



TOWN OF PUTNAM VALLEY

Town Board Meeting

May 21st, 2025

Town Hall

6 PM

~ ~ ~ ~ ~

AGENDA

Meeting called to Order

Pledge of Allegiance

1. Community Reports
2. Supervisor's Comments
3. Legislative Reports
4. Approval of Minutes
5. Introduce Extension to Moratorium Prohibiting Large-Scale Battery Energy Storage Systems and Large-Scale Wind Energy Conversion Systems
6. Discuss Resolution Supporting Legislation of Nutrient Inactivants in NYS
7. Districts:
 - a. Approve Northview Estates Spring Cleanup 2025
 - b. Approve Lake Oscawana Harvester Operator Appointment 2025
8. Parks & Recreation:
 - a. Authorize Forestry Management Proposal
 - b. Approve May 2025 Refunds
 - c. Approve 2025 Lifeguard Salaries
9. Public Comment [Three-Minute Limit Per Person]
10. Audit of Monthly Bills
11. Finance: Budget Transfers and Amendments

Adjournment

Next Town Board Meeting: Work Session, Wednesday June 11th, 2025, 5 PM

4

4/7/2025

To: Town Board

From: Michelle Stephens
Town Clerk

Subject: Approval of Minutes – April 9th, 16th, & 18th 2025

I respectfully request the Putnam Valley Town Board to authorize the Supervisor to accept the Town Board meeting minutes from April 9th, 16th, & 18th 2025

Thank you,

Michelle Stephens

Town Clerk

RESOLUTION 5:21 - # ___ OF 2025

WHEREAS, the Town of Putnam Valley Town Board hereby proposes that a Town Zoning Code local law amendment be made to Local Law #3 of 2024, entitled “A Local Law Establishing a Temporary Land Use Moratorium Prohibiting Large-Scale Battery Storage System installations and Large-Scale Wind Energy Conversion Systems within the Town of Putnam Valley,” specifically to extend said moratorium and prohibition relating to applications for Large-Scale Battery Energy Storage System Installations and Large-Scale Wind Energy Conversion Systems for a period of three (3) months; and

WHEREAS, the proposed moratorium is annexed hereto as Exhibit A and incorporated herein as if recited verbatim, and the Town Board does direct that said amendments be spread across the record as if they, in fact, had been read verbatim; and

WHEREAS, this action to amend the Zoning Law is a Type II Action under the New York State Environmental Quality Review Act (SEQRA), requiring no further environmental review; and

WHEREAS, the Town Board has determined that the proposed amendment must be referred to the Putnam County Department of Planning, Development and Public Transportation for review and recommendation; and

WHEREAS, the amendments require a public hearing.

NOW, THEREFORE BE IT RESOLVED THAT:

1. The Town Board hereby sets a public hearing on the proposed amendments for July 19, 2024, at 6:00pm, or as soon thereafter as the matter may come to be heard, in the Town Hall, 265 Oscawana Lake Road, Putnam Valley, New York; and

2. The Town Board refers this matter to the Putnam County Department of Planning, Development and Public Transportation for a recommendation pursuant to GML §239-m; and
3. The Town Board directs the Town Clerk to notify the Town Clerks of each of the surrounding municipalities of the public hearing pursuant to GML §239-nn.

Dated: _____

Moved: _____

Seconded: _____

Motion passes/ fails: Ayes _____ Nays _____

	AYE	NAY	ABSTAIN
PRESENT/ABSENT Councilwoman Howard	_____	_____	_____
PRESENT/ABSENT Councilman Luongo	_____	_____	_____
PRESENT/ABSENT Councilwoman Tompkins	_____	_____	_____
PRESENT/ABSENT Councilman Russo	_____	_____	_____
PRESENT/ABSENT Supervisor Annabi	_____	_____	_____

Town of Putnam Valley Local Law No. ___ of 2025

A Local Law to Extend the Moratorium on the Acceptance, Processing and Approval of Applications and Permits for Battery Energy Storage Systems and Large-Scale Wind Energy Conversion Systems within the Town of Putnam Valley

BE IT ENACTED, by the Town Board of the Town of Putnam Valley, Putnam County, New York, as follows:

Part 1. Title

This Local Law shall be known as the “A Local Law to Extend the Moratorium on the Acceptance, Processing and Approval of Applications and Permits for Battery Energy Storage Systems and Large-Scale Wind Energy Conversion Systems within the Town of Putnam Valley.”

Part 2. Purpose

The purpose of this local law is to amend Local Law #3 of 2024, which enacted a temporary moratorium on the acceptance, processing, and approval of applications and permits for battery storage systems and large-scale wind energy conversion systems within the Town, to extend said moratorium while the Town considers the adoption of regulations on such uses.

Part 3. Enactment

This Local Law is adopted and enacted pursuant to the authority and power granted by §10 of the Municipal Home Rule Law of the State of New York.

Part 4. Amendment of the Town Code

Local Law #3 of 2024 is amended as follows:

Add:

Section 4.5: Extension of temporary moratorium

- A. The Town Board finds and determines that Local Law #3 of 2024 became effective on July 26, 2024; that since enacting the moratorium, the Town Board has moved expeditiously to review and analyze the Town Zoning Code and consider future planning of the Town which has been necessary to effectuate the purposes of the moratorium; that potential zoning code changes have been identified; that unless extended, the moratorium will expire on July 26, 2025; and that it will likely take an additional three months to consider and adopt the legislation necessary to effectuate planning recommendations.
- B. The moratorium period as provided in Section 5(D) of Local Law #3 of 2024 is extended until October 24, 2025.

Part 5. Severability

The invalidity of any part or provision (e.g., word, section, clause, paragraph, sentence) of this Local Law shall not affect the validity of any other part of this Law which can be given effect in the absence of the invalid part or provision.

Part 6. Effective Date

This Local Law shall take effect immediately upon the filing with the Office of the Secretary of State of the State of New York, in accordance with the applicable provisions of law, and specifically, Article 3, Section 27 of the New York State Municipal Home Rule Law.

WHEREAS, many lakes in New York State suffer from impaired water quality due to excessive nutrients, and

WHEREAS, high levels of phosphorus in lakes, ponds and reservoirs is one of the contributors to impaired water quality, and

WHEREAS, blue green algae blooms are associated with high levels of phosphorus, and

WHEREAS, blue green algae blooms, also known as cyanobacteria blooms or harmful algal blooms (HABs), may produce toxins which in high enough concentrations can be harmful to people and particularly to pets, and

WHEREAS, NYS Department of Health regulations require the closing of swimming beaches merely upon the appearance of blue green algae blooms, thus disrupting recreational uses of beaches around NYS, and

WHEREAS, nutrient inactivants, such as aluminum sulfate, sodium aluminate, or lanthanum-modified bentonite, are one of the primary tools used in most other states in the United States as well as around the world to bind phosphorus so that it is not bio-available to fuel blue green algae blooms, and

WHEREAS, New York State, based on the wording in its Environmental Conservation Law, is one of the only states in the U.S. that currently does not allow the use of nutrient inactivants, and

WHEREAS, the NYS Senate bill S5936 and NYS Assembly bill A4514 were introduced to legalize the use of nutrient inactivants in New York State.

NOW THEREFORE, BE IT RESOLVED THAT the Town Board of the Town of Putnam Valley supports the inclusion of nutrient inactivation as one of the tools in the toolbox to improve water quality in New York State and supports the legalization of the use of nutrient inactivation and the prompt creation of reasonable regulations to govern its use. The Town Supervisor, Jacqueline Annabi, is therefore authorized to send a letter of support to the NYS legislature and the governor for enactment of S5936 and A4514 into law.

7a

TOWN OF PUTNAM VALLEY
DISTRICTS

To: Putnam Valley Town Board
From: Karen Kroboth, District Clerk (KK)
Date: 5/13/2025
Re: Northview Estates Spring Cleanup 2025

I formally request that the Town Board accept the proposal from Landwork Contractors for spring cleanup requested by the district.

- Spring cleanup of leaves and branches
- Trim vegetation along Clubhouse Rd
- Trim vegetation away from gravel/boat trailer area
- Trim the bushes on the side of the pedestrian access right of way
- Weed whack vegetation growing along the lakefront

Cost \$2,200

- Weed whack and flush cut the weeds growing from the red line to the road
- Trim wild roses
- Vines will be removed
- Cut down the tree of heavens and excavate the roots
- Apply grass seed and straw

Cost \$4,850

Total cost of \$7,050.

This proposal includes all labor, material and equipment. All organic debris will be dumped at the highway organic waste yard. The additional cost not included in the district's 2025 budget will come from the district's fund balance. The proposal is attached.



*144 Buckshollow Road
Mahopac, NY 10541
(914) 479-2537/Fax: (914) 293-0094
www.landworkcontractors.com*

Proposal to: Town of Putnam Valley
Property address: Northview Estates
Contact Information: Karen Kroboth
Proposal dated: May 12, 2025

Landwork Contractors, Inc. submits its proposal to include all labor, material, equipment and clean up necessary to complete the following scope of work:

Item A:

1. Spring clean up of leaves and branches.
2. Trim vegetation along Clubhouse Road.
3. Trim vegetation away from gravel/boat trailer area.
4. Trim the bushes on the side of the pedestrian access right of way.
5. Weed wack vegetation growing along the lakefront.

The cost for the above scope of work including labor, material and equipment is \$2,200.00. All organic debris will be dumped at the highway department organic waste yard.

Item B:

Weed wack and flush cut the weeds growing from the red line to the road. Wild roses bushes will be trimmed. Vines will be removed. The landscaped areas such as the lilies and the rose of sharons along the road will stay. Cut down the tree of heavens. The tree of heaven roots will be excavated. Dump all of the organic debris at the highway department organic waste yard. This scope of work must be completed when the area dries up. Apply grass seed and straw over any disturbed area. \$4,850.00

The total cost to complete Item A and Item B is \$7,050.00.

76

TOWN OF PUTNAM VALLEY
DISTRICTS

To: Town Board
From: Karen Kroboth – District Clerk 
Date: 5/19/2025
Re: Lake Oscawana Harvester Operator appointment, 2025

I formally request the Town Board appoint Fred Finger to the Lake Oscawana Harvester Crew as a Harvester Operator for the 2025 season (May-October). This position will be paid on an hourly rate of \$20, with no benefits. He will work on an as needed basis, to assist when other crew members are unavailable. The cost will be paid for by the district.

8a

Parks and Recreation

Memo

To: Town Board
From: Frank DiMarco 
CC: Elaine McGinty
Date: 5/15/2025
Re: Forestry Management

Town Board Members

The Parks and Recreation Department recommend that you approve and sign the proposal from **Headwater Forestry, INC** for pursuing the Forest Management Plan based on the study previously conducted. The projected amount of the contract will be between \$9,700 and \$11,780.

This plan works in conjunction with the DEC and their Forestry guidelines. The result of this project will promote a healthier forest as well as provide an additional revenue source for the town.

The bid details are attached for your perusal. Funds will be coming out of our park improvement line and will have no tax or budget impact.



HEADWATER FORESTRY, INC

Cory Creagan, *CF*

SAF Certified Forester | VT Licensed Forester
NY Cooperating Forester | WAC Qualified Forester
Audubon Endorsed Forester

6 Post Street
Kingston NY, 12401
cory@headwaterforestry.com
(585) 991-9136

Relevant Project History: In April 2025, the Town of Putnam Valley hired Headwater Forestry Inc. to prepare a forest management plan for multiple Town owned forested parcels. Prior to Headwater Forestry Inc's involvement, limited portions of the forest were marked for harvest by a New York based sawmill, however this harvest never took place.

Following a thorough inventory of the forest, Headwater Forestry Inc produced a forest management plan in April of 2025 outlining management recommendations for the next 5 years. The plan has identified 7 unique forest stands (approx. 150 acres) that could support a selective timber harvest. This includes significant acreage that was not included in the previously planned harvest. Additionally, a review and analysis of the areas marked prior to Headwater Forestry Inc's involvement revealed that the previous marking may be inconsistent with the Town's goals of sustained harvesting and continued growth of high-value timber. Specific inconsistencies between the previous marking and the Town's goals / objectives include the presence of mature trees that have not been marked for harvest, the presence of immature trees that have been marked for harvest, and the "high-grading" of sawtimber (taking only the highest quality trees). Headwater Forestry Inc. determined that within these areas additional mature trees could be marked for harvest, while immature trees that were intended to be cut could be "un-marked" and retained on the landscape. Additionally, "high-grading" can be avoided by the marking / removal of lower-value firewood quality trees. Removing these lower-quality trees now will result in additional growing space for better-quality trees to continue to grow and add value for a future harvest.

For these reasons it has been recommended that the Town pursue harvesting of timber in additional portions of the property not previously marked / planned for harvest, and re-mark areas of the property previously marked. This will result in a larger yield of merchantable timber now and the retention of a higher proportion of high-value immature timber on the property that will continue in value.

An estimate / proposal for this work is enclosed.

Project Estimate

Client: Town of Putnam Valley

Project: Timber Harvest on Approximately 150 acres.

Scope:

Marking + Tallying:

- Mark and tally all trees to be harvested in accordance with forest management plan.
- All trees to be harvested will be marked with paint at breast-height and at stump.
- Diameter, merchantable height, and primary product of all trees to be harvested will be electronically recorded.
- Boundary of harvest area will be marked with a “three-stripe” of the same color paint as is used for marking of trees to be harvested.
- Determine landing / decking location and access points.
- Assist Town through Article 24 (wetlands) jurisdictional determination / permitting process.
- Assist Town through timber harvesting permit process

Sale / Bid Solicitation

- Prepare revised timber sale prospectus and map, and distribute to reputable contractors.
- Conduct bid opening / summarize bids.
- Develop contract with winning bidder.

Harvest Administration

- Monitor harvesting operations to ensure compliance with all contract stipulations, adherence to NYS Best Management Practices (BMPs), adherence to wetland regulations, and compliance with all Local, State, and Federal Laws.
- Ensure all “close-out” BMPs are properly implemented at end of project

Deliverables:

- Report of estimate volume to be harvested by species (digital pdf).
- Record of all trees marked for harvest (digital pdf).
- Digital georeferenced map depicting harvest area
- Timber Sale Prospectus (digital pdf).
- Timber Sale contract (digital pdf) to be signed via DocuSign.

Fees:

- Timber Marking / Tallying will be billed at a rate of \$100/hr
- All other services will be billed at a rate of \$90/hr

Estimated Hours:

Timber Marking + Tallying	70 - 80 hours
Bid Assistance + Contract Development	10 - 12 hours
Harvest Monitoring / Administration	20 - 30 hours / TBD

Estimated Project Total: \$9,700 - \$11,780.00

Headwater Forestry Inc is committed to working efficiently and reducing costs for our clients. Total fees will be based only on hours worked and may be less than estimated amounts. If total hours are expected to exceed estimates, total fees will not exceed 15% of highest bid received. Headwater Forestry Inc will communicate anticipated increases to client prior to engaging in the work.

Headwater Forestry Inc will issue invoices at the completion of Timber Marking + Tallying, the completion of Bid Assistance + Contract Development, and then on a monthly basis (invoices will be issued on the last day of the month) for Harvest Monitoring / Administration for the duration of the project.

Should the above be deemed agreeable, work can commence as soon as May 2025.

Per the terms listed in this proposal, I hereby agree to commission Headwater Forestry, Inc with the services outlined above.

Signature _____

Date _____

86

To: Town Board
From: Frank DiMarco, Parks and Recreation Director
Subject: Parks and Recreation Refunds
Date: May refunds 2025

Cynthia Granda 31 Argyle Street Lake Peekskill, NY 10537	\$500.00 LPCC Deposit refund
Nicole Pocchia 299 Oscawana Lake Road Putnam Valley, NY 10579	\$500.00 LPCC Deposit refund
Darryl Wassil 276 Oscawana Lake Road Putnam Valley, NY 10579	\$312.00 Day Camp Overpayment refund
Jeremy Whalen 411 Peekskill Hollow Road Putnam Valley, NY 10579	\$500.00 LPCC Deposit refund
Maria Rodriguez 8 Floradan Road Putnam Valley, NY 10579	\$500.00 LPCC Deposit refund
Carolyn Pasquale 177 Lake Drive Lake Peekskill, NY 10537	\$500.00 LPCC Deposit refund
Vinny DaSilva 75 Mill Street Putnam Valley, NY 10579	\$150.00 Programs/Softball Clinic Cancelled due to low enrollment
Jenn Cregan 20 Rock Hill Road Putnam Valley, NY 10579	\$150.00 Programs/Softball Clinic Cancelled due to low enrollment
Jessica Vallejo 55 Mathes Street Lake Peekskill, NY 10537	\$500.00 LPCC Deposit refund
Taniya Mazzullo 101 Pudding Street Putnam Valley, NY 10579	\$416.00 Day Camp Refund for overpayment

8c

To: Town Board
Date: May 12, 2025
From: Frank DiMarco, Parks and Recreation
Re: Lifeguard Salaries

Request for approval of the 2025 Lifeguard pay scale.

The following is a list of potential lifeguards for the 2025 season. Lifeguards will be selected pending verification of required certifications and availability.

Per hour salary based on number of seasons employed as a lifeguard. Starting 2025 salary is \$17.00 hr. with Jr. Guards at \$16.00 hr.

1. Raphael Antunez @\$16.00 hr. Jr. LG
2. David Berdecia @\$16.00 hr. Jr. LG
3. Dakota Bourgie @\$17.00 hr.
4. Gabriel Broccolo @\$16.00 hr. Jr. LG
5. Catie Caputo @\$16.00 hr. Jr. LG
6. Maggie Caputo @\$17.25 hr.
7. Craig Caravello @\$16.00 hr. Jr. LG
8. James Carlsen @\$17.50 hr.
9. Nick Cathcart @\$16.00 hr Jr. LG
10. Isabella Coletti @\$17.00 hr.
11. Grayden Demaio @\$17.00 hr.
12. Julia Dimichele @ \$17.00 hr.
13. Nicholas Dimichele @\$17.50 hr. wkd sub
14. Olivia Downes @\$17.25 hr.
15. Alec Dreessen @ \$17.25 hr.
16. Zachary Gabriel @\$17.00 hr.
17. Theodore Gannon @\$17.50 hr.
18. Aiden Gibbs @\$16.00 hr. Jr. LG
19. Chloe Goessl @ \$17.25 hr.
20. Sophie Goessl @ \$17.25 hr.
21. Ava Harman @ \$17.25 hr.
22. Leah Harman @\$17.25 hr.
23. Ella Hatfield @\$16.00 hr. Jr. LG
24. Sofia Hatfield @\$17.00 hr.
25. Madison Keeler @\$17.25 hr.
26. Elisabeth Knuth @\$16.00 hr. Jr. LG
27. Thomas Kuney @ \$17.25 hr.
28. Benjamin Lowder @\$17.00 hr.
29. Chloe Moore @ \$17.25 hr.
30. Will Moore @ \$17.25 hr.
31. Kate Mulqueen @ \$17.00 hr.
32. Amanda Orlando @\$19.25 hr. wkd sub
33. Noah Patafio @\$17.50 hr.
34. Maanvi Patel @\$17.25 hr.
35. Leland Pettrash @\$18.00 hr.

- 36. Gabriella Randazzo @\$17.75 hr.
- 37. Sophia Randazzo @\$17.25 hr.
- 38. Serena Rexhepi @\$17.00 hr.
- 39. Taylor Rogers @\$17.00 hr.
- 40. Kaleigh Rund @\$16.00 hr. Jr. LG
- 41. Jack Rund @\$17.00 hr.
- 42. James Russo @\$19.00 hr.
- 43. Isabelle Salisbury @\$17.00 hr.
- 44. Saxon Sohaili @\$17.00 hr.
- 45. Hudson Sperrazza @\$18.00 hr. wkd sub
- 46. Parker Sperrazza @\$18.00 hr.
- 47. Emma Stewart @\$17.25 hr.
- 48. Ethan Teshher @\$16.00. hr. Jr. LG
- 49. Jaden Teshher @\$17.50 hr.
- 50. Evan Vasile @\$17.25 hr.

Day Camp Lifeguards:

- 1. Victoria Deluca @ \$21.50 hr. Water Safety Instructor/Lifeguard Mgmt.
- 2. Amanda Orlando @ \$20.75 hr.
- 3. Hudson Sperrazza @ \$19.00 hr.
- 4. Nicholas Dimichele @ \$18.50 hr.
- 5. James Russo @ \$19.00 hr. camp sub

11

Town of Putnam Valley

TO: Town Board
FROM: Maria Angelico
SUBJECT: Budget Transfers and Amendments
DATE: May 21, 2025

Hereby request your approval of the attached Budget Transfers and Amendments for Year-To-Date May 31, 2025.

TOWN OF PUTNAM VALLEY

Budget Adjustment Form

Year: 2025	Period: 4	Trans Type: B1 - Transfer	Status: Posted
Trans No: 119734	Trans Date: 04/30/2025	User Ref: MANGELICO	
Requested:	Approved:	Created by: MANGELICO	04/30/2025
Description: MAY 2025 YEAR TO DATE BUDGET TRANSFERS			Account # Order: Yes
			Print Parent Account: No

Account No.	Account Description	Amount
A.1010.416	TOWN BOARD.DEVELOPMENT PROJECTS	13,300.00
A.1920.400	MUNICIPAL ASSOCIATION DUES	1,000.00
A.1930.400	JUDGMENTS & CLAIMS	2,514.81
A.1950.400	TAXES & ASSESSMENTS ON PROPERTY	598.64
A.1990.400	CONTINGENT ACCOUNT	-13,300.00
A.1990.400	CONTINGENT ACCOUNT	-3,514.81
A.1990.400	CONTINGENT ACCOUNT	-598.64
A.1990.400	CONTINGENT ACCOUNT	-1,500.00
A.1990.400	CONTINGENT ACCOUNT	-2,850.00
A.3310.200	SIGNS.TRAFFIC SIGNS	1,500.00
A.3620.200	INSPECTORS.EQUIPMENT	-1,724.77
A.3620.424	INSPECTORS.CONTRACTUAL	1,724.77
A.6326.400	ECONOMIC OPPORTUNITY PROGRAMS.CONTRACTUAL	2,850.00
SM11.1610.120	LABOR	-4,000.00
SM11.4068.400	CARP MAINTENANCE	4,000.00
Total Amount:		0.00