



TOWN OF PUTNAM VALLEY

Town Board Work Session

May 14th, 2025

Town Hall

5 PM

Meeting called to Order

Pledge of Allegiance

1. Discuss Resolution to Amend Fee Schedule for Short-Term Transient Rental Applications & Review
2. Approve Application Paperwork related to Short-Term Transient Rentals
3. Districts:
 - a. Award District Solid Waste and Recycling Collection Bid and Authorize Supervisor to Enter into Contract
 - b. Adopt 2025 Wildwood Knolls Facilities Warrant
 - c. Approve 2025 Wildwood Knolls Facility List
 - d. Appoint 2025 Roaring Brook Lake Superintendent
 - e. Approve 2025 EverBlue Lakes Contract
 - f. Authorize 2025 Expenditure for Oscawana Lake's NYSFOLA Membership
 - g. Authorize Expenditure for LPID Beach Ramps
 - h. Authorize Labor Expenditures for Districts
 - i. Approve LOMAC/Abele Park Valve Maintenance 2025
 - j. Approve RBL Spring Cleanups 2025
 - k. Approve LOMAC/Reimbursement for NYSFOLA Conference 2025
 - l. Approve LPID Beach Monitors & LPID Lake Supervisors Appointments 2025
 - m. Approve Lookout Manor Appointment 2025
 - n. Approve Lake Oscawana Supervisor Appointment 2025
4. Facilities: Amend Resolution #R25-85 to Amend 36 Month Computer Lease with Hewlett Packard Enterprise Financial Services
5. Approve Updated Intermunicipal Agreement between Putnam County and Municipalities of Putnam County, previously approved on April 16, 2025
6. Building Department: Daily Fee Report Summary April 1, 2025 – April 30, 2025

Adjournment

Next Town Board Meeting: Wednesday, May 21st, 2025 6 PM

TOWN BOARD MEETING

Wednesday, May 14th, 2025

5:00 PM

PRESENT: Supervisor Annabi
Councilman Luongo
Councilwoman Tompkins
Councilman Russo
Councilwoman Howard

ALSO PRESENT: Town Clerk Michelle Stephens
Town Counsel Sarah Ryan

Supervisor Annabi opened the meeting at 5:05 pm with the Recitation of the Pledge of allegiance.

Supervisor Annabi asked for a moment of silence for all that have passed this passed month. Our thoughts are with the families.

AMENDMENT TO AGENDA

Presented by Supervisor Annabi

Resolution #R25-148

RESOLVED that the Town Board **ADD** the following items to the agenda:

ADD -Review Proposal for 11 Oscawana Lake Rd

Seconded by Councilwoman Tompkins, unanimously carried.

ADD- Executive Session to discuss Personnel Issues with no further business.

Seconded by Councilwoman Tompkins, unanimously carried.

PRESENTATION OF DAY SPA – LILE BOUTIQUE SPA

Presented by Supervisor Annabi

Resolution #R25-149

Supervisor Annabi asked Robert Keeler R.A. to come to the podium.

He is here tonight with his client Bridget Soto. She is proposing to open a spa at 11 Oscawana Lake Rd. She has been operating a spa in Peekskill for the past four and half years so she does have a following. She offers, facials, massages and waxing. She has been licensed by the state for the past 18 years and is looking to have a (3) room spa.

Supervisor Annabi wanted to confirm that she has all her licenses in place and that she was here today to discuss the flow rate and the impact it would have.

Robert Keeler R.A. explained with the NYS design code it would actually reduce the flow rate by 60 gallons per day. It would not be adding extra flow rate to the district.

Supervisor Annabi asked about the deadline for the Planning Board.

Robert Keeler R.A. responded that they have to have their paperwork to the planning board by Tuesday 5/20/2025 at 12:00. This is why they had to have this meeting tonight to get approval from the Town Board. He thanked the Board for letting them come tonight at such short notice.

Supervisor Annabi asked Town Counsel if they could vote on it at the next Town Board Meeting. She wasn't sure if the Board were ready to vote on it tonight.

Town Counsel Sarah Ryan responded that they need the decision tonight as their paper work submission is due the day before the next Town Board meeting. Her opinion is that it does appear that it is well under what the building was allocated for. She is ok if the Board is comfortable in making a motion tonight to approve the project at the proposed flow rate usage. It would allow them to make their submission deadline.

Supervisor Annabi is okay with it being under the threshold. She is not sure how the other Board Members feel.

Robert Keeler R.A. explained that according to the NYS Building Code it is a Use B and because the occupant load is under 50 it is not a change of use. From a Local Code and Use Code it is. All the calculations end up being the same.

Supervisor Annabi was more comfortable knowing this.

Councilman Luongo thinks its great bringing in business and not affecting the other services. Councilwoman Tompkins was in agreement.

Councilman Russo asked if they are going to be doing facials and if they were adding any showers or sinks or anything else.

Robert Keeler R.A. responded that the only change being made are modification to update the existing bathroom for ADA purposes.

Supervisor Annabi asked if she would be washing towels there to which Bridget Soto responded "no, she would be taking them to the laundromat".

Councilman Russo asked about her current place in Peekskill to which she responded that she lost that space and that is why she needs to get into the new place.

Councilwoman Howard had no questions. They had already been answered. She welcomed her to the neighborhood.

Supervisor Annabi made a motion to approve the proposed flow rate for Lile Boutiques Spa at 11 Oscawana Lake Rd so they can move forward to the Planning Board.

Seconded by Councilwoman Howard, unanimously carried.

**DISCUSS RESOLUTION TO AMEND FEE SCHEDULE FOR SHORT-TERM
TRANSIENT RENTAL APPLICATION & REVIEW**

Supervisor Annabi asked Town Counsel Sarah Ryan to touch base on this before moving forward.

Town Counsel Sarah Ryan said they are eliminating the escrow fee and modifying for an application process through the Building Department, once completed there it goes to the Planning department for consideration of a Special Use Permit as well as a Public Hearing, there is a fee for that as well as an Annual Inspection Fee.

Supervisor Annabi said if all goes well and everything is done, we should be able to open this up for application by June 1st, 2025

Presented by Councilman Russo

RESOLUTION #R25-150

**RESOLUTION TO AMEND FEE SCHEDULE FOR SHORT TERM TRANSIENT
RENTAL (STR) APPLICATIONS & REVIEW**

WHEREAS, the Town Board of the Town of Putnam Valley has enacted a local law to add Short Term Transient Rentals (STRs) as a Special Permit Use; and

WHEREAS, the Town Board desires to establish a fee schedule for the processing of applications for said Short Term Transient Rentals.

THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Putnam Valley does hereby set the following fee schedule, which may be amended by subsequent resolution, for Short Term Transient Rental applications and associated costs:

| | |
|---|----------|
| STR Application Fee | \$500.00 |
| STR Planning Board SUP Review/ Public Hearing Fee | \$500.00 |
| STR Annual Inspection Fee | \$100.00 |

Dated: May 14th, 2025

Moved: Councilman Russo

Seconded: Councilman Luongo

Motion passes/ fails: Ayes 5 Nays 0

APPROVE APPLICATION PAPERWORK RELATED TO SHORT-TERM TRANSIENT RENTALS

Presented by Councilman Luongo

RESOLUTION #R25-151

RESOLVED, that the Town Board approve the following pertaining to Occupancy Tax procedures as they pertain to the Short-Term Transient Rental Local Law:

- Summary of the Occupancy Tax Local Law – Outline of Procedures
- Form Letter to Short Term Transient Rental Operators
- Tax Registration Form
- Tax Return Form

Seconded by Councilman Russo, unanimously carried.

Occupancy Tax "How-To"

Regarding Local Law No. 2 "Taxation of Hotel Room Occupancy"

- Step-by-Step:
 - Send introduction letter (notice) to operators;
 - Operator fills out and sends in registration form to the address provided;
 - Supervisor issues the certificate of authority;
 - Operator starts collecting the taxes from his/her occupants and files tax returns on the quarterly basis;
 - Supervisor provides quarterly reports to the Town Board.
- Send notice to hotel/motel/short-term rental owners. Include the introduction letter, registration form, and tax return form.
 - "Within 10 days after the effective date of this article or, in the case of operators commencing business after such effective date, within three days after such commencement or opening, every operator shall *file* with the Supervisor a certificate of registration in a form prescribed by the Town Board. A hosting company may file a certificate of registration on behalf of multiple operators." Host company ~ third party booking service.
 - However, see our extended deadline in introduction letter (20 days).
- Within 5 days of registration, Supervisor issues a certificate of authority. Certificates are to be prominently displayed by the operator.
- The tax is to be "administered and collected" by the Supervisor or a Town employee he/she designates "in such manner as are other taxes which are now collected and administered."
 - Quarterly system- operator to file within 20 days of the expiration of the quarter (§108-43).
 - Tax to be stated and charged separately from rent; to be paid by occupant to the operator as trustee on account of the Town. Operator is liable for the collection of the tax and then filling out the quarterly tax return form.
 - Town can enter into agreements with hosting companies for the hosting company to collect and remit the tax to the Town.
- It shall be assumed that all rents are subject to tax until the contrary is established (it is the operator's duty to do so through the tax exemption form, attached to the tax return form).
- The operator has to keep records of every occupancy and all rent paid, charged, or due and of the tax payable "in such form as the Supervisor may by regulation require."
 - The Supervisor can inspect and examine those records at any time upon demand. The records shall be preserved for 3 years.
- The Supervisor can require amended returns to be filed 20 days after notice to the operator.

- If the Supervisor deems it necessary to protect revenues, he/she may require any operator to file a bond issued by a surety company in such amount as the Supervisor may find to secure the payment of any tax, penalties, and interest due or which may become due.
 - If the Supervisor decides to require a bond, he/she will give notice to the operator specifying the amount. The operator then must either file a bond within 5 days or request, in writing, a hearing before the Supervisor.
- All revenues resulting from the tax shall be paid into the treasury of the Town and credited to the general fund.
- The Supervisor can issue refunds or credits.
- If operator fails to file or pay, they are subject to a 5% penalty plus interest at 1% per month delay. This will be paid in the same manner as the tax itself.
 - Where an operator or occupant fails to collect and pay the tax and penalty/interest, the Town Board can bring a cause of action to enforce. If the Supervisor thinks the operator/occupant may leave town or dissipate assets, they can declare the tax/penalty immediately due and issue a warrant.
- Other Supervisor powers §108-54.
- No less than quarterly each year, the Supervisor shall provide a report to the Town Board for its audit and review.



TOWN OF PUTNAM VALLEY

265 Oscawana Lake Road
Putnam Valley, New York 10579

Phone: 845-526-2121

Fax: 845-526-2130

TAX ON OCCUPANCY OF HOTEL AND MOTEL ROOMS

(Pursuant to Local Law 02 of 2024 of the Town of Putnam Valley, New York)

Date

Recipient

Address

Putnam Valley, New York 10579

To Whom It May Concern,

As you may be aware, the Town adopted Local Law No. 2 of the year 2024 entitled *Taxation of Hotel Room Occupancy* at their May 15, 2024 meeting. The complete Law can be retrieved on our website under the Putnam Valley Town Code, Chapter 108 entitled "Taxation."

The law requires you, as an operator, to collect 2% upon the rent for every occupancy of a room or rooms in a hotel, motel, or short-term rental property in the Town of Putnam Valley, except for permanent residents, or as otherwise provided within the law.

This law also requires that you register with the Town by completing the enclosed *Application for Certificate of Authority to Collect Hotel and Motel Occupancy Tax*. **Please return this application to the Town Supervisor within 20 days** and we will issue you a certificate of authority empowering you to collect this new tax from the occupant. This certificate should be prominently displayed and is nontransferable.

Every operator shall file a *Return of Tax on Occupancy of Hotel and Motel Rooms*, which is available on our website and enclosed with this letter, for the three months ending the last day of March, June, September, and December. Such returns shall be filed with the Town Supervisor and tax paid within twenty (20) days after the end of the quarter to avoid the 5% penalty charge and 1% interest for each month of delay. **Please note that your first tax return shall be the second quarter of 2025, due March 20th, with an effective start date of December 1, 2025.**

All returns, payments, and correspondence in regards to this tax should be addressed to the Town Supervisor. We thank you in your collection efforts and are here for your questions.

Sincerely,

Jacqueline Annabi
Town Supervisor

Enclosures: 2



TOWN OF PUTNAM VALLEY
Attn: Supervisor's Office
265 Oscawana Lake Rd, Putnam Valley, New York 10579
Phone: 845-526-2121 Fax: 845-526-2130

**APPLICATION FOR CERTIFICATE OF AUTHORITY
TO COLLECT HOTEL AND MOTEL OCCUPANCY TAX**

ALL QUESTIONS MUST BE ANSWERED (Please type or print)

I.D. No. NB-
(TO BE ASSIGNED BY TOWN)

Federal ID or Social Security # _____

1. Business Name: _____ Telephone: _____

2. Owner's Name: _____ Operator's Name: _____

3. Business Address: _____

E-mail address: _____

4. Hotel Name (if different than above): _____ Telephone: _____

5. Hotel Address (if different than above): _____

6. List below name and home address of ALL individuals, partners, or principal officers (if corporation)

| NAME | HOME ADDRESS | TITLE | PHONE NO. |
|------|--------------|-------|-----------|
| | | | |
| | | | |
| | | | |

7. Number of Rooms: _____ 8. Date business started in Putnam County: _____

9. If acquired from former owner, date business purchased: _____

Name of former owner: _____

10. Type of Establishment: Hotel Motel Short-term rental Other: _____

11. Type of Ownership: Individual Partnership Corporation Other: _____

12. Type of Business: Year-Round Seasonal (operates 6 months or less per year)

13. Do you operate any other establishments: Yes No

If yes, list names and locations: _____

I hereby certify that the statements made herein have been examined by me and are, to the best of my knowledge and belief, true and complete.

Date: _____ Signature: _____

Printed Name: _____ Title: _____

PENALTIES: Any owner who willfully fails to file a registration form shall be liable to the penalties provided by law.



TOWN OF PUTNAM VALLEY
265 Oscawana Lake Road
Putnam Valley, New York 10579
Phone: 845-526-2121 • Fax: 845-526-2130
RETURN OF TAX ON OCCUPANCY OF HOTEL AND MOTEL ROOMS
(Pursuant to Local Law 02 of 2024 of the Town of Putnam Valley, New York)

INSTRUCTIONS

1. Read through these instructions before filling in the Return of Tax on Hotel and Motel Rooms and the Exempt Income Worksheet.
2. Make sure the form is filled in completely and legibly.
3. Be sure to enter your Certificate Number (H#) on all documentation and payments. This is the number issued to you by the Town and can be found on your Certificate of Authority.
4. The phone number should be the number to call if there are any questions regarding this return.
5. If you enter an amount on **Line B** (Less Exempt Income from rooms) you are claiming Exempt Income. You must complete the corresponding section on page 2 (Exempt Income Worksheet) or provide a computerized report. An explanation is required for all exempt income. If a satisfactory explanation is not provided you will be responsible to remit the tax on the amount claimed as an exemption.
6. If you enter an amount on **Line D** (Less Refunds and Other Credits) you are claiming that you overpaid your taxes in a previous quarter. You must complete the corresponding section on page 2 (Exempt Income Worksheet) or provide a computerized report. An explanation is required for all refunds and other credits. If a satisfactory explanation is not provided you will be responsible to remit the tax on the amount claimed as a refund and/or other credit.
7. If your return with your remittance for the full amount of the tax due will not be postmarked by the due date stated, you will owe the penalty. Multiply the amount on **Line F** (Tax Due) by 5% or .05. Enter the result on **Line G** (5% Penalty). If no penalty is due, enter a "0" on **Line G** (5% Penalty).
8. If you fail to file a return or pay the full amount of tax by the stated due date, interest will accrue at the rate of 1% of such tax for each month of delay, excepting the first month after such return was required to be filed or such tax became due. If interest is due, multiply the amount on **Line F** (Tax Due) by 1% or .01. Take that amount and multiply it by the number of months the return is overdue. Exclude the month that includes the due date, for example, if the return is due on April 20th interest will begin to accrue on May 20th. Enter the amount on **Line H** (Interest at 1% per month until paid in full). If no interest is due, enter a "0" on **Line H** (Interest at 1% per month until paid in full).
9. **Line I** (Total Due) is the total amount due and must match the amount on your check. Make the check payable to the Town of Newburgh and including the Certificate Number in the memo section of the check.
10. You must sign and date the Return of Tax on Occupancy of Hotel and Motel Rooms form certifying under the penalties of perjury, that the report is, to the best of your knowledge and belief, a true and complete return.
11. If completed, you must sign and date the Exempt Income Worksheet form certifying under the penalties of perjury, that the report is, to the best of your knowledge and belief, a true and complete return.
12. Send the Return of Tax on Occupancy of Hotel and Motel Rooms, the Exempt Income Worksheet form or computer generated for exemptions, refunds and/or other credits, along with your payment to:
Occupancy Tax, Town of Putnam Valley, Attn: Town Supervisor, 265 Oscawana Lake Rd, Putnam Valley, New York 10579

**AWARD DISTRICT SOLID WASTE AND RECYCLING COLLECTION BID AND
AUTHORIZE SUPERVISOR TO ENTER INTO CONTRACT**

Presented by Councilwoman Howard

RESOLUTION #R25-152

RESOLVED that the Town Board accept the lowest bid from AAA Carting, 480 Furnace Dock Rd, Cortlandt Manor, NY 10567 for the Special Districts Solid Waste and Recycling Collection Services. The term is for 3 years beginning January 1, 2026 and ending December 31, 2028. There were 2 bids received and one letter of withdrawal.

The lump sum bid is as follows:

- 2026 - \$324,317.76
- 2027 - \$334,300.00
- 2028 - \$344,495.00

The Special Districts include:

- Abele Park
- Hilltop Estates
- Lookout Manor
- Wildwood Knolls
- Roaring Brook Lake
- Glenmar Gardens
- Brookdale Gardens
-

Please authorize the Supervisor to sign the attached contract. The cost of this contract will be covered by the appropriate district.

The contract and bid opening minutes are attached for review.

Seconded by Councilman Luongo, unanimously carried.

| PUTNAM VALLEY DISTRICTS | | | |
|-------------------------|-------------|----------|------------|
| | Residential | Beaches | Total |
| ABELE | 76 | 2 | 78 |
| LOOKOUT | 113 | 1 | 114 |
| HILLTOP | 63 | | 63 |
| ROARING BROOK LAKE | 290 | 4 | 294 |
| WILDWOOD KNOLLS | 77 | 1 | 78 |
| BROOKDALE GARDENS | 23 | | 23 |
| GLENMAR GARDENS | 25 | | 25 |
| TOTAL | 667 | 8 | 675 |

TOWN OF PUTNAM VALLEY

Bid Opening Minutes

Solid Waste and Recycling Collection Services for the Districts in the Town of Putnam Valley, 2025

April 9, 2025 @ 2:30 pm

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In attendance: Michelle Stephens – Town Clerk, Karen Kroboth – District Clerk,  
Representative from Interstate Waste Services of CT, LLC, Representative from AAA

There were 2 bids received and one letter of withdrawal from WIN WASTE.

The first bid opened was from Interstate Waste Services, Inc. 300 Frank W. Burr Blvd, Suite 39, Teaneck, NJ 07666. The total lump sum bid for the districts, for a 3-year contract is as follows:

- 2026 - \$367,873.84
- 2027 - \$383,785.43
- 2028 - \$400,413.05

Included in the bid was:

- Certified Check #128509 for \$1,000.00
- Proposal
- Non-Collusion Affidavit, dated 4/8/2025
- Hold Harmless Statement, dated 4/8/25
- Section 103-a and 103-d of the General Municipal Law Statement, dated 4/8/25
- Certificate of Liability Insurance, dated 3/8/25
- Certificate of NYS Workers' Compensation Insurance Coverage, dated 2/24/25
- Accord addition
- References
- Company Structure

The second bid opened was from AAA Carting, 480 Furnace Dock Rd, Cortlandt Manor, NY 10567. The total lump sum bid for the districts, for a 3-year contract, is as follows:

- 2026 - \$324,317.76
- 2027 - \$334,300.00
- 2028 - \$344,495.00

Included in the bid was:

- Cashier's Check #701792 for \$1,000.00
- Proposal

- Non-Collusion Affidavit, dated 4/3/25
- Hold Harmless Statement, 4/3/25
- Section 103-a and 103-d of the General Municipal Law Statement, dated 4/3/25

COLLECTION AND DISPOSAL OF GARBAGE, SOLID WASTE AND RECYCLABLES  
FROM THE PUTNAM VALLEY DISTRICTS

|                            | 2026                | 2027<br>(OPTIONAL)  | 2028<br>(OPTIONAL)   |
|----------------------------|---------------------|---------------------|----------------------|
| <b>ABELE PARK:</b>         |                     |                     |                      |
| Pick-up*                   | \$ 37,901.04        | \$ 39,100.00        | \$ 40,275.00         |
| Collection and Disposal    |                     |                     |                      |
| <b>BROOKDALE GARDENS:</b>  |                     |                     |                      |
| Pick-up*                   | \$ 11,034.48        | \$ 11,500.00        | \$ 11,845.00         |
| Collection and Disposal    |                     |                     |                      |
| <b>GLENMAR GARDENS:</b>    |                     |                     |                      |
| Pick-up*                   | \$ 11,994.00        | \$ 12,350.00        | \$ 12,725.00         |
| Collection and Disposal    |                     |                     |                      |
| <b>HILLTOP ESTATES:</b>    |                     |                     |                      |
| Pick-up*                   | \$ 30,224.88        | \$ 31,150.00        | \$ 32,100.00         |
| Collection and Disposal    |                     |                     |                      |
| <b>LOOKOUT MANOR:</b>      |                     |                     |                      |
| Pick-up*                   | \$ 54,692.64        | \$ 56,350.00        | \$ 58,100.00         |
| Collection and Disposal    |                     |                     |                      |
| <b>ROARING BROOK LAKE:</b> |                     |                     |                      |
| Pick-up*                   | \$ 141,049.44       | \$ 145,300.00       | \$ 149,700.00        |
| Collection and Disposal    |                     |                     |                      |
| <b>WILDWOOD KNOLLS:</b>    |                     |                     |                      |
| Pick-up*                   | \$ 37,421.28        | \$ 38,550.00        | \$ 39,750.00         |
| Collection and Disposal    |                     |                     |                      |
| <b>TOTAL DISTRICTS</b>     | <b>\$324,317.76</b> | <b>\$334,300.00</b> | <b>\$ 344,495.00</b> |

\* Garbage and solid waste will be collected on a weekly basis on Monday of each week unless another day is mutually agreed upon and consented to by the Town and the successful bidder. Recyclables will also be collected separately on a weekly basis on Monday of each week.

**ADOPT 2025 WILDWOOD KNOLLS FACILITIES WARRANT**

Presented by Councilwoman Howard

**RESOLUTION #R25-153**

**RESOVLED** that the Town Board adopt the Wildwood Knolls Facilities Warrant for the year 2025.

Facility users – 20 families @ \$500 each

Total: \$10,000

Seconded by Councilman Russo, unanimously carried.

**APPROVE 2025 WILDWOOD KNOLLS FACILITY LIST**

Presented by Councilwoman Howard

**RESOLUTION #R25-154**

At the request of the Wildwood Knolls Improvement District, the attached letter was mailed on April 22, 2025, to the addresses on record for the WWK Facility User List.

Contained in the letter:

- The annual user fee is increasing to \$500.
- Valid proof must be submitted documenting their right to use the WWK facilities.
- Starting in 2026 the user fee will be part of their property tax bill.
- If documentation of lake rights is not received within 45 days of the date of the notice, the property will be removed from the WWK Facility List.

Seconded by Councilwoman Tompkins, unanimously carried.



**JACQUELINE ANNABI**  
*Supervisor*

**Town Board Members**

CHRISTIAN RUSSO, *Councilman*  
LOUIE LUONGO, *Councilman*  
STACEY TOMPKINS, *Councilwoman*  
SHERRY HOWARD, *Councilwoman*

**Supervisor's Office**

MARIA ANGELICO, *Finance Director*  
MARGARET DIRUBBA, *Facilities Department*  
ELAINE MCGINTY, *Chief of Staff*

April 22, 2025

Dear Property Owner,

I am writing on behalf of the Town of Putnam Valley Town Board regarding the use of and access to Wildwood Knolls ("WWK") Improvement District facilities and changes to use of the current WWK Facility List.

Property owners situated within the WWK District pay a dedicated district tax in addition to the general lake tax. This district tax directly and specifically supports the continued maintenance and operation of the WWK facilities, including the WWK beach, boat ramp, and other district-owned properties, and is substantially more than the facility user fee.

The Town Board has determined that the most equitable way to correct the apparent imbalance in payment for facility use will be to increase the annual user fee for non-district property owners with verified lake rights to \$500. Even with this adjustment, the fee remains well below the annual contributions of the WWK district taxpayers.

Currently, the Town does not have documentation on file confirming your rights to access WWK facilities. To ensure the Facility List is accurate and only includes individuals with legal access, we are requesting that you submit valid proof, such as a deed, contract, or such other legal documentation demonstrating your right to use the WWK beach, boat ramp, and associated district properties. The Town Board, with aid from the Town Attorney, will review your submitted documents and beach tags for the year 2025 will be issued upon confirmation of your legal access to the lake and the receipt of this year's fee by the District Clerk.

Please be advised that beginning next year, payment for WWK facility use will no longer be accepted by the District Clerk, instead the annual fee will appear on your tax bill as a special assessment called the "WWK Facility Use Fee."

Please provide the requested documentation within 45 days of the date of this notice. If we do not receive documentation of your lake rights within that timeframe, your property will be removed from the WWK Facility List and will not be included until such date that documentation is provided.

We appreciate your prompt attention to this matter and thank you in advance for your cooperation.

Sincerely,

A handwritten signature in black ink, appearing to read "Jacqueline Annabi".

Jacqueline Annabi  
Town Supervisor

**APPOINT 2025 ROARING BROOK LAKE SUPERINTENDENT**

Presented by Councilwoman Howard,

**RESOLUTION #R25-155**

**RESOLVED** that the Town Board appoint Brian Mansfield as a Seasonal Laborer in the capacity of the Roaring Brook Lake Superintendent for the 2025 season at a set salary of \$4,000.00, with no benefits. This position will run from mid-May through mid-September.

Seconded by Councilman Russo, unanimously carried.

Resident Charese Green came with her children to let us know of a clean up they will be doing Sunday morning from 8am to 10 am on Wicopee Rd and afterwards a big party at the Tompkins Cultural Center.

They are inviting all of Putnam Valley, they will be having music, vendors, kid's games and food from 10 am to 1pm.

Supervisor Annabi said it is because of this clean-up they are trying to get the Outdoor Event Permit in place. This is a prime example.

**APPROVE 2025 EVERBLUE LAKES CONTRACT**

Presented by Councilwoman Tompkins

**RESOLUTION# R25-156**

**RESOLVED** that the Town Board authorize the Supervisor to accept and sign the attached 2025 Contract for Services from EverBlue Lakes for lake management services in Lake Peekskill.

This contract is an agreement to confirm pricing for the services offered by EverBlue. However, by signing this agreement it does not commit the Town of Putnam Valley to purchase any of their services. Signature confirms agreement with terms and pricing only. Selected services can be ordered at the sole discretion of the Town of Putnam Valley. Delivery of ordered treatments is subject to adequate notice provided to EverBlue Lakes as specified and scheduling of labor and lead times on ordering material.

Services available for purchase include:

- Peroxide Algaecide Treatment for Beach Areas
  - Product Cost \$2,250 per treatment
  - Product Application \$650
  - NYS DEC Permit Process \$900
- Aeration System Maintenance - \$11,780
- Water Quality Monitoring - \$6,375
- Biological Treatment Services
  - DEC permitting - \$1,800
- Biological Treatment AutoBio Treatment System
  - AutoBio Machine - \$2,150 each
  - BioBlast Formula - \$1,522 per 27 lb. bucket
- Recommended items for 2026
  - Bottom Hardness Scanning - \$2,500
  - Bathymetric mapping - \$2,500

The district will choose from the above services - not to exceed \$35,000. The district will cover the cost.

Supervisor Annabi said they have already applied for the grant and have already been approved for some work to be done in Lake Peekskill. The DEC permit has already been approved and will be advertised in next week's paper per New York State Law.

Seconded by Councilwoman Howard, unanimously carried.



## ***Contract For Services***

**Date: April 25, 2025**

**To:** Town of Putnam Valley  
Town Supervisor Ms. Jacqueline Annabi  
Lake Peekskill Civic Association

**From:** John Tucci  
President, EverBlue Lakes

**Project:** Proposal for Lake Peekskill 2025

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### **Basis for Contractual Services**

This document provides a Contract for Services described in EverBlue Lakes Proposal for Lake Peekskill for 2025.

The purpose of this Contract is to confirm pricing for a range of services. Each service can be purchased independently on an as needed basis. Specific dates/commitment for work are listed with each individual service as appropriate.

### **Peroxide Algaecide Treatment for Beach Areas**

EverBlue has identified a combined 12-acre treatment area around the three beach areas with a total treatment volume of approximately 40 acre feet.

Our approach would utilize a combination of Green Clean Pro liquid hydrogen peroxide algaecide and Lake Guard Oxy, granulated, slow release peroxide-based algaecide. We are recommending treatment rates as follows:

- 4.2 lbs. per acre of Lake Guard Oxy for a total of 50 lbs.
- ½ gallon per acre foot of Green Clean 5.0 for a total of 20 gallons per treatment.

### **Treatment Cost:**

- **Product Cost \$2,250 per treatment**
  - \$50 per gallon Green Clean 5.0
- **Product Application: \$650**
- **NYS DEC Permit Process \$900 - \$450 permit fee plus EverBlue processing fee.**



**Notes:**

- We would anticipate treatment 1 - 2 times per month in June, July and August.
- Treatment rates quoted are for maximum recommended treatment for all three beach areas combined.
- Lower dose treatments are likely based on conditions at each beach.
- Price per treatment will reflect actual product used per treatment.

**Terms/Dates:**

- Support in the form of required information for permit application.
- There is no required number of treatments under this agreement. However, we recommend planning on at least four treatments as conditions require to evaluate effectiveness and results.
- Billing upon the completion of each treatment

**NOTE:** Agreement and signature **DO NOT** commit the Town of Putnam Valley to purchase the service. Signature confirms agreement with terms and pricing. Services can be ordered at the **SOLE** discretion of the Town of Putnam Valley. Delivery of ordered treatments is subject to adequate notice provided to EverBlue Lakes as specified and scheduling of labor and lead times on ordering materials.

|                       |                  |
|-----------------------|------------------|
| Agreed to By:         | Agreed to By:    |
| Name:                 | Name: John Tucci |
| Town of Putnam Valley | President        |
| Title:                | EverBlue Lakes   |
| Signed _____          | Signed _____     |
| Date:                 | Date:            |



treatments is subject to adequate notice provided to EverBlue Lakes as specified and scheduling of labor and lead times on ordering materials.

#### Water Quality Monitoring

EverBlue has a Masters Degreed Aquatic Biologist on staff and is fully equipped to provide water quality monitoring services for Lake Peekskill. Our recommended program would include the following.

Monthly sampling from May through September for the following parameters:

- **Dissolved Oxygen:** Top Middle Bottom 2 sites.
- **Total Phosphorus:** Top Middle Bottom 2 sites.
- **Ortho Phosphate:** Top Middle Bottom 2 sites.
- **Total Nitrogen:** Top Middle Bottom 2 sites.
- **Nitrate and Nitrite:** Top Middle Bottom 2 sites.
- **In-Situ Algal Fluorescence:** one sample per site. This provides immediate data on chlorophyll a levels and Phycocyanin levels. Using this instrument, we can assess the risk or current level of blue-green algal bloom conditions.
- **Algal Community assessment:** One sample 2 sites
- **Sediment Organic Content:** 5 sites done 2 times per season.
- **Sediment Phosphorus:** 5 sites done 2 times per season.

Our program would also include the deployment of a 24-hour continuous monitoring buoy for Dissolved Oxygen and Temperature. This tool provides 24-hour tracking of aeration system performance and is an extremely useful predictor of the on-set of algal bloom conditions.

#### Note!!

EverBlue utilizes a State of the Art Online Portal for all water quality data and results. We will create a private password protected area for Lake Peekskill where invited members can access the water quality data in real time. We typically process all lab results within 5-7 days of the sampling event and field collected data within 2 days of the sampling event.

This means no more waiting until the end of the season to see "how the lake did this season". This portal and platform also enables databased decision-making on adjusting the lake management program during the season.

**Program Cost: \$6,375**

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|                       |                  |
|-----------------------|------------------|
| Agreed to By:         | Agreed to By:    |
| Name:                 | Name: John Tucci |
| Town of Putnam Valley | President        |
| Title:                | EverBlue Lakes   |
| Signed _____          | Signed _____     |
| Date:                 | Date:            |

**Additional Optional Services**

**Biological Treatment Services from EverBlue Lakes**

- Estimated DEC Permit fee not to exceed \$1800

**Biological Treatment AutoBio Treatment System**

EverBlue Lakes has completed the development of a fully automated system for brewing/activating our BioBlast Treatment and distributing it throughout the lake on a daily/weekly basis.

We highly recommend this technology for Lake Peckskill. It delivers more treatment per dollar than our conventional BioBlast approach and maximizes the effectiveness and efficiency of the beneficial bacteria in the lake.

**Cost:**

**Two AutoBio Machines: Rental \$2,150 Per Machine 2 recommended to provide optimal coverage of the lake**

**BioBlast Formula: \$1,522 per 27 lb bucket.**

Note: a 27 lb. bucket produces 15,000 gallons of treatment delivered to the lake.

**NOTE: Agreement and signature DO NOT commit the Town of Putnam Valley to purchase the service. Signature confirms agreement with terms and pricing. Services can be ordered at the SOLE discretion of the Town of Putnam Valley. Delivery of ordered treatments is subject to adequate notice provided to EverBlue Lakes as specified and scheduling of labor and lead times on ordering materials.**



|                                                                                                       |                                                                                                          |
|-------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------|
| Agreed to By:<br><br>Name:<br><br>Town of Putnam Valley<br>Title:<br><br>_____<br>Signed<br><br>Date: | Agreed to By:<br><br>Name: John Tucci<br>President<br>EverBlue Lakes<br><br>_____<br>Signed<br><br>Date: |
|-------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------|

**Other Services**

- **RECOMENED FOR 2026**
- **Bottom Hardness Scanning using BioBase Scanning Technology**      **\$2,500**
- **Bathymetric mapping**      **\$2,500**

**NOTE:** Agreement and signature **DO NOT** commit the Town of Putnam Valley to purchase the service. Signature confirms agreement with terms and pricing. Services can be ordered at the **SOLE** discretion of the Town of Putnam Valley. Delivery of ordered treatments is subject to adequate notice provided to EverBlue Lakes as specified and scheduling of labor and lead times on ordering materials.  
**Biological Treatment**

EverBlue is in the process of working with the NY DEC on permit requirements for Biological Treatment in New York Lakes. We have been assured that permits are obtainable if the DEC's requirements for information on formulations are met.

We can pursue a permit on behalf of Lake Peekskill. We will be moving ahead with getting our product vetted by the DEC on behalf of another area lake. We should have clarity on the "permutability" of our product in New York as part of that effort.

If successful, a permit for Lake Peekskill should also be obtainable.

John Tucci  
President  
EverBlue Lakes

[www.everbluelakes.com](http://www.everbluelakes.com)

**AUTHORIZE 2025 EXPENDITURE FOR OSCAWANA LAKE'S NYSFOLA MEMBERSHIP**

Presented by Councilwoman Tompkins

**RESOLUTION #R25-157**

**RESOLVED** that the Town Board authorize the expenditure of \$250 for Oscawana Lake's membership in the New York Federation of Lakes (NYSFOLA).

The fee of \$250 is for the NYSFOLA membership as a large association. The district will cover the cost.

Seconded by Councilman Russo, unanimously carried.

**AUTHORIZE EXPENDITURE FOR LPID BEACH RAMPS**

Presented by Councilwoman Tompkins

**RESOLUTION #R25-158**

**RESOLVED** that the Town Board authorize the expenditure of \$5,025 for 3 gangways for the LPID beaches. The current ramps were originally purchased around 1995 and are made of wood and steel. They are 7 feet long and weigh almost 200 pounds. Their weight alone makes them hard to handle and install onto the floating docks. The ramps are prone to rot, splintering, and warping. They have been repaired many times over the years and at this point, they have exceeded their life expectancy.

Please see the attached quote from EZ-Dock for new gangways which are made out of the same plastic composite material that the current floating docks are made of, are 6 feet long and weigh much less than the current ones, making them easier to install and store. They will not rot, splinter or warp and are maintenance free.

The district will cover the cost from their fund balance.

Seconded by Councilman Russo, unanimously carried.



1-800-833-5225

www.ez-docks.com  
**800-654-8168**

360 Highway 30, Belvidere, NJ 08718

Valid through May 29, 2025 @ 7:59 pm

**Prepared For:**

Town of Putnam Valley, NY  
Ray Gambister  
Phone: 845-629-2203  
265 Occawana Lake Road  
Putnam Valley, NY 10579  
rkrobath@putnamvalley.gov

**Ship To:**

Town of Putnam Valley, NY  
Ray Gambister  
Phone: 845-629-2203  
265 Occawana Lake Road  
Putnam Valley, NY 10579  
rkrobath@putnamvalley.gov

**Prepared By:**

Wendy May  
Business Development  
Phone: 732-761-5542  
Fax:  
Email: wmay@ezdocks.com



For the full presentation proposal, [click here](#) to view or download the PDF version of this quote. You can sign and fax this in, or you can sign online by simply electronically accepting this quote below.

| Qty | Description                                | Picture | Unit Price | Est Price  |
|-----|--------------------------------------------|---------|------------|------------|
| 3   | GANGWAY HINGE KIT RE GANGWAY TO DOCK       |         | \$545.00   | \$1,635.00 |
| 3   | GANGWAY POLY 4 X 6                         |         | \$530.00   | \$1,590.00 |
| 3   | DEADWIGHT BRACKET KIT SMALL FOR 1/2" CHAIN |         | \$250.00   | \$750.00   |
| 1   | Delivery                                   |         | \$750.00   | \$750.00   |

**SubTotal: \$5,025.00**  
**Shipping: \$0.00**  
**Sales Tax: \$0.00**  
**Total: \$5,025.00**  
**Deposit Required: \$5,025.00**

|                                                                                               |                                   |
|-----------------------------------------------------------------------------------------------|-----------------------------------|
| Check Purchase (purchase amount \$5,025.00)                                                   | <b>\$5,025.00</b><br>full payment |
| Credit Card Purchase (purchase amount \$5,175.75) (includes +\$150.75 payment type surcharge) | <b>\$5,175.75</b><br>full payment |

**AUTHORIZE LABOR EXPENDITURES FOR DISTRICTS**

Presented by Councilman Luongo

**RESOLUTION #R25-159**

**RESOLVED** that the Town Board authorize the labor expense for Mike Smith and Brendan O'Brien to install a BBQ at Barger Pond and repair a damaged gate at Putnam Acres. This

work will be done at their hourly rate according to #R25-134. Each district will cover their cost for the labor.

Seconded by Councilwoman Howard, unanimously carried.

**APPROVE LOMAC/ABELE PARK VALVE MAINTENANCE 2025**

Presented by Councilman Luongo,

**RESOLUTION #R25-160**

**RESOLVED** that the Town Board appoint Michael DePrima as the valve custodian at Abele Park, Oscawana Lake for 2025. Michael will oversee the maintenance of the valve which includes cleaning the valve, and opening and closing of the valve, as needed. Michael will be paid \$75 per maintenance visit, with no benefits. The cost will be covered by the Oscawana Weed Control district.

Seconded by Councilwoman Tompkins, unanimously carried.

**APPROVE RBL SPRING CLEANUPS 2025**

Presented by Councilman Luongo,

**RESOLUTION #R25-161**

**RESOLVED** that the Town Board accept the proposal from Landwork Contractors for raking the reclaimed sand back at RBL Children's Beach, \$1,275 and a spring cleanup at the RBL dam area, \$1,550. The cost will be covered by the district. All leaves will be dumped at the Town Highway organic waste pile.

Total cost RBL \$2,825.00

Seconded by Councilman Russo, unanimously carried.

**APPROVE LOMAC/REIMBURSEMENT FOR NYSFOLA CONFERNECE 2025**

Presented by Councilman Luongo

**RESOLUTION #R25-162**

**RESOLVED** that the Town Board approve LOMAC request that Judy Dronzek be reimbursed for expenses incurred while attending the NYSFOLA conference in Lake George, 5/1-5/3/2025. These expenses include:

- Hotel \$151/night x 3 = \$453
- Conference cost \$375
- Mileage reimbursement 316 miles x \$.70/mile = \$221.00

Total reimbursement \$1,049. As this expense was not included in the current budget, the funds will be covered by the district's fund balance.

Seconded by Councilman Russo, unanimously carried.

**APPROVE LPID BEACH MONITORS & LPID LAKE SUPERVISORS  
APPOINTMENTS 2025**

Presented by Councilwoman Howard

**RESOLUTION #R25-163**

**RESOLVED** that the Town Board appoint the following personnel as LPID Beach Monitors for the 2025 season. They will be paid at an hourly rate of \$16.50 with no benefits. This position will run from Memorial Day weekend (5/24) through Labor Day weekend (9/1).

- Joseph Aviles
- Marianne Forlano
- Susan Gaffney
- Brianna Gambichler
- Alyssa Gambichler

In addition, please appoint Joseph Aviles as the LPID Beach Supervisor Monday through Friday for the 2025 season at a salary of \$1,100, with no benefits.

I also request that Marianne Forlano be appointed as the LPID Beach Supervisor Saturdays and Sundays for the 2025 season at a salary of \$500.00, with no benefits.

These appointments will run from May 24<sup>th</sup>, 2025 to September 1<sup>st</sup>, 2025. The district will cover the cost.

Seconded by Councilman Russo, unanimously carried.

**APPROVE LOOKOUT MANOR APPOINTMENT 2025**

Presented by Councilwoman Howard

**RESOLUTION #R25-164**

RESOLVED the Town Board appoint Joseph Aviles as a laborer for Lookout Manor for the 2025 season. This position is as needed, at an hourly rate of \$20.00, with no benefits. The district will cover the cost.

Seconded by Councilwoman Tompkins, unanimously carried.

**APPOINT LAKE OSCAWANA SUPERVISOR APPOINTMENT 2025**

Presented by Councilwoman Howard 165

**RESOLUTION #R25-165**

RESOLVED that the Town Board appoint Parker Sperrazza as the Lake Oscawana Beach Supervisor for the 2025 season at a salary of \$2,000, with no benefits. The cost will be covered by the districts.

This appointment will run from May 24<sup>th</sup>, 2025 to September 1<sup>st</sup>, 2025.

Seconded by Councilwoman Tompkins, unanimously carried.

**AMEND RESOLUTION #R25-85 TO AMEND 36 MONTH COMPUTER LEASE WITH HEWLETT PACKARD ENTERPRISE FINANCIAL**

Presented by Councilman Russo

**RESOLUTION #R25-166**

RESOLVED that the Putnam Valley Town Board amend Resolution #R25-85 to reflect 12 desktop computers instead of 11 for the town staff with an updated total cost of \$20,028.96. The lease payments will now be \$556.36 per month for 36 months with a \$1.00 buy-out option. This Agreement is for purposes of upgrading equipment on a rolling basis. Equipment is provided through CDW Government and is part of the Hewlett Packard Information Technology Umbrella State Contract. Funding has been included in the 2025 Budget.

Seconded by Councilwoman Howard, unanimously carried.

**APPROVE HEWLETT PACKARD COMPUTER LEASE PURCHASE AGREEMENT**

Presented by Councilman Russo

**RESOLUTION #R25-85**

**RESOLVED** that the Putnam Valley Town Board authorize the Town Supervisor to sign a Lease Agreement with Hewlett Packard Enterprise Financial Services, 200 Connell Drive, Berkley Heights, NJ 17922 for the replacement of 11 desktop computers for town staff for a total cost of \$16,510.56. The lease payment will be \$506.00 a month for 36 months (3 years) with a \$1.00 buy-out option. This Agreement is for purposes of upgrading equipment on a rolling basis. Equipment will be provided through CDW Government and is part of the Hewlett Packard Information Technology Umbrella State Contract. Funding has been included in the 2025 Budget. This is subject to final approval of the contract by the Town Attorney.

Seconded by Councilman Luongo, unanimously carried.

**APPROVE UPDATED INTERMUNICIPAL AGREEMENT BETWEEN PUTNAM COUNTY AND MUNICIPALITIES OF PUTNAM COUNTY, PREVIOUSLY APPROVED ON APRIL 16<sup>TH</sup>, 2025**

Supervisor Annabi explained that the agreement we had before was just with the County. This one is between the county and 9 other municipalities. This is one agreement that allows us to share our services. Simple, safer and transparent. Allows us to shell services without any cost to the taxpayer. The one last month had some correction made to it. Shawn looked at this revised one and is in agreement. She just has to sign it.

Presented by Councilman Luongo

**RESOLUTION #R25-167**

**RESOLVED**, that the Town Board update Resolution #25-141 to authorize the Town Supervisor to sign the attached updated Intermunicipal Agreement between the County of Putnam and each of the county municipalities (Town of Kent, Town of Carmel, Town of Patterson, Town of Philipstown, Town of Putnam Valley, Town of Southeast, Village of Brewster, Village of Cold Spring and Village of Nelsonville) regarding shared services within Putnam County. The Intermunicipal Agreement was previously approved by the Town Board on April 16, 2025 and has been revised per the attached version of the document.

Seconded by Councilwoman Tompkins, unanimously carried

Supporting documents can be found on pages 40-55

[05-14-2025-Town-Board-WORK-SESSION-with-supporting-documents.pdf](#)

**DAILY FEE REPORT SUMMARY APRIL 1, 2025- APRIL 30, 2025 BUILDING DEPARTMENT**

Presented by Councilwoman Howard

**RESOLUTION #R25-168**

**RESOLVED** that the Town Board accept the daily fee report summary April 1, 2025- April 30, 2025.

Seconded by Councilman Russo, unanimously carried.

**Town of Putnam Valley**

**M5 Standard Fee Report Paid Only  
From 04/01/2025 To 04/30/2025**

Count by Type

| Type                  | Count      | Amount             |
|-----------------------|------------|--------------------|
| ADDITION/ALTERATION   | 4          | \$4,075.00         |
| CW                    | 4          | \$900.00           |
| DECK                  | 2          | \$1,053.00         |
| DEM/C                 | 1          | \$500.00           |
| DEM/R                 | 1          | \$100.00           |
| ELECTRIC APP/INY ELEC | 9          | \$360.00           |
| ELECTRIC APP/SWIS     | 7          | \$280.00           |
| FENCE/WALL            | 2          | \$225.00           |
| HVAC                  | 3          | \$300.00           |
| IN GROUND POOL        | 1          | \$1,000.00         |
| MI                    | 2          | \$150.00           |
| OIL TANK              | 7          | \$550.00           |
| PELLET STOVE          | 1          | \$75.00            |
| PERMIT FEE            | 10         | \$3,323.00         |
| PL                    | 5          | \$350.00           |
| RENEWAL               | 13         | \$6,895.00         |
| RU                    | 1          | \$750.00           |
| SEARCH                | 16         | \$3,200.00         |
| TREE                  | 1          | \$75.00            |
| WETADM                | 4          | \$700.00           |
| WETL                  | 6          | \$650.00           |
| WT/S                  | 4          | \$400.00           |
| <b>TOTAL</b>          | <b>105</b> | <b>\$25,251.00</b> |

FEE TYPES

|                            |                                                  |
|----------------------------|--------------------------------------------------|
| ADDITION/ALTERATION        | Permits for Additions/Alterations                |
| BLASTING                   | Permits to Blast                                 |
| CW                         | Commence Work Permit                             |
| CREDIT CARD FEE            | Credit Card Fee charged for usage of credit card |
| DEM/R                      | Demolition/Residential                           |
| ELECTRIC APP/NY ELECTRICAL | Electric application/NY Electrical               |
| ELECTRIC APP/SWISS         | Electric application/Swiss                       |
| FENCE/WALL                 | Permit for Fence/Wall                            |
| GAS/PROPANE                | Permit for Propane Gas Installation              |
| GENERATOR PERMIT           | Generator Installation                           |
| HVAC                       | Heating, Vent., A/C Permit                       |
| IN GROUND POOL             | Permit for In Ground Pool                        |
| MG                         | Minor Grading Permit                             |
| MI                         | Miscellaneous Building Permit                    |
| OPERATING PERMIT           | Operating Permits /Commercial                    |
| PERM                       | Building Permits                                 |
| PERNC                      | New Construction Permits                         |
| PL                         | Plumbing Permits                                 |
| RE                         | Renewal Building Permits                         |
| RHCS                       | Rock Hammer Crush Shatter Rock Permit            |
| RU                         | Spec. Use Renewal                                |
| SEARC                      | Municipal Search                                 |
| TENT                       | Tent Permit                                      |
| TREE                       | Tree Permit                                      |
| WETADM                     | Wetland Administrative Fee                       |
| WETL                       | Wetland Permit Application Fee                   |
| WT/S                       | Wetland Screening                                |

Supervisor Annabi wants to remind everyone of the clean up at Wicopee Rd, Sunday morning, 8am -10am, the party afterwards at Tompkins Corners Cultural Center

Memorial Day Service Monday 26<sup>th</sup>, 2025 11 am at Town Hall

Another one at the monument at Lake Peekskill, followed by a salute to the Flag at the VFW

Open House at the Ambulance Corp this Saturday 17<sup>th</sup>, 2025 12-4pm

Putnam Valley Volunteer Fire Department Blood Drive May 15<sup>th</sup>, 2025 9:00am – 7:45pm at 12 Canopus Hollow Rd.

We will be putting out an alert for the Short-Term Rental

School budget May 20<sup>th</sup>, 2025 Putnam Valley Elementary School

Councilman Luongo wants to remind everyone to stay alert. The county will be repaving from Church Rd down to Enloe St. There will be detours and delays.

The next meeting will be May 21<sup>st</sup>, 2025 6pm

**Supervisor Annabi made a motion to close the meeting at 5:42 and to go into an executive session with no further business.**

Seconded by Councilwoman Howard, unanimously carried.

Respectfully submitted,



Michelle Stephens  
Town Clerk  
5/16/2025

