



# TOWN OF PUTNAM VALLEY

## Town Board Work Session

May 13<sup>th</sup>, 2026

Town Hall

5 PM

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**Meeting called to Order**

**Pledge of Allegiance**

1. Approval of Minutes
2. Resolution on New York State Electronic School Bus Mandate
3. Districts:
  - a. Approve LOMAC Reimbursement for NYSFOLA Conference 2026
  - b. Approve 2026 Northview Spring Cleanup
  - c. Approve Contract for Sewer Station Generator Replacement
  - d. Approve Lake Oscawana Harvester Operators Appointments 2026
4. Finance: Approve BAN Renewal
5. Approve NYSFOLA Regional Conference for Lower Hudson Lakes
6. Facilities Department:
  - a. Approve Putnam County Humane Society Shelter Contract
  - b. Approve SPCA Dog Control Officer Contract
  - c. Authorize Computer Lease Purchase Agreement with Hewlett Packard
7. Approve New Seizure Fee Schedule for Shelter Services
8. Approve Standard Workday Resolution
9. Approve Engagement of Michael Towle for MS4 Support Services
10. Discuss Town Day Fees for Not-for-Profit Organizations
11. Approve Payment to Max Garfinkle as Interim Wetlands Inspector
12. Review Consent Judgment in Settlement of Tax Certiorari Proceeding
13. Building Department: Daily Fee Report Summary April 1-30, 2026
14. Public Comment [Three-Minute Time Limit Per Person]

**Adjournment**

**Next Town Board Meeting: Wednesday, May 27<sup>th</sup>, 2026 6 PM**  
**[Please Note Date Change]**

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5/5/2026

To: Town Board

From: Michelle Stephens  
Town Clerk

Subject: Approval of Minutes – April 15<sup>th</sup> and April 29<sup>h</sup>, 2026

I respectfully request that the Putnam Valley Town Board authorize the Supervisor to accept the Town Board meeting minutes from April 15<sup>th</sup> and April 29<sup>th</sup>, 2026

Thank you,

Michelle Stephens

Town Clerk



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# Town of Putnam Valley

## RESOLUTION

### APPROVAL/OPPOSITION TO NEW YORK STATE ELECTRIC SCHOOL BUS MANDATE

**WHEREAS**, the Town Board of the Town of Putnam Valley is aware of New York State's zero-emission school bus mandate requiring school districts to begin purchasing zero-emission buses by 2027 and to fully transition away from traditional buses by 2035; and

**WHEREAS**, the Town of Putnam Valley and surrounding communities do not currently have the requisite infrastructure, including sufficient charging stations and electrical capacity, necessary to support such a mandate; and

**WHEREAS**, the Hudson Valley region, including Putnam Valley, experiences cold and inclement winter conditions that may negatively impact the performance, reliability, and longevity of electric vehicle batteries, particularly for buses stored outdoors and exposed to the elements; and

**WHEREAS**, this New York State mandate directly impacts school transportation systems relied upon daily for the safe transport of children; and

**WHEREAS**, in the event of battery failure or insufficient charge during school transportation hours, students could face delays or unsafe conditions; and

**WHEREAS**, New York State has enacted this mandate without providing adequate or guaranteed funding to establish the infrastructure necessary for safe and effective implementation, including but not limited to widespread charging stations, upgraded electrical systems, heated storage facilities, and contingency measures for battery failure;

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Putnam Valley hereby expresses its opposition to the New York State zero-emission school bus mandate as currently drafted. Correspondence shall be sent urging New York State to reconsider, amend, or delay implementation until such time as infrastructure, funding, and reliability concerns are adequately addressed; and

**BE IT FURTHER RESOLVED**, that the Town Clerk is hereby directed to transmit a copy of this resolution to the Governor of the State of New York and members of the New York State Legislature within fourteen (14) days of passage or as soon thereafter as practical under the signature of all Town Board Members who voted in favor of this resolution; and

**BE IT FURTHER RESOLVED**, that this Resolution shall take effect immediately.

3a

TOWN OF PUTNAM VALLEY  
DISTRICTS

**To:** Putnam Valley Town Board  
**From:** Karen Kroboth, District Clerk  
**Date:** 4/16/2026  
**Re:** LOMAC – Reimbursement for NYSFOLA conference 2026

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LOMAC has requested that **Judy Dronzek** attend the NYSFOLA conference in Lake George, May 1-May 2, 2026, and that she be reimbursed for expenses incurred while attending. The anticipated expenses are as follows:

- NYSFOLA Conference: \$350
- Hotel @ \$157/day x 2 nights: \$314
- Mileage reimbursement: Not to exceed 350 miles x \$.72.5/mile = \$253.75

The district will cover the cost.

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TOWN OF PUTNAM VALLEY  
DISTRICTS

**To:** Putnam Valley Town Board  
**From:** Karen Kroboth, District Clerk   
**Date:** 4/49/2026  
**Re:** 2026 Northview Spring Cleanup

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I respectfully request that the Town Board accept the attached proposal from Landwork Contractors for the spring cleanup of Northview Estates. The total cost for this work is \$2,350.00, which will be covered by the district. All organic debris generated from the cleanup will be disposed of at the Town Highway organic waste pile.



*144 Buckshollow Road  
Mahopac, NY 10541  
(914) 479-2537/Fax: (914) 293-0094  
www.landworkcontractors.com*

**Proposal to:** Town of Putnam Valley 265 Oscawana Lake Road Putnam Valley, NY 10579

**Property address:** Northview Estates Clubhouse Road Putnam Valley, NY 10579

**Contact Information:** Karen Kroboth (845) 526-2160

**Proposal dated:** April 28, 2026

Landwork Contractors, Inc. submits its proposal to include all labor, material, equipment and clean up necessary to complete the following scope of work:

1. Spring clean up of leaves and branches.
2. Trim vegetation along Clubhouse Road.
3. Trim vegetation away from gravel/boat trailer area.
4. Trim the bushes on the side of the pedestrian access right of way.
5. Weed wack vegetation growing along the lakefront.

The total cost for the above scope of work including labor, material and equipment is \$2,350.00. All organic debris will be dumped at the highway department organic waste yard.

I look forward to working with you on this project. If you have any questions or concerns, please don't hesitate to contact me.

Regards,


*Joe Ruggiero*

President, Landwork Contractors, Inc.

Cell: (914) 646-4846

30

TOWN OF PUTNAM VALLEY  
DISTRICTS

**To:** Putnam Valley Town Board  
**From:** Karen Kroboth, District Clerk   
**Date:** 5/8/2026  
**Re:** Request for Ratification of Supervisor's Signature – Sewer Station Generator Replacement

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I am formally requesting that the Town Board, ratify the Supervisor's signature on the attached estimate for the replacement of the generator at the sewer station.

While the current generator remains operational, it is outdated, and replacement parts are no longer available. It has been issuing continuous warning codes, indicating that the system requires immediate attention. This situation now constitutes an emergency, as the Town cannot risk a failure at the sewer station or potential DEC fines.

The Board has agreed to award the project to Light Electric. The scope of work includes the installation of one 26 KW auto-start, auto-transfer Generac generator, along with a 10-year, full-coverage manufacturer's warranty covering all parts and labor. The total cost of the generator is \$11,120. The district will cover the full cost.

I also request that the Town Board waive all permitting fees for this project.

Your approval to ratify the Supervisor's signature will allow this essential project to move forward without delay.

# ESTIMATE

Light Electrical Generator  
Service.  
PO Box 745  
Mahopac, NY 10541

lightelectric@comcast.net  
+1 (914) 879-8725

## Bill to

Rich Quaglietta  
Town Of Putnam Valley  
265 Oscawana Lake Road  
Putnam Valley, New York 10579  
USA

## Ship to

Rich Quaglietta  
Town Of Putnam Valley  
265 Oscawana Lake Road  
Putnam Valley, New York 10579  
USA

## Estimate details

Estimate no.: 1349  
Estimate date: 04/30/2026

| #  | Date | Product or service | Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Qty | Rate | Amount |
|----|------|--------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|------|--------|
| 1. |      |                    | <p>PROPOSAL FOR A 26 KW AUTO-START AUTO-TRANSFER GENERAC GENERATOR INSTALLED AT THE ABOVE ADDRESS.</p> <p>TO INCLUDE:</p> <p>1 - 26 KW GENERAC GENERATOR,</p> <p>USING THE EXISTING AUTOMATIC TRANSFER SWITCH IN ITS EXISTING LOCATION.</p> <p>GENERATOR TO BE INSTALLED IN THE EXISTING GENERATOR LOCATION.</p> <p>***REMOVAL AND DISCARD OF THE EXISTING GENERATOR***</p> <p>USING THE EXISTING GENERATOR FEEDER AND CONTROL WIRES TO WORK WITH THE NEW GENERATOR.</p> <p>ALL WIRING NECESSARY TO COMPLETE THE ABOVE.</p> <p>***INSTALLING THE GENERATOR ON THE EXISTING CONCRETE PAD***</p> <p>GENERATOR BATTERY.</p> |     |      |        |

START UP AND VALIDATE WARRANTY  
ON GENERATOR.

\*\*\* 10 YEAR FULL COVERAGE  
MANUFACTURES WARRANTY TO  
COVER ALL PARTS AND LABOR\*\*\*

TUTORIAL OF GENERATOR.

ELECTRICAL PERMIT AND  
INSPECTION INCLUDED.

GAS AND GAS CONNECTIONS BY  
OTHERS AND NOT INCLUDED IN  
THIS ESTIMATE BUT WE WILL  
COORDINATE WITH THE GAS  
CONTRACTOR TO COMPLETE  
PROJECT.

COST OF BUILDING PERMIT NOT  
INCLUDED BUT WE WILL FILE  
PERMIT WITH THE BUILDING  
DEPARTMENT.

|    |   |                                     |   |             |             |
|----|---|-------------------------------------|---|-------------|-------------|
| 2. | 1 | TOTAL LABOR AND MATERIAL FOR ABOVE. | 1 | \$11,120.00 | \$11,120.00 |
|----|---|-------------------------------------|---|-------------|-------------|

3.

PAYMENT SCHEDULE AS FOLLOWS  
IF PROPOSAL IS ACCEPTED AS A  
CONTRACT:

\$7400.00 UPON THE SIGN OF THE  
CONTRACT TO ORDER THE  
GENERATOR.  
\$3720.00 UPON THE DAY OF  
COMPLETION.

4. THANK YOU.

**Total** **\$11,120.00**


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Accepted date

Accepted by

3d

TOWN OF PUTNAM VALLEY  
DISTRICTS

**To:** Town Board  
**From:** Karen Kroboth – District Clerk   
**Date:** 5/8/2026  
**Re:** Lake Oscawana Harvester Operators appointments, 2026

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I formally request the Town Board appoint the following personnel to the Lake Oscawana Harvester Crew for the 2026 season (May-October). These positions are paid on an hourly rate with no benefits. They will work on an as needed basis. The cost will be paid for by the district.

- Mathew Florio Lake Oscawana Harvester Operator @ an hourly rate of \$26.50
- Brendan O'Brien Assistant Harvester Operator @ an hourly rate of \$25.00
- Mike Smith Assistant Harvester Operator @ an hourly rate of \$24.00
- Earl Smith Assistant Harvester Operator @ an hourly rate of \$24.00
- Kenneth Sills Assistant Harvester Operator/Truck Driver @ an hourly rate of \$20
- David Contini Assistant Harvester Operator/Truck Driver @ an hourly rate of \$20.



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## Town of Putnam Valley

ALISON JOLICOEUR

*Supervisor*

### *Town Board Members*

Louis Luongo, *Councilman*  
Christian Russo, *Councilman*  
Sherry Howard, *Councilwoman*  
CJ Brooks, *Councilman*

### *Supervisor's Office*

Maria Angelico, *Director of Finance*  
Margaret DiRubba, *Facilities Manager*  
Elaine McGinty, *Chief of Staff to Supervisor*

**To:** Town Board  
**From:** Maria Angelico  
**Date:** April 17, 2026  
**Re:** BAN Renewal

**RESOLVED,** THAT THE Town Board authorize the Finance Director to go out to bid for the renewal of a (combined) Bond Anticipation Note in the amount of \$935,000.00. This amount is to cover the remaining amounts of previously issued BANS for Highway Department equipment (\$425,000, originally issued in 2023 and \$450,000 originally issued in 2025), notes for other highway equipment (\$25K), and the purchase of the Aquatic Weed Harvester for Lake Oscawana District (\$35K of the original \$175k) issued in 2021.



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**ALISON JOLICOEUR**  
TOWN SUPERVISOR

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TO: TOWN BOARD  
FROM: ALISON JOLICOEUR, TOWN SUPERVISOR  
SUBJECT: Lower Hudson Lakes / NYSFOLA Regional Conference  
DATE: May 5, 2026

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RESOLVE, that the Town Board authorize the Town Supervisor to attend the Lower Hudson Lakes New York State Federation of Lake Associations Regional Conference on June 5, 2026 at a cost of \$35, which will be appropriated from the general fund.



**Register Now!**  
**June 5, 2026**



# Lower Hudson Lakes

**NYS Federation of Lake Associations (NYSFOLA) Regional Conference**

**June 5, 2026 - 9:00 am – 12:30 pm**

At Sedgewood Club, on the shore of China Pond in Kent, NY

**Speak with experts. Connect with local lake users. Share ideas and experiences.**

**Speakers and topics:**

- **Welcome & NYSFOLA update** – Janet Andersen, NYSFOLA Secretary
- **Building communities at Peach Lake** – Warren Lucas, North Salem Supervisor
- **Septic Advances to Safeguard Lake Kitchawan** – Tia Trate & Emily Nealon, Woodard & Curran
- **Action through Connection** – Emily Vail, Executive Director, Hudson River Watershed Alliance
- **Native Plants Belong at Your Shoreline** – Carolyn Summers, Adjunct Professor, WCC Native Plant Center

Sessions run through 12:30 pm. Stay for lunch to network!

Registration is \$35 which includes snacks and lunch.

Register at <https://pci.iotform.com/form/261034684453154> or use this QR code.

**No walk ins please!**



**Presented by: New York State Federation of Lake Associations, Cornell Cooperative Extension of Putnam County, Putnam County Soil and Water Conservation District, Town of Kent Lakes Association, and the Sedgewood Club.**



6a



**To:** Putnam Valley Town Board  
**From:** Margaret DiRubba  
**Date:** April 20, 2026  
**Subject:** Putnam County Humane Society Shelter Contract

I formally request that the Putnam Valley Town Board approve the Town Supervisor to sign a 7 month Contract with the Putnam County Humane Society for Dog shelter housing, caretaking and other various services. Cost would be \$11,776.00.

This Contract would replace contract with the SPCA for Dog Shelter services and eliminate the use of the Putnam Valley Dog Shelter due to the NYS Department of Agriculture's new strict regulations for animal shelters referred to as "Article 26-C" and "Article 7" from the NYS Agriculture and Markets Law.

AGREEMENT BETWEEN THE TOWN OF PUTNAM VALLEY AND  
THE PUTNAM COUNTY HUMANE SOCIETY FOR THE PROVISION  
OF DOG SHELTER SERVICES.

June 1, 2026-December 31, 2026

AGREEMENT made and entered into this **1st** day of **June 2026** by and between the TOWN OF PUTNAM VALLEY, a municipal corporation of the State of New York, having its principal office and place of business at 265 Oscawana Lake Road, Putnam Valley, New York, 10579 and the PUTNAM COUNTY HUMANE SOCIETY, a New York not-for-profit corporation, located at 68 Old Rte. 6 Carmel, N.Y. 10512. Mailing address P.O. Box 297, Carmel, New York 10512.

WITNESSETH

IN CONSIDERATION OF the mutual promises, covenants and conditions contained herein, the parties hereby agree as follows:

1. This agreement is for a term of <sup>7</sup> ~~six~~ **months** commencing on **June 1<sup>st</sup>, 2026**, and terminating on **December 31<sup>st</sup>, 2026**. Said commencement is subject to the provisions of paragraph 4 below.
2. The Society shall provide dog shelter services in accordance with the provisions set forth in Article 7 of the Agriculture and markets law of the State of New York. It is expressly understood that the Town will provide its own Dog Control Officer and be responsible for such services and matters related thereto.
3. In consideration of the foregoing, the Town agrees to pay to the Society the sum of **\$13,738.67**
4. The foregoing consideration shall be made as a single payment on June 1, 2026, at the time the contract is signed.
5. The Society shall be open to the public from 10:00 AM until 4:30 PM, seven (7) days a week. The Town's Dog Control Officer shall have access to the facility 24 hours per day, seven days per week. We currently remain open to the public on all Holidays. The office may be closed, but the facility is open to the public.
6. The public may bring dogs to the Shelter by appointment during the hours that the shelter is open. The society shall require such pets are spayed/neutered, vaccinated and tested negative for heartworm disease. If not, they will ask the owner to donate towards having these services done if they are able.
7. Subject to limitations of capacity, the Society will accept privately owned dogs from the Town residents provided they are "adoptable". "Adoptable" means the dogs are not aggressive, do not bite and are not of poor health or old age. PHS does make exceptions for older dogs and dogs with health issues. We also have a fund to help residents who may not be able to afford to care needed to help their dog but would otherwise want to keep their dog. We have helped many residents with this fund.
8. The Society will not assume any liability; responsibility or costs associated with the Town providing its own Dog Control Officer services. This includes such services in connection with dogs that require emergency medical attention prior to

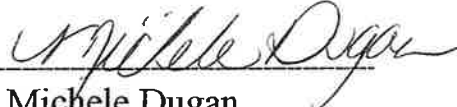
- being brought to the Society. The Town will provide the Society the name of its Dog Control Officer and a means by which to contact said Dog Control Officer.
9. This Agreement is and shall be for shelter services. Unclaimed dogs shall be fully vetted to prepare them for adoption, including ongoing medical care needed while at the shelter. All dogs are assessed by the trainer prior to adoption. The parties agree to comply with all of the provisions of the law of the state of New York applicable to this Agreement and the subject matter thereof.
  10. Neither party may assign or transfer this Agreement or any rights hereunder without the prior express written consent of the other party.
  11. In the event of any breach of this Agreement or any default hereunder on the part of the either party, then the other party, at its sole option, shall have the right to terminate this Agreement upon thirty (30) days written notice, sent by certified mail, return receipt requested, to the defaulting party. In such event, an amount equal to the unused portion of the single payment provided for in paragraph 3 above shall be refunded to the Town.
  12. The Society makes no representation that this Agreement fulfills the obligations of the Town under the Agriculture and Market Law, except that the Society is a duly incorporated humane society authorized to provide shelter services in accordance with Section 115 of the New York Agriculture and Markets Law.
  13. All representations made by the Society to the Town are contained in this Agreement and any representations made outside of this Agreement, whether written, verbal or otherwise, are deemed merged into and superseded by this Agreement. All dog seizures and related fees will be sent to the town by the 7 day of each month.
  14. This Agreement constitutes the entire agreement between the parties and any amendments thereto or modifications thereof shall be in writing signed by both parties. Subject to the provisions of paragraphs 11, this Agreement shall enure to and be binding upon the heirs, successors and assigns of the parties hereto. This Agreement shall be construed in accordance with the laws of the State of New York. In the event any part of this Agreement be held invalid or unenforceable by any Court, the remaining parts of this Agreement shall nevertheless remain in full force and effect.

IN WITNESS WHEREOF the parties have caused this Agreement to be duly executed as of the day, and year first above written.

Town of Putnam Valley

\_\_\_\_\_  
Alison Jolicouer  
Supervisor Town of Putnam Valley

Putnam Humane Society

  
\_\_\_\_\_  
Michele Dugan  
PHS President and Shelter Director

6b



**To:** Putnam Valley Town Board  
**From:** Margaret DiRubba  
**Date:** April 20, 2026  
**Subject:** SPCA Dog Control Officer Contract

I formally request that the Putnam Valley Town Board approve the Town Supervisor to sign a 1-year Contract with the Putnam County Society for the Prevention of Cruelty to Animals, Inc. (SPCA) for Dog Control Officer services including the capture of dogs found running at large in the Town of Putnam Valley. These dogs will be directly transported to The Putnam County Humane Society, Carmel NY.

Annual cost is \$23,000.00 /year which is an increase of \$3,000.00/yr. This will be paid in equal monthly installments of \$1,916.67.

This contract would replace and render the previous contract as well as eliminate the use of the Putnam Valley Dog Shelter due to the NYS Department of Agriculture's new strict regulations for animal shelters referred to as "Article 26-C" and "Article 7" from the NYS Agriculture and Markets Law.

**DOG CONTROL OFFICER SERVICE CONTRACT FOR THE**  
**TOWN OF PUTNAM VALLEY, NY**

This contract, is made by and between the Town of Putnam Valley, NY a municipal corporation hereinafter referred to as the "Town", and the Putnam County Society for the Prevention of Cruelty to Animals, Inc., a non-profit corporation hereinafter referred to as the "Society".

The "SOCIETY" agrees to undertake the role of Dog Control Officer/Warden for the "TOWN". The "SOCIETY" will provide a trained Dog Control Officer/Warden as its employee. The "SOCIETY" will also provide trained "back-up" for the position of Dog Control Officer/Warden at no additional cost to the "TOWN".

1. The Society will, through duly appointed and legally qualified agents and officers, enforce all animal regulation laws of the Town of Putnam Valley Code and the NYS Agriculture and Markets Law and will capture/seize and impound dogs found running at large in the Town of Putnam Valley, NY and transport them to the Putnam Humane Society (Putnam Valley's Contract Shelter). The SOCIETY will enforce violations of ordinances relating to stray dogs, to the licensing of dogs, to the restraint of dogs, complaints of barking, dangerous dog complaints and biting.
2. The Society will cooperate with the Health Department by following procedures required by the ordinance concerning persons or dogs bitten by a dog in the Town of Putnam Valley.
3. The Society will investigate all reports of violations of Town ordinances relating to dog control and regulation and, when warranted by the facts, shall cause to be prosecuted all persons charged with violation of said ordinances.
4. The Society shall employ individuals to enforce the provisions of, and to perform as dog control officers/wardens. The Society shall be responsible for all continuing education training of Dog Control Officers/Wardens to assure their continued compliance with State educational and training requirements.
5. The Dog Control Officer/Warden shall be on call 24 hours/7 days per week.
6. The Society shall provide a cell phone for the Dog Control Officer/Warden to use in the performance of their duties and as a means to contact during all hours.
7. The Society shall provide a vehicle, insurance, maintenance and fuel for use of Dog Control/Warden included in the below Annual Proposed Price.

This Contract obligates the Society to provide the same services currently handled by the Dog Control Officer/Warden employed by the Town of Putnam Valley, but in a 24/7/365 day basis. Costs associated with the Society's employee such as Workman's Compensation, Liability Insurance, payroll costs, backup coverage, additional training, equipment, etc. will all be borne by the Society.

Authority/Liability/Insurance

(1) Society is hereby designated as the Town's "Dog Control Officer" for purposes of Chapter 51 of the Putnam Valley Town Code, and shall have and exercise all of the authority conferred thereby.

(2) Society shall hold Town harmless from, and indemnified against, any and all liability arising out of its exercise of the authority and discharge of the responsibility assumed by it pursuant to this contract.

(3) Society shall maintain a liability insurance policy in the face amount of at least \$ one million dollars, and will cause Town to be named as an "additional insured" under said policy.

Term

This contract shall be for a term of one (1) year(s), commencing April 1, 2026, and ending December 31, 2026.

This contract shall replace and render the two (2) current contracts between the Town of Putnam Valley and the Putnam County Society for the Prevention of Cruelty to Animals, Inc. dated January 1, 2026 to December 31, 2026 cancelled by mutual agreement.

Compensation

Town will pay Society the annual sum of \$23,000 for the services to be rendered hereunder, in equal monthly installments of \$1916.67 on or before the first of each month commencing April 1, 2026 and terminating December 31, 2026.

Dated: \_\_\_\_\_, 2026

Town of Putnam Valley

By: \_\_\_\_\_  
Putnam Valley Supervisor

Dated: 3/20/2026, 2026

Putnam County SPCA

By:   
Kenneth Ross, Pres.

bc



**To:** Putnam Valley Town Board

**From:** Margaret DiRubba, Administrative Service Coordinator

**Date:** April 26, 2026

**Subject:** Authorize Supervisor to sign Computer  
Lease Purchase Agreement with Hewlett Packard  
Enterprise Financial Services

I formally request the Putnam Valley Town Board authorize the Town Supervisor to sign a Lease Agreement with Hewlett Packard Enterprise Financial Services, 200 Connell Drive, Berkley Heights, NJ 17922 for the replacement of 11 desktop computers for town staff for a cost of \$18,059.25. The lease payments will be \$533.82 a month for 36 months (3 years) with a \$1.00 buy-out option. This Agreement is for purposes of upgrading equipment on a rolling basis. Equipment will be provided through CDW Government and is part of the Hewlett Packard Information Technology Umbrella State Contract. Funding has been included in the 2026 Budget. This is subject to final approval of the contract by the Town Attorney.

# Business Lease Agreement

Hewlett-Packard Financial Services Company ("Lessor") 200 Connell Drive, Berkeley Heights, NJ 07922

Lease Number: 1015915169USA-1

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                          |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------|
| LESSEE (full legal name): Town of Putnam Valley                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | VENDOR NAME: Cdw Government LLC                                          |
| LESSEE BILLING ADDRESS (HQ Address): 265 OSCAWANA LAKE RD<br>PUTNAM VALLEY, NY 10579-2045                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | EQUIPMENT LOCATION: 265 OSCAWANA LAKE RD<br>PUTNAM VALLEY, NY 10579-2045 |
| CONTACT DETAILS: T: 845-526-2121                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | ajolicoeur@putnamvalley.gov Tax ID Number: 146002391                     |
| Term: 36 Months<br>Periodic Lease Payment: \$6,405.88<br>Down Payment, if required: \$NOT APPLICABLE<br>Documentation Fee: \$NOT APPLICABLE                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                                          |
| Period/Payable: Annual in Advance<br>Tax on Periodic Lease Payment (if applicable): \$TBD (OTS Tax Amount)<br>Tax on Down Payment (if applicable) \$NOT APPLICABLE<br>Total First Payment: \$6,405.88                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                          |
| End-of-Term Option: TEIS                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                                          |
| The payment of any Down Payment reflected herein shall be a condition to Lessor's agreement to this Lease and may include either or both of the following: (a) applicable taxes, and/or (b) any other "Down Payment" (defined herein below). "Down Payment" shall mean such amount determined by Lessor required upon the execution of this Lease and shall be credited against the original cost of the Equipment leased under this Lease. (The Total First Payment shall include any Down Payment, the first Periodic Lease Payment, any applicable taxes, and the Documentation Fee.) Pricing Expiration Date: 7/31/2026 |                                                                          |

LESSEE REPRESENTS THAT ALL ACTION REQUIRED TO AUTHORIZE EXECUTION OF THIS LEASE ON BEHALF OF LESSEE BY THE FOLLOWING SIGNATORY HAS BEEN TAKEN. THE UNDERSIGNED HAS READ, UNDERSTANDS AND HEREBY AGREES TO ALL OF THE TERMS AND CONDITIONS SET FORTH IN THIS LEASE.

|                                                                                                                 |                                                                                                                      |
|-----------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------|
| LESSEE: Town of Putnam Valley<br>By: _____ Printed Name: Alison Jolicoeur<br>Date: _____ Title: Town Supervisor | ACCEPTED BY HEWLETT-PACKARD FINANCIAL SERVICES COMPANY:<br>By: _____ Printed Name: _____<br>Date: _____ Title: _____ |
|-----------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------|

**Authorization Agreement for Direct Payments (ACH Debits)**

As a condition to Lessor entering into this Lease, Lessee hereby enters into this Authorization Agreement for Direct Payments. By executing this Authorization Agreement for Direct Payments, the undersigned hereby authorizes Lessor and its assignees to initiate debit entries to the account identified below ("Account") at the Depository Financial Institution identified below ("DFI") and debit the same to the Account for:   X   (a) the Total First Payment required under the Lease Agreement; and   X   (b) any periodic lease payments and any other applicable payments of taxes and/or other fees payable by Lessee to Lessor according to and under this Lease. The undersigned further represents and warrants that: (a) the undersigned is a duly authorized representative of Lessee, (b) the Account is a business account and is not an account used for personal or household purposes, and (c) if the Account is closed for any reason whatsoever, that Lessee will enter into a new Authorization Agreement for Direct Payments with respect to a replacement account within five (5) business days of the closing of the Account identified herein.

|             |                                      |
|-------------|--------------------------------------|
| Name of DFI | DFI's Routing Number (9 digits only) |
| City        | Account number                       |
| State       | Branch                               |
| Zip         |                                      |

This authorization will remain in full force and effect until Lessee provides Lessor with written notification of Lessee's termination of this Authorization Agreement for Direct Payments in such time and in such manner as to afford Lessor and DFI a reasonable opportunity to act upon such termination.

|                                                       |      |
|-------------------------------------------------------|------|
| Signature of Duly Authorized Representative of Lessee | Date |
|-------------------------------------------------------|------|

**Important Notification about ACH Debits:** Lessor will automatically debit the Account for periodic applicable payments as set forth above. Lessor will invoice Lessee directly until the ACH debits are implemented as to this Lease Agreement. Lessee must remit all invoices received from Lessor by their respective due date. Lessee will continue to receive invoices from Lessor that will be labeled as "For Notification Purposes Only. We will automatically draft your account for the amount(s) described above once ACH debits are implemented. **\*\*Please attach voided check to this authorization\*\***

**Equipment information See Partner Sales Quote for Detailed Equipment Description**

| Product Name    | Quantity | Total Price |
|-----------------|----------|-------------|
| QUOTE # PWBX679 | 1 1      | \$18,059.25 |

**ACCEPTANCE CERTIFICATE** (do not sign until you have received the equipment) - To: Hewlett-Packard Financial Services. Lessee hereby acknowledges that the Equipment described in this Agreement has been delivered to the Equipment Location specified above, inspected by Lessee and found to be in good operating order and condition, and has been unconditionally and irrevocably accepted by Lessee under this Lease as of the Acceptance Date set forth below.

|                                                 |                                |             |
|-------------------------------------------------|--------------------------------|-------------|
| LESSEE (full legal name): Town of Putnam Valley | Signed by: _____               | Date: _____ |
| Title: Town Supervisor                          | Printed name: Alison Jolicoeur |             |

**1. Purpose.** This lease (this "Lease") refers throughout to Lessee as "you" or "your" and to Lessor as "we", "us" or "our". In consideration of our purchase of the equipment described above (the "Equipment"), you hereby lease the Equipment from us for your business purposes only subject to all terms and conditions of this Lease. You acknowledge that you selected the vendor identified above (the "Vendor") and all the Equipment without our assistance. You warrant to us that you have received, reviewed and approved your vendor's written supply contract covering the equipment terms of sale and warranties. You hereby authorize us to purchase the equipment in reliance solely upon your statements herein. By your signature below, you shall be deemed to have irrevocably accepted the equipment 10 business days after shipment of the equipment to you unless we receive your written rejection prior to the end of the 10-day period. However, you agree to execute and deliver to us the Acceptance Certificate above upon our request. You acknowledge that our obligation to purchase and lease the Equipment is subject to the Acceptance Date being on or before the Pricing Expiration Date. "Acceptance Date" means the first business day following the expiration of such 10-day period or such other date set forth in any delivery and acceptance certificate requested by us. The term of this lease shall begin on the Acceptance Date.

**2. Payments.** You agree that this Lease is a non-cancellable net lease so you will pay all costs, fees, taxes (e.g. property, sales and use taxes) or other charges connected with the Lease and the Equipment, as well as all costs for insurance, repairs, maintenance, shipping, and filing fees. You shall pay us (a) on the first day of each calendar month or calendar quarter (depending on whether Rent is payable monthly or quarterly as specified above) if Rent is payable in advance, or (b) on the last day of each calendar month or calendar quarter (depending on whether Rent is payable monthly or quarterly as specified above) if Rent is payable in arrears, the Rent payment specified above for the length of the Initial Term in the case of a Lease and for the length of the Term in the case of a Financing. The First Payment Date shall be the first day (if Rent is payable in advance) or the last day (if Rent is payable in arrears) of the month or quarter (as applicable) immediately following the month or quarter (as applicable) in which the Acceptance Date occurs. In addition, on the First Payment Date Lessee shall also pay Lessor (a) in the case of Leases an amount equal to the Daily Rent multiplied by (i) 15 days if Rent is payable monthly or (ii) 45 days if Rent is payable quarterly; or (b) in the case of Financings an amount equal to the Daily Rent multiplied by the number of days from and including the Funding Date up to but excluding the first day of the month or quarter (as applicable) in which the First Payment Date occurs. You agree to pay a one-time documentation fee in the amount specified above with the first Lease payment to cover account-setup costs. If you do not elect to either purchase the Equipment, renew the Lease or return the Equipment by the end of the Lease term in accordance with the terms of Section 4, or you fail to comply with your obligations arising from the election, you will continue to pay the original Lease payments for any full or partial Period that you keep the Equipment.

This Lease is intended to be a "Finance Lease" as defined in Article 2A of the Uniform Commercial Code (in effect in any applicable jurisdiction, the "UCC"). The parties' intent that each Lease be a "Finance Lease" within the meaning of Article 2A of the UCC shall have no effect on the characterization of this Lease for accounting purposes, which characterization shall be made by each party independently on the basis of generally accepted accounting principles.

If this Lease is ever deemed by a court of competent jurisdiction or by the express intention of the parties to be a lease intended for security then to secure payment and performance of your obligations under this Lease you hereby grant us a purchase money security interest in the Equipment and in all attachments, accessories, additions, products, replacements, and proceeds (including insurance proceeds) to and of the Equipment.

You hereby authorize us to file a financing statement to give public notice of (a) our ownership of the Equipment and (b) in the case of a Lease intended for security, our security interest in the Equipment. You hereby authorize us to modify any Lease payment by up to ten percent (10%) if the actual cost of the Equipment at acceptance varies from the original estimate and to complete or modify any Equipment description above or any related document to accurately describe the Equipment actually accepted by you.

**3. Equipment. EXCEPT AS TO QUIET ENJOYMENT, WE MAKE ABSOLUTELY NO REPRESENTATIONS OR WARRANTIES, EXPRESSED OR IMPLIED, INCLUDING NO WARRANTY OF MERCHANTABILITY OR OF FITNESS FOR A PARTICULAR PURPOSE.** You can only make any claim relating to the Equipment against the Vendor or manufacturer, and you waive any such claim against us. We hereby assign any Equipment warranties during the Lease term for your exercise at your expense. **WE WILL NOT BE LIABLE FOR INCIDENTAL, SPECIAL, INDIRECT, OR CONSEQUENTIAL DAMAGES. YOU AGREE TO MAKE PAYMENTS TO US WHEN DUE, UNCONDITIONALLY, WITHOUT ABATEMENT OR OFFSET FOR ANY CAUSE AND REGARDLESS OF ANY PROBLEMS WITH THE EQUIPMENT, VENDOR, OR US AND YOU WAIVE ANY CLAIM OR DEFENSE TO ANY LEASE PAYMENT.** You shall indemnify us, our employees, officers, directors, agents and assignees from and against all claims, actions, costs, damages and judgments arising out of or in connection with any matter involving this Agreement and the Equipment. You agree not to move the Equipment or to transfer, sell, sublease, or encumber either the Equipment or any rights under this Lease without our prior written consent. We may freely assign our rights and interests under this Lease without notice to you or your consent. You agree that our assignee will have the same rights and remedies as we do and that our assignee's rights will not be subject to any claims or defenses you may have against us. You and any guarantor hereby authorize us to share information about you and any guarantor (including personally identifiable information) with our assignees, potential assignees, the Vendor and other third parties providing services to us. We own the Equipment and, unless you have selected a \$1.00 End of Term Purchase Option, we retain all benefits of ownership and you agree not to take any position inconsistent with our ownership. You are solely responsible for the installation, operation, and maintenance of the Equipment, will keep it in good condition, will use it in compliance with applicable law, and will not attach it to building fixtures. You bear all risk of loss or damage to or from the Equipment arising prior to its return to us and will have it duly insured against all risk of loss and damage up to the greater of its replacement value or the Stipulated Loss Value (as defined below) and against public liability for bodily injury or damage to property arising in connection with the Equipment. You will provide to us a certificate showing that you have such insurance coverages, naming us as loss payee and additional insured, as applicable. Upon the occurrence of any loss or irreparable damage to the Equipment ("Casualty Loss"), you agree to immediately (a) replace the affected Equipment with equipment of equivalent or better value and supplied by a manufacturer acceptable to us or (b) pay us an amount ("Stipulated Loss Value") which is the sum of (i) all arrears in Lease payments as of the date of payment of the Stipulated Loss Value, if any (ii) all Lease payments payable from the date of payment of the Stipulated Loss Value up until expiry of the term (discounted at a rate equal to the 2 year inter-bank swap rate quoted by Bloomberg L.P. or, where not available, such other 2 year inter-bank swap rate quoted by a commercially available publication reasonably designated by us (the "Discount Rate"), compounded monthly) and (iii) an amount calculated by multiplying the Equipment Total Cost with the applicable percentage specified in the next sentence. The applicable percentage will be 40% for Equipment having an initial Term of less than 24 months; 35% for Equipment having an initial Term of 24 months or greater, but less than 36 months; and 30% for Equipment having an initial Term of 36 months or greater.

You do not and will not: 1) export, re-export, or transfer any Equipment, software, source code or any direct product thereof to a prohibited destination, or to nationals of proscribed countries wherever located, without prior authorization from the United States and other applicable governments; and 2) use any Equipment, software or technology, technical data, or technical assistance related thereto or the products thereof in the design, development, or production of nuclear, missile, chemical, or biological weapons or transfer the same to a prohibited destination, or to nationals of proscribed countries, without prior authorization from the United States and other applicable governments. You are not an entity or person designated by the United States government or any other applicable government with which transacting business without the prior consent of such government is prohibited.

You are familiar with the U.S. Foreign Corrupt Practices Act, the U.K. Bribery Act, and other analogous anti-corruption legislation in other jurisdictions in which you conduct business or which otherwise apply to you, and with related regulations (collectively the "Anti-Corruption Laws"). You shall not in connection with this Lease: (i) make any improper payment or transfer anything of value, offer, promise or give a financial or other advantage or request to, or agree to receive or accept a financial or other advantage from, either directly or indirectly, any government official or government employee (including employees of a government corporation or public international organization) or to any political party or candidate for public office or to any other person or entity with an intent to obtain or retain business or otherwise gain an improper business advantage; or (ii) take any action which would cause us to be in violation of any Anti-Corruption Laws. You shall promptly notify us if you become aware of any violation of the representations and covenants set forth in this paragraph.

**4. End of Term Options.** If you have fully complied with this Lease, you may choose one of the following options upon the expiration of the applicable term on an "all or none" basis provided you give us not less than ninety (90) days prior written notice: (i) purchase the Equipment for the Purchase Price (as defined below) on an "as-is, where-is" basis, without any representations or warranties, (ii) renew the Lease at the fair market rental value for an arm's length transaction as determined by us, or (iii) return the Equipment, at your expense, to a location designated by us on or before the last day of the Lease term. "Purchase Price" means (a) if you have selected a FMV End of Term Purchase Option, an amount equal to the fair market value of the Equipment in an arm's length transaction as

determined by us (plus all applicable taxes), or (b) if you have selected a 10% End of Term Purchase Option, an amount equal to ten percent (10%) of the original Equipment cost (plus all applicable taxes), or (c) if you have selected a \$1.00 End of Term Purchase Option an amount equal to one dollar (\$1.00) (plus all applicable taxes). For any Equipment to be returned to us, the Equipment must be in the same condition as when delivered to you, reasonable wear and tear excepted, and you agree to (a) remove any identifying marks on the Equipment and wipe clean or permanently delete all data contained on the Equipment, including without limitation, any data contained on internal or external drives, discs, or accompanying media, and (b) pack the Equipment in accordance with the manufacturer's guidelines. All Equipment returned to us, including any memory, drives or other integrated components, parts or accessories, must be: (1) authentic manufacturer equipment configured only in compliance with that manufacturer's specifications and recommendations, and which is not counterfeit, trademark infringing, stolen, leaked, fraudulent or otherwise unlawful; and (2) free of BIOS passwords, non-default authentication credentials, or management registrations or other locking devices, which may restrict or disable the use of the equipment and devalue the remarketing price. You shall return to us all copies of any operating system software that you received with the Equipment. Without limiting the foregoing, all iPhones, smartphones, iPads, tablets, Apple desktops, Apple notebooks, and Apple workstations, must be returned in full working order and be without scratches, cracks or other damage to LCD screens or Digitizers, with any BIOS passwords or other locking devices removed and any "Find My iPhone/Find My iPad/Find My Mac", iCloud, FMIp, MDM/DEP "Mobile Device Management"/"Device Enrollment Program", carrier locks, or any other locks which disable the use of the Equipment de-activated. Where any Equipment returned to us is found not to be in the condition set forth in the immediately preceding sentence, you will be responsible for, and will pay us promptly on demand for, the then fair market value (calculated assuming the Equipment is in such condition) of such Equipment.

**5. Default.** If you do not pay or perform any obligation under this Lease within 10 days of when such payment or performance is due, or you or any guarantor die, become insolvent or unable to pay debts when due; stop doing business as a going concern; merge, consolidate, transfer all or substantially all of your assets; make an assignment for the benefit of creditors, file bankruptcy, appoint a trustee or receiver or undergo a material adverse change in your financial or operating condition, we can do any or all of the following: (1) accelerate without notice all payments provided for in this Lease (discounted at the Discount Rate), (2) immediately repossess the Equipment or (absent Equipment repossession or return) claim a further amount equal to Stipulated Loss Value from you, (3) collect all costs of collection, including any bad check charges and reasonable attorneys' fees, (4) collect lost tax benefits and all unpaid amounts due hereunder, (5) sell or relet the Equipment, and (6) exercise all other remedies available to us. If we do not receive any payment when due, you will pay a one-time late charge on any overdue payment equal to the greater of \$.10 per dollar for each late payment, or \$15 (to compensate for the cost and expense of collecting and processing the late payment), plus a charge of 1 1/2% of the late payment for every month after the first month in which the payment is late (for damages including our inability to reinvest the late amount), but in any case, never to exceed more than the maximum charge allowed by law. Your payments may be applied, as we elect, first to the oldest amount due. Our action or failure to act on any one remedy shall not constitute an election of such as our sole remedy. Any provision of this Lease is severable if unenforceable. Any action or claim by you against us shall be commenced within one year after the cause of action arises or be forever barred.

#### **6. Miscellaneous.**

**6.1** You agree to sign such other documents and take such other actions as we may require to accomplish the intent and purpose of this Lease. All of your representations, warranties and obligations hereunder shall survive the termination of this Lease. All notices, demands and other communications required to be given under this Lease shall be in writing and shall be deemed to have been given if delivered personally or mailed via certified mail or a nationally recognized overnight courier service to the address specified above (or such other address as either party shall so notify the other).

**6.2 TIME IS OF THE ESSENCE. THIS LEASE SHALL BE DEEMED FULLY EXECUTED AND PERFORMED IN THE STATE OF NEW JERSEY AND SHALL BE GOVERNED BY AND CONSTRUED IN ACCORDANCE WITH THE LAWS THEREOF. TO THE EXTENT NOT PROHIBITED BY APPLICABLE LAW, THE PARTIES HERETO EXPRESSLY WAIVE ALL RIGHTS TO A TRIAL BY JURY IN ANY JURISDICTION. YOU WAIVE ANY STATUTORY PROVISIONS WHICH CONFLICT WITH THE TERMS OF THIS LEASE, INCLUDING BUT NOT LIMITED TO UCC ARTICLE 2A SECTION 303 AND SECTIONS 508 THROUGH 522. You acknowledge that neither any Vendor nor any Equipment salesperson is an agent of ours nor are they authorized to waive or alter the terms of this Lease. Their representations in no way affect any of our rights and obligations as herein set forth.**

**6.3** We may accept signature to this Lease or other related agreements through DocuSign, Adobe or any other approved electronic means (any such document, an "Electronic Document") as exchanged with your electronic mail or other address that you have identified to us. If we receive and accept by signing an Electronic Document reflecting your signature then you agree that: (1) the Electronic Document will be enforceable in accordance with its terms; (2) the Electronic Document will be deemed to be (i) a "writing" or "in writing" and (ii) an "original" when printed from our electronic files or records established and maintained in the normal course of business; (3) neither party will contest the validity or enforceability of the Electronic Document; (4) the Electronic Document will be admissible as evidence in any judicial proceeding the same as if it was an ink-signed document; (5) each party will use commercially reasonable security measures to protect and record signatures to and delivery of Electronic Documents only by identifiable authorized persons; and (6) each party will be responsible for (i) any unauthorized access to or processing of Electronic Documents within its own organization and (ii) the failure of its security measures. If you do not wish to sign an Electronic Document electronically, you may notify us in writing and thereafter we will not use Electronic Documents with you as stated.

**6.4** You acknowledge that certain personal information may be communicated to us in the course of the performance of the Lease and will be used by us to administer our rights and obligations under the Lease and any other agreement entered into between you and us. You confirm that you have obtained any requisite consent to the disclosure and processing of such information by us for that purpose. All such personal data will be processed in accordance with the Hewlett Packard Enterprise privacy policy in force from time to time (available at [www.hpe.com](http://www.hpe.com)). You authorize us to share information related to this Lease with our affiliates for any reason and any third party as necessary to fulfill our obligations under this Lease.

6.5 If the Equipment includes software and the relevant licensor has authorized us to make the software available for your use under this Lease, you assign to us all of your right, title and interest in the relevant software license agreement (the "License"). Such assignment is an assignment of rights only and you will remain subject to all obligations and liabilities under the License except for the obligation to pay for the License after your execution and delivery of all documentation necessary to establish your acceptance of the software. At the end of the term of this Lease and provided you are not in default we will assign all rights, title and interest in the License back to you.

«TableStart:PPG»

6.6 By signing a copy of this Lease where required above (either on paper or electronically) and providing the deposit account information required above, you are agreeing to all of the terms and conditions of this Lease, each of which is hereby incorporated by reference into this Business Lease Agreement. This Lease shall become effective upon our acceptance hereof but we will have no obligation to purchase the Equipment until you have accepted it as set forth above.

Guaranty

**GUARANTY** (upon request). In consideration of this Lease, you (the "Guarantor") absolutely, irrevocably and unconditionally guarantee to us the full and prompt payment, observance and performance when due of all obligations of Lessee (the "Guaranteed Obligations"). You waive (i) diligence, presentment, demand for payment, protest or notice of any default under this Lease, (ii) notice of waivers or indulgences given to you or Lessee, and any extensions, renewals or amendments to this Lease, and (iii) all defenses, offsets and counterclaims against us, any right to the benefit of any security or statute of limitations, and any requirement that we proceed first against Lessee or any collateral security. Until the Guaranteed Obligations have been paid and performed in full, you will not have any right of subrogation. Guarantor shall pay all costs of enforcement and collection including attorneys' fees. Guarantor agrees that: (i) this Guaranty constitutes an Electronic Document under section 6.3 of the Lease and (ii) Guarantor agrees to the provisions of such section 6.3. **THIS GUARANTY SHALL BE GOVERNED BY THE LAWS OF NEW JERSEY. GUARANTOR CONSENTS TO THE PERSONAL JURISDICTION AND VENUE OF FEDERAL AND STATE COURTS IN NEW JERSEY. THE PARTIES HERETO EXPRESSLY WAIVE ALL RIGHTS TO A TRIAL BY JURY.**

Name: «Guarantor» Signed by: \_\_\_\_\_

Address: «PP:Personal\_Guarantor\_Address»

Soc. Sec #: \_\_\_\_\_

<sup>1</sup>Authorized to do business in the name of Hewlett-Packard Financial Services Company Inc. in Alabama and New York

«TableEnd:PPG»

STATE AND LOCAL GOVERNMENT ADDENDUM ("ADDENDUM") TO BUSINESS LEASE AGREEMENT NO. 1015915169USA-1 dated May \_\_\_\_\_, 2026, BETWEEN HEWLETT-PACKARD FINANCIAL SERVICES COMPANY AND Town of Putnam Valley AND ANY AND ALL SCHEDULES AND EXHIBITS THERETO (TOGETHER, THE "LEASE")

The parties to the above-captioned Lease hereby agree that the following provisions shall be incorporated into the Lease and made a part thereof. Capitalized or other terms defined in the Lease and used in this Addendum shall have the meanings ascribed to them in the Lease unless otherwise expressly defined herein.

**NONAPPROPRIATION.** Notwithstanding anything contained in this Lease to the contrary, in the event that sufficient funds are not appropriated and budgeted by your governing body or are not otherwise available from other legally available sources in any fiscal period as noted below ("Fiscal Period") for the Lease payments and other amounts due under the Lease, the Lease shall terminate on the last day of your Fiscal Period for which appropriations were received or other amounts are available to pay amounts due under the Lease without penalty or expense to you of any kind whatsoever, except as to the portions of payments due under the Lease or other amounts herein agreed upon for which funds shall have been appropriated or are otherwise available. You will immediately notify us or our assignee of the occurrence of nonappropriation. In the event of such termination, you shall, at your sole expense and risk, immediately return the Equipment to us. Upon return, the Equipment must be in the same condition as when you first received it (excepting only reasonable wear and tear) and include all original parts, attachments and accessories. If requested, you agree to execute and deliver to us all documents we reasonably request to evidence the transfer of legal and beneficial title to such Equipment to us, if applicable, and to evidence the termination of your interest in such Equipment. We will have all legal and equitable rights and remedies to take possession of the Equipment. At our request, you shall promptly provide supplemental documentation as to such nonappropriation satisfactory to us. Our exercise of rights pursuant to this Addendum shall not affect the survival of any indemnity and other provisions (other than the obligation to make the payments due under the Lease through the end of the then current Fiscal Period), which survive the termination of the Lease.

**LESSEE WARRANTIES.** You represent, warrant and covenant to us with respect to the Lease that: (a) you are an agency or department of, or a political subdivision of the state in which you are located; (b) you have the power and authority to enter into the Lease; (c) since the date of your most recent annual financial statement, there has been no material adverse change in your financial condition, or the level of assessment or collection of taxes by you; (d) the Equipment is essential to your immediate performance of a governmental or proprietary function within the scope of your authority and will be used during the Initial Term only by you and only to perform such function; (e) you intend to use the Equipment for the entire Initial Term of the Lease; (f) you have complied fully with all applicable law governing open meetings, public bidding and appropriations required in connection with the Lease and the acquisition of the Equipment; (g) there has been no material change in the budget for your current Fiscal Period since its adoption and such budget was prepared in accordance with generally accepted accounting principles in the United States in effect at that time; (h) your obligations to make the scheduled Lease payments and any other amounts due under the Lease constitute your current expense and not debt under applicable state law; and (i) no provision of the Lease constitutes a pledge of your taxes or general revenues.

**TAX REPRESENTATIONS AND COVENANTS AND TAX PAYMENTS.** (a) Lessee represents, covenants and warrants that: (i) Lessee is a political subdivision or agency or department of the State in which Lessee is located; (ii) a portion of the Installments is interest based on the total Financed Items cost as shown on the Agreement and such interest portion of the Installments shall be excluded from Lessor's gross income pursuant to Section 103 of the Code; (iii) Lessee will comply with the information reporting requirements of Section 149(e) of the Code, and such compliance shall include but not be limited to the execution of information statements requested by Lessor; (iv) Lessee will not do or cause to be done any act which will cause, or by omission of any act allow, the Agreement to be an arbitrage bond within the meaning of Section 148(a) of the Code; (v) Lessee will not do or cause to be done any act which will cause, or by omission of any act allow, the Agreement to be a private activity bond within the meaning of Section 141(a) of the Code; (vi) Lessee will not do or cause to be done any act which will cause, or by omission of any act allow, the interest portion of the Installments payments to be or become includable in gross income for federal income taxation purposes under the Code; (vii) Lessee will be the only entity to own, use and operate the Financed Items during the term of the financing; (viii) Lessee have never failed to appropriate funds for payment of any amount due pursuant to a lease purchase agreement, a conditional sales agreement or any similar type of obligation; and (ix) Lessee is not and has never been in default under any bond, note, lease purchase agreement or other type of financial obligation to which Lessee has been a party.

(b) This Agreement has been entered into on the basis that Lessor or any Assignee of Lessor shall claim that the interest paid hereunder is exempt from federal income tax under Section 103(a) of the Code. Upon a breach by Lessee of any of Lessee's representations, warranties and covenants in Subsection (a) above and as a result thereof, the United States Government disallows, eliminates, reduces, recaptures, or disqualifies, in whole or in part, any benefits of such exemption, Lessee shall then pay to Lessor, at Lessor's election, either: (i) supplemental payment(s) to Lessor during the remaining period of the term(s) in an amount necessary to permit Lessor to receive (on an after tax basis over the full term of the Agreement) the same rate of return that we would have realized had there not been a loss or disallowance of such benefits, together with the amount of any interest or penalty which may be assessed by the governmental authority with respect to such loss or disallowance; or (ii) a lump sum payable upon demand to Lessor which shall be equal to the amount necessary to permit Lessor to receive (on an after tax basis over the full term of the Agreement) the same rate of return that we would have realized had there not been a loss or disallowance of such benefits together with the amount of any interest or penalty which may be assessed by the governmental authority with respect to such loss or disallowance.

**CHOICE OF LAW.** THIS LEASE SHALL BE GOVERNED BY THE INTERNAL LAWS (AS OPPOSED TO CONFLICTS OF LAW PROVISIONS) OF THE STATE OF THE EQUIPMENT LOCATION.

**SELF-INSURANCE.** Upon our prior written consent, in lieu of maintaining insurance obtained by third party insurance carriers, you may self-insure with respect to the risks described in the Lease, provided that our interests are protected to the same extent as if the insurance had been obtained by third party insurance carriers and provided further that such self-insurance program is consistent with prudent business practices with respect to such insurance risk.

INDEMNITY. The various indemnifications granted by you in the Lease shall be limited to the extent required by your applicable state law.

GUARANTY. All terms and conditions in the Lease relating to a guarantor or to a guaranty shall not apply to you or to your Lease.

PAYMENT IN ARREARS. All regularly scheduled Lease payments due by you under the Lease shall be payable in arrears.

DEPOSIT ACCOUNT INFORMATION. You shall not be required to provide to us your deposit account information; we shall not initiate debit entries to your checking account as described in the Lease.

Your Fiscal Period is a twelve month period ending on \_\_\_\_\_.

Except as specifically modified herein, all provisions of the Lease shall remain unchanged and in full force and effect. In the event of a conflict between the terms of the Lease and the terms of this Addendum, the terms of this Addendum shall control.

IN WITNESS WHEREOF, the parties have caused this Addendum to be executed by their respective duly authorized representatives as of the date first set forth above.

LESSEE: Town of Putnam Valley

HEWLETT-PACKARD FINANCIAL SERVICES COMPANY

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: Alison Jolicoeur

Name: \_\_\_\_\_

Title: Town Supervisor

Title: \_\_\_\_\_

7



5/1/2026

To: Town Board

From: Michelle Stephens,  
Town Clerk

I respectfully request the Town Board's approval of the following new seizure fees, as requested by Putnam Humane, which will be assuming responsibility for shelter services:

**First Pick-Up:** \$30 for the first day, plus \$25 for each additional day

**Second Pick-Up (within one year):** \$50 for the first day, plus \$25 for each additional day

**Subsequent Pick-Ups:** Each occurrence will increase by \$25 over the previous fee, plus \$25 for each additional day, and will include the issuance of an appearance ticket by the Dog Control Officer (DCO)

Thank you for your consideration.

Michelle Stephens  
Town Clerk



5/7/2026

To: Town Board

From: Michelle Stephens  
Town Clerk

Subject: APPROVE STANDARD WORKDAY RESOLUTION

I respectfully request that the Putnam Valley Town Board amend Resolution #R25-184 and add a new Standard Workday Resolution. In addition, I respectfully request that the Putnam Valley Town Board hereby establish the following workdays for elected and appointed officials and will report the following days to the New York State and Local Employees Retirement System based on the record of activities maintained and submitted by these officials to the Clerk of this body. This amendment to the Resolution is to add Town Supervisor Alison Jolicoeur and Councilman CJ Brooks to the NYSLRS Retirement system.

*Michelle Stephens*

Michelle Stephens  
Town Clerk



**Instructions for completing the Standard Work Day and Reporting Resolution**

| A                          | B                      | C         | D                      | E                             | F                 | G                           | H             | I             | J      |
|----------------------------|------------------------|-----------|------------------------|-------------------------------|-------------------|-----------------------------|---------------|---------------|--------|
| Name                       | Social Security Number | NYSLRS ID | Title                  | Current Term Begin & End Date | Standard Work Day | Record of Activities Result | Not Submitted | Pay Frequency | Tier 1 |
| <b>Elected Officials</b>   |                        |           |                        |                               |                   |                             |               |               |        |
| John Smith                 | 0000                   | R11111111 | Highway Superintendent | 1/1/2018-12/31/2019           | 8.00              | 32.79                       |               | Weekly        |        |
| Michelle Jones             | 1111                   | R11111111 | Town Justice           | 1/1/2018-12/31/2018           | 6.25              |                             | X             | Bi-Weekly     | X      |
| <b>Appointed Officials</b> |                        |           |                        |                               |                   |                             |               |               |        |
| Joseph Grey                | 2222                   | R22222222 | Planning Board Member  | 1/1/2018-12/31/2018           | 7.00              | 17.54                       |               | Monthly       |        |

- A. Name:** The official's complete first and last name must be included for identification purposes.
- B. Social Security Number:** The last four digits of the official's Social Security Number must be included for identification purposes. For security purposes, the last four digits of the Social Security Number can be omitted from the publicly posted version.
- C. NYSLRS ID:** The official's NYSLRS ID must be included for identification purposes. For security purposes, the NYSLRS ID can be omitted from the publicly posted version.
- D. Title:** All paid elected and appointed officials (who are active members of the Retirement System) and are not paid hourly and do not participate in a employer's time keeping system that consists of a daily record of actual time worked and time charged to accruals must be listed. For the purpose of the regulation, an "appointed official" is someone who is appointed by an elected official, an appointed official or governing board. They hold an office in an organization or government and participate in the exercise of authority. This also includes appointees of elected and appointed officials such as deputies, assistants or confidential secretaries.
- E. Current Term Begin & End Dates:** All officials listed on the Resolution must have a specified Term End date. Leaving this column blank or listing 'Tenure/At Pleasure' is not acceptable. If the official does not have a designated term, the current term for the official who appointed them to the position should be used. If they are appointed by the governing board, the chairman of the board's term should be used.
- F. Standard Work Day:** The minimum number of hours that can be established for a standard work day (SWD) is **six**, while the maximum is **eight**. A SWD is the denominator to be used for the days worked calculation; it is not necessarily always the number of hours a person works. For example, if a board member only attends one three-hour boarding meeting per month, you must still establish a SWD between six and eight hours as the denominator for their record of activities (ROA) calculation.
- G. Record of Activities Result\*:** This column must be left blank if an official does not submit their required sample three-month ROA. To determine the average number of days worked per month, you must divide the total number of hours documented on the three-month ROA by three months to get a one-month average number of hours worked. Then, the one-month average number of hours worked must be divided by the SWD to get the average number of days worked per month.
- H. Not Submitted:** This column must be checked if an official has not submitted the required sample three-month ROA within the 150 day requirement, regardless of whether they are being reported by another employer for the same period. If the Retirement System receives such a Resolution, it will contact the official to notify them of the consequences of not submitted the ROA.
- I. Pay Frequency:** This column should be filled in with one of the following options: Annually, Bimonthly, Biweekly, Monthly, Quarterly, Semi-annually or Weekly.
- J. Tier 1:** If the official is a Tier 1 member, this box should be checked. Tier 1 members are not required to keep a ROA.

Once passed, the Resolution must be posted on your public website for a minimum of 30 days or if a website isn't available to the public, on the official sign-board or at the main entrance to the clerk's office. A certified copy of the Resolution and Affidavit of Posting must be filed with the Office of State Comptroller within 45 days of the adoption. The Resolution and Affidavit can be submitted via the *Submit Resolution for Official* link in Retirement Online.

\*To determine the number of days worked to include on the monthly report for the various payroll frequencies, please refer to the Calculating Days Worked instructions available in the 'Reporting Elected & Appointed Officials' section of our website:  
<http://www.osc.ny.gov/retirement/employers/reporting-ea-officials/overview>



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**ALISON JOLICOEUR**  
TOWN SUPERVISOR

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**TO:** TOWN BOARD  
**FROM:** ALISON JOLICOEUR, TOWN SUPERVISOR  
**SUBJECT:** Michael Towle / Stormwater Management/MS4 Services  
**DATE:** May 7, 2026

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RESOLVE, that the Town Board approve the engagement of the services of Michael Towle for the purposes of providing assistance with MS4 mapping and training at an hourly rate of \$95.00 per hour per diem, for a limited capacity of 50 hours, for a maximum cost of \$4,750.00. Michael will be developing the work plan, which includes the process for data collection and preparing it for the GIS, designing the data scheme to comply with MS4 requirements, build the field collection application and train staff on data collection and data preparation. The funding for Michael's services will be appropriated from the \$21,600 awarded to the Town through the Non-Agricultural Nonpoint Source Planning and MS4 Mapping Grant (NPG) for the Town's MS4 Mapping Project.

# Michael Towle, WestCOG Deputy Director

## Achievements

- » Thirteen years of experience in regional planning, data science, and project management coordinating with Connecticut Municipalities.
- » Oversaw the completion of core planning documents (Economic Development Plan, Hazard Mitigation Plan, Tree Census Study, Regional Public Safety Study, Regional Animal Control, Municipal Modernization Studies, Climate Action Plan).
- » Served six years within the Connecticut GIS Network Steering Committee (2 years as president).

## Hands-on experience

### Environmental Management

- » Watershed plans and studies
- » Open space inventory
- » MS4 Storm Water General Permit
- » Brownfield redevelopment
- » Tree canopy analysis and planting
- » Habitat Mapping
- » Environmental service projects
- » Hiking trail development

### Emergency Preparedness

- » FEMA's Hazard Mitigation Plans
- » Vulnerable Asset Inventory
- » Community Rating System (CRS)
- » Enhanced Precipitation Event model (EPE)

### Transportation

- » Transportation Improvement Program
- » Congestion Management Process

## Analytical and IT expertise

- » Geographic Information Systems (GIS)
- » Cartography
- » Automation and programming
- » Database and systems integration
- » Data acquisition and quality control
- » Web design and Website development
- » Field data collection methods
- » Open-source solutions

## Positions held

- |                            |                     |              |
|----------------------------|---------------------|--------------|
| » Deputy Director          | WestCOG             | 2019 - Today |
| » GIS Manager              | WestCOG             | 2018 - 2019  |
| » Planner                  | WestCOG             | 2016 - 2018  |
| » Associate Planner        | WestCOG             | 2014 - 2016  |
| » Assistant Planner        | CCRPA               | 2013 - 2014  |
| » GIS Analyst              | Rutgers University  | 2012 - 2013  |
| » AmeriCorps Member Leader | AmeriCorps Cape Cod | 2007 - 2010  |

## Educational History

- |                                                 |                  |      |
|-------------------------------------------------|------------------|------|
| » M.S., GIS for Development and the Environment | Clark University | 2012 |
| » B.S., Environmental Science                   | UMass Lowell     | 2006 |

**TOWN OF PUTNAM VALLEY TOWN BOARD RESOLUTION NO. \_\_\_ OF 2026  
ESTABLISHING TOWN DAY BOOTH FEES AND AUTHORIZING WAIVER  
OF SUCH FEES FOR QUALIFYING NOT-FOR-PROFIT ORGANIZATIONS**

**WHEREAS**, the Town Board has determined to conduct Town Day as a Town-sponsored civic and community event for the benefit of Town residents; and

**WHEREAS**, the Town Board finds that Town Day serves authorized municipal purposes, including civic engagement, community development, cultural enrichment, education, recreation, historical and public-information programming, and the promotion of the general welfare of the Town and its residents; and

**WHEREAS**, the Town Board further finds that participation in Town Day by certain not-for-profit organizations may provide direct public benefits to the Town and its residents through educational displays, cultural or historical exhibits, demonstrations, performances, youth activities, public-health information, community outreach, volunteer recruitment, and similar programming and services; and

**WHEREAS**, the Town Board wishes to establish a standard booth fee for private entities participating in Town Day, while also authorizing the waiver of such fee for qualifying not-for-profit organizations whose participation is determined by the Town to advance the public purposes of Town Day and to provide fair and adequate consideration to the Town in the form of such participation and related public benefit; and

**NOW, THEREFORE, BE IT RESOLVED**, that the booth fee for any private entity participating in Town Day shall be Fifty Dollars (\$50.00) per booth; and be it further

**RESOLVED**, that the Town Board hereby authorizes waiver of the Town Day booth fee for a not-for-profit organization that is determined by the Town to satisfy the criteria set forth in this Resolution; and be it further

**RESOLVED**, that in order to qualify for such waiver, the not-for-profit organization must be participating in Town Day in a manner that advances one or more authorized municipal purposes of the event, including civic, cultural, educational, recreational, historical, public-information, youth, community-service, or similar public-facing purposes beneficial to Town residents; and be it further

**RESOLVED**, that the Town shall grant such waiver only where it determines that the not-for-profit organization's participation will provide identifiable public benefits in connection with Town Day, which may include, without limitation, educational materials, demonstrations, performances, exhibits, children's programming, community outreach, historical displays, public-health information, or volunteer and civic engagement activities; and be it further

**RESOLVED**, that the Town Board hereby finds and determines that, where the foregoing criteria are satisfied, the not-for-profit organization's participation in Town Day constitutes consideration to the Town and that the value of such participation and public benefit is at least reasonably equivalent to the Fifty Dollar (\$50.00) booth fee being waived; and be it further

**RESOLVED**, that no separate application for fee waiver shall be required from a not-for-profit organization, and the determination whether a not-for-profit organization meets the foregoing criteria

may be made by the Town Board based upon the organization's known or proposed participation in the event and the public benefit expected to be provided; and be it further

**RESOLVED**, that any waiver granted pursuant to this Resolution shall be based upon the nature of the organization's participation in Town Day and the public purposes thereby served, and not solely upon the organization's status as a not-for-profit organization; and be it further

**RESOLVED**, that this Resolution shall take effect immediately and shall apply to Town Day 2026 and thereafter unless modified or rescinded by further resolution of the Town Board.



**ALISON JOLICOEUR**  
TOWN SUPERVISOR

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**TO:** TOWN BOARD  
**FROM:** ALISON JOLICOEUR, TOWN SUPERVISOR  
**SUBJECT:** Max Garfinkle / Interim Wetlands Inspector  
**DATE:** May 7, 2026

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**RESOLVE, further to Resolution #R26-190 approving the hiring of Max Garfinkle as an Interim Wetlands Inspector for three months while Bruce Barber is out, that the Town Board approve the hourly rate of \$70.00 in payment of said services at no additional cost to the Town.**

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At an IAS Term of the Supreme Court of the State of New York, held in and for the County of Putnam, at the Putnam County Courthouse, 20 County Center, Carmel, New York on the \_\_\_ day of May, 2026.

P R E S E N T: HON. VICTOR G. GROSSMAN  
Justice of the Supreme Court

-----X  
In the Matter of the Application of

WOODS END, LLC,

Petitioner,

- against -

**CONSENT JUDGMENT**

TOWN OF PUTNAM VALLEY, a Municipal Corporation,  
its ASSESSOR, SHERYL LUONGO, and its  
BOARD OF ASSESSMENT REVIEW,

Index No.:501343-2025

Respondents.

To review a certain real property assessment for the  
year 2025 under Article 7 of the Real Property Tax Law.

-----X

The above Petitioner having heretofore filed and served a Petition and Notice to review the tax assessment fixed by the Town of Putnam Valley for the assessment year 2025, upon certain real property located at 50/66/70 Woods End Road, Town of Putnam Valley, County of Putnam and State of New York, and designated as 63.-2-30.1 on the Official Assessment Map of the Town of Putnam Valley;

The issues of these proceedings having duly come on for trial at a Special Term of this Court, and Petitioner having appeared by ELLEN A. FAULKNER, ESQ., of CRAIG T. BUMGARNER, P.C., and Respondents having appeared by LILLIAN L. MEAD, ESQ., of DANIELS, PORCO, and LUSARDI, LLP, and the parties having made their settlement; it is

ORDERED, that the assessment on the above referenced property be and the same

is hereby reduced, corrected and fixed for the assessment year as follows:

| <u>Assessment<br/>Year</u> | <u>Assessed Valuation</u> |                   | <u>Amount of<br/>Reduction</u> |
|----------------------------|---------------------------|-------------------|--------------------------------|
|                            | <u>Reduced From</u>       | <u>Reduced To</u> |                                |
| 2025                       | \$937,800                 | \$725,000         | \$212,800                      |

and so reduced and confirmed, it is further

ORDERED, that the assessment on the above referenced property identified by Tax Map Number 63.-2-30.1 for the 2025 assessment year shall be fixed so that the assessed value of the property shall equal \$725,000 and the market value shall equal \$739,796, and it is further

ORDERED, ADJUDGED AND DECREED, that the officer or officers having custody of the assessment rolls upon which the above-mentioned assessment and any taxes levied thereon are entered shall correct the said entries in conformity with this Order and shall note upon the margin of said rolls, opposite of said entries, that the same have been corrected by the authority of this Order, and it is further

ORDERED, that there shall be audited, allowed and paid to Petitioner by the PUTNAM VALLEY CENTRAL SCHOOL DISTRICT, the amount of school taxes paid by Petitioner as taxes against the same erroneous assessment in excess of what the taxes would have been if the assessment made in the aforesaid year had been determined by this Order, together with interest thereon from the date of payment thereof as provided by statute, and it is further

ORDERED, that there shall be audited, allowed and paid to Petitioner by Respondent TOWN OF PUTNAM VALLEY or the Putnam County Commissioner of Finance, the amount of Town taxes paid by Petitioner as taxes against the erroneous assessment in excess of what the taxes would have been if the assessment had been determined by this Order, together with interest thereon from the date of payment thereof as provided by statute, and it is further

ORDERED, that the County Legislators of the County of Putnam, State of New York,

be and are hereby directed and authorized to audit, allow, and pay to Petitioner the amounts, if any, of State, County, Judiciary, Sewer, City and Special District taxes, paid by Petitioner as taxes against the erroneous assessment in excess of what the taxes would have been if the assessment had been determined by this Order, together with interest thereon from the date of payment thereof as provided by statute, and it is further

ORDERED AND DIRECTED, that all tax refunds are to be paid with interest pursuant to Section 726 of the Real Property Tax Law of the State of New York; except that in the event the refund of taxes is paid within sixty (60) days from the date of service of a copy of this Judgment with notice of entry, then interest is waived; together with the amounts of interest and penalties, if any, paid on the excess of any of the aforesaid taxes by reason of delinquent payment, and it is further

ORDERED AND DIRECTED, that all tax refunds herein-above directed to be made by Respondents, the COUNTY OF PUTNAM, the PUTNAM VALLEY CENTRAL SCHOOL DISTRICT, and/or any of the various taxing authorities, be made by check or draft payable to the order of CRAIG T. BUMGARNER, P.C., and it is further

ORDERED, that this Order hereby constitutes and represents full settlement of each of the tax review proceedings herein, and there are no costs or allowances awarded to, by or against any of the parties, and that upon compliance with the terms of this Order, the above-entitled tax proceedings be and the same are settled and discontinued.

E N T E R,

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HON. VICTOR G. GROSSMAN  
JUSTICE OF THE SUPREME COURT

SIGNATURE AND ENTRY OF THE WITHIN  
ORDER IS HEREBY CONSENTED TO:

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**CRAIG T. BUMGARNER, P.C.**

By: Ellen A. Faulkner, Esq.  
Attorneys for Petitioner  
1118 Route 52, Suite F  
Carmel, New York 10512  
(845) 225-7100

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**DANIELS, PORCO AND LUSARDI, LLP**

By: Lillian L Mead, Esq.  
Attorney for Respondents  
1 Memorial Avenue  
Pawling, New York 12564  
(845) 855-5900

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# Town of Putnam Valley

M5 Standard Fee Report Paid Only

From 04/01/2026 To 04/30/2026

Count by Type

| Fee Type            | Count | Total       |
|---------------------|-------|-------------|
| ADDITION/ALTERATION | 3     | \$1,750.00  |
| ADDITIONAL FEE      | 1     | \$50.00     |
| ANTENNA             | 1     | \$9,900.00  |
| CW                  | 2     | \$150.00    |
| DECK                | 2     | \$663.00    |
| DEM/R               | 1     | \$100.00    |
| ELECTRI APP/NY ELEC | 6     | \$300.00    |
| ELECTRIC APP/SWIS   | 8     | \$400.00    |
| FENCE/WALL          | 2     | \$150.00    |
| GAS/PROPANE         | 3     | \$600.00    |
| GENERATOR PERMIT    | 7     | \$525.00    |
| HVAC                | 7     | \$600.00    |
| MI                  | 7     | \$525.00    |
| OIL TANK            | 2     | \$250.00    |
| OPERATING PERMIT    | 1     | \$100.00    |
| PERMIT FEE          | 4     | \$300.00    |
| PERNC               | 1     | \$1,000.00  |
| PL                  | 3     | \$270.00    |
| RENEWAL             | 6     | \$473.00    |
| RU                  | 1     | \$125.00    |
| SEARCH              | 25    | \$5,000.00  |
| WETADM              | 5     | \$250.00    |
| WETL                | 5     | \$500.00    |
| WT/S                | 3     | \$300.00    |
|                     | 111   | \$24,281.00 |

List of Building Fee Types

|                   |                                      |
|-------------------|--------------------------------------|
| CW                | Commence Work Permits                |
| DEM/R             | Demolition/Residential               |
| FENCE             | Fence/Wall Permits                   |
| GENERATOR PERMIT  | Generator Installation Permits       |
| GEO THERMAL WELL  | Geo Thermal Well Permits             |
| HVAC              | Heating, Vent. Air Condition Permits |
| MG                | Minor Grading Permit                 |
| MI                | Miscellaneous Building Permits       |
| OPERATING PERMIT  | Commercial Operating Permits         |
| PERM              | General Building Permits             |
| PI                | Plumbing Permit                      |
| RE                | Renewal Building Permits             |
| REINSPECTION FEE  | Reinspection Fee                     |
| RHCS              | Rock Hammer Permit                   |
| RU                | Special Use Renewal – Accessory Apt. |
| SEARC             | Municipal Search                     |
| SP                | Penalty – Bldg. w/o Permit           |
| STR APPLICATION   | Short Term Rental Application        |
| TENT              | Tent Permit                          |
| TREE              | Tree Permit                          |
| WOOD STOVE PERMIT | Wood Stove Installation Permit       |
| WT/S              | Wetland Screening Fee                |