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6/12/2025

To: Town Board

From: Michelle Stephens
Town Clerk

Subject: Approval of Minutes – May 14th, 21st and June 4th 2025

I respectfully request the Putnam Valley Town Board to authorize the Supervisor to accept the Town Board meeting minutes from May 14th, 21st and June 4th 2025

Thank you,

Michelle Stephens

Town Clerk

5a

To: Town Board
From: Frank DiMarco, Parks and Recreation Director
Subject: Parks and Recreation Refunds
Date: June refunds 2025

Sahar Moin 11 Depeu Ct. Peekskill, NY 10566	\$41.60 Day Camp Overcharged
Amy James 88 Mill Street Putnam Valley, NY 10579	\$1,000.00 Day Camp Dropped 3 weeks of camp
Hesky Fisher 250 W. 94 th St. Apt. 3F New York, NY 10025	\$455.00 PVCC Doesn't need the am/pm June care
Stephanie Lennon 28 Whitehill Road Putnam Valley, NY 10579	\$500.00 LPCC Deposit refund
Nelly Sanchez 17 Laurel Road Lake Peekskill, NY 10537	\$500.00 LPCC Deposit refund
Lisa Cozzi 37 Oriole Street Lake Peekskill, NY 10537	\$500.00 LPCC Deposit refund
Maria Zhinin 98 Locust Ave. Cortlandt Manor, NY 10567	\$500.00 LPCC Deposit refund
Jessica Vellejo 55 Mathes Street Lake Peekskill, NY 10537	\$500.00 LPCC Deposit refund
Theresa Rau 29 Northway Lake Peekskill, NY 10537	\$215.00 Day Camp Dropped out of camp
Chris Mitariten 7 Ridge Avenue Putnam Valley, NY 10579	\$560.00 Day Camp Dropped camp because of injury

56

PUTNAM VALLEY DAY CAMP STAFF – 2025		
Senior Recreation Leader	Andrew Salustri	\$25.00 per hour
Senior Recreation Leader	Chelsi Vogt	\$23.00 per hour
Recreation Specialist	Marcos Olivera	\$16.21 per hour
Recreation Specialist	Dylan Tucker	\$16.21 per hour
Recreation Specialist	Karol Noguera Ramirez	\$16.21 per hour
Recreation Specialist	Kristine Cabreja	\$16.21 per hour
Recreation Specialist	Ava McGinty	\$16.21 per hour
Recreation Specialist	Kristin Annabi	\$16.21 per hour
Recreation Specialist	Candice Strong	\$16.21 per hour
Recreation Specialist	Raymond Pagano	\$18.00 per hour
Recreation Specilist	Cheryl Silvermail	\$30.00 per hour
Recreation Specialist	Michael Rufo	\$22.00 per hour
Recreation Specialist	Samantha Wilders	\$16.21 per hour
Senior Recreation Asst.	Kayla Francis	\$15.70 per hour
Senior Recreation Asst.	AJ Altreche	\$15.70 per hour
Senior Recreation Asst.	Margaret Sampson	\$15.70 per hour
Senior Recreation Asst.	Amelia Melfi	\$15.70 per hour
Senior Recreation Asst.	Kim Braun	\$15.70 per hour
Senior Recreation Asst.	Sophie Taus	\$15.70 per hour
Senior Recreation Asst.	Sabrina Labate	\$15.70 per hour
Senior Recreation Asst.	Gabby Rodriguez	\$15.70 per hour
Recreation Asst.	Ethan Arbeit	\$14.50 per hour
Recreation Asst.	Jackson Carra	\$14.50 per hour
Recreation Asst.	Jack Pietronuto	\$14.50 per hour
Recreation Asst.	Jonathan Patterson	\$14.50 per hour
Recreation Asst.	Eric Nugra	\$14.50 per hour
Recreation Asst.	Lourdes Noguera	\$14.50 per hour
Recreation Asst.	Lilianna Caldwell	\$14.50 per hour
Recreation Asst.	Phillip Oden	\$14.50 per hour
Recreation Asst.	Kaylee Murphy	\$14.50 per hour
Recreation Asst.	Mack Gottesfeld	\$12.50 per hour
Recreation Asst.	Parker Fisco	\$12.50 per hour
Recreation Asst.	Elena Melif	\$12.50 per hour
Recreation Asst.	Madison Tompkins	\$12.50 per hour
Recreation Asst.	Lianna Pietronuto	\$12.50 per hour
Recreation Asst.	Edury Camarena	\$12.50 per hour
Recreation Asst.	Grace Cruz	\$12.50 per hour
Senior Recreation Asst.	Dylan Ruiz	\$15.70 per hour
Senior Recreation Asst.	Kanyon Lewis	\$15.70 per hour
Senior Recreation Asst.	Amy James	\$15.70 per hour
Recreation Asst.	Jessica Paredse	\$14.50 per hour
Recreation Asst.	Ava Broccolo	\$14.50 per hour
Recreation Asst.	Tyler Delgado	\$12.50 per hour
Recreation Asst.	Alexander Yagnetinsky	\$12.50 per hour
Recreation Asst.	Daniel Parks	\$12.50 per hour
Recreation Asst.	Mathew James	\$12.50 per hour
Recreation Asst.		\$12.50 per hour

PUTNAM VALLEY DAY CAMP STAFF -- 2025 Cont.			
Recreation Asst.		\$12.50	per hour
Bus Driver	John Boniello	\$30.00	per hour
Bus Driver	Francisco Fernandez	\$30.00	per hour
Bus Driver	Lori Carra	\$30.00	per hour
Bus Driver	Donna Yerks	\$30.00	per hour

5c

From: Frank DiMarco, Parks and Recreation
Subject: Personnel
Date: June 1, 2025

Please approve the following additions/changes to personnel.

1. Vicky McDonald, PV Day Camp Recreation Specialist, @ \$30.00 hr.
2. Taylor Rogers, PV Day Camp Sr. Recreation Assistant, @ \$15.70 hr.
3. Nicholas Carducci, Summer Beach Lifeguard @ \$17.00 hr.

ba



To: Putnam Valley Town Board

From: Margaret DiRubba

Date: June 9, 2025

Subject: Authorize Town Supervisor to sign Broker Service Agreement

I formally request that the Putnam Valley Town Board ratify the signature of the Town Supervisor on the Broker Service Agreement with Brown & Brown Insurance Services, Inc. Brown & Brown processes all claims submitted for the Putnam Valley Volunteer Ambulance Corps Workers' Compensation Policy. The policy is with the New York State Insurance Fund. Brown & Browns service fee is \$350.00.

BROKER SERVICES AGREEMENT

THIS **BROKER SERVICES AGREEMENT** (this "Agreement"), effective July 1, 2025 (the "Effective Date"), is made by and between **PUTNAM VALLEY VOLUNTEER AMBULANCE CORP c/o TOWN OF PUTNAM VALLEY** ("Company"), and **BROWN & BROWN INSURANCE SERVICES, INC.** ("Broker").

Background

Company wishes to retain Broker to perform certain specified insurance services as described in this Agreement. Broker wishes to perform such services according to the terms and conditions in this Agreement for the compensation set forth in this Agreement. The parties agree as follows:

1. **Term.** The term of this Agreement shall commence on the Effective Date and continue for a period of one (1) year, unless sooner terminated as herein provided.

2. **Relationship of Parties.** Broker is an independent contractor and nothing in this Agreement is intended nor shall be construed to create an employer/employee relationship, a joint venture relationship or partnership relationship. In consideration of the compensation paid to the Broker by the Company, Broker will provide services to the Company as an insurance broker. Company acknowledges that Broker, or its parent company, Brown & Brown, Inc. ("Parent"), and related or affiliated companies (collectively with Parent, "B&B Affiliates"), may provide services as an insurance agent on behalf of certain insurance carriers or risk-bearing entities. Company expressly consents to such relationship, if applicable, in the rendition of services by Broker under this Agreement.

3. **Broker Services.** Broker, subject to the terms of this Agreement, shall provide certain services set forth in the attached Schedule A (the "Services"), but only in relation to the lines of insurance identified in Schedule A ("Lines of Insurance").

Nothing in this Agreement shall be construed to impose any obligations on Broker or limitations on Broker's compensation, relative to any lines of insurance or coverages other than as specifically delineated in Schedule A.

4. **Company Responsibilities.** In consideration of the Services provided by Broker, Company agrees as follows:

(a) Company shall cooperate fully with Broker and the insurance companies with whom Broker solicits in the performance of Broker's obligations under this Agreement.

(b) Company shall timely produce and complete accurate information including, but not limited to, current financial information, statements of values, loss information and any other information, necessary for the effectuation of insurance coverage at the request of Broker. Company further agrees to provide Broker with notice of any material changes in Company's business operations, risk exposures or in any other material information provided under this Agreement. In addition, Company shall carefully read each insurance policy issued to Company in order to confirm the accuracy of the facts reflected therein and that the policy(ies) contain(s) the terms and coverages desired. Company is responsible for recommending any changes to insurance policies issued to Company.

(c) Company shall timely pay all premiums and fees.

(d) Company shall provide Broker with at least ninety (90) days notice in advance of any policy effective date in the event Company intends to allow competing agents or brokers to solicit or market insurance to Company.

5. **Compensation.** In consideration of the Services, Company shall compensate Broker as set forth in Schedule B (the "Broker Services Fee"). With regard to the Broker Services Fee, Company and Broker acknowledge and agree as follows:

(a) **The Broker Services Fee is not a part of, but rather is in addition to, any premium that may be paid by the Company for the Lines of Insurance.**

(b) It is understood and agreed that Broker, or B&B Affiliates, may receive contingent payments or allowances from insurers based on factors which are not client-specific, such as the performance and/or size of an overall book of business produced with an insurer. Such contingent payments or allowances are not subject to this Agreement, and will not be credited against the

balance of the Broker Services Fee owed to Broker pursuant to this Agreement or paid to Company.

(c) Broker may utilize insurance intermediaries (such as a wholesale insurance broker, managing general agent (MGA), managing general underwriter or reinsurance broker) for the placement of Company's insurance. In addition to providing access to the insurance company, the intermediary may provide the following services: (i) risk placement; (ii) coverage review; (iii) claims liaison services with the insurance company; (iv) policy review; and (v) current market intelligence. The compensation received by the insurance intermediary for placements and, if applicable, the services above is typically in the range of 5% to 15% of policy premium. There may be an intermediary utilized in the placement of your insurance, which may or may not be a B&B Affiliate. Any payments or allowances paid to the intermediary are not subject to this Agreement, and will not be credited against the balance of the fee owed to Broker pursuant to this Agreement or paid to Company.

(d) If Company chooses to finance its premiums, Broker may assist Company in the arrangement of such financing. Any payments or allowances paid to Broker for arranging premium financing are not subject to this section, and will not be credited against the balance of the fee owed to Broker pursuant to this Agreement or paid to Company.

(e) Broker may, in the ordinary course of its business, receive and retain interest on premiums paid by the Company from the date received by Broker until the date the premiums are remitted to the insurance company or intermediary. Any interest income retained by Broker on these premiums are not subject to this section, and will not be credited against the balance of the fee owed to Broker pursuant to this Agreement or paid to Company.

(f) Compensation for the Services specified under this Agreement is exclusive of all federal, state and local sales, use, excise, receipts, gross income and other similar taxes and governmental charges and fees. Any such taxes, charges or fees for the Services under this Agreement, now imposed or hereafter imposed during the term of this Agreement, shall be in addition to the compensation, premiums and charges set forth in this Agreement and shall be paid by Company upon request.

(g) Company acknowledges and agrees that the Broker Services Fee is reasonable in

relation to the Services to be provided by Broker hereunder.

6. **Confidentiality.** To the extent consistent with performances of Broker's duties under this Agreement, Broker and Company agree to hold in confidence Confidential Information (defined below). Company acknowledges, however, that Broker will disclose Confidential Information as reasonably required in the ordinary course of performing the Services to insurance companies and other insurance intermediaries. "**Confidential Information**" means all nonpublic information and all documents and other tangible items (whether recorded information, on paper, in computer readable format or otherwise) relating to the disclosing party's business (including without limitation business plans, manner of doing business, business results or prospects), proposals, recommendations, marketing plans, reports, any of which (i) at the time in question is either protectable as a trade secret or is otherwise of a confidential nature (and is known or should reasonably be known by receiving party as being of a confidential nature) and (ii) has been made known to or is otherwise learned by receiving party as a result of the relationship under this Agreement. Confidential Information should be protected with the same reasonable care as each party protects its own Confidential Information.

Confidential Information will not include any information, documents or tangible items which: (i) are a matter of general public knowledge or which subsequently becomes publicly available (except to the extent such public availability is the result of a breach of this Agreement), (ii) were previously in possession of receiving party as evidenced by receiving party's existing written records, or (iii) are hereafter received by receiving party on a non-confidential basis from another source who is not, to receiving party's knowledge, bound by confidential or fiduciary obligations to disclosing party or otherwise prohibited from transmitting the same to receiving party. In the event that Broker or Company become legally compelled to disclose any of the Confidential Information, they shall provide the other party with prompt notice so that such party may seek a protective order or other appropriate remedy and/or waive compliance with the provisions of this Agreement. In the event that such protective order or other remedy is not obtained, or that the other party waives compliance with the provisions of the Agreement, such party may disclose such information as is necessary or advisable to comply with the legal process.

7. **Termination.**

(a) Either party may terminate this Agreement, without cause and for any reason whatsoever, by giving written notice of termination to the other party at least ninety (90) days prior to the effective date of termination, which shall be specified in such written notice.

(b) Notwithstanding the provisions in sub-paragraph (a) above, Company may terminate this Agreement upon the happening of any one of the following causes: (i) Suspension or termination of Broker's insurance license in the State of New York if not cured by Broker within sixty (60) days following such suspension or termination; (ii) Broker's participation in any fraud; or (iii) Broker's material failure to properly perform its duties and responsibilities hereunder because of Broker's gross neglect, proven dishonesty, or commission of a felony.

(c) Notwithstanding the provisions in sub-paragraph (a) above, Broker may terminate this Agreement upon the happening of any one of the following causes: (i) Company's failure to pay any Broker Services Fee more than five (5) days after such payment is due; (ii) Company's participation in any fraud; or (iii) Company's material failure to properly perform its duties and responsibilities hereunder because of Company's gross neglect, proven dishonesty, or commission of a felony.

Termination for any cause enumerated in sub-paragraphs (b) or (c) shall become effective upon the delivery of written notice of termination to the breaching party or at such later time as may be specified in the written notice.

(d) Termination of this Agreement shall not release Company from any accrued obligation to pay any sum to Broker (whether then or thereafter payable) or operate to discharge any liability incurred prior to the termination date.

8. **Notices.** Any notices required or permitted to be given under this Agreement shall be sufficient if in writing by Certified Mail to:

If to Company:

Putnam Valley Volunteer Ambulance Corp
c/o Town of Putnam Valley
265 Oscawana Lake Rd, Putnam Valley, NY 10579
Attn: Margaret DiRubba
Email: mdirubba@putnamvalley.com

gov

If to Broker:

Brown & Brown Insurance Services, Inc.
625 Route 6, Mahopac, NY 10541
Attn: Brian Miles
Email: brian.miles@bbrown.com

With copy to:

Brown & Brown, Inc.
300 N Beach Street
Daytona Beach, FL 32114
Attn: Legal Department

or such other address as either shall give to the other in writing for this purpose.

9. **Severability.** The invalidity or unenforceability of any provision of this Agreement shall in no way affect the validity or enforceability of any other provision.

10. **New York Law Applies; Venue.** This Agreement shall be governed by and construed and enforced in accordance with the laws of the State of New York without regard to its conflicts of laws principles. Exclusive venue is agreed to be in a state or federal court of competent jurisdiction in or for Putnam County, New York.

11. **Limitation of Liability; Waiver of Jury Trial.** THE PARTIES WAIVE ANY RIGHT TO A TRIAL BY JURY IN THE EVENT OF LITIGATION ARISING OUT OF THIS AGREEMENT. IN NO EVENT WILL EITHER PARTY BE LIABLE TO THE OTHER PARTY OR ANY OTHER PERSON FOR ANY CONSEQUENTIAL, INDIRECT, SPECIAL, OR INCIDENTAL DAMAGES, INCLUDING LOSS OF PROFITS, REVENUE, DATA OR USE, EVEN IF SUCH PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH POTENTIAL LOSS OR DAMAGE.

12. **Assignment.** Neither this Agreement nor any of the rights, interests or obligations hereunder shall be assigned by any of the parties hereto (whether by operation of law or otherwise) without the prior written consent of the other party, which consent shall not be unreasonably withheld, conditioned or delayed. This Agreement will be binding upon, inure to the benefit of, and be enforceable by the parties and their respective successors and permitted assigns.

13. **Entire Agreement.** This Agreement (including the schedules, documents and instruments referred to herein or attached hereto) constitutes the entire agreement and supersedes all prior agreements and understandings, both written and

oral, between the parties with respect to the subject matter hereof. The Agreement shall not be modified except by a written agreement dated subsequent to

the date of this Agreement and signed on behalf of Company and Broker by their respective duly authorized representatives.

Remainder of page intentionally left blank – signature page follows.

SCHEDULE A

BROKER SERVICES

Subject to the terms of this Broker Services Agreement, Broker shall provide the Services listed below, but only in relation to the following Lines of Insurance: (a) Workers' Compensation.

Services are as follows:

- a. Evaluate Company's business practices with regard to risk and possible transfer of risk to third parties and conduct regular, scheduled meetings with Company to review Company's risk management program.
- b. Review and analyze Company's existing insurance coverage and identify potential lines of coverage or coverage enhancements to improve Company's insurance program.
- c. Analyze current insurance market conditions and advise Company of significant implications for Company's insurance program.
- d. Facilitate, market, and procure quotations from carriers; review and analyze quotations and provide proposals for review by Company.
- e. Secure and bind all coverage accepted by Company.
- f. Coordinate loss prevention services provided by any insurance company with those services provided by Broker.
- g. Analyze past and current claim and loss history information and advise Company of significant implications for Company's insurance program.

SCHEDULE B

COMPENSATION

Broker Services Fee:

In consideration of the Services, Company shall compensate Broker in the amount of **THREE HUNDRED AND TWENTY-FIVE DOLLARS AND 00/100 (\$325.00)** (the "Broker Services Fee"). The Broker Services Fee shall be fully earned and payable upon Company's execution and delivery of this Agreement. The Broker Services Fee is not a part of, but rather is in addition to, any premium that may be paid by the Company.

Insurer Commissions:

Broker agrees that it will not receive any commission for the placement of Company's insurance business pursuant to this Agreement. If Broker receives any such commission payments from an insurer in error or otherwise, Broker agrees to refund the Broker Service Fees in the amount of such commission payment, credit the commission against the Broker Services Fee or take such other action, if any, as shall in all cases comply with applicable law.

6b



To: Putnam Valley Town Board

From: Margaret DiRubba, Administrative Service Coordinator

Date: June 9, 2025

Subject: Authorize Town Supervisor to sign Acknowledgement of Financial Condition for Workmans Comp.- PERMA

I formally request that the Putnam Valley Town Board ratify the signature of the town Supervisor on the Notice and Acknowledgement of Financial Condition which needed to be returned to our insurance company. This acknowledgement provides the town with notice and disclosure of financial condition so that the town can make an informed decision regarding the placement of insurance coverage with (PERMA) Public Employers Risk Management Association.

Workers Compensation

Town of Putnam Valley

**265 Oscawana Lake Road
Putnam Valley, NY 10579**

Proposed Effective Date: 7/1/2025

Presented by

 **Brown & Brown**

Brown & Brown Insurance Services, Inc.

**332 Route 100
Suite 3
Somers, NY 10589
845-628-4500**

NEW YORK COMPENSATION DISCLOSURE

Insurance producers licensed by the State of New York are authorized by their license to confer with insurance purchasers about the benefits, terms and conditions of insurance contracts; to offer advice concerning the substantive benefits of particular insurance contracts; to sell insurance; and to obtain insurance for purchasers. Our role as an insurance producer in any ordinary transaction typically involves one or more of these activities.

We will receive compensation in the form of commission or fees for assistance with the placement, servicing, claims handling, or renewal of your insurance coverages. Commission compensation will be based on the insurance contract you purchase and may vary depending on a number of factors including the insurance contract(s) and the insurer(s) the purchaser selects. In addition to compensation we will receive, other parties such as excess and surplus lines brokers, wholesale brokers, reinsurance intermediaries, underwriting managers and similar parties, some of which may be owned in whole or in part by Brown & Brown, Inc., may also receive compensation (derived from your premium payments) for their role in providing insurance products or services to you pursuant to their separate contracts with insurance or reinsurance carriers. Additionally, it is possible we, or our corporate parents or affiliates, may receive contingent payments or allowances from insurers based on factors that are not client-specific, such as the performance and/or size of an overall book of business produced with an insurer. That compensation is partially derived from your premium dollars, after being combined (or "pooled") with the premium dollars of other insureds that have purchased similar types of coverage. We generally do not know if a contingent payment will be made by a particular insurer, or the amount of any such contingent payment, until the underwriting year is closed. We may also receive invitations to programs sponsored and paid for by insurance carriers to inform brokers regarding their products and services, including possible participation in company-sponsored events such as trips, seminars, and advisory council meetings, based upon the total volume of business placed with the carrier you select. We may, on occasion, receive loans or credit from insurance companies. Additionally, in the ordinary course of our business, we may receive and retain interest on premiums you pay from the date we receive them until the date premiums are remitted to the insurance company or intermediary. If we assist with placement and other details of arranging for the financing of your insurance premium, we may also receive a fee from the premium finance company.

If an intermediary is utilized in the placement of coverage, the intermediary may or may not be owned in whole or part by Brown & Brown, Inc. or its subsidiaries. Brown & Brown entities operate independently and are not required to utilize other companies owned by Brown & Brown, Inc., but routinely do so. In addition to providing access to the insurance company, the Wholesale Insurance Broker/Managing General Agent may provide additional services including, but not limited to: underwriting; loss control; risk placement; coverage review; claims coordination with insurance company; and policy issuance. Compensation paid for those services is derived from your premium payment, which may on average be 15% of the premium you pay for coverage, and may include additional fees charged by the intermediary.

You may obtain information about compensation expected to be received by us based in whole or part on the sale of insurance to you, and (if applicable) compensation expected to be received based in whole or part on any alternative quotes presented to you by us, by requesting such information from us.

Questions and Information Requests. Should you have any questions, or require additional information, please contact this office at 845-628-4500 or, if you prefer, submit your question or request online at <http://www.bbinsurance.com/customerinquiry/>

A.M. Best Rating of Proposed Carriers

Policy Type	Carrier	Rating	Admitted/Non-Admitted
Workers Compensation	PERMA	NR	Admitted
A++, A+	Superior	B++	Good
A, A-	Excellent	B, B-	Fair
		C++, C+	Marginal
		C, C-	Weak

General Rating:

These rating classifications reflect BEST's opinion of the relative position of each company in comparison with others, based upon averages within the Property-Casualty insurance industry. They are reflective of overall company services and standing within the industry.

Financial Size Category:

The Financial Size Category is an indication of the size of an Insurer and is based on reported Policyholders' surplus plus conditional or Technical Reserve Funds, such as mandatory securities valuation reserve, other investment and operating contingency funds and/or miscellaneous voluntary reserves in liabilities.

A. M. Best's Insurance Reports provides financial solvency ratings for insurance companies. The following chart explains Best's rating system.

Financial Size Category	Adjusted Policyholder's Surplus (\$000's)		
Class I	Up	to	1,000
Class II	1,000	to	2,000
Class III	2,000	to	5,000
Class IV	5,000	to	10,000
Class V	10,000	to	25,000
Class VI	25,000	to	50,000
Class VII	50,000	to	100,000
Class VIII	100,000	to	250,000
Class IX	250,000	to	500,000
Class X	500,000	to	750,000
Class XI	750,000	to	1,000,000
Class XII	1,000,000	to	1,250,000
Class XIII	1,250,000	to	1,500,000
Class XIV	1,500,000	to	2,000,000
Class XV	2,000,000	or	Greater

This information has been provided to you so that consideration is given to the financial condition of our proposed carriers. Brown & Brown does not guarantee financial condition of the insurers listed above.

**Higher Limits may be available upon request.
Insured ultimately responsible for limits and values selected.**

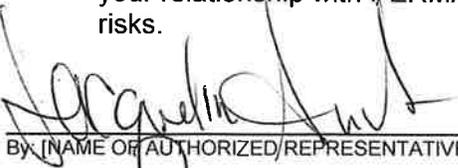
Disclaimer

The insurance proposal is prepared based on data furnished by you for our review. It is not to be construed as an exact or complete analysis of the policies or is legal evidence of insurance. It is only a brief outline of your insurance coverage and is for information purposes only. In the event of a difference, the provisions of the policy will prevail. Please read your policy carefully for a thorough understanding of all terms, conditions and exclusions.

NOTICE OF CARRIER FINANCIAL STATUS

Brown & Brown of Hudson Valley and its parent company, Brown & Brown, Inc. (collectively "Brown & Brown") do not certify, warrant or guarantee the financial soundness or stability of any insurance carrier or alternative risk transfer entity. We endeavored to place your coverage with an insurance carrier with an AM Best Company financial rating of "A-" or better.* While Brown & Brown cannot certify, warrant or guarantee the financial soundness or stability of a company or otherwise predict whether the financial condition of a company might improve or deteriorate, we are hereby providing you with notice and disclosure of financial condition so that you can make an informed decision regarding the placement of insurance coverage. Accordingly, this will serve as notice of the following with regard to the placement of the insurance indicated below and with regard to any subsequent renewal of such insurance:

- Brown & Brown may have other options for your insurance placement, including quotations with insurance carriers holding an "A-" or better rating from AM Best Company. Alternative quotes may be available with an A- or better rated carrier upon your request.
- Insurance coverage is being placed through the Public Employers Risk Management Association ("PERMA"), which is currently not rated by AM Best Company. In order to obtain insurance coverage, you are agreeing to membership in PERMA and all other underwriting guidelines, conditions and requirements set forth by PERMA.
- PERMA is not subject to the protections afforded by any state guaranty fund or association.
- The financial condition of insurance companies and risk transfer or pooling entities such as PERMA may change rapidly and that such changes are beyond the control of Brown & Brown.
- Membership in the PERMA involves certain obligations as well as benefits. These are outlined in a membership or participation agreement, which must be signed prior to acceptance by PERMA.
- You have had an adequate opportunity to make a thorough and complete inquiry into the PERMA's financial condition and the terms and conditions of membership in PERMA, including reviewing it with your accountants, legal counsel and advisors, and enter into your relationship with PERMA knowingly, voluntarily and with a full understanding of the risks.


BY: [NAME OF AUTHORIZED REPRESENTATIVE OF INSURED]

Named Insured: Town of Putnam Valley
Line of Coverage(s): Workers Compensation
Policy Number(s): TBD
Policy Period(s): 7/1/2025 – 6/30/2026
Date of Notice: May 13, 2025

* AM Best Rating Guide: Rating for Stability: A++ to F = Highest to lowest rating
Financial Size Category: XV to I - Largest to smallest rating

Premium Summary

Premiums

<i>Description Of Coverage</i>	<i>Expiring Premium</i>	<i>Renewal Premium 1 year plan</i>	<i>Renewal Premium 2 year plan</i>
Workers Compensation	\$170,278.00	\$156,609.00	\$153,476.00
NYS Assessment	\$8,933.00	\$7,341.00	\$7,341.00
Total Estimated Annual Premium*	\$179,211.00	\$163,950.00	\$160,817.00

*** 2 % credit taken if paid in full by 07/01/25 for both options***

Workers' Compensation and Employers Liability:

Class Code	Description	Estimated Exposure	Estimated Contribution
5506	Street Maintenance-Paving	\$1,417,156	\$69,279
8391	Automobile Mechanics	\$313,790	\$4,367
8394	Bus/Ambulance Drivers	\$20,444	\$ 551
8810	Clerical Office	\$1,606,455	\$1,704
9015	Lifeguards/Beaches	\$88,701	\$ 738
9026	Building Operations, Custodial	\$72,077	\$1,579
9083	Recreation	\$512,015	\$2,603
9102	Parks Maintenance	\$354,950	\$5,410
9402	Street Cleaning	\$309,135	\$7,457
9403	Refuse Collection	\$287,985	\$15,000
9410	Municipal Employees	\$459,113	\$16,886
Subtotals:		\$5,441,821	\$125,574

All Volunteers - Secondary Medical Coverage:

Included

Volunteer Firefighters Benefits Law (VFBL):

Class Code	Description	Total Population	% Served	Estimated Contribution
7711	Volunteer Firefighters	11,000	100%	\$31,035
Extension of Employer Liability Coverage – excluded				
Subtotals:		11,000		\$31,035

Volunteer Ambulance Workers Benefit Law (VAWBL):

No Coverage Elected



AGENCY CUSTOMER ID: _____

ELECTRONIC DELIVERY SUPPLEMENT

DATE (MM/DD/YYYY)

AGENCY <i>Brown & Brown Insurance</i>	CARRIER	NAIC CODE
POLICY NUMBER	EFFECTIVE DATE <i>7/1/25</i>	APPLICANT/ NAMED INSURED(S) <i>Town of Putnam Valley</i>

ELECTRONIC SELECTION / REJECTION OPTION FORM

Your insurer may be required by law to obtain consent from insureds prior to engaging in any electronic delivery of insurance policies and/or other supporting documents in connection with the policy. You have the right to:

- Select electronic delivery;
- Select electronic delivery and paper delivery;
- Reject electronic delivery;
- Withdraw your consent if you decide you no longer want to receive electronic delivery of your insurance policy and/or other supporting documents in connection with your insurance policy.

 SELECTION OF ELECTRONIC INSURANCE POLICY DELIVERY OPTION

I select the option to receive the following documents in connection with my insurance policy electronically, for myself and all those covered under the policy. I acknowledge I may no longer receive paper copies of my insurance policy, unless I advise my insurer to continue to provide paper copies in addition to electronic copies.

- Insurance Policy
- Identification Card
- Notices of Cancellation
- Notices of Nonrenewal
- Other supporting documents in connection with my insurance policy

 SELECTION OF ELECTRONIC DELIVERY AND PAPER DELIVERY OPTION

I select the option to receive both electronic and paper copies of my insurance policy and/or other supporting documents in connection with my insurance policy, for myself and all those covered under the policy

 REJECTION OF ELECTRONIC DELIVERY OPTION

I reject the option to receive my insurance policy and/or other supporting documents in connection with my insurance policy electronically, for myself and all those covered under the policy. I will continue to receive paper copies of such documents.

 WITHDRAWAL OF CONSENT OF ELECTRONIC DELIVERY

I withdraw my previous consent of electronic delivery of my insurance policy and/or other supporting documents in connection with my insurance policy, for myself and all those covered under the policy. I elect to receive paper copies of such documents in the future.

ELECTRONIC DELIVERY DISCLOSURE

The policyholder who elects to allow for insurance policy and/or other supporting documents in connection with the insurance policy to be sent to the electronic mail address provided should be diligent in updating the electronic mail address provided to the insurer in the event that the address should change.

Argentine Smith

 APPLICANT / NAMED INSURED SIGNATURE

6/10/25

 DATE (MM/DD/YYYY)

TOWN OF PUTNAM VALLEY
DISTRICTS

To: Putnam Valley Town Board
From: Karen Kroboth, District Clerk 
Date: 6/12/2025
Re: Barger Pond Weed removal

Barger Pond has requested EverBlue to clear the weeds in and around the Barger Pond swim area. The weeds will be cleared from the left of the dock all the way through the swim area and into the cove on the right of the swim dock. The cost will be \$650/day – not to exceed \$2,400.

The cost will be covered by the district.

Margaret Bradley
Senior Clerk Typist

Hours of operation:
7:00 AM - 3:30 PM

8

Sarah Caporale
Assistant Clerk

Town of Putnam Valley Highway Department

DATE: June 16, 2025

TO: JACQUIE ANNABI
MEMBERS OF THE TOWN BOARD

FROM: SHAWN KEELER

RE: FULL TIME LABORER

Please appoint the following as a full-time laborer at the rate of \$33.27 per hour with benefits effective June 30, 2025. He will replace an open position due to the retirement of Joseph Fejes.

David Wallace
43 Peekskill Hollow Turnpike
Putnam Valley, NY 10579

Sincerely,



Shawn M. Keeler



9

JACQUELINE ANNABI
TOWN SUPERVISOR

TO: TOWN BOARD
FROM: JACQUELINE ANNABI, TOWN SUPERVISOR
SUBJECT: Request for Waiver of Fees for Eagle Scout Project
DATE: June 17, 2025

RESOLVE, that the Town Board approve a request for a waiver of Building Department fees from Myloh DiPrima pertaining to the construction of kayak and canoe racks at Cayuga Road as part of his Eagle Scout Project.