



TOWN OF PUTNAM VALLEY

Town Board Work Session

May 8th, 2024

Town Hall

5 PM

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Meeting called to Order

Pledge of Allegiance

1. Rescind Resolution R24-161
2. Approve Appointment to the Board of Ethics
3. Ratify CTS Mobility Contract
4. Ratify Renewal of Town Insurance Policies
5. Districts:
  - a. Approve Lake Oscawana Supervisor Appointment 2024
  - b. Approve LPID Supervisor's Appointments 2024
  - c. Approve LPID Beach Monitor Appointments 2024
  - d. Approve Lookout Manor Appointment 2024
  - e. Approve Barger Pond Laborer
  - f. Approve Lookout Manor Laborer
  - g. Approve Permit Fee Waiver for Brookdale Gardens Repair Project
  - h. Approve RBL Spur Beach Shed Purchase and Approve Waivers for Permit Fee & Wetlands Fee
6. Approve Nutrient Inactivant Resolution

TOWN OF PUTNAM VALLEY  
TOWN BOARD WORK SESSION  
MAY 8, 2024

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**TOWN OF PUTNAM VALLEY**  
**TOWN BOARD WORK SESSION**  
**WEDNESDAY, MAY 8, 2024**  
**5:00 PM**

**PRESENT:** Supervisor Annabi  
Councilman Luongo  
Councilman Russo  
Councilwoman Tompkins  
Councilwoman Howard

**ALSO PRESENT:** Town Clerk Kathy Diomede  
Town Counsel Sarah Ryan

Recitation of the Pledge of Allegiance.

Councilman Russo asked for a moment of silence to honor our troops stationed at home and around the world. He also asked us to keep the family of Al Mosiello, Jr. in our thoughts. He was a town resident and friend who was killed in a car accident this past week. Supervisor Annabi said our thoughts are with the family as well as the Westchester Police Department who lost a brother.

**AMENDMENTS TO THE AGENDA**

Presented by Supervisor Annabi

**RESOLUTION #R24-201**

**RESOLVED,** that the Town Board **ADD** the following item to the agenda:

**ADD:** an Executive Session at the end of the meeting to discuss an Attorney/Client Issue with no further business afterward.

Seconded by Councilwoman Howard, unanimously carried

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**RESCIND RESOLUTION #R24-161**

Presented by Councilwoman Howard

**RESOLUTION #R24-202**

**RESOLVED**, that the Town Board rescind Resolution #R24-161 pertaining to the appointment of Kimberly Garay to the Board of Ethics through December 31, 2024.

Seconded by Councilman Luongo, unanimously carried.

**APPROVE APPOINTMENT TO THE BOARD OF ETHICS**

Presented by Councilman Russo

**RESOLUTION #R24-203**

**RESOLVED**, that the Town Board approve the appointment of Kimberly Garay to the Board of Ethics, effective from March 20, 2024 through December 31, 2028.

Seconded by Councilwoman Howard, unanimously carried.

**RATIFY CTS MOBILITY CONTRACT**

Presented by Councilman Luongo

**RESOLUTION #R24-204**

**RESOLVED**, that the Town Board ratify Supervisor Annabi's signature on the contract with CTS Mobility for the purchase of two (2) Samsung Galaxy Tablets for a total cost of \$1,077.98. These items will be used by Code Enforcement Personnel in the Building Department and shall replace two (2) non-operational tablets previously used for this purpose. The cost of these devices will be covered under the Building Department budget.

Seconded by Councilman Russo, unanimously carried.

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**RATIFY RENEWAL OF TOWN INSURANCE POLICIES**

Presented by Councilwoman Tompkins

**RESOLUTION #R24-205**

**RESOLVED**, that the Town Board ratify renewal of the following Town Insurance Policies with payments made to Brown and Brown of NY, Inc. totaling \$66,943.59.

|                  |                  |             |
|------------------|------------------|-------------|
| Cyber Insurance  | 4/25/24-4/25/25  | \$ 4,261.00 |
| Business Auto    | 3/15/24-3/15/25  | \$ 9,599.00 |
| Excess Liability | 3/15/24-3/15/25  | \$ 8,792.00 |
| Package Policy   | 3/15/24-3/15/25  |             |
|                  | (Payment 1 of 4) | \$39,449.59 |
| Crime Insurance  | 3/15/24-3/15/25  | \$ 4,842.00 |

Seconded by Councilman Luongo, unanimously carried.

**APPROVE LAKE OSCAWANA SUPERVISOR APPOINTMENT 2024**

Presented by Councilwoman Howard

**RESOLUTION #R24-206**

**RESOLVED**, that the Town Board appoint Megan Stephens as the Lake Oscawana Beach Supervisor for the 2024 season at a salary of \$2000, with no benefits. The cost will be covered by the districts.

This appointment will run from May 25<sup>th</sup>, 2024 to September 2<sup>nd</sup>, 2024.

Seconded by Councilwoman Tompkins, unanimously carried.

**APPROVE LPID SUPERVISOR'S APPOINTMENTS 2024**

Presented by Councilman Russo

**RESOLUTION #R24-207**

**RESOLVED**, that the Town Board appoint Joseph Aviles as the LPID Beach Supervisor Monday through Friday for the 2024 season at a salary of \$1,100, with no benefits.

Also, that Marianne Forlano be appointed as the LPID Beach Supervisor, Saturdays and Sundays for the 2024 season at a salary of \$500.00, with no benefits.

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These appointments will run from May 25<sup>th</sup>, 2024 to September 2<sup>nd</sup>, 2024. The district will cover the cost.

Seconded by Councilman Luongo, unanimously carried.

**APPROVE LPID BEACH MONITOR APPOINTMENTS 2024**

Presented by Councilman Luongo

**RESOLUTION #R24-208**

**RESOLVED**, that the Town Board appoint the following personnel as LPID Beach Monitors for the 2024 season. They will be paid at an hourly rate of \$16.25 with no benefits. This position will run from Memorial Day weekend (5/25) through Labor Day weekend (9/2).

- Joseph Aviles
- Marianne Forlano
- Susan Gaffney
- Brianna Gambichler
- Alyssa Gambichler

Seconded by Councilwoman Tompkins, unanimously carried.

**APPROVE LOOKOUT MANOR APPOINTMENT 2024**

Presented by Councilwoman Tompkins

**RESOLUTION #R24-209**

**RESOLVED**, that the Town Board appoint Joseph Aviles as a laborer for Lookout Manor for the 2024 season. This position is as needed, at an hourly rate of \$20.00, with no benefits. The district will cover the cost.

Seconded by Councilman Luongo, unanimously carried.

**APPROVE BARGER POND LABORER**

Presented by Councilwoman Howard

**RESOLUTION #R24-210**

**RESOLVED**, that the Town Board authorize \$350 to be paid to Brendan O'Brien for the setup of Barger Pond for the 2024 season. The cost will be covered by the district.

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Seconded by Councilman Luongo, unanimously carried.

**APPROVE LOOKOUT MANOR LABORER**

Presented by Councilman Russo

**RESOLUTION #R24-211**

**RESOLVED**, that the Town Board authorize \$375 to be paid to Brendan O'Brien for the seasonal setup at Lookout Manor Beach, with no benefits. The cost will be paid for by the district.

Seconded by Councilwoman Howard, unanimously carried.

**APPROVE PERMIT FEE WAIVER FOR BROOKDALE GARDENS REPAIR PROJECT**

Presented by Councilman Luongo

**RESOLUTION #R24-212**

**RESOLVED**, that the Town Board waive any and all wetlands and building permit fees associated with the project at 24 Brookdale Gardens. Tax Map #83.16-1-48.

Seconded by Councilwoman Tompkins, unanimously carried.

Supervisor Annabi seconded for discussion. They need a wetlands permit to clean up the muck in their swimming hole and a building permit to clean up all around.

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**APPROVE RBL SPUR BEACH SHED PURCHASE AND APPROVE WAIVERS FOR  
PERMIT FEE AND WETLANDS FEE**

Presented by Councilwoman Tompkins

**RESOLUTION #R24-213**

**RESOLVED**, that the Town Board authorize the purchase of a Home Depot, TUFF shed for Spur Beach in Roaring Brook Lake, Tax Map #41.10-1-7. The total cost of the shed is not to exceed \$3,000. See attached description.

In addition, that the Town Board authorize Noguera Construction to install an 8"x 10" gravel pad for the above shed. The cost of the pad is \$1,200. The proposal is attached.

As this is district property, that the Town Board waive all Wetlands and Building Department permit fees.

The district will cover all the costs associated with this project.

Seconded by Councilman Russo, unanimously carried.



Town of Putnam Valley  
25 Oscawana Lake Rd  
Putnam Valley NY 10579  
Q8963087-8939996

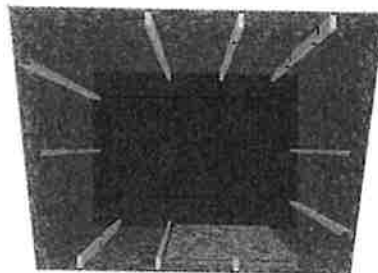


Wall A



Wall C

Wall D



Wall B

### Base Details/Permit Details

#### **Building Size & Style**

Sundance Lean-To - 6' wide by 8' long

#### **Door**

4' x 6' Single Shed Door, Left Hinge  
Placement, Security Package

#### **Paint Selection**

Base: Gray By Me, Trim: Ghost Writer

#### **Roof Selection**

Brown Metal Roof

#### **Drip Edge**

Brown

#### **Is a permit required for this job?**

No, If local jurisdiction requires a permit,  
fees will be added before installation  
can take place

### Optional Details

#### **Roof**

54 Sq Ft Roof - 4/12 Roof Pitch Upgrade

#### **Floor and Foundation**

48 Sq Ft 3/4" Treated Floor Decking  
Upgrade

#### **Vents**

2 Ea 16"x8" Wall Vent - Brown  
8 Ea Floor Track Vent Screen

### Jobsite/Installer Details

**Do you plan to insulate this building after  
Tuff Shed installs it?**

No

**Is there a power outlet within 100 feet of  
installation location?**

Yes

**The building location must be level to  
properly install the building. How level  
is the install location?**

Within 4" of level

**Will there be 18" of unobstructed  
workspace around the perimeter of all  
four walls?**

Yes

**Can the installers park their pickup truck &  
trailer within approximately 200' of  
your installation site?**

Yes

**Substrate Shed will be installed on?**

Dirt/Gravel

Customer Signature: \_\_\_\_\_ Date: \_\_\_\_\_





Web Quote Number #: 3320392

Created: May 6, 2024 1:27:03 PM



#### Customer Information

Town of Putnam Valley  
12 Spur Road  
Putnam Valley, NY 10579  
kkroboth@putnamvalley.gov

#### Shipping Information

Town of Putnam Valley  
25 Oscawana Lake Rd  
Putnam Valley, NY 10579

| Description                        | Qty          | List Price | Discount | Ext Net Price |
|------------------------------------|--------------|------------|----------|---------------|
| Sundance Lean-To 6 x 8             | 1/Ea         | \$2528.00  | 10.00%   | \$2275.20     |
| 4' x 6' Single Shed Door           | 1/Ea         | \$0.00     | \$0.00   | \$0.00        |
| Security Package (single)          | 1/Ea         | \$59.00    | \$0.00   | \$59.00       |
| Paint - Gray By Me                 | 195/Sq<br>Ft | \$0.00     | \$0.00   | \$0.00        |
| Paint - Ghost Writer               | 1/Sq Ft      | \$0.00     | \$0.00   | \$0.00        |
| Full Service Paint Application     | 1/Ea         | \$253.00   | \$0.00   | \$253.00      |
| Metal Roof Upgrade - Brown         | 54/Sq<br>Ft  | \$3.75     | \$0.00   | \$202.50      |
| Roof - 4/12 Roof Pitch Upgrade     | 54/Sq<br>Ft  | \$1.00     | \$0.00   | \$54.00       |
| 3/4" Treated Floor Decking Upgrade | 48/Sq<br>Ft  | \$1.45     | \$0.00   | \$69.60       |
| 16"x8" Wall Vent - Brown           | 2/Ea         | \$23.00    | \$0.00   | \$46.00       |
| Floor Track Vent Screen            | 8/Ea         | \$2.00     | \$0.00   | \$16.00       |
| Leveling 0"-4"                     | 1/Ea         | \$0.00     | \$0.00   | \$0.00        |
| Delivery Fee                       | 1/Ea         | \$0.00     | \$0.00   | \$0.00        |
| List Price                         |              |            |          | \$3228.10 USD |
| Discount                           |              |            |          | \$252.80 USD  |
| Subtotal                           |              |            |          | \$2975.30 USD |

Noguera Construction Inc.  
95 Lake dr. Lake Peekskill, NY 10537  
Tel 914-382-3910



|                                                                          | DATE   |
|--------------------------------------------------------------------------|--------|
| Town of Putnam Valley<br>265 Oscawana lake rd.<br>Putnam Valley NY 10579 | 5/2/24 |



Estimate for ~~concrete~~ pad for 6x8 shed at Spur Beach  
gravel

- 1) 8'x10' gravel pad with 4x4 pressure treated border
- 3/4" gravel pad pad will be 4" thick
- 4x4 pressure treated wood will be used as border to prevent gravel runoff
- Metal storage box will be relocated or disposed off as per instructions from representative

|       |         |
|-------|---------|
| TOTAL | \$1,200 |
|-------|---------|

WCL:WC-37364-H24  
PCL:51061  
Putnam Septic:1301

**APPROVE NUTRIENT INACTIVANT RESOLUTION**

Presented by Supervisor Annabi

Supervisor Annabi said when we want to treat our lakes for HABS (harmful algae blooms) we are limited to what we can and cannot put in these lakes because New York State DEC follows guidelines that are different from other states. There is currently a bill in front of the Senate and Assembly (the bill numbers are included in this resolution), that we are supporting, that they go ahead and encourage the passing of this bill which will allow us to use certain ingredients in our lakes which will help remove and stop HABS.

**RESOLUTION #R24-214**

**RESOLVED**, that the Town Board approve the attached Nutrient Inactivant Resolution to support NYS Senate Bill S8419 and NYS Assembly Bill A9287 to revise DEC regulations regarding the treatment for HABS (harmful alga blooms) in our lakes.

**RESOLUTION # R24-214**

WHEREAS, many lakes in New York State suffer from impaired water quality due to excessive nutrients, and

WHEREAS, high levels of phosphorus in lakes, ponds and reservoirs is one of the contributors to impaired water quality, and

WHEREAS, blue green algae blooms are associated with high levels of phosphorus, and

WHEREAS, blue green algae blooms, also known as cyanobacteria blooms or harmful algal blooms (HABs), may produce toxins which in high enough concentrations can be harmful to people and particularly to pets, and

WHEREAS, NYS Department of Health regulations require the closing of swimming beaches merely upon the appearance of blue green algae blooms, thus disrupting recreational uses of beaches around NYS, and

WHEREAS, nutrient inactivants, such as aluminum sulfate, sodium aluminate, or lanthanum-modified bentonite, are one of the primary tools used in most other states in the United States as well as around the world to bind phosphorus so that it is not bio-available to fuel blue green algae blooms, and

WHEREAS, New York State, based on the wording in its Environmental Conservation Law, is one of the only states in the U.S. that currently does not allow the use of nutrient inactivants, and

WHEREAS, the NYS Senate bill S8419 and NYS Assembly bill A9287 were introduced to legalize the use of nutrient inactivants in New York State.

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NOW THEREFORE, BE IT RESOLVED THAT the Town Board of the Town of Putnam Valley supports the inclusion of nutrient inactivation as one of the tools in the toolbox to improve water quality in New York State and supports the legalization of the use of nutrient inactivation and the prompt creation of reasonable regulations to govern its use. The Town Supervisor, Jacqueline Annabi, is therefore authorized to send a letter of support to the NYS legislature and the governor for enactment of S8419 and A9287 into law.

Dated: May 8, 2024

Moved: Supervisor Annabi

Seconded: Councilman Luongo

5 Aye    0 Nay    Abstain

|                |                       |          |               |               |
|----------------|-----------------------|----------|---------------|---------------|
| PRESENT/ABSENT | Councilwoman Howard   | <u>X</u> | <u>      </u> | <u>      </u> |
| PRESENT/ABSENT | Councilwoman Tompkins | <u>X</u> | <u>      </u> | <u>      </u> |
| PRESENT/ABSENT | Councilman Russo      | <u>X</u> | <u>      </u> | <u>      </u> |
| PRESENT/ABSENT | Councilman Luongo     | <u>X</u> | <u>      </u> | <u>      </u> |
| PRESENT/ABSENT | Supervisor Annabi     | <u>X</u> | <u>      </u> | <u>      </u> |

Supervisor Annabi said many towns are passing similar resolutions and are sending letters of support to their legislators and hoping the Governor will sign off on it. If the Governor signs it, it will be effective immediately.

A letter of support, along with this resolution, will be sent to Assemblyman Slater and Senator Rolison as soon as possible.

The Town Board would like to bring up to the Public that they have been talking to the County regarding the substation which was given to us by the County in 2022. The County is in the process of giving us that deed.

In the past 20 years the County said they would only consider our opinion regarding the substation, but they would do what they wanted to do. The only thing the Town Board can do is to try to find a way to ease the burden of the business owners at Oregon Corners. Once the Town has the deed, we will knock down the substation to create more parking to help the businesses that are suffering due to the construction, hopefully

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before the end of summer. Our cameraman Kelvin and the Board will be doing Spotlight of the Week with each of the town businesses to bring attention to them.

Councilman Luongo said we did try to fight this for years, but we couldn't do anything then. All we can do is to try to move forward and work with the County if any problems arise in the future.

Next week is a vote for the Airbnb, short-term tax law and a Public Hearing for the Towing Law.

Parks and Rec, Tompkins Corner Cultural Center and the Putnam Valley Public Library all have events coming up.

The Sunset Series starts May 23<sup>rd</sup>, and the Grange always has activities.

Commemoration Services will take place at Town Hall, Lake Peekskill and the VFW Hall on May 27<sup>th</sup>.

Supervisor Annabi made a motion to close the meeting at 5:25 PM.

Seconded by Councilman Luongo, unanimously carried.

Supervisor Annabi mad a motion to go into Executive Session to discuss an Attorney/Client issue, with no further business to be discussed afterward.

Seconded by Councilman Luongo, unanimously carried.

Respectfully submitted,



Kathy Diomedes  
Town Clerk  
5-08-2024