



TOWN OF PUTNAM VALLEY

Town Board Meeting

March 18th, 2026

Town Hall

6 PM

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**AGENDA**

**Meeting called to Order**

**Pledge of Allegiance**

1. Florence Clifton Day – March 20<sup>th</sup>
2. Community Reports
3. Supervisor’s Comments
4. Legislative Reports
5. Districts:
  - a. Request for Authorization to Advertise for District Seasonal Personnel for 2026
  - b. Approve 2026 Wildwood Knolls Facilities User Fee
  - c. Ward 2026 District Property Grass Cutting Bid
6. Approve Contract with Van DeWater & Van DeWater, LLP
7. Appoint Member to LOMAC
8. Parks & Recreation:
  - a. Approve March 2026 Personnel Changes
  - b. Approve Putnam Valley Day Camp Salaries 2026
  - c. Approve March 2026 Refunds
9. Finance: Audit of Monthly Bills
10. Public Comment [Three-Minute Time Limit Per Person]

**Adjournment**

**Next Town Board Meeting: Work Session, Wednesday, April 8th, 2026, 5 PM**

# Proclamation

## Remembering Florence Clifton

*WHEREAS, the 20<sup>th</sup> day of March, 1918 marked the birth of Florence Clifton; and*

*WHEREAS, Florence was a life-long resident, and was the oldest living resident, of the Town of Putnam Valley until her passing on February 3<sup>rd</sup>, 2026; and*

*WHEREAS, the Town of Putnam Valley wishes that everyone remembers Florence on March 20<sup>th</sup>, and commits an act of kindness in memory of Florence, on what would have been her 108<sup>th</sup> Birthday; and*

*WHEREAS, the Town of Putnam Valley hereby celebrates Florence Clifton Day in honor of a wonderful lady, whose incredible contributions to our town were a blessing to so many throughout the years.*

*PROCLAIMED this 18<sup>th</sup> day of March, 2026*

*Alison Jolicoeur, Supervisor  
Sherry Howard, Councilwoman  
Louie Luongo, Councilman  
Christian Russo, Councilman  
C.J. Brooks, Councilman*



5a

TOWN OF PUTNAM VALLEY  
DISTRICTS

**To:** Putnam Valley Town Board  
**From:** Karen Kroboth, District Clerk   
**Date:** 3/10/2026  
**Re:** Request for Authorization to advertise for District Seasonal Personnel for 2026

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I formally request the Town Board's authorization to advertise for the following 2026 districts seasonal personnel.

- Lake Oscawana Harvester Operators
- Lake Oscawana Lake Supervisor
- LPID beach monitors
- RBL Lake Supervisor

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TOWN OF PUTNAM VALLEY  
DISTRICTS

**To:** Town Board Members  
**From:** Karen Kroboth – District Clerk KK  
**Date:** 3/13/2026  
**Re:** 2026 Wildwood Knolls Facilities User Fee

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I formally request that the Town Board adopt the Wildwood Knolls Facilities User Fee for the year 2026.

The proposed fee structure is as follows:

- Facility users: 20 families
- Fee per family: \$275
- Total projected revenue: \$5,500.00

This fee supports the continued maintenance and operation of the Wildwood Knolls facilities and ensures that the community can rely on safe, well-maintained resources throughout the year.

EXHIBIT A

|              | #   | Address          |
|--------------|-----|------------------|
| 62.11-1-61   | 68  | Eastern Road     |
| 62.11-1-60   | 82  | Eastern Road     |
| 62.11-2-42   | 6   | Hampton Road     |
| 62.11-2-35   | 37  | Hampton Road     |
| 62.15-1-48   | 473 | Oscawana Lake Rd |
| 62.151-1-51  | 485 | Oscawana Lake Rd |
| 62.-1-36     | 562 | Oscawana Lake Rd |
| 62.-1-35     | 570 | Oscawana Lake Rd |
| 62.-1-34     | 578 | Oscawana Lake Rd |
| 62.-1-20     | 4   | Rockhill Rd      |
| 62.11-1-68   | 16  | Rockhill Rd      |
| 62.11-1-67   | 20  | Rockhill Rd      |
| 62.11-1-66   | 26  | Rockhill Rd      |
| 62.11-1-64   | 40  | Rockhill Rd      |
| 62.11-2-38   | 41  | Rockhill Rd      |
| 62.15-1-78.1 | 10  | Saw Mill Road    |
| 62.11-2-46   | 6   | Twilight Lane    |
| 62.11-2-5    | 11  | Twilight Lane    |
| 62.11-2-6    | 21  | Twilight Lane    |
| 62.11-2-7    | 45  | Twilight Lane    |

5c

TOWN OF PUTNAM VALLEY  
DISTRICTS

**To:** Putnam Valley Town Board  
**From:** Karen Kroboth, District Clerk   
**Date:** March 12, 2026  
**Re:** Award of 2026 District Property Grass Cutting Bid

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I respectfully request that the Town Board award the 2026 District Property Grass Cutting contract to Landwork Contractors, Inc. 144 Buckshollow Rd, Mahopac, NY 1054. Landwork Contractors submitted the only bid received, and it is the lowest responsible bid.

**The total lump sum bid for the 2026 season is \$14,500.00.**

Bid opening minutes are attached for your review.



# TOWN OF PUTNAM VALLEY

## Bid Opening Minutes District Grass Cutting 2026 March 11, 2026 @ 2:32 pm

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### Attendance

- Michelle Stephens– Town Clerk
- Karen Kroboth – District Clerk 

### Summary of Bids Received

One bid was received for the District Grass Cutting Bid 2026 from:

Landwork Contractors, Inc.  
144 Buckshollow Rd  
Mahopac, NY 10541

**The total lump sum bid submitted was \$ 14,500.00.**

Bid Submission Included:

- Non Collusion Affidavit
- Professional References
- Proposal with Lump Sum Bid
- Specifications for Grass Cutting – breakdown by district
- Certification Form Note and Lump Sum Cost
- Section 103-a and 103-d of the General Municipal Law
- Certificate of Liability Insurance
- Worker's Comp

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### Bid Breakdown by District

|                        | <u>Landworks</u> |
|------------------------|------------------|
| Barger Pond District   | 550.00           |
| Brookdale Gardens      | 500.00           |
| Glenmar Gardens        | 1,900.00         |
| Hilltop District Beach | 1,700.00         |
| Abele Park             | 900.00           |
| Lookout Manor          | 700.00           |
| Northview              | 700.00           |
| Wildwood Knolls        | 800.00           |
| <b>Total #1</b>        | <b>7,750.00</b>  |

|                                                     |                 |
|-----------------------------------------------------|-----------------|
| Roaring Brook Lake District Properties 2x/month cut | 1,800.00        |
| <b>Total #2</b>                                     | <b>1,800.00</b> |
| Roaring Brook Lake 1x/month cut                     | 2,700.00        |
| <b>Total #3</b>                                     | <b>2,700.00</b> |
| Drainage and District Properties                    | 2,250.00        |
| <b>Total #4</b>                                     | <b>2,250.00</b> |

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**LUMP SUM TOTAL: 14,500.00**

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**To:** Putnam Valley Town Board

**From:** Margaret DiRubba, Aide to the Town Board

**Date:** March 12, 2026

**Subject:** Authorize the Town Board to hire  
Van DeWater & Van DeWater, LLP  
For Legal Representation

I formally request that the Putnam Valley Town Board authorize hiring the law firm of Van DeWater & Van DeWater, LLP, 85 Civic Center Plaza, Poughkeepsie, NY 12601 for independent legal representation and for providing advice regarding the impacts of settlement and other resolutions to ongoing litigation known as "Alison Jolicouer Filipowski, as Executrix for the Estate of Brock M. Seiler vs. Town of Putnam Valley". Van DeWater & Van DeWater will be paid at the rate of \$ 460.00 per hour for "Attorney" and "Of Counsel" time; \$350.00-\$460.00 per hour for "associates" time and \$235.00 per hour for "paralegals" time.

I further request that the Town Board authorize Deputy Supervisor Sherry Howard to execute the engagement agreement with Van DeWater & Van DeWater, LLP.



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**ALISON JOLICOEUR**  
TOWN SUPERVISOR

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TO: TOWN BOARD  
FROM: ALISON JOLICOEUR, TOWN SUPERVISOR  
SUBJECT: Lake Oscawana Management Advisory Committee (LOMAC)  
DATE: March 16, 2026

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RESOLVE, that the Town Board appoint Christina Imrich as a member of LOMAC for the term 3/18/2026 through 12/31/28.

11 March 2026

**Town of Putnam Valley**  
Attn: Ms. Alison Jolicoeur  
Town Supervisor  
265 Oscawana Lake Rd  
Putnam Valley, NY 10579

Dear Ms. Jolicoeur,

Please accept this expression of interest to become an official member of the Lake Oscawana Management Advisory Committee (LOMAC). I recently met with Alan Paley, Chair, and other members of the committee who have invited me to pursue this formal approval from the town.

I am interested in joining this committee because I care deeply about the responsible and effective stewardship of Lake Oscawana and have a range of relevant experiences. My great grandparents purchased a piece of property on the North end of the lake which has remained in my family. I spent countless summer days enjoying the lake as a child with my family and continue to do so. My husband and I moved to Putnam Valley in 2021 and live a short drive away from our family's lake property.

Residents in the lake watershed have many impacts on the lake - from septic systems, to fertilizer runoff, introduction of invasive species, and more. While it is our collective right to use and enjoy the lake, I also believe it is our collective responsibility to monitor the lake, take necessary actions to reduce impacts, educate residents, and overall care for the resource that we enjoy. I hope to be part of these efforts as a member of LOMAC.

I have included my resume with this letter. I have a Bachelor's degree in Biology, a Master's degree in Environmental Studies, and have been involved in various environmental and conservation initiatives throughout my career. I believe this experience will allow me to make informed contributions in this group when evaluating lake research, planning public outreach and communication, and considering management recommendations. Should you require other information from me, please do reach out. Thank you for your consideration.

Sincerely,

*Christina Imrich*

Christina Imrich

# Christina Imrich

*ICF-Certified Coach & Leadership Facilitator*

[LinkedIn](#) | [Website](#)

## EXPERIENCE

### **Christina Imrich Coaching & Consulting, NY — Founder**

April 2022 - PRESENT

- Offer 1:1 leadership and somatic coaching (840+ hours to date).
- Facilitate leadership training for groups of adults to increase self-awareness, presence, and skillful action.

Clients: College of William & Mary, American Museum of Natural History, Planet Women, Conservation Leadership Programme, NetHope, Colorado State University, College of the Holy Cross

### **Spring Health, Virtual — Contract Life and Wellness Coach**

January 2024 - PRESENT

### **Wildlife Conservation Society, NY — Program Manager**

January 2020 - February 2022

- Manager in the WCS Learning & Leadership for Conservation team, dedicated to developing global conservation leaders through grants, training, scholarships, and networking.
- Secured and managed multi-million dollar grants for new projects and partnerships.
- Designed and led innovative, online peer-to-peer leadership learning and training.

### **Wildlife Conservation Society, NY — Program Officer**

April 2011 - December 2019

- Organized and facilitated management and leadership training for hundreds of early career leaders through the Conservation Leadership Programme (CLP). Courses in: Argentina, India, China, Canada, Kazakhstan, Brazil, Indonesia, Mexico & Peru.
- Coordinated ongoing support for CLP alumni network.
- Raised funds to sustain a 30-year partnership through excellent program delivery, monitoring and evaluation, and networking.

## EDUCATION

### **Strozzi Institute for Somatics Coach Training, In-person**

May 2025 - present

Currently enrolled in an 8 month, ICF Level 2 certification program in somatic coaching. Completed four in-person intensives. Certification expected in August 2026.

## SKILLS

Leadership and somatic coaching

Group leadership facilitation

Partnering and collaboration

Project, team and non-profit management

## CREDENTIALS

**Professional Certified Coach (PCC)** by the International Coaching Federation (valid through March 2028)

**Certified Professional Co-Active Coach (CPCC)** - May 2023

**Certificate, Leadership of International and Non-Government Organizations** from Syracuse University, Maxwell School - 2010

## OTHER TRAINING

- Embodied Transformation via the Strozzi Institute for Somatics (2025)
- Introduction to Conscious Leadership via the Conscious Leadership Group (2024)
- Ziva Meditation (2022)
- Co-Active Leadership Experience (2021)

## **Co-Active Training Institute Coach Training & Certification, Virtual**

September 2021 - May 2023

Five coach training courses and a 6 month, ICF Level 2 certification program, totalling over 200 hours of coach training, 10+ hours of coach supervision, and 12 hours of coaching with a Master Certified Coach.

## **SUNY College of Environmental Science and Forestry, NY — *MPS in Environmental Studies***

September 2009 - December 2010

## **College of the Holy Cross, MA — *BA in Biology***

September 2003 - May 2007

### **PRO BONO / VOLUNTEER**

#### **Career Coach, Step-Up**

February 2023 - May 2023

Volunteer career coach with Step-Up, a mentorship non-profit dedicated to empowering young women to define and achieve their career ambitions.

#### **AmeriCorps Cape Cod**

August 2007 - June 2008

Volunteer service member dedicated to supporting environmental conservation on Cape Cod, MA. 1,700+ hours of service.

- The Art of Giving and Receiving - a Wheel of Consent Workshop (2020)

### **AFFILIATIONS**

Member, International Coaching Federation NYC Chapter

8a

**From: Frank DiMarco, Parks and Recreation**

**Subject: Personnel**

**Date: March 1, 2026**

Please approve the following additions/changes to personnel.

1. Barbra Demay, PV Day Camp Sr. Recreation Leader @ \$23.00 hr.
2. Ariella Rogers, PV Day Camp Sr. Recreation Leader @ \$23.00 hr.

8b



# PUTNAM VALLEY PARKS & RECREATION



## DAY CAMP SALARIES 2026

### NEW HIRE EMPLOYEE RATE

|                       |            |
|-----------------------|------------|
| Recreation Asst.      | \$13.50 HR |
| SR Recreation Asst.   | \$14.75 HR |
| Recreation Specialist | \$15.50 HR |
| Bus Driver            | \$30.00    |

### Returning Employee

|                          |             |
|--------------------------|-------------|
| Senior Recreation Leader | \$26.00 hr. |
| Senior Recreation Leader | \$23.00 hr. |
| Recreation Asst.         | \$15.50 HR  |
| SR Recreation Asst.      | \$16.70 HR  |
| Recreation Specialist    | \$17.21 HR  |
| Recreation Specialist    | \$24.00 HR  |
| Recreation Specialist    | \$20.00 HR  |
| Bus Drivers              | \$31.00 HR  |

8c

To: Town Board  
From: Frank DiMarco, Parks and Recreation Director  
Subject: Parks and Recreation Refunds  
Date: March refunds 2026

|                                                                |                                                        |
|----------------------------------------------------------------|--------------------------------------------------------|
| Betty Escobedo<br>42 Floradan<br>Putnam Valley, NY 10579       | \$500.00<br>LPCC<br>Deposit refund                     |
| Nelly Sanchez<br>17 Laurel Road<br>Lake Peekskill, NY 10537    | \$500.00<br>LPCC<br>Deposit refund                     |
| Chris Gesue<br>59 Mill Street<br>Putnam Valley, NY 10579       | \$150.00<br>Programs<br>Basketball coach reimbursement |
| Brandon Mercado<br>1 Brookdale Road<br>Putnam Valley, NY 10579 | \$165.00<br>Programs<br>Basketball coach reimbursement |
| Bill Rund<br>29 Saw Mill Road<br>Putnam Valley, NY 10579       | \$165.00<br>Programs<br>Basketball coach reimbursement |
| Randal Byrd<br>290 E. Main Street #408<br>Elmsford, NY 10523   | \$135.00<br>Programs<br>Basketball coach reimbursement |
| Steve Castro<br>68 Argyle Street<br>Lake Peekskill, NY 10537   | \$150.00<br>Programs<br>Basketball coach reimbursement |
| Joel Polo<br>35 Brookfalls Road<br>Putnam Valley, NY 10579     | \$330.00<br>Programs<br>Basketball coach reimbursement |

|                                                                    |                                                        |
|--------------------------------------------------------------------|--------------------------------------------------------|
| Pat Lennon<br>200 Peekskill Hollow Road<br>Putnam Valley, NY 10579 | \$150.00<br>Programs<br>Basketball coach reimbursement |
| Steve Spina<br>11 Pleasant Ridge<br>Putnam Valley, NY 10579        | \$150.00<br>Programs<br>Basketball coach reimbursement |
| Michele Moran<br>6 Young Street<br>Cortlandt Manor, NY 10567       | \$150.00<br>Programs<br>Basketball coach reimbursement |
| Matt Cannon<br>5 Stonefield Ct.<br>Cortlandt Manor, NY 10567       | \$150.00<br>Programs<br>Basketball coach reimbursement |
| Amy Pawlina<br>40 Hollowbrook Road<br>Lake Peekskill, NY 10537     | \$135.00<br>Programs<br>Basketball coach reimbursement |
| Theo Philip<br>1 Greenhaven Road<br>Putnam Valley, NY 10579        | \$135.00<br>Programs<br>Basketball coach reimbursement |
| John D'Angelo<br>4 Pembroke Ct.<br>Putnam Valley, NY 10579         | \$135.00<br>Programs<br>Basketball coach reimbursement |
| Rick Malan<br>23 Lincoln Road<br>Putnam Valley, NY 10579           | \$165.00<br>Programs<br>Basketball coach reimbursement |
| Jeff Caulfield<br>350 Church Road<br>Putnam Valley, NY 10579       | \$135.00<br>Programs<br>Basketball coach reimbursement |
| AJ Conte<br>221 Church Road<br>Putnam Valley, NY 10579             | \$150.00<br>Programs<br>Basketball coach reimbursement |
| Dominic Paolo<br>44 Ridgecrest Road<br>Lake Peekskill, NY 10537    | \$135.00<br>Programs<br>Basketball coach reimbursement |
| Keith Tiwari<br>136 Red Mill Road<br>Cortlandt Manor, NY 10567     | \$169.00<br>Programs<br>Basketball coach reimbursement |

Abdiel Ramos  
21 Gilbert Lane  
Putnam Valley, NY 10579

\$150.00  
Programs  
Basketball coach reimbursement

Tom Ferraguzzi  
18 Crescent Lane  
Putnam Valley, NY 10579

\$135.00  
Programs  
Basketball coach reimbursement

Tabitha Strang  
82 Indian Lake Road  
Putnam Valley, NY 10579

\$150.00  
Programs  
Basketball coach reimbursement