



# **TOWN OF PUTNAM VALLEY**

## **Town Board Supplemental Work Session**

**July 31<sup>st</sup>, 2024**

**Town Hall**

**3:00 PM**

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### **Pledge of Allegiance**

1. Rescind RBL Dam Bid Acceptance
2. Districts: Approve Schedule of Meetings for 2025 Budget

TOWN OF PUTNAM VALLEY  
SUPPLEMENTAL TOWN BOARD WORK SESSION  
JULY 31, 2024

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**TOWN OF PUTNAM VALLEY**  
**SUPPLEMENTAL TOWN BOARD WORKSESSION**  
**WEDNESDAY, JULY 31, 2024**  
**3:00 PM**

**PRESENT:** Supervisor Annabi  
Councilman Luongo  
Councilman Russo  
Councilwoman Tompkins  
Councilwoman Howard

**ALSO PRESENT:** Town Clerk Kathy Diomede

**ABSENT:** Town Counsel Sarah Ryan

Recitation of the Pledge of Allegiance by Supervisor Annabi.

**RESCIND RBL DAM BID ACCEPTANCE**

Presented by Supervisor Annabi

**RESOLUTION #R24-279**

**RESOLVED**, that the Town Board vote to rescind Resolution #R24-243, rescind the notice of award, and reject all bids received for the Roaring Brook Lake Dam Rehabilitation project.

This Resolution was “read per verbatim”.

WHEREAS, the Town of Putnam Valley is in the process of planning and permitting a public improvement project to rehabilitate the dam at Roaring Brook Lake (“Roaring Brook Lake Dam Rehabilitation Project” or “the Project”); and

WHEREAS, the Town underwent a public bidding process for the Project, pursuant to the requirements of GML §103 and the Town of Putnam Valley Procurement Policy; and

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WHEREAS, two (2) bids were received and opened on May 10, 2024 in the presence of the Town Clerk, the Town's District Clerk, and representatives of the companies that submitted the bids; and

WHEREAS, according to the minutes taken at the bid opening, the Bid Package submitted by the lowest bidder (Doyle Contracting, Inc.) did not include the GML §§103-a & 103-d Certification; and

WHEREAS, pursuant to the bid opening minutes and the apparent deficiency noted therein, the Project was awarded to the second bidder (Con-Tech Construction Technology, Inc.) on June 12, 2024 by Town Board Resolution #R24-243; and

WHEREAS, after the bid had been awarded, Doyle Contracting, Inc. initiated a dispute and argued that the GML §§103-a & 103-d Certification was, in fact, included in the Bid Package and, therefore, the Bid was improperly awarded to Con-Tech Construction Technology, Inc.; and

WHEREAS, a review of the Town's records revealed that the GML §§103-a & 103-d Certification was included in the Bid Package submitted by Doyle Contracting, Inc.; and

WHEREAS, the Town Board desires to remediate and correct any deficiencies resulting from the May 10, 2024 Bid Opening by restarting the public bidding process for the Project in its entirety.

NOW, THEREFORE BE IT RESOLVED, that the Town Board hereby rescinds Resolution #R24-243 which awarded the Project to Con-Tech Construction Technology, Inc.; and

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BE IT FURTHER RESOLVED, that the Town Board hereby rescinds the Notice of Award to Con-Tech Construction Technology, Inc., dated June 13, 2024; and

BE IT FURTHER RESOLVED, that the Town Board hereby rejects both Bids received and opened on May 10, 2024; and

BE IT FURTHER RESOLVED, that the Town Clerk and WSP USA, Inc. ("WSP"), the Town's dam remediation consultant, are hereby directed and authorized to put the Roaring Brook Lake Dam Rehabilitation project out for new bids.

Dated: July 31, 2024

Moved: Supervisor Annabi

Seconded: Councilman Luongo

Motion passes: Ayes 5 Nays 0

|                                      | AYE      | NAY         | ABSTAIN     |
|--------------------------------------|----------|-------------|-------------|
| PRESENT/ABSENT Councilwoman Howard   | <u>X</u> | <u>    </u> | <u>    </u> |
| PRESENT/ABSENT Councilwoman Tompkins | <u>X</u> | <u>    </u> | <u>    </u> |
| PRESENT/ABSENT Councilman Russo      | <u>X</u> | <u>    </u> | <u>    </u> |
| PRESENT/ABSENT Councilman Luongo     | <u>X</u> | <u>    </u> | <u>    </u> |
| PRESENT/ABSENT Supervisor Annabi     | <u>X</u> | <u>    </u> | <u>    </u> |

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**APPROVE SCHEDULE OF DISTRICT BUDGET MEETINGS FOR 2025**

Presented by Supervisor Annabi

**RESOLUTION #R24-280**

**RESOLVED**, that the Town Board accept the following schedule for the 2025 Districts' Budget Meetings:

Saturday, August 10, 2024, starting at 9 o'clock, Town Hall – Preliminary 2025 District Budget Meetings

Saturday, September 7, 2024 starting at 9 o'clock, Town Hall – Final 2025 District Budget Meetings

2025 District Budget Meeting Schedule

The Putnam Valley Town Board will hold Budget meetings to discuss the 2025 budgets for all Districts.

The Preliminary budget meeting will be held on **Saturday, August 10, 2024**, and the Annual Final budget meeting will be held **Saturday, September 7, 2024**. Both meetings will be held at Town Hall, 265 Oscawana Lake Road with a start time of 9 a.m.

Each District will be reviewed, per the following schedule, on both dates:

|            |                    |
|------------|--------------------|
| 9:00 a.m.  | Roaring Brook Lake |
| 9:30 a.m.  | Lake Peekskill     |
| 10:00 a.m. | Lake Oscawana      |
| 10:15 a.m. | Abele Park         |
| 10:30 a.m. | Hilltop Estates    |
| 10:45 a.m. | Northview Estates  |
| 11:00 a.m. | Wildwood Knolls    |
| 11:15 a.m. | Lookout Manor      |

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11:30 a.m. Brookdale Gardens  
11:45 a.m. Barger Pond  
12:00 p.m. Glenmar Gardens  
Mill Pond  
Putnam Acres  
Sewer District #2  
Drainage Districts

Seconded by Councilwoman Tompkins, unanimously carried.

Supervisor Annabi made a motion to close the meeting at 3:06 PM.

Seconded by Councilwoman Tompkins, unanimously carried.

Respectfully submitted,



Kathy Diomedes  
Town Clerk

Dated: July 31, 2024