



TOWN OF PUTNAM VALLEY

Town Board Work Session

September 11th, 2024

Town Hall 5 PM

Meeting called to Order

Pledge of Allegiance

1. Rescind Resolution R24-266
2. Re-introduce Towing Law Chapter 121
3. Set Public Hearing Sept 18, 6pm
4. Authorize to Vacate Easement
5. Districts:
 - a. Approve Roaring Brook Lake Children's Beach Walkway Repair
 - b. Approve Brookdale Gardens Building and Wetlands Fee Waivers
 - c. Appoint Lake Peekskill Highway Temporary Laborers
 - d. Approve Wildwood Knolls Facilities Revenue Report 2024
 - e. Approve Barger Pond Fish Procurement 2024
 - f. Approve Roaring Brook Lake Drawdown 2024
 - g. Approve Lake Peekskill Drawdown 2024
6. Parks and Recreation
 - a. Ratify Contract with John E. Morgan III for Timber Clearing
 - b. Groundskeeper/Recreation Assistant Position
7. Authorize Lease to Own Cannon agreement
8. Authorize Credit Card Machine for Courts
9. Highway: Approve New Hire
10. Daily Fee Report: Summary August 1, 2024 – August 31, 2024

TOWN OF PUTNAM VALLEY
TOWN BOARD WORK SESSION
WEDNESDAY, SEPTEMBER 11, 2024

TOWN OF PUTNAM VALLEY
TOWN BOARD WORK SESSION
WEDNESDAY, SEPTEMBER 11, 2024
5:00 PM

PRESENT:

Supervisor Annabi
Councilman Luongo
Councilman Russo
Councilwoman Tompkins
Councilwoman Howard

ALSO PRESENT: Town Clerk Kathy Diomede
Town Counsel Sarah Ryan

Supervisor Annabi led the Recitation of the Pledge of Allegiance.

Supervisor Annabi asked us to remain standing for a moment of silence to remember all 3000 that we lost on September 11, 2001 and to remember all those who are still suffering due to the effects of 911.

She also said that after our full agenda we are headed to the Town Park for the Firemans' Remembrance Ceremony at the 911 Monument there. After that the fire members will be walking up Tinker Hill in honor of all the first responders who we lost that day. Councilman Luongo said that all across the County there are numerous "stair climbs" and our members will be walking UP Tinker Hill in all their gear. It will be recorded by Kelvin Guevara for our residents to view.

RESCIND RESOLUTION R24-266

Presented by Councilman Russo

RESOLUTION #R24-301

RESOLUTION #R24-266

WHEREAS, the Town of Putnam Valley Town Board hereby proposes that certain Town Code local law amendments be made to the Town Code, specifically, to repeal in its entirety Local Law #6-2024, entitled "Towing List"; and

TOWN OF PUTNAM VALLEY
TOWN BOARD WORK SESSION
WEDNESDAY, SEPTEMBER 11, 2024

WHEREAS, the proposed amendment is annexed hereto as Exhibit A and incorporated herein as if recited verbatim and the Town Board does direct that said amendments be spread across the record as if they, in fact, had been read verbatim; and

WHEREAS, this action to amend the Town Code is a Type II Action under the New York State Environmental Quality Review Act (SEQRA) requiring no further environmental review; and

WHEREAS, the amendment requires a public hearing.

NOW, THEREFORE BE IT RESOLVED, that the Town Board hereby sets a public hearing on the proposed amendments for September 18, 2024, at 6:00pm, or as soon thereafter as the matter may come to be heard, in the Town Hall, 265 Oscawana Lake Road, Putnam Valley, New York; and

BE IT FURTHER RESOLVED, that the Town Clerk is hereby directed to post and provide notice of the public hearing as required by law.

Dated: September 11, 2024

Moved: Councilman Russo

Seconded: Councilwoman Tompkins

Motion passes: Ayes 5 Nays 0

	AYE	NAY	ABSTAIN
PRESENT/ABSENT Councilwoman Howard	<u>X</u>	<u> </u>	<u> </u>
PRESENT/ABSENT Councilwoman Tompkins	<u>X</u>	<u> </u>	<u> </u>
PRESENT/ABSENT Councilman Russo	<u>X</u>	<u> </u>	<u> </u>
PRESENT/ABSENT Councilman Luongo	<u>X</u>	<u> </u>	<u> </u>
PRESENT/ABSENT Supervisor Annabi	<u>X</u>	<u> </u>	<u> </u>

Town of Putnam Valley Local Law No. 6 of 2024

**A Local Law Repealing Local Law #6-2024 of the Town of Putnam Valley Town Code
Relating to a Town Towing List**

BE IT ENACTED, by the Town Board of the Town of Putnam Valley, Putnam County, New York, as follows:

Part 1. Title

This Local Law shall be known as the “A Local Law Repealing Local Law #6-2024 of the Town of Putnam Valley Town Code Relating to a Town Towing List.”

Part 2. Purpose

The purpose of this local law is to repeal Local Law #6 of 2024, which incorrectly added “Towing List” provisions to Chapter 120 of the Town Code.

Part 3. Enactment

This Local Law is adopted and enacted pursuant to the authority and power granted by §10 of the Municipal Home Rule Law of the State of New York.

Part 4. Amendment of the Town Code

The Town of Putnam Valley Local Law #6-2024 is amended as follows:

Repealed in its entirety.

Part 5. Severability

The invalidity of any part or provision (e.g., word, section, clause, paragraph, sentence) of this Local Law shall not affect the validity of any other part of this Law which can be given effect in the absence of the invalid part or provision.

Part 6. Effective Date

This Local Law shall take effect immediately upon the filing with the Office of the Secretary of State of the State of New York, in accordance with the applicable provisions of law, and specifically, Article 3, Section 27 of the New York State Municipal Home Rule Law.

TOWN OF PUTNAM VALLEY
TOWN BOARD WORK SESSION
WEDNESDAY, SEPTEMBER 11, 2024

RE-INTRODUCE TOWING LAW CHAPTER 121

Presented by Councilwoman Howard

RESOLUTION #R24-302

WHEREAS, the Town of Putnam Valley Town Board hereby proposes that certain Town Code local law amendments be made to the Town Code, specifically, to add Chapter 121, entitled “Towing List”; and

WHEREAS, the proposed amendment is annexed hereto as Exhibit A and incorporated herein as if recited verbatim and the Town Board does direct that said amendments be spread across the record as if they, in fact, had been read verbatim; and

WHEREAS, this action to amend the Town Code is a Type II Action under the New York State Environmental Quality Review Act (SEQRA) requiring no further environmental review; and WHEREAS, the amendment requires a public hearing.

NOW, THEREFORE BE IT RESOLVED, that the Town Board hereby sets a public hearing on the proposed amendments for September 18, 2024, at 6:00pm, or as soon thereafter as the matter may come to be heard, in the Town Hall, 265 Oscawana Lake Road, Putnam Valley, New York; and

BE IT FURTHER RESOLVED, that the Town Clerk is hereby directed to post and provide notice of the public hearing as required by law.

Dated: September 11, 2024
Moved: Councilwoman Howard
Seconded: Councilman Russo
Motion passes: Ayes 5 Nays 0

TOWN OF PUTNAM VALLEY
TOWN BOARD WORK SESSION
WEDNESDAY, SEPTEMBER 11, 2024

	AYE	NAY	ABSTAIN
PRESENT/ABSENT Councilwoman Howard	<u>X</u>	<u> </u>	<u> </u>
PRESENT/ABSENT Councilwoman Tompkins	<u>X</u>	<u> </u>	<u> </u>
PRESENT/ABSENT Councilman Russo	<u>X</u>	<u> </u>	<u> </u>
PRESENT/ABSENT Councilman Luongo	<u>X</u>	<u> </u>	<u> </u>
PRESENT/ABSENT Supervisor Annabi	<u>X</u>	<u> </u>	<u> </u>

SET PUBLIC HEARING SEPTEMBER 18, 2024, 6 PM

Presented by Supervisor Annabi

AUTHORIZE TO VACATE EASEMENT

Supervisor Annabi said we have a property in Putnam Valley that had an agreement back in 1997 between the resident and the former Town Supervisor. Because the resident did not have a well, the dwelling would only be used seasonally until a proper septic system was in place. The resident had the septic system created and upgraded and can now use the property year-round . Therefore, the easement has to be vacated.

Presented by Councilman Luongo

RESOLUTION #R24-303

**RESOLUTION AUTHORIZING THE SUPERVISOR TO VACATE AN EASEMENT ON PROPERTY
LOCATED AT 133 LAKE FRONT ROAD**

WHEREAS, the Town of Putnam Valley was a party to an easement which restricted use of a certain property located at 133 Lake Front Road (Tax Map No.: 62.10-2-5) to seasonal use until such time the property owner successfully installed a sewage disposal system adequate for year-round use; and

WHEREAS, said easement was filed with the Office of the Putnam County Clerk in Liber 1397 at page 0122; and

WHEREAS, under the terms of the easement, upon installation of a sewage disposal system adequate for year-round use, in accordance with plans approved by the Putnam County Department of Health, the Town is to provide the property owners a document indicating the Town's agreement to vacate the easement; and

WHEREAS, a sewage disposal system adequate for year-round use was installed on the property pursuant to Putnam County Health Department Permit 293-21 and was issued a Certificate of Compliance, dated October 6, 2023, from the Putnam Valley Building Department.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Putnam Valley does hereby authorize Supervisor Annabi to issue correspondence to the property owners indicating the Town's agreement and consent to vacate the easement.

TOWN OF PUTNAM VALLEY
TOWN BOARD WORK SESSION
WEDNESDAY, SEPTEMBER 11, 2024

Dated: September 11, 2024

Moved: Councilman Luongo

Seconded: Councilwoman Tompkins

Motion passes: Ayes 5 Nays 0

	AYE	NAY	ABSTAIN
PRESENT/ABSENT Councilwoman Howard	<u>X</u>	<u> </u>	<u> </u>
PRESENT/ABSENT Councilwoman Tompkins	<u>X</u>	<u> </u>	<u> </u>
PRESENT/ABSENT Councilman Russo	<u>X</u>	<u> </u>	<u> </u>
PRESENT/ABSENT Councilman Luongo	<u>X</u>	<u> </u>	<u> </u>
PRESENT/ABSENT Supervisor Annabi	<u>X</u>	<u> </u>	<u> </u>

KATHY DIOMEDE, TOWN CLERK

TOWN OF PUTNAM VALLEY
TOWN BOARD WORK SESSION
WEDNESDAY, SEPTEMBER 11, 2024

APPROVE ROARING BROOK LAKE CHILDREN'S BEACH WALKWAY REPAIR

Presented by Councilwoman Tompkins

RESOLUTION #R24-304

RESOLVED, that the Town Board approve the proposal from Landwork Contractors, 144 Buckshollow Rd, Mahopac, NY 10541, to apply exterior concrete/asphalt rated paint at RBL Children's Beach walkway. The paint is Dura Grip – High Performance Non-Slip Epoxy paint suitable for application at the beach. This proposal includes all labor, material, equipment and clean-up.
The cost is \$2,400.
The district will cover the cost.

Seconded by Councilman Luongo



144 Buckshollow Road
Mahopac, NY 10541
(914) 479-2537/Fax: (914) 293-0094
www.landworkcontractors.com

Proposal to: Town of Putnam Valley
Children's Beach: Roaring Brook Lake
Attention: Karen Kroboth District Clerk 845-526-2160
Proposal dated: August 9, 2024

Landwork Contractors, Inc. submits its proposal to include all labor, material, equipment and clean up necessary to complete the following scope of work at Children's Beach Roaring Brook Lake:

1. Apply exterior concrete/asphalt rated paint over the asphalt walkway using the same paint used last year.

Dura Grip - High Performance Non-Slip Epoxy Paint

The total cost is \$2,400.00.

I look forward to working with you.
Please feel free to contact me with any questions.

Regards,

Joe Ruggiero
(914) 646-4846 cell

President, Landwork Contractors, Inc.

APPROVE BROOKDALE GARDENS BUILDING AND WETLANDS FEE WAIVERS

Presented by Councilwoman Howard

RESOLUTION #R24-305

RESOLVED, that the Town Board waive any and all building and wetlands permit fees associated with the maintenance and repair work to be done on district property, 24 Brookdale Gardens, Tax Map #83.16-1-45 and 83.16-1-48.

Seconded by Councilman Russo, unanimously carried.

APPROVE LAKE PEEKSKILL HIGHWAY TEMPORARY LABORERS

Presented by Councilman Russo

RESOLUTION #R24-306

RESOLVED, the Town Board appoint, Alex Jempty and Brendan O'Brien as part time, per diem, laborers for the Lake Peekskill Highway Department. They will be working the fall 2024 bulk pick up for LPID. The appointment will begin September 9th, 2024 at a rate of \$20.00 per hour, with no benefits, and continue until the bulk pick up is complete (2 weeks). They will be called upon as needed and the district will cover the cost.

Seconded by Councilwoman Tompkins, unanimously carried.

APPROVE WILDWOOD KNOLLS FACILITIES REVENUE REPORT 2024

Presented by Councilman Luongo

RESOLUTION #R24-307

RESOLVED, that the Wildwood Knolls Facilities user fees revenue collected for 2024 is: 3 families @ \$200 per family = \$600
Please note: This total is \$3,200 less than the \$3,800 originally presented to the Town Board.

Seconded by Councilwoman Tompkins, unanimously carried.

APPROVE BARGER POND FISH PROCUREMENT 2024

Presented by Councilwoman Tompkins

RESOLUTION #R24-308

RESOLVED, that the Town Board authorize the expenditure of \$2,380.00 for the stocking of Barger Pond with the following fish from Fish Haven:

- 100 Largemouth Bass \$350.00
- 150 Bluegill Sunfish \$270.00
- 150 Black Crappie \$352.50
- 150 Yellow Perch \$307.50
- 45 lbs Flathead Minnow \$720.00
- Delivery \$380.00

The cost of the stocking will be split between Barger Pond, Putnam Acres and Three Arrows as follows:

- Three Arrows \$793.34
- Barger Pond \$793.33
- Putnam Acres \$793.33

The Town will provide an invoice to Three Arrows for the sum of their share of \$793.34. The Town will credited Barger Pond (\$396.67) and Putnam Acres (\$396.67). Barger Pond and Putnam Acres will pay \$1,190.00 each for the fish. Barger Pond has been a victim of over fishing in the past and is optimistic that the addition of the above fish will improve the ecosystem of the lake and provide the food chain with the best chance of survival. The fish will be delivered mid-October.

Seconded by Councilwoman Howard, unanimously carried.

Supervisor Annabi said that Three Arrows is a private community within Barger Pond. Barger Pond District is shared by Putnam Acres and Barger Pond. Since all three communities share the lake, all three wanted to share the cost of the fish. Since we can't take the money from Three Arrows, (since they are not a district), they voluntarily issued a check to the Town to offset their share of these fish. So, the amount of \$1,190.00 will be coming out from Barger Pond and Putnam Acres, which will split the cost between the three districts.

Mid-Atlantic Stocking
257 Nagel Hill Road
Candor, NY 13743 US
(607) 592-1376

alex@midatlanticstocking.com
www.midatlanticstocking.com



ADDRESS

Karen Kroboth
Putnam Valley
265 Oscawana Lake Rd
Putnam Valley, NY 10579

SHIP TO

Karen Kroboth
Putnam Valley
265 Oscawana Lake Rd
Putnam Valley, NY 10579

QUOTE # 1265

DATE 08/27/2024

CUSTOMER PHONE NUMBER

(845) 526-2160

Largemouth Bass
4-6"

Bluegill Sunfish
3-5"

Black Crappie
3-5"

Yellow Perch
3-5"

Fathead Minnows
1 Unit Equal to 1 Pound

Delivery
Barger Pond

SKU	QTY	RATE	AMOUNT
	100	3.50	350.00
	150	1.80	270.00
	150	2.35	352.50
	150	2.05	307.50
	45	16.00	720.00
Open Item	1	380.00	380.00

SUBTOTAL

TAX

TOTAL

2,380.00
0.00
\$2,380.00

Accepted By

Accepted Date

TOWN OF PUTNAM VALLEY
TOWN BOARD WORK SESSION
WEDNESDAY, SEPTEMBER 11, 2024

APPROVE ROARING BROOK LAKE DRAWDOWN 2024

Presented by Councilwoman Howard

RESOLUTION #R24-309

RESOLVED, that the Town Board authorize the Roaring Brook Lake Dam Custodian, Sam Lee, to begin lowering the lake between 3.5 and 4 feet - no earlier than October 15th and no later than November 5th. It will be maintained at that level for the rest of the winter based on Sam's discretion. Sam will take into consideration the existing lake level and weather patterns to determine when to open the valve.

Seconded by Councilman Luongo, unanimously carried.

APPROVE LAKE PEEKSKILL DRAWDOWN 2024

Presented by Councilman Russo

RESOLUTION #R24-310

RESOLVED, that the Town Board authorize the LPID crew to begin lowering the lake 5 feet the week of October 14th. The purpose of lowering the lake more than normal is to allow the lake manager, EverBlue, to review the lake bottom at this level.

Seconded by Councilwoman Tompkins, unanimously carried.

Supervisor Annabi said that it is not to review the lake bottom, it is to review the shoreline and it will also help alleviate a lot of dead plants and thus help the health of the lake.

TOWN OF PUTNAM VALLEY
TOWN BOARD WORK SESSION
WEDNESDAY, SEPTEMBER 11, 2024

RATIFY CONTRACT WITH JOHN E. MORGAN III FOR TIMBER CLEARING

Presented by Councilman Luongo

RESOLUTION #R24-311

RESOLVED, that the Town Board ratify the Supervisor's signature on a contract with John E. Morgan III for timber clearing/removal of trees at the Putnam Valley Day Camp. This is necessary because of the proximity of large trees to electric power lines and to prevent damage to healthier forestry. There is no cost to the town for this service.

Seconded by Councilwoman Howard, unanimously carried.

Supervisor Annabi said that to keep healthy forestry, the best way is to remove larger trees to allow smaller ones to grow. The problem we're having at the Town Camp is that the trees are so large, they are coming down on power lines that are privately owned. The last few times when the trees came down they damaged the poles and wires to private buildings and the Town had to pay \$10,000. each time to the residents for repairs. This forestry company will remove the larger trees to allow the smaller trees to grow and will also be better for the Camp.

GROUNDSCKEEPER/RECREATION ASSISTANT POSITION

Presented by Councilwoman Tompkins

RESOLUTION #R24-312

RESOLVED, that the Town Board approve the appointment of Kristine Marta McSweeney to Groundskeeper/Recreation Assistant at the yearly salary of \$43,165.00 beginning on September 16, 2024. This would represent Step 1 of the Union Contract for the year 2024.

Seconded by Councilman Russo, unanimously carried.

TOWN OF PUTNAM VALLEY
TOWN BOARD WORK SESSION
WEDNESDAY, SEPTEMBER 11, 2024

AUTHORIZE LEASE TO OWN CANNON AGREEMENT

Presented by Councilwoman Howard

RESOLUTION #R24-313

RESOLVED, that the Putnam Valley Town Board ratify lease for Town Hall Building Cannon copier image RUNNER C5850i since our current lease has ended. Lease is for 48 months, is a Fair Market Value Lease, is in accordance and below NYS Contract 22802, and price per month is \$274.90. The total cost of a four (4) year lease is \$13,195.20. The town has been paying \$278.21 on the old lease. Cost of Service Contract will be \$780.00 per year. The Town has been paying \$850.00 per year.

Seconded by Councilman Russo, unanimously carried.

AUTHORIZE CREDIT CARD MACHINE FOR COURTS

Presented by Councilman Luongo

RESOLUTION #R24-314

RESOLVED, that the Town Board approve the Town Supervisor, Jacqueline Annabi, to e-sign the Payment Processing Service Agreement attached hereto with Catalis pertaining to credit card services for the Putnam Valley Justice Court. There is no fee to the Court or Town for this service.

Seconded by Councilwoman Tompkins, unanimously carried.

APPROVE NEW HIRE FOR HIGHWAY DEPARTMENT

Presented by Councilwoman Tompkins

RESOLUTION #R24-315

RESOLVED, that the Town Board approve a new full-time laborer, Jofre Whetsel, effective September 16, 2024 at the rate of \$32.11 per hour to replace Cody Sharp.

Seconded by Councilman Russo, unanimously carried.

TOWN OF PUTNAM VALLEY
TOWN BOARD WORK SESSION
WEDNESDAY, SEPTEMBER 11, 2024

DAILY FEE REPORT: SUMMARY AUGUST 1, 2024 – AUGUST 31, 2024

Presented by Supervisor Annabi

RESOLUTION #R24-316

RESOLVED, that the Town Board accept the Daily Fee Report for August, 2024.

Town of Putnam Valley

MS Standard Fee Report Paid Only

From 08/01/2024 To 08/30/2024

Count by Type

Above Ground Pool	3	\$125.00
ADDITIONAL ALTERATION	10	\$6,000.00
ADDITIONAL FEE	1	\$50.00
BEDROOM COUNT REQUEST	1	\$50.00
CW	3	\$375.00
DECK	5	\$1,350.00
DEM/C	1	\$500.00
DEM/R	1	\$100.00
ELECTR APP/ANY ELEC	6	\$2,400.00
ELECTRIC APP/SWIS	13	\$520.00
FENCE/WALL	1	\$300.00
GAS/PROPANE	3	\$275.00
GENERATOR PERMIT	1	\$75.00
HVAC	6	\$675.00
MI	2	\$600.00
OIL TANK	3	\$700.00
OPERATING PERMIT	1	\$100.00
PELLET STOVE	1	\$75.00
PERMIT FEE	3	\$300.00
PL	3	\$450.00
RENEWAL	13	\$10,350.00
RHCS	1	\$1,000.00
SEARCH	14	\$2,800.00
SOLAR PANELS	3	\$1,700.00
WETACM	2	\$100.00
WETL	3	\$200.00
WWS	3	\$300.00
	119	\$30,575.00

TOWN OF PUTNAM VALLEY
TOWN BOARD WORK SESSION
WEDNESDAY, SEPTEMBER 11, 2024

FEE TYPES

ADDITION/ALTERATION	Permits for Additions/Alterations
BLASTING	Permits to Blast
CW	Commence Work Permit
CREDIT CARD FEE	Credit Card Fee charged for usage of credit card
DEM/R	Demolition/Residential
ELECTRIC APP/NY ELECTRICAL	Electric application/NY Electrical
ELECTRIC APP/SWISS	Electric application/Swiss
FENCE/WALL	Permit for Fence/Wall
GAS/PROPANE	Permit for Propane Gas Installation
GENERATOR PERMIT	Generator Installation
HVAC	Heating, Vent., A/C Permit
IN GROUND POOL	Permit for In Ground Pool
MG	Minor Grading Permit
MI	Miscellaneous Building Permit
OPERATING PERMIT	Operating Permits /Commercial
PERM	Building Permits
PERNC	New Construction Permits
PL	Plumbing Permits
RE	Renewal Building Permits
RHCS	Rock Hammer Crush Shatter Rock Permit
RU	Spec. Use Renewal
SEARC	Municipal Search
TENT	Tent Permit
TREE	Tree Permit
WETADM	Wetland Administrative Fee
WETL	Wetland Permit Application Fee
WT/S	Wetland Screening

Seconded by Councilman Luongo, unanimously carried.

TOWN OF PUTNAM VALLEY
TOWN BOARD WORK SESSION
WEDNESDAY, SEPTEMBER 11, 2024

Supervisor Annabi made a motion to close the meeting at 5:20 PM.

Seconded by Councilwoman Howard.

Respectfully submitted,



Kathy Diomedes
Town Clerk

Dated : September 11, 2024