



# TOWN OF PUTNAM VALLEY

## Town Board Meeting

August 20<sup>th</sup>, 2025

Town Hall

6 PM

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## AGENDA

### Meeting called to Order

### Pledge of Allegiance

1. **Public Hearing:** Exemption for Qualified Members of Fire Departments and Ambulance Corps.
  - a. Close Public Hearing
  - b. Resolution Adopting Local Law
2. **Public Hearing:** Bond for Roaring Brook Lake Dam Rehabilitation Project
  - a. Close Public Hearing
  - b. Authorization of Bond Resolution
3. Community Reports
4. Supervisor's Comments
5. Legislative Report
6. Approval of Minutes
7. Discuss Wildwood Knolls Facility User Fee
8. Approve Management Agreement
9. **Finance:**
  - a. Approve Going Out to Bid for BAN for Cimmaron Road Bridge Project
  - b. Budget Transfers and Amendments
10. Amend Resolution #R25-226
11. **Facilities:**
  - a. Approve Disconnection & Removal of Boiler at Museum
  - b. Authorize Surplus Equipment
  - c. Approve MS4 Equipment Purchase
  - d. Approve Annual Subscription for MS4 Equipment
12. **Parks & Recreation:**
  - a. Approve Personnel Changes
  - b. Approve August Refunds
13. Public Comment [Three-Minute Limit Per Person]
14. Audit of Monthly Bills

### Adjournment

**Next Town Board Meeting: Work Session, Wednesday September 10<sup>th</sup>, 2025, 5 PM**

**Town of Putnam Valley Local Law No. \_\_\_ of 2025**

**A Local Law Amending Article VII of the Town of Putnam Valley Town Code Relating to an Exemption for Qualified Members of Fire Departments and Ambulance Corps.**

BE IT ENACTED, by the Town Board of the Town of Putnam Valley, Putnam County, New York, as follows:

**Part 1. Title**

This Local Law shall be known as the “A Local Law Amending Article VII of the Town of Putnam Valley Town Code Relating to an Exemption for Qualified Members of Fire Departments and Ambulance Corps.”

**Part 2. Enactment**

This Local Law is adopted and enacted pursuant to the authority and power granted by §10 of the Municipal Home Rule Law of the State of New York.

**Part 3. Amendment of the Town Code**

The Town of Putnam Valley Code Article VII is amended as follows:

*Repeal & Replace*

§108-31 Exemption Granted.

- A. In accordance with SS 466-a of New York State Real Property Tax Law, real property which is the primary residence of an enrolled member of an incorporated volunteer fire company, fire department or incorporated voluntary ambulance service, or an enrolled member and such member’s spouse, shall be entitled to an exemption from the Town of Putnam Valley real property taxes, including ad valorem special district taxes, but exclusive of special assessments, to the extent of ten percent (10%) of the assessed value of such property upon satisfying the criteria set forth in this article.
- B. **Eligibility.** Such exemption shall be granted to an enrolled member of an incorporated volunteer fire company, fire department, or incorporated voluntary ambulance service residing in such Town provided that:
  - 1. the applicant resides in the Town which is served by such incorporated volunteer fire company or fire department or incorporated voluntary ambulance service;
  - 2. the property is the primary residence of the applicant;
  - 3. the property is used exclusively for residential purposes; provided however, that in the event any portion of such property is not used exclusively for the applicant's residence but is used for other purposes, such portion shall be subject to taxation and the remaining portion only shall be entitled to the exemption provided by this section; and
  - 4. the applicant has been certified by the authority having jurisdiction for the incorporated volunteer fire company, fire department, or voluntary ambulance

service as an enrolled member of such incorporated volunteer fire company, fire department, or voluntary ambulance service for at least five years.

- C. **Lifetime Exemption.** Any enrolled member of an incorporated volunteer fire company, fire department or incorporated voluntary ambulance service who accrues more than twenty years of active service and is so certified by the authority having jurisdiction for the incorporated volunteer fire company, fire department, or incorporated voluntary ambulance service, shall be granted the ten percent exemption as authorized by this section for the remainder of his or her life as long as his or her primary residence is located within the Town of Putnam Valley.
- D. Un-remarried spouses of volunteer fire fighters or volunteer ambulance workers killed in the line of duty shall be entitled to continue an exemption or reinstate a pre-existing exemption claimed under this Article by an enrolled member of an incorporated volunteer fire company, fire department, or incorporated voluntary ambulance service, to such deceased enrolled member's un-remarried spouse if such member is killed in the line of duty; provided, however, that:
1. such un-remarried spouse is certified by the authority having jurisdiction for the incorporated volunteer fire company, fire department, or incorporated voluntary ambulance service as an un-remarried spouse of an enrolled member of such incorporated volunteer fire company, fire department or incorporated voluntary ambulance service who was killed in the line of duty; and
  2. such deceased volunteer had been an enrolled member for at least five years; and
  3. such deceased volunteer had been receiving the exemption prior to his or her death.
- E. Un-remarried spouses of deceased volunteer fire fighters or volunteer ambulance workers shall be entitled to continue an exemption or reinstate a pre-existing exemption to an un-remarried spouse of a deceased enrolled member of an incorporated volunteer fire company, fire department, or incorporated voluntary ambulance service; provided, however, that:
1. such un-remarried spouse is certified by the authority having jurisdiction for the incorporated volunteer fire company, fire department or incorporated voluntary ambulance service as an un-remarried spouse of a deceased enrolled member of such incorporated volunteer fire company, fire department or incorporated voluntary ambulance service; and
  2. such deceased volunteer had been an enrolled member for at least twenty years; and
  3. such deceased volunteer and un-remarried spouse had been receiving the exemption for such property prior to the death of such volunteer.
- F. **Application for exemption.** Application for such exemption shall be filed with the assessor or other agency, department or office designated by the municipality, school district and/or fire district offering such exemption on or before the taxable status date on a form as prescribed by the Commissioner of the Real Property Tax Services.
- G. **Continuation of exemption.** No applicant who is a volunteer firefighter or volunteer ambulance worker who by reason of such status is receiving any benefit under the

provisions of this article on the effective date of this section shall suffer any diminution of such benefit because of the provisions of this section.

**Part 4. Severability**

The invalidity of any part or provision (e.g., word, section, clause, paragraph, sentence) of this Local Law shall not affect the validity of any other part of this Law which can be given effect in the absence of the invalid part or provision.

**Part 6. Supersession**

This Local Law is intended to supersede any provisions of the Town Law, the laws of the Town of Putnam Valley, and the New York State General Municipal Law which are inconsistent with the provisions of this Local Law.

**Part 7. Effective Date**

This Local Law shall take effect immediately upon the filing with the Office of the Secretary of State of the State of New York, in accordance with the applicable provisions of law, and specifically, Article 3, Section 27 of the New York State Municipal Home Rule Law.

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**RESOLUTION 8:20 - # \_\_\_ OF 2025**

**RESOLUTION ADOPTING LOCAL LAW NO. \_\_\_ OF 2025 ENTITLED “EXEMPTION FOR QUALIFIED MEMBERS OF VOLUNTEER FIRE DEPARTMENTS AND AMBULANCE CORPS”**

WHEREAS, a local law was introduced to be known as Local Law No. \_\_\_ of 2025, entitled ““EXEMPTION FOR QUALIFIED MEMBERS OF VOLUNTEER FIRE DEPARTMENTS AND AMBULANCE CORPS;” and

WHEREAS, a public hearing in relation to said local law was held on August 20, 2025 and during a duly noticed public meeting at which all those who wished to speak were heard; and

WHEREAS, notice of said public hearing was given pursuant to the terms and provisions of the Municipal Home Rule Law of the State of New York; and

WHEREAS, the Town Board classified this action as a Type II Action for purposes of the State Environmental Quality Review Act (SEQRA) requiring no further environmental review; and

WHEREAS, the said local law has been on the desks of the members of the Town Board of the Town of Putnam Valley for at least seven (7) days, exclusive of Sunday.

NOW, THEREFORE, BE IT RESOLVED, that the local law annexed hereto is hereby enacted; and

BE IT FURTHER RESOLVED, that the Town Clerk shall file a certified original of this local law in the office of the Town Clerk and one (1) certified copy in the Office of the Secretary of State, State of New York, such certified copy to have attached thereto a certificate that it contains the correct text of the enactment of this local law.

Dated: \_\_\_\_\_

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Motion passes/ fails: Ayes \_\_\_\_\_ Nays \_\_\_\_\_

		AYE	NAY	ABSTAIN
PRESENT/ABSENT	Councilwoman Howard	_____	_____	_____
PRESENT/ABSENT	Councilwoman Tompkins	_____	_____	_____
PRESENT/ABSENT	Councilman Russo	_____	_____	_____
PRESENT/ABSENT	Councilman Luongo	_____	_____	_____
PRESENT/ABSENT	Supervisor Annabi	_____	_____	_____

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MICHELLE STEPHENS, TOWN CLERK

**RESOLUTION OF THE TOWN BOARD OF THE TOWN OF PUTNAM VALLEY, PUTNAM COUNTY, NEW YORK PURSUANT TO SECTION 202-b OF THE TOWN LAW DETERMINING THAT IT IS IN THE PUBLIC INTEREST TO UNDERTAKE CERTAIN IMPROVEMENTS TO BE MADE TO THE TOWN OF PUTNAM VALLEY ROARING BROOK LAKE DISTRICT**

WHEREAS, the Town Board (the “Town Board”) of the Town of Putnam Valley, Putnam County, New York (the “Town”) is considering authorizing certain improvements to the facilities serving the Town of Putnam Valley’s Roaring Brook Lake District (the “District”), consisting of the construction and reconstruction of a dam within the District (the “Project”), at an estimated maximum cost of \$1,500,000, including the issuance of serial bonds and/or bond anticipation notes issued in anticipation of such serial bonds in an amount not to exceed \$1,500,000; and

WHEREAS, by resolution adopted on August 6, 2025 at a regular meeting of the Town Board held on such date, the Town Board directed that a public hearing be held on whether to authorize the Project, and to hear all persons interested in the subject matter thereof concerning the same on August 20, 2025 at 6:00 p.m. at the Town of Putnam Valley Town Hall, 265 Oscawana Lake Road, Putnam Valley, New York 10579; and

WHEREAS, notice of said public hearing certified by the Town Clerk was duly published and posted as required by law, to wit: a copy thereof was published in the *Putnam News and Recorder*, an official newspaper of the Town, on August 7, 2025 and a copy of such notice was posted on the signboard maintained by the Town Clerk on August 7, 2025, and on the Town’s website, pursuant to Town Law Section 193; and

WHEREAS, said public hearing was duly held at the time and place set forth in said notice, at which all persons desiring to be heard were duly heard.

NOW THEREFORE, THE TOWN BOARD OF THE TOWN OF PUTNAM VALLEY, PUTNAM COUNTY, NEW YORK HEREBY RESOLVES, AS FOLLOWS:

SECTION 1. Based in part upon the evidence given at the aforesaid public hearing, it is hereby found and determined that it is in the public interest to undertake the Project as hereinabove described at the estimated maximum cost of \$1,500,000, including the issuance of serial bonds and/or bond anticipation notes issued in anticipation of such serial bonds in an amount not to exceed \$1,500,000. The Town is hereby authorized to undertake the Project at such estimated maximum cost.

SECTION 2. The Town Clerk is hereby authorized and directed to cause a certified copy of this resolution to be duly recorded in the office of the County Clerk, County of Putnam, New York within ten (10) days after the adoption hereof, in accordance with Section 195 of the Town Law.

SECTION 3. This resolution shall take effect immediately.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

	<u>AYE</u>	<u>NAY</u>
Jacqueline Annabi, Supervisor		
Louie Luongo, Board Member		
Christian Russo, Board Member		
Sherry Howard, Board Member		
Stacey Tompkins, Board Member		

The resolution was thereupon declared duly adopted by a vote of \_\_\_\_ ayes and \_\_\_\_ nays.

Dated: August 20, 2025

STATE OF NEW YORK     )  
COUNTY OF PUTNAM    ) ss:

I, the undersigned Town Clerk of the Town of Putnam Valley, Putnam County, New York (the "Town"), DO HEREBY CERTIFY as follows:

1. I am the duly qualified and acting Town Clerk of the Town and the custodian of the records of the Town, including the minutes of the proceedings of the Town Board of the Town of Putnam Valley (the "Town Board"), and am duly authorized to execute this certificate.

2. A regular meeting of the Town Board of the Town was held on August 20, 2025, and attached hereto is a true and correct copy of a resolution duly adopted at such meeting and entitled:

RESOLUTION OF THE TOWN BOARD OF THE TOWN OF PUTNAM VALLEY, PUTNAM COUNTY, NEW YORK PURSUANT TO SECTION 202-b OF THE TOWN LAW DETERMINING THAT IT IS IN THE PUBLIC INTEREST TO UNDERTAKE CERTAIN IMPROVEMENTS TO BE MADE TO THE TOWN OF PUTNAM VALLEY ROARING BROOK LAKE DISTRICT

3. That said meeting was duly convened and held and that said resolution was duly adopted in all respects in accordance with the law and regulations of the Town. To the extent required by law or said regulations, due and proper notice of said meeting was given and that all members of said Board had due notice of said Meeting and voted in the proper manner for the adoption of the resolution. All other requirements and proceedings under the law, said regulations, or otherwise, incident to said meeting and the adoption of the resolution, including the publication, if required by law, have been duly fulfilled, carried out and otherwise observed.

4. The seal appearing below constitutes the official seal of the Town and was duly affixed by the undersigned at the time this certificate was signed.

IN WITNESS WHEREOF, I have hereunto set my hand and have hereunto affixed the corporate seal of the Town of Putnam Valley this 20<sup>th</sup> day of August, 2025.

**TOWN OF PUTNAM VALLEY**

By: \_\_\_\_\_  
Michelle Stephens, Town Clerk

[SEAL]

**BOND RESOLUTION OF THE TOWN BOARD OF THE TOWN OF PUTNAM VALLEY, PUTNAM COUNTY, NEW YORK AUTHORIZING THE ISSUANCE OF UP TO \$1,500,000 IN SERIAL BONDS OF THE TOWN TO UNDERTAKE CERTAIN IMPROVEMENTS TO BE MADE TO THE TOWN OF PUTNAM VALLEY ROARING BROOK LAKE DISTRICT**

WHEREAS, the Town Board of the Town of Putnam Valley, Putnam County, New York (the “Issuer” or the “Town”) is considering authorizing certain improvements to the facilities serving the Town of Putnam Valley’s Roaring Brook Lake District (the “District”), consisting of the construction and reconstruction of a dam within the District (the “Project”); and

WHEREAS, by resolution adopted on August 20, 2025 immediately prior to the adoption of this resolution, and in accordance with Section 202-b of the Town Law of the State of New York, the Town Board determined it to be in the public interest to undertake the Project at an estimated maximum cost of \$1,500,000; and

WHEREAS, the Town Board now wishes to appropriate funds for the Project and to authorize the issuance of the Town’s serial bonds or bond anticipation notes to finance said appropriation.

NOW, THEREFORE, THE TOWN BOARD OF THE TOWN OF PUTNAM VALLEY, PUTNAM COUNTY, NEW YORK HEREBY RESOLVES (by the affirmative vote of not less than two-thirds of all the members of such body), AS FOLLOWS:

SECTION 1. The Town is hereby authorized to undertake the Project as hereinabove described and issue up to \$1,500,000 principal amount of serial bonds (including, without limitation, statutory installment bonds), or bond anticipation notes in anticipation of such bonds pursuant to the provisions of the Local Finance Law of the State of New York, constituting Chapter 33-a of the Consolidated Laws of the State of New York (the “Law”) to finance the estimated cost of the Project.

SECTION 2. It is hereby determined that the maximum estimated cost of the aforementioned specific object or purpose is \$1,500,000, said amount is hereby appropriated therefor and the plan for the financing thereof shall consist of (i) the issuance of the \$1,500,000 in serial bonds of the Town authorized to be issued pursuant to Section 1 of this resolution, or bond anticipation notes issued in anticipation thereof, (ii) the assessment, levy and collection of assessments or surcharges upon the benefited properties within the District, and (iii) to the extent necessary, the levy and collection of taxes on all the taxable real property in the Town to pay the principal of said bonds and the interest thereon as the same shall become due and payable.

SECTION 3. It is hereby determined that the period of probable usefulness for the aforementioned specific object or purpose is thirty (30) years, pursuant to subdivision 22(a). of paragraph a. of Section 11.00 of the Law.

SECTION 4. The final maturity of the bonds herein authorized to be issued pursuant to Section 1 of this resolution shall be in excess of five (5) years measured from the date of issuance of the first serial bond or bond anticipation note issued. Notwithstanding the foregoing,

pursuant to Section 35.00(b) of the Law this resolution is not subject to permissive referendum because the bonds herein authorized to be issued are for a district improvement authorized under Articles 12 or 12-A of the Town Law of the State of New York.

SECTION 5. The temporary use of available funds of the Town, not immediately required for the purpose or purposes for which the same were borrowed, raised or otherwise created, is hereby authorized pursuant to Section 165.10 of the Law, for the capital purposes described in this resolution. The Town shall reimburse such expenditures with the proceeds of the bonds or bond anticipation notes authorized by Section 1 of this resolution. This resolution shall constitute a declaration of “official intent” to reimburse the expenditures authorized by Section 1 hereof with the proceeds of the bonds and bond anticipation notes authorized herein, as required by United States Treasury Regulations Section 1.150-2.

SECTION 6. Each of the serial bonds authorized by this resolution and any bond anticipation notes issued in anticipation of said bonds shall contain the recital of validity prescribed by Section 52.00 of the Law and said serial bonds and any bond anticipation notes issued in anticipation of said bonds shall be general obligations of the Town, payable as to both principal and interest by a general tax upon all the real property within the Town without legal or constitutional limitation as to rate or amount. The faith and credit of the Town are hereby irrevocably pledged to the punctual payment of the principal and interest on said serial bonds and bond anticipation notes and provisions shall be made annually in the budget of the Town by appropriation for (a) the amortization and redemption of the bonds and bond anticipation notes to mature in such year and (b) the payment of interest to be due and payable in such year.

SECTION 7. Subject to the provisions of this resolution and of the Law, pursuant to the provisions of Section 30.00 relative to the authorization of the issuance of bond anticipation notes or the renewals of said obligations and of Section 21.00, Section 50.00, Section 54.90, Sections 56.00 through 60.00 and Sections 62.10 and 63.00 of the Law, the powers and duties of the Town Board relative to authorizing serial bonds and bond anticipation notes and prescribing terms, form and contents as to the sale and issuance of bonds herein authorized, including without limitation the determination of whether to issue bonds having substantially level or declining debt service and all matters relating thereto, and of any bond anticipation notes issued in anticipation of said bonds, and the renewals of said bond anticipation notes, are hereby delegated to the Supervisor of the Town, the chief fiscal officer of the Town (the “Supervisor”). Further, pursuant to subdivision b. of Section 11.00 of the Law, in the event that bonds to be issued for the object or purpose authorized by this resolution are combined for sale, pursuant to subdivision c. of Section 57.00 of the Law, with bonds to be issued for one or more objects or purposes authorized by other resolutions of this Town Board, then the power of the Town Board to determine the “weighted average period of probable usefulness” (within the meaning of subdivision a. of Section 11.00 of the Law) for such combined objects or purposes is hereby delegated to the Supervisor, as the chief fiscal officer of the Town.

SECTION 8. The Supervisor of the Town is hereby further authorized to take such actions and execute such documents as may be necessary to ensure the continued status of the interest on the bonds authorized by this resolution and any notes issued in anticipation thereof, as excludable from gross income for federal income tax purposes pursuant to Section 103 of the

Internal Revenue Code of 1986, as amended (the “Code”) and to designate the bonds authorized by this resolution and any notes issued in anticipating thereof, if applicable, as “qualified tax-exempt obligations” in accordance with Section 265(b)(3)(B)(i) of the Code.

SECTION 9. The Supervisor is further authorized to enter into continuing disclosure undertakings with or for the benefit of the initial purchaser of the bonds or notes in compliance with the provisions of Rule 15c2-12, promulgated by the Securities and Exchange Commission pursuant to the Securities Exchange Act of 1934.

SECTION 10. The intent of this resolution is to give the Supervisor sufficient authority to execute those applications, agreements and instruments, or to do any similar acts necessary to effect the issuance of the aforesaid serial bonds or bond anticipation notes without resorting to further action of this Town Board.

SECTION 11. The Town Board hereby determines that the Project constitutes a “Type II” action within the meaning of the State Environmental Quality Review Act and the regulations of the New York State Department of Environmental Conservation thereunder (collectively, “SEQRA”) and that no further action under SEQRA with respect to the Project need be taken by the Town Board as a condition precedent to the adoption of this resolution.

SECTION 12. The validity of the bonds authorized by this resolution and of any bond anticipation notes issued in anticipation of said bonds may be contested only if:

(a) such obligations are authorized for an object or purpose for which the Town is not authorized to expend money; or

(b) the provisions of law which should be complied with at the date of the publication of such resolution are not substantially complied with,

and an action, suit or proceeding contesting such validity is commenced within twenty (20) days after the date of such publication; or

(c) such obligations are authorized in violation of the provisions of the Constitution.

SECTION 13. This resolution shall take effect immediately and the Town Clerk is hereby authorized and directed to cause a copy of this resolution, or a summary thereof, to be published in full, together with a notice attached in substantially the form as prescribed in Section 81.00 of the Law, in the official newspaper(s) of the Town for such purpose.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

	<u>AYE</u>	<u>NAY</u>
Jacqueline Annabi, Supervisor		
Louie Luongo, Board Member		
Christian Russo, Board Member		
Sherry Howard, Board Member		
Stacey Tompkins, Board Member		

The resolution was thereupon declared duly adopted by a vote of \_\_\_\_ ayes and \_\_\_\_ nays.

Dated: August 20, 2025

STATE OF NEW YORK     )  
COUNTY OF PUTNAM    ) ss.:

I, the undersigned Town Clerk of the Town of Putnam Valley, Putnam County, New York (the "Town"), DO HEREBY CERTIFY as follows:

1. I am the duly qualified and acting Town Clerk of the Town and the custodian of the records of the Town, including the minutes of the proceedings of the Town Board of the Town of Putnam Valley (the "Town Board"), and am duly authorized to execute this certificate.

2. A regular meeting of the Town Board of the Town was held on August 20, 2025, and attached hereto is a true and correct copy of a resolution duly adopted at said meeting and entitled::

BOND RESOLUTION OF THE TOWN BOARD OF THE TOWN OF PUTNAM VALLEY,  
PUTNAM COUNTY, NEW YORK AUTHORIZING THE ISSUANCE OF UP TO \$1,500,000 IN  
SERIAL BONDS OF THE TOWN TO UNDERTAKE CERTAIN IMPROVEMENTS TO BE  
MADE TO THE TOWN OF PUTNAM VALLEY ROARING BROOK LAKE DISTRICT

3. That said meeting was duly convened and held and that said resolution was duly adopted in all respects in accordance with the law and regulations of the Town. To the extent required by law or said regulations, due and proper notice of said meeting was given. A legal quorum of members of the Town Board was present throughout said meeting, and a legally sufficient number of members (2/3's of the Town Board) voted in the proper manner for the adoption of the resolution. All other requirements and proceedings under the law, said regulations, or otherwise, incident to said meeting and the adoption of the resolution, including the publication, if required by law, have been duly fulfilled, carried out and otherwise observed.

4. Public Notice of the time and place of said Meeting was duly posted and duly given to the public and the news media in accordance with the Open Meetings Law, constituting Chapter 511 of the Laws of 1976 of the State of New York, and that all members of said Town Board had due notice of said Meeting and that the Meeting was in all respects duly held and a quorum was present and acted throughout.

5. The seal appearing below constitutes the official seal of the Town and was duly affixed by the undersigned at the time this certificate was signed.

IN WITNESS WHEREOF, I have hereunto set my hand and have hereunto affixed the corporate seal of the Town of Putnam Valley as of this 20<sup>th</sup> day of August, 2025.

**TOWN OF PUTNAM VALLEY**

[SEAL]

By: \_\_\_\_\_  
Michelle Stephens, Town Clerk

## **ESTOPPEL NOTICE**

The resolution, a summary of which is published herewith, has been adopted on August 20, 2025 by the Town Board of the Town of Putnam Valley, Putnam County, New York (the "Town"). The validity of the obligations authorized by such resolution may be hereafter contested only if such obligations were authorized for an object or purpose for which the Town is not authorized to expend money or if the provisions of law which should have been complied with as of the date of publication of this notice were not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty (20) days after the date of publication of this notice, or such obligations were authorized in violation of the provisions of the Constitution.

Michelle Stephens, Town Clerk  
Town of Putnam Valley

### SUMMARY OF BOND RESOLUTION

Set forth below is a summary of said resolution adopted by the Town Board of the Town of Putnam Valley on August 20, 2025.

1. The resolution is entitled "BOND RESOLUTION OF THE TOWN BOARD OF THE TOWN OF PUTNAM VALLEY, PUTNAM COUNTY, NEW YORK AUTHORIZING THE ISSUANCE OF UP TO \$1,500,000 IN SERIAL BONDS OF THE TOWN TO UNDERTAKE CERTAIN IMPROVEMENTS TO BE MADE TO THE TOWN OF PUTNAM VALLEY ROARING BROOK LAKE DISTRICT"

2. The specific object or purpose for which the bonds are authorized is the financing of certain improvements to the facilities serving the Town of Putnam Valley's Roaring Brook Lake District, consisting of the construction and reconstruction of a dam within the District.

3. The period of probable usefulness is 30 years.

4. The amount of obligations authorized to be issued is \$1,500,000.

The resolution summarized herein shall be available for public inspection during normal business hours at the offices of the Town Clerk, Town of Putnam Valley, Town Hall, 265 Oscawana Lake Road, Putnam Valley, New York 10579.



8/13/2025

To: Town Board  
From: Michelle Stephens  
Town Clerk  
Subject: Approval of Minutes – July 16<sup>th</sup>, 2025

I respectfully request that the Putnam Valley Town Board authorize the Supervisor to accept the Town Board meeting minutes from July 16<sup>th</sup>, 2025.

Thank you,  
Michelle Stephens  
Town Clerk



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**JACQUELINE ANNABI**  
TOWN SUPERVISOR

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**TO:** TOWN BOARD  
**FROM:** JACQUELINE ANNABI, TOWN SUPERVISOR  
**SUBJECT:** Management Agreement / Town of Putnam Valley  
**DATE:** August 11, 2025

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RESOLVE, that the Town Board approve the Non-Union/Management Agreement between the managers of the assessors/building/communications/facilities/finance/parks and recreation departments and the Town, effective from January 1, 2025 through December 31, 2027, and authorize the Town Supervisor, Jacqueline Annabi, to sign the same.

9a

**BOND RESOLUTION OF THE TOWN BOARD OF THE TOWN OF PUTNAM VALLEY, PUTNAM COUNTY, NEW YORK (THE "TOWN"), AUTHORIZING THE ISSUANCE OF UP TO \$1,800,000 IN SERIAL BONDS OF THE TOWN TO FINANCE THE RECONSTRUCTION OF AND IMPROVEMENTS TO ROADS IN AND FOR THE TOWN**

WHEREAS, the Town Board (the "Board") the Town of Putnam Valley, Putnam County, New York (the "Town") proposes to authorize the issuance of \$1,800,000 in serial bonds of the Town to finance the reconstruction of and improvements to roads in and for the Town, including any applicable equipment, machinery, land, and right-in-land necessary therefor and any preliminary and incidental costs and expenses related thereto (the "Project"), at an estimated maximum cost of \$1,800,000; and

WHEREAS, the Board now wishes to appropriate funds for the Project and to authorize the issuance of the Town's serial bonds and bond anticipation notes to be issued to finance the aforementioned class of object or purpose.

NOW, THEREFORE, BE IT RESOLVED, by the Town Board (the "Town Board") of the Town of Putnam Valley, Putnam County, New York (the "Town") (by the favorable vote of not less than two-thirds of all the members of such body), as follows:

SECTION 1. The Town is hereby authorized to undertake the reconstruction of and improvements to roads in and for the Town, including any applicable equipment, machinery, land, and right-in-land necessary therefor and any preliminary and incidental costs and expenses related thereto. It is hereby determined that the maximum estimated cost of the aforementioned class of object or purpose is \$1,800,000, said amount is hereby appropriated therefor and the plan for the financing thereof shall consist of (i) the issuance of the \$1,800,000 in serial bonds of the Town authorized to be issued pursuant to this resolution or bond anticipation notes issued in anticipation of such bonds and (ii) unless paid from other sources, the levy and collection of taxes on all taxable real property of the Town to pay the principal of such bonds or notes and the interest thereon as the same become due and payable.

SECTION 2. Serial bonds of the Town in the principal amount of \$1,800,000 are hereby authorized to be issued pursuant to provisions of Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (the "Law") to finance the aforementioned class of object or purpose.

SECTION 3. It is hereby determined that the period of probable usefulness of the aforementioned class of object or purpose is fifteen (15) years, pursuant to subdivision 20(c). of paragraph a. of Section 11.00 of the Law.

SECTION 4. The final maturity of the bonds herein authorized to be issued shall be in excess of five (5) years measured from the date of issuance of the first serial bond or bond anticipation note issued pursuant to this resolution.

SECTION 5. The temporary use of available funds of the Town, not immediately required for the purpose or purposes for which the same were borrowed, raised or otherwise created, is hereby authorized pursuant to Section 165.10 of the Law, for the capital purposes described in this resolution. The Town shall reimburse such expenditures with the proceeds of the bonds or bond anticipation notes authorized by this resolution. This resolution shall constitute a declaration of official intent to reimburse the expenditures authorized herein with the proceeds of the bonds and bond anticipation notes authorized herein, as required by United States Treasury Regulations Section 1.150-2.

SECTION 6. Each of the serial bonds authorized by this resolution and any bond anticipation notes issued in anticipation of said bonds shall contain the recital of validity prescribed by Section 52.00 of the Law and said serial bonds and any bond anticipation notes issued in anticipation of said bonds shall be general obligations of the Town, payable as to both principal and interest by a general tax upon all the real property within the Town subject to applicable statutory limits, if any. The faith and credit of the Town are hereby irrevocably pledged to the punctual payment of the principal and interest on said serial bonds and bond anticipation notes and provisions shall be made annually in the budget of the Town by appropriation for (a) the amortization and redemption of the bonds and bond anticipation notes to mature in such year and (b) the payment of interest to be due and payable in such year.

SECTION 7. Subject to the provisions of this resolution and of the Law, pursuant to the provisions of Section 30.00 relative to the authorization of the issuance of serial bonds and bond anticipation notes or the renewals of said obligations and of Sections 21.00, 50.00, 54.90, 56.00 through 60.00, 62.10 and 63.00 of the Law, the powers and duties of the Town Board relative to authorizing serial bonds and bond anticipation notes and prescribing terms, form and contents as to the sale and issuance of bonds herein authorized, including without limitation the determination of whether to issue bonds having substantially level or declining debt service and all matters related thereto, and of any bond anticipation notes issued in anticipation of said bonds, and the renewals of said bond anticipation notes, are hereby delegated to the Town Supervisor, as the chief fiscal officer of the Town (the "Town Supervisor"). Such notes shall be of such terms, form and contents as may be prescribed by said Town Supervisor consistent with the provisions of Local Finance Law. Further, pursuant to paragraph b. of Section 11.00 of the Law, in the event that bonds to be issued for the class of object or purpose authorized by this resolution are combined for sale, pursuant to paragraph c. of Section 57.00 of the Law, with bonds to be issued for one or more object or purpose authorized by other resolutions of the Board, then the power of the Board to determine the "weighted average period of probable usefulness" (within the meaning of paragraph a. of Section 11.00 of the Law) for such combined objects or purposes is hereby delegated to the Town Supervisor, as the chief fiscal officer of the Town.

SECTION 8. The Town Supervisor is hereby further authorized to take such actions and execute such documents as may be necessary to ensure the continued status of the interest on the bonds authorized by this resolution and any notes issued in anticipation thereof, as excludable from gross income for federal income tax purposes pursuant to Section 103 of the Internal Revenue Code of 1986, as amended (the "Code") and to designate the bonds authorized

by this resolution and any notes issued in anticipation thereof, if applicable, as “qualified tax-exempt bonds” in accordance with Section 265(b)(3)(B)(i) of the Code.

SECTION 9. The Town Supervisor is further authorized to enter into a continuing disclosure undertaking with or for the benefit of the initial purchasers of the bonds or notes authorized by this resolution in compliance with the provisions of Rule 15c2-12, promulgated by the Securities and Exchange Commission pursuant to the Securities Exchange Act of 1934.

SECTION 10. The Town Board hereby determines that the actions authorized by this resolution and the adoption hereof collectively constitute a “Type II” action within the meaning of the State Environmental Quality Review Act and the regulations of the New York State Department of Environmental Conservation thereunder (collectively, “SEQRA”) and that no further action under SEQRA need be taken by the Town Board as a condition precedent to the adoption of this resolution.

SECTION 11. The intent of this resolution is to give the Town Supervisor sufficient authority to execute those applications, agreements and instruments, or to do any similar acts necessary to affect the issuance of the aforesaid serial bonds or bond anticipation notes without resorting to further action of the Board.

SECTION 12. Pursuant to subdivision b. of Section 35.00 of the Law, this resolution is subject to a permissive referendum in the manner prescribed by Article 7 of the Town Law of the State of New York (the “Town Law”). The Town Clerk is hereby authorized and directed, within ten (10) days after the date of adoption of this resolution, to publish and post a notice satisfying the requirements of Section 90 of the Town Law, which shall set forth the date of adoption of this resolution, shall contain an abstract hereof, and shall specify that this resolution was adopted subject to a permissive referendum. Such notice shall be published in the official newspaper of the Town for such purpose.

SECTION 13. This resolution shall take effect thirty (30) days after the date of its adoption or, if within such thirty (30) day period there is filed with the Town Clerk a petition subscribed and acknowledged by the number of qualified electors of the Town required by Section 91 of the Town Law and in the manner specified in such Section, until approved by the affirmative vote of a majority of such qualified electors voting on a proposition for its approval.

SECTION 14. The validity of the bonds authorized by this resolution and of any bond anticipation notes issued in anticipation of said bonds may be contested only if:

(a) such obligations are authorized for an object or purpose for which the Town is not authorized to expend money; or

(b) the provisions of law which should be complied with at the date of the publication of such resolution are not substantially complied with,

and an action, suit or proceeding contesting such validity is commenced within twenty (20) days after the date of such publication; or

(c) such obligations are authorized in violation of the provisions of the constitution.

SECTION 15. Upon this resolution becoming effective, the Town Clerk is hereby authorized and directed to cause a copy of this resolution, or a summary thereof, to be published, together with a notice attached in substantially the form as prescribed in Section 81.00 of the Law, in the official newspaper(s) of the Town for such purpose, together with a notice of the Town Clerk substantially the form provided in Section 81.00 of the Law.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

	<u>AYE</u>	<u>NAY</u>
Jacqueline Annabi, Supervisor		
Louie Luongo, Board Member		
Christian Russo, Board Member		
Sherry Howard, Board Member		
Stacey Tompkins, Board Member		

The resolution was thereupon declared duly adopted by a vote of \_\_\_\_ ayes and \_\_\_\_ nays.

Date: August 20, 2025

STATE OF NEW YORK     )  
COUNTY OF PUTNAM    ) ss:

I, the undersigned Town Clerk of the Town of Putnam Valley, Putnam County, New York (the "Town"), DO HEREBY CERTIFY as follows:

1. I am the duly qualified and acting Town Clerk of the Town and the custodian of the records of the Town, including the minutes of the proceedings of the Town Board of the Town of Putnam Valley (the "Town Board"), and am duly authorized to execute this certificate.

2. A regular meeting of the Town Board of the Town was held on August 20, 2025, and attached hereto is a true and correct copy of a resolution duly adopted at said meeting and entitled:

BOND RESOLUTION OF THE TOWN BOARD OF THE TOWN OF PUTNAM VALLEY, PUTNAM COUNTY, NEW YORK (THE "TOWN"), AUTHORIZING THE ISSUANCE OF UP TO \$1,800,000 IN SERIAL BONDS OF THE TOWN TO FINANCE THE RECONSTRUCTION OF AND IMPROVEMENTS TO ROADS IN AND FOR THE TOWN

3. That the Meeting was duly convened and held and that said Bond Resolution was duly adopted in all respects in accordance with the law and regulations of the Town. To the extent required by law or said regulations, due and proper notice of the Meeting was given. A legal quorum of members of the Town Board was present throughout the Meeting, and a legally sufficient number of members (2/3's of the Town Board) voted in the proper manner for the adoption of the Bond Resolution. All other requirements and proceedings under the law, said regulations, or otherwise, incident to the Meeting and the adoption of the Bond Resolution, including the publication, if required by law, have been duly fulfilled, carried out and otherwise observed.

4. Public Notice of the time and place of the Meeting was duly posted and duly given to the public and the news media in accordance with the Open Meetings Law, constituting Chapter 511 of the Laws of 1976 of the State of New York, and that all members of the Town Board had due notice of the Meeting and that the Meeting was in all respects duly held and a quorum was present and acted throughout.

5. The seal appearing below constitutes the official seal of the Town and was duly affixed by the undersigned at the time this certificate was signed.

IN WITNESS WHEREOF, I have hereunto set my hand and have hereunto affixed the corporate seal of the Town of Putnam Valley this 20<sup>th</sup> day of August, 2025.

**TOWN OF PUTNAM VALLEY**

[SEAL]

By: \_\_\_\_\_  
Michelle Stephens, Town Clerk

**PUBLIC NOTICE  
TOWN OF PUTNAM VALLEY**

**NOTICE IS GIVEN**, that the Town Board (the “Town Board”) of the Town of Putnam Valley, Putnam County, New York (the “Town”), at a regular meeting held on August 20, 2025, duly adopted, subject to a permissive referendum, a resolution, an abstract of which is as follows below.

In accordance with Article 7 of the New York State Town Law, such bond resolution will take effect thirty (30) days after the date of its adoption, unless prior to the close of such thirty-day period there is filed with the Town Clerk a petition, subscribed and acknowledged by that number of electors of the Town qualified to vote upon a proposition to raise or expend money equal to at least five percent (5%) of the total vote cast for governor in the Town in the last general election for state officers, but which number of electors shall not be less than 100, protesting against such resolution and requesting that it be submitted for approval or disapproval by the qualified electors of the Town. If such a qualifying petition is filed, a proposition for approval of the resolution shall be submitted at a general or special Town election in accordance with Article 7 of Town Law.

Such Resolution was entitled:

**BOND RESOLUTION OF THE TOWN BOARD OF THE TOWN OF  
PUTNAM VALLEY, PUTNAM COUNTY, NEW YORK (THE “TOWN”),  
AUTHORIZING THE ISSUANCE OF UP TO \$1,800,000 IN SERIAL  
BONDS OF THE TOWN TO FINANCE THE RECONSTRUCTION OF  
AND IMPROVEMENTS TO ROADS IN AND FOR THE TOWN**

an abstract of such bond resolution, concisely stating the purpose and effect thereof, being as follows:

1. The resolution authorized the Town to undertake the reconstruction of and improvements to roads in and for the Town, including any applicable equipment, machinery, land, and right-in-land necessary therefor and any preliminary and incidental costs and expenses related thereto. It was determined that the maximum estimated cost of the aforementioned class of object or purpose is \$1,800,000, said amount is hereby appropriated therefor and the plan for the financing thereof shall consist of (i) the issuance of the \$1,800,000 in serial bonds of the Town authorized to be issued pursuant to this resolution or bond anticipation notes issued in anticipation of such bonds and (ii) unless paid from other sources, the levy and collection of taxes on all taxable real property of the Town to pay the principal of such bonds or notes and the interest thereon as the same become due and payable.

2. Serial bonds of the Town (including, without limitation, statutory installment bonds) in the principal amount of \$1,800,000 are authorized to be issued pursuant to the provisions of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (the “Law”) to finance said appropriation.

3. It was determined that the period of probable usefulness of the aforementioned class of object or purpose is fifteen (15) years, pursuant to subdivision 20(c). of paragraph a. of Section 11.00 of the Law.

4. The final maturity of the bonds herein authorized to be issued shall be in excess of five (5) years measured from the date of issuance of the first serial bond or bond anticipation note issued pursuant to the resolution.

5. The temporary use of available funds of the Town, not immediately required for the purpose or purposes for which the same were borrowed, raised or otherwise created, is authorized pursuant to Section 165.10 of the Law, for the capital purposes described in the resolution. The Town shall reimburse such expenditures with the proceeds of the bonds or bond anticipation notes authorized by Section 1 of the resolution. The resolution shall constitute a declaration of "official intent" to reimburse the expenditures authorized by the resolution with the proceeds of the bonds and bond anticipation notes authorized herein, as required by United States Treasury Regulations Section 1.150-2.

6. Each of the serial bonds authorized by the resolution and any bond anticipation notes issued in anticipation of said bonds shall contain the recital of validity prescribed by Section 52.00 of the Law and said serial bonds and any bond anticipation notes issued in anticipation of said bonds shall be general obligations of the Town, payable as to both principal and interest by a general tax upon all the real property within the Town subject to applicable statutory limits, if any. The faith and credit of the Town are irrevocably pledged to the punctual payment of the principal and interest on said serial bonds and bond anticipation notes and provisions shall be made annually in the budget of the Town by appropriation for (a) the amortization and redemption of the bonds and bond anticipation notes to mature in such year and (b) the payment of interest to be due and payable in such year.

7. The Town Board delegated to the Town Supervisor of the Town the powers and duties of the Town Board relative to authorizing the issuance of said bonds, and any bond anticipation notes including renewals thereof, issued in anticipation of said bonds and prescribing the terms, form and content thereof.

8. The Town Supervisor was further authorized to take such actions and execute such documents as may be necessary to ensure the continued status of the interest on the bonds authorized by the resolution and any notes issued in anticipation thereof, as excludable from gross income for federal income tax purposes pursuant to Section 103 of the Internal Revenue Code of 1986, as amended (the "Code") and to designate the bonds authorized by the resolution and any notes issued in anticipation thereof, if applicable, as "qualified tax-exempt bonds" in accordance with Section 265(b)(3)(B)(i) of the Code.

9. The Town Supervisor was further authorized to enter into a continuing disclosure undertaking with or for the benefit of the initial purchasers of the bonds or notes authorized by the resolution in compliance with the provisions of Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities Exchange Act of 1934.

10. The Town Board determined that the actions authorized by the resolution and the adoption thereof collectively constitute a “Type II” action within the meaning of the State Environmental Quality Review Act and the regulations of the New York State Department of Environmental Conservation thereunder (collectively, “SEQRA”) and that no further action under SEQRA need be taken by the Town Board as a condition precedent to the adoption of the resolution.

11. The bond resolution was determined to be subject to permissive referendum.

BY ORDER OF THE TOWN BOARD OF THE TOWN OF PUTNAM VALLEY,  
PUTNAM COUNTY, NEW YORK.

Dated: August 20, 2025

**AFFIDAVIT REGARDING POSTING NOTICE**

STATE OF NEW YORK     )  
COUNTY OF PUTNAM    ) *ss:*

I, Michelle Stephens, being duly sworn, deposes and says:

I am over the age of 18 years; and, on August \_\_\_\_, 2025, I posted a true and correct copy of the attached Public Notice of the Town of Putnam Valley, Putnam County, New York (the "Town") on the Town's official bulletin board located within the Town Hall and on the Town's website.

**TOWN OF PUTNAM VALLEY**

By: \_\_\_\_\_  
Michelle Stephens, Town Clerk

Sworn before me this \_\_\_\_ day of August 2025

\_\_\_\_\_  
Notary Public, State of New York

**CERTIFICATE OF NO PROTEST**

I, Michelle Stephens, in my capacity as Town Clerk of the Town of Putnam Valley, Putnam County, New York (the "Town"), DO HEREBY CERTIFY, as follows:

1. The Town Board of the Town at a meeting thereof duly called and held on August 20, 2025, adopted a Bond Resolution, a true, correct and certified copy which is attached hereto.

2. No petition or petitions protesting said resolution have been submitted or filed with the Town Clerk of the Town and the 30-day period has elapsed for submission and filing of a valid petition.

IN WITNESS WHEREOF, I have signed and affixed the corporate seal of the Town this \_\_\_\_ day of September, 2025.

**TOWN OF PUTNAM VALLEY**

[SEAL]

By: \_\_\_\_\_  
Michelle Stephens, Town Clerk

## ESTOPPEL NOTICE

The resolution, a summary of which is published herewith, has been adopted on March 24, 2021 by the Town Board of the Town of Putnam Valley, Putnam County, New York, and the period of time has elapsed for the submission and filing of a petition for a permissive referendum and a valid petition has not been submitted and filed. The validity of the obligations authorized by such resolution may be hereafter contested only if such obligations were authorized for an object or purpose for which the Town of Putnam Valley is not authorized to expend money or if the provisions of law which should have been complied with as of the date of publication of this notice were not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty (20) days after the date of publication of this notice, or such obligations were authorized in violation of the provisions of the Constitution.

Michelle Stephens, Town Clerk  
Town of Putnam Valley

### SUMMARY OF BOND RESOLUTION

Set forth below is a summary of said resolution adopted by the Town Board of the Town of Putnam Valley on August 20, 2025.

1. The resolution is entitled “BOND RESOLUTION OF THE TOWN BOARD OF THE TOWN OF PUTNAM VALLEY, PUTNAM COUNTY, NEW YORK (THE “TOWN”), AUTHORIZING THE ISSUANCE OF UP TO \$1,800,000 IN SERIAL BONDS OF THE TOWN TO FINANCE THE RECONSTRUCTION OF AND IMPROVEMENTS TO ROADS IN AND FOR THE TOWN”.

2. Object or Purpose: the reconstruction of and improvements to roads in and for the Town, including any applicable equipment, machinery, land, and right-in-land necessary therefor and any preliminary and incidental costs and expenses thereof.

3. Period of Probable Usefulness: 15 years.

4. Amount of Debt Obligations Authorized: \$1,800,000.

A complete copy of the bond resolution summarized above shall be available for public inspection during normal business hours at the office of the Town Clerk, Town of Putnam Valley, Town Hall, 265 Oscawana Lake Road, Putnam Valley, New York 10579.

# TOWN OF PUTNAM VALLEY

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## Budget Adjustment Form

Year: 2025 Period: 8 Trans Type: B1 - Transfer Status: Posted  
 Trans No: 119738 Trans Date: 08/04/2025 User Ref: MANGELICO  
 Requested: Approved: Created by: MANGELICO 08/04/2025  
 Description: BUDGET TRANSFERS THROUGH 08/05/2025 Account # Order: Yes  
 Print Parent Account: No

Account No.	Account Description	Amount
A.1410.424	TOWN CLERK.CONTRACTUAL	-300.00
A.1920.400	MUNICIPAL ASSOCIATION DUES	300.00
A.5010.421	HIGHWAY SUPT.PERSONAL EXPENSE	-50.00
A.5010.424	HIGHWAY SUPT.CONTRACTUAL	50.00
A.9050.800	UNEMPLOYMENT INSURANCE	4,831.97
A.9060.800	HOSPITAL & MEDICAL INSURANCE	-4,831.97
SM03.1610.130	CLERICAL COMPENSATION	0.01
SM03.1630.400	ADMIN & CLERICAL.EXPENSE	19.12
SM03.7110.120	RECREATION.LIFEGUARDS	-19.13
SM04.1610.130	CLERICAL COMPENSATION	0.01
SM04.1630.400	ADMIN & CLERICAL.EXPENSE	39.05
SM04.7110.120	RECREATION.LIFEGUARDS	-39.06
SM06.1630.400	ADMIN & CLERICAL.EXPENSE	19.21
SM06.7110.120	RECREATION.LIFEGUARDS	-19.21
SM06.7180.410	BEACH.TAGS & PARKING STICKERS	495.40
SM06.7180.471	BEACH.MAINTENANCE AND REPAIRS	-495.40
SM08.1630.400	ADMIN & CLERICAL.EXPENSE	80.17
SM08.7110.120	RECREATION.LIFEGUARDS	-80.17
SM10.1980.420	PAYMENT OF MTA PAYROLL TAX	0.04
SM10.7110.120	RECREATION.LIFEGUARDS	136.25
SM10.7180.471	BEACH.MAINTENANCE AND REPAIRS	-136.29
SM12.1980.420	PAYMENT OF MTA PAYROLL TAX	0.75
SM12.7180.471	BEACH.MAINTENANCE AND REPAIRS	-25.03
SM12.9030.800	SOCIAL SECURITY	21.82
SM12.9035.800	MEDICARE	2.46
SW01.1630.400	ADMIN & CLERICAL	85.00
SW01.1630.472	POWER AND LIGHT	466.70
SW01.8320.472	MAINT & REPAIR	-551.70
<b>Total Amount:</b>		0.00

# TOWN OF PUTNAM VALLEY

## Budget Adjustment Form

Year: 2025	Period: 8	Trans Type: B2 - Amend	Status: Posted
Trans No: 119739	Trans Date: 08/04/2025	User Ref: MANGELICO	
Requested:	Approved:	Created by: MANGELICO	08/04/2025
Description: BUDGET AMENDMENTS THROUGH 08/05/2025			Account # Order: Yes
			Print Parent Account: No

Account No.	Account Description	Amount
A.1010.416	TOWN BOARD.DEVELOPMENT PROJECTS	16,450.00
A.1660.410	CENTRAL SERVICE.PRINTING & ADV	3,000.00
A.3310.200	SIGNS.TRAFFIC SIGNS	2,000.00
A.3620.210	INSPECTORS.SCANNING SOFTWARE & UPDATES	45,547.70
A.3620.424	INSPECTORS.CONTRACTUAL	2,664.36
A.5132.200	GARAGE.EQUIPMENT	8,485.00
A.6326.400	ECONOMIC OPPORTUNITY PROGRAMS.CONTRACTUAL	1,921.22
A.7020.410	LIFEGUARD TRAINING.EXPENSES	1,759.57
A.7550.400	TOWN DAY.EXPENSES	1,250.00
DA.5130.200	MACHINERY.EQUIPMENT	23,395.36
SM01.1640.200	GARAGE.TRUCKS AND EQUIPMENT	3,154.00
SM01.1980.400	DAM.ENGINEERING AND REPAIR	1,600.00
SM01.7180.200	BEACHES AND LAKE.EQUIPMENT	5,283.32
SM01.7180.410	BEACHES AND LAKE.TAGS & STICKERS	200.50
SM01.9045.800	UNION WELFARE BENEFITS	125.00
SM07.7180.471	BEACH.MAINTENANCE AND REPAIRS	4,400.00
SM11.7180.400	NYS PERMITS	250.00
SM11.9730.600	BOND ANTICIPATION NOTES.PRINCIPAL	5,000.00
SS02.8120.400	MAINTENANCE AND REPAIRS	1,501.07
SS02.9030.800	SOCIAL SECURITY	100.00
<b>Total Amount:</b>		128,087.10



10

**JACQUELINE ANNABI**  
TOWN SUPERVISOR

---

**TO:** TOWN BOARD  
**FROM:** JACQUELINE ANNABI, TOWN SUPERVISOR  
**SUBJECT:** Amend Resolution #R25-226  
**DATE:** August 7, 2025

---

RESOLVE, that the Town Board amend Resolution #R25-226 to reflect that the funds disbursed in payment of the mail meter equipment under the Pitney Bowes Lease Agreement, totaling \$22,215 over a five-year period, will be budgeted through the Town Clerk's Office.

11a



To: Putnam Valley Town Board

From: Margaret DiRubba

Date: August 5, 2025

Subject: Disconnection and Removal of Boiler at the Putnam Valley Historical Society/Town Museum

I formally request that the Putnam Valley Town Board authorize the Town Supervisor to sign the August 5, 2025 Proposal with Fowler Fuel in the amount of \$800.00 for disconnection, removal and disposal of the old boiler in the Town Museum.

**Fowler Fuel**  
**P.O. Box 426**  
**Putnam Valley, NY 10579**  
**(845) 528-2271**

**PROPOSAL**

Aug 5, 2025

Account Number	Proposal Number
2636	100640-1-1

Bill To:	Work At:
Putnam Valley Historical Society 301 Peekskill Hollow Rd Putnam Valley, NY 10579	Putnam Valley Historical Society 301 Peekskill Hollow Rd Putnam Valley, NY 10579  Home: 845-528-1024

We hereby submit specifications and estimates for:

**DRAIN ANTIFREEZE , DISCONNECT SYSTEM SUPPLY AND RETURN , ELECTRIC , OIL LINE ,  
 REMOVAL AND DISPOSAL OF EXISTING BOILER .**

Quantity	Description	Unit Price	Amount
1.0	Disconnect , Removal , Disposal	\$800.00	\$800.00
		<b>SubTotal:</b>	\$800.00
		<b>Tax Total:</b>	\$0.00
		<b>Total:</b>	\$800.00

*Salesperson:*

We propose hereby to furnish material and labor - complete in accordance with the above specifications, for the sum of: **\$800.00**

Payment to be made as follows:

*All material is guaranteed to be as specified. All work to be completed in a professional manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Worker's Compensation Insurance.*

Authorized Signature:

ACCEPTANCE OF PROPOSAL - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance: \_\_\_\_\_

Signature: \_\_\_\_\_

Note: This proposal may be withdrawn by us if not accepted by 9/4/2025.

Signature: \_\_\_\_\_

116



**To: Putnam Valley Town Board**

**From: Margaret DiRubba**

**Date: August 12, 2025**

**Subject: Authorize Facilities Department to  
Surplus Equipment**

=====  
I formally request that the Putnam Valley Town Board surplus the following equipment as refuse. There is no monetary value to these items.

- One (1) Anatel Model 6867i Telephone
- Five (5) Del Vostro 15 Laptops which are no longer able to accept security updates
- One (1) 2010 and one (1) 2011 check scanning machines

1/c



**To:** Putnam Valley Town Board

**From:** Margaret DiRubba

**Date:** August 18, 2025

**Subject:** Equipment Purchase  
Gaming Notebook – MS4

I formally request that the Putnam Valley Town Board approve the purchase of a ASUS ROG Strix G16 Gaming Notebook from CDW Government . This notebook will utilize GSI mapping subscription for MS4 reporting Town-wide. Cost is \$2,337.65.



Thank you for choosing CDW. We have received your quote.

Hardware      Software      Services      IT Solutions      Brands      Research Hub

# QUOTE CONFIRMATION

**MARGARET DIRUBBA,**

Thank you for considering CDW•G for your technology needs. The details of your quote are below. **If you are an eProcurement or single sign on customer, please log into your system to access the CDW site.** You can search for your quote to retrieve and transfer back into your system for processing.

For all other customers, click below to convert your quote to an order.

**Convert Quote to Order**

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
PNTL519	8/15/2025	ASUS ROG	5793991	\$2,337.65

### QUOTE DETAILS

ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
<u>Asus ROG Strix G15 G515LP-XS97 - 15" - Intel Core Ultra 9 - 275HX - 32.65 \$</u>	1	8404439	\$2,337.65	\$2,337.65
Mfg. Part#: G615LP-XS97				
Contract: Capitol Region Educational Council (022-G)				

<b>SUBTOTAL</b>	\$2,337.65
<b>SHIPPING</b>	\$0.00
<b>SALES TAX</b>	\$0.00
<b>GRAND TOTAL</b>	\$2,337.65

#### PURCHASER BILLING INFO

**Billing Address:**  
TOWN OF PUTNAM VALLEY  
\*\*NEED VOUCHER\*  
265 OSCAWANA LAKE RD  
PUTNAM VALLEY, NY 10579-2045  
**Phone:** (845) 526-2121  
**Payment Terms:** Net 30 Days-Govt State/Local

#### DELIVER TO

**Shipping Address:**  
TOWN OF PUTNAM VALLEY  
\*\*NEED VOUCHER\*  
265 OSCAWANA LAKE RD  
PUTNAM VALLEY, NY 10579-2045  
**Phone:** (845) 526-2121  
**Shipping Method:** UPS Ground (2 - 3 day)

#### Please remit payments to:

CDW Government  
75 Remittance Drive  
Suite 1515  
Chicago, IL 60675-1515



#### Sales Contact Info

**Angelo Cappetta** | (855) 822-9415 | [angelo.cappetta@cdw.com](mailto:angelo.cappetta@cdw.com)

11d



To: Putnam Valley Town Board  
From: Margaret DiRubba,  
Date: August 18, 2025  
Subject: Annual Subscription -GSI Mapping MS4

I formally request that the Putnam Valley Town Board authorize the Town Supervisor to sign quote# Q-555447 for a yearly mapping program subscription with ESRI (Environmental Systems Research Institute Inc.) This program is utilized for our MS4 reporting Town-wide. Cost for this subscription is \$2,978.17/yr.



# Quotation # Q-555447

Environmental Systems Research Institute, Inc.  
380 New York St  
Redlands, CA 92373-8100  
Phone: (909) 793-2853  
DUNS Number: 06-313-4175 CAGE Code: 0AMS3

Date: August 14, 2025

Customer # 369733 Contract # 305303

Town of Putnam Valley  
Highway Dept  
265 Oscawana Lake Rd  
Putnam Valley, NY 10579-2004

**To expedite your order, please attach a copy of this quotation to your purchase order.**  
**Quote is valid from: 8/14/2025 To: 11/12/2025**

ATTENTION: margaret DiRubba  
PHONE: 845-526-9114  
EMAIL: mdirubba@putnamvalley.gov

If you have made ANY alterations to the line items included in this quote and have chosen to sign the quote to indicate your acceptance, you must fax Esri the signed quote in its entirety in order for the quote to be accepted. You will be contacted by your Customer Service Representative if additional information is required to complete your request.

If your organization is a US Federal, state, or local government agency; an educational facility; or a company that will not pay an invoice without having issued a formal purchase order, a signed quotation will not be accepted unless it is accompanied by your purchase order.

In order to expedite processing, please reference the quotation number and any/all applicable Esri contract number(s) (e.g. MPA, ELA, SmartBuy, GSA, BPA) on your ordering document.

BY SIGNING BELOW, YOU CONFIRM THAT YOU ARE AUTHORIZED TO OBLIGATE FUNDS FOR YOUR ORGANIZATION, AND YOU ARE AUTHORIZING ESRI TO ISSUE AN INVOICE FOR THE ITEMS INCLUDED IN THE ABOVE QUOTE IN THE AMOUNT OF \$\_\_\_\_\_, PLUS SALES TAXES IF APPLICABLE. DO NOT USE THIS FORM IF YOUR ORGANIZATION WILL NOT HONOR AND PAY ESRI'S INVOICE WITHOUT ADDITIONAL AUTHORIZING PAPERWORK.

Please check one of the following:

I agree to pay any applicable sales tax.

I am tax exempt, please contact me if exempt information is not currently on file with Esri.

\_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name (Please Print)

\_\_\_\_\_  
Title

The quotation information is proprietary and may not be copied or released other than for the express purpose of system selection and purchase/license. This information may not be given to outside parties or used for any other purpose without consent from Environmental Systems Research Institute, Inc. (Esri).

Any estimated sales and/or use tax reflected on this quote has been calculated as of the date of this quotation and is merely provided as a convenience for your organization's budgetary purposes. Esri reserves the right to adjust and collect sales and/or use tax at the actual date of invoicing. If your organization is tax exempt or pays state tax directly, then prior to invoicing, your organization must provide Esri with a copy of a current tax exemption certificate issued by your state's taxing authority for the given jurisdiction.

Esri may charge a fee to cover expenses related to any customer requirement to use a proprietary vendor management, procurement, or invoice program.

**For questions contact:**  
Shanice Pressley

**Email:**  
spressley@esri.com

**Phone:**  
(909) 369-8351

The items on this quotation are subject to and governed by the terms of this quotation, the most current product specific scope of use document found at <https://assets.esri.com/content/dam/esrisites/media/legal/product-specific-terms-of-use/e300.pdf>, and your applicable signed agreement with Esri. If no such agreement covers any item quoted, then Esri's standard terms and conditions found at <https://go.esri.com/MAPS> apply to your purchase of that item. If any item is quoted with a multi-year payment schedule, Esri may invoice at least 30 days in advance of each anniversary date without the issuance of a Purchase Order, and Customer is required to make all payments without right of cancellation. Third-party data sets included in a quotation as separately licensed items will only be provided and invoiced if Esri is able to provide such data and will be subject to the applicable third-party's terms and conditions. If Esri is unable to provide any such data set, Customer will not be responsible for any further payments for the data set. US Federal government entities and US government prime contractors authorized under FAR 51.1 may purchase under the terms of Esri's GSA Federal Supply Schedule. Supplemental terms and conditions found at <https://www.esri.com/en-us/legal/terms/state-supplemental> apply to some US state and local government purchases. All terms of this quotation will be incorporated into and become part of any additional agreement regarding Esri's offerings. Acceptance of this quotation is limited to the terms of this quotation. Esri objects to and expressly rejects any different or additional terms contained in any purchase order, offer, or confirmation sent to or to be sent by buyer. Unless prohibited by law, the quotation information is confidential and may not be copied or released other than for the express purpose of system selection and purchase/license. The information may not be given to outside parties or used for any other purpose without consent from Esri. Delivery is FOB Origin for customers located in the USA.

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V-4703



Environmental Systems Research Institute, Inc.  
380 New York St  
Redlands, CA 92373-8100  
Phone: (909) 793-2853  
DUNS Number: 06-313-4175 CAGE Code: 0AMS3

**Quotation # Q-555447**

Date: August 14, 2025

Customer # 369733 Contract # 305303

Town of Putnam Valley  
Highway Dept *Facilities*  
265 Oscawana Lake Rd  
Putnam Valley, NY 10579-2004

*To expedite your order, please attach a copy of this quotation to your purchase order.  
Quote is valid from: 8/14/2025 To: 11/12/2025*

ATTENTION: margaret DiRubba  
PHONE: 845-526-9114  
EMAIL: mdirubba@putnamvalley.gov

Material	Qty	Unit Price	Total
165536	1	\$2,978.17	\$2,978.17
ArcGIS Online Professional (formerly Standard) User Type Annual Subscription			

Subtotal:	\$2,978.17
Sales Tax:	\$0.00
Estimated Shipping and Handling (2 Day Delivery):	\$0.00
Contract Price Adjust:	\$0.00
<b>Total:</b>	<b>\$2,978.17</b>

The ArcGIS Online Professional license includes 500 service credits. These service credits refresh annually with license renewal; unused entitlement service credits do not roll over. Additional service credits can be purchased in blocks of 1000 credits for \$120. For additional information regarding service credits please reference this link <https://www.esri.com/en-us/arcgis/products/arcgis-online/pricing/credits>.

Esri may charge a fee to cover expenses related to any customer requirement to use a proprietary vendor management, procurement, or invoice program.

<b>For questions contact:</b> Shanice Pressley	<b>Email:</b> spressley@esri.com	<b>Phone:</b> (909) 369-8351
<p>The items on this quotation are subject to and governed by the terms of this quotation, the most current product specific scope of use document found at <a href="https://assets.esri.com/content/dam/esrisites/media/legal/product-specific-terms-of-use/e300.pdf">https://assets.esri.com/content/dam/esrisites/media/legal/product-specific-terms-of-use/e300.pdf</a>, and your applicable signed agreement with Esri. If no such agreement covers any item quoted, then Esri's standard terms and conditions found at <a href="https://go.esri.com/MAPS">https://go.esri.com/MAPS</a> apply to your purchase of that item. If any item is quoted with a multi-year payment schedule, Esri may invoice at least 30 days in advance of each anniversary date without the issuance of a Purchase Order, and Customer is required to make all payments without right of cancellation. Third-party data sets included in a quotation as separately licensed items will only be provided and invoiced if Esri is able to provide such data and will be subject to the applicable third-party's terms and conditions. If Esri is unable to provide any such data set, Customer will not be responsible for any further payments for the data set. US Federal government entities and US government prime contractors authorized under FAR 51.1 may purchase under the terms of Esri's GSA Federal Supply Schedule. Supplemental terms and conditions found at <a href="https://www.esri.com/en-us/legal/terms/state-supplemental">https://www.esri.com/en-us/legal/terms/state-supplemental</a> apply to some US state and local government purchases. All terms of this quotation will be incorporated into and become part of any additional agreement regarding Esri's offerings. Acceptance of this quotation is limited to the terms of this quotation. Esri objects to and expressly rejects any different or additional terms contained in any purchase order, offer, or confirmation sent to or to be sent by buyer. Unless prohibited by law, the quotation information is confidential and may not be copied or released other than for the express purpose of system selection and purchase/license. The information may not be given to outside parties or used for any other purpose without consent from Esri. Delivery is FOB Origin for customers located in the USA.</p>		

PRESSLEYS

**This offer is limited to the terms and conditions incorporated and attached herein.**

12a

From: Frank DiMarco, Parks and Recreation  
Subject: Personnel  
Date: August 1, 2025

Please approve the following additions/changes to personnel.

1. Erin Fenster, Sr. Recreation Assistant for Day Camp, @ \$15.70 hr.
2. Cooper Mikulak, Recreation Assistant for PVCC @ \$12.50 hr.
3. Summer Scrocca, Recreation Assistant for PVCC @ \$12.50 hr.
4. Ava Patrillo, Recreation Assistant for PVCC @ \$12.50 hr.
5. Carolina Nogueira, Childcare Assistant 1 for PVCC @ \$12.50 hr.
6. Graham Brown, Childcare Assistant 1 for PVCC @ \$12.50 hr.
7. Zoe Tosado, Childcare Assistant 1 for PVCC @ \$12.50 hr.
8. Jakob Platt, Childcare Assistant 1 for PVCC @ \$12.50 hr.
9. Asher Francis. Childcare Assistant 1 for PVCC @ \$12.50 hr.

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To: Town Board  
From: Frank DiMarco, Parks and Recreation Director  
Subject: Parks and Recreation Refunds  
Date: August refunds 2025

Juan Rodas 192 Tanglewylde Road Lake Peekskill, NY 10537	\$500.00 LPCC Deposit refund
Betty Escobedo 42 Flordan Road Putnam Valley, NY 10579	\$500.00 LPCC Deposit refund
Macarena Ona Sandoval 26 James Drive Apt. B Putnam Valley, NY 10579	\$500.00 LPCC Deposit refund
Nelly Sanchez 17 Laurel Road Lake Peekskill, NY 10537	\$500.00 LPCC Deposit refund
Nelly Bermeo 52 Morrisey Drive Lake Peekskill, NY 10537	\$500.00 LPCC Deposit refund
Heather Cassar 30 Spruce Street Lake Peekskill, NY 10537	\$500.00 Programs Pool party deposit refund
Nora Ohlmann 24 Carolyn Drive Cortlandt Manor, NY 10567	\$560.00 Day Camp refund with doctor's note
Kathleen Downes 32 Lent Street Cortlandt Manor, NY 10567	\$500.00 Day Camp refund with doctor's note
Melissa Frederick 10 Red Mill Road Cortlandt Manor, NY 10567	\$30.00 Day Camp Overpayment

Tania Morocho 701 Highland Avenue Peekskill, NY 10566	\$50.00 LPCC Overpayment
Navpreet Tung 38 Sassinoro Drive Putnam Valley, NY 10579	\$25.00 Programs Cornhole tournament canceled
Juan A. Miranda 6 Autumn Leaf Court Apt. 1 Highland Falls, NY 10928	\$25.00 Programs Cornhole tournament canceled
Teresa Ricci 501 Union Valley Road Mahopac, NY 10541	\$25.00 Programs Cornhole tournament canceled
Brian Maldonado 24 Morrissey Drive Lake Peekskill, NY 10537	\$500.00 LPCC Deposit refund
Stephanie Abreu 306 Lake Drive Lake Peekskill, NY 10537	\$500.00 LPCC Deposit refund
Ed Fleming 74 Concord Drive Mahopac, NY 10541	\$500.00 Programs Pool party deposit refund
Christina Kearns 5 Sunrise Drive Putnam Valley, NY 10579	\$2,124.00 PVCC Childcare refund does not need care For 2025-2026 school year
Paul Cillo 30 Cherry Place Lake Peekskill, NY 10537	\$25.00 Programs Cornhole tournament canceled
Sandra Vogt 50 Orchard Road Putnam Valley, NY 10579	\$50.00 Programs Cornhole tournament canceled
Nelly Bermeo 52 Morrissey Drive Lake Peekskill, NY 10537	\$650.00 LPCC Deposit and fee refund for canceled date