

TOWN OF PUTNAM VALLEY
TOWN BOARD WORK SESSION
JUNE 12, 2024

TOWN OF PUTNAM VALLEY
TOWN BOARD WORK SESSION
WEDNESDAY, JUNE 12, 2024
5:00 PM

AGENDA

Pledge of Allegiance

1. Re-Introduction of Proposed Towing Law
2. Introduce Moratorium on Battery Storage Units
3. CCE Presentation on Open Space Inventory
4. Districts:
 - a. Approve Landwork Contractors Proposal for North Beach, Lake Peekskill
 - b. Approve GEI 2024 Proposal for RBL Lake Management Services
 - c. Approve LPID Beach Monitor Appointments 2024
 - d. Approve RBL Dam Bid Award
 - e. Approve WSP Dam Construction Inspection Service Proposal
5. Accept Resignation of Town Prosecutor Due to Retirement
6. Appoint New Town Prosecutor
7. Accept Donation of 22 Peekskill Hollow Road
8. Facilities: Authorize Surplus of Equipment
9. Assessor's Office: Approve 2023 Assessment Settlement
10. Daily Fee Report: Summary May 1, 2024 – May 31, 2024

TOWN OF PUTNAM VALLEY
TOWN BOARD WORK SESSION
JUNE 12, 2024

TOWN OF PUTNAM VALLEY
TOWN BOARD WORK SESSION
WEDNESDAY, JUNE 12, 2024
5:00 PM

PRESENT: Supervisor Annabi
Councilman Luongo
Councilwoman Tompkins
Councilwoman Howard

ALSO PRESENT: Town Clerk Kathy Diomedede
Town Counsel Sarah Ryan

ABSENT: Councilman Russo

Recitation of the Pledge of Allegiance.

Councilman Luongo asked for a moment of silence to honor our troops stationed at home and around the world. He also asked to keep Darlene Ekholm in our thoughts. Darlene was a retired school teacher, an ex-captain of the Putnam Valley Ambulance Corps and an ex-member of the Putnam Valley Volunteer Fire Department – Ladies Auxiliary.

AMENDMENTS TO THE AGENDA

Presented by Supervisor Annabi

RESOLUTION #R24-236

RESOLVED, that the Town Board **ADD** the following items to the agenda:

ADD #3A – Approve Notice of Award for Bell Hollow Road Culvert Replacement Project

ADD: an Executive Session at the end of the meeting to discuss an Attorney/Client Issue with no further business afterward.

Seconded by Councilman Luongo, unanimously carried.

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RE-INTRODUCTION OF PROPOSED TOWING LAW

Presented by Councilwoman Howard

The Towing Law was introduced last month. There were some amendments to it and Counsel re-did the proposed law.

Attorney Ryan stated that the liability coverage was lowered from \$2 Million to \$1 Million per occurrence for light duty vehicles and we also limited the number of spaces on the list from 15 to 6.

This will be left open for public comments until our next meeting on June 19, 2024.

WHEREAS, on April 17, 2024 the Town of Putnam Valley Town Board proposed that certain Town Code local law amendments be made to the Town Code, specifically, to add Chapter 120, entitled "Towing List"; and

WHEREAS, since the initial introduction of the proposed local law, said law has undergone additional, substantive, amendments and revisions; and

WHEREAS, the revised proposed amendments are annexed hereto as Exhibit A and incorporated herein as if recited verbatim, and the Town Board does direct that said amendments be spread across the record as if they, in fact, had been read verbatim; and

WHEREAS, the public hearing relating to these proposed amendments remains open.

NOW, THEREFORE BE IT RESOLVED, that the Town Board hereby continues the public hearing on the revised proposed amendments through June 19, 2024, at 6:00pm, or as soon thereafter as the matter may come to be heard, in the Town Hall, 265 Oscawana Lake Road, Putnam Valley, New York; and

BE IT FURTHER RESOLVED, that the Town Clerk is hereby directed to post and provide notice of the public hearing as required by law.

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Dated: _____

Moved: _____

Seconded: _____

Motion passes/ fails: Ayes _____ Nays _____

	AYE	NAY	ABSTAIN
PRESENT/ABSENT Councilwoman Howard	_____	_____	_____
PRESENT/ABSENT Councilwoman Tompkins	_____	_____	_____
PRESENT/ABSENT Councilman Russo	_____	_____	_____
PRESENT/ABSENT Councilman Luongo	_____	_____	_____
PRESENT/ABSENT Supervisor Annabi	_____	_____	_____

INTRODUCE MORATORIUM ON BATTERY STORAGE UNITS

Supervisor Annabi stated that we have discussed on multiple occasions putting in place the Battery Storage Moratorium.

RESOLUTION #R24-237

WHEREAS, the Town of Putnam Valley Town Board hereby proposes that a Town Zoning Code local law amendment be made to Town Code Chapter 165, entitled “Zoning,” specifically to enact a temporary moratorium and prohibition relating to applications for Large-Scale Battery Energy Storage System Installations, and Large-Scale Wind energy Conversion Systems for a period of twelve (12) months; and

WHEREAS, the proposed moratorium is annexed hereto as Exhibit A and incorporated herein as if recited verbatim, and the Town Board does direct that said amendments be spread across the record as if they, in fact, had been read verbatim; and

WHEREAS, this action to amend the Zoning Law is a Type II Action under the New York State Environmental Quality Review Act (SEQRA), requiring no further environmental review; and

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WHEREAS, the Town Board has determined that the proposed amendment must be referred to the Putnam County Department of Planning, Development and Public Transportation for review and recommendation; and

WHEREAS, the amendments require a public hearing.

NOW, THEREFORE BE IT RESOLVED THAT:

1. The Town Board hereby sets a public hearing on the proposed amendments for July 19, 2024, at 6:00pm, or as soon thereafter as the matter may come to be heard, in the Town Hall, 265 Oscawana Lake Road, Putnam Valley, New York; and
2. The Town Board refers this matter to the Putnam County Department of Planning, Development and Public Transportation for a recommendation pursuant to GML §239-m; and
3. The Town Board directs the Town Clerk to notify the Town Clerks of each of the surrounding municipalities of the public hearing pursuant to GML §239-nn.

Dated: _____

Moved: _____

Seconded: _____

Motion passes/ fails: Ayes _____ Nays _____

	AYE	NAY	ABSTAIN
PRESENT/ABSENT Councilwoman Howard	_____	_____	_____
PRESENT/ABSENT Councilman Luongo	_____	_____	_____
PRESENT/ABSENT Councilwoman Tompkins	_____	_____	_____
PRESENT/ABSENT Councilman Russo	_____	_____	_____
PRESENT/ABSENT Supervisor Annabi	_____	_____	_____

Seconded by Councilman Luongo, unanimously carried.

AMENDED MORATORIUM ON BATTERY STORAGE UNITS

RESOLUTION #R24-238

WHEREAS, the Town of Putnam Valley Town Board hereby proposes that a Town Zoning Code local law amendment be made to Town Code Chapter 165, entitled “Zoning,” specifically to enact a temporary moratorium and prohibition relating to applications for Large-Scale Battery Energy Storage System Installations, and Large-Scale Wind energy Conversion Systems for a period of twelve (12) months; and

WHEREAS, the proposed moratorium is annexed hereto as Exhibit A and incorporated herein as if recited verbatim, and the Town Board does direct that said amendments be spread across the record as if they, in fact, had been read verbatim; and

WHEREAS, this action to amend the Zoning Law is a Type II Action under the New York State Environmental Quality Review Act (SEQRA), requiring no further environmental review; and

WHEREAS, the Town Board has determined that the proposed amendment must be referred to the Putnam County Department of Planning, Development and Public Transportation for review and recommendation; and

WHEREAS, the amendments require a public hearing.

NOW, THEREFORE BE IT RESOLVED THAT:

1. The Town Board hereby sets a public hearing on the proposed amendments for June 19, 2024, at 6:00pm, or as soon thereafter as the matter may come to be heard, in the Town Hall, 265 Oscawana Lake Road, Putnam Valley, New York; and

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2. The Town Board refers this matter to the Putnam County Department of Planning, Development and Public Transportation for a recommendation pursuant to GML §239-m; and
3. The Town Board directs the Town Clerk to notify the Town Clerks of each of the surrounding municipalities of the public hearing pursuant to GML §239-nn.

Dated: _____

Moved: _____

Seconded: _____

Motion passes/ fails: Ayes _____ Nays _____

	AYE	NAY	ABSTAIN
PRESENT/ABSENT Councilwoman Howard	_____	_____	_____
PRESENT/ABSENT Councilman Luongo	_____	_____	_____
PRESENT/ABSENT Councilwoman Tompkins	_____	_____	_____
PRESENT/ABSENT Councilman Russo	_____	_____	_____
PRESENT/ABSENT Supervisor Annabi	_____	_____	_____

Seconded by Councilman Luongo, unanimously carried.

Supervisor Annabi wanted to amend the above Resolution because the date of July 19, 2024 was incorrect. The amended Resolution will reflect the correct date of June 19, 2024.

CCE PRESENTATION ON OPEN SPACE INVENTORY

Supervisor Annabi said that CCE is here to discuss the possibility of creating an Open Space Inventory to coincide with the Natural Resources Inventory that we currently have and to get the opinion of the Town Board if they should move forward with the OSI.

Jeff Coren of the Putnam Valley CCE gave the Town Board the following presentation:

Open Space Inventory (OSI)

- The CCE is seeking Town Board approval to develop an OSI for Putnam Valley. If approval is granted, we can pursue grant funding to develop the OSI at no cost to the Town.
- An OSI is a listing of open areas within the town. It's a planning tool that builds on the Natural Resources Inventory the CCE completed in 2018 with assistance from the Hudson Highland Land Trust to identify open parcels and prioritize them based on best uses. Each area is identified, described, and listed according to best uses as decided by analysis and input from town residence and the Town Board. Uses include recreation, development, conservation, municipal use, etc.
- Open space is land not intensively developed for residential, commercial, or industrial uses and can include parks, recreational sites, scenery, trails, natural habitat, wetlands, vacant lots, farms, and historic properties.
- Once the inventory is complete, an Open Space Plan can be developed that outlines the best options for use and protection of those priorities.
- Both are non-binding tools to help the town make informed land use decisions and show a commitment to open space without constraining development.
- Identifying and protecting open land that protects drinking water sources, naturally reduces stormwater runoff and flooding helps municipalities avoid property damage and the high costs of constructing gray infrastructure to perform these functions.
- Having an OSI benefits Putnam Valley in several ways including:
 - Provides a full understanding of the Town's land use priorities and allows for sustainable growth
 - Having an OSI or OSP demonstrates to state and county agencies that PV is serious about land use planning and will be viewed by public and private grant providers as better candidates for effective use of project funding for water quality improvement, infrastructure upgrades, farmland preservation.
 - Having these priorities can inform the Town where appropriate development and growth can occur.
 - Supports the legitimacy of land use decisions and making them seem less arbitrary to aggrieved parties.
- We are seeking a resolution from the TB affirming the Town's intent to develop an OSI and the first step after that is to pursue grant funding for this project.
- Similar to the NRI, grant funding will pay for consultants to help guide the project and generate the final report, maps, and recommendations. The CCE will schedule and facilitate meetings with town residents to solicit input and gather information to share with the consultants.
 - Once complete, the OSI or OSP can be adopted as part of the comprehensive plan, help with land use, conservation, and growth planning decisions, and help the Town develop zoning overlays or revise existing zoning to help preserve resources deemed important.

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Mr. Coren introduced Ed (Ted) Warren from the Hudson Highlands Land Trust who spoke to the Town Board.

Mr. Warren said the Town has already been through this process when they developed the Natural Resource Inventory and the OSI can be just that, depending on what the municipality wants to do. They can look at those open spaces and prioritize them and decide on what type of study they want to do.

The NRI and OSI can become reference tools and permanent documents on file for present and future planning boards. Having these planning documents when looking for funding, signals to State agencies that one's community is serious about land use, and it is very compelling for funding organizations.

The OSI helps preserve the town's infrastructure and helps the Town see where future development should go.

There is funding available for municipal planning. The Hudson River Estuary Program, the Hudson River Valley Greenway Program and the Environmental Protection Fund have grants to pay for planning consultants and mapping consultants.

He said that the Hudson Highlands Land Trust encourages this type of conservation planning to happen at the municipal level. The study could take a while and it needs public input. He could provide advice to the community or even put together the grant application and help with filing the reports.

Supervisor Annabi will speak with the Town Planner, Bruce Barber, and keep Mr. Warren apprised of what he says.

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**APPROVE NOTICE OF AWARD OF BELL HOLLOW ROAD CULVERT
REPLACEMENT PROJECT**

Presented by Supervisor Annabi

RESOLUTION #R24-239

RESOLVED, that the Town Board approve the Notice of Award for the Bell Hollow Road Culvert Replacement Project to T&A Construction, Inc. The accepted Bid Price is \$1,308,524.00, which was the lowest bid of four received. Funding for this project will be reimbursable through FEMA following the storm of July of 2023.

Roll Call Vote:

Dated: June 12, 2024

Moved: Supervisor Annabi

Seconded: Councilman Luongo

Motion passes: Ayes 4 Nays 0

	AYE	NAY	ABSENT
PRESENT/ABSENT Councilwoman Howard	<u>X</u>	<u> </u>	<u> </u>
PRESENT/ABSENT Councilwoman Tompkins	<u>X</u>	<u> </u>	<u> </u>
PRESENT/ABSENT Councilman Russo	<u> </u>	<u> </u>	<u>X</u>
PRESENT/ABSENT Councilman Luongo	<u>X</u>	<u> </u>	<u> </u>
PRESENT/ABSENT Supervisor Annabi	<u>X</u>	<u> </u>	<u> </u>

Supervisor Annabi said that we are putting another notice out to T&A Construction that their bid has been accepted and their project will begin immediately.

NOTICE OF AWARD

Dated June 11, 2024

TO: **T & A Construction, Inc.**

(Bidder)

ADDRESS: 910 W. Dover Road

Pawling, New York 12564

PROJECT: The Town of Putnam Valley, Putnam County, New York

Bell Hollow Road Culvert Replacement Project

OWNER's CONTRACT NO. _____

CONTRACT FOR Bell Hollow Road Culvert Replacement Project

You are notified that your Bid dated June 5, 2024 for the above Contract has been considered. You are the apparent Successful Bidder and are hereby awarded a Contract for the Town of Putnam Valley Bell Hollow Road Culvert Replacement Project.

The accepted Bid Price is **\$1,308,524.00**.

You must comply with the following conditions within ten days from the date of this Notice of Award, that is by **June 21, 2024**.

1. You must deliver to the OWNER 6 fully executed counterparts of the Agreement.
2. You must deliver with the executed Agreement the Contract Security (Bonds) as specified in the Instructions to Bidders (Article 20), General Conditions (Article 2.1 and Article 5) and Supplementary Conditions (Article SC-5).
3. You must deliver with the executed Agreement the Contract Insurance as specified in the Instructions to Bidders (Article 21), General Conditions (Articles 2.1 and Article 5) and Supplementary Conditions (Article SC-5).

4. Insurance Documents must list as Additional Insured the following:

J. Robert Folchetti & Associates LLC

5. All bonds, securities and insurance must identify the Contractor as **T & A Construction, Inc.**

Failure to comply with these conditions within the time specified will entitle OWNER to consider your bid in default, to annul this Notice of Award and to declare your Bid Security forfeited.

THE TOWN OF PUTNAM VALLEY, NEW YORK
(OWNER)

By: _____
(AUTHORIZED SIGNATURE)

ACCEPTANCE OF AWARD

T & A CONSTRUCTION, INC.
(CONTRACTOR)

By: _____
(AUTHORIZED SIGNATURE)

(TITLE)

(DATE)

TOWN OF PUTNAM VALLEY
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**APPROVE LANDWORK CONTRACTORS PROPOSAL FOR NORTH BEACH, LAKE
PEEKSKILL**

Presented by Councilman Luongo

RESOLUTION #R24-240

RESOLVED, that the Town Board approve the Supervisor entering into a contract with Landwork Contractors, Inc. for work at North Beach in Lake Peekskill. The total for the scope of the work is \$137,850.00, which funds will be reimbursable through FEMA following the storm of July 2023.

Seconded by Councilwoman Tomkins, unanimously carried.



144 Buckshollow Road
Mahopac, NY 10541
(914) 479-2537/Fax: (914) 293-0094
www.landworkcontractors.com

Proposal To: Contract between Landwork Contractors, Inc. and the following

Client: Town of Putnam Valley

265 Oscawana Lake Road

Putnam Valley, NY 10579

Job Site: North Beach Lake Peekskill, NY

Proposal Dated: May 18, 2024

Landwork Contractors, Inc. submits its proposal to include all labor, material, equipment and clean up necessary to complete the following scope of work:

1. Install approximately 250' of silt fence.
2. Excavate and remove the existing railroad tie retaining wall in between the lawn area and the beach sand area.
3. Excavate the subsoil to install a new crushed gravel footing that will be approximately 18" wide x 8" deep x 228' long.
4. Remove and replace two sections of disturbed 15" HDPE pipe. One sections is approximately 21' long and the other section is approximately 25' long.
5. Install the first course of the new retaining wall block using Unilock Concord XL over the crushed gravel footing.
6. Install a 4" perforated PVC drain pipe behind the first course of the wall block. Install gravel and filter fabric around the pipe.
7. Install the next courses of wall block and 2 layers of geogrid. The wall will be approximately 2' tall x 228' long. Install Unilock Concord capstone over the final retaining wall course.
8. Use crushed gravel to backfill the first 18" behind the retaining wall. The excavated soils will be used behind the wall for lawn restoration.
9. Install two sets of steps from the lawn area to the beach area using Unilock Sienna Steps 48" long x 7.25" rise.
10. Clean up and remove construction debris.
11. Supply and install 80 cubic yards of new beach sand.
12. Rake and reseed disturbed lawn areas.

The total cost for the above scope of work is \$137,850.00.

The above proposal is using NYS Prevailing Wage Labor rates.

I look forward to working with you on this project. If you have any questions or concerns, please don't hesitate to contact me.

Regards,

Joe Ruggiero

Landwork Contractors, Inc.

Cell: 914-646-4846

joe@landworkcontractors.com

APPROVED this ____ day of _____, 2024

TOWN OF PUTNAM VALLEY

By: _____
Jacqueline Annabi, Town Supervisor

TOWN OF PUTNAM VALLEY
TOWN BOARD WORK SESSION
JUNE 12, 2024

APPROVE GEI 2024 PROPOSAL FOR RBL MANAGEMENT SERVICES

Presented by Councilwoman Tompkins

RESOLUTION #R24-241

RESOLVED, that the Town Board authorize the Supervisor to accept proposal #610027, from GEI consultants for the 2024 Lake Management Services for Roaring Brook Lake.

The scope of work and estimated fees are for performing lake management services for the 2024 field season. GEI proposes to monitor water quality, install, and monitor Eutrosorb bags in Roaring Brook Lake, attend two public meetings, and provide a summary letter/action plan.

- Task 1 Project Management \$628
- Task 2 Water Quality Monitoring and Analysis \$9,869
- Task 3 Eutrosorb Installation and Monitoring \$2,200
- Task 4 Aquatic Plant Survey \$4,257
- Task 5 RBLPOA Summer Meeting and Work Session \$400
- Task 6 Summary Letter and Action Plan \$4,583
- Task 7 Public Presentations \$1,010
- Task 8 Zooplankton Sampling \$800

The total cost is not to exceed \$24,000 and will be covered by the district.

Seconded by Councilman Luongo, unanimously carried.

May 22, 2024
Proposal No.610027

VIA EMAIL: jannabi@putnamvalley.gov
VIA PHONE: 845.526.2121

Jacqueline Annabi
Town of Putnam Valley
265 Oscawana Lake Road
Putnam Valley, NY 10579

**Re: Proposal for 2024 Lake Management Services
Roaring Brook Lake
Putnam Valley, New York**

Dear Supervisor Annabi:

GEI Consultants, Inc. DBA GEI Consultants Engineering, Geology, Architecture & Landscape Architecture (GEI) is pleased to submit this proposal presenting the scope of work and fees associated with implementing lake management practices in 2024 for Town of Putnam Valley (TOPV), Putnam County, New York for Roaring Brook Lake.

Scope of Work and Fee Estimates

The scope of work and estimated fees are for performing lake management services for the 2024 field season. GEI proposes to monitor water quality, install, and monitor Eutrosorb™ bags in Roaring Brook Lake, attend two public meetings, and provide a summary letter/action plan.

Task 1. Project Management

Project management is a necessary part of the proposed project and includes general project management and client coordination such as phone calls, emails, and research on equipment and materials.

Task Estimate: \$628

Task 2. Water Quality Monitoring and Analysis

Monthly from June to October 2024, GEI staff will collect water quality data at the deepest location of the lake. Staff will take water clarity measurements using a Secchi disk, temperature and oxygen profiles with a water quality sonde, nutrient samples, and algae cell counts. Nutrient samples will be taken at the surface, middle, and bottom of the water column and analyzed for total phosphorus (TP) and total nitrogen (TN). Algae samples will be taken using a 3-meter integrated tube sampler and analyzed under a microscope for dominant cyanobacteria genera. See the table below for a breakdown of the sampling regime for 2024.

Parameter	June	July	August	September	October
TP	Surface, Middle and Bottom	Surface, Middle and Bottom	Surface, Middle and Bottom	Surface, Middle and Bottom	Surface, Middle and Bottom
TN	Surface, Middle and Bottom	Surface, Middle and Bottom	Surface, Middle and Bottom	Surface, Middle and Bottom	Surface, Middle and Bottom
Algae	3-m Integrated Sample	3-m Integrated Sample	3-m Integrated Sample	3-m Integrated Sample	3-m Integrated Sample
Water Clarity	Surface	Surface	Surface	Surface	Surface
Temperature/Oxygen Profiles	Whole Water Column	Whole Water Column	Whole Water Column	Whole Water Column	Whole Water Column

Task Estimate: \$9,869

Task 3. Eutrosorb™ Installation and Monitoring

Building off the 2023 installation and monitoring of Eutrosorb™ Bags in Roaring Brook, GEI is proposing a continuation of the monitoring effort and installation of bags in Roaring Brook and in the Taconic State Parkway runoff area (Inlet 7).

For the Roaring Brook site, GEI is proposing two additional monitoring visits at 18 Months After Treatment (MAT; October 2024) and 24 MAT (April 2025) to monitor upstream and downstream TP and Soluble Reactive Phosphorus (SRP) concentrations along with testing the filter media itself. For the Inlet 7 area, GEI is proposing installing two bags in the stream and catch basin and monitoring the filter media.

Sampling Regime	Number of TP Samples – Filter Media	SRP Above and Below	TP Above and Below
Roaring Brook 18 MAT	6	1	1
Roaring Brook 24 MAT	6	1	1
Stream 7 12 MAT	2	2	2
Total	14	4	4

Task Estimate: \$2,200

Task 4. Aquatic Plant Survey

Roaring Brook Lake has used annual lake drawdown and grass carp to keep excessive aquatic plant growth in check. Anecdotally, residents have seen an increase in aquatic plant growth, specifically in the northern basin and some of the cove areas. This may be compounded by the severe July 2023 storms. This mortality event on top of natural mortality means suggests conditions will be more favorable to excessive aquatic plant growth. Therefore, aquatic plant management measures may need to be taken in the near future.

To support aquatic plant management planning, GEI is proposing a repeat of the 2022 and 2019 full-lake aquatic plant survey. This survey will provide up to date information on the aquatic plant community and extent of the Eurasian watermilfoil (*Myriophyllum spicatum* ; which pushed many triploid grass carp over the dam and caused some mortality above what would be normally expected on an annual basis) population. The survey results will be used to accurately evaluate and price management techniques that can be effective for control.

Task Estimate: \$4,257

Task 5. Roaring Brook Lake Property Owner's Association Summer Meeting and Working Session

One GEI staff member will attend one public meeting of the Roaring Brook Lake Property Owner's Association (RBLPOA) at Children's Beach. GEI staff will update the association on the water quality and general lake management activities and take questions from the community.

Task Estimate: \$400

Task 6. Summary Letter and Action Plan

At the end of the field season, GEI will compile all collected field data and submit a summary letter detailing 2024 monitoring activities. The letter will include relevant figures, graphs, and tables to describe 2024 lake conditions along with an action plan for 2024 lake management activities. GEI anticipates this document will be available to the TOPV in electronic format before or by February 2024.

Task Estimate: \$4,583

Task 7. Public Presentation

One GEI staff member will attend and present a 2024 summary PowerPoint, detailing all 2024 sampling activities to the TOPV. Price assumes an in-person meeting at the TOPV town hall.

Task Estimate: \$1,010

Additional Task 8: Zooplankton Sampling

During the water quality sampling events in task 2, GEI staff will collect and analyze zooplankton samples. Samples will be collected at the deep location and taxa will be identified to the lowest practical taxon. A total of five samples will be collected.

Task Estimate: \$800

The table below breaks down the cost of services. GEI expenses include travel, nutrient testing costs, equipment rentals and Eutrosorb™ bag purchase.

Task	Activity	GEI Fee	GEI Expenses	Total Cost
1	Project Management	\$628	\$0	\$628
2	Water Quality Monitoring and Analysis	\$5,325	\$4,544	\$9,869
3	Eutrosorb™ Installation and Maintenance	\$1,212	\$1,008	\$2,220
4	Aquatic Plant Survey	\$4,257	\$0	\$4,257
5	Roaring Brook Lake Property Owner's Association Summer Meeting	\$400	\$26	\$426
6	Summary Letter and Action Plan	\$4,583	\$0	\$4,583
7	Public Presentation	\$1,010	\$0	\$1,010
8	Additional Zooplankton Monitoring	\$800	\$0	\$800
Total		\$18,233	\$5,578	\$23,811

This proposal does not cover unanticipated work stoppages or delays due to required local, state, or federal permits, meetings, or new tasks. All subsequent requested tasks will be subject to pre-approval and separate proposals or billed on an approved Time and Material basis for each new task.

GEI's fees include the cost of professional services, routine copying, mailing, facsimiles, project administration, and equipment currently owned by GEI that will be needed for your project. Materials and site-specific equipment purchases will be billed as a direct expense and travel to and from the project site will be billed at the current federal rate as a direct expense (included in the price quote above).

Costs are approximated based on preliminary material and equipment prices and could be reduced or increased based on sourcing appropriate materials and availability of materials.

Project Team

GEI has formed a team of specialized ecologists with the commitment and availability to meet the project goals and schedule. GEI commits to do what it takes to perform these tasks with all resources needed and a focus to stay on time and budget. Our team members will be fully knowledgeable about the site, processes surrounding environmental matters, health and safety, and will have the technical knowledge to quickly and efficiently engage in task assignments.

Alejandro Reyes, Certified Lake Manager (CLM) and Aquatic Ecologist, will lead the technical components of this project and will serve as the Project Manager. He will be assisted by Luke Gervase, CLM, Project Ecologist and Invasive Species Specialist, and Lindsey Kollmer, Aquatic Ecologist. Damon Oscarson, Senior Ecologist, will provide additional project oversight, with QA/QC support from Laura Schwanof, Ecological Practice Leader and Licensed Landscape Architect. Tom Johansen will serve as the Health and Safety Officer for any field applications.

If you agree with the terms of this letter proposal, please sign the attached Standard Professional Services Agreement. We will schedule the work immediately upon receipt of your authorization.

We hope that this proposal meets your lake management needs and objectives. Please let us know as soon as possible if there is anything you would like to modify or discuss further. If you have any questions, please do not hesitate to call and/or email the contacts listed below.

Thank you for considering GEI to assist you with your lake management needs.

Sincerely,

GEI Consultants, Inc. DBA GEI Consultants Engineering,
Geology, Architecture & Landscape Architecture

Alejandro Reyes, CLM
Project Manager
Aquatic Ecologist
E: areyes@geiconsultants.com
P: 845.661.0824

Luke Gervase, CLM
Project Ecologist
Invasive Species Specialist
E: lgervase@geiconsultants.com
P: 516.521.3774

AR/LG:ag

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TOWN OF PUTNAM VALLEY
TOWN BOARD WORK SESSION
JUNE 12, 2024

APPROVE LPID BEACH MONITOR APPOINTMENTS 2024

Presented by Councilwoman Howard

RESOLUTION #R24-242

RESOLVED, that the Town Board appoint the following personnel as LPID Beach Monitors for the 2024 season. They will be paid at an hourly rate of \$16.00 with no benefits. This position will run from Memorial Day weekend (5/25) through Labor Day weekend (9/2).

- Lauren Seiler
- Shayla Lussier

Seconded by Councilwoman Tompkins

APPROVE RBL DAM BID AWARD

Presented by Supervisor Annabi

RESOLUTION #R24-243

RESOLVED, that the Town Board award the bid for the Roaring Brook Lake Dam Rehabilitation to Con-Tech Construction Technology, 97 Commerce Drive, Carmel, NY 10512. Bid opening minutes are attached.

There were 2 bids received, however, the lowest bid did not include all documents required for consideration.

The total lump sum bid is \$996,370.00

The district will cover the cost.

Seconded by Councilman Luongo, unanimously carried.

Supervisor Annabi said she will notify Con-Tech that they received the bid and that they should send all the documents back to us within 10 days.



500 Summit Lake Drive
Suite 450
Valhalla, NY 10595
Main: 914-747-1120
www.wsp.com

June 7, 2024

Jacqueline Annabi
Supervisor
Town of Putnam Valley
265 Oscawana Lake Road

Attn: Ms. Annabi

Re: Roaring Brook Lake Dam Rehabilitation, Official Acceptation of Bids

WSP USA Inc. (WSP) has reviewed the bids for the Roaring Brook Lake Dam Rehabilitation, which were received and opened on May 10th, 2024, by the Town of Putnam Valley.

The bid results were as follows, in ascending order:

ENTITY/BIDDER	TOTAL
Doyle Contracting, Inc.	\$957,400
Con-Tech Construction Technology	\$996,370

Bid Reconciliation

The Town of Putnam Valley forwarded the itemized bids for all of two (2) bidders to WSP for bid analysis. For each bidder, we checked the multiplication and addition and found no mathematical errors.

Detailed Analysis

Our assessment of specific items is summarized below:

Item No.	Title	Unit Price		Comparison Between Bidders
		Doyle Contracting, Inc. (Doyle)	Con-Tech Construction Technology, Inc. (Con-Tech)	
1	Mobilization and Demobilization (LS)	\$40,000	\$24,560	Doyle is 63% Higher
2	Fixed Costs (LS)	\$100,000	\$113,500	Con-Tech is 14% Higher



3	Site Work (LS)	\$140,000	\$170,000	Con-Tech is 21% Higher
4	Erosion and Sediment Controls (LS)	\$25,000	\$90,000	Con-Tech is 260% Higher
5	Excavation (CY)	\$26,000	\$33,800	Con-Tech is 30% Higher
6	Concrete Placement (CY)	\$500,000	\$466,000	Doyle is 7% Higher
7	Riprap (CY)	\$45,000	\$40,500	Doyle is 11% Higher
8	Select Fill (CY)	\$20,400	\$18,360	Doyle is 11% Higher
9	Chain-link Fence (LF)	\$61,000	\$39,650	Doyle is 54% Higher
Total Base Bid Price		\$957,400	\$996,370	Con-Tech is 4% Higher

Recommendations

As a result of our analysis, we find that there is no evidence of unfair bidding practices. Nor have we determined that any priced bid item would provide a significant potential windfall or disadvantage to the bidder in the event of quantity changes. Although Dolye Contracting Inc., is the lowest bidder, they did not include the General Municipal Law, Sections 103-A & 103-D certificate during bid opening on May 10th, 2024, see Appendix A – Bid Opening Minutes. Due to missing required documentation from Doyle Contracting Inc., WSP proposes the Town of Putnam Valley moves forward with Con-Tech Construction Technology, Inc. for the project.

Very Truly Yours,
WSP

Felipe De Melo, P.E.
Project Manager



TOWN OF PUTNAM VALLEY

Bid Opening Minutes

Roaring Brook Dam Rehabilitation

Friday, May 10th @ 2 pm

~~~~~

In attendance:

- Kat Diomende – Town Clerk
- Karen Kroboth – District Clerk
- Doyle Contracting
- Con-Tech Construction

**Bid opening began at 2:08pm. There were 2 bids received for the Roaring Brook Dam Rehabilitation project.**

**Bid #1:**

**Con-Tech Construction Technology, 97 Commerce Dr., Carmel, NY 10512**

Included in the bid was:

- Penal Sum Form - Bid Bond of 5%
- Acknowledgment of Principal of a Corporation
- Power of Attorney
- Financial Statement 12/31/2023
- Certificate of Worker's Compensation Insurance
- Certificate of Insurance Coverage
- Non-Collusion Affidavit
- Prevailing Wage - Section 103-a and 103-d of the General Municipal Law
- Bid Proposal
- RBL Engineers Estimate of Construction Costs
- Contractor's References
- Insurance Certificate
- Worker's Compensation Insurance

**The lump sum bid was \$996,370.00.**

**Bid #2:**

**Doyle Contracting, Inc. 210 Gilbert Ave, Pearl River, NY 10965**

Included in the bid was:

- Non-Collusion Affidavit
- Bid Proposal
- RBL Engineers Estimate of Construction Costs
- References
- Certificate of Liability Insurance
- Certificate of Workers' Compensation
- Penal Sum - Bid Bond 5%
- Corporate Acknowledgement
- Power of Attorney
- Balance Sheet 12/31/2024

**The lump sum bid was \$957,400.00.**



**APPROVE WSP DAM CONSTRUCTION INSPECTION SERVICES PROPOSAL**

Presented by Supervisor Annabi

**RESOLUTION #R24-244**

**RESOLVED**, that the Town Board authorize the Supervisor to accept the proposal from WSP, 500 Summit Lake Drive, Suite 450, Valhalla, NY 10595 for providing additional construction inspection services for the Roaring Brook Lake Rehabilitation project. This includes rehabilitation on both Roaring Brook Lake Dam and Saddle Dike Dam. The current contract only includes providing 8 professional engineer inspections during the rehabilitation.

This proposal also covers additional services including provision of a full-time construction inspector on the site for the duration of the project, an experienced construction inspector to oversee the contractor's work and produce daily work logs with appropriate photographic documentation. The WSP inspector will also be available to confirm work completion by the contractor to support the Town of Putnam Valley with approval of the contractor's payment requests. Please see the attached proposal.

The total cost is not to exceed \$109,000.00 and will be covered by the district.

Seconded by Councilwoman Howard, unanimously carried.



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SOUTH CAROLINA  
VIRGINIA

500 Summit Lake Dr.  
Suite 450  
Valhalla, NY 10595  
Tel: 914.747.1120  
Fax: 914.747.1956  
[www.wsp.com](http://www.wsp.com)

May 28, 2024

Jacqueline Annabi  
Supervisor  
Town of Putnam Valley  
265 Oscawana Lake Road  
Putnam Valley, NY 10579  
845-526-2121  
[www.putnamvalley.gov](http://www.putnamvalley.gov)

**RE: Roaring Brook Lake Dam Construction Inspection Services**

Dear Ms. Annabi,

WSP USA Inc. (WSP) is pleased to present this proposal for providing additional construction inspection services for the Roaring Brook Lake Rehabilitation project, which includes rehabilitation on both Roaring Brook Lake Dam and Saddle Dike Dam.

Our current contract includes providing professional engineer inspections throughout the construction period on a hold point basis, with a total of eight (8) inspections. Also included is review of submittals, shop drawings, developing responses to Contractor Requests for Information, and preparing the required monthly progress reports to the NYSDEC.

Further to your recent request, this proposal covers additional services including provision of a full-time construction inspector on the site for the duration of the project. We will provide an experienced construction inspector to oversee the contractor's work and produce daily work logs with appropriate photographic documentation. Our inspector will also be available to confirm work completion by the contractor to support the Town of Putnam Valley with approval of the contractor's payment requests.

1. **On-Site Construction Inspection.** This task includes provision of a full-time construction inspector to oversee the contractor throughout the duration of the project. The estimated schedule is a total of 4-months duration to complete both Roaring Brook Lake Dam and Saddle Dike Dam. We will attempt to assign a local inspector to reduce travel time to/from the site.
2. **Office Support.** This task includes project management and office administration support for the duration of the 4-month construction schedule.

**Assumptions/Exclusions:**

1. We assume our construction inspector will work for 40-hours a week, throughout the project's 4-month duration.
2. We assume that 4 months of construction will take place in 2024 between the months of September and December.
3. We have included necessary expenses including travel mileage. We will attempt to assign a local inspector to minimize overall expenses.



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SOUTH CAROLINA  
VIRGINIA

500 Summit Lake Dr.  
Suite 450  
Valhalla, NY 10595  
Tel: 914.747.1120  
Fax: 914.747.1956  
www.wsp.com

#### Cost Breakdown

Our proposed fee for the Scope of Services described in this proposal is **One-Hundred Eight Thousand Eight-Hundred Eighty-Eight Dollars (\$108,888)**. We will perform the work on a time and expense basis. An estimated cost breakdown is provided below.

| Task | Description                     | Total Fee |
|------|---------------------------------|-----------|
| 16   | On-site Construction Inspection | \$105,532 |
| 17   | Office Support                  | \$3,357   |
|      | Totals                          | \$108,888 |

#### Closing

Should you have any questions or require additional information after reviewing this proposal, please feel free to contact Felipe De Melo at (646) 409-0525, [felipe.demelo@wsp.com](mailto:felipe.demelo@wsp.com) and Jennifer Brunton at (973) 460-0332, [jennifer.brunton@wsp.com](mailto:jennifer.brunton@wsp.com). If you find this proposal acceptable, please sign and return a copy of this letter. Thank you for the opportunity to submit this proposal.

Very truly yours,  
**WSP**

Felipe De Melo, P.E.  
Senior Dam Engineer

Jennifer Brunton, PE, CFM, CERP  
Senior Vice President

TOWN OF PUTNAM VALLEY  
TOWN BOARD WORK SESSION  
JUNE 12, 2024

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**ACCEPT RESIGNATION OF TOWN PROSECUTOR DUE TO RETIREMENT**

Presented by Councilman Luongo

**RESOLUTION #R24-245**

**RESOLVED**, that the Town Board accept the resignation of Gordon Fine, Esq., who has been the Town Prosecutor for the past eighteen (18) years, due to retirement.

Seconded by Councilwoman Tompkins, unanimously carried.

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GORDON B. FINE  
2225 VANCORTLANDT CIRCLE  
YORKTOWN HEIGHTS, NEW YORK 10598  
(914) 522-6518

May 20, 2024

Hon. Jacqueline Annabi  
Putnam Valley Town Supervisor  
265 Oscawana Lake Road  
Putnam Valley, NY 19579

RE: Town Prosecutor

Dear Ms. Annabi:

As you know, I have been the Town Prosecutor for the Town of Putnam Valley for the last 18 years. I have reached the point in my life, however, that I will be moving on to my retirement years. I appreciate the opportunity afforded to me during my years of service.

Accordingly, I am hereby tendering my notice that I will be vacating that position as of July 31, 2024. I wish to thank you as well as the court staff and the Town Hall staff for their courtesy and professionalism.

Sincerely,



Gordon B. Fine

TOWN OF PUTNAM VALLEY  
TOWN BOARD WORK SESSION  
JUNE 12, 2024

**ACCEPT DONATION OF 22 PEEKSKILL HOLLOW ROAD**

Presented by Supervisor Annabi

**RESOLUTION #R24-246**

**RESOLVED**, that the Town Board accept the amended Resolution from Putnam County for the Tax Map #91.8-1-25.

WHEREFORE, Resolution #22-387, introduced on December 7, 2022, by Councilman Louie Luongo on behalf of the Putnam Valley Town Board is set forth herein and superseded with the instant Resolution, designated #R24-246

**APPROVAL/ CONVEYANCE OF TAX MAP NO. 91.8-1-25/TOWN OF PUTNAM VALLEY (Peekskill Hollow Road)**

WHEREAS, a parcel of real property identified as Town of Putnam Valley Tax Map No. 91.8-1-25 and more particularly described in the attached Schedule "A" was purchased by the Putnam County (hereinafter the "County") by Bargain and Sale Deed with Covenants Against Grantor's Acts, which was recorded in the Office of the Putnam County Clerk Office on December 22, 1998, in Uber 1453 at Page 227 (hereinafter the "Property"); and

WHEREAS, the Property consists of approximately .2 acres and currently has a two-story commercial building located thereon; and

WHEREAS, the Putnam County Sheriff's Department previously utilized the building as a sub-station for presence in the area, but has since suspended such use; and

WHEREAS, the Town of Putnam Valley has requested by way of correspondence from the Town Supervisor, Jacqueline Annabi, submitted and attached with the December 7, 2022 Resolution as Schedule "B", that the County convey the Property to the Town; and

WHEREAS, the Town of Putnam Valley intends to raze the building located on the Property so that the site may be developed as a municipal parking lot for the public's benefit; and

TOWN OF PUTNAM VALLEY  
TOWN BOARD WORK SESSION  
JUNE 12, 2024

WHEREAS, the Physical Services Committee of the Putnam County Legislature has considered and approved the transfer of the Property to the Town of Putnam Valley for lawful municipal purposes; now therefore be it

RESOLVED, that the Town Board of the Town of Putnam Valley (hereinafter the "Town Board") does hereby accept, with appreciation, the Property in an "as is" condition; and be it further

RESOLVED, that the Town Board acknowledges and agrees that the "as is" condition shall mean, "as is," "where is," "with all faults," "subject to all subsequent wear and tear" from now until conveyance; and be it further

RESOLVED, that the Town Board acknowledges and agrees that the County has no obligation whatsoever to repair, remediate, intervene, abate, or mitigate any damage or condition or defect in or on the Property; and be it further

RESOLVED, that the Town Board acknowledges and agrees that such conveyance shall be subject to a reversionary interest requiring that the Property continue to be used for a lawful public purpose, and title to the Property shall automatically revert back to the County in the event that the Town of Putnam Valley fails to use it as such or attempts to subsequently transfer title thereto, or any portion thereof, to a third party(s); and be it further

RESOLVED, that the Town Board acknowledges and agrees that this conveyance is made without warranty of any kind and with an express waiver of any liability or remedy the Town of Putnam Valley might otherwise have had or been entitled to seek arising from this conveyance, and

RESOLVED, that the December 7, 2022, Resolution is hereby superseded and thus rendered null and void, and replaced with this instant resolution.

Roll Call Vote: 4 ayes / 1 absent

Resolution passed.

Seconded by Councilman Luongo

TOWN OF PUTNAM VALLEY  
TOWN BOARD WORK SESSION  
JUNE 12, 2024

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**APPOINT NEW TOWN PROSECUTOR DUE TO RETIREMENT**

Presented by Councilwoman Tompkins

**RESOLUTION #R24-247**

**RESOLVE**, that the Town Board authorize the appointment of Van deWater and Van deWater as Town Prosecutor, to serve at the pleasure of the Supervisor and the Town Board; and

**FURTHER RESOLVE**, that the Town Board authorize the Supervisor to sign a Letter of Engagement with Van DeWater and Van deWater at a monthly flat fee rate of \$2,700.00; and

**FURTHER RESOLVE**, that this contract is being entered into due to the retirement of Gordon Fine, Esq., who has served in the position of Town Prosecutor for eighteen (18) Years.

Seconded by Councilman Luongo, unanimously carried.

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**RE: Town Prosecutor for Vehicle and Traffic Matters - 2024**

Dear Supervisor Annabi:

This letter sets forth the terms and conditions under which Van DeWater & Van DeWater, LLP, is engaged by the Town of Putnam Valley ("Town"). The scope of services are to provide legal services to the Town as Town Prosecutor for Vehicle and Traffic Matters.

We believe a letter of engagement advances our mutual interest of arriving at a clear understanding concerning the nature of our representation and the manner in which we will be compensated. Further, we are required by court rule to provide our clients with a written retainer agreement explaining, among other things, the manner in which fees and expenses will be billed.

We will bill the Town for our legal services on a monthly basis. Our fee proposal as Town Prosecutor for Vehicle and Traffic matters is a flat fee of \$32,400.00 per annum and shall be paid in monthly installments of \$2,700.00 per month. Our scope of services shall include a maximum of two (2) Justice Court appearances a month.

In addition to our legal fees, we will be reimbursed for any expenses which are reasonably and necessarily incurred by the firm as a result of our engagement. These expenses typically include long distance telephone charges, photocopy expense, travel expenses, filing fees, fees for transcripts, witness fees, other litigation expenses and the like.

We will bill for our legal fees and disbursements on a monthly basis. Payment is due within 30 days.

Under New York State law, clients have the right to arbitrate fee disputes in civil matters for amounts of at least \$1,000 but less than \$50,000. Members of an arbitration panel are impartial and will be familiar with the area of law in dispute. You should know that the outcome of arbitration is final and binding on all parties.

At the conclusion of this matter, we will retain the Town's legal files for a period of seven years after we close the file. At the expiration of the seven-year period, we will destroy these files unless the Town notifies us in writing that it wishes to take possession of them. We reserve the right to charge administrative fees and costs associated with researching, retrieving, copying and delivering such files.

If the Town has any questions about this letter or the services we provide for the Town, we encourage the Town to call or write. If the Town has any questions about any of our invoices, we ask that the same is brought to our attention as soon as the Town receives the statement. If we have not heard from the Town within 30 days of the date of the invoice, we will assume that it was reviewed and found acceptable, and we will expect payment in a timely manner.

Sincerely,

VAN DEWATER & VAN DEWATER, LLP

By:

  
KYLE W. BARNETT

KWB/jbo

The undersigned hereby accept the terms and conditions set forth herein.

\_\_\_\_\_  
Jacqueline Annabi, Supervisor

Dated: \_\_\_\_\_



TOWN OF PUTNAM VALLEY  
TOWN BOARD WORK SESSION  
JUNE 12, 2024

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**AUTHORIZE SURPLUS OF EQUIPMENT**

Presented by Councilwoman Tompkins

**RESOLUTION #R24-248**

**RESOLVED**, that the Town Board surplus the following equipment as refuse, there is no monetary value to these items.

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- (2) TrippLite Battery Surge Protectors (BBU) from the Court Offices  
2825EYOBC-788800384 & 788800389
- (1) TrippLite Battery Surge Protectors (BBU) from the Town Clerk Office  
2825EYOBC-788800388
- (1) TrippLite Battery Surge Protectors (BBU) from the Building Department Office  
2825EYOBC-788800386
- 2016 I-Phone SE -Serial # F17DCAH7PLJM from RQ— Building Department.
- (1) Verizon Motorola Tablet- Building Department
- (1) Verizon Samsung CE0168 Tablet - Building Department.
- 2009 PoulanPRO Briggs & Stratton Series 625E Lawn Mower (Serial # 022213M  
003183) - Facilities Department
- Brothers Desk Printer Model HL-L2350DW Serial#U64964B2N673385 -  
Town Clerk Office

Seconded by Councilman Luongo, unanimously carried.

**APPROVE 2023 ASSESSMENT SETTLEMENT**

Presented by Councilwoman Howard

**RESOLUTION #R24-249**

**RESOLVED**, that the Town Board accept the Stipulation & Order of Settlement with respect to the action of Peter Sarosi v. Town of Putnam Valley; Index No. 501953/2023.

WHEREAS, tax certiorari proceedings have been filed against the Town of Putnam Valley by Peter Sarosi in regard to the assessments upon certain property located in the Town of Putnam Valley and designated as SBL No. 51.14-1-37 (41 A/B Clubhouse Road).

WHEREAS, it is desired to settle the 2023 proceedings.

NOW, THEREFORE, be it resolved, that the Town Board of the Town of Putnam Valley authorizes Kyle W. Barnett, Esq., of the law firm of Van DeWater & Van DeWater, LLP, 85 Civic Center Plaza, Poughkeepsie, New York 12601 to negotiate a settlement whereby the 2023 assessment will be settled in accordance with the attached proposed Consent Judgment and summarized as follows:

| Tax Year | Original Assessed Value | Corrected Assessed Value | Reduction in Assessed Value |
|----------|-------------------------|--------------------------|-----------------------------|
| 2023     | \$893,900               | \$810,000                | \$83,900                    |

and Kyle W. Barnett, Esq is authorized to sign such documents as are necessary to effectuate the settlement.

Dated: June 12, 2024  
Putnam Valley, New York

Moved: Councilwoman Howard

Seconded: Councilwoman Tompkins

Ayes: 3 Abstain 1

Resolution Passed.

TOWN OF PUTNAM VALLEY  
TOWN BOARD WORK SESSION  
JUNE 12, 2024

**DAILY FEE REPORT: SUMMARY MAY 1, 2024 – MAY 31, 2024**

Presented by Councilman Luongo

**RESOLUTION #R24-250**

**Town of Putnam Valley**

M5 Standard Fee Report Paid Only

From 05/01/2024 To 05/31/2024

Count by Type

|                                 |     |             |
|---------------------------------|-----|-------------|
| ADDITION/ALTERATION             | 1   | \$827.00    |
| ANTENNA                         | 1   | \$20,150.00 |
| CW                              | 4   | \$300.00    |
| DECK                            | 1   | \$75.00     |
| DECK - Railing / Stairs Replace | 1   | \$158.00    |
| DEM/R                           | 2   | \$200.00    |
| ELECTRI APP; NY ELEC            | 7   | \$280.00    |
| ELECTRIC APP/SWIS               | 13  | \$520.00    |
| FENCE/WALL                      | 4   | \$300.00    |
| GAS/PROPANE                     | 7   | \$525.00    |
| GENERATOR PERMIT                | 2   | \$150.00    |
| HVAC                            | 5   | \$375.00    |
| MG                              | 3   | \$225.00    |
| MI                              | 6   | \$543.00    |
| OIL TANK                        | 6   | \$650.00    |
| OPERATING PERMIT                | 2   | \$200.00    |
| PERMIT FEE                      | 15  | \$1,748.00  |
| PL                              | 5   | \$375.00    |
| RENEWAL                         | 8   | \$4,313.00  |
| RHCS                            | 2   | \$1,000.00  |
| RU                              | 3   | \$375.00    |
| SEARCH                          | 19  | \$3,800.00  |
| SOLAR PANELS                    | 1   | \$225.00    |
| WETADM                          | 4   | \$200.00    |
| WETL                            | 4   | \$600.00    |
| WTS                             | 4   | \$400.00    |
|                                 | 180 | \$31,100.00 |

TOWN OF PUTNAM VALLEY  
TOWN BOARD WORK SESSION  
JUNE 12, 2024

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FEE TYPES

|                            |                                                  |
|----------------------------|--------------------------------------------------|
| ADDITION/ALTERATION        | Permits for Additions/Alterations                |
| BLASTING                   | Permits to Blast                                 |
| CW                         | Commence Work Permit                             |
| CREDIT CARD FEE            | Credit Card Fee charged for usage of credit card |
| DEM/R                      | Demolition/Residential                           |
| ELECTRIC APP/NY ELECTRICAL | Electric application/NY Electrical               |
| ELECTRIC APP/SWISS         | Electric application/Swiss                       |
| FENCE/WALL                 | Permit for Fence/Wall                            |
| GAS/PROPANE                | Permit for Propane Gas Installation              |
| GENERATOR PERMIT           | Generator Installation                           |
| HVAC                       | Heating, Vent., A/C Permit                       |
| IN GROUND POOL             | Permit for In Ground Pool                        |
| MG                         | Minor Grading Permit                             |
| MI                         | Miscellaneous Building Permit                    |
| OPERATING PERMIT           | Operating Permits /Commercial                    |
| PERM                       | Building Permits                                 |
| PERNC                      | New Construction Permits                         |
| PL                         | Plumbing Permits                                 |
| RE                         | Renewal Building Permits                         |
| RHCS                       | Rock Hammer Crush Shatter Rock Permit            |
| RU                         | Spec. Use Renewal                                |
| SEARC                      | Municipal Search                                 |
| TENT                       | Tent Permit                                      |
| TREE                       | Tree Permit                                      |
| WETADM                     | Wetland Administrative Fee                       |
| WETL                       | Wetland Permit Application Fee                   |
| WT/S                       | Wetland Screening                                |

Seconded by Councilwoman Howard, unanimously carried.

TOWN OF PUTNAM VALLEY  
TOWN BOARD WORK SESSION  
JUNE 12, 2024

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Supervisor Annabi moved to go into Executive Session to discuss an Attorney/Client Issue with no further business afterward.

Seconded by Councilman Luongo, unanimously carried.

Supervisor Annabi made a motion to close the meeting at 7:20 PM.

Seconded by Councilwoman Tompkins, unanimously carried.

Respectfully submitted,

A handwritten signature in cursive script that reads "Kathy Diomedes".

Kathy Diomedes  
Town Clerk  
June 12, 2024