



TOWN OF PUTNAM VALLEY

Town Board Meeting

May 21<sup>st</sup>, 2025

Town Hall

6 PM

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AGENDA

Meeting called to Order

Pledge of Allegiance

1. Community Reports
2. Supervisor's Comments
3. Legislative Reports
4. Approval of Minutes
5. Introduce Extension to Moratorium Prohibiting Large-Scale Battery Energy Storage Systems and Large-Scale Wind Energy Conversion Systems
6. Discuss Resolution Supporting Legislation of Nutrient Inactivants in NYS
7. Districts:
  - a. Approve Northview Estates Spring Cleanup 2025
  - b. Approve Lake Oscawana Harvester Operator Appointment 2025
8. Parks & Recreation:
  - a. Authorize Forestry Management Proposal
  - b. Approve May 2025 Refunds
  - c. Approve 2025 Lifeguard Salaries
9. Public Comment [Three-Minute Limit Per Person]
10. Audit of Monthly Bills
11. Finance: Budget Transfers and Amendments

Adjournment

Next Town Board Meeting: Work Session, Wednesday June 11<sup>th</sup>, 2025, 5 PM

**TOWN BOARD MEETING**  
**Wednesday, May 21st, 2025**  
**6:00 PM**

**PRESENT:** Supervisor Annabi  
Councilman Luongo  
Councilwoman Tompkins  
Councilman Russo  
Councilwoman Howard

**ALSO PRESENT:** Town Clerk Michelle Stephens  
Town Counsel Sarah Ryan

Supervisor Annabi opened the meeting at 6:00 pm with the Recitation of the Pledge of allegiance.

Councilwoman Tompkins asked for a moment of silence as we honor our men and women serving here and abroad.

**AMENDEMENT TO THE AGENDA**

Presented by Supervisor Annabi

**RESOLUTION #R25-169**

Recognition of resident Mike Cicale

Seconded by Councilman Luongo, unanimously carried.

Mike Cicale a Putnam Valley resident was recognized by the Putnam Valley Seniors and the County as 'Volunteer of the Year'. After working for 44 years Mike began volunteering for RSVP (Retired Seniors Volunteer Program). He has been a steadfast and reliable medical transporter, taking seniors back and forth to medical appointments which the seniors truly appreciated. In addition to this he has also sat on the Board of Ethics Committee for 12 years

Supervisor Annabi was very happy to present this award to him.  
Mike Cicale accepted his award and he said when he started out doing this he didn't realize how it was more satisfying to him than to the people he was servicing and that this turned out to be a very enlightening experience.

COMMUNITY REPORTS

Presented by Supervisor Annabi

Frank DiMarco gave the following report.

### **Town Board - Recreation**

Camp Preparation continues and we're looking forward to a great year

Summer Sports camp registration is open, that registration has been going well. We now have a total of 9 options and may be adding some additional once we secure the facilities

Information about Sports Camps and program options are posted on PVPR.com

Again, our concert series will begin on July 3<sup>rd</sup>, kicking things off with our Independence Day fireworks display and celebration. They will run every Thursday until the end of August, weather permitting.

We are still looking at some grant options and additional projects through our parklands fund. These, as well as the dozen or so in the past 2 years have no tax impact due to funding through various grants that become available, FEMA, and again, parklands which is built up over the years by recreation subdivision fees through the planning department

### **Town Board – Fire Department**

We are working heavily on recruitment so look out for some special events and maybe even some challenges for people interested in joining. Or, just stop by any Tuesday at 7pm or Sunday at 9am if you'd like to see what volunteering is all about.

Non-incident man hours for the month of April was 464 hours and 1817 for the year

Calls for the month attached



## Putnam Valley Volunteer Fire Department Inc.

House Phone  
Station # 1 845-526-2879  
Station # 2 845-528-4440

P.O. Box 21 • Putnam Valley, NY 10579

Fax  
Station # 1 845-526-2881  
Station # 2 845-528-2504

In Case of Emergency Dial 911

### PVVFD CALL STATS

MONTH OF \_\_\_\_\_

| CALL TYPE                              | # FOR THE MONTH                       |
|----------------------------------------|---------------------------------------|
| STRUCTURE/REKINDLE <i>Cooking fire</i> | <u>1</u>                              |
| VEHICLE FIRE                           | _____                                 |
| PIAA <i>-motor vehicle accidents</i>   | <u>4</u>                              |
| WIRES DOWN                             | <u>3</u>                              |
| AUTOMATIC ALARMS                       | <u>7</u>                              |
| INVESTIGATION                          | <u>6</u>                              |
| BRUSH                                  | <u>5</u>                              |
| STAND BY MUTUAL AID                    | <u>2</u>                              |
| CO DETECTOR                            | <u>4</u>                              |
| FUEL LEAK SPILL                        | <u>1</u>                              |
| CONTROLLED BURN RUBBISH FIRE           | <u>5</u>                              |
| PUMP/OUT WATER CONDITION               | _____                                 |
| PROPANE LEAK                           | _____                                 |
| HAZMAT                                 | _____                                 |
| EMS ASSIST                             | <u>6</u>                              |
| DISPATCHED & CANCELED ENROUTE          | _____                                 |
| RESCUE                                 | _____                                 |
| OTHER                                  | _____                                 |
| TOTAL CALLS FOR MONTH                  | <u>44</u> YTD <u>157</u>              |
|                                        | <i>mostly</i> MAN HOURS <u>785.19</u> |

Supervisor Annabi acknowledged that she had read that the Putnam Valley Fire Department hasn't missed a call in 8 years. Councilman Luongo said to keep the record going.

**Linda Thornton from Tompkins Corners gave the following report**

Tompkins Corners Upcoming Events  
Presented by Linda Thornton

Sat., May 24th, **Bob Dylan Birthday Bash - Outdoors!** 2 to 5

Jacob Bernz  
The Complete Unknowns  
Craft Artisans  
Kids' Craft

Sun., June 1st, **Artist's Reception for "Luthier's Dream" \***

Sculptural Art by Pallas Athene

Fri., June 6th, **True North Jazz Band** and Friends - 7:30

Hudson Valley Musicians and Educators - Ryan O'dell

Sun., June 8th, **Poets' Corner featuring Ruth Danon**

Fri., June 13th, **An Evening with Tom Chapin** - 7:30

Fri., June 20th, **"Hallelujah: Leonard Cohen, A Journey and a Song"**

Documentary Film - Live Q&A with John Lissauer, producer, arranger, and conductor of Leonard Cohen's iconic first recording of "Hallelujah." - 7:30

**Superintendent Shawn Keeler gave the following report.**

Good evening, ladies and Gentlemen

I'd like to take a moment to thank the men and women of the Highway dept. for their continued hard work and dedication.

We continue to cut shoulders on the edges of roads and repair dirt roads

We did drainage work on Sunset Hill Road where we replaced a Basin and 166 ft of 12-inch pipe 107 Ft of 15 in Pipe and 50 ft of 18 in pipe we also replaced 3 metal basin lids and grates. We are currently working on Woods end road drainage so far; we have added 1 basin and 60 ft of 12 Inch pipe. We also added to basins and 40 Ft of 12-inch pipe on long ridge Trail.

We finalized our list of roads we plan on Blacktopping in 2025 which will begin the last week of June beginning of July Notices will go out in advance once we figure out where they are starting. Roads getting blacktopped are Bryant Pond, Old Road

Trail, Long Ridge Trail and Woods End Kennel Rd. Roads being milled and Blacktopped are Old Church Rd, Birch Hill Rd, Crescent Lane, Quail Ridge Rd, Sunrise drive, Tinker Hill Rd, Watson Way, Roaring Brook Dr, Lyons Ct, Hillside Dr, Brookdale Rd, Woodlawn Rd, Point Dr South and North, Pine Street Wicopee Rd culvert still awaiting a start date. We will keep everyone posted when dates are figured out.

Our Basins repair crew has repairing basins they will be out daily has we have several in need of repair. They repaired 75 YTD Our Vac-ALL crew got started in Lake Peekskill and has Cleaned 95 basins YTD.

We regraded Horton Hollow hopefully we won't have to do it again till 2027

The phones at highway are monitored 24 / 7 and I ask residents with issues to call us and not post on Facebook as we don't troll for complaints. As well be sure to go on Town of Putnam Valley Highway Department Facebook page and like it to stay on top of all the doings of the Highway Dept.

I would also like thank Doug Montarelli for putting up the tribute banners this past week.

I can always be reached in my Office 845-526-3333 on my cell 845-745 -0795 and SKEELER@PUTNAMVALLEY.GOV  
217 Days till Christmas

**Councilman Russo read the following report from the Putnam Valley Library**

Director's Report  
Amina Chaudhri

Thank you so very much for the Putnam Valley Library Budget Support!

Our adult programming highlights are the very popular Sound Bath and a screening of The Leatherman documentary with Jon S. Bennett. Additionally, we have Knit & Knot, Chess Club, Mahjongg, Yoga, zoom lectures, Sound Baths, Book Clubs, HAM Radio Operators Testing and The American Sewing Guild.

We also have a Romantacy Book Club brunch and a Sunday night Cult Classic Movie Club. We have added a monthly meetup for parents and guardians of children with autism.

For youth we have a lot of unique programs scheduled for May and June, such as "Make Music with Code" for the tweens and teens and a Juneteenth program and cooking class.

The Summer Reading Program starts on June 21st with a big event with crafts, games and a live concert. It will be followed by our annual Community Mural - the theme is Color Our World.

Putnam Valley Library also offers a \*free\* outdoor dry goods pantry and frozen meals, tech help, garden seeds, 3D Printing, computer, fax and printer usage, \*free\* museum passes, a Library of Things, digital materials, WiFi, EZ Pass purchases and more!

Please learn more about us at [putnamvalleylibrary.org](http://putnamvalleylibrary.org)

Thank you for your time! I'm SO sorry I couldn't attend, but I have Mystery Book Club tonight.

### AMENDMENT TO THE AGENDA

Presented by Supervisor Annabi

#### RESOLUTION #R25-170

ADD 7C. Award Bid for Roaring Brook Lake Dam Rehabilitation and,

ADD an executive session to discuss a contractual matter with no further being discussed.

Seconded by Councilman Russo, unanimously carried.

### SUPERVISOR'S COMMENTS

On behalf of the Town Board & Parks & Rec, Supervisor Annabi thanked the Little League for their generous donation of \$2,000.00 to purchase a field of clay last week. This investment ensures they have a high-quality playing surface to enjoy and to compete on and their support for the Community goes a long way. It is very much appreciated.

Supervisor Annabi talked about how for the past few months they have been going back and forth to the County about the sales tax extender that was up for renewal. They wanted to drop it ¼% but that made no real savings to the taxpayer. It makes more sense to give it back to each town or village. This Town Board along with the other six towns and three villages and six superintendents encouraged our county Legislator three times a week for the last five months to share the tax revenue. When that didn't work, they had to get the State Senators and Assembly men involved. They wrote a Home Rule Resolution giving them an option to give the Towns and Villages a share of the Sales Tax Revenue or you lose the extender

and the County loses \$44 million dollars. What is it going to be? So, they actually agreed and signed off on it this past Monday. For the first time and forever and ever we will be getting a portion of the Sales Tax Revenue. Putnam Valley is looking to get anywhere between \$200,000 and \$300,000 a year which will offset taxes to our residents. This is great funding and is grateful to all the towns and villages that stood behind them and grateful that the County Legislators came to their senses and County Executive Kevin Byrne signed it today and then it's going up to the State. We're done, we did it. It was a huge win for the town. Councilman Luongo said it was lot and that the meetings were marathons. Councilman Russo acknowledged Supervisor Annabi and all her hard work as she spearheaded this. The Town Board thanked her.

Supervisor Annabi acknowledged the Clean-up that local residents put together this past weekend. She applauds Charese and Allison for doing this. Everyone had a great time.

Monday the 26<sup>th</sup> Memorial Day, a service will be held here at Town Hall starting at 11 am. Then on to Lake Peekskill to pay respect at the monument there. And then to the VFW for a salute to the Flag, followed by refreshments.

Veterans Post 391 will be at the Putnam County Veterans Memorial Park in Kent this Friday from 6pm to Sunday at 6pm for the watch tower event. They watch the monument because in the past it has been vandalized and spray painted. They have been doing this for about 8 years now. If you'd like you can stop by and bring some coffee and say hello to the Veterans.

On Saturday May 31 we will be having the celebration of business at Oregon Corners. During the construction of the bridge some of the business suffered a loss. Now that everything is just about done the Neighborhood Business Committee, which was created by the Town Board to help bring new business to the community will be having this event. Look out for more information on this event.

Check out Parks & Rec, The Library and Tompkins Corners for a bunch of events they have going on.

[Putnam Valley Parks & Recreation](#)

[Putnam Valley Library | Putnam Valley Library](#)

[Tompkins Corners Cultural Center - Upcoming Events](#)

We have donation boxes here in Town Hall for Putnam Valley Community Food Pantry, United for the Troops, Period Supply Dr (Sponsored by Reform Temple of PV) year around.

If you have a child between 5 and 17 check out Youth Entrepreneurs event at Tilly Foster Farm June 8<sup>th</sup> from 12pm to 4pm



**EMPOWERING THE NEXT GENERATION TO CREATE THEIR OWN SMALL BUSINESS THROUGH A YOUTH LED MARKET**

**WANT TO SELL YOUR CREATIONS?**

**COME TO THE MARKET AND ENJOY FOOD, CRAFTS, ART AND MORE BY OUR YOUTH ENTREPRENEURS**

**JUNE 8, 2025**  
AT TILLY FOSTER FARM  
100-312 BREWSTER NEW YORK 10509  
**12 P.M. TO 4 P.M.**  
\*THIS IS A RAIN OR SHINE EVENT\*

**DO YOU KNOW A YOUTH ENTREPRENEUR BETWEEN THE AGES OF 5 TO 17 WHO HAS AN AMAZING PRODUCT THAT THEY WOULD LIKE TO SELL? SCAN THE QR CODE TO LEARN HOW THEY CAN GET INVOLVED!**

 **PROMENADE - 6**  
AN ARTISANAL COMMUNITY

**SCAN HERE TO LEARN MORE!**  
**OR CALL 845.808.1600**  
VISIT US ONLINE AT [PUTNAMCOUNTYNY.COM/YBM](http://PUTNAMCOUNTYNY.COM/YBM)



**LEGISLATIVE REPORTS**

Supervisor Annabi was unable to open Legislator Bill Gouldman's report. His door is always open. If you see something or have a problem or issue, just give his office a call at 845-808-1020. If he can correct your issue, he will.

**APPROVAL OF MINUTES**

Presented by Councilwoman Howard

**RESOLUTION # R25-171**

**RESOLVED** that the Putnam Valley Town Board to authorize the Supervisor to accept the Town Board meeting minutes from April 9<sup>th</sup>, 16<sup>th</sup>, & 18<sup>th</sup> 2025.

Seconded by Councilwoman Tompkins, unanimously carried.

**INTRODUCE EXTENSION TO MORATORIUM PROHIBITING LARGE-SCALE BATTERY ENERGY STORAGE SYSTEMS AND LARGE-SCALE WIND ENERGY CONVERSION SYSTEMS**

Presented by Councilman Russo

Counsel Sarah Ryan explained that last July the Town passed a temporary moratorium prohibiting Large Scale Storage Systems and Large-Scale Wind Energy to considered zoning regulations for the (2) uses, the Planner had prepared draft resolutions but you need time to adopt any amendments that it might need. Since this temporary moratorium is up in July, this is a Resolution of introduction to do a (3) month extension of that moratorium just in case there is any amendments.

**RESOLUTION #R25-172**

WHEREAS, the Town of Putnam Valley Town Board hereby proposes that a Town Zoning Code local law amendment be made to Local Law #3 of 2024, entitled "A Local Law Establishing a Temporary Land Use Moratorium Prohibiting Large-Scale Battery Storage System installations and Large-Scale Wind Energy

Conversion Systems within the Town of Putnam Valley,” specifically to extend said moratorium and prohibition relating to applications for Large-Scale Battery Energy Storage System Installations and Large-Scale Wind Energy Conversion Systems for a period of three (3) months; and

WHEREAS, the proposed moratorium is annexed hereto as Exhibit A and incorporated herein as if recited verbatim, and the Town Board does direct that said amendments be spread across the record as if they, in fact, had been read verbatim; and

WHEREAS, this action to amend the Zoning Law is a Type II Action under the New York State Environmental Quality Review Act (SEQRA), requiring no further environmental review; and

WHEREAS, the Town Board has determined that the proposed amendment must be referred to the Putnam County Department of Planning, Development and Public Transportation for review and recommendation; and

WHEREAS, the amendments require a public hearing.

NOW, THEREFORE BE IT RESOLVED THAT:

1. The Town Board hereby sets a public hearing on the proposed amendments for July 19, 2024, at 6:00pm, or as soon thereafter as the matter may come to be heard, in the Town Hall, 265 Oscawana Lake Road, Putnam Valley, New York; and

2. The Town Board refers this matter to the Putnam County Department of Planning, Development and Public Transportation for a recommendation pursuant to GML §239-m; and
3. The Town Board directs the Town Clerk to notify the Town Clerks of each of the surrounding municipalities of the public hearing pursuant to GML §239-nn.

Dated: 5/21/2025

Moved: Councilman Russo

Seconded: Councilman Luongo

Motion passes/ fails:      Ayes 5      Nays 0

|                |                       | AYE      | NAY | ABSTAIN |
|----------------|-----------------------|----------|-----|---------|
| PRESENT/ABSENT | Councilwoman Howard   | <u>X</u> | ___ | ___     |
| PRESENT/ABSENT | Councilman Luongo     | <u>X</u> | ___ | ___     |
| PRESENT/ABSENT | Councilwoman Tompkins | <u>X</u> | ___ | ___     |
| PRESENT/ABSENT | Councilman Russo      | <u>X</u> | ___ | ___     |
| PRESENT/ABSENT | Supervisor Annabi     | <u>X</u> | ___ | ___     |



Michelle Stephens, Town Clerk

Councilwoman Tompkins asked Town Counsel for clarification on “large”.

Counsel Sarah Ryan responded that the moratorium is written very broadly for those two specific uses. The regulations that are set in place proposing certain zoning districts and areas where these might be able to be installed. You can’t

prohibit them altogether as there is a State Law that governs the siting of these facilities but you can have reasonable zoning restrictions given the make up of the town. There are draft regulations that Bruce has prepared and they will be put forward for the Town Boards consideration. If you adopt these regulations the moratorium will go out the window. Right now, there is no applications that are before the Town, this was preempted in order to give the Town time to consider the adoption of the regulations.

**Town of Putnam Valley Local Law No. \_\_\_ of 2025**

**A Local Law to Extend the Moratorium on the Acceptance, Processing and Approval of Applications and Permits for Battery Energy Storage Systems and Large-Scale Wind Energy Conversion Systems within the Town of Putnam Valley**

BE IT ENACTED, by the Town Board of the Town of Putnam Valley, Putnam County, New York, as follows:

**Part 1. Title**

This Local Law shall be known as the “A Local Law to Extend the Moratorium on the Acceptance, Processing and Approval of Applications and Permits for Battery Energy Storage Systems and Large-Scale Wind Energy Conversion Systems within the Town of Putnam Valley.”

**Part 2. Purpose**

The purpose of this local law is to amend Local Law #3 of 2024, which enacted a temporary moratorium on the acceptance, processing, and approval of applications and permits for battery storage systems and large-scale wind energy conversion systems within the Town, to extend said moratorium while the Town considers the adoption of regulations on such uses.

**Part 3. Enactment**

This Local Law is adopted and enacted pursuant to the authority and power granted by §10 of the Municipal Home Rule Law of the State of New York.

**Part 4. Amendment of the Town Code**

Local Law #3 of 2024 is amended as follows:

*Add:*

Section 4.5: Extension of temporary moratorium

- A. The Town Board finds and determines that Local Law #3 of 2024 became effective on July 26, 2024; that since enacting the moratorium, the Town Board has moved expeditiously to review and analyze the Town Zoning Code and consider future planning of the Town which has been necessary to effectuate the purposes of the moratorium; that potential zoning code changes have been identified; that unless extended, the moratorium will expire on July 26, 2025; and that it will likely take an additional three months to consider and adopt the legislation necessary to effectuate planning recommendations.
- B. The moratorium period as provided in Section 5(D) of Local Law #3 of 2024 is extended until October 24, 2025.

#### **Part 5. Severability**

The invalidity of any part or provision (e.g., word, section, clause, paragraph, sentence) of this Local Law shall not affect the validity of any other part of this Law which can be given effect in the absence of the invalid part or provision.

#### **Part 6. Effective Date**

This Local Law shall take effect immediately upon the filing with the Office of the Secretary of State of the State of New York, in accordance with the applicable provisions of law, and specifically, Article 3, Section 27 of the New York State Municipal Home Rule Law.

### **DISCUSS RESOLUTION SUPPORTING LEGISLATION OF NUTRIENT INACTIVANTS IN NYS**

Presented by Councilman Luongo

**RESOLUTION #R25-173**

**WHEREAS, many lakes in New York State suffer from impaired water quality due to excessive nutrients, and**

**WHEREAS, high levels of phosphorus in lakes, ponds and reservoirs is one of the contributors to impaired water quality, and**

**WHEREAS, blue green algae blooms are associated with high levels of phosphorus, and**

**WHEREAS, blue green algae blooms, also known as cyanobacteria blooms or harmful algal blooms (HABs), may produce toxins which in high enough concentrations can be harmful to people and particularly to pets, and**

**WHEREAS, NYS Department of Health regulations require the closing of swimming beaches merely upon the appearance of blue green algae blooms, thus disrupting recreational uses of beaches around NYS, and**

**WHEREAS, nutrient inactivants, such as aluminum sulfate, sodium aluminate, or lanthanum-modified bentonite, are one of the primary tools used in most other states in the United States as well as around the world to bind phosphorus so that it is not bio-available to fuel blue green algae blooms, and**

**WHEREAS, New York State, based on the wording in its Environmental Conservation Law, is one of the only states in the U.S. that currently does not allow the use of nutrient inactivants, and**

**WHEREAS, the NYS Senate bill S5936 and NYS Assembly bill A4514 were introduced to legalize the use of nutrient inactivants in New York State.**

**NOW THEREFORE, BE IT RESOLVED THAT the Town Board of the Town of Putnam Valley supports the inclusion of nutrient inactivation as one of the tools in the toolbox to improve water quality in New York State and supports the legalization of the use of nutrient inactivation and the prompt creation of reasonable regulations to govern its use. The Town Supervisor, Jacqueline Annabi, is therefore authorized to send a letter of support to the NYS legislature and the governor for enactment of S5936 and A4514 into law.**

Councilman Russo seconded for discussion.

Supervisor Annabi explained that because of all the HAPS in our lake that this resolution is a show of support to the State Senators and State Assemblymen to get the DEC to allow the State the use of Biologicals in our lakes to prevent the blue green algae blooms just like they do in Connecticut, New Jersey and Pennsylvania. We do not know if this will be for one year. This letter is to let them know that these districts want this. Each lake has its own Lake Manager

that would make the decision on whether or not they would want this. It is not being forced on them. We are the only State that does not have this.

Seconded by Councilwoman Tompkins, unanimously carried.

**APPROVE NORTHVIEW ESTATES SPRING CLEANUP 2025**

Presented by Councilwoman Tompkins

**RESOLUTION #R25-174**

**RESOLVED**, that the Town Board accept the proposal from Landwork Contractors for spring cleanup requested by the district.

- Spring cleanup of leaves and branches
- Trim vegetation along Clubhouse Rd
- Trim vegetation away from gravel/boat trailer area
- Trim the bushes on the side of the pedestrian access right of way
- Weed whack vegetation growing along the lakefront

Cost \$2,200

- Weed whack and flush cut the weeds growing from the red line to the road
- Trim wild roses
- Vines will be removed
- Cut down the tree of heavens and excavate the roots
- Apply grass seed and straw

Cost \$4,850

Total cost of \$7,050.

This proposal includes all labor, material and equipment. All organic debris will be dumped at the highway organic waste yard. The additional cost not included in the district's 2025 budget will come from the district's fund balance. The proposal is attached.

Seconded by Councilman Luongo, unanimously carried.



**Proposal to:** Town of Putnam Valley  
**Property address:** Northview Estates  
**Contact Information:** Karen Kroboth  
**Proposal dated:** May 12, 2025

Landwork Contractors, Inc. submits its proposal to include all labor, material, equipment and clean up necessary to complete the following scope of work:

Item A:

1. Spring clean up of leaves and branches.
2. Trim vegetation along Clubhouse Road.
3. Trim vegetation away from gravel/boat trailer area.
4. Trim the bushes on the side of the pedestrian access right of way.
5. Weed wack vegetation growing along the lakefront.

The cost for the above scope of work including labor, material and equipment is \$2,200.00. All organic debris will be dumped at the highway department organic waste yard.

Item B:

Weed wack and flush cut the weeds growing from the red line to the road. Wild roses bushes will be trimmed. Vines will be removed. The landscaped areas such as the lilies and the rose of sharons along the road will stay. Cut down the tree of heavens. The tree of heaven roots will be excavated. Dump all of the organic debris at the highway department organic waste yard. This scope of work must be completed when the area dries up. Apply grass seed and straw over any disturbed area. \$4,850.00

The total cost to complete Item A and Item B is \$7,050.00.

**APPROVE LAKE OSCAWANA HARVESTER OPERATOR APPOINTMENT 2025**

Presented by Councilwoman Tompkins

**RESOLUTION #R25-175**

**RESOLVED** that the Town Board appoint Fred Finger to the Lake Oscawana Harvester Crew as a Harvester Operator for the 2025 season (May-October). This position will be paid on an hourly rate of \$20, with no benefits. He will work on an as needed basis, to assist when other crew members are unavailable. The cost will be paid for by the district.

Seconded by Councilman Luongo, unanimously carried.

**AWARD BID FOR ROARING BROOK LAKE DAM REHABILITATION**

Presented by Supervisor Annabi

**RESOLUTION #R25-176**

**RESOLUTION TO AWARD THE ROARING BROOK LAKE DAM  
REHABILITATION PROJECT TO DOYLE CONTRACTING, INC.**

WHEREAS, the Town of Putnam Valley is in the process of planning and permitting a public improvement project to rehabilitate the dam at Roaring Brook Lake (“Roaring Brook Lake Dam Rehabilitation Project” or “the Project”); and

WHEREAS, the Town underwent a public bidding process for the Project, pursuant to the requirements of GML §103 and the Town of Putnam Valley Procurement Policy; and

WHEREAS, two (2) bids were received and opened on May 10, 2024; and

WHEREAS, according to the minutes of the bid opening meeting, Doyle Contracting, Inc submitted the lowest bid at \$957,400.

NOW, THEREFORE BE IT RESOLVED, that the Town Board hereby awards the Roaring Brook Lake Dam Rehabilitation Project to Doyle Contracting, Inc.; and

BE IT FURTHER RESOLVED, that the Town Supervisor and WSP USA, Inc. (“WSP”), the Town’s dam remediation consultant, are hereby authorized to execute contracts or other documentation necessary to undertake said project.

Dated: 5/21/2025

Moved Supervisor Annabi

Seconded: Councilman Luongo

Motion passes/ fails:     5   Nays 0

|                |                       | AYE      | NAY | ABSTAIN |
|----------------|-----------------------|----------|-----|---------|
| PRESENT/ABSENT | Councilwoman Howard   | <u>X</u> | ___ | ___     |
| PRESENT/ABSENT | Councilwoman Tompkins | <u>X</u> | ___ | ___     |
| PRESENT/ABSENT | Councilman Russo      | <u>X</u> | ___ | ___     |
| PRESENT/ABSENT | Councilman Luongo     | <u>X</u> | ___ | ___     |
| PRESENT/ABSENT | Supervisor Annabi     | <u>X</u> | ___ | ___     |

  
 \_\_\_\_\_  
 Michelle Stephens, Town Clerk

**AUTHORIZE FORESTRY MANAGEMENT PROPOSAL**

Presented by Councilwoman Howard,

**RESOLUTION #R25-177**

**RESOLVED**, that the Town Board approve and sign the proposal from Headwater Forestry, INC for pursuing the Forest Management Plan based on the study previously conducted. The project amount of the contract will be between \$9,700 and \$11,780.

This plan works in conjunction with the DEC and their Forestry guidelines. The result of this project will promote a healthier forest as well as provide an additional revenue source for the town.

The bid details are attached for your perusal. Funds will be coming out of our park improvement line and will have no tax or budget impact.

Seconded by Councilman Russo, unanimously carried.



## HEADWATER FORESTRY, INC

Cory Creagan, *CF*

SAF Certified Forester | VT Licensed Forester  
NY Cooperating Forester | WAC Qualified Forester  
Audubon Endorsed Forester

6 Post Street  
Kingston NY, 12401  
cory@headwaterforestry.com  
(518) 991-9136

**Relevant Project History:** In April 2025, the Town of Putnam Valley hired Headwater Forestry Inc. to prepare a forest management plan for multiple Town owned forested parcels. Prior to Headwater Forestry Inc's. involvement, limited portions of the forest were marked for harvest by a New York based sawmill, however this harvest never took place.

Following a thorough inventory of the forest, Headwater Forestry Inc produced a forest management plan in April of 2025 outlining management recommendations for the next 5 years. The plan has identified 7 unique forest stands (approx. 150 acres) that could support a selective timber harvest. This includes significant acreage that was not included in the previously planned harvest. Additionally, a review and analysis of the areas marked prior to Headwater Forestry Inc's. involvement revealed that the previous marking may be inconsistent with the Town's goals of sustained harvesting and continued growth of high-value timber. Specific inconsistencies between the previous marking and the Town's goals / objectives include the presence of mature trees that have not been marked for harvest, the presence of immature trees that have been marked for harvest, and the "high-grading" of sawtimber (taking only the highest quality trees). Headwater Forestry Inc. determined that within these areas additional mature trees could be marked for harvest, while immature trees that were intended to be cut could be "un-marked" and retained on the landscape. Additionally, "high-grading" can be avoided by the marking / removal of lower-value firewood quality trees. Removing these lower-quality trees now will result in additional growing space for better-quality trees to continue to grow and add value for a future harvest.

For these reasons it has been recommended that the Town pursue harvesting of timber in additional portions of the property not previously marked / planned for harvest, and re-mark areas of the property previously marked. This will result in a larger yield of merchantable timber now and the retention of a higher proportion of high-value immature timber on the property that will continue in value.

An estimate / proposal for this work is enclosed.

Project Estimate

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**Client:** Town of Putnam Valley

**Project:** Timber Harvest on Approximately 150 acres.

**Scope:**

**Marking + Tallying:**

- Mark and tally all trees to be harvested in accordance with forest management plan.
- All trees to be harvested will be marked with paint at breast-height and at stump.
- Diameter, merchantable height, and primary product of all trees to be harvested will be electronically recorded.
- Boundary of harvest area will be marked with a "three-stripe" of the same color paint as is used for marking of trees to be harvested.
- Determine landing / decking location and access points.
- Assist Town through Article 24 (wetlands) jurisdictional determination / permitting process.
- Assist Town through timber harvesting permit process

**Sale / Bid Solicitation**

- Prepare revised timber sale prospectus and map, and distribute to reputable contractors.
- Conduct bid opening / summarize bids.
- Develop contract with winning bidder.

**Harvest Administration**

- Monitor harvesting operations to ensure compliance with all contract stipulations, adherence to NYS Best Management Practices (BMPs), adherence to wetland regulations, and compliance with all Local, State, and Federal Laws.
- Ensure all "close-out" BMPs are properly implemented at end of project

**Deliverables:**

- Report of estimate volume to be harvested by species (digital pdf).
- Record of all trees marked for harvest (digital pdf).
- Digital georeferenced map depicting harvest area
- Timber Sale Prospectus (digital pdf).
- Timber Sale contract (digital pdf) to be signed via DocuSign.

**Fees:**

- Timber Marking / Tallying will be billed at a rate of \$100/hr
- All other services will be billed at a rate of \$90/hr

**Estimated Hours:**

|                                       |                     |
|---------------------------------------|---------------------|
| Timber Marking + Tallying             | 70 - 80 hours       |
| Bid Assistance + Contract Development | 10 - 12 hours       |
| Harvest Monitoring / Administration   | 20 - 30 hours / TBD |

**Estimated Project Total: \$9,700 - \$11,780.00**

Headwater Forestry Inc is committed to working efficiently and reducing costs for our clients. Total fees will be based only on hours worked and may be less than estimated amounts. If total hours are expected to exceed estimates, total fees will not exceed 15% of highest bid received. Headwater Forestry Inc will communicate anticipated increases to client prior to engaging in the work.

Headwater Forestry Inc will issue invoices at the completion of Timber Marking + Tallying, the completion of Bid Assistance + Contract Development, and then on a monthly basis (invoices will be issued on the last day of the month) for Harvest Monitoring / Administration for the duration of the project.

Should the above be deemed agreeable, work can commence as soon as May 2025.

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Per the terms listed in this proposal, I hereby agree to commission Headwater Forestry, Inc with the services outlined above.

Signature \_\_\_\_\_

Date \_\_\_\_\_

**APPROVE MAY 2025 REFUNDS**

Presented by Councilwoman Howard

**RESOLUTION #R25-178**

**RESOLVED**, that the Town Board approve the May 2025 refunds Parks & Rec's

|                                                                       |                                                                         |
|-----------------------------------------------------------------------|-------------------------------------------------------------------------|
| Cynthia Granda<br>31 Argyle Street<br>Lake Peekskill, NY 10537        | \$500.00<br>LPCC<br>Deposit refund                                      |
| Nicole Pocchia<br>299 Oscawana Lake Road<br>Putnam Valley, NY 10579   | \$500.00<br>LPCC<br>Deposit refund                                      |
| Darryl Wassil<br>276 Oscawana Lake Road<br>Putnam Valley, NY 10579    | \$312.00<br>Day Camp<br>Overpayment refund                              |
| Jeremy Whalen<br>411 Peekskill Hollow Road<br>Putnam Valley, NY 10579 | \$500.00<br>LPCC<br>Deposit refund                                      |
| Maria Rodriguez<br>8 Floradan Road<br>Putnam Valley, NY 10579         | \$500.00<br>LPCC<br>Deposit refund                                      |
| Carolyn Pasquale<br>177 Lake Drive<br>Lake Peekskill, NY 10537        | \$500.00<br>LPCC<br>Deposit refund                                      |
| Vinny DaSilva<br>75 Mill Street<br>Putnam Valley, NY 10579            | \$150.00<br>Programs/Softball Clinic<br>Cancelled due to low enrollment |
| Jenn Cregan<br>20 Rock Hill Road<br>Putnam Valley, NY 10579           | \$150.00<br>Programs/Softball Clinic<br>Cancelled due to low enrollment |
| Jessica Vallejo<br>55 Mathes Street<br>Lake Peekskill, NY 10537       | \$500.00<br>LPCC<br>Deposit refund                                      |
| Taniya Mazzullo<br>101 Pudding Street<br>Putnam Valley, NY 10579      | \$416.00<br>Day Camp<br>Refund for overpayment                          |

Seconded by Councilman Russo, unanimously carried.

**APPROVE 2025 LIFEGUARD SALARIES**

Presented by Councilwoman Howard

**RESOLUTION #R25-179**

**RESOLVED**, that the Town Board approve the 2025 Lifeguard Salaries.

The following is a list of potential lifeguards for the 2025 season. Lifeguards will be selected pending verification of required certifications and availability.

Per hour salary based on number of seasons employed as a lifeguard. Starting 2025 salary is \$17.00 hr. with Jr. Guards at \$16.00 hr.

- |                        |                      |
|------------------------|----------------------|
| 1. Raphael Antunez     | @\$16.00 hr. Jr. LG  |
| 2. David Berdecia      | @\$16.00 hr. Jr. LG  |
| 3. Dakota Bourgie      | @\$17.00 hr.         |
| 4. Gabriel Broccolo    | @\$16.00 hr. Jr. LG  |
| 5. Catie Caputo        | @\$16.00 hr. Jr. LG  |
| 6. Maggie Caputo       | @\$17.25 hr.         |
| 7. Craig Caravello     | @\$16.00 hr. Jr. LG  |
| 8. James Carlsen       | @\$17.50 hr.         |
| 9. Nick Cathcart       | @\$16.00 hr Jr. LG   |
| 10. Isabella Coletti   | @\$17.00 hr.         |
| 11. Grayden Demaio     | @\$17.00 hr.         |
| 12. Julia Dimichele    | @ \$17.00 hr.        |
| 13. Nicholas Dimichele | @\$17.50 hr. wkd sub |
| 14. Olivia Downes      | @\$17.25 hr.         |
| 15. Alec Dreessen      | @ \$17.25 hr.        |
| 16. Theodore Gannon    | @\$17.50 hr.         |
| 17. Aiden Gibbs        | @\$16.00 hr. Jr. LG  |
| 18. Chloe Goessl       | @ \$17.25 hr.        |
| 19. Sophie Goessl      | @ \$17.25 hr.        |
| 20. Ava Harman         | @ \$17.25 hr.        |
| 21. Leah Harman        | @\$17.25 hr.         |
| 22. Ella Hatfield      | @\$16.00 hr. Jr. LG  |
| 23. Sofia Hatfield     | @\$17.00 hr.         |
| 24. Madison Keeler     | @\$17.25 hr.         |
| 25. Elisabeth Knuth    | @\$16.00 hr. Jr. LG  |
| 26. Thomas Kuney       | @ \$17.25 hr.        |
| 27. Benjamin Lowder    | @\$17.00 hr.         |
| 28. Chloe Moore        | @ \$17.25 hr.        |

- 29. Will Moore @ \$17.25 hr.
- 30. Kate Mulqueen @ \$17.00 hr.
- 31. Amanda Orlando @\$19.25 hr. wkd sub
- 32. Noah Patafio @\$17.50 hr.
- 33. Maanvi Patel @\$17.25 hr.
- 34. Leland Petrash @\$18.00 hr.
- 35. Gabriella Randazzo @\$17.75 hr.
- 36. Sophia Randazzo @\$17.25 hr.
- 37. Serena Rexhepi @\$17.00 hr.
- 38. Taylor Rogers @\$17.00 hr.
- 39. Kaleigh Rund @\$16.00 hr. Jr. LG
- 40. Jack Rund @\$17.00 hr.
- 41. James Russo @\$19.00 hr.
- 42. Isabelle Salisbury @\$17.00 hr.
- 43. Saxon Sohaili @\$17.00 hr.
- 44. Hudson Sperrazza @\$18.00 hr. wkd sub
- 45. Parker Sperrazza @\$18.00 hr.
- 46. Emma Stewart @\$17.25 hr.
- 47. Ethan Teshher @\$16.00. hr. Jr. LG
- 48. Jaden Teshher @\$17.50 hr.
- 49. Evan Vasile @\$17.25 hr.

Day Camp Lifeguards:

- 1. Victoria Deluca @ \$21.50 hr. Water Safety  
Instructor/Lifeguard Mgmt.
- 2. Amanda Orlando @ \$20.75 hr.
- 3. Hudson Sperrazza @ \$19.00 hr.
- 4. Nicholas Dimichele @ \$18.50 hr.
- 5. James Russo @ \$19.00 hr. camp sub

Seconded by Councilman Russo, unanimously carried

PUBLIC COMMENT

Councilwoman Tompkins talked about the celebration of Business at Oregon Corners May 31, from 11am to 2pm. Some of our local eateries will have food to sample and if you're over 21 the liquor hut will have tastings. We will have gift baskets, some surprise entertainment. Everyone is very excited as this is the first

time this has ever been done. Hopefully it won't rain and everyone can come out and support their local business.

**AUDIT OF MONTHLY BILLS**

Presented by Supervisor Annabi,

**RESOLUTION #R25-180**

**RESOLVED**, that the Town Board approve the following bills, after audit, being paid:

| <b><u>VOUCHER NUMBERS</u></b> | <b><u>AMOUNTS</u></b> |
|-------------------------------|-----------------------|
| 51181-51186                   | \$ 22,832.99          |
| 50690-50955                   | \$63,013.76           |
| 50625-50949                   | \$150,471.91          |
| 50650-50948                   | \$314,865.43          |

Seconded by Councilwoman Tompkins, unanimously carried.

**BUDGET TRANSFERS AND AMENDMENTS**

Presented by Supervisor Annabi

**RESOLUTION #R25-181**

**RESOLVED**, that the Town Board approve the attached Budget Transfers and Amendments for Year-To-Date 31, 2025.

Seconded by Councilwoman Tompkins, unanimously carried

Date Prepared: 04/30/2025 03:29 PM

**TOWN OF PUTNAM VALLEY**  
**Budget Adjustment Form**

GLR4150 1.0  
Page 1 of 1

Year: 2025 Period: 4 Trans Type: B2 - Amend Status: Posted  
 Trans No: 119735 Trans Date: 04/30/2025 User Ref: MANGELICO  
 Requested: Approved: Created by: MANGELICO 04/30/2025  
 Description: MAY 2025 YTD BUDGET AMENDMENTS Account # Order: Yes  
 Print Parent Account: No

| Account No.          | Account Description             | Amount           |
|----------------------|---------------------------------|------------------|
| A.7550.400           | TOWN DAY.EXPENSES               | 1,400.00         |
| A.9050.800           | UNEMPLOYMENT INSURANCE          | 7,793.30         |
| SM04.1630.400        | ADMIN & CLERICAL.EXPENSE        | 165.00           |
| SM06.1630.400        | ADMIN & CLERICAL.EXPENSE        | 156.00           |
| SM09.9030.800        | SOCIAL SECURITY                 | 20.00            |
| SS02.8130.400        | WESTCHESTER SSD.OPERATION SHARE | 15,211.18        |
| <b>Total Amount:</b> |                                 | <b>24,765.46</b> |

Date Prepared: 04/30/2025 03:30 PM

**TOWN OF PUTNAM VALLEY**  
**Budget Adjustment Form**

GLR4150 1.0  
Page 1 of 1

Year: 2025 Period: 4 Trans Type: B1 - Transfer Status: Posted  
 Trans No: 119734 Trans Date: 04/30/2025 User Ref: MANGELICO  
 Requested: Approved: Created by: MANGELICO 04/30/2025  
 Description: MAY 2025 YEAR TO DATE BUDGET TRANSFERS Account # Order: Yes  
 Print Parent Account: No

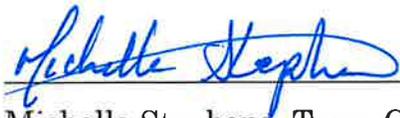
| Account No.          | Account Description                       | Amount      |
|----------------------|-------------------------------------------|-------------|
| A.1010.416           | TOWN BOARD.DEVELOPMENT PROJECTS           | 13,300.00   |
| A.1820.400           | MUNICIPAL ASSOCIATION DUES                | 1,000.00    |
| A.1930.400           | JUDGMENTS & CLAIMS                        | 2,514.81    |
| A.1950.400           | TAXES & ASSESSMENTS ON PROPERTY           | 598.64      |
| A.1990.400           | CONTINGENT ACCOUNT                        | -13,300.00  |
| A.1990.400           | CONTINGENT ACCOUNT                        | -3,514.81   |
| A.1990.400           | CONTINGENT ACCOUNT                        | -598.64     |
| A.1990.400           | CONTINGENT ACCOUNT                        | -1,500.00   |
| A.1990.400           | CONTINGENT ACCOUNT                        | -2,850.00   |
| A.3310.200           | SIGNS.TRAFFIC SIGNS                       | 1,500.00    |
| A.3620.200           | INSPECTORS.EQUIPMENT                      | -1,724.77   |
| A.3620.424           | INSPECTORS.CONTRACTUAL                    | 1,724.77    |
| A.6326.400           | ECONOMIC OPPORTUNITY PROGRAMS.CONTRACTUAL | 2,850.00    |
| SM11.1610.120        | LABOR                                     | -4,000.00   |
| SM11.4068.400        | CARP MAINTENANCE                          | 4,000.00    |
| <b>Total Amount:</b> |                                           | <b>0.00</b> |

At 7:001pm Supervisor Annabi made a motion to adjourn the meeting and to go into executive session with no further business to discuss.

Seconded by Councilwoman Tompkins, unanimously carried.

She will see everyone on Memorial Day. Next Town Board Work Session is Wednesday June 11<sup>th</sup>, 2025, 5pm

Respectfully Submitted,



Michelle Stephens, Town Clerk

5/30/2025



