

TOWN OF PUTNAM VALLEY
TOWN BOARD MEETING
SEPTEMBER 18TH, 2024

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TOWN OF PUTNAM VALLEY
TOWN BOARD MEETING
WEDNESDAY, SEPTEMBER 18TH, 2024
6:00 PM

AGENDA

Pledge of Allegiance

1. Community Reports
2. Supervisor's Comments
3. Legislative Reports
4. Public Hearing: Repeal of Local Law #6-2024 of Town Code - Town Towing List
5. Public Hearing: Towing List Local Law
6. Approval of Minutes
7. Presentation of 2025 Tentative Budget
8. Districts:
 - a. Amend Resolution R24-306
 - b. Amend Resolution R24-310
9. Courts:
 - a. Approve Application for Funding from the Justice Court Assistance Program
 - b. Appoint New Town Prosecutor
10. Facilities: Approve Purchase of Microsoft Office LTSC 2021 Software
11. Assessor: Approve Consent Order and Judgment
12. Parks & Recreation:
 - a. Approve Changes to Personnel
 - b. Approve September 2024 Refunds
13. Approve Surveying Services of Badey & Watson re Horton Hollow Road Bridge
14. Approve Catalis Contract for Tax Collection Program
15. Public Comment – Three-Minute Limit Per Person
16. Audit of Monthly Bills
17. Budget Transfers and Amendments

TOWN OF PUTNAM VALLEY
TOWN BOARD MEETING
SEPTEMBER 18TH, 2024

PRESENT:

Supervisor Annabi
Councilman Russo
Councilman Luongo
Councilwoman Tompkins
Councilwoman Howard

ALSO PRESENT:

Clerk Michelle Stephens
Town Counsel Sarah Ryan

ABSENT:

Town Clerk Kathy Diomede

Recitation of the Pledge of Allegiance.

Councilman Luongo asked for a moment of silence remembering all those fighting around the world for our freedom.

Supervisor Annabi announced that the Clerk from Building is representing The Town Clerk for taking the minutes.
The Deputy Clerk will take over the tentative budget and that would be Carol Sukup, she will handle that aspect of the meeting.

AMENDMENTS TO THE AGENDA

Presented by Supervisor Annabi

RESOLUTION R24-317

RESOLVED that the Town Board **ADD** the following item to the agenda:

ADD an Executive session at the end of the meeting to discuss for personnel issue and contractual issue with no further business afterward.

Seconded by Councilman Luongo, unanimously carried

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COMMUNITY REPORTS

Frank DiMarco gave the following report:

RECREATION REPORT

We concluded a very successful camp season last month. It was a fairly smooth year with no natural disasters which is a plus.

Basketball Registration has begun, so if your child wants to play in our league, please be sure to sign up sooner than later. Unfortunately, we cannot take late registration due to the size of the league and the fact that we have to staff everything correctly. We also have our harvest fest coming up next month on October 18th. We are taking sig ups for this as well if your child wants to be part of the pumpkin painting. We also recently added over a dozen new programs including pickleball, cornhole, art classes and so forth. Please check PVPR.com for our currently running programs.

Finally, Town Day is this weekend. As always, we are expecting a great turn out so please follow directions as you enter the park as our volunteers are just trying to make things run smooth as possible.

FIRE DEPARTMENT REPORT

On the fire side of things I believe I mentioned and you may have heard about the new, unrealistic mandates that OSHA was trying to put in place. With the help of Matt Slater, Mike Lawler, Kevin Byrne and Jackie Annabi we here in Putnam Valley started a movement for the federal politicians to please reconsider the proposal. Shortly after that, lawmakers upstate and out in Western New York followed suit. As of today they may not even realize that it is working. The proposal has been put on hold and they are forming committees to assess the feasibility of these mandates on volunteer agencies. So definitely some progress was made. 2 tennis courts and 4 pickle ball courts will be done by the end of the week. Another thing you may have seen or heard is that with the cooperation of the town, we have obtained the old substation at Oregon Corners for training for 3 months. I can tell you personally that these opportunities are invaluable to a fire department for many reasons, and we are grateful to the town for giving us this opportunity.

And I will repeat every month that there is a need for new members. If anyone is remotely interested please reach out.

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Putnam Valley Volunteer Fire Department Inc.

House Phone
Station # 1 845-526-2879
Station # 2 845-528-4440

P.O.Box 21 • Putnam Valley, NY 10579
Station # 1 845-526-2881
Station # 2 845-528-2504

In Case of Emergency Dial 911

PVVFD CALL STATS
MONTH OF _____

CALL TYPE # FOR THE MONTH

STRUCTURE/REKINDLE

VEHICLE FIRE

PIAA

WIRES DOWN

AUTOMATIC ALARMS

INVESTIGATION

BRUSH

STAND BY/ MUTUAL AID

CO DETECTOR

FUEL LEAK/SPILL

CONTROLLED BURN/ RUBBISH FIRE

PUMP/OUT/ WATER CONDITION

PROPANE LEAK

HAZMAT

EMS ASSIST

DISPATCHED & CANCELED ENROUTE

RESCUE

OTHER

TOTAL CALLS FOR MONTH

1
5
6
11
2
2
2
8
37

YTD
MAN HOURS 323

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Monthly Report
Putnam Valley Library
Amina Chaudhri
September 18, 2024

We have added to our regular recurring adult programs. Creative Writing in the Community meets on Monday afternoon. We have yoga on the 2nd Friday of each month.

We will also be having a talk called Experiencing the British Invasion on October 12th and a lecture on The Stone Chambers on October 16th.

We continue to offer a variety of storytimes for both homeschooled and public schooled children, as well as our toddler Music and Movement Class. We also offer our monthly cooking classes for children plus a swimming safety class is on October 12th and Pumpkin Decorating will take place shortly on October 15th.

We are now offering more programs to teens: Dungeons & Dragons will resume at the end of September. Additionally, we're offering an Acting Improv Class with actor Charise Greene and a 3-D Printing Workshop for young adults. We have contacted several PV High School guidance counselors to discuss community hours opportunities for their students during this current school year.

We also have a Library of Things, EZ Passes, video games, free museum passes, fresh and frozen free food, 3-D printing and of course....books and magazines!

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Linda Thornton of Tompkins Corners Cultural

TCCC FALL BENEFIT at Camp Combe

Sunday, September 29th, 2pm – 5pm

Join us at Camp Combe as we welcome the community with an afternoon of music, dancing, delicious food and beverages. Experience the beautiful music of Jay Ungar and Molly Mason, masters of music and storytelling, and square dancing with Liz Slade. Bid on silent auction all to help the future of TCCC!

Get your tickets at TompkinsCorners.org. Only 100 tickets are being sold.

Lead Belly documentary Friday, September 20th at 7:30pm

“Painting In The Valley” the Lambo Legacy Sunday, Sept 22nd, 2-4 pm

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Superintendent Shawn Keeler gave the following report.

Good Evening Ladies and Gentlemen

I'd like to take a moment to thank the men and women of the Highway dept. for their continued hard work and dedication

We will Continue to mow unfortunately both our mowers are down.

Our Vac-all has been out cleaning basins as well as the sides of the roads. We cleaned 583 basins in the last month which is 2537 Basins year to date. We started over where we began in March and should be able to clean all basins a second time as they are cleaner the 2nd time around and is going a bit quicker.

Our tree crew is currently out taken down dead trees along many roads.

Also patching potholes and replacing Berms and aprons where needed

The phones at highway are monitored 24 / 7 and I ask residents with issues to call us and not post on Facebook as we don't troll for complaints

I can always be reached in my Office 845-526-3333 on my cell 845-745 -0795 and SKEELER@PUTNAMVALLEY.GOV

97 Days till Christmas

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Supervisor's Comments;

Supervisor acknowledged the roadside assistance crew for picking up all the garbage along the roads. They are doing a fantastic job.

Netflix is filming all week throughout town. It is bringing revenue without a tax burden to the residents. They are supporting our local deli's & business, firehouse/Lake Peekskill. They are giving back to us which is fantastic. They are renting spots at the Town Park and in Lake Peekskill. They are picking up after themselves.

Town Day is September 21st. 80 Vendors will be there. Come out to support.

Rides will be there, they will be free. Pony rides will be there for a small fee.

Fireworks, all the rides, zip line, and funtime amusements couldn't happen without our sponsors. We have Tompkins Excavating, Family Chiropractor, City Wide Auto, 391 VFW, AAA Carting, CEMCO, Putnam County Savings Bank, Maple Leaf Associates, Landworks Contracting, & Florys Conveniences Store.

There will be no through traffic beyond South St. Have to go around. A shuttle Bus will be available from the Elementary School. Only Left Turns coming out of Town Park. That is the only way to Exit. Any question call me at 914-486-9030, 845-526-2121, email me jannabi@putnamvalley.gov

Frank eluded to the substation. It now belong to the town and will be demolished in 3 months and will be used as a municipal parking lot. Right now the Fire department is currently using it for training, fire/search and rescue with no charge for the next 3 months. Expand sewer station as well, thanks to Congressman Lawler for the \$1,500.

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Legislator Bill Gouldman is not able to be here today and asked Councilman Russo to give his report.

Putnam Valley Town Board Meeting 9/18/24

Legislator Bill Gouldman is not able to be here today because he has a conflict, so he requested I give his report.

****** He would like to remind everyone that School is open, and he wish's all the students a successful year. Let's get back to basics and remember road safety. These are our children, our neighbors' children and the future of our community. Please keep them safe.

****** September is Suicide Prevention Awareness Month. The subject of suicide can be a difficult topic to discuss, but there is help if you need it. Please reach out.

****** Legislator Gouldman would like to encourage everyone to get involved in the 2024 Putnam County Budget process. See how the county obtains and uses revenues and how your tax dollars are used.

The process starts on October 3rd at 7:00pm, when Putnam County Executive Kevin Byrne will be

presenting his 2025 Budget to the County Legislature and community leaders at the Historic Courthouse in Carmel. He hopes you will be able to participate.

**** Tomorrow, Thursday, 9/19 the contractor will be closing the Peekskill Hollow Road/Oscawana Lake Road bridge at Oregon Corners to groove the bridge deck. As with the previous closures, the work will be done as to not interfere with school bus routes.**

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**** The Putnam County Department of Health will be offering Freedom from Smoking, an evidence based smoking cessation program, to individuals who live or work in Putnam County. Classes will be held at the Putnam County Department of Health on Mondays from 6:00 – 7:30pm beginning October 7 through November 18. Please go to the Putnam County website or call 845-808-1390 ext. 43155 for more information.**

**** Putnam County will be offering flu shot vaccines Monday, September 23
Wednesday, October 9
Monday, October 21**

The health department's skilled and experienced public health nurses will be giving the flu shots. Go to the Putnam County website for more information.

**** Household Hazardous Waste Drop-Off Day for Putnam County residents is on Saturday, October 14th from 8:30am – 12:30pm at Fahnstock State Park, Canopus Beach Parking Lot, Route 301, Kent, NY. Go to the Putnam County website for more information.**

**** The Putnam County Department of Health and Nuvance Health are collaborating on a Community Health Survey, and they have asked for residents' help. They are looking for your feedback on health issues and ideas for improvement, the better they are able to understand and address the health needs of our community.**

Please consider taking the survey, go to the Putnam County Department of Health Website for the Link. They will also be at Town Day doing the survey.

** Legislature Gouldman is interested in your concerns. There is help out there, for whatever you may be going through. If you have an issue, please give him a call at 845-808-1020. He will make every effort to assist.

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Supervisor Annabi opened for discussion the Repeal of Local law #6-2024 due to a typo. No comments were made so a motion to close was made. It was unanimously carried.

RESOLUTION #R 24-318

RESOLUTION ADOPTING LOCAL LAW NO 7 OF 2024 ENTITLED “A LOCAL LAW REPEALING LOCAL LAW #6-2024 OF THE PUTNAM VALLEY TOWN CODE RELATING TO A TOWN TOWING LIST”

WHEREAS, a local law was introduced to be known as Local Law No 7 of 2024, entitled “A LOCAL LAW REPEALING LOCAL LAW #6-2024 OF THE PUTNAM VALLEY TOWN CODE RELATING TO A TOWN TOWING LIST;” and

WHEREAS, a public hearing in relation to said local law was held on September 18, 2024; and

WHEREAS, notice of said public hearing was given pursuant to the terms and provisions of the Municipal Home Rule Law of the State of New York; and

WHEREAS, the Town Board classified this action as a Type II Action for purposes of the State Environmental Quality Review Act (SEQRA), requiring no further environmental review; and

WHEREAS, the said local law has been on the desks of the members of the Town Board of the Town of Putnam Valley for at least seven (7) days, exclusive of Sunday.

NOW, THEREFORE, BE IT RESOLVED, that the local law annexed hereto is hereby enacted; and

BE IT FURTHER RESOLVED, that the Town Clerk shall file a certified original of this local law in the office of the Town Clerk and one (1) certified copy in the Office of the Secretary of State, State of New York, such certified copy to have attached thereto a certificate that it contains the correct text of the enactment of this local law.

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Dated: 9/18/2024

Moved: Councilman Luongo

Seconded: Supervisor Annabi

Motion passes: Ayes 5 Nays 0

	AYE	NAY	ABSTAIN
PRESENT/ABSENT Councilwoman Howard	<u>X</u>	—	—
PRESENT/ABSENT Councilwoman Tompkins	<u>X</u>	—	—
PRESENT/ABSENT Councilman Russo	<u>X</u>	—	—
PRESENT/ABSENT Councilman Luongo	<u>X</u>	—	—
PRESENT/ABSENT Supervisor Annabi	<u>X</u>	—	—

KATHY DIOMEDE, TOWN CLERK

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Supervisor Annabi opened for discussion the resolution adopting local law due to a typo. No comments were made so a motion to close was made. It was unanimously carried.

RESOLUTION #R24-319

RESOLUTION ADOPTING LOCAL LAW NO 8 OF 2024 ENTITLED “TOWING LIST”

WHEREAS, a local law was introduced to be known as Local Law No 8 of 2024, entitled “TOWING LIST;” and

WHEREAS, a public hearing in relation to said local law was held on September 18, 2024; and

WHEREAS, notice of said public hearing was given pursuant to the terms and provisions of the Municipal Home Rule Law of the State of New York; and

WHEREAS, the Town Board classified this action as a Type II Action for purposes of the State Environmental Quality Review Act (SEQRA), requiring no further environmental review; and

WHEREAS, the said local law has been on the desks of the members of the Town Board of the Town of Putnam Valley for at least seven (7) days, exclusive of Sunday.

NOW, THEREFORE, BE IT RESOLVED, that the local law annexed hereto is hereby enacted; and

BE IT FURTHER RESOLVED, that the Town Clerk shall file a certified original of this local law in the office of the Town Clerk and one (1) certified copy in the Office of the Secretary of State, State of New York, such certified copy to have attached thereto a certificate that it contains the correct text of the enactment of this local law.

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Dated: 9/18/2024

Moved: Councilwoman Tompkins

Seconded: Supervisor Annabi

Motion passes Ayes 5 Nays 0

	AYE	NAY	ABSTAIN
PRESENT/ABSENT Councilwoman Howard	<u>X</u>	—	—
PRESENT/ABSENT Councilwoman Tompkins	<u>X</u>	—	—
PRESENT/ABSENT Councilman Russo	X	—	—
PRESENT/ABSENT Councilman Luongo	X	—	—
PRESENT/ABSENT Supervisor Annabi	X	—	—

KATHY DIOMEDE, TOWN CLERK

APPROVAL OF MINUTES

Presented by Councilwoman Howard

RESOLUTION #24-320

RESOLVED that the Town Board authorize the Supervisor to accept the Town Board meeting minutes from August 21, 2024.

Seconded by Councilman Russo, unanimously carried.

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PRESENTATION OF 2025 TENTATIVE BUDGET

Supervisor Annabi requested Deputy Carol Sukup to present the 2025 Tentative Town budget .It has been presented to the public as well. A Public Hearing will be held regarding this budget. We have a 3.22 % budget increase, mostly for NYS unfunded mandates such as retirements and interest rates and pay back of the 8.5 million dollars that we took out to repair the 9 million dollars worth of damage that was done to this town. We are looking to do a Public Hearing October 9th, 2024 to November 6th, 2024 4pm.

AMEND RESOLUTION R24-306

Presented by Councilman Russo

RESOLUTION # R24-321

RESOLVED that the Town Board amend #R24-306 to appoint, Alex Jempty and Brendan O'Brien as part time, per diem, laborers for the Lake Peekskill Highway Department. They will be working the fall 2024 bulk pick up for LPID. The appointment will begin September 9th, 2024 at a rate of **\$16.00** per hour – not \$20.00 per hour, with no benefits, and continue until the bulk pick up is complete (2 weeks). They will be called upon as needed and the district will cover the cost.

Seconded by Councilwoman Tompkins, unanimously carried.

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AMEND RESOLUTION R24-310

Presented by Councilman Russo

RESOLUTION #R24-322

RESOLVED that the Town Board authorize the LPID crew to begin lowering the lake 5 feet the beginning **October 1, 2024**. The purpose of lowering the lake more than normal is to allow the lake manger, EverBlue, to review the lake bottom at this level.

Seconded by Councilman Luongo, unanimously carried.

**APPROVE APPLICATION FOR FUNDING FROM THE JUSTICE COURT
ASSISTANCE PROGRAM**

Presented by Councilman Luongo

RESOLUTION #R24-324

RESOLVED that the Town Board authorize the Town Of Putnam Valley Town Court to apply for a Justice Court Assistance Program grant in the 2024-25 grant cycle up to \$30,000.00

Seconded by Councilwoman Tompkins, unanimously carried.

To: Town Clerk

From:

Town Justice

Re: Application for funding from the Justice Court Assistance Program

Date:

The Town Court is requesting authorization from the Town Board to apply for funding from the Justice Court Assistance Program during the upcoming grant cycle. One required component of that application is a Resolution from the Town Board authorizing the Town Court to apply for this funding.

The Division of Professional and Court Services will not accept the court's application unless the Resolution incorporates one of the following two options EXACTLY as written below:

Town Court to apply for a JCAP grant in the
2024-25 grant cycle up to \$30,000.00."

2024-25 grant cycle up to \$ _____ authorizes the
Town Court to apply for a JCAP grant in the
" _____

While the Resolution may include one or more "WHEREAS" clauses, it is essential that the "Be it RESOLVED" portion of the Town Board's resolution be worded exactly as one of the options indicated above (with the addition of the name of the Town inserted as shown above in both options and with the addition of the amount requested as shown above in the second option).

In addition, the Board Resolution must be certified.

The deadline for our application is Friday, October 11, 2024.

Thank you for your attention to this matter and for your help with the Court's application.

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APPOINT NEW TOWN PROSECUTOR

Presented by Councilman Luongo

RESOLUTION #R24-323

RESOLVED that the Putnam Valley Town Board approve Joseph A. Charbonneau, Attorney at Law, 3 Starr Ride Road, Suite 203, Brewster, NY 10509 as Putnam Valley's Town's Prosecutor effective October, 2024, at the rate of \$2,083.33 per month (25,000.00/year)

Seconded by Councilman Russo, unanimously carried.



TOWN OF PUTNAM VALLEY

AGREEMENT WITH PUTNAM VALLEY TOWN PROSECUTOR

THIS AGREEMENT, dated effective as of October 1, 2024 by and between the Town of Putnam Valley, a municipal corporation organized and existing under the laws of the State of New York, having its offices at 265 Oscawana Lake Road, Putnam Valley, NY, hereinafter called the "TOWN," and Joseph A. Charbonneau, Attorney at Law, 3 Starr Ride Road, Suite 203, Brewster, NY 10509.

Whereas, the Town desires to retain Joseph A. Charbonneau as Town Prosecutor on the terms and conditions herein commencing on October 1st, 2024 and ending December 31st, 2024.

The Town agrees to compensate Joseph A. Charbonneau, as an independent contractor, in the amount of Twenty Five Thousand Dollars (\$25,000.00) per annum and shall be paid, pro-rated, in monthly installments of Two Thousand Eighty-Three Dollars and Thirty-Three Cents (\$2,083.33) per month.

The duties and responsibilities of Town Prosecutor shall be as follows: The Town Prosecutor will work with various departments in the Town to assure swift and proper prosecution of Town Code violations; review all criminal accusatory instruments; prosecute all non-vehicle and traffic violations (such as harassment), and all vehicle and traffic violations not handled by the Putnam County District Attorney (whose policy is not to prosecute violations).

The time commitment is estimated to be approximately eight (8) hours per month of court time, on average, plus necessary non-court time and occasional trials in Putnam Valley and other local justice courts. Court appearances can include at least one night court session and one day court session. The Town Prosecutor is also expected to meet with complainants and attempt to inform them of the status of cases and various legal options open to them for resolution of cases.

This Agreement may be terminated by either party at any time, for or without cause, upon thirty (30) days' prior written notice (hereinafter "Notice of Termination") to the non-terminating party. Such termination will be effective upon the date stated in the aforementioned Notice of Termination.

Joseph A. Charbonneau shall serve at the pleasure of the Town Board in all matters related to this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be duly signed and executed as of the date below.

Town of Putnam Valley

Jacqueline Annabi
Supervisor, Town of Putnam Valley

Date

Joseph A. Charbonneau, Esq.

Date

TOWN OF PUTNAM VALLEY
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To: Putnam Valley Town Board
From: Jacqueline Annabi, Town Supervisor
Date: September 10, 2024
Subject: Approval of Joseph A. Charbonneau
As Putnam Valley Town Prosecutor

I hereby request the Putnam Valley Town Board approve Joseph A. Charbonneau, Attorney at Law, 3 Starr Ride Road, Suite 203, Brewster, NY 10509 as Putnam Valley's Town's Prosecutor effective October, 2024 at the rate of \$2,083.33 per month (\$25,000.00/year.)

Attorney Charbonneau will replace Sarah E. Ryan, Esq, of Van DeWater and Van DeWater, LLP.

Attorney Ryan was the temporary replacement for Gordon Fine, Esq. when he retired in August, 2024.

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APPROVE PURCHASES OF MICROSOFT LTSC 2021 SOFTWARE

Presented by Councilwoman Tompkins

RESOLUTION #R24-325

RESOLVED that the Town Board approve the purchase of Microsoft Offices LTSC 2021-standard software package for 34 Town Computers for a one time cost in the amount of \$10,369.66.

Seconded by Councilman Luongo, unanimously carried.

This was not budgeted for this year so the funds will come from the General Fund. It will be budgeted for next year.

SUBSCRIPTION TERM

Subscription Start Date: January 1, 2024
Auto-Renewal: Yes

The Subscription Start Date is the date the Software will be provisioned to the System Administrator. The Initial Term of the Subscription shall begin on the Subscription Start Date and will continue for three (3) year. Upon completion of the Initial Term, the Order Form shall automatically be renewed for subsequent annual twelve (12) month terms.

PRICING

1. Fee Summary

Software Subscription Fees for Year 1 Total: \$ 7,280.00
Professional Services One-time Fees Total: \$
Professional Services Recurring Fees for Year 1 Total \$
Payment Processing Implementation Fees Total: \$
Fee details for these totals are in the tables below.

2. Software Su Fees

	Year 1	Year 2	Year 3	Year 4	Year 5
Tax Classic SCA - Maintenance and Support: Town Tax Collection Software, Lien Program	\$2,600.00	\$2,756.00	,921.36	\$	\$
Tax Class SCA Tax - Maintenance and Support Web	\$4,680.00	\$4,960.80	\$5,258.45		
Total Subscription Fees	\$7,280.00	\$7,716.80	8,179.81	\$	\$

2.1. Year 1 Software Subscription Fees shall be billed upon the Subscription Start Date.

2.2. Future Year Software Subscription Fees shall be billed annually in advance.

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APPROVE CONSENT ORDER AND JUDGEMENT

Presented by Supervisor Annabi

RESOLUTION #R24-326

RESOLVED that the tax certiorari proceedings have been filed against the Town of Putnam Valley by Allen Beals in regard to the assessments upon certain property Located in the Town of Putnam Valley and designated as SBL No. 61.-1-30 (174 Canopus Hollow Rd) WHEREAS, it is desired to settle the 2023 and 2024 proceedings. NOW, THEREFORE, be it resolved, that the Town Board of The Town of Putnam Valley authorize Kyle W. Barnett, Esq., of the law firm of Van DeWater & Van DeWater LLP, 85 Civic Plaza, Poughkeepsie, New York 12601 to negotiate a settlement whereby the 2023 assessment will be settled in accordance with the attached proposed Consent Judgement and summarized as follows and Kyle W. Barnett, Esq is authorized to sign such documents as are necessary to effectuate the settlement.

Seconded by Councilman Luongo, unanimously carried.

TOWN OF PUTNAM VALLEY
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RESOLUTION _____ of 2024

WHEREAS, tax certiorari proceedings have been filed against the Town of Putnam Valley by Allen Beals in regard to the assessments upon certain property located in the Town of Putnam Valley and designated as SBL No. 61.-1-30 (174 Canopus Hollow Road);

WHEREAS, it is desired to settle the 2023 and 2024 proceedings,

NOW, THEREFORE, be it resolved, that the Town Board of the Town of Putnam Valley authorizes Kyle W. Barnett, Esq., of the law firm of Van DeWater & Van DeWater, LLP, 85 Civic Center Plaza, Poughkeepsie, New York 12601 to negotiate a settlement

whereby the 2023 assessment will be settled in accordance with the attached proposed

Consent Judgment and summarized as follows:

Tax Year	Original Assessed Value	Corrected Assessed Value	Reduction in Assessed Value
2023	\$1,512,000	\$1,260,400	\$251,600
2024	\$1,587,699	\$1,294,420	\$293,279

and Kyle W. Barnett, Esq is authorized to sign such documents as are necessary to effectuate the settlement.

Dated: 9-18-, 2024
Putnam Valley, New York

Moved: _____ Supervisor Vondra

Seconded: Councilman Lugo

Ayes: _____ 5

Nays: _____ 0

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PARKS AND RECREATION CHANGES TO PERSONNEL

Presented by Councilwoman Howard

RESOLUTION #R24-327

RESOVLED that the Town Board approve the following additions/changes to personnel.

1. Ethan Arbeit, PV Children's Center @ \$15.20 hr.
2. Jacob Lasch, PV Children's Center @ \$15.20 hr.
3. Liliama Caldwell, PV Children's Center @ %15.20 hr.
4. Jackson Carra, PV Children's Center @ \$15.20 hr.
5. Lourdes Noguera, PV Children's Center @ \$15.20 hr.

Seconded by Councilman Russo, unanimously carried.

PARKS AND RECREATION REFUNDS FOR SEPTEMBER 2024

Presented by Councilwoman Howard

RESOLUTION #R24-328

RESOLVED that the Town Board approve the September 2024 refunds for Park & Rec.

Vanessa Siciliano 17 Chestnut Street Lake Peekskill, NY 10537	\$200.00 Park usage Pavilion rental refund/no water in pavilion
Kevin Cooke 429 Lake Shore Road Putnam Valley, NY 10579	\$55.00 Day camp Lake Compounce trip cancelled
Silas Barrerra 7 Heather Lane Putnam Valley, NY 10579	\$500.00 LPCC Deposit refund
Carmen Uchupailla 129 Hewitt Street Lake Peekskill, NY 10537	\$500.00 LPCC Deposit refund

Seconded by Councilman Luongo, unanimously carried.

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**APPROVE SURVEYING SERVICES OF BADEY & WATSON RE:HORTON HOLLOW
ROAD BRIDGE**

Presented by Councilman Russo

RESOLUTION #R24-329

RESOLVED that the Town Board approve the Town Engineer, Todd Atkinson, entering into a contract with Badey & Watson on behalf on the Town of Putnam Valley, per the attached Proposal, pertaining to Horton Hollow Road Bridge, totalling \$8,450.00, which services are required for the the design of a replacement bridge over Canopus Creek on Horton Hollow Rd.

Seconded by Councilman Luongo

TOWN OF PUTNAM VALLEY
TOWN BOARD MEETING
SEPTEMBER 18TH, 2024

3063 Route 9 | Cold Spring, NY 10516 | 845.265.9217 | 877.3.141593

Proposal

To: Todd Atkinson, P.E.
J. Robert Folchetti & Associates, LLC
31 Sodom Road

CC: Q30384

Date: September 13, 2024

Re: Horton Hollow Road Bridge
Town of Putnam Valley

Dear Mr. Atkinson:

Following is our proposal to provide the surveying and mapping services that you require for the design of a replacement bridge over Canopus Creek on Horton Hollow Road in the Town of Putnam Valley. Thank you for the opportunity to present it.

WHAT WE PROPOSE TO DO

We will conduct an Existing Conditions Survey of the area identified in the Google image you provided with your request which is attached hereto by reference. Portions of this area were previously mapped in 2019 as part of our survey of Horton Hollow Road for the Town of Putnam Valley. The survey that we conduct will reflect any changes that have occurred in these previously mapped areas as well as the new areas.

The new survey will be prepared using a combination of photogrammetric mapping and classical surveying methods. The photogrammetric mapping will be based on the 2019 aerial photography, captured for the previous survey. The mapping will be updated and augmented using classical methods to obtain those items that must be precisely located or are too small to see in the photographs, such as the mailboxes, markers, cross culverts, etc., as well as changes that have occurred since 2019.

The survey will be compiled and mapped at a scale of 1-inch equals 30 feet (1" = 30') with a two-foot contour interval and sufficient spot elevations to define those areas where contours do not provide sufficient definition. The location of physical features within the survey limit will be shown, including but not limited to, buildings and structures, road pavements, driveways, walks, rock outcrops, above grade utilities, surface evidence of below grade utilities, signs and mailboxes. New mapping will be provided so as to "marry" into our previous mapping.



TOWN OF PUTNAM VALLEY
TOWN BOARD MEETING
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Right-of-way lines and property lines will be shown based on existing mapping, surveys and deeds in our possession or that are available to us from the Putnam County Clerk's Office. Property owners will be identified from the current tax assessment rolls.

The following items are included in this proposal:

- The delineation, location and mapping of any freshwater wetlands that may exist within the survey limits;
- Stream cross-sections for hydraulic analysis;
- Construction details of the existing bridge structure except for abutments, wings walls and the extents of the bridge deck;
- Trees.

These items can be provided, if required, for an additional fee.

DATUMS, MAPPING & DELIVERABLES

The survey will be referenced to the NYS Plane Coordinate System (NAD83) and the North American Vertical Datum of 1988 (NAVD88).

We will prepare our map using AutoCAD Civil 3D, R2022 or higher. Maps will be delivered as hard copy prints, and in PDF and DWG formats.

WHEN WE WILL DO IT

We expect we can complete this work within 15-20 business days of your authorization to proceed.

WHAT IT WILL COST

The fee that we will charge is \$8,450.00. This is a fixed, lump sum fees which reflects prevailing wage rates for field personnel as required by the NYS Dept. of Labor for "public work."

INVOICING & PAYMENT

You will be invoiced for the fee upon completion of the work.

AUTHORIZATION

The work may be authorized by having the responsible party sign the place provided below and returning the signature page to us. If appropriate, please provide us with a Purchase Order which specifically references this proposal. The signature may be scanned and emailed to ntompkins@badeywatson.com.

This proposal is subject to change if not accepted within 60 days of the date hereof.

INSURANCE

We represent that we carry all required insurance coverage including Workman's Comp, Unemployment and Vehicular Liability Insurance, as well as General and Professional Liability Coverage. Insurance Certificates will be provided upon request.

TOWN OF PUTNAM VALLEY
TOWN BOARD MEETING
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|

September 13, 2024
Todd Atkinson, PE
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CONCLUSION

We trust the foregoing is complete, understandable and responsive to your request. If it is not, or if you require anything more, please do not hesitate to contact me. Again, thank you for considering us for this project. Regardless of your decision, we wish you every success with it.

Yours truly,

BADEY & WATSON,
Surveying & Engineering,

DPC by

Stephen R. Miller, L.S.

AUTHORIZATION

Existing Conditions Survey for Bridge Replacement

Horton Hollow Road - Town of Putnam Valley

September 13, 2024

The services described above are authorized under the terms specified herein.

By _____ Date _____, 2024

Please provide the following information about the responsible party signing above.

Name _____
Address _____

TOWN OF PUTNAM VALLEY
TOWN BOARD MEETING
SEPTEMBER 18TH, 2024

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APPROVE CATALIS CONTRACT FOR TAX COLLECTION PROGRAM

Presented by Councilman Luongo

RESOLUTION #R24-330

RESOLVED that the Town Board approve the Town entering into a contract with Catalis (formerly SCA) for the program, and all associated modules, related to the collection of Town Taxes at a rate of \$7,280.00 for the calendar year 2024, \$7,716.80 for the calendar year 2025 and \$8,179.81 for the calendar year 2026.

Seconded by Councilwoman Tompkins, unanimously carried.

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PUBLIC COMMENTS

Councilman Luongo talked about the left hand turns coming out of the park. These are in the name of safety. Please take the long way around and have a great Town Day. He also spoke about the leaves falling and the hazards it may cause especially when it rains. These are hazards we cannot control.

Supervisor Annabi thanked all the sponsors and volunteers for their hard work, to be mindful of our volunteers and to be please respect and be nice to them and not hit them with cars. This has happened in the past. This a great day with free rides, free shuttle, free parking and free music.

TOWN OF PUTNAM VALLEY
TOWN BOARD MEETING
SEPTEMBER 18TH, 2024

AUDIT OF MONTHLY BILLS

Presented by Supervisor Annabi

RESOLUTION #r24-331

RESOLVED That the Town Board approve the following bills, after audit, being paid

VOUCHER NUMBERS	AMOUNTS
48267-48273	\$25,532.98

Seconded by Councilwoman Tompkins, unanimously carried.

BUDGET TRANSFERS AND AMENDMENTS

Presented by Supervisor Annabi

RESOLUTION # R24-332

RESOLVED That the Town Board approve the attached Budget Transfers and Amendments for year-To-Date September 18, 2024.

Seconded by Councilman Luongo

TOWN OF PUTNAM VALLEY
TOWN BOARD MEETING
SEPTEMBER 18TH, 2024

TOWN OF PUTNAM VALLEY
Budget Adjustment Form

GLR4150 1.0
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Date Prepared: 09/06/2024 09:17 AM
Year:

Trans No:	Trans Type: B1 - Transfer	Status: Posted
Requested	User Ref: MANGELICO	
Description	Created by: MANGELICO	
2024	Period: 9	
119212	Trans Date: 09/06/2024	

Account o. :	Account Description	09/06/2024
:	BUDGET TRANSFERS THROUGH 9-6-24	Account # Order: Yes
:	TOWN BOARD DEVELOPMENT PROJECTS	Print Parent Account: No

N	Amount
TOWN CLERK PERSONAL SERVICE	
TOWN CLERK COMP EMPLOYEES	
A.1010.416	3,850.00
A.1410.110	-5,000.00
A.1410.130	5,000.00
A.1420.400	6,000.00
A.1440.410	295.00
A.1990.400	-3,850.00
A.1990.400	-6,000.00
A.1990.400	-295.00
A.1990.400	-915.00
A.1990.400	-2,000.00
A.1990.400	-26.50
A.1990.400	-14,353.78
A.1990.400	-300.00
A.1990.400	-293.80
A.3310.200	915.00
A.3620.421	-185.13
A.3620.424	185.13
A.5010.424	200.00
A.5132.400	-200.00
A.6326.400	2,000.00
A.7020.410	26.50
A.7022.110	-8,042.10
A.7022.400	8,042.10
A.7110.200	801.00
A.7110.400	13,552.78
A.8050.400	300.00
A.8540.400	293.80
SM01.1630.400	419.00
SM01.1640.424	-419.00
SM02.1630.400	-30.30

TOWN OF PUTNAM VALLEY
TOWN BOARD MEETING
SEPTEMBER 18TH, 2024

Date Prepared: 09/06/2024 09:17 AM

TOWN OF PUTNAM VALLEY
Budget Adjustment Form

GLR4150 1.0
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Account No.	Account Description	Amount
SM03.9030.800	SOCIAL SECURITY	35.89
SM03.9035.800	MEDICARE	0.32
SM04.1630.400	ADMIN & CLERICAL EXPENSE	5.60
SM04.1980.420	PAYMENT OF MTA PAYROLL TAX	10.67
SM04.7110.120	RECREATION.LIFEGUARDS	873.89
SM04.7180.471	BEACH.MAINTENANCE AND REPAIRS	-1,106.16
SM04.9030.800	SOCIAL SECURITY	192.35
SM04.9035.800	MEDICARE	23.65
SM06.1980.420	PAYMENT OF MTA PAYROLL TAX	4.83
SM06.7110.120	RECREATION.LIFEGUARDS	441.01
SM06.7180.471	BEACH.MAINTENANCE AND REPAIRS	-445.84
SM08.1630.400	ADMIN & CLERICAL EXPENSE	225.66
SM08.7110.120	RECREATION.LIFEGUARDS	70.50
SM08.7180.471	BEACH.MAINTENANCE AND REPAIRS	-296.16
SM09.8320.472	WATER.MAINTENANCE AND REPAIRS	-90.49
SM09.9030.800	SOCIAL SECURITY	6.61
SM09.9730.700	BOND ANTICIPATION NOTES.INTEREST	83.88
SM10.7180.200	BEACH.EQUIPMENT	-828.25
SM10.7180.471	BEACH.MAINTENANCE AND REPAIRS	828.25
SM11.1610.120	LABOR	-2,170.00
SM11.4088.400	CARP MAINTENANCE	2,170.00
SS02.8110.100	PUMP STATION.CUSTODIAN	-33.43
SS02.9030.800	SOCIAL SECURITY	33.43
Total Amount:		0.00

TOWN OF PUTNAM VALLEY
TOWN BOARD MEETING
SEPTEMBER 18TH, 2024
|

Date Prepared: 09/06/2024 09:48 AM

TOWN OF PUTNAM VALLEY

Budget Adjustment Form

Year: 2024 Period: 9 Trans Type: B2 - Amend Status: Posted
Trans No: 119214 Trans Date: 09/06/2024 User Ref: MANGELICO
Requested: Approved: Created by: MANGELICO 09/06/2024
Description: BUDGET AMENDMENTS THROUGH 9-6-24 Account # Order: Yes
Print Parent Account: No

Account No.	Account Description	Amount
SM05.1630.400	ADMIN & CLERICAL EXPENSE	51.51
SM05.1980.420	PAYMENT OF MTA PAYROLL TAX	9.86
SM05.7110.120	RECREATION.LIFEGUARDS	3,144.00
SM05.9030.800	SOCIAL SECURITY	210.13
SM05.9035.800	MEDICARE	38.55
Total Amount:		3,454.05

TOWN OF PUTNAM VALLEY
TOWN BOARD MEETING
SEPTEMBER 18TH, 2024

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Next Town Board Meeting: Work Session, Wednesday October 9th, 2024 6pm

Supervisor Annabi made a motion to go into Executive Session to discuss Personnel matter and contractual issue. No further business to be discussed.

Seconded by Councilwoman Tompkins, unanimously carried.

Supervisor Annabi made a motion to close the meeting at 7:00pm

Councilman Luongo seconded the motion, unanimously carried.

Respectfully Submitted

A handwritten signature in blue ink, appearing to read "Michelle Stephens".

Michelle Stephens
Clerk

09/18/2024