



TOWN OF PUTNAM VALLEY

**Town Board Meeting**

**February 18<sup>th</sup>, 2026**

**Town Hall**

**6 PM**

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**AGENDA**

**Meeting called to Order**

**Pledge of Allegiance**

1. Community Reports
2. **Public Hearing** Local Law Amending Senior Citizen Property Tax Exemption
3. **Public Hearing** Local Law Amending Veterans Property Tax Exemption
4. Supervisor's Comments
5. Legislative Reports
6. Approval of Minutes
7. Introduce Local Law Waiving Residency Requirement for Town Assessor
8. Approve Establishment of Official Town of Putnam Valley Facebook Page
9. **Districts**: Authorize Solicitation of Bids for LPID Truck
10. Appoint Climate Smart Communities Task Force Charter Members
11. Approve Award of Cimarron Road Culvert Project
12. Approve Award of 22 Peekskill Hollow Road Building Demolition Project
13. Approve Roaring Brook Lake Preservation Committee Appointments
14. Approve Neighborhood Business Committee Appointments
15. **Parks & Recreation**:
  - a. Approve February 2026 Refunds
  - b. Approve February 2026 Personnel Changes
16. **Finance**:
  - a. Budget Transfer and Amendments
  - b. Audit of Monthly Bills
17. Public Comment [Three-Minute Time Limit Per Person]

**Adjournment**

**Next Town Board Meeting: Work Session, Wednesday, March 11<sup>th</sup>, 2026, 5 PM**

**TOWN BOARD MEETING**

**Wednesday, January 28, 2026**

**6:00 PM**

**PRESENT:** Supervisor Jolicoeur  
Councilman Brooks  
Councilman Russo  
Councilwoman Howard

**ABSENT:** Councilman Luongo

**ALSO PRESENT:** Town Clerk Michelle Stephens  
Deputy Clerk Amy Cargain  
Town Counsel David E. Daniels  
Town Counsel Lillian Mead

Supervisor Jolicoeur opened the meeting at 6:05 pm with the Recitation of the Pledge of Allegiance, followed by a moment of silence by Councilman Brooks to honor First responders. Members of the military, for those we have lost, and for Community members who observe Ash Wednesday and Ramadan

### **COMMUNITY REPORTS**

#### **Ambulance Corps Report**

**Presenter:** Lieutenant Cole (Putnam Valley Volunteer Ambulance Corps)

Lieutenant Cole reported the following activity for January:

- Total calls responded to: **73**
- Motor vehicle accidents: **12**
- Mutual aid calls to other districts: **6**
- Total personnel standby and response hours: **589 hours**
- Storm standby deployments: **2**

He emphasized the critical importance of clearly visible house numbers, noting that the lack of visible addresses significantly delays emergency response times and could impact life-saving care.

He also encouraged residents to volunteer, stating that opportunities exist for both operational and support roles, including administrative committees, event planning, and facility support. Training is provided, and volunteers of all ages are welcome.

### **STATE ASSEMBLYMAN MATT SLATTER UPDATE**

Assemblyman Slater provided a legislative update, focusing primarily on the ongoing energy cost crisis and state budget developments.

#### **Energy Costs and Utility Bills**

Assemblyman Slater explained that utility bills consist of three components:

1. Delivery rate (regulated by the Public Service Commission)
2. Supply rate (unregulated, approximately 44% of the bill)
3. Taxes, fees, and surcharges (approximately 12%)

He stated that:

- Delivery rates have not increased since May.
- The recent spike in bills is primarily due to increased supply costs driven by cold weather and high demand.
- Transportation costs for natural gas from southern states contribute to higher prices in New York.

He recommended residents:

- Check whether they have outdated "day/night meters," which expose customers to higher supply volatility.
- Consider switching to standard meters.
- Explore assistance programs such as HEAP and budget billing options.

Assemblyman Slater also reported leading a coalition requesting the Governor to:

- Issue energy rebate payments using state reserve funds.
- Temporarily suspend utility-related taxes and surcharges.
- Expedite development of new baseload power generation.

#### **State Budget Overview**

Key budget highlights included:

- Total proposed state budget: **\$260 billion**

- Medicaid spending: **\$122.6 billion**
- Education funding: **\$39.6 billion statewide**

Putnam Valley Central School District is expected to receive:

- **3.2% increase**
- **Approximately \$557,000 in additional state aid**

### **Transportation and Infrastructure**

Assemblyman Slater noted that:

- The Hudson Valley has the worst-rated roads and bridges in New York State.
- He is advocating for increased CHIPS funding for local roads.
- He proposed a tax credit of up to \$1,000 for vehicle damage caused by potholes.

### **Environmental and Infrastructure Grants**

He also discussed:

- Clean water infrastructure funding opportunities
- Septic replacement program advocacy for Lake Peekskill and other lake communities
- Environmental Protection Fund maintenance at \$425 million

### **SEQRA Reform Proposal**

Assemblyman Slater explained proposed changes to environmental review procedures, including statutory timelines for review completion. He emphasized the importance of maintaining local control and requested feedback from municipal officials.

### **Putnam Valley Central School District Report**

**Presenter:** Sam Olivero

The Board reported several upcoming events and district developments:

#### **Upcoming Events:**

- Young Artist Exhibition and Auction: February 28 at Tompkins Corners Cultural Center
- Elementary Musical: March 13
- Middle School Musical: March 21–22

- High School Musical (*Into the Woods*): April 17–19

The district has begun its annual budget development process and expects to remain within the state tax cap.

Athletic achievements included:

- Competitive cheerleading team winning the State Championship
- Wrestling team winning Sectional Championship
- Over 90% of student-athletes maintain academic averages above 90%

## **TOMPKINS CORNER CULTURAL CENTER**

**Linda Thornton gave the following report**

### **Tompkins Corners Cultural Center March Music Events**

**Sat 3.7** Cecelia, Trio from Quebec

Blending Celtic, Québécois, and traditional roots with jazz, swing, and contemporary flair. Fresh from a sold-out show for 700 in Glasgow, this event is partially funded by the Quebec Government

**Fri 3.13** Bruce Foley and John Nolan

Celebrate Irish-American Heritage Month with an unforgettable evening of traditional Celtic music as Bruce Foley & John Nolan return to Tompkins Corners Cultural Center after a virtually sold-out show last year!

Longtime musical partners, Foley and Nolan bring music that's deeply rooted and joyfully alive—featuring rich vocals, guitar, uilleann pipes, and dazzling button accordion.

**Sat 3.21** Hildaland, Scottish/American folk duo

Fiddler **Louise Bichan** (Orkney, Scotland) and mandolinist **Ethan Setiawan** (Goshen, Indiana) weave together Scottish tradition, progressive bluegrass, and jazz.

Hosting PVEF Young Artist's Night on Friday, February 28th at 6:30 pm

Advance tickets are required.

## **Commission for the Conservation of the Environment (CCE) / Climate Smart Communities Update**

Beth Gorman gave the following report

The Putnam Valley Commission for Conservation of the Environment (CCE) advises Town boards on environmental impacts, conducts and maintains studies and inventories of the Town's natural/man-made resources and open spaces, educates the public, coordinates with partner groups and agencies, and recommends plans, programs, and local-law changes to protect and improve environmental quality. A summary of recent CCE activities is summarized below:

**Natural Resource Inventory (NRI) Adoption.** A NRI compiles information on important, naturally occurring features within the municipality such as geology, soils, streams, wetlands, forests, wildlife, and related cultural resources. In March 2019 the Putnam Valley NRI was published and brought before the Town Board, which "accepted" the document with the intention to "adopt" at a later date. The CCE advises that the Town Board formally adopt the NRI. Adoption clarifies the relationship of the Putnam Valley NRI to the municipality, which in turn will strengthen future grant opportunities.

**Open Space Inventory (OSI) Exploration.** An OSI builds on an NRI and serves as a guide for conservation, recreation, and land use planning decisions. The CCE is exploring grant opportunities to develop an OSI with minimal financial impact to Putnam Valley.

**Climate Smart** is a New York State program to assist local governments in reducing greenhouse gas emissions while saving taxpayer dollars. Putnam Valley has appointed volunteers to serve in a local Climate Smart Task Force to inventory our town's current sustainability efforts and strategize for future actions. Members of the Public can expect more activity and events (such as Earth Week, see below) from the Climate Smart Task Force. Updates can be found through social feeds and CCE announcements.

**Earth Week.** A week of Earth Day-themed events is scheduled in April, including nature walks, speakers, hikes, and social events to showcase our community's beautiful natural resources. The event is coordinated in partnership with Putnam Valley's Climate Smart Task Force and the CCE. Future updates will be provided with event details.

**Membership.** The CCE has a newly approved member, Michael Towle. Mike works in local government in Connecticut and has a background in Environmental Science. The CCE still has a vacant seat. If interested, please reach out to: [CCEofPV@gmail.com](mailto:CCEofPV@gmail.com)

## Putnam Valley Library

Joe Ferraro gave the following report:



Good evening, Supervisor and members of the Town Board,

On behalf of the Putnam Valley Library Board of Trustees and our Director, Amina Chaundry, I want to start by expressing our gratitude to the entire Putnam Valley community. The strength of our library reflects the strength of this community—and the exceptional work of our staff.

At our February board meeting, we celebrated that our new Community Room is 99% complete, with programming beginning in early March. This expanded space will allow us to increase program capacity, host larger civic gatherings, and better serve residents of all ages.

From the Circulation Desk, Joan Stubbs shared that the main floor continues to see strong foot traffic driven by programming, study use, and access to community resources. We've seen steady use of our freezer and food pantry shelves, and a recent second donation of dog food was distributed immediately. These small but important indicators remind us that the library is not just a cultural space but a trusted and accessible community anchor.

We are also seeing consistent space utilization throughout the building. Students and remote workers frequently use tables in the Fireplace Room, while readers flock to our Fiction and Biography seating areas. Many of these patrons are quiet users of the space—individuals who might not attend programs but clearly value a welcoming, stable place to work, read, or simply be.

Adult programming remains successful. Healing Sound Energy continues to fill every month and is looking forward to moving into the larger Community Room. Our Revolution 250 series has drawn full rooms for its recent two-part February program, with strong engagement and thoughtful discussion from attendees. As we approach the nation's 250th anniversary, these programs offer residents an opportunity to explore the founding era from multiple viewpoints—encouraging historical literacy, civil dialogue, and a deeper understanding of the principles that continue to shape our democracy. The upcoming March event, "America: Songs of Patriotism, Praise & Protest," continues this exploration through music and cultural history.

On the children's floor, we average 60–65 young visitors per week. Tuesday and Wednesday afternoons are almost fully scheduled, with Music & Movement, Drop-In Crafts, Sensory Playtime, Lego Club, and the return of Dungeons & Dragons. We are also launching a children's Garden

Club to encourage youth engagement with the library's outdoor space. Even in bad weather, adult author programming has attracted participation both in person and via Zoom—showing that hybrid engagement remains strong.

The Board approved a 2026–2027 budget of \$624,466, reflecting a 6.5% increase. For the average homeowner, that's about \$7 per year—around 58 cents a month. This investment helps us maintain staffing, extend Wednesday-morning hours, care for the facility, and sustain the programs and services that residents rely on and value.

We are very grateful to nearly 200 neighbors who donated over \$23,000 during our year-end appeal. That voluntary support strengthens our capacity to meet both visible and quiet community needs.

Finally, we are excited to announce two new \$500 scholarships for graduating seniors at Putnam Valley High School—one recognizing creativity and curiosity and the other honoring community leadership and service.

This library was built by this community and is for this community—and it reflects the very best of Putnam Valley. When a community supports its library, it supports itself. Together, through shared stewardship, we continue creating a space rooted in creativity, connection, and community—values that define Putnam Valley at its best.

And if you're proud of what we're building together—like many of your neighbors already are you can become a friend of the library, and you can go over and above to support your library with a donation at [putnamvalleylibrary.org](http://putnamvalleylibrary.org).

Thank you for being part of it.

*Joe*

Joseph Ferraro  
President, Board of Trustees

**Parks and Rec/Fire Department**

Frank DiMarco gave the following report

**Parks:**

- **We are currently working on a forestry Project for both the Town Park and the Camp facility** –If everything goes right, the plan will start in the fall. The project will have various upsides including: the sustainable production and harvest of high-quality forest products providing revenue for the Town, increased recreational and educational opportunities, *Through the* maintenance of trails and the protection and preservation of forestland. Everything is done in cooperation with the DEC and their recommendations
- **We also are in the process of obtaining grants for a Trail System in the Town Park** –*Trying to* The first grant has been formally submitted and we should know the outcome sometime in May. The focus will remain on a trail that is as ADA compliant as possible (theoretically, there is not such thing as an ADA compliant trail). The design will be based on ADA and ABA, which is an architectural barriers act that provides the standards for accessible trails.

**Departmental**

**Programs** –. Concert series development is under way and will begin July 2<sup>nd</sup> and runs every Thursday until the end of August, weather permitting.

*Ind. purchase Day Camp*

Our other programs are updated regularly on the website. *and change often*

Sports and Specialty Camps are in development and close to being finalized. At this point we have Soccer, Volleyball, Musical Theatre, Tennis, Boys Basketball, Girls' basketball, Cheer Camp, Baseball, Football and Taekwondo camps. *SAVE the dates have been Posted on website*

**Camp** –Day Camp, Early bird Registration Begins on March 23<sup>rd</sup> at 8AM. Please visit our website for additional information.



**Putnam Valley Volunteer Fire Department Inc.**

House Phone  
Station # 1 845-526-2879  
Station # 2 845-528-4440

P.O.Box 21 • Putnam Valley, NY 10579

Fax  
Station # 1 845-526-2881  
Station # 2 845-528-2504

In Case of Emergency Dial 911

**PVVFD CALL STATS**

MONTH OF January

| CALL TYPE                     | # FOR THE MONTH   |
|-------------------------------|-------------------|
| STRUCTURE/REKINDLE            | <u>1</u>          |
| VEHICLE FIRE                  | <u>          </u> |
| PIAA                          | <u>15</u>         |
| WIRES DOWN                    | <u>1</u>          |
| AUTOMATIC ALARMS              | <u>14</u>         |
| INVESTIGATION                 | <u>6</u>          |
| BRUSH                         | <u>          </u> |
| STAND BY/ MUTUAL AID          | <u>          </u> |
| CO DETECTOR                   | <u>          </u> |
| FUEL LEAK/SPILL               | <u>          </u> |
| CONTROLLED BURN/ RUBBISH FIRE | <u>2</u>          |
| PUMPOUT/ WATER CONDITION      | <u>          </u> |
| PROPANE LEAK                  | <u>          </u> |
| HAZMAT                        | <u>          </u> |
| EMS ASSIST                    | <u>7</u>          |
| DISPATCHED & CANCELED ENROUTE | <u>1</u>          |
| RESCUE                        | <u>          </u> |
| OTHER                         | <u>3</u>          |
| TOTAL CALLS FOR MONTH         | <u>50</u>         |

YTD 50  
MAN HOURS 496.78

**HIGHWAY DEPARTMENT**

Shawn Keeler gave the following report

Good evening, ladies and Gentlemen  
I'd like to take a moment to thank the men and women of the Highway Department for their continued hard work and dedication over the past 4 years.

Also, would like to thank the guys for working through the storms so far this year. Of the 7 weekends in 2026, we have had 1 full weekend with no over time. Hopefully, we are done with winter, and spring will be here, so we can get started on our projects.

Some of you may have heard of a road salt shortage, which is the case, but I confirmed that Putnam County and I should start receiving our orders as early as tomorrow. Fingers crossed

Between snow events, we have been out removing snow from the edges of roads and snow banks throughout town

We have been out cold patching and have finalized our list of roads we plan on Blacktopping in 2026. I have met with the milling contractor already and will be meeting with the Blacktop contractor within the next month to get on their schedules for the end of June or beginning of July.

Brook Falls Road culvert project is underway and should be completed by the end of March beginning of April. The Cimmaron Road culvert project is awaiting bid approval and will begin sometime in May. New Hill and Horton Hollow are both in the final phases of design and should be going out to bid mid to late Spring.

The phones at the highway are monitored 24 / 7, and I ask residents with issues to call us and not post on Facebook, as we don't troll for complaints.

I can always be reached in my Office 845-526-3333, on my cell 845-745 -0795 and SKEELER@PUTNAMVALLEY.GOV

309 Days till Christmas

### **AMENDMENT TO THE AGENDA**

Presented by Supervisor Jolicoeur

### **RESOLUTION #R26-130**

**ADD 16C. APPROVE CONTRACT WITH PUTNAM VALLEY VOLUNTEER  
AMBULANCE CORPS.**

**ADD 16D. APPROVE PAYMENT FOR BROOK FALLS ROAD CULVERT PROJECT**

Seconded by Councilman Russo, unanimously carried

**PUBLIC HEARING: LOCAL LAW AMENDING SENIOR CITIZEN PROPERTY TAX EXEMPTION**

Supervisor Jolicoeur opened the Public Hearing

Seconded by Councilman Brooks, unanimously carried

The Board revisited the proposal, which had been held open from the prior meeting pending additional financial analysis.

The incoming Town Assessor provided estimated fiscal impacts. Based on his calculations:

- Estimated tax impact for a non-exempt homeowner with a property assessed at \$500,000 would be approximately **\$15 per year**.
- The estimated tax rate per \$1,000 of assessed value would increase from approximately **4.009580 to 4.033120**.
- Approximately **217 residents** currently receive the exemption; however, the final number of additional applicants remains unknown.

Board members expressed support for the amendment, noting the modest financial impact and the benefit to qualifying senior residents.

The Supervisor clarified that the exemption applies only to the **town portion of property taxes**, not county, school, or special district taxes.

**Public Comment**

No additional public comments were received.

**Closure of Public Hearing**

Supervisor Jolicoeur made a motion to close the public hearing.  
Seconded by Councilman Russo, unanimously carried.

**Supervisor Jolicoeur made a motion to adopt the amended Local Law**

**RESOLUTION #R26-131**

Seconded by Councilman Russo, followed by a Roll Call

Dated: 2/18/2026

Moved: Supervisor Jolicoeur

Seconded: Councilman Russo

Motion passes/ fails: Ayes 4 Nays 0

|                                     | AYE      | NAY           | ABSTAIN |
|-------------------------------------|----------|---------------|---------|
| PRESENT/ABSENT Councilwoman Howard  | <u>X</u> | ___           | ___     |
| PRESENT/ABSENT Councilman Luongo    | ___      | <u>ABSENT</u> | ___     |
| PRESENT/ABSENT Councilman Brooks    | <u>X</u> | ___           | ___     |
| PRESENT/ABSENT Councilman Russo     | <u>X</u> | ___           | ___     |
| PRESENT/ABSENT Supervisor Jolicoeur | <u>X</u> | ___           | ___     |

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**Michelle Stephens, Town Clerk**

**Town of Putnam Valley Local Law No. 1 of 2026**

**LOCAL LAW TO AMEND ARTICLE I OF CHAPTER 108 OF THE TOWN CODE OF  
THE TOWN OF PUTNAM VALLEY BY INCREASING THE INCOME THRESHOLD OF  
THE SENIOR CITIZEN PROPERTY TAX EXEMPTION**

BE IT ENACTED, by the Town Board of the Town of Putnam Valley, Putnam  
County, New York, as follows:

**Part 1. Title**

This Local Law shall be known as the “Local Law to Amend Article I of Chapter 108 of the Town Code of the Town of Putnam Valley by Increasing the Income Threshold of the Senior Citizen Property Tax Exemption.”

**Part 2. Enactment**

This Local Law is adopted and enacted pursuant to the authority and power granted by § 10 of the Municipal Home Rule Law of the State of New York.

**Part 3. Amendment of the Town Code**

Article I, Chapter 108: “Senior Citizens Exemption” of the Town of Putnam Valley Code is amended as follows:

§ 108-3 is amended in its entirety and restated to read as follows:

“**§ 108-3 (A):** Pursuant to the provisions of the Real Property Tax Law, the real property owned by one or more persons, each of whom is 65 years of age or over, shall be exempt from taxation up to a maximum of 65% of the assessed valuation thereof, as hereinafter provided.

**§108-3 (B):** All of the provisions, conditions and requirements of § 467 of the Real Property Tax Law and amendments thereto shall apply to the application for and the granting of such exemption on the assessment rolls of the Town as they apply to the Town of Putnam Valley except that no exemption shall be granted if the income of the owner or the combined income of the owners of the property for the applicable income tax year immediately preceding the date of making application for exemption is less than \$58,400.

**§108-3 (C):** Real property owned by persons 65 years or over shall be exempt from certain Town taxes pursuant to Real Property Tax Law § 467, up to a maximum of 65% of the assessed valuation pursuant to the following schedule:

| Annual Income                             | Percentage of Assessed Value Exempt from Taxation |
|-------------------------------------------|---------------------------------------------------|
| Less than or equal to \$47,000            | 65%                                               |
| More than \$47,000 but less than \$48,000 | 60%                                               |
| More than \$48,000 but less than \$49,000 | 55%                                               |
| More than \$49,000 but less than \$50,000 | 50%                                               |
| More than \$50,000 but less than \$51,000 | 45%                                               |
| More than \$51,000 but less than \$52,000 | 40%                                               |
| More than \$52,000 but less than \$53,000 | 35%                                               |
| More than \$53,000 but less than \$53,900 | 30%                                               |
| More than \$53,900 but less than \$54,800 | 25%                                               |
| More than \$54,800 but less than \$55,700 | 20%                                               |
| More than \$55,700 but less than \$56,600 | 15%                                               |
| More than \$56,600 but less than \$57,500 | 10%                                               |
| More than \$57,500 but less than \$58,400 | 5%                                                |

**§108-3 (D):** The income of the owner or the combined income of the owners of the property for the income tax year immediately preceding the date of the application for exemption from all sources, as set forth in § 467, must be less than \$58,400. “Income tax year” shall mean the twelve-month period from which the owner or owners file a federal personal income tax return or, if no such return is filed, the calendar year. When title is vested in either the husband or wife, the combined income of both may not exceed such sum.”

§ 108-5 is amended in its entirety and restated to read as follows:

**“§ 108-5. Applications for exemption.**

- A. The Town shall notify or cause to be notified each person owning residential real property in the Town of the provisions of this article. The provisions of this section may be met by a notice or legend sent on or with each tax bill to such persons reading, “You may be eligible for senior citizen tax exemptions. For information, please call or write your Town Assessor at your Town Hall.” Failure to notify or cause to be notified any person who is in fact eligible to receive the exemption provided by this section or the failure of such person to receive the same shall not prevent the levy, collection and enforcement of the payment of the taxes on property owned by such person.
- B. Application for such exemption must be made by the owner or all of the owners of the property on forms prescribed and furnished by the Town Assessor’s office,

shall furnish the information and be executed in the manner required or prescribed in such forms and shall be filed in such Assessor's office on or before the taxable status date of March 1.

- C. At least 60 days prior to the taxable status date of March 1, the Town Assessor's office shall mail to each person who was granted exemption pursuant to this section on the latest completed assessment roll an application form and a notice that such application must be filed on or before the taxable status date and be approved in order for the exemption to be granted. Failure to mail any such application form and notice or the failure of such person to receive the same shall not prevent the levy, collection, and enforcement of the payment of the taxes on property owned by such person."

#### **Part 4. Severability**

The invalidity of any part or provision (e.g., word, section, clause, paragraph, sentence) of this Local Law shall not affect the validity of any other part of this Law which can be given effect in the absence of the invalid part or provision.

#### **Part 5. Effective Date**

This Local Law shall take effect immediately upon the filing with the Office of the Secretary of State of the State of New York, in accordance with the applicable provisions of law, and specifically, Article 3, Section 27 of the New York State Municipal Home Rule Law.

### **PUBLIC HEARING: LOCAL LAW AMENDING VETERANS' PROPERTY TAX EXEMPTION**

Supervisor Jolicoeur made a motion to open the Public Hearing

Seconded by Councilwoman Howard, unanimously carried

The Board reported receiving additional information from the Putnam County Real Property Tax Office.

Key findings included:

- Eligibility requirements are highly restrictive.
- The veteran must be **100% permanently disabled due to service-related injuries**.
- The veteran's home must be specially adapted to accommodate the disability.
- It is likely that **fewer than 10 residents**, and possibly none currently residing in Putnam Valley, would qualify.

Board members emphasized the importance of supporting disabled veterans and expressed support for adopting the amendment despite the limited fiscal impact.

### **Public Comment**

A resident asked for clarification regarding the distinction between:

- Standard veterans' exemption, and
- Disabled veterans' exemption.

The Board clarified that the amendment specifically applies to the exemption for veterans with **100% service-connected disability**, as defined under New York State law.

No further public comments were received.

### **Closure of Public Hearing**

Supervisor Jolicoeur made a motion to close the public hearing.  
Seconded by Councilman Brooks, unanimously carried

### **Supervisor Jolicoeur made a motion to adopt the local law amending the Veterans' Property Tax Exemption**

#### **RESOLUTION #R26-132**

Seconded by Councilman Brooks, followed by a Roll Call

Dated: 2/18/2026

Moved: Supervisor Jolicoeur

Seconded: Councilman Brooks

Motion passes/ fails: Ayes 4 Nays 0

|                                     | AYE      | NAY           | ABSTAIN |
|-------------------------------------|----------|---------------|---------|
| PRESENT/ABSENT Councilwoman Howard  | <u>X</u> | ___           | ___     |
| PRESENT/ABSENT Councilman Luongo    | ___      | <u>ABSENT</u> | ___     |
| PRESENT/ABSENT Councilman Brooks    | <u>X</u> | ___           | ___     |
| PRESENT/ABSENT Councilman Russo     | <u>X</u> | ___           | ___     |
| PRESENT/ABSENT Supervisor Jolicoeur | <u>X</u> | ___           | ___     |

**Town of Putnam Valley Local Law No. 2 of 2026**

**LOCAL LAW TO AMEND ARTICLE III OF CHAPTER 108 OF THE TOWN CODE OF THE TOWN OF PUTNAM VALLEY TO UPDATE THE VETERAN'S EXEMPTION TO INCLUDE A FULL EXEMPTION FOR SERIOUSLY DISABLED VETERANS**

BE IT ENACTED, by the Town Board of the Town of Putnam Valley, Putnam County, New York, as follows:

**Part 1. Title**

This Local Law shall be known as the "Local Law to Amend Article III of Chapter 108 of the Town Code of the Town of Putnam Valley to Update the Veterans Exemption to Include a Full Exemption for Seriously Disabled Veterans".

**Part 2. Enactment**

This Local Law is adopted and enacted pursuant to the authority and power granted by § 10 of the Municipal Home Rule Law of the State of New York.

**Part 3. Amendment of the Town Code**

Article III, Chapter 108: "Veterans Exemption" of the Town of Putnam Valley Code is amended to add § 108-12F entitled "Seriously disabled veteran full exemption pursuant

to Real Property Tax Law § 458-a(11) which shall read as follows:

**F. Seriously disabled veteran full exemption pursuant to Real Property Tax Law § 458-a(11).**

The primary residence, within the meaning of such term under Real Property Tax Law § 458-a, of any seriously disabled veteran shall be fully exempt from taxation and special district charges, assessments and special ad valorem levies provided that such veteran meets all of the following requirements:

(a)(i) was discharged or released therefrom under honorable conditions; or

(ii) has a qualifying condition, as defined in section one of the Veterans' Services Law, and has received a discharge other than bad conduct or dishonorable from such service; or

(iii) is a discharged LGBT veteran, as defined in section one of the Veterans' Services Law, and has received a discharge other than bad conduct or dishonorable from such service; and

(b) (i) is considered to be permanently and totally disabled as a result of military service; and

(ii) is rated one hundred percent disabled by the United States Department of Veterans Affairs; and (iii) has been rated by the United States Department of Veterans Affairs as individually unemployable; and

(c) is eligible for pecuniary assistance from the United States government, or has received pecuniary assistance from the United States government and has applied such assistance

:

toward the acquisition or modification of a suitable housing unit with special features or movable facilities made necessary by the nature of the veteran's disability; and

(d) the application and other requirements for exemption as specified in Real Property Tax Law § 458-a.

**Part 4. Severability**

The invalidity of any part or provision (e.g., word, section, clause, paragraph, sentence) of this Local Law shall not affect the validity of any other part of this Law which can be given effect in the absence of the invalid part or provision.

**Part 5. Effective Date**

This Local Law shall take effect immediately upon the filing with the Office of the Secretary of State of the State of New York, in accordance with the applicable provisions of law, and specifically, Article 3, Section 27 of the New York State Municipal Home Rule Law.

## **SUPERVISORS COMMENTS**

Supervisor Jolicoeur expressed appreciation for the support and welcoming environment provided by Town Board members and staff since assuming the position, noting that the experience has been both a learning and growth opportunity.

### **Town Park Trail Accessibility Grant Application**

She reported that the Town has submitted a grant application to enhance the trail network at Town Park, with a strong emphasis on improving accessibility.

The project specifically focuses on trails adjacent to the Putnam Valley Friendship Center, which serves as an important resource for the Town's senior population by providing:

- Nutritious meals
- Social services
- Exercise and wellness programs

The proposed trail improvements are intended to extend wellness opportunities outdoors, allowing seniors to safely access walking trails and natural spaces.

She also noted that approximately **22.4% of Putnam Valley residents are under the age of 19**, and improving access to outdoor spaces will benefit youth and families by providing opportunities to engage with nature, which supports mental health and overall well-being.

Updates will be provided as the grant review process progresses.

### **Community Announcements and Upcoming Events**

The Recreation Director announced the following upcoming community events:

- **Putnam Valley Grange Pop-Up Farm Store**  
February 26, 2026  
4:00 PM – 8:00 PM
- **German-American Club Membership Meeting and St. Patrick's Day Dinner**  
March 22, 2026  
3:00 PM
- **Bulk Drop-Off Event at Town Hall**  
April 18, 2026
- **Community Shred Event at Town Hall**  
April 19, 2026

Residents were reminded that:

- A donation box for non-perishable food items remains available at Town Hall to support the Putnam Valley Food Pantry.
- A diaper and wipes donation collection, organized by Assemblyman Matt Slater's office, will continue through the end of the month.

### **Property Tax Exemption Application Deadline Reminder**

The Recreation Director reminded residents that applications for property tax exemptions must be submitted to the Assessor's Office no later than:

**Monday, March 2, 2026, at 3:00 PM**

### **LEGISLATIVE REPORT**

Legislator Bill Gouldman gave the following report

#### **Putnam Valley Town Board Meeting 2/18/2026**

Thank you, Madam Supervisor. I would like to congratulate you on your new position, and I hope you have a good year.

\*\* The Putnam County's Annual Tree and Shrub Seeding Sale is back. Cornell Cooperative Extension and Soil and Water Conservation have teamed up again to offer a wonderful selection of trees and shrubs. They will be offering native trees, shrubs, and perennials that support birds and pollinators. Order early so you can get the species that you are looking for. Check with the Cornell Cooperative website and look for the annual tree & shrub seeding sale. This is a great opportunity, so please take advantage of it. Be sure to shop before the deadline of March 27. Plants will be sold online only, on a first-come first-reserved basis.

\*\* Did you know that the Office of Senior Resources offers Caregiver Support Groups? Whether you are taking care of an older adult in Putnam County or long-distance, the OSR is here to help. Each month, they host Caregiver Support Groups at all the Friendship Center locations with others experiencing similar challenges and receive emotional support, helpful resources and guidance. Contact them at 845-508-1700 ext 47110 for more details on all their caregiver support services.

\*\* Unclaimed funds are money owed to New Yorkers dating back to the 1940's. I have teamed up with the New York State Comptroller's office, and we are encouraging

residents to search for forgotten money, belonging to them, at the Putnam Valley German American Club on Wednesday, March 25<sup>th</sup>, from 4:30 pm to 6:30 pm. The State Comptroller's Office will be in Putnam Valley. They will be helping people who may have money in that account.

There are 156,900 unclaimed accounts, valued at \$27,336,000, still owed to Putnam County residents.

From 2024-25, claims paid to Putnam County were 2,171 total accounts valued at \$1,726,062.

There are about 28 million reasons why Putnam residents should be at the Putnam Valley German American Club on March 25<sup>th</sup>. When a person forgets about an old bank account, utility deposit or many other types of accounts, that money can eventually be turned over to the State Comptroller's office. We are trying to raise awareness about unclaimed funds. It's your money, you should claim it.

In hard times, this money can help stretch your budget, so you have more to spend on essential things. I encourage residents to make the effort to find out if any of the almost 28 million dollars in unclaimed funds, currently being held by the state, belongs to them."

Be proactive. See if the state has any of your money.

If you have an idea that would improve how County Government works, please reach out to me.

I would like to thank the residents who have contacted me about issues they need help with. If I can correct the problem, I will. So please, if you have an issue, my door is open, just give my office a call at 845-808-1020. Thank you

### **APPROVAL OF MINUTES**

Presented by Councilman Brooks

### **RESOLUTION #R26-133**

**RESOLVED**, that the Putnam Valley Town Board authorizes the Supervisor to accept the Town Board meeting minutes from January 21<sup>st</sup> & January 28<sup>th</sup>, 2026

Seconded by Councilman Russo, unanimously carried,

**INTRODUCE LOCAL LAW WAIVING RESIDENCY REQUIREMENT FOR TOWN ASSESSOR**

Presented by Councilman Russo

**RESOLUTION #R26-134**

**RESOLUTION OF THE TOWN BOARD OF THE PUTNAM VALLEY TOWN BOARD**

*Identifier: Introducing Local Law No. 4 of the year 2026: Waiving the Residency Requirement for the Town Assessor*

**Local Law No. 4 of the year 2026 entitled “Local Law Waiving the Residency Requirement for the Town Assessor” (“Local Law”), a copy of which is annexed hereto as Exhibit A.**

WHEREAS, \_\_\_\_\_ has introduced this proposed local law for the Town of Putnam Valley, to be known as Town of Putnam Valley Proposed Local Law No. 4 of the year 2026 entitled “**Local Law Waiving the Residency Requirement for the Town Assessor**”;

WHEREAS, the Town Supervisor has certified the immediate need for the passage of said local law pursuant to Section 20 of the New York Municipal Home Rule Law; and

BE IT RESOLVED, that a public hearing be held in relation to the proposed Local Law as set forth in the form of notice, hereinafter provided, at which hearing parties in interest and citizens shall have an opportunity to be heard, to be held at the Town Hall located at 265 Oscawana Lake Road, Putnam Valley, New York on **3/4/2026 at 6 p.m.**, Prevailing Time, and that notice of said meeting shall be published in the official newspaper of general circulation in the Town of Putnam Valley by the Town Clerk, at

least three (3) days before such hearing and that such notice shall be in the following form:

**NOTICE OF PUBLIC HEARING**

**TAKE NOTICE** that the Town Board of the Town of Putnam Valley will hold a public hearing at the Town Hall located at 265 Oscawana Lake Road, Putnam Valley, New York on 3/4/2026 2026, at 6 o'clock p.m., Prevailing Time on the following proposed local law with the text of such Local Law to be in the form attached hereto and made a part hereof as Exhibit A:

**Local Law No. 4 of the year 2026 entitled "Local Law Waiving the Residency Requirement for the Town Assessor"**

**TAKE FURTHER NOTICE**, that copies of the aforesaid proposed local law will be available for examination at the Town of Putnam Valley Town Hall, 265 Oscawana Lake Road, Putnam Valley, New York, and on the following webpage of the Town of Putnam Valley website:  
[www.putnamvalley.gov](http://www.putnamvalley.gov)

**TAKE FURTHER NOTICE**, that all persons interested and citizens shall have an opportunity to be heard on said proposal at the time and place aforesaid.

DATED: Putnam Valley, New York  
2/19/2026

MICHELLE STEPHENS, TOWN CLERK

Seconded by Councilman Brooks, unanimously carried

**APPROVE ESTABLISHMENT OF OFFICIAL TOWN OF PUTNAM VALLEY FACEBOOK PAGE**

Presented by Supervisor Jolicoeur

Supervisor Jolicoeur stated that the Town Board has officially established the **Town of Putnam Valley Facebook page** as the town's primary source for news, meeting updates, and important community information. This page was created to provide residents with a **clear, reliable, and nonpartisan place** to receive official town communications. A Town Board-approved Social Media Policy governs the page to ensure transparency and consistency. We encourage residents to **follow and share the page** to stay informed about town news and announcements.

**RESOLUTION #R26-135**

**RESOLUTION OF THE TOWN BOARD OF THE TOWN OF PUTNAM VALLEY  
ESTABLISHING THE OFFICIAL TOWN FACEBOOK PAGE**

**Resolution No. 135 – 2026**

**Date: February 2/18/ 2026**

WHEREAS, the Town Board of the Town of Putnam Valley ("Town") seeks to enhance transparency and provide timely, accurate information to residents regarding Town services, programs, emergency notifications, and public meetings; and

WHEREAS, Social media platforms, including Facebook, are widely used by residents and can aid the Town's outreach when managed with appropriate controls; and

WHEREAS, the Town recognizes its obligations under the New York State Public Officers Law, including the Freedom of Information Law (FOIL) and the Open Meetings Law (OML), and the Town's obligations under the New York State Archives Records Retention and Disposition Schedule LGS-1 for records management; and

WHEREAS, the Town Board intends to designate a single, official Facebook page as an informational channel only and to adopt administrative procedures for content, records retention, and public interaction consistent with applicable law and constitutional principles; and

WHEREAS, the Town wishes to ensure accessibility, emergency posting protocols, and continuity of operations through role-based administration, archiving, and staff training.

NOW, THEREFORE, BE IT RESOLVED, that:

1. **Establishment & Name.** The Town Board hereby authorizes the establishment of the official Facebook page of the Town under the name “**Town of Putnam Valley**” (the “Official Page”), located at: <https://www.facebook.com/profile.php?id=61587379017045> (or such other URL as may be designated by the Town Supervisor). The Town Board authorizes the Town Supervisor and his/her designee to take such actions as may be necessary to implement and operate the page.
2. **Purpose.** The Official Page is an informational platform to disseminate Town news, service updates, meeting notices, emergency notifications, public health and safety information, and other official communications.
3. **Content Scope.**
  - o Permitted content includes: meeting notices and agendas; links to Town website materials; service alerts; event announcements; program registrations; press releases; public safety and emergency updates; and other communications approved by the Town Supervisor or designee.
4. **Implementation.**
  - o The Town Supervisor is authorized to take all steps necessary to implement this Resolution, including finalizing settings, page verification, archiving tools, and publishing **Exhibit A**.
5. **Effective Date.**
  - o This Resolution shall take effect immediately.

**Motion made by:** Supervisor Jolicoeur

**Seconded by:** Councilman Brooks

**Vote:** Aye 4 Nay 0 Absent 1 Abstain \_\_\_\_\_

**Adopted this 18th day of February 2026 by the Town Board of the Town of Putnam Valley.**

**EXHIBIT A**  
**Town of Putnam Valley Social Media Policy**

**1. PURPOSE**

The Town of Putnam Valley (the “Town”) maintains social media accounts for the purpose of communicating with the members of the public. Social media refers to the creation and exchange of information among individuals through Internet-based applications. This includes but is not limited to information in the form of text, pictures, videos, links to other sites, or any other type of communication posted to the approved social media site. Examples of social media sites include, but are not limited to: Facebook, Twitter, Instagram, and YouTube. It is understood that social media is an evolving communications tool and that new resources may be become available over time. This policy gives direction to Town employees, elected officials, volunteers, and other authorized affiliated persons and organizations that utilize the Town’s electronic/computer resources to access social media websites and engage in social networking for Town purposes. The Town has an overriding interest and expectation in deciding what is published on behalf of the Town through social media and in establishing guidelines for the use of Town social media by Town officials.

All content posted on the pages, including comments submitted, those removed, and a list of subscribers or “followers”, is considered a public record and subject to the New York State Freedom of Information Law. Any content removed and/or hidden by the Town, based on the guidelines below, will be retained and maintained by the Town Clerk pursuant to the record retention policy.

The Town has established the following guidelines for the creation and use of the Town’s social media sites. The Town shall establish an “official” town-wide social media site(s), and the Site Administrator shall be the Town Supervisor, or any person approved by the Town Supervisor and the Town Board, from time to time.

**2. INTENT**

This policy is intended to enable and encourage civil communication and positive engagement with members of the public. The Town intendeds to disseminate information to the public in the most effective ways possible and looks to obtain feedback from the public in the same way.

The Town recognizes the potential exposure in online communication, as well as the legal requirements related to all forms of official communication. As such, this policy intends to protect the Town, its employees and its elected officials from the potential of harmful conduct related to online communications and establish a set of requirements and guidelines to support an effective method of communication while complying with applicable legal standards.

### **3. CONTENT**

It is the goal of the Town to have a cohesive online presence and as such, centralized social media accounts through which official information is disseminated. Maintaining and updating social media sites will be used strictly for conveying information about the Town to the public and engaging with residents where appropriate. The Town's official website will be the primary and predominant Internet presence. Wherever possible, content posted to the Town's social media sites will also be available on the Town's official website. All content should be complementary of the Town's website and content posted on the social media sites should contain links to the Town's official website.

#### **a. INTEGRITY OF INFORMATION**

Any person or department who is not a Site Administrator wishing to post content to any official social media site, shall submit a request to the Site Administrator with all necessary information and media, including text, photos/videos and links. The communications manager has the right to approve or deny the request based on the guidelines contained herein. Only content approved by the Site Administrator shall be posted.

#### **b. OWNERSHIP**

All Town-designated accounts are considered the property of the Town and as such, do not transfer if the Site Administrator terminates employment with the Town, or no longer serves in a capacity consistent with social media account management with the Town.

### **4. CONDUCT**

Employees representing the Town via its social media sites shall conduct themselves at all times as representatives of the Town and in accordance with the Employee Handbook and other applicable policies.

On official Town social media pages, Town employees shall not share personal information about him or herself or other Town employees except as required for Town business. Town employees are strongly discouraged from using personal accounts to comment on or post information to Town social media sites and from posting information regarding official town business on other social media sites. This includes any usage of or participation in Town social media sites from outside the workplace.

## **5. ACCOUNT MANAGEMENT**

All social media sites maintained by the Town shall clearly set forth that they are maintained by the Town as the Town's "official" social media accounts. The following disclaimer may appear on all Town social media sites where possible.

The Town shall be the sole owner of all social media accounts and reserves the right to not publish or remove any postings which contain inappropriate content, including, but not limited to:

- Potentially libelous comments;
- Obscene or racist comments;
- Derogatory or inflammatory comments about an individual's gender, race, age, disability, religion, or national origin;
- Personal attacks, insults, or threatening language;
- Private, personal information offered without express consent;
- Comments unrelated to the topic of discussion;
- Hyperlinks to materials not directly related to the discussion;
- Material known to be plagiarized;
- Commercial promotions, including for-profit advertisements or products for sale;
- Content appearing to be "spam";
- Comments pertaining to organized political activities, including political endorsements;
- Any content that is not deemed to be in the best interest of the Town.

Town social media sites are intended to be informational. Users should not use these forums for making any official communications to the Town; for example, reporting crimes or misconduct, reporting dangerous conditions, requesting an inspection, giving notice required by any statute, regulation or ordinance, such as, but not limited to, notices of claims.

It is understood that the Town of Putnam Valley's social media sites are not maintained 24 hours a day, 7 days per week and immediate responses to any requests via post, email, direct message, etc. may not occur. The Town reserves the right to not reply or decline to reply to any/all comments posted to its social media accounts. It is also understood that the Town will not automatically "friend", "like", "follow" or "connect" to users who follow, comment or "like" Town posts.

If comments are related to the topic at hand, and do not otherwise violate the above-listed proscriptions, then the content must be allowed to remain, regardless of whether it is favorable or unfavorable to the Town.

Content posted by a member of the public to any Town social media site shall not reflect the opinions or policies of the Town.

## **6. TERMS OF SERVICE**

All social media sites maintained by the Town shall clearly set forth that they are maintained by the Town as the Town's "official" social media accounts. Employees administering social media accounts should be aware of the Terms of Service (TOS) of each social media site. Each has its own unique TOS that regulates how users interact using that particular form of media. Anyone with access to any official Town site should regularly consult the TOS as they are updated regularly.

### **AUTHORIZE SOLICITATION OF BIDS FOR LPID TRUCK**

Presented by Councilwoman Howard

#### **RESOLUTION #R26-136**

**RESOLVED**, that the Town Board's authorization to solicit bids for the purchase of a new pickup truck for the Lake Peekskill Improvement District (LPID). The new vehicle will replace the 2011 Ford F-250 pickup, which has reached the end of its service life.

The estimated cost of the replacement truck is not expected to exceed \$60,000. LPID will fully fund this purchase, and the expenditure is within the district's approved budget.

Seconded by Councilman Russo, unanimously carried

### **APPOINT CLIMATE SMART COMMUNITIES TASK FORCE CHARTER MEMBERS**

Presented by Supervisor Jolicoeur

**RESOLUTION #R26-137**

**RESOLVED**, that the Town Board appoint the following people as charter members of the Climate Smart Communities Task Force:

Allison Hague, CSC Coordinator, Putnam Valley Environmental Commission  
CJ Brooks, Town Board Liaison  
Ina Choist, Roaring Brook Lake Preservation Committee  
Jean McGee, Putnam Valley Fire Department  
Mike Priano, prior PV Wetlands Inspector  
Christian Russo, Town Board  
Ralph Smith, Prior Putnam Valley CSC Coordinator  
Dave Spittal, Putnam Valley Central School District  
Mike Towle, Putnam Valley Environmental Commission  
Abby Amunategui, Community Member

Seconded by Councilwoman Howard, unanimously carried

**APPROVE AWARD OF CIMARRON ROAD CULVERT PROJECT**

Presented by Councilman Russo

**RESOLUTION #R26-138**

**RESOLUTION TO AWARD CIMARRON ROAD CULVERT REPLACEMENT PROJECT**

WHEREAS, the Town of Putnam Valley is in the process of planning and permitting a public improvement project to replace the culvert on Cimarron Road (“Cimarron Road Culvert Replacement Project” or “the Project”); and

WHEREAS, the Town underwent a public bidding process for the Project, pursuant to the requirements of GML §103 and the Town of Putnam Valley Procurement Policy; and

WHEREAS, eleven (11) bids were publicly opened, read aloud, and recorded by Town representatives on January 12, 2026; and

WHEREAS, the Town's Engineer, J. Robert Folchetti & Associates, LLC. ("JFRA"), completed an evaluation of the three (3) lowest bids received and submitted a "Bid Evaluation and Recommendation to Award Culvert Replacement Construction Contract" Report for the Town Board's review and consideration; and

WHEREAS, Kingston Equipment Rental, Inc. ("Kingston Equipment") submitted the lowest bid of \$1,085,383.50 to perform the work; and

WHEREAS, based on an evaluation of total bid amounts, project experience, Dun & Bradstreet ("D&B") financial reports, and project reference interviews, JFRA recommended that the Contract be awarded to Kingston Equipment Rental, Inc. as the lowest responsible bidder; and

NOW, THEREFORE BE IT RESOLVED, that the Town Board hereby finds that Kingston Equipment Rental, Inc was the lowest responsible bidder for the Cimarron Road Culvert Replacement Project; and

BE IT FURTHER RESOLVED, that the Town Board hereby awards the Contract to Kingston Equipment Rental, Inc for the bid price of \$1,085,383.50; and

BE IT FURTHER RESOLVED, that the Town Board hereby directs and authorizes that a Notice of Award be sent to Kingston Equipment Rental, Inc., accordingly.

Dated: 2/18/2026

Moved: Councilman Russo

Seconded: Councilman Brooks

Motion passes/ fails: Ayes 4 Nays 0

|                                     | AYE           | NAY   | ABSTAIN  |
|-------------------------------------|---------------|-------|----------|
| PRESENT/ABSENT Councilwoman Howard  | <u>X</u>      | _____ | _____    |
| PRESENT/ABSENT Councilman Brooks    | _____         | _____ | <u>X</u> |
| PRESENT/ABSENT Councilman Russo     | <u>X</u>      | _____ | _____    |
| PRESENT/ABSENT Councilman Luongo    | <u>ABSENT</u> | _____ | _____    |
| PRESENT/ABSENT Supervisor Jolicoeur | <u>X</u>      | _____ | _____    |



Cimarron Rd  
Culvert Bid Evaluatic

**1.0 Executive Summary**

The office of J. Robert Folchetti & Associates (JRFA) has completed the Engineers evaluation of bids received by the Town of Putnam Valley for the **Cimarron Road Culvert Replacement Project**. Bid documents received from prospective construction Contractors were publicly opened, read aloud and recorded by representatives of the Town of Putnam Valley on January 12, 2026.

The project was publicly advertised by the Town of Putnam Valley on December 15, 2025. Contract Documents were made available to prospective Contractors at the office of the Town Clerk beginning on that date. A total of twelve (12) Contractors attended the pre-bid meeting held on December 30, 2025. There was one addendum issued by JRFA to amend /clarify information contained in the Contract Documents.

The results of Engineer's bid tabulation indicate that **Kingston Equipment Rental, Inc.** submitted the lowest responsive numerical bid for the project.

**2.0 Receipt of Bids**

Bids were received for the project until 11:00 a.m. on January 12, 2026 at the office of the Town Clerk, 265 Oscawana Lake Road, Putnam Valley, New York. Twelve (12) bid packages were picked up by prospective contractors and eleven (11) bids were received, yielding a response rate of ninety-two percent (92%).

Table -1 below, includes a summary of the five (5) lowest bid packages received arranged in ascending order of total bid amount. The Engineer's construction cost estimate for the project was \$1,212,000. Engineer's cost estimate for work items included under this Contract was based on recent bids for similar type work; budget quotes from materials and equipment suppliers; prior cost estimates for project work and cost information obtained from *RS Means Construction Cost Data*.

| TABLE - 1                                |                |                          |
|------------------------------------------|----------------|--------------------------|
| BIDDER                                   | BID AMOUNT     | CONTACT                  |
| 1. Kingston Equipment Rental, Inc.       | \$1,085,383.50 | Rita Kosonen, Sec.       |
| 2. Jorrey Excavating, Inc.               | \$1,119,790.00 | Mary Jorrey, Pres.       |
| 3. T&A Construction, Inc.                | \$1,154,325.00 | Gary Tiso, Pres.         |
| 4. Scape-Tech Landscape Technolgy, Inc.. | \$1,279,225.00 | Antoinetta Carino, Pres. |
| 5. Arold Construction Company, Inc.      | \$1,288,790.00 | Valerie M. Dwyer, Pres.  |

**3.0 Bid Evaluation**

The attached Bid Tabulation includes a summary description of each of the required forms/information to be submitted by each bidder with his bid package (see Attachment-A). The Bid Tabulation Form includes verification that requisite forms, information and materials were completed and provided by each bidder in accordance with the Contract Documents. Provided herein is a summary description of the JRFA evaluation and assessment of completed Bid Proposals submitted by each of the three lowest bidders for the project.

The bid prices ranged from a high of \$2,388,825 to a low of \$1,085,393 with an average bid price of \$1,185,502.70 for the five lowest bids. Deviations from average of up to 30% (for low and high) are typical for this type of publicly bid project. Relative weighting of individual payment items was generally uniform for the bids received, suggesting that there was a clear understanding of project work by prospective bidders, see (Attachment-A.1). An evaluation of the three (3) lowest bids received is presented herein.

3.1 Kingston Equipment Rental, Inc. (Bidder No. 1 hereinafter) submitted the lowest numerical bid.

3.1.1 Accuracy of the Bid

No errors were found on the bid form submitted by Bidder No. 1. The total amount for payment items 1A through 16B included on the Bid Form matched the bid price of \$1,085,383.50

As indicated on the attached Bid Tabulation Form, Bidder No. 1 provided all requisite forms/information in the completed Bid Proposal.

3.1.2 Qualifications

Information submitted by Bidder No. 1 demonstrates in general, conformance with the required qualifications of Contractor included in the Contract Documents. The list of reference projects indicate that Bidder No. 1 has recent, relevant experience with the type of work required under this project. Four (4) of the current reference projects identified by Bidder No. 1 in the Contract Documents was of a dollar value greater than the bid amount for this project. The list of reference projects indicate that Bidder No. 1 has recent, relevant experience with the type of work required under this project.

Dun and Bradstreet (D&B) financial reports were obtained by JRFA to assist in the assessment of qualifications and corporate profile evaluations of the four lowest bidders. Pursuant to a review of respective D&B report, Bidder No. 1 has an equivalent Financial Stress Score of 28 (moderate-high) and a 0.52% probability of failure which is marginally greater than the D&B average of 0.48%.

3.1.2.a Principal Personnel

The principals of Bidder No.1 have been operating under this name for sixty seven (67) years.

3.1.2.b Reference Interviews

Bidder No. 1 is not known to JRFA and the Town of Putnam Valley. The two references we were able to contact both stated that Kingston Equipment is experienced in the work required to complete this project and have always completed work on time, within budget and with no claims.

3.2 **Jorrey Excavating, Inc.** (Bidder No. 2 hereinafter) submitted the lowest numerical bid.

3.2.1 Accuracy of the Bid

No errors were found on the bid form submitted by Bidder No. 2. The total amount for payment items 1A through 16B included on the Bid Form matched the bid price of \$1,119,770.

As indicated on the attached Bid Tabulation Form, Bidder No. 2 provided all requisite forms/information in the completed Bid Proposal.

3.2.2 Qualifications

Information submitted by Bidder No. 2 demonstrates in general, conformance with the required qualifications of Contractor included in the Contract Documents. The list of reference projects indicate that Bidder No. 2 has recent, relevant experience with the type of work required under this project. More than fifty percent (50%) of the sixty (60) current reference projects identified by Bidder No. 2 in the Contract Documents were of a dollar value similar to or greater than the bid amount for this project. The list of reference projects indicate that Bidder No. 2 has recent, relevant experience with the type of work required under this project.

Dun and Bradstreet (D&B) financial reports were obtained by JRFA to assist in the assessment of qualifications and corporate profile evaluations of the four lowest bidders. Pursuant to a review of respective D&B report, Bidder No. 2 has an equivalent Financial Stress Score of 82 (low risk) and a 0.09% probability of failure.

3.2.2.a Principal Personnel

The principals of Bidder No. 2 have been operating under this name for twenty two (22) years.

3.2.2.b Reference Interviews

Bidder No. 2 is known to JRFA. The quality of their work and available manpower has been demonstrated on similar projects completed in neighboring municipalities under the supervision of JRFA.

3.3 **T & A Construction, Inc.** (Bidder No. 3 hereinafter) submitted the lowest numerical bid.

3.3.1 Accuracy of the Bid

No errors were found on the bid form submitted by Bidder No. 3. The total amount for payment items 1A through 16B included on the Bid Form matched the bid price of \$1,154,325.00.

As indicated on the attached Bid Tabulation Form, Bidder No. 3 provided all requisite forms/information in the completed Bid Proposal.

### 3.3.2 Qualifications

Information submitted by Bidder No. 3 demonstrates in general, conformance with the required qualifications of Contractor included in the Contract Documents. The list of reference projects indicate that Bidder No. 3 has recent, relevant experience with the type of work required under this project. Each of the five (5) current reference projects identified by Bidder No. 3 in the Contract Documents was of a dollar value greater than the bid amount for this project. The list of reference projects indicate that Bidder No. 3 has recent, relevant experience with the type of work required under this project.

Dun and Bradstreet (D&B) financial reports were obtained by JRFA to assist in the assessment of qualifications and corporate profile evaluations of the four lowest bidders. Pursuant to a review of respective D&B report, Bidder No. 3 has an equivalent Financial Stress Score of 23 (moderate-high) and a 0.64% probability of failure which is marginally greater than the D&B average of 0.48%.

#### 3.1.2.a Principal Personnel

The principals of Bidder No.3 have been operating under this name for six (6) years.

#### 3.1.2.b Reference Interviews

Bidder No. 3 is known to JRFA and the Town of Putnam Valley. The quality of their work and available manpower has been demonstrated on similar projects with direct involvement of JRFA representatives, completed in the Town of Putnam Valley and neighboring municipalities.

## 4.0 Recommendations

JRFA has reviewed the completed Bid Proposals submitted by each of the three (3) lowest bidders for the Cimarron Road Culvert Replacement Project.

Each of the three bidders evaluated herein has submitted a responsive bid that conforms to the requirements of the Contract Documents. Each of the three lowest bidders has demonstrated recent, relevant work experience and has worked successfully with on similar municipal infrastructure projects.

Based on an evaluation of total bid amounts, project experience, D&B company profile information and project reference interviews, we recommend that the Contract be awarded to **Kingston Equipment Rental, Inc.** for \$1,085,383.50 as the lowest responsible bidder for this project.

| BID TABULATION FORM                                                                             |                                                                                         |                         |                                    |                                       |                                     |  |
|-------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------|-------------------------|------------------------------------|---------------------------------------|-------------------------------------|--|
| BID TABULATION SHEET FOR:<br>TOWN OF PUTNAM VALLEY<br>CIMARRON ROAD CULVERT REPLACEMENT PROJECT | LOCATION:<br>TOWN OF PUTNAM VALLEY<br>265 OSCAWANA LAKE ROAD<br>PUTNAM VALLEY, NY 10579 |                         | BID OPENING DATE: January 12, 2026 |                                       | J. Robert Folchetti<br>& Associates |  |
|                                                                                                 |                                                                                         |                         | BID OPENING TIME: 11:00 AM         |                                       |                                     |  |
| Page 1 of 3                                                                                     |                                                                                         |                         |                                    |                                       |                                     |  |
| BID ITEM                                                                                        | CONTRACTOR:                                                                             |                         |                                    |                                       |                                     |  |
|                                                                                                 | Kingston Rental, Inc.                                                                   | Jorrey Excavating, Inc. | T&A Construction, Inc.             | Scape-Tech Landscape Technology, Inc. | Aroid Construction Company, Inc.    |  |
| BID PROPOSAL FORM                                                                               | X                                                                                       | X                       | X                                  | X                                     | X                                   |  |
| ACKNOWLEDGEMENT OF ADDENDA RECEIVED                                                             | X                                                                                       | X                       | X                                  | X                                     | X                                   |  |
| BID BOND (5%)                                                                                   | X                                                                                       | X                       | X                                  | X                                     | X                                   |  |
| BID PROPOSAL CERTIFICATIONS                                                                     |                                                                                         |                         |                                    |                                       |                                     |  |
| A. CERTIFIED COPY OF RESOLUTION OF BOARD OF DIRECTORS                                           | X                                                                                       | X                       | X                                  | X                                     | X                                   |  |
| B. STATEMENT OF BIDDERS QUALIFICATIONS                                                          | X                                                                                       | X                       | X                                  | X                                     | X                                   |  |
| B.1 REFERENCES FOR JOBS IN PROGRESS                                                             | X                                                                                       | X                       | X                                  | X                                     | X                                   |  |
| B.2 REFERENCES FOR SIMILAR PROJECT WORK                                                         | X                                                                                       | X                       | X                                  | X                                     | X                                   |  |
| B.3 NAMES AND EXPERIENCE OF INDIVIDUALS IN FIRM                                                 | X                                                                                       | X                       | X                                  | X                                     | X                                   |  |
| B.4 FINANCIAL REFERENCES                                                                        | X                                                                                       | X                       | X                                  | X                                     | X                                   |  |
| C. NONCOLLUSION AFFIDAVIT                                                                       | X                                                                                       | X                       | X                                  | X                                     | X                                   |  |
| D. CERTIFICATE PURSUANT TO NYS GENERAL MUNICIPAL LAW                                            | X                                                                                       | X                       | X                                  | X                                     | X                                   |  |
| E. EQUAL EMPLOYMENT CERTIFICATION                                                               | X                                                                                       | X                       | X                                  | X                                     | X                                   |  |
| F. CERTIFICATION OF NONSEGREGATED FACILITIES                                                    | X                                                                                       | X                       | X                                  | X                                     | X                                   |  |
| G. SITE VISITATION STATEMENT                                                                    | X                                                                                       | X                       | X                                  | X                                     | X                                   |  |

| BID TABULATION FORM                                                                             |                                                                                                                                                                     |          |      |                                    |                     |                            |                     |                        |                     |                                       |                     |
|-------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|------|------------------------------------|---------------------|----------------------------|---------------------|------------------------|---------------------|---------------------------------------|---------------------|
| BID TABULATION SHEET FOR:<br>TOWN OF PUTNAM VALLEY<br>CIMARRON ROAD CULVERT REPLACEMENT PROJECT |                                                                                                                                                                     |          |      | BID OPENING DATE: January 12, 2026 |                     | BID OPENING TIME: 11:00 AM |                     | Town of Putnam Valley  |                     | J. Robert Folchetti & Associates      |                     |
| Page 2 of 3                                                                                     |                                                                                                                                                                     |          |      |                                    |                     |                            |                     |                        |                     |                                       |                     |
| PAYMENT ITEM NO                                                                                 | ITEM DESCRIPTION                                                                                                                                                    | QUANTITY | UNIT | Kingston Equipment Rentals, Inc.   |                     | Jorrey Excavating, Inc.    |                     | T&A Construction, Inc. |                     | Scape-Tech Landscape Technology, Inc. |                     |
|                                                                                                 |                                                                                                                                                                     |          |      | Unit Price                         | Cost                | Unit Price                 | Cost                | Unit Price             | Cost                | Unit Price                            | Cost                |
| <b>1 Demolitions and Removals</b>                                                               |                                                                                                                                                                     |          |      |                                    |                     |                            |                     |                        |                     |                                       |                     |
| 1A                                                                                              | Timber Decked Bridge Structure Deck (including Steel I-Beams and Timber Beams)                                                                                      | 360      | SF   | \$17.00                            | \$6,120.00          | \$15.00                    | \$5,400.00          | \$45.00                | \$16,200.00         | \$26.00                               | \$9,360.00          |
| 1B                                                                                              | 11 Foot Height (NOM.) Cast-in-Place, Reinforced Concrete Bridge Abutments                                                                                           | 36       | LF   | \$416.00                           | \$14,976.00         | \$1,200.00                 | \$43,200.00         | \$250.00               | \$9,000.00          | \$315.00                              | \$11,340.00         |
| 1C                                                                                              | 11 Foot Height (NOM.) Cast-in-Place, Reinforced Concrete Wing Walls                                                                                                 | 24       | LF   | \$235.00                           | \$5,640.00          | \$800.00                   | \$19,200.00         | \$250.00               | \$6,000.00          | \$315.00                              | \$7,560.00          |
| 1D                                                                                              | Asphalt Cement Concrete Pavement 4' to 6' Depth                                                                                                                     | 8,050    | SF   | \$2.40                             | \$19,320.00         | \$2.00                     | \$16,100.00         | \$4.00                 | \$32,200.00         | \$3.50                                | \$28,175.00         |
| 1E                                                                                              | Metal Guide Rail                                                                                                                                                    | 150      | LF   | \$12.00                            | \$1,800.00          | \$5.00                     | \$750.00            | \$20.00                | \$3,000.00          | \$19.00                               | \$2,850.00          |
| 1F.1                                                                                            | 3 Foot Height (Nom.) Field Stone Walls (Permanently Remove)                                                                                                         | 100      | LF   | \$30.00                            | \$3,000.00          | \$15.00                    | \$1,500.00          | \$25.00                | \$2,500.00          | \$34.00                               | \$3,400.00          |
| 1F.2                                                                                            | 3 Foot Height (Nom.) Field Stone Walls (Remove, Store & Replace)                                                                                                    | 35       | LF   | \$120.00                           | \$4,200.00          | \$300.00                   | \$10,500.00         | \$125.00               | \$4,375.00          | \$265.00                              | \$9,275.00          |
| 1G.1                                                                                            | Stormwater Conveyance Piping (14" Dia. CMP)                                                                                                                         | 16       | LF   | \$70.00                            | \$1,120.00          | \$1.00                     | \$16.00             | \$40.00                | \$640.00            | \$60.00                               | \$960.00            |
| 1G.2                                                                                            | Stormwater Conveyance Piping (15" Dia. CMP)                                                                                                                         | 75       | LF   | \$70.00                            | \$5,250.00          | \$1.00                     | \$75.00             | \$40.00                | \$3,000.00          | \$91.00                               | \$6,825.00          |
|                                                                                                 | <b>Sub-Total:</b>                                                                                                                                                   |          |      |                                    | <b>\$61,336.00</b>  |                            | <b>\$96,740.00</b>  |                        | <b>\$76,875.00</b>  |                                       | <b>\$83,215.00</b>  |
| <b>2 Clearing and Grubbing</b>                                                                  |                                                                                                                                                                     |          |      |                                    |                     |                            |                     |                        |                     |                                       |                     |
| 2A                                                                                              | Clearing & Grubbing (incl. tree stump removal, twenty (20) stumps 6"-30" dia.)                                                                                      | 1,225    | SY   | \$11.00                            | \$13,475.00         | \$9.00                     | \$11,025.00         | \$10.00                | \$12,250.00         | \$12.00                               | \$14,700.00         |
|                                                                                                 | <b>Sub-Total:</b>                                                                                                                                                   |          |      |                                    | <b>\$13,475.00</b>  |                            | <b>\$11,025.00</b>  |                        | <b>\$12,250.00</b>  |                                       | <b>\$14,700.00</b>  |
| <b>3 Rock Excavation and Disposal</b>                                                           |                                                                                                                                                                     |          |      |                                    |                     |                            |                     |                        |                     |                                       |                     |
| 3A                                                                                              | Rock Excavation & Disposal (incl. pre-drilling, breaking, mechanical excavation and off-site disposal)                                                              | 150      | CY   | \$410.00                           | \$61,500.00         | \$95.00                    | \$14,250.00         | \$200.00               | \$43,500.00         | \$242.00                              | \$36,300.00         |
|                                                                                                 | <b>Sub-Total:</b>                                                                                                                                                   |          |      |                                    | <b>\$61,500.00</b>  |                            | <b>\$14,250.00</b>  |                        | <b>\$43,500.00</b>  |                                       | <b>\$36,300.00</b>  |
| <b>4 Earth Excavation and Disposal</b>                                                          |                                                                                                                                                                     |          |      |                                    |                     |                            |                     |                        |                     |                                       |                     |
| 4A                                                                                              | Earth Excavation & Disposal (incl. mechanical excavation and off-site disposal)                                                                                     | 580      | CY   | \$55.00                            | \$31,900.00         | \$90.00                    | \$52,200.00         | \$85.00                | \$49,300.00         | \$65.00                               | \$37,700.00         |
|                                                                                                 | <b>Sub-Total:</b>                                                                                                                                                   |          |      |                                    | <b>\$31,900.00</b>  |                            | <b>\$52,200.00</b>  |                        | <b>\$49,300.00</b>  |                                       | <b>\$37,700.00</b>  |
| <b>5 Pre-Cast Concrete Culvert</b>                                                              |                                                                                                                                                                     |          |      |                                    |                     |                            |                     |                        |                     |                                       |                     |
| 5A                                                                                              | Pre-Cast Concrete Arch Culvert                                                                                                                                      | 36       | LF   | \$5,550.00                         | \$199,800.00        | \$7,400.00                 | \$266,400.00        | \$7,200.00             | \$259,200.00        | \$8,000.00                            | \$288,000.00        |
| 5B                                                                                              | Pre-Cast Concrete Headwall (incl. mounting & fastening hardware)                                                                                                    | 2        | EA   | \$21,750.00                        | \$43,500.00         | \$32,000.00                | \$64,000.00         | \$28,000.00            | \$56,000.00         | \$38,355.00                           | \$76,710.00         |
| 5C                                                                                              | Pre-Cast Concrete Wingwall (incl. mounting & fastening hardware)                                                                                                    | 4        | EA   | \$20,500.00                        | \$82,000.00         | \$25,000.00                | \$100,000.00        | \$23,500.00            | \$94,000.00         | \$30,375.00                           | \$121,500.00        |
| 5D                                                                                              | Culvert Structure Foundation Stone/Embedment Material (incl. geotextile underlayment)                                                                               | 500      | CY   | \$134.00                           | \$67,000.00         | \$180.00                   | \$90,000.00         | \$80.00                | \$40,000.00         | \$111.00                              | \$55,500.00         |
|                                                                                                 | <b>Sub-Total:</b>                                                                                                                                                   |          |      |                                    | <b>\$392,300.00</b> |                            | <b>\$520,400.00</b> |                        | <b>\$445,200.00</b> |                                       | <b>\$541,710.00</b> |
| <b>6 Select Backfill Materials</b>                                                              |                                                                                                                                                                     |          |      |                                    |                     |                            |                     |                        |                     |                                       |                     |
| 6A                                                                                              | Select Backfill Material for Parking Lot and Roadway (Outside the limits of Prop. Channel Transects)                                                                | 385      | CY   | \$104.00                           | \$40,180.00         | \$100.00                   | \$39,500.00         | \$80.00                | \$31,600.00         | \$115.00                              | \$44,225.00         |
| 6B                                                                                              | Select Backfill Material for Parking Lot and Roadway (Inside the limits of Prop. Channel Transects)                                                                 | 220      | CY   | \$104.00                           | \$22,880.00         | \$100.00                   | \$22,000.00         | \$80.00                | \$17,600.00         | \$111.00                              | \$24,420.00         |
|                                                                                                 | <b>Sub-Total:</b>                                                                                                                                                   |          |      |                                    | <b>\$63,060.00</b>  |                            | <b>\$61,500.00</b>  |                        | <b>\$49,200.00</b>  |                                       | <b>\$68,645.00</b>  |
| <b>7 Stone Rip Rap Stabilization Material</b>                                                   |                                                                                                                                                                     |          |      |                                    |                     |                            |                     |                        |                     |                                       |                     |
| 7A                                                                                              | Stone Rip Rap Inlet and Outlet Protection for new Stormwater Conveyance Piping & Structures NYSDOT Light Stone (incl. Geotextile [i.e. Filter Fabric] Underlayment) | 35       | CY   | \$210.00                           | \$7,350.00          | \$200.00                   | \$7,000.00          | \$100.00               | \$3,500.00          | \$165.00                              | \$5,775.00          |

| BID TABULATION FORM                                                                            |                                                                                                                                                                      |          |      |                                  |                |                         |                |                                                                                                                               |                |                                       |                |
|------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|------|----------------------------------|----------------|-------------------------|----------------|-------------------------------------------------------------------------------------------------------------------------------|----------------|---------------------------------------|----------------|
| BID TABULATION SHEET FOR:<br>TOWN OF PUTNAM VALLEY<br>CHARRON ROAD CULVERT REPLACEMENT PROJECT |                                                                                                                                                                      |          |      |                                  |                |                         |                | BID OPENING DATE: January 12, 2026<br>BID OPENING TIME: 11:00 AM<br>Town of Putnam Valley<br>J. Robert Folchetti & Associates |                |                                       |                |
| Page 2 of 3                                                                                    |                                                                                                                                                                      |          |      |                                  |                |                         |                |                                                                                                                               |                |                                       |                |
| PAYMENT ITEM NO                                                                                | ITEM DESCRIPTION                                                                                                                                                     | QUANTITY | UNIT | Kingston Equipment Rentals, Inc. |                | Jorrey Excavating, Inc. |                | T&A Construction, Inc.                                                                                                        |                | Scape-Tech Landscape Technology, Inc. |                |
|                                                                                                |                                                                                                                                                                      |          |      | Unit Price                       | Cost           | Unit Price              | Cost           | Unit Price                                                                                                                    | Cost           | Unit Price                            | Cost           |
| 7B                                                                                             | Stone Rip Rap Inlet and Outlet Protection for new Stormwater Conveyance Piping & Structures NYSDOT Medium Stone (incl. Geotextile [i.e. Filter Fabric] Underlayment) | 140      | CY   | \$140.00                         | \$19,600.00    | \$205.00                | \$28,700.00    | \$100.00                                                                                                                      | \$14,000.00    | \$188.00                              | \$26,320.00    |
|                                                                                                | Sub-Total                                                                                                                                                            |          |      |                                  | \$26,950.00    |                         | \$35,700.00    |                                                                                                                               | \$17,500.00    |                                       | \$29,295.00    |
| 8                                                                                              | Stream By-Pass Pumping                                                                                                                                               |          |      |                                  |                |                         |                |                                                                                                                               |                |                                       |                |
| 8A                                                                                             | Stream By-Pass Pumping (incl. Mechanical Pumping Equipment, Controls, Suction & Discharge Piping, Diesel Fuel, and Set Up, Monitoring & Removal of Equipment)        | 1        | LS   | \$169,000.00                     | \$169,000.00   | \$88,000.00             | \$88,000.00    | \$90,000.00                                                                                                                   | \$90,000.00    | \$86,275.00                           | \$86,275.00    |
| 8B                                                                                             | Set Up and Removal of Sand Bag Cofferdam                                                                                                                             | 1        | LS   | \$9,200.00                       | \$9,200.00     | \$28,000.00             | \$28,000.00    | \$32,000.00                                                                                                                   | \$32,000.00    | \$79,760.00                           | \$79,760.00    |
|                                                                                                | Sub-Total                                                                                                                                                            |          |      |                                  | \$178,200.00   |                         | \$116,000.00   |                                                                                                                               | \$122,000.00   |                                       | \$166,035.00   |
| 9                                                                                              | Roadway & Parking Lot Construction                                                                                                                                   |          |      |                                  |                |                         |                |                                                                                                                               |                |                                       |                |
| 9A1                                                                                            | 1 1/2" Asphalt Concrete Top Course                                                                                                                                   | 1,225    | SY   | \$21.00                          | \$25,725.00    | \$20.00                 | \$24,500.00    | \$35.00                                                                                                                       | \$42,875.00    | \$25.00                               | \$30,625.00    |
| 9A2                                                                                            | 2 1/2" Asphalt Concrete Binder Course                                                                                                                                | 1,225    | SY   | \$28.00                          | \$34,300.00    | \$28.00                 | \$34,300.00    | \$40.00                                                                                                                       | \$49,000.00    | \$30.00                               | \$36,750.00    |
| 9B                                                                                             | 12" Subbase Material NYSDOT Type 304.02                                                                                                                              | 280      | CY   | \$110.00                         | \$30,800.00    | \$110.00                | \$30,800.00    | \$80.00                                                                                                                       | \$22,400.00    | \$140.00                              | \$39,200.00    |
| 9C                                                                                             | 12" Surface Course for Parking Lot (3/4" to 1 1/2" Stone Gravel)                                                                                                     | 110      | CY   | \$110.00                         | \$12,100.00    | \$110.00                | \$12,100.00    | \$80.00                                                                                                                       | \$8,800.00     | \$117.00                              | \$12,870.00    |
|                                                                                                | Sub-Total                                                                                                                                                            |          |      |                                  | \$102,925.00   |                         | \$101,700.00   |                                                                                                                               | \$123,075.00   |                                       | \$119,445.00   |
| 10                                                                                             | Stormwater Conveyance Piping                                                                                                                                         |          |      |                                  |                |                         |                |                                                                                                                               |                |                                       |                |
| 10A                                                                                            | 15" Dia. HDPE Corrugated Smooth Wall Pipe                                                                                                                            | 30       | LF   | \$120.00                         | \$3,600.00     | \$100.00                | \$3,000.00     | \$90.00                                                                                                                       | \$2,700.00     | \$77.00                               | \$2,310.00     |
| 10B                                                                                            | 18" Dia. HDPE Corrugated Smooth Wall Pipe                                                                                                                            | 60       | LF   | \$110.00                         | \$6,600.00     | \$105.00                | \$6,300.00     | \$95.00                                                                                                                       | \$5,700.00     | \$86.00                               | \$5,160.00     |
|                                                                                                | Sub-Total                                                                                                                                                            |          |      |                                  | \$13,500.00    |                         | \$12,450.00    |                                                                                                                               | \$11,250.00    |                                       | \$10,350.00    |
| 11                                                                                             | Pre-Cast Concrete Structures                                                                                                                                         |          |      |                                  |                |                         |                |                                                                                                                               |                |                                       |                |
| 11A                                                                                            | Stormwater Catch Basins (incl. Frames & Grates)                                                                                                                      | 4        | LS   | \$4,380.00                       | \$17,520.00    | \$5,500.00              | \$14,000.00    | \$5,500.00                                                                                                                    | \$34,000.00    | \$5,650.00                            | \$22,600.00    |
|                                                                                                | Sub-Total                                                                                                                                                            |          |      |                                  | \$17,520.00    |                         | \$14,000.00    |                                                                                                                               | \$34,000.00    |                                       | \$22,600.00    |
| 12                                                                                             | Metal Guide Rail                                                                                                                                                     |          |      |                                  |                |                         |                |                                                                                                                               |                |                                       |                |
| 12A                                                                                            | Timber Guide Rail (incl. Posts & Rail Fastening Hardware)                                                                                                            | 400      | LF   | \$75.00                          | \$30,000.00    | \$80.00                 | \$32,000.00    | \$110.00                                                                                                                      | \$44,000.00    | \$72.00                               | \$28,800.00    |
|                                                                                                | Sub-Total                                                                                                                                                            |          |      |                                  | \$30,000.00    |                         | \$32,000.00    |                                                                                                                               | \$44,000.00    |                                       | \$28,800.00    |
| 13                                                                                             | Temporary Erosion and Sediment Control                                                                                                                               |          |      |                                  |                |                         |                |                                                                                                                               |                |                                       |                |
| 13A                                                                                            | Temporary Erosion and Sediment Control                                                                                                                               | 1        | LS   | \$15,000.00                      | \$15,000.00    | \$8,000.00              | \$8,000.00     | \$80,000.00                                                                                                                   | \$80,000.00    | \$14,385.00                           | \$14,385.00    |
|                                                                                                | Sub-Total                                                                                                                                                            |          |      |                                  | \$15,000.00    |                         | \$8,000.00     |                                                                                                                               | \$80,000.00    |                                       | \$14,385.00    |
| 14                                                                                             | Temporary Construction Fence                                                                                                                                         |          |      |                                  |                |                         |                |                                                                                                                               |                |                                       |                |
| 14A                                                                                            | Temporary Construction Fencing (6" Height Chain Link w/Access Gate)                                                                                                  | 350      | LF   | \$18.50                          | \$6,475.00     | \$8.00                  | \$2,800.00     | \$50.00                                                                                                                       | \$17,500.00    | \$15.00                               | \$5,250.00     |
|                                                                                                | Sub-Total                                                                                                                                                            |          |      |                                  | \$6,660.00     |                         | \$2,880.00     |                                                                                                                               | \$18,000.00    |                                       | \$5,400.00     |
| 15                                                                                             | Maintenance and Protection of Traffic                                                                                                                                |          |      |                                  |                |                         |                |                                                                                                                               |                |                                       |                |
| 15A                                                                                            | Maintenance and Protection of Traffic (incl. Temporary Roadway Sections)                                                                                             | 1        | LS   | \$34,000.00                      | \$34,000.00    | \$25,000.00             | \$25,000.00    | \$20,000.00                                                                                                                   | \$20,000.00    | \$5,800.00                            | \$5,800.00     |
|                                                                                                | Sub-Total                                                                                                                                                            |          |      |                                  | \$34,000.00    |                         | \$25,000.00    |                                                                                                                               | \$20,000.00    |                                       | \$5,800.00     |
| 16                                                                                             | Vegetated Surface Restoration                                                                                                                                        |          |      |                                  |                |                         |                |                                                                                                                               |                |                                       |                |
| 16A                                                                                            | Application of 6" Top Soil Layer                                                                                                                                     | 1,225    | SY   | \$25.00                          | \$30,625.00    | \$10.00                 | \$12,250.00    | \$18.00                                                                                                                       | \$22,050.00    | \$22.00                               | \$26,950.00    |
| 16B                                                                                            | Application of Grass Seed Mix and Straw Mulch                                                                                                                        | 1,225    | SY   | \$4.50                           | \$5,512.50     | \$3.00                  | \$3,675.00     | \$5.00                                                                                                                        | \$6,125.00     | \$5.00                                | \$6,125.00     |
|                                                                                                | Sub-Total                                                                                                                                                            |          |      |                                  | \$36,137.50    |                         | \$15,925.00    |                                                                                                                               | \$28,175.00    |                                       | \$33,075.00    |
|                                                                                                | Grand Total                                                                                                                                                          |          |      |                                  | \$1,085,383.50 |                         | \$1,119,770.00 |                                                                                                                               | \$1,154,325.00 |                                       | \$1,219,225.00 |

J. ROBERT FOLCHETTI & ASSOCIATES, L.L.C.  
CIVIL / ENVIRONMENTAL ENGINEERS  
31 SODOM ROAD  
BREWSTER, NEW YORK 10509  
T. (845) 363-1560

**APPROVE AWARD OF 22 PEEKSKILL HOLLOW RD BUILDING DEMOLITION PROJECT**

Presented by Councilman Brooks

**RESOLUTION #R26-139**

**RESOLUTION TO AWARD 22 PEEKSKILL HOLLOW ROAD DEMOLITION PROJECT**

WHEREAS, the Town of Putnam Valley is in the process of planning and permitting a public improvement project to demolish the structure at 22 Peekskill Hollow Road (“22 Peekskill Hollow Road” or “the Project”); and

WHEREAS, the Town underwent a public bidding process for the Project, pursuant to the requirements of General Municipal Law (“GML”) §103 and the Town of Putnam Valley Procurement Policy; and

WHEREAS, two (2) bids were publicly opened, read aloud, and recorded by Town representatives on December 17, 2025; and

WHEREAS, the Town’s Engineer, J. Robert Folchetti & Associates, LLC. (“JFRA”), completed an evaluation of the two (2) bids received and submitted a “Bid Evaluation and Recommendation to Award Structure Demolition Contract” Report for the Town Board’s review and consideration; and

WHEREAS, Frank Rush III General Construction, Inc. (“Frank Rush”) submitted the lowest bid of \$142,598.00 to perform the work; and

WHEREAS, based on an evaluation of total bid amounts, project experience, Dun & Bradstreet (“D&B”) financial reports, and project reference interviews, JFRA recommended that the Contract be awarded to Frank Rush III General Construction, Inc. as the lowest responsible bidder; and

NOW, THEREFORE BE IT RESOLVED, that the Town Board hereby finds that 2/  
Rush III General Construction, Inc. was the lowest responsible bidder for the 22  
Peekskill Hollow Road Demolition Project; and

BE IT FURTHER RESOLVED, that the Town Board hereby awards the Contract  
to Frank Rush III General Construction, Inc. for the bid price of \$142,598.00; and

BE IT FURTHER RESOLVED, that the Town Board hereby directs and  
authorizes that a Notice of Award be sent to Frank Rush III General Construction, Inc.,  
accordingly.

Dated: 2/18/2026

Moved: Councilman Brooks

Seconded: Councilman Russo

Motion passes/ fails: Ayes 4 Nays 0

|                                     | AYE           | NAY | ABSTAIN |
|-------------------------------------|---------------|-----|---------|
| PRESENT/ABSENT Councilwoman Howard  | <u>X</u>      | ___ | ___     |
| PRESENT/ABSENT Councilman Brooks    | <u>X</u>      | ___ | ___     |
| PRESENT/ABSENT Councilman Russo     | <u>X</u>      | ___ | ___     |
| PRESENT/ABSENT Councilman Luongo    | <u>ABSENT</u> |     |         |
| PRESENT/ABSENT Supervisor Jolicoeur | X             | ___ | ___     |



**1.0 Executive Summary**

The office of J. Robert Folchetti & Associates (JRFA) has completed the Engineers evaluation of bids received by the Town of Putnam Valley for the **22 Peekskill Hollow Road Building Demolition Project**. Bid documents received from prospective construction Contractors were publicly opened, read aloud and recorded by representatives of the Town of Putnam Valley on December 17, 2025.

The project was publicly advertised by the Town of Putnam Valley on October 6, 2025. Contract Documents were made available to prospective Contractors at the office of the Town Clerk beginning on that date. A total of two (2) Contractors attended the pre-bid meeting held on October 29, 2025.

The results of Engineer's bid tabulation indicate that **F. W. Rush III General Contracting, Inc.** submitted the lowest responsive numerical bid for the project.

**2.0 Receipt of Bids**

Bids were received for the project until 11:00 a.m. on December 17, 2025 at the office of the Town Clerk, 265 Oscawana Lake Road, Putnam Valley, New York. Two (2) bid packages were picked up by prospective contractors and two (2) bids were received, yielding a response rate of one hundred percent (100%).

Table -1 below, includes a summary of the two (2) bid packages received arranged in ascending order of total bid amount.

| TABLE - 1                                 |              |                            |
|-------------------------------------------|--------------|----------------------------|
| BIDDER                                    | BID AMOUNT   | CONTACT                    |
| 1. F. W. Rush II General Construction Inc | \$142,598.00 | Francis W. Rush III, Pres. |
| 2 Mike's Blue Wheel Services Inc          | \$255,00.00  | Michael A. Maiuzzo, Pres.  |

**3.0 Bid Evaluation**

Both bidders provided the requisite forms, information and materials in accordance with the Request for Proposal. Provided herein is a summary description of the JRFA evaluation and assessment of completed Bid Proposals submitted by each of the two lowest bidders for the project.

3.1 **F. W. Rush III General Construction, Inc.** (Bidder No. 1 hereinafter) submitted the lowest numerical bid.

3.1.1 Accuracy of the Bid

Bidder No. 1 provided a scope of work reflective of the tasks outlined in the Request for Proposal (RFP). Bidder No. 1 provided all requisite forms/information in the completed RFP.

3.1.2 Qualifications

Information submitted by Bidder No. 1 demonstrates in general, conformance with the required qualifications of Contractor included in the RFP. The list of reference projects

indicate that Bidder No. 1 has recent, relevant experience with the type of work required under this project.

3.1.2.a Principal Personnel

The principals of Bidder No.1 have been operating under this name for thirty eight (38) years.

3.1.2.b Reference Interviews

Bidder No. 1 is known to JRFA and the Town of Putnam Valley. The quality of their work and available manpower has been demonstrated on similar projects with direct involvement of JRFA representatives, completed in neighboring municipalities.

3.2 **Mike's Blue Wheel Services, Inc. (Bidder No. 2 hereinafter) submitted the lowest numerical bid.**

3.2.1 Accuracy of the Bid

Bidder No. 1 provided a scope of work reflective of the tasks outlined in the Request for Proposal (RFP). Bidder No. 2 provided all requisite forms/information in the completed RFP.

3.2.2 Qualifications

Information submitted by Bidder No. 2 demonstrates in general, conformance with the required qualifications of Contractor included in the RFP. The list of reference projects indicate that Bidder No. 2 has recent, relevant experience with the type of work required under this project.

3.1.2.a Principal Personnel

The principals of Bidder No.2 have been operating under this name for thirty nine (39) years.

3.1.2.b Reference Interviews

Bidder No. 2 is known to JRFA and the Town of Putnam Valley. The quality of their work and available manpower has been demonstrated on similar projects with direct involvement of JRFA representatives, completed in neighboring municipalities.

4.0 **Recommendation:**

JRFA has reviewed the completed Request for Proposals submitted by each of the two (2) bidders for the **22 Peekskill Hollow Road Building Demolition Project.**

Each of the bidders evaluated herein has submitted a responsive bid that conforms to the requirements of the RFP. Each of the bidders has demonstrated recent, relevant work experience and has worked successfully with on similar municipal infrastructure projects.

Based on an evaluation of total bid amounts, and project experience, we recommend that the Contract be awarded to F. W. Rsuh III General Contracting, Inc. as the lowest responsible bidder for this project.

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J. ROBERT FOLCHETTI & ASSOCIATES, L.L.C.  
CIVIL / ENVIRONMENTAL ENGINEERS  
31 SODOM ROAD  
BREWSTER, NEW YORK 10509  
T. (845) 363-1560

**APPROVE ROARING BROOK LAKE PRESERVATION COMMITTEE APPOINTMENTS**

Presented by Councilwoman Howard

**RESOLUTION #R26-140**

**RESOLVED**, that the Town Board reappoint **Sam Lee** as a member of the Roaring Brook Lake Preservation Committee for the term 1/1/2026 through 12/31/2028 and

**BE IT FURTHER RESOLVED**, that the Town Board reappoint **John Gromm** as a member of the Roaring Brook Preservation Committee for the term 1/1/2026 through 12/31/2028

Seconded by Councilman Russo, unanimously carried.

**APPROVE NEIGHBORHOOD BUSINESS COMMITTEE APPOINTMENTS**

Presented by Supervisor Jolicoeur

**RESOLUTION #R26-141**

**RESOLVED**, that the Town Board re-appoint Zac Zadrina as a member of the Neighborhood Business Committee for the term 1/1/2026 through 12/31/2027; and

**Further RESOLVED** that the Town Board re-appoint Stephanie Russo as a member of the Neighborhood Business Committee (NBC) for the term 1/1/2026 through 12/31/2027.

Seconded by Councilman Brooks, unanimously carried.

**PARKS AND RECREATION: APPROVE FEBRUARY 2026 REFUNDS**

Presented by Supervisor Jolicoeur

**RESOLUTION # R26-142**

**RESOLVED**, that the Town Board approve the February 2026 refunds

|                          |                |
|--------------------------|----------------|
| Skyla Chapa              | \$500.00       |
| 129 Hewitt Street        | LPCC           |
| Lake Peekskill, NY 10537 | Deposit refund |

|                          |                |
|--------------------------|----------------|
| Jorge Zhinin             | \$500.00       |
| PO Box 254               | LPCC           |
| Lake Peekskill, NY 10537 | Deposit refund |

Seconded by Councilman Russo, unanimously carried

**APPROVE FEBRUARY 2026 PERSONNEL CHANGES**

Presented by Supervisor Jolicoeur

**RESOLUTION #R26-143**

**RESOLVED**, that the Town Board approve the February 2026 Personnel Changes.

1. Daniel Cruz, PVCC Childcare Assistant 1, @ \$17.00 hr.

Seconded by Councilwoman Howard, unanimously carried

**APPROVE CONTRACT WITH PUTNAM VALLEY VOLUNTEER AMBULANCE CORPS**

Presented by Councilman Russo

**RESOLUTION #R26-144**

**RESOLVED**, that the Town Board authorize the Town Supervisor to enter into, and sign a contract with, the Putnam Valley Volunteer Ambulance Corps. for the calendar year 2026 for the sum of \$306,700.00, which sum was included in the 2026 Town Budget.

Seconded by Councilwoman Howard, unanimously carried

**APPROVE PAYMENT FOR BROOK FALLS ROAD CULVERT PROJECT**

Presented by Councilman Russo

**RESOLUTION #R26-145**

**RESOLVED**, that the Town Board approve payment in the sum of \$92,767.50 to **T&A Construction, Inc.** for works performed related to the Brook Falls Road Culvert Project. Funding for this project will be reimbursable through FEMA following the storm of July 2023.

Seconded by Councilman Brooks, unanimously carried.

**APPROVE BUDGET TRANSFERS AND AMENDMENTS**

Presented by Councilman Brooks

**RESOLUTION #R26-146**

**RESOLVED**, that the Town Board approve the attached Budget Transfers and Amendments for the fiscal year end 12/31/2025







Date Prepared: 02/18/2026 10:55 AM

**TOWN OF PUTNAM VALLEY**  
**Budget Adjustment Form**

GLR4150 1.0  
Page 2 of 2

| Account No.          | Account Description           | Amount      |
|----------------------|-------------------------------|-------------|
| A.1990.400           | CONTINGENT ACCOUNT            | -0.04       |
| A.3520               | CONTROL OF OTHER ANIMALS      | 10.00       |
| A.1990.400           | CONTINGENT ACCOUNT            | -10.00      |
| A.3620.424           | INSPECTORS.CONTRACTUAL        | 4,707.80    |
| A.3620.130           | INSPECTORS.COMP EMPLOYEES     | -4,707.80   |
| A.5010.424           | HIGHWAY SUPT.CONTRACTUAL      | 32.06       |
| A.5010.421           | HIGHWAY SUPT.PERSONAL EXPENSE | -32.06      |
| A.5132.200           | GARAGE.EQUIPMENT              | 185.00      |
| A.5132.210           | GARAGE.IMPROVEMENTS           | -185.00     |
| A.7020.110           | RECREATION.PERSONAL SERVICE   | 5,529.51    |
| A.7020.120           | RECREATION.OFFICE STAFF       | 2,209.39    |
| A.7020.130           | RECREATION.SR REC ASSISTANT   | 1,063.26    |
| A.7020.410           | LIFEGUARD TRAINING.EXPENSES   | 1,679.00    |
| A.7021.110           | PROGRAMS.PERSONNEL            | 12,343.71   |
| A.7022.401           | CAMP MAINTENANCE CONTRACTUAL  | 1,680.00    |
| A.7110.100           | PARKS/SPORTS.ADMINISTRATION   | -24,504.87  |
| A.7110.400           | PARKS.CONTRACTUAL             | 23,751.24   |
| A.7110.100           | PARKS/SPORTS.ADMINISTRATION   | -23,751.24  |
| A.7310.110           | CHILDRENS CENTER.PERSONNEL    | 20,372.49   |
| A.7022.110           | CAMP.PERSONNEL                | -8,177.48   |
| A.7110.100           | PARKS/SPORTS.ADMINISTRATION   | -12,195.01  |
| A.8010.130           | ZONING.COMP EMPLOYEES         | 2,206.61    |
| A.8010.200           | ZONING BOARD.EQUIPMENT        | -500.00     |
| A.8010.400           | ZONING BOARD.CONTRACTUAL      | -1,000.00   |
| A.8020.130           | PLANNING.COMP EMPLOYEES       | -706.61     |
| A.9785.600           | INSTALLMENT DEBT.PRINCIPAL    | 2,621.10    |
| A.9785.700           | INSTALLMENT DEBT.INTEREST     | 260.70      |
| A.1620.411           | BUILDINGS.WATER EXPENSES      | -2,781.80   |
| <b>Total Amount:</b> |                               | <u>0.00</u> |







| <b>VOUCHER NUMBER</b> | <b>AMOUNTS</b> |
|-----------------------|----------------|
| 53916-54158           | 86,123.01      |
| 53891-54192           | 86,941.12      |
| 54258                 | 855.46         |
| 54198-54229           | 871.17         |
| 54122-54147           | 32,386.80      |

Seconded by Councilwoman Howard, unanimously carried.

**PUBLIC COMMENT**

Supervisor Jolicoeur opened the floor for public comment.

**Comment Regarding Harry Silleck Memorial Plaque**

Sam Oliverio spoke regarding a memorial plaque honoring former Town Supervisor Harry Silleck, noting that the plaque is currently located behind the former Highway Department building at 22 Peekskill Hollow Road.

Sam explained that:

- The plaque consists of a bronze inscription mounted on granite.
- It commemorates Harry Silleck, who served as Town Supervisor for approximately 46 years, making him one of the longest-serving supervisors in New York State history.
- The plaque was originally associated with the Peekskill Hollow Road bridge and was preserved behind the building following bridge construction.

Sam expressed concern that the plaque could be damaged during the demolition of the building and requested that the Town relocate the plaque to a visible and appropriate location, such as near the bridge entrance to Putnam Valley.

Sam also offered assistance from a local organization to clean or restore the plaque, if necessary, at no cost to the Town.

The Supervisor acknowledged the concern and stated that the Town would coordinate with the appropriate department and contractors to ensure the plaque is protected and appropriately relocated.

### **Comment Regarding Public Comment Placement on Meeting Agenda**

Joe Ferraro recommended that the Town Board consider allowing public comment before voting on agenda items, stating that doing so would allow residents to ask questions and obtain clarification before decisions are made.

He noted that this approach could improve transparency and help prevent misunderstandings by allowing context to be provided before votes occur.

The Supervisor asked whether the recommendation was to allow public comment before all agenda items or before individual agenda items. Joe clarified that the suggestion was to allow a general public comment period prior to agenda item consideration.

The Board acknowledged the recommendation.

### **Comment Regarding Departmental Petty Cash Fund**

Jeff Corwin asked about the status of departmental petty cash funds, noting that a previously referenced amount of approximately \$25 appeared low and may not reflect current needs due to inflation.

The Board acknowledged the comment and noted the suggestion for potential review and adjustment.

No further public comments were made.

### **Executive Session**

The Supervisor announced that the Town Board would enter Executive Session for the purpose of obtaining legal advice.

A motion was made to enter Executive Session for legal advice at 7:40 pm

Seconded by Councilman Brooks, unanimously carried.

All Town Board members and Town Counsel were present for the Executive Session. The Town Board Meeting reconvened at 8:10 pm

Supervisor Jolicoeur made a motion to reopen the meeting.

Seconded by Councilman Russo, unanimously carried.

Supervisor Jolicoeur reported that legal matters were discussed with counsel for advisory purposes only, and no decisions were made, and no actions taken during the Executive Session.

Councilman Brooks made a motion to close the meeting.

Seconded by Councilman Russo, unanimously carried.

The meeting was adjourned.

**Next Town Board Meeting: Work Session, Wednesday, March 11<sup>th</sup>, 2026, 5 PM**

**Public Hearings:**

1. **Local Law Waiving Residency Requirement for Town Assessor**  
March 4<sup>th</sup>, 2026

All supporting documents can be found using this link

[02-18-2026-Town-Board-MEETING-with-supporting-documents.pdf](#)

Click below for the video of the meeting

[Town Board Meeting: February 18, 2026](#)

Respectfully Submitted,

Michelle Stephens  
Michelle Stephens  
Town Clerk

February 20<sup>th</sup>, 2026