



TOWN OF PUTNAM VALLEY

Town Board Work Session

January 15th, 2025
Town Hall 5 PM

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**Meeting called to Order**

**Pledge of Allegiance**

1. Facilities:
  - a. Approve Replacement of Carpet in Parks & Recreation Building
  - b. Approve Maintenance Contract with Aaspen HVAC
  - c. Approve Maintenance Contract with Coastal Clock and Chime
  - d. Accept Items from PERMA per Grant Disbursement
  - e. Authorization to Bid Open Top Containers
  - f. Approve Bulk Drop Off Attendant 2025
2. Highway:
  - a. Approve Full-Time Employee
  - b. Approve Request to go to Bid
3. Districts:
  - a. Authorize 2025 NYSFOLA C-SLAP Expenditure for Participation of Lake Peekskill Volunteers
  - b. Authorize 2025 NYSFOLA C-SLAP Expenditure for Participation of Barger Pond Volunteers
  - c. Approve Estimate of Surveying Services for Roaring Brook Dam
4. Parks & Recreation: Approve Pool Facility Rental
5. Approve Cimarron Road Bridge Proposal
6. Approve Designation of Town Clerk as Administrator and Collector of the Hotel/Room Occupancy Tax
7. Daily Fee Report:
  - a. Month of December (12/01/2024 through 12/31/2024)
  - b. Year 2024 (01/01/2024 through 12/31/2024)

**Adjournment**

**Next Town Board Meeting: Wednesday, January 22<sup>nd</sup>, 2025 6 PM**

1a



**To: Putnam Valley Town Board**

**From: Margaret DiRubba**

**Date: January 2, 2025**

**Subject: Kenny's Carpet One  
Replacement of Carpet in Parks & Recreation Building**

I formally request that the Putnam Valley Town Board ratify the Town Supervisors signature on Kenny's Carpet One Quote # VIA9R8UIWI in the amount of \$5,421.98 for the partial replacement of carpeting in the Parks and Recreation Building. Any repairs to the sub-floor will be at an additional rate of \$274.00 per 32 square feet. This amount has been included in the 2025 Budget.



# KENNY'S CARPET ONE

246 ROUTE 52 CARMEL NY 10512  
845-225-4330

Invoice Number: CG402398  
PO Number:  
Job Information: PARKS AND REC  
Measure Date: Jan 8, 2024

Date: October 31, 2024  
Salesperson: BRAD

Est Del Date:

Sold To:  
MARGARET DIRUBBA  
PUTNAM VALLLEY PARKS AND REC  
265 OSCAWANA LAKE RD  
PUTNAM VALLEY, NY 10579 County PUTNAM  
845 526 9114  
MDIRUBBA@PUTNAMVALLEY.GOV

Ship To:  
MARGARET DIRUBBA  
PUTNAM VALLLEY PARKS AND REC  
265 OSCAWANA LAKE RD  
PUTNAM VALLEY, NY 10579 County  
PUTNAM

| Item                                                                            | Qty        |
|---------------------------------------------------------------------------------|------------|
| ALL WORK TO BE DONE ON SATURDAY                                                 | 1 EA       |
| NEW BASICS III 26 - UNIBOND PLUS/WELDLOK - 12FT 00IN - CBC39 - 12': CARBON CHAR | 639.960 SF |
| Area: FILL, FRANK DIMARCO, PARKS/REC                                            |            |
| INSTALL GLUE DOWN CARPET (NOT INCLUDING ADHESIVE)                               | 639.96 SF  |
| CAPITAL CA480 CARPET ADHESIVE: BROWN                                            | 2 EA       |
| JOHNSONITE 4" COVE BASE: TO BE DETERMINED                                       | 162.83 LF  |
| Area: COURT OFFICE REPLACE CARPET, PARKS/REC                                    |            |
| INSTALL 4" COVE BASE                                                            | 162.83 LF  |
| Area: MAIN HALL 2, PLYWOOD LOW                                                  |            |
| RIP UP GLUE DOWN CARPET & HAUL AWAY                                             | 639.96 SF  |
| Area: COURT OFFICE REPLACE CARPET                                               |            |
| MOVE OFFICE FURNITURE & ELECTRONICS FLAT RATE                                   | 1 EA       |
| SHIPPING AND HANDLING                                                           | 639.96 SF  |
| RESCREW FLOORS                                                                  | 577.48 SF  |
| Area: FRANK DIMARCO, PARKS/REC                                                  |            |
| VINYL TRANSITION CTXXA: TO BE DETERMINED                                        | 12 LF      |

|                |            |
|----------------|------------|
| Material:      | \$2,020.69 |
| Services:      | \$3,401.29 |
| Invoice Total: | \$5,421.98 |
| Balance Due:   | \$5,421.98 |

## Notes:

Supply and install carpet for recreation room offices ALL WORK TO BE DONE ON SATURDAY THERE MAY BE PLYWOOD REPAIRS DAY OF. WE WILL BRING PLYWOOD IN CASE IT IS NEEDED 1. Move and replace filing cabinets, desk furniture. 2. Rip up existing carpeting glued down and Holloway 3. Remove and replace existing cold base. 4. RESCREW floor T5. Transition in doorways

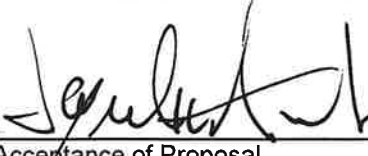
Invoice Number: CG402398  
Date: Nov 4, 2024

Order

Customer: MARGARET DIRUBBA  
Page 1 of 2

**Terms and Conditions:**

- Client will not hold Kenny's Carpet One responsible for any delays due to back orders, shipping strikes, or acts of nature.
- All special ordered merchandise is custom to the client's needs and therefore is non-refundable or able to be canceled.
- Any installation cancellations given without at least 48 hours' notice will be charged a \$250 fee.
- Seams are sometimes required and may be visible depending on the style of the carpet.
- All rooms should be properly prepared prior to the installation date. All breakables, loose items, and electronic equipment should be removed completely from the area(s).
- All furniture moving is performed at the customers risk.
- 50% Deposit due upon acceptance of contract.

 John Supervisor 11/4/24

Acceptance of Proposal

Non-Refundable Estimating Fee To Be Applied Toward Purchase



Please schedule for Saturday 1/25/25.

16



To: Putnam Valley Town Board

From: Margaret DiRubba

Date: January 2, 2025

Subject: Authorize Town Supervisor to sign Maintenance  
Contract with Aaspen HVAC

I formally request that the Putnam Valley Town Board authorize the Town Supervisor to sign Maintenance Contract with Aaspen HVAC, Brewster, NY 10509 to perform (6) Air Conditioning Tune-ups (3) Oil Burner Tune Ups and (1) Heat Pump Tune-up totaling \$1,573.00.



**AASPEN HVAC Inc.**  
577 N Main St., Suite #103B  
Brewster, NY 10509  
(845) 590-6902  
office@aaspen.com

**Town of Putnam Valley**  
265 Oscawana Lake Rd  
Putnam Valley, NY 10579  
(845) 526-9114

## **TOWN OF PUTNAM VALLEY MAINTENANCE PLAN**

AASPEN HVAC, INC. will come 2 times a year to maintain 6 AC systems, 5 Oil Boilers, 1 Heat Pump.

Spring: AC TUNE UP- 24 points inspection: air filter, outdoor ambient temp, indoor dry bulb temp, indoor wet bulb temp, suction pressure, liquid pressure, superheat, sub-cooling, metering device, blower amps, condenser amps, delta t, clean drain/trap, inspect drain, inspect evaporator coil, inspect ductwork, inspect contactor relay, inspect wiring, inspect thermostat, inspect blower, test float switch, inspect condenser coil, test dual capacitor.

Town Hall AC Tune Up- for 3 systems. Scheduled May 13th of each year.

Parks and Recreation AC Tune UP- for 1 system. Scheduled May 13th of each year.

Town Museum AC Tune UP- for 1 system. Scheduled May 13th of each year.

Highway Garage- AC Tune UP- for 1 system. Scheduled May 13th of each year.

Fall: OIL BOILER TUNE UP- 17 points inspection: air filter size, nozzle, oil filter, burner, co2%, o2%, co ppm, flue temp, efficiency, temperature rise, inspect for water leaks, test igniter, clean burner head, clean air band, inspect electrodes, inspect combustion chamber, cad cell resistance.

Highway Garage Oil Boiler Tune Up- 1 system. Scheduled October 7th of each year.

Town Park Garage Oil Boiler Tune Up-2 (2 FILTER REPLACEMENTS DURING THE TUNE UP)  
Scheduled October 7th of each year.

Town Hall Oil Boiler Tune Up-1 system. Scheduled October 7th of each year

Parks and Recreations Oil Tune Up -1 system. Scheduled October 7th of each year.

Fall: HEAT PUMP TUNE UP- 28 points inspection: air filter, outdoor ambient temp, indoor dry bulb temp, indoor wet bulb temp, suction pressure, liquid pressure, suction line temp, superheat, sub-cooling, metering device, strip heater size, strip heater amps, blower amps, condenser amps, delta t, clean drain/trap, test defrost cycle, inspect drain, inspect evaporator coil, inspect ductwork, inspect contactor relay, inspect wiring, inspect thermostat, inspect blower, inspect reversing valve, test float switch, inspect condenser coil, test dual capacitor.

• Town Museum- Heat Pump Tune UP-1 system. Scheduled October 7th of each year.

This contract does not include any repair/diagnostic/emergency services. Flat rate diagnostic/service call fee is \$160, does not include any repairs or part replacements. Hourly repair fee is \$190.

10 Year Fall Oil Burner Tune up Maintenance . Paid in full undersigned proposals dated 10/30/23 via check # 50379,

dated 12/5/23

This contract will automatically renew every year unless canceled by the owner. Total Price: \$1573- Tax Exempt.

**Plan duration**

January 01, 2025 - Continues until canceled

**Included visits**

|           |          |
|-----------|----------|
| Visit #1  | May 2025 |
| Visit #2  | Oct 2025 |
| Visit #3  | May 2026 |
| Visit #4  | Oct 2026 |
| Visit #5  | May 2027 |
| Visit #6  | Oct 2027 |
| Visit #7  | May 2028 |
| Visit #8  | Oct 2028 |
| Visit #9  | May 2029 |
| Visit #10 | Oct 2029 |

**Add-ons**

None

**Payment frequency**

\$1,573.00/year

**Payment method**

Cash/Check/Other

**Billing address**

265 Oscawana Lake Rd  
Putnam Valley, NY 10579

**Accepted date**

December 23, 2024

Joseph Tretola

\_\_\_\_\_  
President

*Joseph Tretola*  
\_\_\_\_\_

12/23/24  
\_\_\_\_\_

Date

Jaqueline Annabi

\_\_\_\_\_  
Town Supervisor

\_\_\_\_\_  
Date

1c



To: Putnam Valley Town Board

From: Margaret DiRubba

Date: January 2, 2025

Subject: Authorize Town Supervisor to sign Maintenance Agreement with Coastal Clock and Chime.  
Town Pedestal Clock

I formally request that the Putnam Valley Town Board authorize the Town Supervisor to sign the 2025 Maintenance Agreement with Coastal Clock and Chime to perform 1 maintenance visit on the Town's Street Pedestal Clock in the amount of \$875.00. This cost has been included in the 2025 budget.



# Coastal Clock and Chime

Bells • Carillons • Clocks

[coastalclockandchimeoffice@gmail.com](mailto:coastalclockandchimeoffice@gmail.com)

December 20, 2024

P.O. Box 2722  
Cinnaminson, NJ 08077

856-786-8688 Office

## MAINTENANCE AGREEMENT

Town of Putman Valley

265 Oscawana Lake Rd

Putman Valley, NY 10579-2045

CUSTOMER PID # NYPU001

Contact: Margaret DiRubba

Phone: 845-526-9114

4 Faced Post Clock

SPECIFY ONE:

☒ Renewal

☐ New

Start Date: January 1, 2025

Expiration Date: December 31, 2025

Approval by: \_\_\_\_\_

Date: \_\_\_\_\_

The following equipment will be covered by this agreement:

- ☐ CAST BRONZE BELLS
- ☐ ELECTRONIC CARILLON
- ☐ BELL RINGING EQUIPMENT
- ☐ CLOCKS
- ☒ STREET CLOCKS

TOTAL

1 VISIT @ \$875.00

Coastal Clock and Chime will service and maintain the equipment specified in this agreement under the following terms and conditions:

- Service will include normal maintenance. It will not include reconditioning, renovation or replacing parts.
- Access to equipment to be provided by customer.
- Services provided under this agreement do not include.... repairs, or replacement of parts cause by: unauthorized tampering or modification of any equipment. Also accident, misuse, damage or disaster, including but not limited to fire, flood, or neglect.
- Parts, cables, power supplies and/or accessories external to the equipment specified.
- Agreements include one or two maintenance visits during the term as specified.
- Agreements are payable in advance.
- **Neither party shall use the other party's confidential information except to fulfill the terms of this agreement.**
- **By authorizing the purchase of a maintenance agreement, you acknowledge that you have read and agree to be bound by its terms and conditions.**

**Credit Card Payment will have a 4% processing fee added to the above total**

1d



**To:** Putnam Valley Town Board

**From:** Margaret DiRubba, Administrative Service Coordinator

**Date:** January 2, 2025

**Subject:** Acceptance of a 55 inch Flatscreen Television and 1-Laptop  
From PERMA – Grant Disbursement

I formally request that the Putnam Valley Town Board accept a grant disbursement of one (1) Laptop and one (1) 55-inch flatscreen television from Public Employers Risk Management Association (PERMA), our workers compensation insurance company. This equipment is to be utilized primarily for safety training and annual compliance training in accordance with PESH and PERMA standards.



## **PERMA Grant Disbursement Agreement**

Grantee: **Putnam Valley, Town of**

Applicant Name: Margaret DiRubba, Facilities Manager

Permanent Rep: Jacquie Annabi

As part of PERMA's dividend program in 2024 the PERMA Board of Directors has set aside funding for grants and other programs that focus on reinvesting in members safety initiatives in an effort to improve the overall performance of the PERMA pool. Your request has been reviewed and **congratulations, you have been selected to receive the following grant:**

Grant Awarded: **Remote Learning Center**

Value : \$ **950.00**

Coverage/Number identifier: WC 0001340-14

Coverage Year(s): 7/1/2024 - 6/30/2025

### **Disbursement of grant items are contingent on the following:**

- Willingness to consider, if offered, a two-year membership agreement.
- Not currently in arrears on any payment due PERMA.
- Compliant with all terms and conditions of the Receipt and Release.

## **RECEIPT AND RELEASE**

Putnam Valley, Town of ("MEMBER") acknowledges receipt of the following from PERMA:

- One Laptop
- One 55-inch flatscreen television

The MEMBER agrees to utilize this equipment primarily for safety training and annual compliance training in accordance with PESH and PERMA standards. The member is solely responsible for securing equipment upon delivery, all installation, and any room modification necessary.

PERMA disclaims any obligation to train or supervise the Grantee or its employees in the proper use of the equipment. The obligation to train and supervise the use of the equipment is the Grantee's.

PERMA gives no warranty, express or implied, as to description, quality, merchantability, fitness for any particular purpose, productiveness, or any other matter, of the equipment. PERMA shall not be responsible for their proper use, maintenance, and service. The member is responsible for any costs related to maintenance, updates and internet connection.

The equipment is the property of the member and the member agrees to fully and forever discharge and release (hold harmless) PERMA and its affiliates, and their respective partners, agents, operators, managers, employees, and representatives ("Released Parties") from any and all claims for any injury, disability, damages, liabilities, expenses and/or causes of action, attributable or relating in any manner to use, operation, or maintenance of the aforesaid equipment.

This Release and Waiver of Liability agreement will be governed by and interpreted in accordance with the laws of the State of New York. This release will not waive any rights of the member or its employees' right to

claim possible workers' compensation benefits for injuries arising out of and in the course of employment.

Thank you for your continued membership, commitment to safety and congratulations on your grant!

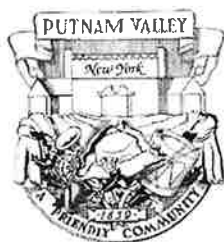
  
Mary Beth Woods  
Executive Director

  
Christian Summers  
Director of Risk Management

cc: Brown & Brown Insurance Services, Inc. - Lori Glassman (lori.glassman@bbrown.com)

*updated 9.2024*

1e



**To:** Putnam Valley Town Board

**From:** Margaret DiRubba, Administrative Service Coordinator

**Date:** January 7, 2025

**Subject:** Authorization to Bid Open Top Containers

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I formerly request that the Town Board authorize the Facilities Department to advertise bids for the 2025 Open Top Containers for Bulk Drop-Off, which will be held on the following dates:

April 26, 2025

June 21, 2025

August 16, 2025

October 18, 2025

1f



To: Putnam Valley Town Board

From: Margaret DiRubba, Administrative Service Coordinator

Date: January 7, 2025

Subject: Approval Bulk Drop Off Attendant - 2025

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I formerly request that the Town Board authorize the Facilities Department to appoint Daniel Gibbs as Bulk Drop-Off Attendant, as a seasonal employee on April 26<sup>th</sup>, June 21<sup>st</sup>, August 16<sup>th</sup> and October 18<sup>th</sup>. The hours of operation are from 8:00 a.m. to 11:30 a.m., at a rate of pay of \$30.00 per hour. This expense has been included in the 2025 budget.

Shawn Keeler  
Highway Superintendent  
SKEELER@PUTNAMVALLEY.COM

265 Oscawana Lake Road  
Putnam Valley, NY 10579

2a

David Conklin  
General Foreman

(845) 526-3333 phone  
(845) 526-4729 fax

Margaret Bradley  
Senior Clerk Typist

Hours of operation:

7:00 AM - 3:30 PM

Sarah Caporale  
Part time Clerk

## Town of Putnam Valley Highway Department

January 2, 2025

### MEMORANDUM

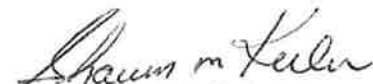
TO: Jacquie Annabi  
Members of the Town Board

FROM: Shawn M. Keeler

RE: Full time appointment

Due to added responsibilities with Storm water management, please appoint Sarah Caporale as a full time clerk at step 1 of the CSEA contract with benefits effective January 2, 2025.

Sincerely,

  
Shawn M. Keeler

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Shawn Keeler  
Highway Superintendent  
SKEELER@PUTNAMVALLEY.COM

265 Oscawana Lake Road  
Putnam Valley, NY 10579

David Conklin  
General Foreman

(845) 526-3333 phone  
(845) 526-4729 fax

Margaret Bradley  
Senior Clerk Typist

Hours of operation:  
7:00 AM – 3:30 PM

Sarah Caporale  
Clerk

## Town of Putnam Valley Highway Department

DATE: January 9, 2025

### MEMORANDUM

TO: Jacquie Annabi  
Members of the Town Board

FROM: Shawn M. Keeler

RE: REQUEST TO GO OUT TO BID

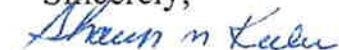
We request to go to bid to purchase (2) 2025 Ford F350 4-door pickup trucks to be purchased out of my 2025 budget. They will replace the following vehicles:

2012 Ford F350 – 93,000 miles. Bed and frame are rotted and vehicle needs mechanical work as well.

2013 Ford F350 – 84,000 miles. Bed and frame are rotted.

These two trucks will be auctioned off with hopes of receiving roughly \$10,000-\$15,000 each in return.


Sincerely,

  
Shawn M. Keeler



3a

TOWN OF PUTNAM VALLEY  
DISTRICTS

**To:** Putnam Valley Town Board  
**From:** Karen Kroboth, District Clerk   
**Date:** 1/8/2025  
**Re:** Authorize the 2025 expenditure for Lake Peekskill volunteers to participate in the NYSFOLA C-SLAP program and membership

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I formally request the Town Board authorize the expenditure of \$75 for the volunteers in Lake Peekskill to participate in the New York Federation of Lakes C-SLAP program (Citizens Statewide Lake Assessment Program) for the year 2025 as a shallow site.

This fee includes 4 rounds of sampling as a small association. The district will cover the cost.

TOWN OF PUTNAM VALLEY  
DISTRICTS

**To:** Putnam Valley Town Board

**From:** Karen Kroboth, District Clerk

KK

**Date:** 1/8/2025

**Re:** Authorize the 2025 expenditure for Barger Pond volunteers to participate in the NYSFOLA C-SLAP program and membership

---

I formally request the Town Board authorize the expenditure of \$75 for the volunteers in Barger Pond to participate in the New York Federation of Lakes C-SLAP program (Citizens Statewide Lake Assessment Program) for the year 2025 as a shallow site.

This fee includes 4 rounds of sampling as a small association. The district will cover the cost.



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## KAREN KROBOTH

District Clerk

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TO: SUPERVISOR ANNABI & TOWN BOARD

FROM: KAREN KROBOTH  
DISTRICT CLERK

SUBJECT: Roaring Brook Dam / Surveying Services

DATE: January 10, 2025

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RESOLVE, that the Town Board approve Town Supervisor, Jacqueline Annabi entering into a contract with Larry L. Lynn, Land Surveyor, P.C., per the attached Estimate of Surveying Services, pertaining to Roaring Brook Dam, totaling \$14,200.00, which funds shall be paid for by Roaring Brook Lake District.



**Larry L. Lynn, Land Surveyor, P.C.**  
66 MIDDLEBUSH ROAD  
STE. G107  
WAPPINGERS FALLS,  
NEW YORK 12590  
(845) 463-2733 v  
www.lynnutlils.com

66 MIDDLEBUSH RD., Ste. G107 Wappingers Falls, NY 12590 (845) 463-2733 v (845) 463-2734 fax www.lynnutlils.com

## ESTIMATE OF SURVEYING SERVICES

DATE: 11/11/24

**PROJECT SCOPE:** TOWN OF PUTNAM VALLEY, ROARING BROOK DAM 1) Research & Field Survey of (3) properties along Roaring Brook Lake 2) Locate Improvements and Dam 3) Topographic Survey for 2' contour interval (3.25+- acres) 4) Blend into previous Surveys and Prepare a Survey Plan and CAD file for Engineer

**FIELD WORK IS AT PREVAILING WAGE DISTRICT 9 CONSULTING**

### MAJOR SURVEY ITEMS

| #  | CATEGORY                         | DESCRIPTION                                                                                                                                                                               | QUANTITY | UNIT        | RATE/UNIT         | RATE/UNIT         | ITEM TOTAL         |
|----|----------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|-------------|-------------------|-------------------|--------------------|
| 1  | PERIMETER SURVEY (Winter Rate)   | 1) FIELD TRAVERSE AROUND PERIMETER OF LOT TO LOCATE BOUNDARY EVIDENCE. TIE INTO ADJOINING LOTS AS NECESSARY.<br>2) LOCATE IMPROVEMENTS<br>3) PROPERTY RESEARCH.<br>4) OFFICE COMPUTATIONS | 2500     | PERIM. FOOT | \$ 4.00 Summer    | \$ 3.50 Winter    | \$8,750.00         |
| 2  | TOPOGRAPHIC SURVEY (WINTER RATE) | 1) TAKE FIELD SHOTS ON THE GROUND TO DETERMINE THE VERTICAL RELIEF AND COMPUTE CONTOURS AT 2' INTERVALS.                                                                                  | 3.25     | ACRE        | \$ 1350.00 Summer | \$ 1200.00 Winter | \$3,900.00         |
| 3  | LOCATE TREES IN DAM AREA         | 1) LOCATE AND PLOT TREES WITH SIZE AND SPECIES 6"+ ABH 2) PLOT ON PLAN WITH SIZE AND SPECIES                                                                                              | 1        | LUMP SUM    |                   | 600.00            | \$600.00           |
| 4  | ADDITIONAL RESEARCH (NYSOT)      | 1) ADDITIONAL PROPERTY RESEARCH TO DETERMINE BOUNDARY ALONG STATE HIGHWAYS, NYSOT FOIL REQUEST AND PLAN REVIEWS                                                                           |          | LUMP SUM    |                   | 450.00            |                    |
| 5  | EXTG. WELLS & SEPTICS            | 1) LOCATE NEIGHBORING WELLS & SEPTICS WITHIN 200' OF SUBJECT AREA                                                                                                                         |          | LUMP SUM    |                   | 600.00            |                    |
| 6  | UTILITY DETAILS                  | 1) USE UTILITY PLANS AND FIELD INFORMATION TO PLOT EXISTING UTILITIES.                                                                                                                    |          | LUMP SUM    |                   | 200.00            |                    |
| 7  | PLAN & CAD                       | 1) PREPARE SURVEY PLAN<br>2) PROVIDE CAD FILE TO ENGINEER                                                                                                                                 | 1        | EACH        |                   | 950.00            | \$950.00           |
| 8  | LOCATE WETLAND DELINEATION       | 1) LOCATE WETLAND DELINEATION FLAGS IN THE FIELD<br>2) COORDINATE WITH SOIL SCIENTIST FOR DELINEATION DETAILS 3) PLOT ON PLAN                                                             |          | LIN, FOOT   |                   | 0.50              |                    |
| 9  | SIGHT DISTANCE SURVEY            | 1) SURVEY FOR SIGHT DISTANCES AT PROPOSED ENTRANCES.<br>2) PREPARE REPORT FOR ENGINEER                                                                                                    |          | EACH        |                   | 850.00            |                    |
| 10 | DEED DESCRIPTION                 | 1) PREPARE A METES & BOUNDS DEED DESCRIPTION FOR THE PARCELS & PROPOSED EASEMENT                                                                                                          |          | EACH        |                   | 150.00            |                    |
| 11 | IRON PINS SET                    | 1) SET 1/2" dia STEEL RE-BAR AT PROPERTY CORNERS AND LOCATIONS REQUESTED                                                                                                                  |          | EACH        |                   | 65.00             |                    |
| 12 | MONUMENTS SET                    | 1) SET STEEL REINFORCED CONCRETE MONUMENTS AT CORNERS AS REQUESTED BY CLIENT                                                                                                              |          | EACH        |                   | \$275.00          |                    |
| 13 | ROAD R.O.W. SURVEY               | 1) SURVEY ROADWAY, RIGHT-OF-WAY TO RIGHT-OF-WAY.<br>2) UTILITIES, RAILS, WALLS, SIGNS, APPURTANANCES                                                                                      |          | LIN. FT.    |                   | \$6.00            |                    |
|    |                                  |                                                                                                                                                                                           |          |             |                   | <b>TOTAL</b>      | <b>\$14,200.00</b> |

ANY WORK REQUIRED THAT IS NOT COVERED BY ONE OF THE ABOVE ITEMS WILL BE BILLED BY THE HOURLY RATE SCHEDULE.

CLIENT WILL BE BILLED FOR ACTUAL QUANTITIES USED TO COMPLETE THE PROJECT.

  
LARRY L. LYNN, LS  
LYNN SURVEYING

To: Town Board  
From: Frank DiMarco, Parks and Recreation  
Subject: Pool Facility Rental  
Date: January 9, 2025

This is a request that the Town Board authorize the Town Supervisor Jaqueline Annabi to complete an Application for Authorized Use of School Facilities for Lakeland Central School District. The application is to reserve the use of the swimming pool at Lakeland Copper Beach Middle School on April 25<sup>th</sup>, April 26<sup>th</sup>, April 27<sup>th</sup> and May 17<sup>th</sup> to facilitate the training of lifeguards for beaches at our District lakes and the Putnam Valley Day Camp.

The cost for renting this facility will not exceed \$1,700.00 and this has been included in our 2025 budget.

**LAKELAND CENTRAL SCHOOL DISTRICT**  
**1086 East Main Street, Shrub Oak, NY 10588**

**APPLICATION FOR AUTHORIZED USE OF SCHOOL FACILITIES**

Applications must be submitted to the building principal at least 30 days in advance of the requested date of use. School related activities take precedence over other organizations' use of school buildings. The Board of Education reserves the right to reassign your scheduled activity in case of conflict.

NAME OF ORGANIZATION: Town of Putnam Valley Parks and Recreation Department ORG. PHONE: Town Supervisor's Office 845-526-2121

RESPONSIBLE PERSON: Jacqueline Annabi, Town Supervisor HOME PHONE:

ADDRESS: 265 Oscawana Lake Road, WORK PHONE: Parks & Recreation Dept. 845-526-3292

CITY: Putnam Valley STATE: NY ZIP: 10579 CELL PHONE:

A. DATE(S) REQUESTED: Fri. April 25 / Sat. April 26 / Sun. April 27 / Sat. May 17

B. HOURS REQUESTED: 4:00-8:00pm / 9:30am-6:00pm / 9:00am-6:00pm / 2:00-5:00pm

C. LOCATION REQUESTED

☐ Lakeland High School

☐ Walter Panas High School

☐ Alternative High School

☒ Lakeland Copper Beech Middle School

☐ Benjamin Franklin Elementary School

☐ Thomas Jefferson Elementary School

☐ Van Cortlandtville Elementary School

☐ George Washington Elementary School

☐ Lincoln-Titus Elementary School

☐ Administration

D. FACILITY REQUESTED

☐ Gymnasium

☐ Kitchen

☐ Classroom (specify)

☐ Field (specify)

☐ Other → Maximum # of swimmers per session - 70

☒ Pool → One (1) Lifeguard per thirty (30) swimmers

→ The pool may not be used during school vacation periods, holidays and weekends.

→ Please read Pool Rules and Regulations Which are posted in the pool area.

E. WILL RELIGIOUS SERVICES/INSTRUCTION BE CONDUCTED? YES ☐ NO ☒

IF YES, PLEASE EXPLAIN:

F. ESTIMATED ATTENDANCE: 15-20 LICENSED:  PROFIT:  NON-PROFIT:

G. WILL ADMISSION BE CHARGED? If yes, Amount for Adults: \$  Children: \$

PURPOSE FOR WHICH PROCEEDS WILL BE USED:

H. ADULT SUPERVISORS (Coaches, Lifeguards, Instructors, etc. Attach list, insurance or lifeguard certification if needed)

NAME: Cari Hallion PHONE: 845-406-2646

ADDRESS: 7 Jeffrey Court CITY: Carmel STATE: NY ZIP: 10512

I. DESCRIPTION OF PLANNED EVENT: Lifeguard Training

J. ROSTER ATTACHED? will provide 75% LAKELAND STUDENTS/RESIDENTS? -

I, the undersigned responsible official, state that I am authorized to sign this application on behalf of the above organization and bind said organization to the statements, representations and agreements set forth in this application. I have read the attached policy, rules and regulations of the Lakeland Central School District pertaining to the "Use of School Facilities" which accompanied this application and do assume complete responsibility on behalf of the organization which I represent and both the organization and I fully accept the conditions as established therein.

Signature:  Date:

**LAKELAND CENTRAL SCHOOL DISTRICT**  
1086 East Main Street, Shrub Oak, NY 10588

**APPLICATION FOR AUTHORIZED USE OF SCHOOL FACILITIES**

NAME OF ORGANIZATION: Town of Putnam Valley LOCATION/FACILITY REQUESTED: LC13MS  
Parks and Recreation Dept.  
DATE(S) REQUESTED: April 25 4:00-8:00pm April 26 9:30am-6:00pm May 17 2:00-5:00pm TIMES: \_\_\_\_\_  
April 27 9:00am-6:00pm

**All signatures and requirements must be complete before authorization of facilities use is granted.**

**DO NOT WRITE BELOW THIS LINE**

**I. AVAILABLE:** \_\_\_\_\_ **UNAVAILABLE:** \_\_\_\_\_  
**Reason if not AVAILABLE:** \_\_\_\_\_  
**Building Administrator or designee:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
(except fields)

**II. FACILITY USAGE FEE APPLICABLE?** YES ☐ NO ☐  
**OTHER FEES APPLICABLE?** YES ☐ NO ☐  
**ROSTER ATTACHED?** YES ☐ NO ☐  
**75% LAKELAND STUDENTS/RESIDENTS?** YES ☐ NO ☐  
**LIFEGUARD CERTIFICATE:** ATTACHED ☐ ON FILE ☐  
**INSURANCE CERTIFICATE:** ATTACHED ☐ ON FILE ☐  
**Name of Insurance Company:** \_\_\_\_\_  
**Amount of Liability:** \$ \_\_\_\_\_ **Expiration Date:** \_\_\_\_\_  
**APPROVED:** \_\_\_\_\_ **DISAPPROVED:** \_\_\_\_\_  
**REASON IF NOT APPROVED:** \_\_\_\_\_  
**Superintendent, Buildings and Grounds or designee:** \_\_\_\_\_  
Date: \_\_\_\_\_  
**Building Principal:** \_\_\_\_\_  
Date: \_\_\_\_\_

**PLEASE ROUTE  
FOR APPROVAL:**

**Building Principal (except fields)**

**Superintendent of Buildings and Grounds**



5

**JACQUELINE ANNABI**  
TOWN SUPERVISOR

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TO: TOWN BOARD  
FROM: JACQUELINE ANNABI, TOWN SUPERVISOR  
SUBJECT: Cimarron Road Bridge Proposal  
DATE: January 7, 2025

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RESOLVE, that the Town Board approve and accept the proposal from Soil Testing, Inc. to conduct subsurface investigations for the Cimarron Road Bridge Project totaling \$17,911.00. This project is necessary due to the storm of July 10, 2023 and appropriation of funding for the same will be covered by FEMA.



Phone  
(203) 262-9328

Telefax  
(203) 264-3414

WHITE PLAINS, N.Y.  
(914) 946-4850

# SOILTESTING, INC.

90 DONOVAN ROAD - OXFORD, CONN. 06478-1028

GEOTECHNICAL / ENVIRONMENTAL SUBSURFACE INVESTIGATIONS - Test Borings - Core Drilling  
Monitoring Wells - Recovery Wells - Direct Push/Probe Sampling  
UNDERPINNING - HELICAL PILES - SOIL NAILS

January 2, 2025

J. Robert Folchetti & Associates LLC  
31 Sodom Road  
Brewster NY 10509  
845-363-1560 / 845-224-9347 cell

Attn: Todd Atkinson, PE

Re: Cimarron Road Bridge  
Putnam Valley NY

Dear Mr. Atkinson,

We herein submit our proposal to conduct subsurface investigations for the above referenced project site.

Our proposal is as follows:

**Estimated Quantities:**

|                              |                                              |   |                 |                      |                    |
|------------------------------|----------------------------------------------|---|-----------------|----------------------|--------------------|
| Lump Sum                     | Mobilization: ATV or Truck-Mounted Equipment |   |                 |                      | \$975.00           |
| 2 - 3 days                   | ATV or Truck-Mounted Equipment & Crew        | @ | \$4,200.00 /day | \$8,400.00 -         | \$12,600.00        |
|                              | Over Time                                    | @ | \$615.00 /hour  |                      |                    |
|                              | NW Casing Shoe                               | @ | \$315.00 /ea    |                      |                    |
|                              | NX Rock Core in Bedrock or Boulder           | @ | \$38.00 /lf     |                      |                    |
|                              | NX Core Box                                  | @ | \$38.00 /ea     |                      |                    |
| 8 bags                       | Portland Cement                              | @ | \$24.00 /bag    |                      | \$192.00           |
| 3 bags                       | HD Asphalt / Perma Patch                     | @ | \$48.00 /bag    |                      | \$144.00           |
|                              | Permits & Bonds at Cost + 20%                |   |                 |                      |                    |
|                              | Traffic Control - By Others                  |   |                 |                      |                    |
|                              | Staking of Boring Locatons - By Others       |   |                 |                      |                    |
| Lump Sum                     | Geotechnical Report & Recommendations        |   |                 |                      | \$4,000.00         |
| <b>Estimated Total .....</b> |                                              |   |                 | <b>\$13,711.00 -</b> | <b>\$17,911.00</b> |

This project is anticipated to include:

- 4 Test Borings to depths of 25 to 35' or up to 5' into Bedrock.

Any required permits not listed above will be billed at cost + 20%.

The above outlined costs includes prevailing wage rates.

**If the preceding proposal meets with your approval, please forward a signed copy to our office prior to mobilization.**

January 2, 2025

Page 2

Re: Cimarron Road Bridge  
Putnam Valley NY

All borings will be backfilled to surface upon completion. Settlement of boreholes after backfilling should be expected, however grouting of borehole immediately following drilling procedures should reduce the likelihood of settlement. Frequent inspection of all boring locations for settlement should be performed along with any necessary filling, packing, and patching, and is the responsibility of the owner and/or owner's representative. We will be happy to assist the owner with this maintenance and/or provide a cost estimate for grouting of boreholes upon request.

The owner and/or owner's representative will be responsible for markout and clearance of any and all underground utilities at boring locations. Any damage or injuries due to disruption to any underground utilities will be the responsibility of the owner or owner's representative. If you require assistance from us, we would be happy to help you once we are notified in writing at least 72 hours prior to mobilization.

SUBSURFACE EXPLORATIONS- Normal disturbance: Client hereby recognizes that the use of exploration equipment may unavoidably affect, alter, or damage the terrain and affect vegetation, building, structures, and equipment in, at, or upon the site. Client accepts the fact that this is inherent in Soiltesting, Inc's work and will not hold Soiltesting, Inc liable or responsible for any such reasonable effect, alteration, or damage. Soiltesting Inc. will take reasonable precautions to limit damage to site, but the cost of restoration of damage that may result from such operations has not been included in Soiltesting Inc's fee. If Soiltesting Inc is requested to restore the land to its former conditions, the cost of restoration will be borne by the Client as an additional fee(in addition to others costs).

Damage to Existing Subterranean Structures: Soiltesting Inc will exercise due and responsible care of local subterranean structures in the vicinity of where subsurface explorations are made. This will include contact with appropriate public utilities(through code 753) and review of plans and information provided by public agencies, along with contact with Client and Owner of the site relating to the location of subterranean structures. Provided that Soiltesting, Inc has proceeded with due and reasonable care, Soiltesting Inc cannot be liable for damages or injury arising from damage to or interference with subterranean structures(including, without limitation, pipes, tanks, telephone cables, etc.) that are not called to Soiltesting Inc's attention or not correctly shown on the plans furnished by Client or others in connection with work performed under this agreement.

The above outlined costs have assumed that this project is exempt from sales tax. If this project is not exempt, then the appropriate sales tax will be added to the final invoice.

Payment of all fees is expected upon receipt of the invoice. Balances due are subject to a service charge of 1½% per month after thirty days of the date of invoice. All charges associated with the collection of fees shall become part of the total fee.

We thank you for the opportunity to submit this proposal. If you have any questions, please do not hesitate to contact me.

Very truly yours,

**SOILTESTING, INC.**

James A. DeAngelis  
Engineering Geologist

JAD:

THIS PROPOSAL IS UNDERSTOOD AND ACCEPTED:

\_\_\_\_\_  
Owner or Owners Representative (\*) (Please sign and print name.)

Billing Address/email: \_\_\_\_\_

\_\_\_\_\_  
**EMAIL(REQUIRED):**

Telephone Number: \_\_\_\_\_

Date: \_\_\_\_\_



(\*) Confirms above statement is correct.

January 2, 2025

Page 3

Re: Cimarron Road Bridge  
Putnam Valley NY

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**Certificate of Insurance Requirements for this project:**

Certificate Holder (name, address, phone email):

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Additional Insured:

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*Please fill in the above requirements for your project. Allow 24-48 hours for insurer to issue COI from receipt of above information*

*Note: failure to complete insurance certificate requirements will result in a default COI being issued with addressee as certificate owner as well as additional insured.*

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**Drilling Services Sales Tax Status:**

Please mark the appropriate box below for Sales tax purposes, return this sheet with your signed proposal.

|                                     | <u>Exempt</u>            | <u>Subject to<br/>Sales Tax</u> |
|-------------------------------------|--------------------------|---------------------------------|
| <b><u>DRILLING LABOR</u></b>        |                          |                                 |
| Tax Exempt Entity                   | <input type="checkbox"/> |                                 |
| Municipal                           | <input type="checkbox"/> |                                 |
| Residential                         | <input type="checkbox"/> |                                 |
| Commercial - New Construction       | <input type="checkbox"/> |                                 |
| Industrial - New Construction       | <input type="checkbox"/> |                                 |
| Income Producing - New Construction | <input type="checkbox"/> |                                 |
| Commercial - Existing               |                          | <input type="checkbox"/>        |
| Industrial - Existing               |                          | <input type="checkbox"/>        |
| Income Producing - Existing         |                          | <input type="checkbox"/>        |

Thank you,

**SOILTESTING, INC.**

Soiltesting Inc. will not discriminate or permit discrimination against any person or group of persons on the grounds of race, color, religious creed, age, marital status, national origin, ancestry, sex, gender identity or expression, intellectual disability, mental disability or physical disability, including, but not limited to, blindness, unless it is shown by such contractor that such disability prevents performance of the work involved, in any manner prohibited by the laws of the United States or of the state of Connecticut; and the contractor further agrees to take affirmative action to insure that applicants with job-related qualifications are employed and that employees are treated when employed without regard to their race, color, religious creed, age, marital status, national origin, ancestry, sex, gender identity or expression, intellectual disability, mental disability or physical disability, including, but not limited to, blindness, unless it is shown by such contractor that such disability prevents performance of the work involved; Soiltesting Inc. is an affirmative action-equal opportunity employer.

return this page with your signed contract prior to Mobilization.



6

**RESOLUTION 1:15 - # \_\_\_\_ OF 2025**

**RESOLUTION TO DESIGNATE THE TOWN CLERK AS THE ADMINISTRATOR  
AND COLLECTOR OF THE HOTEL/ROOM OCCUPANCY TAX**

WHEREAS, a local law was enacted entitled "TAXATION OF HOTEL ROOM  
OCCUPANCY;" and

WHEREAS, the local law provides that the Supervisor is authorized to designate a Town  
employee to administer and collect the tax as provided in Town Article IX; and

WHEREAS, the Supervisor and Town Board find that the Town Clerk is the most  
appropriate employee to serve as the receiver of the Hotel/Room Occupancy Tax.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Putnam  
Valley hereby designates and authorizes the Town Clerk to administer and collect the hotel/room  
occupancy tax.

Dated: \_\_\_\_\_

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Motion passes/ fails: Ayes \_\_\_\_\_ Nays \_\_\_\_\_

|                                      | AYE   | NAY   | ABSTAIN |
|--------------------------------------|-------|-------|---------|
| PRESENT/ABSENT Councilwoman Howard   | _____ | _____ | _____   |
| PRESENT/ABSENT Councilwoman Tompkins | _____ | _____ | _____   |
| PRESENT/ABSENT Councilman Russo      | _____ | _____ | _____   |
| PRESENT/ABSENT Councilman Luongo     | _____ | _____ | _____   |
| PRESENT/ABSENT Supervisor Annabi     | _____ | _____ | _____   |

\_\_\_\_\_  
MICHELLE STEPHENS, TOWN CLERK

7a

Town of Putnam Valley

M5 Standard Fee Report Paid Only

From 12/01/2024 To 12/31/2024

| Count by Type       |     |             |
|---------------------|-----|-------------|
| ADDITION/ALTERATION | 14  | \$16,250.00 |
| CW                  | 3   | \$225.00    |
| DECK                | 7   | \$2,094.00  |
| ELECTRI APP/NY ELEC | 7   | \$280.00    |
| ELECTRIC APP/SWIS   | 20  | \$800.00    |
| FENCE/WALL          | 1   | \$75.00     |
| FLDPL               | 1   | \$75.00     |
| GAS/PROPANE         | 7   | \$525.00    |
| GENERATOR PERMIT    | 5   | \$375.00    |
| HVAC                | 5   | \$600.00    |
| MG                  | 1   | \$75.00     |
| OIL TANK            | 2   | \$200.00    |
| PELLET STOVE        | 1   | \$75.00     |
| PERMIT FEE          | 5   | \$712.00    |
| PL                  | 10  | \$1,260.00  |
| REINSPECTION FEE    | 1   | \$50.00     |
| RENEWAL             | 3   | \$450.00    |
| SEARCH              | 12  | \$2,400.00  |
| SOLAR PANELS        | 4   | \$2,306.00  |
| TREE                | 1   | \$75.00     |
| WELL                | 1   | \$75.00     |
| WETL                | 1   | \$250.00    |
| WOOD STOVE PERMIT   | 2   | \$150.00    |
| WT/S                | 4   | \$400.00    |
|                     | 118 | \$29,777.00 |

## FEE TYPES

|                            |                                                  |
|----------------------------|--------------------------------------------------|
| ADDITION/ALTERATION        | Permits for Additions/Alterations                |
| BLASTING                   | Permits to Blast                                 |
| CW                         | Commence Work Permit                             |
| CREDIT CARD FEE            | Credit Card Fee charged for usage of credit card |
| DEM/R                      | Demolition/Residential                           |
| ELECTRIC APP/NY ELECTRICAL | Electric application/NY Electrical               |
| ELECTRIC APP/SWISS         | Electric application/Swiss                       |
| FENCE/WALL                 | Permit for Fence/Wall                            |
| GAS/PROPANE                | Permit for Propane Gas Installation              |
| GENERATOR PERMIT           | Generator Installation                           |
| HVAC                       | Heating, Vent., A/C Permit                       |
| IN GROUND POOL             | Permit for In Ground Pool                        |
| MG                         | Minor Grading Permit                             |
| MI                         | Miscellaneous Building Permit                    |
| OPERATING PERMIT           | Operating Permits /Commercial                    |
| PERM                       | Building Permits                                 |
| PERNC                      | New Construction Permits                         |
| PL                         | Plumbing Permits                                 |
| RE                         | Renewal Building Permits                         |
| RHCS                       | Rock Hammer Crush Shatter Rock Permit            |
| RU                         | Spec. Use Renewal                                |
| SEARC                      | Municipal Search                                 |
| TENT                       | Tent Permit                                      |
| TREE                       | Tree Permit                                      |
| WETADM                     | Wetland Administrative Fee                       |
| WETL                       | Wetland Permit Application Fee                   |
| WT/S                       | Wetland Screening                                |

1/6/2025

**TOWN OF PUTNAM VALLEY**  
**OFFICE OF BUILDING & ZONING**  
 265 Oscawana Lake Road  
**Daily Fee Report - Summary**

From: **1/1/2024** To: **4/4/2024**

| <b>Fee Type</b>              | <b>Count</b> | <b>Amount</b>      |
|------------------------------|--------------|--------------------|
| ADDITION/ALTERATION          | 3            | \$3,021.00         |
| ADDITIONAL FEE               | 2            | \$489.00           |
| CW                           | 7            | \$525.00           |
| DECK                         | 1            | \$641.00           |
| DEM/R                        | 1            | \$100.00           |
| ELECTRI APP/NY ELEC          | 16           | \$640.00           |
| ELECTRIC APP/SWIS            | 43           | \$1,680.00         |
| FENCE/WALL                   | 1            | \$75.00            |
| GAS/PROPANE                  | 20           | \$1,500.00         |
| GENERATOR PERMIT             | 13           | \$975.00           |
| HVAC                         | 18           | \$1,650.00         |
| MI                           | 14           | \$1,030.00         |
| OIL TANK                     | 13           | \$1,525.00         |
| OPERATING PERMIT             | 1            | \$100.00           |
| PERM                         | 30           | \$24,467.00        |
| PERRE                        | 1            | \$5,410.00         |
| PL                           | 18           | \$1,815.00         |
| RE                           | 19           | \$11,352.00        |
| RHCS                         | 1            | \$500.00           |
| RU                           | 1            | \$125.00           |
| SEARC                        | 39           | \$7,800.00         |
| SOLAR PANELS                 | 3            | \$3,110.00         |
| WETADM                       | 7            | \$350.00           |
| WETL                         | 7            | \$800.00           |
| WT/S                         | 13           | \$1,300.00         |
| <b>Total Fees Collected:</b> | <b>292</b>   | <b>\$70,980.00</b> |
| <b>Cash</b>                  | <b>9</b>     | <b>\$4,841.00</b>  |
| <b>Cashiers Check</b>        | <b>2</b>     | <b>\$690.00</b>    |
| <b>Check</b>                 | <b>278</b>   | <b>\$65,174.00</b> |
| <b>Money Order</b>           | <b>3</b>     | <b>\$275.00</b>    |

During 2024 the Building Department had a new system installed. There are two reports for fees

Total collected was \$307,432.30

## Town of Putnam Valley

### M5 Standard Fee Report Paid Only

From 04/05/2024 To 12/31/2024

Count by Type

|                                 |      |                        |
|---------------------------------|------|------------------------|
| Above Ground Pool               | 2    | \$250.00               |
| ADDITION/ALTERATION             | 71   | \$75,656.00            |
| ADDITIONAL FEE                  | 4    | \$320.00               |
| ANTENNA                         | 1    | \$20,150.00            |
| BEDROOM COUNT REQUEST           | 4    | \$200.00               |
| CW                              | 31   | \$2,325.00             |
| DECK                            | 24   | \$7,246.00             |
| DECK - Railing / Stairs Replace | 1    | \$158.00               |
| DEM/C                           | 2    | \$500.00               |
| DEM/R                           | 7    | \$700.00               |
| ELECTRI APP/NY ELEC             | 46   | \$1,840.00             |
| ELECTRIC APP/SWIS               | 128  | \$5,120.00             |
| FENCE/WALL                      | 23   | \$1,725.00             |
| FLDPL                           | 1    | \$75.00                |
| GAS/PROPANE                     | 57   | \$4,490.00             |
| GENERATOR PERMIT                | 25   | \$1,875.00             |
| HVAC                            | 54   | \$6,000.00             |
| MG                              | 10   | \$750.00               |
| MI                              | 28   | \$3,878.00             |
| OIL TANK                        | 50   | \$5,750.00             |
| OPERATING PERMIT                | 5    | \$525.00               |
| PELLET STOVE                    | 2    | \$150.00               |
| PERMIT FEE                      | 70   | \$8,419.00             |
| PL                              | 50   | \$5,215.00             |
| REINSPECTION FEE                | 1    | \$50.00                |
| RENEWAL                         | 85   | <del>\$37,648.00</del> |
| RHCS                            | 5    | \$3,000.00             |
| RU                              | 12   | <del>\$1,875.00</del>  |
| SEARCH                          | 132  | \$26,400.00            |
| SOLAR PANELS                    | 12   | <del>\$7,232.00</del>  |
| TENT                            | 2    | \$225.00               |
| TREE                            | 2    | <del>\$150.00</del>    |
| WELL                            | 4    | \$300.00               |
| WETADM                          | 16   | <del>\$800.00</del>    |
| WETL                            | 17   | \$2,250.00             |
| WOOD STOVE PERMIT               | 4    | <del>\$300.00</del>    |
| WT/S                            | 28   | <del>\$2,905.30</del>  |
|                                 | 1015 | \$236,452.30           |



### FEE TYPES

|                            |                                                  |
|----------------------------|--------------------------------------------------|
| ADDITION/ALTERATION        | Permits for Additions/Alterations                |
| BLASTING                   | Permits to Blast                                 |
| CW                         | Commence Work Permit                             |
| CREDIT CARD FEE            | Credit Card Fee charged for usage of credit card |
| DEM/R                      | Demolition/Residential                           |
| ELECTRIC APP/NY ELECTRICAL | Electric application/NY Electrical               |
| ELECTRIC APP/SWISS         | Electric application/Swiss                       |
| FENCE/WALL                 | Permit for Fence/Wall                            |
| GAS/PROPANE                | Permit for Propane Gas Installation              |
| GENERATOR PERMIT           | Generator Installation                           |
| HVAC                       | Heating, Vent., A/C Permit                       |
| IN GROUND POOL             | Permit for In Ground Pool                        |
| MG                         | Minor Grading Permit                             |
| MI                         | Miscellaneous Building Permit                    |
| OPERATING PERMIT           | Operating Permits /Commercial                    |
| PERM                       | Building Permits                                 |
| PERNC                      | New Construction Permits                         |
| PL                         | Plumbing Permits                                 |
| RE                         | Renewal Building Permits                         |
| RHCS                       | Rock Hammer Crush Shatter Rock Permit            |
| RU                         | Spec. Use Renewal                                |
| SEARC                      | Municipal Search                                 |
| TENT                       | Tent Permit                                      |
| TREE                       | Tree Permit                                      |
| WETADM                     | Wetland Administrative Fee                       |
| WETL                       | Wetland Permit Application Fee                   |
| WT/S                       | Wetland Screening                                |