



**TOWN OF PUTNAM VALLEY**  
**Town Board Work Session**

**October 8<sup>th</sup>, 2025**

**Town Hall**

**5 PM**

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**Meeting called to Order**

**Pledge of Allegiance**

1. Discussions on Preliminary Budget 2026
2. *Districts:*
  - a. Approve 2025 RBL Fall Sand Reclamations
  - b. Approve Bugout Treatments for Lake Peekskill Community Center 2025
3. *Facilities:* Approve Capital Equipment Purchase
4. Approve Payment for Wicopee Road Culvert Replacement
5. Approve Changes to Advisory Board on Architecture and Community Appearance
6. Approve Waiver of Permit Fee for Putnam Valley Volunteer Ambulance Corp.
7. *Building Department:* Daily Fee Report Summary September 1, 2025–September 30, 2025

**Adjournment**

**Next Town Board Meeting: Wednesday, October 15<sup>th</sup>, 2025, 6 PM**

**Public Hearing: Preliminary Budget 2026, Wednesday, October 15<sup>th</sup>, 2025, 6 PM**

**TOWN OF PUTNAM VALLEY  
TOWN BOARD WORK SESSION**

**Wednesday, October 8th, 2025,**

**5:00 PM**

**PRESENT:** Supervisor Annabi  
Councilman Luongo  
Councilwoman Tompkins  
Councilman Russo  
Councilwoman Howard

**ALSO PRESENT:** Town Clerk Michelle Stephens  
Town Counsel Sarah Ryan  
Finance Director Maria Angelica

Supervisor Annabi called the meeting to order at 5 pm.

Councilwoman Tompkins asked that everyone remain standing to honor the men and women who have served and protected our nation, as well as local community members who have recently passed.

**2026 PRELIMINARY BUDGET DISCUSSION**

Supervisor Annabi opened the discussion on the **tentative 2026 Town Budget**, which was reviewed and updated following receipt of additional funding clarifications.

**Highlights:**

- **Sales Tax Revenue Sharing:**
  - County estimate: **\$274,000**
  - Town estimate (conservative): **\$240,000** to avoid shortfalls.
- **Budgeted Increase: 2.25%**, remaining **below the 2.9% state tax cap**.
- **Town-wide Increase: \$279,291**
- Budget accounts for increases in insurance costs and unfunded mandates, including Social Security, health benefits, retirement, and new MS-4 environmental regulations.

### **District Updates:**

- **Lake Peekskill District:**
  - Holding tank project came in **\$60,000 under budget**.
  - Solar raft purchase avoided (**\$30,000 savings**).
  - Budget increase reduced from **~10% to 6.65%**.
  - An increase remains necessary to rebuild the fund balance and purchase a new truck.
- **Continental Village District:**
  - Overestimated dam work costs corrected; Town's share is **\$16,000** (down from estimated \$34,000).
  - Resulting in additional **budget savings**. With these changes, we're able to stay below the tax cap, which is at \$2.9

### **Fund Balance:**

- Current fund balance: **\$3,118,170**. Using **\$900,000.00** of that.
- And our tax is \$2.25, which is a total of \$279,291 town-wide. The 2% allows us to cover all of the unfunded mandates and the new state-funded mandates, such as the new MS-4 requirement. This helps us cover all of our contracts, our union, and our Teamsters that we now have. This also covers any infrastructure services that have to be done, plus it allows for new services to be done in our community. So, it gives that community everything they want. We're not losing any services. And these are need-based, not want-based. It's a great budget. A strong financial performance in prior years resulted in less fund balance usage than projected.

### **Debt & Grants:**

- FEMA storm recovery loan refinanced from **\$8.5 million to \$6.95 million**.
- FEMA funds are **obligated** and pending reimbursement.
- Reimbursements will offset current debt once received.

### **Revenue & Fiscal Planning:**

- New income streams include **sales tax** and **occupancy tax** revenues.
- Anticipated cost increases from NYSEG's **proposed 35% rate hike** were discussed.
- Officials reaffirmed a **"needs-based, not wants-based"** budgeting philosophy.

The public hearing remains open until the 15th. All written comments, regarding the budget, go to our clerk, [mstephens@putnamvalley.gov](mailto:mstephens@putnamvalley.gov), where she will share those concerns with the Town Board.

Our public hearing will close on the 15th, at which time we will vote on this.

**APPROVE 2025 RBL FALL SAND RECLAMATIONS**

Presented by Councilwoman Howard

**RESOLUTION #R25-263**

**RESOLVED**, the Town Board approves items #4, 5, and 6 of the attached scope of work as proposed by **Landwork Contractors**. This proposal is for sand reclamation at **Children's Beach, Park Beach, and Moon Beach in RBL**. No fall cleanups will be done. The total cost is **\$5,900.00**. The district will cover the cost.

Supervisor Annabi seconded this for discussion. The residents of Roaring Brook Lake are aware that work is being conducted around the dam and spillway. Joe Ruggiero, or Land Works, is working around that, and he will still do some of the cleanup. Right now it's maximized at \$2,050. It might be a little bit lower because he's just going to do some work there.

Seconded by Councilwoman Tompkins, unanimously carried



144 Buckshollow Road  
Mahopac, NY 10541  
(914) 479-2537/Fax: (914) 293-0094  
www.landworkcontractors.com

**Proposal to:** Town of Putnam Valley  
**Attention:** Karen Kroboth District Clerk 845-526-2160  
**Proposal dated:** September 19, 2025

Landwork Contractors, Inc. submits its proposal to include all labor, material, equipment and clean up necessary to complete the following scope of work:

- ✓. Park Beach fall clean up. \$2,250.00
- ✓. Children's Beach fall clean up. \$2,850.00
- ✓. RBL Dam and Spillway fall clean up. \$2,050.00
- 4. Reclaim the sand from Children's Beach into a stockpile. Install silt erosion fence around the pile. Work to be completed with a Bobcat track loader. Cover the sand pile with a new tarp. \$2,250.00
- 5. Reclaim the sand from Park Beach and spread it over the existing sand beach area. Work to be completed with a Bobcat track loader. Install silt erosion fence at the bottom area of the sand beach area. Trim some of the lower willow branches. \$2,200.00
- 6. Reclaim the sand from Moon Beach and spread it over the existing sand beach area. Work to be completed with a Bobcat track loader. Install silt erosion fence at the bottom area of the sand beach area. \$1,450.00

**No sand will be spread over existing lawn areas.**

All leaves to be dumped at Town Highway organic waste pile.

I look forward to working with you.  
Please feel free to contact me with any questions.

Regards,  
Joe Ruggiero  
(914) 646-4846 cell  
President, Landwork Contractors, Inc.

**APPROVE BUGOUT TREATMENTS FOR LAKE PEEKSKILL COMMUNITY CENTER 2025**

Presented by Councilwoman Howard

**RESOLUTION #R25-264**

**RESOLVED**, that the Town Board approve the attached proposal from Bugout for rodent removal services at the Lake Peekskill Community Center.

The initial visit was completed at a cost \$300. Ongoing monthly treatments are proposed at \$60 per visit, for a total of 6 visits over the next 6 months. The situation will be reassessed at the end of this period.

The total projected cost is \$660, which will be covered by the district.

Seconded by Councilman Luongo, unanimously carried.

**Bugout Pest Solutions**

284 Lake Drive  
Lake Peekskill  
NY 10537  
845-603-6098

ESTIMATE

Bill To  
Lake Peekskill Com Center  
7 Northway lake peekskill NY  
kkroboth@putnamvalley.gov

**13**

09-24-2025

| Sr no.                                                              | Product                                                           | Qty  | Rate  | Amount           |
|---------------------------------------------------------------------|-------------------------------------------------------------------|------|-------|------------------|
| 1                                                                   | Revisit<br>One visit per month for 6 months @60 dollars per visit | 1.00 | 60.00 | 60.00            |
| <b>Please Note</b>                                                  |                                                                   |      |       | <b>Total</b>     |
| 1. 7 days make checks to; * Vincent Piliero, Bugout Pest Solutions* |                                                                   |      |       | USD 60.00        |
| <b>Grand Total</b>                                                  |                                                                   |      |       | <b>USD 60.00</b> |

**APPROVE CAPITAL EQUIPMENT PURCHASE**

Presented by Councilman Russo

**RESOLUTION #R25-265**

**RESOLVED**, that the Putnam Valley Town Board authorize the Facilities Department to purchase from **CDWG, (2) HPE ML350 Gen 11 CTO** Hypervisor Server replacements for the Town Hall building in the amount of **\$30,129.80** and **(1) HPE ML110 Gen 11 SFF** Hypervisor Server replacement for the Parks and Recreation Building in the amount of **\$10,889.27** for a total of **\$41,019.07**. All include a 3-year support license.

These items will replace the existing systems that are showing signs of wear and are having minor failures, which can result in the likelihood of a major system failure. They have been in production since around 2016 and run 24 hours per day/7 days per week.

Supervisor Annabi seconded this for discussion. These are the big servers that we have that run every system here in Town Hall, including our laptops. They've been running for almost 10 years. It's time to replace them.

Seconded by Councilwoman Howard, unanimously carried



Thank you for choosing CDW. We have received your quote.

Hardware    Software    Services    IT Solutions    Brands    Research Hub

## QUOTE CONFIRMATION

**JOHN PETRANCHIK,**

Thank you for considering CDW•G for your technology needs. The details of your quote are below. **If you are an eProcurement or single sign on customer, please log into your system to access the CDW site.** You can search for your quote to retrieve and transfer back into your system for processing.

For all other customers, click below to convert your quote to an order.

**Convert Quote to Order**

| QUOTE # | QUOTE DATE | QUOTE REFERENCE | CUSTOMER # | GRAND TOTAL |
|---------|------------|-----------------|------------|-------------|
| PPRN202 | 9/17/2025  | ML110 GEN 11    | 5793991    | \$10,889.27 |

### QUOTE DETAILS

| ITEM                                                                                                                                                                   | QTY | CDW#    | UNIT PRICE | EXT. PRICE |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|---------|------------|------------|
| <u>HPE ProLiant ML110 Gen11 - tower, no CPU - 0 GB - no HDD</u><br>Mfg. Part#: P51518-B21<br>Contract: Sourcewell 121923-CDWG Tech Catalog (121923)                    | 1   | 7528139 | \$2,122.23 | \$2,122.23 |
| <u>Intel Xeon Silver 4314Y 2 GHz processor</u><br>Mfg. Part#: P67092-B21<br>Contract: Sourcewell 121923-CDWG Tech Catalog (121923)                                     | 1   | 7753848 | \$1,622.08 | \$1,622.08 |
| <u>HPE SmartMemory - DDR5 - module - 32 GB - DIMM 288-pin - 5600 MHz - PCS-448</u><br>Mfg. Part#: P64706-B21<br>Contract: Sourcewell 121923-CDWG Tech Catalog (121923) | 4   | 7753852 | \$393.71   | \$1,574.84 |
| <u>HPE 85FF Drive Cage Kit - storage drive cage</u><br>Mfg. Part#: P53483-B21<br>Contract: Sourcewell 121923-CDWG Tech Catalog (121923)                                | 1   | 7545414 | \$229.91   | \$229.91   |
| <u>HPE Mission Critical - hard drive - 2.4 TB - SAS 12Gb/s</u><br>Mfg. Part#: P28352-B21<br>Contract: Sourcewell 121923-CDWG Tech Catalog (121923)                     | 4   | 6669085 | \$437.25   | \$1,749.00 |
| <u>Broadcom BCM57416 - network adapter - PCIe 3.0 x8 - Gigabit Ethernet 1Gb/s</u><br>Mfg. Part#: P26253-B21<br>Contract: Sourcewell 121923-CDWG Tech Catalog (121923)  | 1   | 6749929 | \$434.25   | \$434.25   |
| <u>HPE SmartStorage hybrid controller</u><br>Mfg. Part#: P02361-B21<br>UNSPSC: 43201407<br>Contract: Sourcewell 121923-CDWG Tech Catalog (121923)                      | 1   | 5781336 | \$134.45   | \$134.45   |
| <u>HPE MR416-p - storage controller (RAID) - SATA 6Gb/s - SAS 12Gb/s - PCIe 4</u>                                                                                      | 1   | 7282720 | \$1,330.03 | \$1,330.03 |

|                                                                                                                                                                                                                          |   |         |          |          |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|---------|----------|----------|
| <u>HPE - power supply - hot-plug - 1000 Watt</u><br>Mfg. Part#: P03178-B21<br>Contract: Sourcewell 121923-CDWG Tech Catalog (121923)                                                                                     | 2 | 6647484 | \$295.65 | \$591.30 |
| <u>HPE SFF ORDC Cable Kit - storage cable kit</u><br>Mfg. Part#: P53485-B21<br>Contract: Sourcewell 121923-CDWG Tech Catalog (121923)                                                                                    | 1 | 7531064 | \$39.23  | \$39.23  |
| <u>HPE - redundant fan kit</u><br>Mfg. Part#: P49984-B21<br>Contract: Sourcewell 121923-CDWG Tech Catalog (121923)                                                                                                       | 1 | 7545417 | \$204.34 | \$204.34 |
| <u>HPE Integrated Lights-Out Advanced - license + 3 Years 24x7 Support - 1 ser</u><br>Mfg. Part#: BD505A<br>UNSPSC: 43232804<br>Electronic distribution - NO MEDIA<br>Contract: Sourcewell 121923 CDWG-Software (121923) | 1 | 4447141 | \$444.75 | \$444.75 |
| <u>HPE CMP CLOUD MGMT SRV FTO FND D HNT</u><br>Mfg. Part#: S1A05A<br>Electronic distribution - NO MEDIA<br>Contract: Sourcewell 121923 CDWG-Software (121923)                                                            | 1 | 7875482 | \$1.18   | \$1.18   |
| <u>HPE GreenLake for Compute Ops Management - subscription license (3 years) -</u><br>Mfg. Part#: R7A11AAE<br>Electronic distribution - NO MEDIA<br>Contract: Sourcewell 121923 CDWG-Software (121923)                   | 1 | 7426517 | \$411.68 | \$411.68 |

|                    |                    |
|--------------------|--------------------|
| <b>SUBTOTAL</b>    | \$10,889.27        |
| <b>SHIPPING</b>    | \$0.00             |
| <b>SALES TAX</b>   | \$0.00             |
| <b>GRAND TOTAL</b> | <b>\$10,889.27</b> |

| PURCHASER BILLING INFO                                                                                                                                                                                             | DELIVER TO                                                                                                                                                                                               |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Billing Address:</b><br>TOWN OF PUTNAM VALLEY<br>**NEED VOUCHER**<br>265 OSCAWANA LAKE RD<br>PUTNAM VALLEY, NY 10579-2045<br><b>Phone:</b> (845) 526-2121<br><b>Payment Terms:</b> Net 30 Days-Govt State/Local | <b>Shipping Address:</b><br>TOWN OF PUTNAM VALLEY<br>JOHN PETRANCHIK<br>265 OSCAWANA LAKE RD<br>PUTNAM VALLEY, NY 10579-2045<br><b>Phone:</b> (845) 526-2121<br><b>Shipping Method:</b> DROP SHIP-GROUND |
|                                                                                                                                                                                                                    | <b>Please remit payments to:</b><br>CDW Government<br>75 Remittance Drive<br>Suite 1515<br>Chicago, IL 60675-1515                                                                                        |

| QUOTE DETAILS (CONT.)                                                                                                              |   |                   |                    |             |
|------------------------------------------------------------------------------------------------------------------------------------|---|-------------------|--------------------|-------------|
| Contract: Sourcewell 121923-CDWG Tech Catalog (121923)                                                                             |   |                   |                    |             |
| <u>Broadcom BCM5719 - network adapter - QCP 3.0 - 6Gb/s Ethernet</u>                                                               | 2 | 7152124           | \$130.38           | \$260.76    |
| Mfg. Part#: P51181-B21<br>Contract: Sourcewell 121923-CDWG Tech Catalog (121923)                                                   |   |                   |                    |             |
| <u>HPE - power supply - hot-plug - 1000 Watt</u>                                                                                   | 4 | 6647484           | \$295.65           | \$1,182.60  |
| Mfg. Part#: P03178-B21<br>Contract: Sourcewell 121923-CDWG Tech Catalog (121923)                                                   |   |                   |                    |             |
| <u>HPE QCP2 - enablement kit</u>                                                                                                   | 2 | 7325010           | \$138.24           | \$276.48    |
| Mfg. Part#: P47231-B21<br>Contract: Sourcewell 121923-CDWG Tech Catalog (121923)                                                   |   |                   |                    |             |
| <u>HPE SFF QROC Cable Kit - SAS Internal cable kit</u>                                                                             | 2 | 7325019           | \$57.29            | \$114.58    |
| Mfg. Part#: P47235-B21<br>Contract: Sourcewell 121923-CDWG Tech Catalog (121923)                                                   |   |                   |                    |             |
| <u>HPE Standard - processor heatsink</u>                                                                                           | 2 | 7426795           | \$106.44           | \$212.88    |
| Mfg. Part#: P47223-B21<br>Contract: Sourcewell 121923-CDWG Tech Catalog (121923)                                                   |   |                   |                    |             |
| <u>HPE Integrated Lights-Out Advanced - license + 3 Years 24x7 Support - 3 user</u>                                                | 2 | 4447141           | \$444.75           | \$889.50    |
| Mfg. Part#: BD505A<br>UNSPSC: 43232804<br>Electronic distribution - NO MEDIA<br>Contract: Sourcewell 121923 CDWG-Software (121923) |   |                   |                    |             |
| <u>HPE CMP CLOUD MGMT SRV FTO ENH LDMHT</u>                                                                                        | 2 | 7875482           | \$1.18             | \$2.36      |
| Mfg. Part#: S1A05A<br>Electronic distribution - NO MEDIA<br>Contract: Sourcewell 121923 CDWG-Software (121923)                     |   |                   |                    |             |
| <u>HPE GreenLake for Compute Ops Management - subscription license (3 years) -</u>                                                 | 2 | 7426517           | \$411.68           | \$823.36    |
| Mfg. Part#: R7A11AAE<br>Electronic distribution - NO MEDIA<br>Contract: Sourcewell 121923 CDWG-Software (121923)                   |   |                   |                    |             |
|                                                                                                                                    |   |                   | <b>SUBTOTAL</b>    | \$30,129.80 |
|                                                                                                                                    |   |                   | <b>SHIPPING</b>    | \$0.00      |
|                                                                                                                                    |   |                   | <b>SALES TAX</b>   | \$0.00      |
|                                                                                                                                    |   |                   | <b>GRAND TOTAL</b> | \$30,129.80 |
| <b>PURCHASER BILLING INFO</b>                                                                                                      |   | <b>DELIVER TO</b> |                    |             |

**APPROVE PAYMENT FOR WICCOPEE ROAD CULVERT REPLACEMENT**

Presented by Councilman Luongo

**RESOLUTION #R25-266**

**RESOLVED**, that the Town Board approve payment in the sum of \$1,388,888.50 to Arold Construction Company Inc. for works performed related to the Wicopee Road Culvert Replacement. Funding for this project will be reimbursable through FEMA following the storm of July 2023.

Supervisor Annabi seconded for discussion. First, I want to say Arold did an amazing job with the Wicopee Culvert. The road and landscaping look amazing. They did a great job. And they did it within the time frame. They started on July 12th and ended on September 15th. They did a fantastic job.

Seconded by Councilman Russo, unanimously carried

| APPLICATION AND CERTIFICATION FOR PAYMENT                                                              |                                                                                         | AIA DOCUMENT G702        | PAGE ONE OF TWO                                                                                                                            | PAGES |
|--------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------|--------------------------|--------------------------------------------------------------------------------------------------------------------------------------------|-------|
| TO OWNER:<br>Town of Putnam Valley<br>Putnam County, NY                                                | PROJECT:<br>Wicopee Road<br>Culvert Replacement                                         | APPLICATION NO: 1        | Distribution to:<br><input type="checkbox"/> OWNER<br><input checked="" type="checkbox"/> ARCHITECT<br><input type="checkbox"/> CONTRACTOR |       |
| FROM CONTRACTOR:<br>Arold Construction Company Inc.<br>51 Powder Mill Bridge Rd.<br>Kingston, NY 12401 | VIA ARCHITECT:<br>J. Robert Folchetti & Associat<br>31 Sodom Road<br>Brewster, NY 10509 | PERIOD TO: 9/11/2025     | PROJECT NOS:                                                                                                                               |       |
| CONTRACT FOR: Box Culvert Install                                                                      |                                                                                         | CONTRACT DATE: 4/28/2025 |                                                                                                                                            |       |

**CONTRACTOR'S APPLICATION FOR PAYMENT**

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

|                                                                           |                 |
|---------------------------------------------------------------------------|-----------------|
| 1. ORIGINAL CONTRACT SUM                                                  | \$ 1,485,986.50 |
| 2. Net change by Change Orders                                            | \$ 0.00         |
| 3. CONTRACT SUM TO DATE (Line 1 + 2)                                      | \$ 1,485,986.50 |
| 4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)                    | \$ 1,388,888.50 |
| 5. RETAINAGE:                                                             |                 |
| a. 0 % of Completed Work (Column D + E on G703)                           | \$ 0.00         |
| b. 0 % of Stored Material (Column F on G703)                              | \$ 0.00         |
| Total Retainage (Lines 5a + 5b or Total in Column I of G703)              | \$ 0.00         |
| 6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)                 | \$ 1,388,888.50 |
| 7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate) | \$ 0.00         |
| 8. CURRENT PAYMENT DUE                                                    | \$ 1,388,888.50 |
| 9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)            | \$              |

| CHANGE ORDER SUMMARY                               | ADDITIONS | DEDUCTIONS |
|----------------------------------------------------|-----------|------------|
| Total changes approved in previous months by Owner |           |            |
| Total approved this Month                          |           |            |
| TOTALS                                             | 0.00      | 0.00       |
| NET CHANGES by Change Order                        | 0.00      |            |

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Arold Construction Company Inc.

By: Valerie M. Meyer Date: 9/15/25  
State of: NY County of: Ulster  
Subscribed and sworn to before me this 15th day of Sept 2025  
Notary Public:  
My Commission expires: 12-4-26

**ARCHITECT'S CERTIFICATE FOR PAYMENT**

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED ..... \$ 1,388,888.50

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.

ARCHITECT: EMG/NGER  
By: Paul D. Palini Date: 9/17/25

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

**APPROVE CHANGES TO THE ADVISORY BOARD ON ARCHITECTURE AND  
COMMUNITY APPEARANCE**

Presented by Councilwoman Tompkins

**RESOLUTION #R25-267**

**RESOLVED**, that the Town Board accept the resignation of Delores Jones as Member and Chair of the Advisory Board on Architecture and Community Appearance (ABACA); and

**FURTHER RESOLVED**, that the Town Board **APPOINT** Zachary Cosentino and Brian Cook as Co-Chairs of ABACA, effective immediately through December 31, 2025.

Supervisor Annabi seconded for discussion. First, Del, thank you for your years and years and years and years and years and years of service to ABACA and for your volunteer services with our community all this time. I want to thank Zach and Brian for stepping up, for being the co-chairs of ABACA until we get everything going with this. We'll be recognizing Del at our next week's meeting. But I did want to thank Del for her years of service to our community.

Seconded by Councilwoman Howard, unanimously carried

**From:** D Jones  
**Sent:** Tuesday, September 16, 2025 12:00 PM  
**To:** Jackie Annabi <[jannabi@putnamvalley.gov](mailto:jannabi@putnamvalley.gov)>; Michele Babnik <[mbabnik@putnamvalley.gov](mailto:mbabnik@putnamvalley.gov)>  
**Subject:** ABACA Committee Chair

Dear Jacquie,

I am writing to inform you that I will not be continuing as head of the ABACA board.

I have too many obligations with two non-for-profits that keep me very busy.  
I would recommend that any of the current members could easily step up  
to fill the requirements for this job.

Especially Zachary Cosentino or Brian Cook, who are both original board members.  
Who ever you select can contact me for a copy of our standard comments form.

Best regards,

Dell Jones

**APPROVE WAIVER OF PERMIT FEE FOR THE PUTNAM VALLEY  
VOLUNTEER AMBULANCE CORP**

Presented by Councilwoman Howard

**RESOLUTION #R25-268**

**RESOLVED**, THAT the Town Board waive the building permit fee for the replacement of the existing standby generator.

Seconded by Councilman Russo, unanimously carried.



**Putnam Valley Volunteer Ambulance Corp.**

Post Office Box 141 Putnam Valley, New York 10579-0141  
Emergency 911 / Non-Emergency (845) 526-3119 / Fax (845) 526-6561  
[HTTP://WWW.PVVAC.ORG](http://www.pvvac.org)

September 26, 2025

Ms. Jacqueline Annabi, Supervisor  
Town of Putnam Valley  
265 Oscawana Lake Road  
Putnam Valley, NY 10579

Re: Permit Fee Waiver

Dear Ms. Annabi:

A permit application is being submitted to the Putnam Valley Building Department by Putnam Valley Volunteer Ambulance Corp for the replacement of the existing standby generator. We therefore request that the Town waive the fee for this permit in consideration of our agency's essential community function.

Respectfully,

Maryellen Brown  
President

**DAILY FEE REPORT SUMMARY SEPTEMBER 1ST, 2025- SEPTEMBER 30TH, 2025  
BUILDING DEPARTMENT**

Presented by Councilman Russo

**RESOLUTION #R25-269**

**RESOLVED** that the Town Board accept the daily fee report summary September 1st, 2025- September 30, 2025.

Seconded by Councilman Luongo, unanimously carried

**Town of Putnam Valley**

**M5 Standard Fee Report Paid Only**  
**From 09/01/2025 To 09/30/2025**

| Count by Type       |       |             |  |
|---------------------|-------|-------------|--|
| Fee Type            | Count | Total       |  |
| Above Ground Pool   | 1     | \$75.00     |  |
| ADDITION/ALTERATION | 9     | \$2,190.00  |  |
| ANTENNA             | 1     | \$2,850.00  |  |
| CW                  | 3     | \$225.00    |  |
| DECK                | 2     | \$218.00    |  |
| ELECTRI APP/NY ELEC | 10    | \$400.00    |  |
| ELECTRIC APP/SWIS   | 10    | \$400.00    |  |
| FENCE/WALL          | 3     | \$225.00    |  |
| FIRE INSPECTION     | 13    | \$1,300.00  |  |
| GAS/PROPANE         | 1     | \$75.00     |  |
| GENERATOR PERMIT    | 1     | \$75.00     |  |
| HVAC                | 2     | \$150.00    |  |
| IN GROUND POOL      | 1     | \$625.00    |  |
| OIL TANK            | 4     | \$400.00    |  |
| OPERATING PERMIT    | 1     | \$100.00    |  |
| PERMIT FEE          | 10    | \$1,288.00  |  |
| PL                  | 6     | \$450.00    |  |
| RENEWAL             | 6     | \$1,390.00  |  |
| RU                  | 3     | \$375.00    |  |
| SEARCH              | 23    | \$4,600.00  |  |
| SOLAR PANELS        | 1     | \$1,034.00  |  |
| STR Application     | 1     | \$500.00    |  |
| TREE                | 1     | \$75.00     |  |
| WOOD STOVE PERMIT   | 1     | \$75.00     |  |
| WT/S                | 4     | \$950.00    |  |
|                     | 118   | \$20,045.00 |  |

List of Building Fee Types

|                   |                                      |
|-------------------|--------------------------------------|
| CW                | Commence Work Permits                |
| DEM/R             | Demolition/Residential               |
| FENCE             | Fence/Wall Permits                   |
| GENERATOR PERMIT  | Generator Installation Permits       |
| GEO THERMAL WELL  | Geo Thermal Well Permits             |
| HVAC              | Heating, Vent. Air Condition Permits |
| MG                | Minor Grading Permit                 |
| MI                | Miscellaneous Building Permits       |
| OPERATING PERMIT  | Commercial Operating Permits         |
| PERM              | General Building Permits             |
| PI                | Plumbing Permit                      |
| RE                | Renewal Building Permits             |
| REINSPECTION FEE  | Reinspection Fee                     |
| RHCS              | Rock Hammer Permit                   |
| RU                | Special Use Renewal – Accessory Apt. |
| SEARC             | Municipal Search                     |
| SP                | Penalty – Bldg. w/o Permit           |
| STR APPLICATION   | Short Term Rental Application        |
| TENT              | Tent Permit                          |
| TREE              | Tree Permit                          |
| WOOD STOVE PERMIT | Wood Stove Installation Permit       |
| WT/S              | Wetland Screening Fee                |

Supervisor Annabi made a motion to adjourn the meeting at 5:27 pm. There will be no executive session.

Seconded by Councilman Luongo, unanimously carried.

The next Town **Board Meeting will be on October 15<sup>th</sup>, 2025, at 6 pm**

Respectfully submitted,

*Michelle Stephens*  
Michelle Stephens  
Town Clerk  
10/10/2025