free\* dry goods pantry, wholesome frozen meals, Meals on Main Street visits, tech help, garden seeds, 3D Printing, computer, fax and printer usage, museum passes, EZ Pass Purchases, a wide variety of digital materials and our Library of Things! Learn more about us at [putnamvalleylibrary.org](http://putnamvalleylibrary.org)

- Amina Chaudhri

**Linda Thornton from Tompkins Cultural Corner gave the following report**

**TCCC Upcoming Events**

Sun., June 28th, **Artist's Reception** for Chad Crume \*

Fri., July 10th, **Fire & Thyme with Mark Von Em** - OUTDOORS!  
Featuring the music of Taylor, Simon and Browne.

Sat., July 18th, **Tavern Night with the Liberty Three** - REV250 -  
Revolutionary music, dances, and refreshments.  
IN OUR HISTORIC CARRIAGE HOUSE! \*\*\*

Sun., July 19th, **Poets' Corner** featuring Leisha Douglas \*\*

Sun., July 26th, **Intaglia Printmaking Workshop** \*  
A creative re-use workshop w/ Denise Leaden

Sun., July 26th, **Varroomba!** - The Music of Barcelona  
Proceeds will be shared with the PV Food Pantry

**Gretchen Weiglein from the Putnam Valley Historical Society gave the following report.**

Gretchen reported that the Historical Society is finally back up and running and is pleased to resume regular activities.

Two weeks ago, the Historical Society participated in Putnam County's Revolutionary War reenactment event at Veterans Memorial Park. Their exhibit focused on 18th-century medicine and generated significant public interest.

The Historical Society also recently hosted three mornings of visits from Putnam Valley third-grade classes. Students were able to interact with historical artifacts and learn about local history. Many were surprised to learn that the room currently housing the museum was originally the Canopus School and that local children would have attended school there before Town Hall was built around it. Gretchen noted that the visits were very successful and that many students expressed interest in returning with their families.

In August, the Historical Society will commemorate the 100th anniversary of Babe Ruth's visit to Putnam Valley with a month-long exhibit featuring photographs, newspaper clippings, and other historical materials. Additional interactive activities are being considered, including a baseball-themed event.

On Saturday, October 3, the Historical Society will hold its first event as part of the nation's 250th anniversary celebrations. The event will be held in partnership with the Putnam Valley Grange, with activities taking place at both locations in Adams Corners. Planned activities include live music, storytelling, historical demonstrations, hands-on activities, and a colonial tavern-themed gathering with period-inspired food and refreshments.

Gretchen encouraged residents to visit the Historical Society's Facebook page, where photographs from recent events have been posted, including images from the third-grade visits and historical photographs from 1988. She expressed hope that residents would be inspired to share historical photographs and artifacts from their own collections with the Historical Society.

The Board thanked Gretchen for her report.

**Superintendent Shawn Keeler from the Highway Department gave the following report**

Good evening, ladies and Gentlemen

I'd like to take a moment to thank the men and women of the Highway Dept. for their continued hard work and dedication.

Just wanted to remind those who haven't done so yet to sign up for the emergency alerts; it is the best way to stay on top of road closures and other emergencies.

I spoke to the contractor this morning Cimarron Rd Bridge project is moving along and on schedule. I ask residents to drive slowly on Horton Hollow.

Unregistered vehicles are not permitted to be parked on town roads. If they are, they will be tagged by the building dept and will be towed within 10 days.

We replaced 35 ft of 12-inch pipe on Sawmill Rd as well as did some hammering of ledge rock and slight widening of a few sections of the road

Our tree crew took down several dead trees along roads.

Our Blacktop crew has been out patching roads where needed

Our Basins repair crew has been repairing basins; they will be out daily as we have several in need of repair. They repaired 56 YTD

The Vac-ALL crew has been out cleaning basins in Lake Peekskill; they have cleaned roughly 345 basins so far.

The phones at the highway are monitored 24 / 7, and I ask residents with issues to call us and not post on Facebook, as we don't troll for complaints. Several people have been going back and forth about highway-related issues on social media instead of calling me. My phone is on 24 / 7. I will not answer people's questions on social media.

I can always be reached in my office at 845-526-3333, on my cell 845-745-0795, and SKEELER@PUTNAMVALLEY.GOV

190 Days till Christmas

**Councilwoman Howard read the following report from Frank DiMarco, who couldn't be here this evening.**

**Parks & Recreation Report  
On behalf of Frank DiMarco, Director**

- Logging Project: Town Planner and Headwater Forestry are updating the schedules for bidding and forestry project, in addition to getting the necessary permitting in place. Everything seems to be on schedule as of now
- Trail System: No word on grant awards as of today. As mentioned previously and in the board meeting, should we not get the grant, I will work on a smaller scale trail improvement project in the park that can hopefully be done in house.
- Bike Pad: As mentioned, the ever popular bike pad area will be re-paved and painted at some point in July.

- Departmental Programs:

Concerts begin in a couple of weeks starting off with the Independence Day celebration. Other programming seems very consistent at this point with some new ones on the agenda.

Children center is both preparing to shut down as well as, taking registration for the next session.

Camp preparations are basically a daily thing at this point and everything seems to be on track there as well

## **LEGISLATIVE REPORTS**

There was no legislative report.

## **SUPERVISOR'S COMMENTS**

Supervisor Jolicoeur thanked Town staff, Board members, volunteers, and residents for their continued cooperation and efforts on behalf of the community. She noted that she continues to provide updates through her monthly newsletter and encouraged residents to stay informed about Town programs, events, and services.

Residents were reminded to sign up for Town alerts through the Town website to receive important notifications and updates by email or text message.

The Supervisor provided an update on ongoing lake and watershed initiatives. She reported that recent "State of the Lake" presentations were held for Roaring Brook Lake and Lake Oscawana. Recordings and materials from those presentations are available on the Town website.

The Supervisor also discussed ongoing efforts to address harmful algal blooms in Lake Peekskill. She noted that the Town continues to evaluate the effectiveness of ultrasonic treatment devices that were installed as part of an experimental management strategy. Preliminary reports have shown some promising results, although additional monitoring will be necessary to determine their long-term effectiveness. She acknowledged residents' concerns regarding water quality issues and emphasized that harmful algal blooms are a complex problem with no single solution.

The Supervisor reported that Lake Oscawana and Roaring Brook Lake have recently been added to the definition of inland waterways, which may provide access to additional funding and resources through the Local Waterfront Revitalization Program. She also noted that the next round of funding for septic system replacement programs has not yet been announced.

An update was provided regarding the Town's ongoing MS4 mapping project related to stormwater management. The Supervisor explained that stormwater runoff contributes nutrients to local waterbodies and remains an important component of overall watershed management efforts.

The Supervisor recently attended the New York State Federation of Lake Associations Conference and reported that the event provided valuable information and opportunities to collaborate with experts and stakeholders addressing water quality issues throughout the state.

The next Commission on Lakes meeting will be held on June 23 at 6:00 p.m. at Town Hall. Representatives from local lake communities, watershed organizations, and neighboring municipalities have been invited to participate. Riverkeeper will present the findings of a year-long study examining wastewater, phosphorus loading, and watershed conditions within the Peekskill Hollow Brook watershed. Attendees will have an opportunity to provide feedback before the final report is issued.

The Supervisor reported that the Town recently hosted its first Picnic in the Park event featuring karaoke. The event was well attended, and appreciation was extended to all who participated.

Residents were reminded that the Town's Independence Day Celebration will take place on July 2. The event will include food vendors, live music as part of the Sunset Concert Series, and a fireworks display. The Supervisor acknowledged differing viewpoints regarding fireworks but noted that the event remains a popular community tradition.

The Supervisor also addressed questions regarding Town operations on Juneteenth. She explained that Town Hall is currently scheduled to remain open. During prior collective bargaining negotiations, the employee union elected to retain other contractual holidays rather than exchange them for Juneteenth. The Board discussed the matter and noted that it may be revisited during future labor negotiations.

Finally, the Supervisor announced that preparations are underway for Town Day, which is scheduled for September 19. The event will feature vendors, activities, and a fireworks display. Residents were encouraged to participate and support the community celebration.

### **Amendments to the Agenda**

Presented by Supervisor Jolicoeur

### **RESOLUTION #R26-234**

A motion was made to amend the agenda as follows:

1. Update Agenda Item 7A to reflect the cost of replacing 11 desktop computers for Library staff from **\$18,859.25** to **\$19,999.99**.
2. Remove Agenda Item 7b.
3. Add an item under Facilities authorizing payment to **Brown & Brown Services** for the **Putnam Valley Volunteer Ambulance Corps Workers' Compensation Policy** (Item 7B).
4. Add an item approving payment for the **Brook Falls Road Culvert Project** (Item 6B).
5. Update Agenda Item 9A to approve changing **Kayle Francis** from **Senior Recreation Assistant** to **Recreation Specialist** at a rate of **\$17.21 per hour**.

Seconded by Councilman Russo, unanimously carried.

### **APPROVE PAYMENT FOR CIMARRON ROAD CULVERT REPLACEMENT PROJECT**

Presented by Supervisor Jolicoeur

### **RESOLUTION #R26- 235**

**RESOLVED**, that the Town Board approve payment in the sum of \$315,267 to Kingston Equipment Rental, Inc. for works performed related to the Cimarron Road Culvert Replacement Project. Funding for this project will be reimbursable through FEMA following the storm of July of 2023.

Seconded by Councilman Russo, unanimously carried

**AIA® Document G702® – 1992**

**Application and Certificate for Payment**

TO OWNER: Town of Putnam Valley  
265 Osawanna Lake Road, Putnam Valley, New York 10579

PROJECT: Cimarron Road Culvert Replacement Project  
Cimarron Road, Putnam valley, NY 10579

APPLICATION NO: PAY APPLICATION #1

PERIOD TO: May 31, 2026

CONTRACT FOR:

CONTRACT DATE: J.Robert Folchetti & Associates

PROJECT NOS:

FROM: Kingston Equipment Rental, Inc.  
78 Stone Road West Hurley N.Y.  
West Hurley, NY 12491

VIA: J.ROBERT FOLCHETTI & ASSOCIATES  
31 SODOM ROAD, BREWSTER, NY  
10509

CONTRACTOR:

Distribution to:  
OWNER: [ ]  
ARCHITECT: [ ]  
CONTRACTOR: [ ]  
FIELD: [ ]  
OTHER: [ ]

**CONTRACTOR'S APPLICATION FOR PAYMENT**

Application is made for payment, as shown below, in connection with the Contract, AIA Document G703®, Continuation Sheet, is attached.

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

1. ORIGINAL CONTRACT SUM..... \$1,085,383.50

2. NET CHANGE BY CHANGE ORDERS..... \$0.00

3. CONTRACT SUM TO DATE (Line 1 + 2)..... \$1,085,383.50

4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)..... \$331,860.00

5. RETAINAGE:

a. 5.00% of Completed Work  
(Column D + E on G703): \$77,060.00 = \$3,853.00

b. 5.00% of Stored Material  
(Column F on G703): \$254,800.00 = \$12,740.00

Total Retainage (Lines 5a + 5b or Total in Column I of G703)..... \$16,593.00

CONTRACTOR:

By: Rita Kasanen Date: 6-9-2026

State of: New York

County of: Ulster

Subscribed and sworn to before me this 9th day of June,  
Notary Public: R. Fakhoury  
My Commission expires: 11/03/2026

ANITA FAKHOURY  
NOTARY PUBLIC STATE OF NEW YORK  
DUTCHESS COUNTY  
L.C. #01FA6314353  
COMM. EXP. 11/03/2026

**ARCHITECT'S CERTIFICATE FOR PAYMENT**

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

6. TOTAL EARNED LESS RETAINAGE..... \$315,267.00

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT..... \$0.00

8. CURRENT PAYMENT DUE..... \$315,267.00

9. BALANCE TO FINISH, INCLUDING RETAINAGE..... \$770,116.50

AMOUNT CERTIFIED..... \$315,267.00

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

| CHANGE ORDER SUMMARY                               | ADDITIONS     | DEDUCTIONS    |
|----------------------------------------------------|---------------|---------------|
| Total changes approved in previous months by Owner | \$0.00        | \$0.00        |
| Total approved this Month                          | \$0.00        | \$0.00        |
| <b>TOTALS</b>                                      | <b>\$0.00</b> | <b>\$0.00</b> |

ARCHITECT:

By: TODD W. ATkinson, P.E. Date: 6/9/2026

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

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**AMEND HEWLETT PACKARD PURCHASE/LEASE AGREEMENT RESOLUTION  
#R26-200**

Presented by Councilman Russo

**RESOLUTION #26-236**

**RESOLVED**, Further to Resolution R26-200 approved by the Town Board on May 13, 2026, I formally request that the Putnam Valley Town Board amend this Resolution to reflect the cost of the replacement of 11 desktop computers for town staff from \$18,059.25 to \$19,999.99. This amendment is a result of the item being discontinued.

Seconded by Councilman Luongo, unanimously carried

TOWN OF PUTNAM VALLEY  
TOWN BOARD SESSION

MAY 13TH, 2026  
PAGE 1

**AUTHORIZE COMPUTER LEASE PURCHASE AGREEMENT WITH HEWLETT  
PACKARD**

Presented by Councilwoman Howard

**RESOLUTION #R26-200**

**RESOLVED**, that the Putnam Valley Town Board authorize the Town Supervisor to sign a Lease Agreement with Hewlett Packard Enterprise Financial Services, 200 Connell Drive, Berkley Heights, NJ 17922, for the replacement of 11 desktop computers for town staff for a cost of \$18,059.25. The lease payments will be \$533.82 a month for 36 months (3 years) with a \$1.00 buy-out option. This Agreement is for purposes of upgrading equipment on a rolling basis. Equipment will be provided through CDW Government and is part of the Hewlett-Packard Information Technology Umbrella State Contract. Funding has been included in the 2026 Budget. This is subject to final approval of the contract by the Town Attorney.

Seconded by Councilman Luongo, unanimously carried

**AUTHORIZE TOWN SUPERVISOR TO SIGN BROKER SERVICE AGREEMENT**

Removed from Agenda

**AUTHORIZE PAYMENT OF BROWN AND BROWN SERVICE FEE FOR  
PVVAC WORKERS COMPENSATION POLICY**

Presented by Councilwoman Howard

**RESOLUTION #R26-237**

**RESOLVED**, that the Putnam Valley Town Board approve the payment of the service fee in the amount of \$325.00 to Brown & Brown Insurance Services, Inc., pursuant to Section 8 of the Contract between the Town of Putnam Valley and the Putnam Valley Volunteer Ambulance Corps.

Brown and Brown processes all claims submitted for the Putnam Valley Ambulance Corps. Workers' Compensation Policy. This policy is with the New York Insurance Fund.

Seconded by Councilman Russo, Motion carried 4-0  
Councilman Luongo recused himself.

**ACCEPT 2026 GEI CONTRACT FOR RBL LAKE MANAGEMENT SERVICES**

Presented by Councilman Luongo

**RESOLUTION #R26-238**

**RESOLVED**, that the Town Board authorize the Supervisor to accept and sign GEI's contract for 2026 Lake Management Services for Roaring Brook Lake. The contract includes the following services and associated costs:

- Project Management \$ 282
- Water Quality Monitoring and Analysis \$8,305
- Fisheries Survey \$7,495
- Equipment and Mileage \$ 809 (\$100/sample + .725 cents/mile)
- RBL Property Owner's Association Summer Meeting and Working Session \$ 373
- Summary Letter and Action Plan \$5,041
- Public Presentation \$1,197
- Zooplankton Sampling \$1,120

**Total Cost: \$24,623**

The cost will be paid for by the district. The contract is attached.

Seconded by Councilman Brooks, unanimously carried



April 10, 2026  
Proposal No. 2404566

VIA EMAIL: [ajolicoeur@putnamvalley.gov](mailto:ajolicoeur@putnamvalley.gov)

Alison Jolicoeur  
Town of Putnam Valley  
265 Oscawana Lake Road  
Putnam Valley, NY 10579

**Re: Proposal for 2026 Lake Management Services  
Roaring Brook Lake  
Putnam Valley, New York**

Dear Supervisor Jolicoeur:

GEI Consultants, Inc. DBA GEI Consultants Engineering, Geology, Architecture & Landscape Architecture (GEI) is pleased to submit this proposal presenting the scope of work and fees associated with implementing lake management practices in 2026 for the Town of Putnam Valley (TOPV), Putnam County, New York, for Roaring Brook Lake.

### **Scope of Work and Fee Estimates**

The scope of work and estimated fees are for performing lake management services for the 2026 field season. GEI proposes to monitor water quality, conduct an aquatic plant survey, attend two public meetings, and provide a summary letter/action plan.

#### ***Task 1. Project Management***

Project management is a necessary part of the proposed project and includes general project management and client coordination such as phone calls, emails, and research on equipment and materials.

**Task Estimate:** \$282

#### ***Task 2. Water Quality Monitoring and Analysis***

Monthly from April to October 2026 for a total of seven visits, GEI staff will collect water quality data at the deepest location of the lake. Staff will take water clarity measurements using a Secchi disk, temperature and oxygen profiles with a water quality sonde, nutrient samples, and algae cell counts. Nutrient samples will be taken at the surface, middle, and bottom of the water column and analyzed for

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[www.geiconsultants.com](http://www.geiconsultants.com)

GEI Consultants, Inc. DBA GEI Consultants Engineering,  
Geology, Architecture & Landscape Architecture  
1000 New York Ave., Ste. B, Huntington Station, NY 11746  
631.760.9300

**Supporting documents can be viewed by clicking the following link:**

[06-17-2026-Town-Board-MEETING-with-supporting-documents.pdf](#)

**APPROVE PAYMENT FOR BROOKFALLS RD CULVERT PROJECT**

Presented by Supervisor Jolicoeur

**RESOLUTION #R26-239**

**RESOLVED**, that the Town Board approve payment in the sum of \$201,392.40 to T & A Construction, Inc. for work performed related to the Brookfalls Rd Culvert Replacement Project. Funding for this project will be reimbursable through FEMA following the storm of July of 2023.

Seconded by Councilman Luongo, unanimously carried.

**T&A**  
CONSTRUCTION INC.

AIA DOCUMENT G702

**APPLICATION AND CERTIFICATION FOR PAYMENT**

**TO OWNER:** Town of Putnam Valley  
265 Oscawana Lake Road  
Putnam Valley, NY 10579  
T & A Construction, Inc.

**ENGINEER:** J. Robert Folchetti & Associates  
**PROJECT #:** 2022074

**APPLICATION #:** 4  
**PERIOD TO:** 05/30/26  
**INVOICE #:** 26-025  
**INVOICE DATE:** 01/26/26

**FROM CONTRACTOR:** 910 West Dover Road  
Pawling, NY 12564

**CONTRACT:** Brookfalls Road Culvert Replacement Project

PAGE ONE OF 5 PAGES

**DISTRIBUTION TO:**  
☐ OWNER  
☐ ENGINEER  
☐ CONTRACTOR  
☐ FIELD  
☐ OTHER

**CONTRACTOR'S APPLICATION FOR PAYMENT**  
Application is made for payment, as shown below, in connection with the Contract. Continuation Sheets are attached.

**CONTRACT SUMMARY**

|                                                      |                   |
|------------------------------------------------------|-------------------|
| 1. ORIGINAL CONTRACT SUM                             | \$ 1,593,655.00   |
| 2. NET CHANGE BY CHANGE ORDERS                       | \$ -              |
| 3. CONTRACT SUM TO DATE (Line 1 plus Line 2)         | \$ 1,593,655.00   |
| 4. TOTAL COMPLETED & STORED TO DATE (Column I)       | \$ 1,466,851.00   |
| 5. RETAINAGE:                                        |                   |
| a. 5% of Completed Work (Column D + E)               | \$ 73,342.55      |
| b. 0% of Stored Material (Column F)                  | Included in above |
| Total Retainage (Lines 5a + 5b)                      | \$ 73,342.55      |
| 6. TOTAL EARNED LESS RETAINAGE (Line 4 minus Line 5) | \$ 1,393,508.45   |
| 7. LESS PREVIOUS CERTIFICATES FOR PAYMENT            | \$ 1,192,116.05   |
| 8. CURRENT PAYMENT DUE                               | \$ 201,392.40     |
| 9. BALANCE TO FINISH, INCLUDING RETAINAGE            | \$ 200,146.55     |

**CHANGE ORDER SUMMARY**

|                                                    | ADDITIONS | DEDUCTIONS |
|----------------------------------------------------|-----------|------------|
| TOTAL CHANGES APPROVED IN PREVIOUS MONTHS BY OWNER | \$ -      | \$ -       |
| TOTAL APPROVED THIS PERIOD                         | \$ -      | \$ -       |
| TOTALS                                             | \$ -      | \$ -       |
| NET CHANGES BY CHANGE ORDER                        | \$ -      | \$ -       |

**CONTRACTOR'S CERTIFICATE OF PAYMENT**  
The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief, the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received by Owner, and that the current payment shown herein is not due. \$ 201,392.40

By: Thomas Cerra Date: 6/15/26  
Thomas Cerra, Treasurer | T&A Construction, Inc.

State of: NEW YORK County of: Dutchess MONIKA BANACH  
Subscribed & sworn before me this 15 date of JUNE 2026 NOTARY PUBLIC STATE OF NEW YORK  
Notary Public: Monika Banach DUTCHESS COUNTY  
My Commission expires: 08/29/2028 LIC. #01BA6347310  
COMM. EXP. 08/29/2028

**ENGINEER'S CERTIFICATE FOR PAYMENT**  
In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Engineer certifies to the Owner that to the best of the Engineer's knowledge, information and belief, the work has progressed as indicated, the quality of the work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED: \$ 201,392.40  
(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified)

By: Todd L. Atkinson Date: 6/15/2026

This Certificate is non-negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein.  
Issuance, payment and acceptance of payment are without prejudice to all rights of the Owner or Contractor under this contract.

**T&A Construction, Inc.**

910 West Dover Road  
Pawling, NY 12564

**PROGRESS INVOICE**

26-344

**BILL TO**

Town of Putnam Valley  
265 Oscawanna Rd  
Putnam Valley New York 10579

**DATE:** 6/12/2026

**TERMS:** Net 15

**P.O. NUMBER:**

| Description                                                                                                         | Estimated Amt | Prior Amt Billed | %       | Current Amt Due |
|---------------------------------------------------------------------------------------------------------------------|---------------|------------------|---------|-----------------|
| 1A - TIMBER DECKED BRIDGE STRUCTURE (including steel I-Beams and Timber Beams)                                      | 16,200.00     | 16,200.00        | 100.00% | 0.00            |
| 1B - 10' HEIGHT (Nom) MORTARED STONE WITH CONCRETE VENEER, BRIDGE ABUTMENTS                                         | 7,500.00      | 7,500.00         | 100.00% | 0.00            |
| 1C - TIMBER FENCE / GUIDE RAIL (including 6"x6" square Timber Curb)                                                 | 2,000.00      | 2,000.00         | 100.00% | 0.00            |
| 1D - 10' HEIGHT (Nom) MORTARED STONE WING WALLS                                                                     | 6,000.00      | 6,000.00         | 100.00% | 0.00            |
| 1F - NYSDOT MEDIUM BANK STABILIZATION STONE                                                                         | 14,000.00     | 14,000.00        | 100.00% | 0.00            |
| 1G - ASPHALT CEMENT CONCRETE PAVEMENT 6" TO 10" DEPTH                                                               | 30,500.00     | 30,500.00        | 100.00% | 0.00            |
| 1H - METAL GUIDE RAIL                                                                                               | 800.00        | 800.00           | 100.00% | 0.00            |
| 1I - 3' HEIGHT (Nom) FIELD STONE WALLS                                                                              | 3,000.00      | 3,000.00         | 100.00% | 0.00            |
| 1J - 6' HEIGHT WOODEN STOCKADE FENCE                                                                                | 3,400.00      | 3,400.00         | 100.00% | 0.00            |
| 1K - 6" DIAMETER DRY HYDRANT SUCTION PIPING                                                                         | 6,750.00      | 6,750.00         | 100.00% | 0.00            |
| 2A - CLEARING & GRUBBING (including Tree Stump Removal, [20] Tree Stumps 6" - 30" Diameter)                         | 12,400.00     | 12,400.00        | 100.00% | 0.00            |
| 3A - ROCK EXCAVATION & DISPOSAL (Including Predrilling, Breaking, Mechanical Excavation and Off-Site Disposal)      | 90,000.00     | 90,000.00        | 100.00% | 0.00            |
| 4A - EARTH EXCAVATION & DISPOSAL (Including Mechanical, Excavation and Off-Site Disposal)                           | 108,375.00    | 135,320.00       | 124.86% | 0.00            |
| 5A - PRE-CAST CONCRETE ARCH CULVERT                                                                                 | 384,000.00    | 307,200.00       | 80.00%  | 0.00            |
| 5B - PRE-CAST CONCRETE HEADWALL (Including Mounting & Fastening Hardware)                                           | 58,000.00     | 58,000.00        | 100.00% | 0.00            |
| 5C - PRE-CAST CONCRETE WINGWALL (Including Mounting & Fastening Hardware)                                           | 172,000.00    | 172,000.00       | 100.00% | 0.00            |
| 5D - SELECT BACKFILL MATERIAL FOR CULVERT / ROADWAY (Within the Limits of Prop. Channel Transects)                  | 74,880.00     | 74,880.00        | 100.00% | 0.00            |
| 5E - SELECT BACKFILL MATERIAL FOR CULVERT / ROADWAY (Within the Limits of Prop Channel Transects)                   | 53,040.00     | 9,984.00         | 100.00% | 43,056.00       |
| 5F - STONE RIP-RAP CHANNEL EMBANKMENT STABILIZATION MATERIAL (Including Geotextile [ie Filter Fabric] Underlayment) | 35,150.00     |                  | 100.00% | 35,150.00       |

**T&A Construction, Inc.**

910 West Dover Road  
Pawling, NY 12564

**PROGRESS INVOICE**

26-344

**BILL TO**

Town of Putnam Valley  
265 Oscawanna Rd  
Putnam Valley New York 10579

**DATE:** 6/12/2026

**TERMS:** Net 15

**P.O. NUMBER:**

| Description                                                                                                                                                            | Estimated Amt | Prior Amt Billed | %       | Current Amt Due |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|------------------|---------|-----------------|
| 6A - STREAM BY-PASS PUMPING (Including Mechanical Pumping Equipment, Controls, Suction & Discharge Piping, Diesel Fuel, and Set-Up, Monitoring & Removal of Equipment) | 190,000.00    | 190,000.00       | 100.00% | 0.00            |
| 6B - SET-UP AND REMOVAL OF SAND BAG COFFERDAM                                                                                                                          | 30,000.00     | 24,000.00        | 100.00% | 6,000.00        |
| 7A1 - 1 1/2" ASPHALT CONCRETE TOP COURSE                                                                                                                               | 30,600.00     |                  | 0.00%   | 0.00            |
| 7A2 - 2 1/2" ASPHALT CONCRETE BINDER COURSE                                                                                                                            | 34,000.00     |                  | 0.00%   | 0.00            |
| 7B - 12" SUBBASE MATERIAL NYSDOT TYPE 304.02                                                                                                                           | 16,560.00     |                  | 384.78% | 63,720.00       |
| 8A - 18" DIAMETER HDPE CORRUGATED SMOOTH WALL PIPE                                                                                                                     | 8,075.00      |                  | 211.77% | 17,100.00       |
| 9A - STORMWATER CATCH BASINS (Including Frames & Grates)                                                                                                               | 13,000.00     |                  | 100.00% | 13,000.00       |
| 10A - 6" DIAMETER SCH 40 PVC DRY HYDRANT SUCTION PIPING (Including Transition Couplings)                                                                               | 6,000.00      |                  | 100.00% | 6,000.00        |
| 11A - TIMBER GUIDE RAIL (Including Posts & Rail Fastening Hardware)                                                                                                    | 30,000.00     |                  | 0.00%   | 0.00            |
| 12A - 6' HEIGHT WOODEN STOCKADE FENCE (Including Posts & Panel Fastening Hardware)                                                                                     | 27,200.00     |                  | 0.00%   | 0.00            |
| 13A - TEMPORARY EROSION & SEDIMENT CONTROLS                                                                                                                            | 70,000.00     | 70,000.00        | 100.00% | 0.00            |
| 14A - TEMPORARY CONSTRUCTION FENCING (6' Height Chain Link w/ Access Gates)                                                                                            | 11,925.00     | 11,925.00        | 100.00% | 0.00            |
| 15A - MAINTENANCE AND PROTECTION OF TRAFFIC (Including Temporary Roadway Sections)                                                                                     | 15,000.00     | 9,000.00         | 80.00%  | 3,000.00        |
| 16A - APPLICATION OF 6" TOP SOIL LAYER                                                                                                                                 | 23,125.00     |                  | 74.97%  | 17,337.50       |
| 16B - APPLICATION OF GRASS SEED MIX AND STRAW MULCH                                                                                                                    | 10,175.00     |                  | 74.97%  | 7,628.50        |
| Putnam Valley - Brookfalls Retainage 5%                                                                                                                                |               |                  |         | -10,599.60      |

Total \$201,392.40

Payments/Credits \$0.00

**BALANCE DUE \$201,392.40**

**APPOINT LPID BEACH MONITOR**

Presented by Councilman Brooks

**RESOLUTION #R26-240**

**RESOLVED**, request the Town Board appoint Brianne Cottrell as a LPID Beach Monitor for the 2026 season. She will be paid at an hourly rate of \$16.50 with no benefits. This position will run from July 1<sup>st</sup>, 2026, through Labor Day weekend (9/7).

- Brianne Cottrell

Seconded by Councilman Luongo, unanimously carried.

**APPROVE CHANGE KAYLA FRANCIS FROM SENIOR RECREATION ASSISTANT TO RECREATION SPECIALIST**

Presented by Councilman Russo,

**RESOLUTION #R26-241**

**RESOLVED**, that the Town Board approve changing Kayla Francis from a senior recreation assistant to a recreation Specialist with the rate of \$17.21 per hour

Seconded by Councilwoman Howard, unanimously carried.

**APPROVE JUNE 2026 PERSONNEL CHANGES**

Presented by Councilwoman Howard

**RESOLUTION #R26-242**

**RESOLVED**, that the Town Board approve the following additions/changes to personnel.

1. Aidan Grahm, summer seasonal lifeguard, @ \$17.00 hr.
2. Ellen Grahm, summer seasonal lifeguard, @ \$17.00 hr.

Seconded by Councilman Luongo, unanimously carried.

**APPROVE JUNE 2026 REFUNDS**

Presented by Councilman Luongo

**RESOLUTION #R26-243**

**RESOLVED**, that the Town Board approve the following refunds

|                                                                                   |                                                                                                |
|-----------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------|
| Shawn Powell<br>PO Box 1876<br>White Plains, NY 10602<br>camp                     | \$315.50<br>Day Camp<br>Dropped week of camp to attend cheer                                   |
| Justin Dejesus<br>271 Old Church Road<br>Putnam Valley, NY 10579<br>after failing | \$156.00<br>Lifeguard Training<br>Does not want to retake the course<br><br>30% partial refund |
| Ruth Lliguipuma<br>103 Lake Drive<br>Lake Peekskill, NY 10537                     | \$500.00<br>LPCC<br>Deposit refund                                                             |
| Jaqueline Sacasari<br>25 Mountain View Road<br>Putnam Valley, NY 10579            | \$500.00<br>LPCC<br>Deposit refund                                                             |
| Margaret Lennon<br>28 Whitehill Road<br>Putnam Valley, NY 10579                   | \$500.00<br>LPCC<br>Deposit refund                                                             |

Seconded by Councilman Brooks, unanimously carried.

### **BUDGET TRANSFER AND AMENDMENTS**

Presented by Councilman Brooks

#### **RESOLUTION #R26-244**

**RESOLVED**, that the Town Board approve the attached Budget Transfers and Amendments for Year-To-Date June, 2026

Seconded by Councilman Russo, unanimously carried.

TOWN OF PUTNAM VALLEY  
TOWN BOARD MEETING

June 17, 2026  
PAGE 20

Date Prepared: 06/10/2026 03:49 PM

**TOWN OF PUTNAM VALLEY**  
**Budget Adjustment Form**

GLR4150 1.0

Page 1 of 1

Year: 2026 Period: 6 Trans Type: B2 - Amend Status: Posted  
Trans No: 120299 Trans Date: 06/10/2026 User Ref: MANGELICO  
Requested: Approved: Created by: MANGELICO 06/10/2026  
Description: YEAR TO DATE JUNE 2026 - BUDGET AMENDMENTS  
Account # Order: No  
Print Parent Account: No

| Account No.   | Account Description           | Amount    |
|---------------|-------------------------------|-----------|
| A.7550.400    | TOWN DAY EXPENSES             | 5,000.00  |
| DA.5142.200   | SNOW EQUIPMENT                | 18,650.00 |
| SM01.1980.400 | DAM ENGINEERING AND REPAIR    | 1,800.00  |
| SM01.7180.472 | BEACHES AND LAKE CONSERVATION | 4,710.00  |
| SM11.4068.400 | CARP MAINTENANCE              | 3,500.00  |
| SM11.7180.400 | NYS PERMITS                   | 1,050.00  |
| SS02.8120.200 | SEWER EQUIPMENT               | 11,120.00 |
| Total Amount: |                               | 45,830.00 |

Date Prepared: 06/10/2026 03:42 PM

**TOWN OF PUTNAM VALLEY**  
**Budget Adjustment Form**

GLR4150 1.0  
Page 1 of 1

Year: 2026 Period: 6 Trans Type: B1 - Transfer Status: Posted  
Trans No: 120296 Trans Date: 06/10/2026 User Ref: MANGELICO  
Requested: Approved: Created by: MANGELICO 06/10/2026  
Description: YEAR TO DATE JUNE 2026 - BUDGET TRANSFERS  
Account # Order: No  
Print Parent Account: No

| Account No.   | Account Description                       | Amount    |
|---------------|-------------------------------------------|-----------|
| A.1220.424    | SUPERVISOR.CONTRACTUAL                    | 2,000.00  |
| A.1990.400    | CONTINGENT ACCOUNT                        | -2,000.00 |
| A.1650.200    | CENTRAL COMMUNICATIONS.EQUIPMENT          | 700.00    |
| A.1650.400    | CENTRAL COMMUNICATIONS.CONTRACTUAL        | -700.00   |
| A.1850.400    | TAXES & ASSESSMENTS ON PROPERTY           | 620.61    |
| A.1990.400    | CONTINGENT ACCOUNT                        | -620.61   |
| A.3310.200    | SIGNS.TRAFFIC SIGNS                       | 1,002.13  |
| A.1990.400    | CONTINGENT ACCOUNT                        | -1,002.13 |
| A.3510.400    | DOG CONTROL.CONTRACTUAL                   | 2,750.03  |
| A.1990.400    | CONTINGENT ACCOUNT                        | -2,750.03 |
| A.3620.424    | INSPECTORS.CONTRACTUAL                    | 25.00     |
| A.3620.130    | INSPECTORS.COMP EMPLOYEES                 | -25.00    |
| A.3650.400    | ABANDONED VEHICLES                        | 194.00    |
| A.1990.400    | CONTINGENT ACCOUNT                        | -194.00   |
| A.6326.400    | ECONOMIC OPPORTUNITY PROGRAMS.CONTRACTUAL | 150.00    |
| A.1010.424    | TOWN BOARD.CONTRACTUAL                    | -150.00   |
| A.7020.410    | LIFEGUARD TRAINING.EXPENSES               | 525.00    |
| A.7021.110    | PROGRAMS.PERSONNEL                        | -525.00   |
| A.9089.800    | OTHER EMPLOYEE BENEFITS                   | 25.49     |
| A.9060.800    | HOSPITAL & MEDICAL INSURANCE              | -25.49    |
| SM01.1630.400 | ADMIN & CLERICAL.EXPENSE                  | 125.00    |
| SM01.1630.472 | POWER AND LIGHT                           | -125.00   |
| SM03.1630.400 | ADMIN & CLERICAL.EXPENSE                  | 70.19     |
| SM03.7180.400 | BEACH.SUPPLIES                            | -70.19    |
| SM03.7180.410 | BEACH.TAGS & PARKING STICKERS             | 468.08    |
| SM03.7180.471 | BEACH.MAINTENANCE AND REPAIRS             | -468.08   |
| SM08.1630.400 | ADMIN & CLERICAL.EXPENSE                  | 148.50    |
| SM08.7110.120 | RECREATION.LIFEGUARDS                     | -148.50   |
| Total Amount: |                                           | 0.00      |

Councilman Russo seconded for discussion.

Supervisor Jolicoeur clarified that the \$5,000 Town Day expense relates to the fireworks display and that the expense is initially paid from the fund balance. However, the Town subsequently receives revenue through sponsorships, vendor fees, and other event-related income, which offsets those expenses. Councilman Russo further noted that the event is NOT a budgeted town event and is expected to be self-supporting and may ultimately generate additional revenue.

A motion was made and seconded to approve the expenditure.

**AUDIT OF THE MONTHLY BILL**

Presented by Councilman Russo

**RESOLUTION #R26-245**

**RESOLVED**, that the Town Board approve the following bills, after audit, being paid

| <b><u>VOUCHER NUMBER</u></b> | <b><u>AMOUNTS</u></b> |
|------------------------------|-----------------------|
| 55475-55496                  | \$35,321.17           |
| 55427-55492                  | \$47,813.14           |
| 55063-55474                  | \$99,360.33           |
| 55099-55477                  | \$199,941.20          |

Seconded by Councilman Luongo, unanimously carried

**PUBLIC COMMENT**

Several residents addressed the Town Board regarding community concerns and initiatives, including clothing insecurity among children and teens, road safety, distracted driving, speeding, pedestrian visibility, and lake safety. The discussion also included the possibility of organizing community clothing drives and the importance of wearing reflective clothing when walking or biking along roadways.

Residents commended the Town Board for its communication efforts and transparency regarding code enforcement matters.

The Town Board and staff responded to comments and provided information regarding available resources, traffic safety initiatives, county road concerns, and ongoing community programs

**Adjournment:** Supervisor Jolicoeur made a motion to close the meeting at 7:17 pm

Seconded by Councilman Luongo, unanimously carried.

**Next Town Board Meeting: Work Session, Wednesday, July 8<sup>th</sup>, 2026, 5 PM**

**Supporting documents can be viewed by clicking the following link:**

[06-17-2026-Town-Board-MEETING-with-supporting-documents.pdf](#)

**The meeting can be watched in its entirety by clicking the following link.**

[Town Board Meeting: June 17, 2026](#)

Respectfully submitted

*Michelle Stephens*

Michelle Stephens  
Town Clerk  
6/1/8/2026