



**TOWN OF PUTNAM VALLEY**

**Town Board Work Session**

**June 3<sup>rd</sup>, 2026**

**Town Hall**

**5 PM**

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**Meeting called to Order**

**Pledge of Allegiance**

1. Approval of Minutes
2. Discuss Putnam County Emergency Information Forms
3. Review Request to Change Dog Licensing Fees Schedule
4. Review Request for Putnam Humane Society be Designated Recipient of Donations
5. Approve July 4 Ever Fireworks Inc. Contract for Town Day Fireworks
6. Districts:
  - a. Approve 2026 Applied Watershed Sciences, LLC Contract for Lake Oscawana
  - b. Approve District 2027 Budget Meetings Schedule
  - c. Approve 2026 Lake Peekskill Flotilla
7. Highway: Approve Driveway Opening Permit Report
8. Building Department: Daily Fee Report Summary May 1-31, 2026
9. Public Comment [Three-Minute Time Limit Per Person]

**Adjournment**

**Next Town Board Meeting: Wednesday, June 17<sup>th</sup>, 2026 6 PM**



05/29/2026

To: Town Board

From: Michelle Stephens  
Town Clerk

Subject: Approval of Minutes May 13th, 2026 – May 27<sup>th</sup>, 2026

I respectfully request that the Putnam Valley Town Board authorize the Supervisor to accept the Town Board meeting minutes for

May 13th, 2026 and, May 27<sup>th</sup>, 2026

Thank you,

Michelle Stephens

Town Clerk





**PUTNAM COUNTY BUREAU OF  
EMERGENCY SERVICES**

**KEEP INFORMATION UP TO DATE**

Name: \_\_\_\_\_ Sex: \_\_\_\_\_  
M F

Address: \_\_\_\_\_

Date of Birth: / /

**EMERGENCY CONTACTS**

Name: \_\_\_\_\_ Home Phone #: \_\_\_\_\_

Address: \_\_\_\_\_

Relation: \_\_\_\_\_ Work Phone #: \_\_\_\_\_

Name: \_\_\_\_\_ Home Phone #: \_\_\_\_\_

Address: \_\_\_\_\_

Relation: \_\_\_\_\_ Work Phone #: \_\_\_\_\_

**MEDICAL DATA**

Last Updated: Mo. \_\_\_\_\_ Yr. \_\_\_\_\_ Blood Type: \_\_\_\_\_

Doctor: \_\_\_\_\_ Phone #: \_\_\_\_\_

Preferred Hospital: \_\_\_\_\_

Use pencil for ease in making changes.

**Special Conditions/Remarks:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

| Medication | Dosage | Frequency |
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SEE BACK OF CARD FOR ADDITIONAL INFORMATION  
© FILE OF LIFE

Use pencil for ease in making changes

| Medication | Dosage | Frequency |
|------------|--------|-----------|
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**Recent Surgery:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Religion: \_\_\_\_\_

Living Will on file at: \_\_\_\_\_

Health Care Proxy on file at: \_\_\_\_\_

**Do you have an EMS-NO CPR Directive or a DNR form?**  
YES  NO  Where is it located? \_\_\_\_\_

### MEDICAL CONDITIONS

*Check all that exist*

- |                                                                                                 |                                                |
|-------------------------------------------------------------------------------------------------|------------------------------------------------|
| <input type="checkbox"/> No known medical conditions                                            | <input type="checkbox"/> Hemodialysis          |
| <input type="checkbox"/> Abnormal EKG                                                           | <input type="checkbox"/> Hemolytic Anemia      |
| <input type="checkbox"/> Adrenal Insufficiency                                                  | <input type="checkbox"/> Hepatitis-Type [    ] |
| <input type="checkbox"/> Angina                                                                 | <input type="checkbox"/> Hypertension          |
| <input type="checkbox"/> Asthma                                                                 | <input type="checkbox"/> Hypoglycemia          |
| <input type="checkbox"/> Bleeding Disorder                                                      | <input type="checkbox"/> Leukemia              |
| <input type="checkbox"/> Cancer                                                                 | <input type="checkbox"/> Lymphomas             |
| <input type="checkbox"/> Cardiac Dysrhythmia                                                    | <input type="checkbox"/> Memory Impaired       |
| <input type="checkbox"/> Cataracts                                                              | <input type="checkbox"/> Myasthenia Gravis     |
| <input type="checkbox"/> Clotting Disorder                                                      | <input type="checkbox"/> Pacemaker             |
| <input type="checkbox"/> Coronary Bypass Graft                                                  | <input type="checkbox"/> Renal Failure         |
| <input type="checkbox"/> Dementia <input type="checkbox"/> Alzheimer's <input type="checkbox"/> | <input type="checkbox"/> Seizure Disorder      |
| <input type="checkbox"/> Diabetes/Insulin Dependent                                             | <input type="checkbox"/> Sickle Cell Anemia    |
| <input type="checkbox"/> Eye Surgery                                                            | <input type="checkbox"/> Stroke                |
| <input type="checkbox"/> Glaucoma                                                               | <input type="checkbox"/> Tuberculosis          |
| <input type="checkbox"/> Hearing Impaired                                                       | <input type="checkbox"/> Vision Impaired       |
| <input type="checkbox"/> Heart Valve Prosthesis                                                 |                                                |
| <input type="checkbox"/> Other: _____                                                           |                                                |

### ALLERGIES

- |                                               |                                        |                                             |
|-----------------------------------------------|----------------------------------------|---------------------------------------------|
| <input type="checkbox"/> Aspirin              | <input type="checkbox"/> Insect Stings | <input type="checkbox"/> Penicillin         |
| <input type="checkbox"/> Barbiturate          | <input type="checkbox"/> Latex         | <input type="checkbox"/> Sulfa              |
| <input type="checkbox"/> Codeine              | <input type="checkbox"/> Lidocaine     | <input type="checkbox"/> Tetracycline       |
| <input type="checkbox"/> Demerol              | <input type="checkbox"/> Morphine      | <input type="checkbox"/> X-Ray Dyes         |
| <input type="checkbox"/> Horse Serum          | <input type="checkbox"/> Novocaine     | <input type="checkbox"/> No Known Allergies |
| <input type="checkbox"/> Environmental: _____ |                                        |                                             |
| <input type="checkbox"/> Other: _____         |                                        |                                             |

### MEDICAL INSURANCE

Med Ins Co: \_\_\_\_\_

Policy #: \_\_\_\_\_

Other Med Ins Co: \_\_\_\_\_

Policy #: \_\_\_\_\_

Medicaid #: \_\_\_\_\_ Medicare #: \_\_\_\_\_

# >>> SCC MEDQR

**We are excited to introduce a groundbreaking technology that is revolutionizing how we can access vital personal information in case of emergencies- SCC MedQR. This innovative wearable QR code wristband technology is designed to provide quick and easy access to important medical and contact information when it matters most.**



NO APP REQUIRED- JUST UTILIZE ANY CELL PHONE CAMERA.  
EACH WRISTBAND FEATURES AN ENCRYPTED ALPHANUMERIC CODE FOR EXCLUSIVE INDIVIDUAL ACCESS. WITH INFORMATION EXPIRING AFTER FIVE MINUTES.  
IN CASE OF SCANNING, EMERGENCY CONTACTS RECEIVE AN EMAIL NOTIFICATION. SECURITY MEASURES ENSURE SCANNING REQUIRES PROXIMITY TO THE QR CODE.  
UPDATE INFORMATION EASILY VIA THE WEBSITE.  
WATER RESISTANT AND SECURELY STORED INFORMATION, WITH A STRICT NO-INFORMATION-SELLING POLICY AND NO MONTHLY SUBSCRIPTIONS.



## **BENEFITS OF SCC MedQR**

- **Instant Access to Vital Information:** Ensure that your important medical details are readily available to healthcare providers in case of an emergency.
- **Peace of Mind:** Feel secure knowing your essential information is easily accessible when you need it most.
- **User-Friendly:** The QR code technology is simple and easy to use, making it accessible for individuals of all ages.

## **>>> WHAT IS SCC MEDQR?**

SCC MedQR is a wearable wristband that contains a QR code linked to a secure online profile where individuals can store essential personal information such as existing medical conditions, prior surgeries, allergies, medications, emergency contacts, and more. In the event of an emergency, first responders or medical personnel can scan the QR code using a smartphone to quickly access this critical information.

We believe that this technology has the potential to greatly improve emergency response times and enhance the safety and well-being of our community members.

Don't miss out on this opportunity to prioritize your health and safety with SCC MedQR!

## **>>> HOW DO YOU GET YOUR MEDQR WRISTBAND ?**

To obtain a SCC MedQR wristband, please contact the Case Management Department of the Putnam County Office for Senior Resources at 845-808-1700 to determine your eligibility.

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5/29/2026

To: Town Board

From: Michelle Stephens,  
Town Clerk

To the Members of the Town Board,

I am writing to respectfully request that the Town Board approve the proposed new dog licensing fees associated with the new contract with the Putnam Humane Society.

Dog licensing fees have not been adjusted since 2001. The current fees are \$11.00 for altered dogs and \$18.00 for unaltered dogs. The proposed new fees would be \$8.00 for altered dogs and \$16.00 for unaltered dogs.

These revised fees would help support the services provided under the new agreement while continuing to encourage responsible pet ownership within the community.

Thank you for your consideration of this matter.

Sincerely,

Michelle Stephens  
Town Clerk

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5/29/2026

To: Town Board

From: Michelle Stephens,  
Town Clerk

To the Members of the Town Board,

I respectfully request that the Town Board approve Putnam Humane Society as the designated recipient of donations collected through dog licensing applications and renewal forms.

New York State Agriculture & Markets Law Section 109 now requires a contribution box to be included on all dog license and renewal forms. The law also requires that an organization be identified to receive the donated funds.

Designating Putnam Humane Society as the recipient would ensure that these contributions support animal welfare services within our community.

Thank you for your consideration.

Sincerely,

Michelle Stephens  
Town Clerk



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**ALISON JOLICOEUR**  
TOWN SUPERVISOR

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TO: TOWN BOARD  
FROM: ALISON JOLICOEUR, TOWN SUPERVISOR  
SUBJECT: July 4 Ever Fireworks Inc. / Town Day 2026  
DATE: May 29, 2026

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RESOLVE, that the Town Board authorize the Town Supervisor to sign a contract JULY 4 EVER FIREWORKS INC – for fireworks services for Town Day on Saturday, September 19<sup>th</sup>, 2026 for the sum of \$10,000.00, which is budgeted for this calendar year.



## **JULY 4 EVER FIREWORKS INC**

THIS CONTRACT AND AGREEMENT for the display of Fireworks made and concluded this **11th** day of May , 20**26** by and between **JULY 4 EVER FIREWORKS INC**, of Walden, NY (hereinafter referred to as “July 4 Ever”),

AND

**Town of Putnam Valley**

(hereinafter referred to as “Client”)

**WITNESSETH:** For and in consideration of the sum of One Dollar, each to the other in hand paid, receipt of which is hereby acknowledged, and of the terms and conditions hereinafter mentioned, July 4 Ever and Client do mutually and severally agree to perform their several and respective covenants and to comply with all terms, conditions and payments of this contract:

**July 4 Ever agrees:**

1. To furnish and deliver to Client, Fireworks to be exhibited on the following dates set forth and agreed upon at the time of signing this contract and Client agrees to pay July 4 Ever for the Fireworks as follows:

**Display Date: September 19th, 2026**

**Postponement Date: N/A**

**Contract amount: \$ 10,000.00** ; 10% due upon signing the Contract and balance due at Noon three days prior to the scheduled display date; all payments shall be made by Draft, Certified Check or Wire Transfer. Checks shall be made payable to July 4 Ever, unless otherwise authorized in writing; NO CASH shall be paid to any agent or employee of July 4 Ever without written authority.

2. JULY 4 EVER further agrees to furnish, sufficient trained personnel to present a display.

**CLIENT further agrees:**

3. To procure and furnish a suitable place to display the said Fireworks; to furnish the necessary police and fire protection; to secure all, Police, Local, and State Permits, and to arrange for any security bonds or insurance as required by law in their community

**Price does not include any permit fees**

**Town of Putnam Valley Fireworks Display @ Leonard Wagner Park**

**The PARTIES mutually agree:**

4. It is agreed and understood by the parties hereto that in the event Fireworks have been taken out and set up before inclement weather and with adequate weather prevailing, such exhibition of fireworks will be carried out in the best possible manner without any deductions from the before named compensations. Should inclement weather prevent firing of said display on the aforementioned Display Date, then it will be understood that program is postponed and will be fired on the aforementioned Postponement Date, and there will be a charge to cover the cost of Postponement of 15% plus any 3<sup>rd</sup> party vendor expenses. In the event SPONSOR cancels the Fireworks Display the full contract price as set forth herein shall become immediately due and payable. SPONSOR will have up to 30 days from the date of cancellation to request July 4 Ever to reschedule the Fireworks Display. Fireworks Display shall take place no later than six months from originally scheduled Fireworks Display and may not be rescheduled to 7/1 - 7/4 of any year without express consent of July 4 Ever.

5. July 4 Ever reserves the exclusive right to make modifications and substitutions provided that such changes are reasonable and necessary and do not adversely affect price, time

of delivery, functional character or display performance. July 4 Ever reserves the right to use multiple subcontractors in the setup and licensing of the display.

6. If the location of the firing site, spectator’s location, parking areas of structures is deemed unsuitable or unsafe, in the discretion of July 4 Ever or its agents or personnel, July 4 Ever may refuse to fire the display until conditions are corrected. If such conditions are not corrected, July 4 Ever may cancel the display without further liability to the Client for such cancellation.



7. This contract shall be deemed made in the State of New York and shall be construed in accordance with the laws of New York. The parties agree and consent to the jurisdiction of New York to determine conflicts regarding the language and payments to be made under this Contract.
8. If Client becomes bankrupt or insolvent, or if a petition in bankruptcy is filed by or against the Client or if a receiver is appointed for the Client, July 4 Ever may refuse to make further delivery and may terminate this contract without prejudice to the rights of July 4 Ever. If the Client's financial conditions become unsatisfactory to July 4 Ever, July 4 Ever, may require the balance of the purchase price to be deposited in escrow or the Client to provide sufficient proof of its ability to pay the balance of the contract price. Client is not entitled to recover incidental or consequential damages in connection with any breach of this Contract.
9. If Client fails to pay the monies due under this contract, July 4 Ever is entitled to recover the balance due plus interest at 1-1/2% per month on amounts past due 60 days or more. Further, on balance outstanding of 120 days or more, July 4 Ever is entitled to recover the balance due, plus accrued interest of 10%, plus attorney's fees, and court costs.
10. This Contract shall not be construed to create a partnership between the parties or persons mentioned herein.
11. **INABILITY to DELIVER or CONDUCT FIREWORKS DISPLAY/FORCE MAJEURE.** July 4 Ever shall not incur any liability for any loss or for any failure to perform any obligation hereunder due to causes beyond its reasonable control including without limitation legal or regulatory restrictions, labor disputes of whatever nature, power loss, telecommunications failure, acts of God, or any other cause beyond its reasonable control. In the event July 4 Ever is unable to deliver the Fireworks Display on the Delivery Date this contract will remain in full force and effect and the Fireworks Display will be performed on the Alternate Date or if no Alternate Date is stated then on such other date as may be agreed upon by the parties.
12. In the event of fire, accident, strikes, delay, flood, act of God or other causes beyond the control of July 4 Ever, which prevent delivery of said materials, the parties hereto release each other from any and all performance of the covenants herein contained and from damages resulting from the breach thereof.
13. Client agrees to hold harmless July 4 Ever for any and all actions, claims, and legal fees incurred outside the operations or control of July 4 Ever. July 4 Ever agrees to hold harmless client for any and all actions, claims, and legal fees incurred outside the operations of the client.
14. **LIQUIDATED DAMAGES:** It is agreed by and between the parties hereto that in the event of SPONSOR'S default hereunder July 4 Ever shall be entitled to receive the entire contract price and same shall be considered "liquidated damages" based upon an understanding between the parties hereto that July 4 Ever will have suffered damages due to Sponsor's default. The damages suffered by July 4 Ever as a result of Sponsor's default will be substantial, but incapable of determination with mathematical precision. It is, therefore, agreed by the parties that the amount due July 4 Ever is not a penalty, but rather a mutually beneficial and reasonable estimate of the damages suffered by July 4 Ever.
15. **SECURITY/SAFETY:** SPONSOR shall provide and maintain sufficient Security before, during and after the Fireworks Display until the pyrotechnician in charge declares the area clear. Security shall be deemed to include, but not limited to, be all security lines, police protection, snow fencing, rope lines, barricades or any other item deemed necessary by the local government or by July 4 Ever. SPONSOR shall also provide and maintain an area clear of any buildings cars and spectators with a minimum radius as specified by current edition of NFPA Code 1123, as a Fire Safety Zone (FSZ) during the entire period commencing from the time the fireworks are delivered to the site until the area is declared clear by the pyrotechnician. It is understood and agreed that July 4 Ever will cease all fireworks discharge due to any security breach of the FSZ. July 4 Ever shall not be responsible for

personal injury, vehicle or property damage occurring within the FSZ as a result of the SPONSOR's failure to maintain the FSZ in accordance with the standards of current edition of NFPA 1123 which, incidentally, are only minimum standards of distances. SPONSOR acknowledges and agrees that July 4 Ever responsibilities are limited to the Fireworks Display and that July 4 Ever is relying on SPONSOR to maintain the aforementioned FSZ and to comply with all Federal, State, municipal and local laws, orders, regulations and ordinances pertaining to the implementation of any and all security measures at the site of the Fireworks Display. Any site visits made during the display setup by or on behalf of SPONSOR shall be in accordance with the current edition of NFPA 1123- and under the direct supervision of the July 4 Ever technician in charge. Any such inspection shall not in any way interfere with the safety, setup or schedule of the preparation for and disassembly after the Fireworks Display. The July 4 Ever technician in charge may, at his discretion, cancel any inspection that in his sole opinion may compromise the safety of the setup or the Fireworks Display, or the setup schedule. The July 4 Ever technician may at any time temporarily discontinue the discharge of fireworks for any reason.

16. COAST GUARD PERMITS (where required): If the fireworks are to be displayed on or near the water, the following may be required: (Requests for permits must be filed at least 60 days prior to the Display Date (135 days prior for 4th of July events). Coast Guard Application and Permit to Handle Hazardous Materials. Coast Guard Marine Event Permit.
17. SPONSOR RESPONSIBILITIES AND EXPENSES (The following services need to be provided and paid for by the SPONSOR in addition to the Fireworks Display Price. SECURITY: MUST BE PROVIDED FOR FIREWORKS TRUCK(S) AND TO MAINTAIN THE FIRE SAFETY ZONE AT STAGING AREA FROM FIREWORKS TRUCK(S) ARRIVAL, UNTIL TRUCK DEPARTURE WHICH MAY BE FOLLOWING THE REQUIRED FIRST LIGHT DUD SEARCH ON THE MORNING AFTER THE DISPLAY.
18. Sand: Please provide \_\_\_ yards of sand. Laborer(s): \_\_\_ laborers to arrive at fireworks site on \_\_\_\_\_ (They will not handle fireworks). Hotel Room(s): \_\_\_ hotel rooms (within 10 miles of show site). Vehicle(s): Four-wheel drive vehicle for movement on sand: Yes  No
19. If you have ordered a set piece(s), you are responsible for erecting the scaffolding and it must be ready when the crew arrives.
20. RADIO SIMULCAST EXPENSES (if applicable): 1) Set up and staff a firework simulcast command center on site by 1 :00 PM on the display date. 2) Provide broadcast relay to July 4 Ever Firing Center. Call our office for details. 3) Speaker system for VIP viewing stands.

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IN WITNESS WHEREOF, we set our hands and seals to the agreement in duplicate the day and year first above-written.

**For CLIENT:**

**For JULY 4 EVER FIREWORKS INC:**

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Dated: \_\_\_\_\_

Dated: \_\_\_\_\_

Please sign contract where indicated for Client and return all copies for final acceptance to:

**July 4 Ever**  
**382 Rock Cut Road**  
**Walden, NY 12586**  
**Office: 1-845-564-0184**

July 4 Ever  
382 Rock Cut Rd, Walden, NY 12586  
Tel: 845-564-0184 Fax: 845-566-3715

## Communication Sheet

PLEASE COMPLETE THIS FORM AND RETURN IT WITH YOUR SIGNED CONTRACT

### CUSTOMER INFORMATION

**NAME:** Town of Putnam Valley

**ADDRESS:** Putnam Valley Town Hall

265 Oscawana Lake Road, Putnam Valley

### SHOW INFORMATION

**DATE:** September

**RAIN DATE:** Not Applicable

**TIME:** 8:30 p.m.

### FIRING SITE INFORMATION

**LOCATION:** Leonard M. Wagner Memorial Park

**ADDRESS:** 156 Oscawana Lake Road

Putnam Valley, NY 10579

**CONTACT:** Frank DiMarco  
**(ONE)**

**PHONE:** 845-656-5297

### STORAGE SITE INFO

**LOCATION:** Not Applicable

**ADDRESS:** \_\_\_\_\_

**SECURITY YES OR NO (CIRCLE**

### CONTACT PERSON

**NAME:** Alison Jolicoeur, Town Supervisor

**ADDRESS:** Putnam Valley Town Hall

265 Oscawana Lake Road, Putnam Valley, NY 10579

**PHONE:** 845-526-2121

**FAX:** \_\_\_\_\_

**CELL:** 845-685-6276

**E-MAIL:** ajolicoeur@putnamvalley.gov

### ALTERNATE CONTACT

**NAME:** Frank DiMarco

**ADDRESS:** Parks & Recreation Building

265 Oscawana Lake Road, Putnam Valley, NY 10579

**PHONE:** 845-526-3292

**FAX:** \_\_\_\_\_

**CELL:** 845-656-5297

**E-MAIL:** fdimarco@putnamvalley.gov

6a

TOWN OF PUTNAM VALLEY  
DISTRICTS

**To:** Putnam Valley Town Board  
**From:** Karen Kroboth, District Clerk  
**Date:** 5/28/2026  
**Re:** Approve 2026 Applied Watershed Sciences, LLC contract for Lake Oscawana

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I respectfully request authorization for the Supervisor to accept and sign the 2026 contract from Applied Watershed Sciences, LLC for the professional limnological and lake management consulting services for Lake Oscawana.

The scope of work outlined in Estimate 1075, was previously approved under #R26-209. Any consulting services outside of the estimate, will be charged at \$170 per hour.

This contract will be in effect from May 2026, through May 2027.

The total cost of the contract is \$46,536, with additional out-of-contract services not to exceed \$4,000. The contract has been reviewed and approved by LOMAC and is fully incorporated into the district's 2026 budget.

The contract is attached for your consideration.

# Applied Watershed Sciences LLC

## Consultant Agreement

This Consulting Agreement ("Agreement") is made and effective on 5/12/2026 [DATE],

BETWEEN:

Applied Watershed Sciences LLC ("Consultant")  
86 Sherman Street, Norwich, CT 06360  
[appliedwatershedsciences@gmail.com](mailto:appliedwatershedsciences@gmail.com)

AND:

Town of Putnam Valley NY ("Client")  
Address: 265 Oscawana Lake Rd, Putnam Valley NY 10579  
Email: KKroboth@putnamvalley.gov  
Phone: 845-526-2160

The two parties, Consultant and Client, hereto agree to the following consulting arrangement:

### 1. Scope of Work (SOW) & Terms of Service

The Consultant and the Client have agreed on the scope of work in Estimate # 1075.

Outside of the itemized services provided in the agreed scope of work, consulting services subject to an additional hourly rate of \$170/hour include:

- Additional consulting and reporting work as needed for local and state permit applications, acquisition, and mandatory project reporting – including preparation of permit documents, forms, communications, etc.
- Review of historical reports, articles, press releases, data, or communications relevant to the project
- Client conference calls or Zoom meetings to provide updates on lake data and recommendations
- Additional mapping and data processing
- Additional written analyses and data reports
- Communications regarding all aspects of lake management, including but not limited to email responses to Client questions, direct communication with state and local officials to facilitate project goals, Client requests requiring literature or data review, written responses to public concerns, phone/email communication with other Client contractors for the direct benefit of the project, etc.
- Evaluation of proposals from contractors looking to work with the Client and recommendations for performance criteria for any proposed in-lake management treatments or installations
- Travel time for any in-person visits, Commission meetings, or other meetings as needed and agreed to by the Client
- Grant planning, writing, and editing services

### 2. Terms of Agreement

This Agreement will begin on 5/12/26 [DATE] and will end one year after contract initiation. The Consultant will record the date of services in each invoice, with a brief description of each task (e.g. *communication services*, or *review of historical data*). The Consultant reserves the right to bill for consulting hours up to six months past the date of services rendered. Either party may cancel this Agreement with 30 days' notice to the other party, in writing. If this Agreement is terminated, the Consultant will bill for any remaining time recorded prior to the date of cancellation. If the Client cancels the Agreement before SOW services are provided, the Client will incur a \$200 cancellation fee. The Consultant and the Client agree not to use Confidential Information for any purpose other than for the performance of services under this Agreement. The confidentiality obligations will apply during this Agreement's term and will survive indefinitely upon termination of this Agreement. As a consulting professional scientist, AWS upholds scientific integrity and reserves the right to reject Client-proposed edits to written reports or communications.

3. Performance

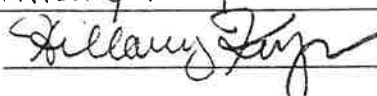
The Consultant agrees to perform the services with the best efforts based on the Consultant's education, experience, and qualifications. The Client agrees to timely, accurately, and completely provide information the Consultant needs to perform the services. The Client understands and acknowledges that the effectiveness of consulting services depends on a variety of factors outside the Consultant's control.

4. Limitation of Liability

The Client understands the nature of scientific consulting and that innumerable environmental variables affect the outcome of implementing Consultant recommendations or plans. Recommendations made by the Consultant to the Client are based on information and resources provided by the Client, field conditions, political climate, peer-reviewed or University research, and the Consultant's professional experience. The Consultant will not be liable for any indirect, incidental, special, consequential, or exemplary damages in connection with this Agreement or the services rendered. The Consultant's total, aggregate professional liability for any claim or cause of action shall not exceed the total compensation paid to the Consultant under this Agreement.

The Consultant and the Client have carefully reviewed and considered the terms of this Agreement and voluntarily, without reservation or duress, agree to be bound by the terms and obligations contained herein.

Representative Signatures

|                                                                                                     |                                                     |              |
|-----------------------------------------------------------------------------------------------------|-----------------------------------------------------|--------------|
| Name: <u>Hillary Kenyon</u>                                                                         | Title: <u>Principal Scientist + Managing Member</u> | [Consultant] |
| Signature: <u></u> | Date: <u>5/12/26</u>                                | [Consultant] |
| Name: _____                                                                                         | Title: _____                                        | [Client]     |
| Signature: _____                                                                                    | Date: _____                                         | [Client]     |

# ESTIMATE

Applied Watershed Sciences LLC  
86 Sherman St  
Norwich, CT 06360

appliedwatershedsciences@gmail.com  
m  
+1 (203) 848-4610  
Hillary Kenyon, M.S.



Town of Putnam Valley, NY

**Bill to**

Alan Paley  
Lake Oscawana Management Advisory  
Committee (LOMAC)  
Putnam Valley, NY

**Estimate details**

Estimate no.: 1075

Estimate date: 08/08/2025

| #  | Date       | Product or service                    | Description                                                                                                                                                                                                                              | Qty | Rate       | Amount      |
|----|------------|---------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|------------|-------------|
| 1. | 03/01/2026 | <b>Water quality monitoring visit</b> | St1, St2, St3 WQ monitoring: Secchi, profile measurements, samples, plankton, etc. (March through October)                                                                                                                               | 8   | \$1,850.00 | \$14,800.00 |
| 2. | 07/27/2026 | <b>Aquatic Plant Surveying</b>        | Price includes on-water field survey time, data entry, analysis, and mapping, AND add-on drone orthoimagery mapping of surface floating plants in Abele Cove. Additional drone survey images can be added on depending on project needs. | 1   | \$4,440.00 | \$4,440.00  |
| 3. | 06/22/2026 | <b>Public Presentation</b>            | In-person presentation (preparation, travel, & meeting time) - \$940 discount will be applied if on Zoom only.                                                                                                                           | 1   | \$2,660.00 | \$2,660.00  |
| 4. | 11/30/2026 | <b>Cyanobacteria ID/Count</b>         | +other major algae groups dominance quantifications                                                                                                                                                                                      | 10  | \$180.00   | \$1,800.00  |
| 5. | 11/30/2026 | <b>Zooplankton Samples</b>            | ID and counts                                                                                                                                                                                                                            | 8   | \$150.00   | \$1,200.00  |
| 6. | 03/01/2026 | <b>Nutrients</b>                      | St 1: TP @ 1,4,6,9m (4)<br>St 1: TN @ 1,4,6,9m (4)<br>St 1: NH3 @ Bottom (1)<br>St 2: TP @ Top and Bottom (2)<br>St 3: TP @ Top and Bottom (2)<br>Each visit, 1 blank or 1 field duplicate for TP and TN (2)<br>(15 total per visit)     | 8   | \$540.00   | \$4,320.00  |

|     |            |                                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |    |              |                    |
|-----|------------|--------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----|--------------|--------------------|
| 7.  | 03/01/2026 | <b>Nutrients</b>                     | Inlet samples as appropriate.<br>Budget for up to 66 samples/parameters. Budget can be applied to nutrients and E. coli tests.                                                                                                                                                                                                                                                                                                                                                                                  | 66 | \$36.00      | \$2,376.00         |
| 8.  | 03/01/2026 | <b>Miscellaneous</b>                 | Expected materials and samples shipping costs                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | 8  | \$90.00      | \$720.00           |
| 9.  | 03/20/2026 | <b>Sediment sampling</b>             | Field collection and sample processing of five sediment cores: 2 from St1, 1 each from St2 & St3, 1 from central Wildwood Cove.<br>Lab results will be used to determine potential future dosing of potential Alum and/or Lanthanum-based phosphate-binder treatments and associated potential cost estimates and treatment strategies to address internal P load. (This sampling would occur in March 2026 on the date of the first water quality sampling visit, and includes the cost of labor & materials). | 5  | \$280.00     | \$1,400.00         |
| 10. | 03/20/2026 | <b>Laboratory Sediment Tests</b>     | Sediment samples would be tested by Upstate Freshwater Institute for the following:<br>Bulk density, %Organic Matter, %Solids, sequential Phosphorus fractionation (five sequential tests for various forms of sediment-P).                                                                                                                                                                                                                                                                                     | 4  | \$650.00     | \$2,600.00         |
| 11. | 03/20/2026 | <b>Laboratory Sediment Tests</b>     | Sediment tests would also be sent to a second lab that tests metals: Aluminum & Iron tests.                                                                                                                                                                                                                                                                                                                                                                                                                     | 4  | \$100.00     | \$400.00           |
| 12. | 01/01/2026 | <b>Consulting services</b>           | AWS consulting budget (to be used as needed for communications, inlet sampling field work, samples preservation and COC form preparation, etc.)                                                                                                                                                                                                                                                                                                                                                                 | 16 | \$170.00     | \$2,720.00         |
| 13. | 01/30/2027 | <b>Data Analysis &amp; Reporting</b> | Full Annual Monitoring Report with Recommendations                                                                                                                                                                                                                                                                                                                                                                                                                                                              | 1  | \$7,100.00   | \$7,100.00         |
|     |            |                                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |    | <b>Total</b> | <b>\$46,536.00</b> |

Accepted date

Accepted by

66

TOWN OF PUTNAM VALLEY  
DISTRICTS

**To:** Putnam Valley Town Board  
**From:** Karen Kroboth, District Clerk (KK)  
**Date:** 6/1/2026  
**Re:** 2027 District Budget Meetings Schedule

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I formally request that the Town Board approve the following schedule for the 2027 Districts' Budget Meetings:

- **Saturday, August 8, 2026, starting at 9 o'clock, Town Hall** - Preliminary 2027 District Budget Meetings
- **Saturday, September 12<sup>th</sup>, starting at 9 o'clock, Town Hall** - Final 2027 District Budget Meetings

The meeting schedule is attached.



**TOWN OF PUTNAM VALLEY  
265 OSCAWANA LAKE ROAD  
PUTNAM VALLEY, NEW YORK 10579**

**2027 District Budget Meeting Schedule**

The Putnam Valley Town Board will hold Preliminary and Annual Budget meetings to discuss the 2027 budgets for all Districts. Each District will be reviewed per the following schedule:

**PRELIMINARY BUDGET MEETINGS**

**Saturday, August 8, 2026 – Town Hall**

|                        |                    |                    |  |
|------------------------|--------------------|--------------------|--|
| 9:00 am                | Roaring Brook Lake |                    |  |
| 9:30 am                | Lake Peekskill     |                    |  |
| 10:00 am               | Hilltop Estates    |                    |  |
| 10:15 am               | Lookout Manor      |                    |  |
| 10:30 am               | Lake Oscawana      |                    |  |
| 10:45 am               | Northview Estates  |                    |  |
| 11:00 am               | Wildwood Knolls    |                    |  |
| 11:15 am               | Abele Park         |                    |  |
| 11:30 am               | Brookdale Gardens  |                    |  |
| 11:45 am               | Glenmar Gardens    |                    |  |
| 12:00 pm               | Mill Pond          |                    |  |
| Immediately following: | Barger Pond        | Putnam Acres       |  |
|                        | Sewer District #2  | Drainage Districts |  |


**ANNUAL FINAL BUDGET MEETINGS**

**Saturday, September 12, 2026 – Town Hall**

|                        |                    |                    |  |
|------------------------|--------------------|--------------------|--|
| 9:00 am                | Roaring Brook Lake |                    |  |
| 9:30 am                | Lake Peekskill     |                    |  |
| 10:00 am               | Hilltop Estates    |                    |  |
| 10:15 am               | Lookout Manor      |                    |  |
| 10:30 am               | Lake Oscawana      |                    |  |
| 10:45 am               | Northview Estates  |                    |  |
| 11:00 am               | Wildwood Knolls    |                    |  |
| 11:15 am               | Abele Park         |                    |  |
| 11:30 am               | Brookdale Gardens  |                    |  |
| 11:45 am               | Glenmar Gardens    |                    |  |
| 12:00 pm               | Mill Pond          |                    |  |
| Immediately following: | Barger Pond        | Putnam Acres       |  |
|                        | Sewer District #2  | Drainage Districts |  |

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TOWN OF PUTNAM VALLEY  
DISTRICTS

**To:** Putnam Valley Town Board  
**From:** Karen Kroboth, District Clerk   
**Date:** 6/1/2026  
**Re:** 2026 Lake Peekskill Flotilla

The Lake Peekskill Improvement District has requested public use of North Beach for their 2026 Flotilla to be held on July 4<sup>th</sup>, 2026, rain date July 5<sup>th</sup>, 2026.

The residents are requesting:

- Access to the Carrara’s Beach boat ramp starting at 10 a.m.
- Access through the North Beach basketball court gate starting at 10 a.m.
- Access to electricity, from the sheds, starting at 11 a.m.
- Temporary “No Parking” signs to be installed by volunteers, along the community center side of Northway from the community center to Lake Drive. Preventing parking on one side of the street to allow emergency vehicles easy access to and from North Beach. The signs will be in place between 10 a.m. and 1 p.m. on July 4<sup>th</sup>.
- A lifeguard on duty at 11 a.m. as opposed to noon and beach monitors available at 10 a.m.
- Beach tag requirements are to be waived for the day for the attendees.
- The district also requests that any fees related to any permits that vendors may need will be waived for this event.

In addition,

- All participants in the flotilla will be instructed to wear life jackets.
- Attendees and participants will be instructed to swim in the designated swim area only when a lifeguard is on duty.
- A DJ is planning to use a microphone and an amplifier to make announcements. No other amplified noise is expected.
- The Putnam Valley Volunteer Fire Department and the Putnam Valley Volunteer Ambulance Corps have both been invited to attend the flotilla.
- Beach tags and parking passes will be available for residents to pick up from the beach monitors. Proof of LPID residency is required.
- All Town Codes for safety and noise will be adhered to.

Shawn Keeler  
Highway Superintendent  
SKEELER@PUTNAMVALLEY.GOV  
David Conklin  
General Foreman

265 Oscawana Lake Road  
Putnam Valley, NY 10579

(845) 526-3333 phone  
(845) 526-4729 fax



Margaret Bradley  
Senior Clerk Typist  
Sarah Caporale, Assistant Clerk

Town of Putnam Valley Highway Department

Hours of operation  
7:00 AM - 3:30 PM

May 29, 2026

MEMORANDUM

TO: Alison Jolicoeur  
Members of the Town Board

FROM: Shawn M. Keeler

RE: Driveway Opening Permit Report

For the month of May, the following application(s) were filed for driveway opening permits.

| <u>PERMIT #</u> | <u>NAME &amp; LOCATION</u>    | <u>DATE</u> | <u>FEE</u> |
|-----------------|-------------------------------|-------------|------------|
| 2026-02         | Brendan Foran<br>Wenonah Road | 05/12/2026  | \$200.00   |

Sincerely,  
Shawn M. Keeler

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# Town of Putnam Valley

M5 Standard Fee Report Paid Only

From 05/01/2026 To 05/31/2026

Count by Type

| Type                            | Count | Amount      |
|---------------------------------|-------|-------------|
| Above Ground Pool               | 1     | \$75.00     |
| ADDITION/ALTERATION             | 1     | \$75.00     |
| CW                              | 2     | \$150.00    |
| DECK                            | 4     | \$1,149.00  |
| DECK - Railing / Stairs Replace | 1     | \$209.00    |
| DEM/R                           | 4     | \$400.00    |
| ELECTRI APP/NY ELEC             | 5     | \$250.00    |
| ELECTRIC APP/SWIS               | 5     | \$250.00    |
| FENCE/WALL                      | 2     | \$150.00    |
| FLDPL                           | 1     | \$75.00     |
| GAS/PROPANE                     | 9     | \$725.00    |
| GENERATOR PERMIT                | 1     | \$75.00     |
| HVAC                            | 11    | \$1,200.00  |
| MG                              | 1     | \$75.00     |
| MI                              | 2     | \$150.00    |
| OIL TANK                        | 4     | \$450.00    |
| PELLET STOVE                    | 1     | \$75.00     |
| PERMIT FEE                      | 9     | \$1,233.00  |
| PL                              | 1     | \$75.00     |
| RENEWAL                         | 14    | \$4,924.00  |
| RU                              | 1     | \$125.00    |
| SEARCH                          | 9     | \$1,800.00  |
| SI                              | 1     | \$200.00    |
| TENT                            | 1     | \$75.00     |
| WOOD STOVE PERMIT               | 1     | \$75.00     |
| WT/S                            | 3     | \$300.00    |
|                                 | 95    | \$14,340.00 |

List of Building Fee Types

|                   |                                      |
|-------------------|--------------------------------------|
| CW                | Commence Work Permits                |
| DEM/R             | Demolition/Residential               |
| FENCE             | Fence/Wall Permits                   |
| GENERATOR PERMIT  | Generator Installation Permits       |
| GEO THERMAL WELL  | Geo Thermal Well Permits             |
| HVAC              | Heating, Vent. Air Condition Permits |
| MG                | Minor Grading Permit                 |
| MI                | Miscellaneous Building Permits       |
| OPERATING PERMIT  | Commercial Operating Permits         |
| PERM              | General Building Permits             |
| PI                | Plumbing Permit                      |
| RE                | Renewal Building Permits             |
| REINSPECTION FEE  | Reinspection Fee                     |
| RHCS              | Rock Hammer Permit                   |
| RU                | Special Use Renewal – Accessory Apt. |
| SEARC             | Municipal Search                     |
| SP                | Penalty – Bldg. w/o Permit           |
| STR APPLICATION   | Short Term Rental Application        |
| TENT              | Tent Permit                          |
| TREE              | Tree Permit                          |
| WOOD STOVE PERMIT | Wood Stove Installation Permit       |
| WT/S              | Wetland Screening Fee                |