

TOWN OF PUTNAM VALLEY

Town Board Work Session

April 10th, 2024

Town Hall

5 PM

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Meeting called to Order

Pledge of Allegiance

1. Approve and Accept Updated Procurement Plan
2. Discuss Proposed Towing Law
3. Accept Soil Testing, Inc. Proposal re Wiccopee Road Bridge Replacement
4. Accept Soil Testing, Inc. Proposal re Brookfalls Road Bridge Replacement
5. Accept Soil Testing, Inc. Proposal re Bell Hollow Road Bridge Replacement
6. Accept Soil Testing, Inc. Proposal re New Hill Bridge Replacement
7. Approve Addendum to Intermunicipal Agreement with Putnam County
8. Districts:
  - a. Approve Brookdale Gardens Spring Cleanup 2024
  - b. Request to Waive Building Department Permit Fees for the Wildwood Knolls Water Tank and Shed Demolition
  - c. Request to Waive all Permit Fees for the Lake Peekskill Carraras Beach Drainage Project
  - d. Appoint RBL Superintendent for 2024 Season
  - e. Award the District Property Grass Cutting Bid 2024
  - f. Approve Emergency Repair at LPID Community Center
  - g. Adopt 2024 Wildwood Knolls Facilities Warrant
  - h. Appoint LPID Temporary Help
9. Highway:
  - a. Approve Surplus Equipment List for Auction
  - b. Approve New Equipment Purchase
10. Parks & Recreation: Approve When I Work Agreement for Lifeguards App
11. Community Media Department: Approve TelVue Corporation Proposal
12. Daily Fee Report: Summary March 1, 2024 – March 31, 2024
13. Budget Transfers and Amendments

TOWN OF PUTNAM VALLEY  
TOWN BOARD WORK SESSION  
APRIL 10, 2024

**PUTNAM VALLEY TOWN BOARD**

**WORK SESSION**

**WEDNESDAY APRIL 10, 2024**

**5:00 PM**

**PRESENT:** Supervisor Annabi  
Councilman Luongo  
Councilwoman Howard  
Councilman Russo  
Councilwoman Tompkins (arrived late)

**ALSO PRESENT:** Town Clerk Kathy Diomedede  
Town Counsel Sarah Ryan

Recitation of the Pledge of Allegiance.

Councilman Russo asked for a moment of silence to honor our troops stationed at home and around the world.

**AMENDMENTS TO THE AGENDA**

Presented by Supervisor Annabi

**RESOLUTION #R24-165**

**RESOLVED,** that the Town Board **ADD/REMOVE** the following items to the agenda:

**REMOVE #12** - Daily Fee Report: Summary March 1, 2024 – March 31, 2024

Seconded by Councilman Russo

**ADD:** an Executive Session at the end of the meeting to discuss an Attorney/Client Issue with no further business afterward.

Seconded by Councilman Luongo, unanimously carried.

**APPROVE AND ACCEPT UPDATED PROCUREMENT PLAN**

Presented by Councilwoman Howard

Supervisor Annabi spoke to say that we have a Procurement Policy which is procedures for the Town to go out to bid, to do projects, and to purchase items. We have had one, but it has not been officially updated since the early 90's. Although it has since been officially updated through the Town, it wasn't really officially in our records. We have cleaned it up and our Counsel got all the information and correct wording for it.

Attorney Ryan said the contract price points were up-to-date, but we updated the rest of the document.

Supervisor Annabi said that everyone on the Board had a chance to review the policy and there were no questions. She would like to move a vote to go ahead and update the updated Procurement Plan.

**RESOLUTION #R24-166**

**RESOLVED**, that the Town Board approve and accept the attached Procurement Policy for the Town of Putnam Valley.

## PROCUREMENT POLICY AND PROCEDURES FOR THE TOWN OF PUTNAM VALLEY

### **Section 1. Policy Intent.**

This procurement Policy is adopted pursuant to the provisions of General Municipal Law Section 104-b. The purpose of this Policy is to define the circumstances under which supplies, equipment and public works contracts may be let in the Town of Putnam Valley when those goods and services or public works are not required by law to be procured pursuant to the competitive bidding requirements of Section 103 of the General Municipal Law. These policies and procedures have been adopted in the best interest of the taxpayers to facilitate the acquisition of goods and services of maximum quality at the lowest possible cost, and to guard against favoritism, improvidence, extravagance, fraud and corruption.

### **Section 2. Evaluation of Purchases.**

- a. Every prospective purchase of goods to be made must be initially reviewed to determine whether it is a purchase contract or a public works contract. Once determination is made, a good faith effort shall be made to determine whether it is known, or can reasonably be expected, that the aggregate amount to be spent on the item of supply or service is not subject to the competitive building requirements of General Municipal Law ("GML") Section 103, taking into account past purchases and the aggregate amount to be spent in a year. Purchases must be supported by sufficient funds in the budget.
- b. The following items are not subject to competitive bidding pursuant to Section 103 of the General Municipal Law: purchase contracts of \$20,000 or less and public works contracts of \$35,000 or less; emergency purchases (pursuant to GML Section 103 (4)); certain municipal hospital purchases; goods purchased from agencies for the blind or severely handicapped; goods purchased from correctional institutions; purchases under State and County contracts; purchase contracts, that are from sole source providers (a sole source provider being a provider or vendor that has been determined to be the only source of the goods or services that are to be obtained or provided); surplus and second-hand purchases from another government entity; leases of equipment with operators under the control and supervision of Town officers and employees, professional services; and insurance.
- c. The Town must first explore and exhaust purchase options under State, Federal and County Contracts, surplus and second-hand purchases from other government entities, certain municipal hospital purchases, goods purchased from agencies for the blind or severely handicapped and goods purchased from correctional institutions.
- d. Local Governments can utilize contracts that are awarded by other governmental agencies, called "piggybacking". These include other State, Federal and certain other government contracts. Use of these contracts constitutes an exemption to competitive bidding and offering requirements of the law. Purchase Orders are required, the contract number should be included on purchase order.

- e. The decision that a purchase is not subject to competitive bidding will be documented in writing by the individual making the purchase. This document may include written or verbal quotes from vendors, a memo from the purchaser indicating how the decision was arrived at, a copy of the contract indicating the source which makes the item or service exempt, a memo from the purchaser detailing the circumstances, which led to an emergency purchase or any other written documentation that is appropriate. If the purchase is approved for the contractors awarded by resolution of the Town Board; the Town Board shall state the reason why the purchase was not subject to competitive bidding.
- f. Leases which in substance are really purchases will be considered purchases for competitive bidding purposes and for compliance with this procurement policy.
- g. Installment purchase contract for equipment, machinery and apparatus are subject to competitive bidding requirements and for compliance with this procurement policy. Lease arrangements, where the purchase price is less than a reasonably accurate estimate of fair market value of the equipment at the time of purchase, so that a component of the annual rental charge is really an installment payment towards the purchase of the equipment including arrangements where there is a normal purchase price or where title will automatically pass, is to be considered an installment purchase.
- h. Where a true rental or lease agreement includes provision for separate service or maintenance charges in addition to rental charges, the service and maintenance aspect constitutes a separate public works contract subject to competitive bidding requirements and compliance with this procurement policy. However, where service and maintenance are purely incidental to the rental agreement and no separate charge is fixed, competitive bidding would not be involved.

### **Section 3. Methods for securing Goods and Services.**

- a. All goods and services not subject to competitive bidding will be secured by use of written request for proposals, written quotations, verbal quotations or any other method that assures that goods will be purchased at the lowest price and that favoritism will be avoided. Whenever possible, requests or quotations will be solicited for local vendors and contractors to whom special consideration shall be extended in the awarding of contracts. Local contractors desiring to be considered for such work may submit notice of their intent and qualifications to the Town Board and Highway Superintendent.
- b. The following methods of purchase shall be used when required by this policy in order to achieve fair and reasonable pricing and the highest savings: (See Section 2a for Accumulation of purchases):

| <b><u>Estimated amount of Purchase Contract</u></b> | <b><u>Method</u></b>                                                                                                               |
|-----------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------|
| Less than \$1,000                                   | Left to the discretion of the department                                                                                           |
| \$1,000 to \$3,000                                  | Oral request for the goods and oral/fax/quotes from two (2) vendors.                                                               |
| \$3,000 to \$20,000                                 | A written Request for Proposal (RFP) and written/fax/quotes from three (3) vendors, after obtaining authorization from Town Board. |
| Over \$20,000                                       | Competitive bids pursuant to General Municipal law §103, after obtaining authorization from Town Board                             |

| <b><u>Estimated amount of Public Works Contract</u></b> | <b><u>Method</u></b>                                                                                           |
|---------------------------------------------------------|----------------------------------------------------------------------------------------------------------------|
| Less than \$3,000                                       | Oral request for the services and oral/fax/quotes from three (3) contractors                                   |
| \$3,000 to \$10,000                                     | Written/fax/proposals from three (3) contractors, after obtaining authorization from Town Board                |
| \$10,000 to \$35,000                                    | Written RFP and written/fax/proposals from three (3) contractors after obtaining authorization from Town Board |
| Over 35,000                                             | Competitive bids pursuant to General Municipal law §103 after obtaining authorization from Town Board          |

- c. Any written RFP shall describe the desired goods, quantity and the particulars of delivery. The purchaser shall compile a list of all vendors from whom written/fax/oral quotes have been requested and the written/fax/oral quotes offers.
- d. A good faith effort shall be made to obtain the required number of proposals or quotations. If the purchaser is unable to obtain the required number of proposals or quotations, the purchaser will document the attempt made at obtaining the proposals. In no event shall the failure to obtain the proposals be a bar to procurement.
- e. All information gathered in complying with the procedures of this policy shall be preserved and filed with the documentation supporting the subsequent purchase or public works contract.

- f. The Lower responsible proposal or quote shall be awarded the purchase or public works contract unless the purchaser prepared a written justification providing reasons why it is in the best interest of the Town and its taxpayers to make an award to other than the low proposer. Such justification may give special consideration to local vendors or contractors pursuant to Section 3(a). If a proposer is not deemed responsible, facts supporting that judgment shall also be documented and filed with the records supporting the procurement. In order to minimize and /or preclude these situations, it is expected that the purchaser would not solicit quotes from suppliers previously deemed unacceptable due to justifiable reasons.

#### **Section 4. Exceptions.**

The solicitation of alternative proposals or quotations shall not be required in the best interests of the municipality in the following circumstances where proper qualifications are not necessarily found in the individual or company that offers the lowest price and the nature of these services are such that they do not readily lend themselves to competitive procurement procedures:

- a. Professional services or services requiring special or technical skill, training or expertise – The individual or company must be chosen based on accountability, reliability, responsibility, skill, education and training, judgment, integrity and moral worth. In determining whether a service shall fit into this category, the Town Board shall take into consideration the following guidelines:
  - (1) Whether the services are subject to state licensing or testing requirements;
  - (2) Whether substantial formal education or training is necessary prerequisite to the performance of the services; and
  - (3) Whether the services require a personal relationship between the individual and municipal officials.
- b. Professional and technical services shall include but not be limited to the following: services of an attorney; services of a physician; technical services or architect engaged to prepare plans, maps and estimates; securing insurance coverage and /or services of an insurance broker; services of a certified public accountant; investment management services; printing services involving extensive writing, editing or artwork; management of municipality owned property; and computer software or programming services for customized programs or services involved in substantial modification and customizing of prepackaged software
- c. Emergency purchases as defined in Section 103(4) of the General Municipal Law – Due to the nature of this exception, these goods or services must be purchased immediately where a delay in order to seek alternate proposals may threaten life, health, safety or welfare of the residents, this section does not preclude alternate proposals if time permits.

- d. Purchases of surplus and second-hand goods from any source – If alternate proposals are required, the town is precluded from purchasing surplus and second-hand goods at auctions or through specific advertised sources where the best prices are usually contained. It is also difficult to try to compare prices of used goods and a lower price may indicate an older product.
- e. Goods under \$1,000 and public works contracts for less than \$3,000 – The time and documentation required to purchase through this policy may be more costly than the item itself and therefore not be in the best interests of the taxpayer. In addition, it is not likely that such de minimis contracts would be awarded based on favoritism.
- f. Sole Source – When it can be justified that this supplier is the only source which can manufacture a product or provide a service so that there is no possibility of competition (i.e., patent, directed by law, possesses unique expertise).
- g. Single Source – Source identified as the result of previous standardization of a specific purchase when there are no other suppliers of that item for the Town service area.
- h. Lease of equipment so long as the project is under the complete control and supervision of the Town. However, in such event competitive proposals are to be solicited from vendors who can provide a similar type service when the Town wishes to make such leases or rentals in the future; and any lease or rental rates shall be subject to the prior approval of the Town Supervisor.
- i. No portion of this policy shall be construed as preventing the competitive bidding of purchase contracts under \$20,000 or public works projects under \$35,000, if so desired by the Town Board.
- j. The unintentional failure to fully comply with the provisions of this Procurement Policy shall not be grounds to void action taken or give rise to a cause of action against the Town of Putnam Valley or any office or employee.

#### **Section 5. Town Board Approval**

Where the purchase cost of the items exceeds the sum of \$3,000 for public works contract and exceeds \$1,000 for a purchase, no officer or employee of the Town shall purchase on behalf of the Town, unless and until a majority of the members of the Town Board shall have voted, in advance, to approve such purchase or such order.

#### **Section 6. Policy Review**

This policy shall be reviewed annually, unless otherwise prescribed by law, by the Town Board at its organizational meeting or as soon thereafter, as is reasonably practicable.

Seconded by Councilman Russo, unanimously carried.



**DISCUSS PROPOSED TOWING LAW**

Presented by Supervisor Annabi

Supervisor Annabi said that we have been talking about getting a towing law in place in the Town of Putnam Valley for the past few months. Our Counsel has been searching other towns that do not have a police department but have towing companies in their town. She has been making sure we had everything we need for this towing law. Supervisor Annabi thanked her for all her hard work. She said we are trying to make sure our residents have the best access to towing companies when they are in a situation when the sheriff has to be called. This law is to protect our residents and make sure that the towing companies we have are licensed and permitted in our town.

Councilman Luongo commented that this is something to get started and then the Town would be able to have some regulations on the fees residents are charged. A rotation list would make it more fair to our businesses as well. This would be a little bit of protection for our residents.

Supervisor Annabi said she spoke with our Sheriff's Department who said they will do anything they can to ensure their department can abide by our law.

Next week it will be presented to the public and we will set up a public hearing.

**ACCEPT SOIL TESTING, INC. PROPOSAL RE: WICCOPEE ROAD BRIDGE REPLACEMENT**

Presented by Councilman Luongo

**RESOLUTION #R24-167**

**RESOLVED**, that the Town Board approve and accept the proposal from Soil Testing, Inc. to conduct subsurface investigations for the Wiccopee Road Bridge Replacement Project totaling \$27,020.00. This project is necessary due to the storm of July 10, 2023 and appropriation of funding or the same will be covered by FEMA.

Phone  
(203) 262-9828

Telefax  
(203) 264-3414

WHITE PLAINS, N.Y.  
(914) 946-4850



# SOILTESTING, INC.

90 DONOVAN ROAD - OXFORD, CONN. 06478-1028

GEOTECHNICAL / ENVIRONMENTAL SUBSURFACE INVESTIGATIONS - Test Borings - Core Drilling  
Monitoring Wells - Recovery Wells - Direct Push/Probe Sampling  
UNDERPINNING - HELICAL PILES - SOIL NAILS

April 1, 2024

J. Robet Folchetti & Associates LLC  
31 Sodom Road  
Brewster NY 10509  
845-363-1560 / 845-224-9347 cell

Attn: Todd Atkinson, PE

Re: Wiccopee Rd. Bridge Replacement  
Putnam Valley NY

Dear Mr. Atkinson,

We herein submit our proposal to conduct subsurface investigations for the above referenced project site.

Our proposal is as follows:

**Estimated Quantities:**

|            |                                                      |   |                 |              |             |
|------------|------------------------------------------------------|---|-----------------|--------------|-------------|
| Lump Sum   | Mobilization: Truck-Mounted Equipment                |   |                 |              | \$750.00    |
| 2 days     | Truck-Mounted Equipment & Crew                       | @ | \$3,650.00 /day |              | \$7,300.00  |
|            | Over Time                                            | @ | \$545.00 /hour  |              |             |
| Lump Sum   | Mobilization: Track-Mounted Equipment                |   |                 |              | \$900.00    |
| 2 - 3 days | Track-Mounted Equipment & Crew                       | @ | \$4,050.00 /day | \$8,100.00 - | \$12,150.00 |
|            | Over Time                                            | @ | \$595.00 /hr    |              |             |
| 1 - 2 ea   | NW Casing Shoe                                       | @ | \$315.00 /ea    | \$315.00 -   | \$630.00    |
| 25 lf      | NX Rock Core in Bedrock or Boulder                   | @ | \$38.00 /lf     |              | \$950.00    |
| 2 ea       | NX Core Box                                          | @ | \$38.00 /ea     |              | \$76.00     |
| 5 bags     | Portland Cement                                      | @ | \$24.00 /bag    |              | \$120.00    |
| 3 bags     | HD Asphalt / Perma Patch                             | @ | \$48.00 /bag    |              | \$144.00    |
|            | Permits & Bonds at Cost + 20%                        |   |                 |              |             |
|            | Traffic Control - By Others                          |   |                 |              |             |
|            | Grading for Access to B-1, 2, 6, 11 & 12 - By Others |   |                 |              |             |
|            | Staking of Boring Locatons - By Others               |   |                 |              |             |
|            | Site Visit for Grading work (if requested)           | @ | \$485.00 /visit |              |             |
| Lump Sum   | Geotechnical Report & Recommendations                |   |                 |              | \$4,000.00  |

**Estimated Total ..... \$22,655.00 - \$27,020.00**

This project is anticipated to include 9 Test Borings (B-1 omitted from scope):

- 4 Borings to depths of 35' or 5' into Bedrock.
- 6 Borings to depths of 20' or refusal.

Any required permits not listed above will be billed at cost + 20%.

The above outlined costs includes prevailing wage rates.

If the preceding proposal meets with your approval, please forward a signed copy to our office prior to mobilization.

April 1, 2024

Page 2

Re: Wiccopee Rd. Bridge Replacement  
Putnam Valley NY

All borings will be backfilled to surface upon completion. Settlement of boreholes after backfilling should be expected, however grouting of borehole immediately following drilling procedures should reduce the likelihood of settlement. Frequent inspection of all boring locations for settlement should be performed along with any necessary filling, packing, and patching, and is the responsibility of the owner and/or owner's representative. We will be happy to assist the owner with this maintenance and/or provide a cost estimate for grouting of boreholes upon request.

The owner and/or owner's representative will be responsible for markout and clearance of any and all underground utilities at boring locations. Any damage or injuries due to disruption to any underground utilities will be the responsibility of the owner or owner's representative. If you require assistance from us, we would be happy to help you once we are notified in writing at least 72 hours prior to mobilization.

**SUBSURFACE EXPLORATIONS-** Normal disturbance: Client hereby recognizes that the use of exploration equipment may unavoidably affect, alter, or damage the terrain and affect vegetation, building, structures, and equipment in, at, or upon the site. Client accepts the fact that this is inherent in Soiltesting, Inc's work and will not hold Soiltesting, Inc liable or responsible for any such reasonable effect, alteration, or damage. Soiltesting Inc. will take reasonable precautions to limit damage to site, but the cost of restoration of damage that may result from such operations has not been included in Soiltesting Inc's fee. If Soiltesting Inc is requested to restore the land to its former conditions, the cost of restoration will be borne by the Client as an additional fee(in addition to others costs).

Damage to Existing Subterranean Structures: Soiltesting Inc will exercise due and responsible care of local subterranean structures in the vicinity of where subsurface explorations are made. This will include contact with appropriate public utilities(through code 753) and review of plans and information provided by public agencies, along with contact with Client and Owner of the site relating to the location of subterranean structures. Provided that Soiltesting, Inc has proceeded with due and reasonable care, Soiltesting Inc cannot be liable for damages or injury arising from damage to or interference with subterranean structures(including, without limitation, pipes, tanks, telephone cables, etc.) that are not called to Soiltesting Inc's attention or not correctly shown on the plans furnished by Client or others in connection with work performed under this agreement.

The above outlined costs have assumed that this project is exempt from sales tax. If this project is not exempt, then the appropriate sales tax will be added to the final invoice.

Payment of all fees is expected upon receipt of the invoice. Balances due are subject to a service charge of 1½% per month after thirty days of the date of invoice. All charges associated with the collection of fees shall become part of the total fee.

We thank you for the opportunity to submit this proposal. If you have any questions, please do not hesitate to contact me.

Very truly yours,

**SOILTESTING, INC.**

James A. DeAngelis  
Engineering Geologist

JAD:

THIS PROPOSAL IS UNDERSTOOD AND ACCEPTED:

Owner or Owners Representative (\*) (Please sign and print name.)

Billing Address/email:

EMAIL(REQUIRED):

Telephone Number:

Date:



(\*) Confirms above statement is correct.

April 1, 2024

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Re: Wiccopee Rd. Bridge Replacement  
Putnam Valley NY

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**Certificate of Insurance Requirements for this project:**

Certificate Holder (name, address, phone email):

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Additional Insured:

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*Please fill in the above requirements for your project. Allow 24-48 hours for insurer to issue COI from receipt of above information*

*Note: failure to complete insurance certificate requirements will result in a default COI being issued with addressee as certificate owner as well as additional insured.*

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**Drilling Services Sales Tax Status:**

Please mark the appropriate box below for Sales tax purposes, return this sheet with your signed proposal.

|                                     | <i>Subject to</i>        |                          |
|-------------------------------------|--------------------------|--------------------------|
|                                     | <u>Exempt</u>            | <u>Sales Tax</u>         |
| <b><u>DRILLING LABOR</u></b>        |                          |                          |
| Tax Exempt Entity                   | <input type="checkbox"/> |                          |
| Municipal                           | <input type="checkbox"/> |                          |
| Residential                         | <input type="checkbox"/> |                          |
| Commercial - New Construction       | <input type="checkbox"/> |                          |
| Industrial - New Construction       | <input type="checkbox"/> |                          |
| Income Producing - New Construction | <input type="checkbox"/> |                          |
| Commercial - Existing               |                          | <input type="checkbox"/> |
| Industrial - Existing               |                          | <input type="checkbox"/> |
| Income Producing - Existing         |                          | <input type="checkbox"/> |

Thank you,

**SOILTESTING, INC.**

Soiltesting Inc. will not discriminate or permit discrimination against any person or group of persons on the grounds of race, color, religious creed, age, marital status, national origin, ancestry, sex, gender identity or expression, intellectual disability, mental disability or physical disability, including, but not limited to, blindness, unless it is shown by such contractor that such disability prevents performance of the work involved, in any manner prohibited by the laws of the United States or of the state of Connecticut; and the contractor further agrees to take affirmative action to insure that applicants with job-related qualifications are employed and that employees are treated when employed without regard to their race, color, religious creed, age, marital status, national origin, ancestry, sex, gender identity or expression, intellectual disability, mental disability or physical disability, including, but not limited to, blindness, unless it is shown by such contractor that such disability prevents performance of the work involved; Soiltesting Inc. is an affirmative action-equal opportunity employer.

return this page with your signed contract prior to Mobilization.



Seconded by Councilman Russo, unanimously carried.

TOWN OF PUTNAM VALLEY  
TOWN BOARD WORK SESSION  
APRIL 10, 2024

**ACCEPT SOIL TESTING, INC. PROPOSAL RE: BROOKFALLS ROAD BRIDGE  
REPLACEMENT**

Presented by Councilwoman Howard

**RESOLUTION #R24-168**

**RESOLVED**, that the Town Board approve and accept the proposal from Soil Testing Inc. to conduct subsurface investigations for the Brookfalls Road Bridge Replacement Project totaling \$18,088.00. This project is necessary due to the storm of July 10, 2023 and appropriation of funding for the same will be covered by FEMA.

Phone  
(203) 262-9328

Telefax  
(203) 264-3414

WHITE PLAINS, N.Y.  
(914) 946-4850



# SOILTESTING, INC.

90 DONOVAN ROAD - OXFORD, CONN. 06478-1028

GEOTECHNICAL / ENVIRONMENTAL SUBSURFACE INVESTIGATIONS - Test Borings - Core Drilling  
Monitoring Wells - Recovery Wells - Direct Push/Probe Sampling  
UNDERPINNING - HELICAL PILES - SOIL NAILS

April 1, 2024

J. Robert Folchetti & Associates LLC  
31 Sodom Road  
Brewster NY 10509  
845-363-1560 / 845-224-9347 cell

Attn: Todd Atkinson, PE

Re: Brookfalls Road Bridge Replacement  
Putnam Valley NY

Dear Mr. Atkinson,

We herein submit our proposal to conduct subsurface investigations for the above referenced project site.  
Our proposal is as follows:

**Estimated Quantities:**

|                               |                                             |   |                 |                    |
|-------------------------------|---------------------------------------------|---|-----------------|--------------------|
| Lump Sum                      | Mobilization: ATV-Mounted Equipment         |   |                 | \$900.00           |
| 3 days                        | ATV-Mounted Equipment & Crew                | @ | \$4,050.00 /day | \$12,150.00        |
|                               | Over Time                                   | @ | \$595.00 /hour  |                    |
|                               | NW Casing Shoe                              | @ | \$315.00 /ea    |                    |
| 20 lf                         | NX Rock Core in Bedrock or Boulder          | @ | \$38.00 /lf     | \$760.00           |
| 1 ea                          | NX Core Box                                 | @ | \$38.00 /ea     | \$38.00            |
| 6 bags                        | Portland Cement                             | @ | \$24.00 /bag    | \$144.00           |
| 2 bags                        | HD Asphalt / Perma Patch                    | @ | \$48.00 /bag    | \$96.00            |
|                               | Permits & Bonds at Cost + 20%               |   |                 |                    |
|                               | Traffic Control - By Others                 |   |                 |                    |
|                               | Grading for Access to B-1, 3, 6 - By Others |   |                 |                    |
|                               | Site Visit for Grading work (if required)   | @ | \$485.00 /visit |                    |
|                               | Staking of Boring Locatons - By Others      |   |                 |                    |
| Lump Sum                      | Geotechnical Report & Recommendations       |   |                 | \$4,000.00         |
| <b><u>Estimated Total</u></b> |                                             |   |                 | <b>\$18,088.00</b> |

This project is anticipated to include:

- 6 Test Borings to depths of 35' or 5' into Bedrock.

Any required permits not listed above will be billed at cost + 20%.

The above outlined costs includes prevailing wage rates.

**If the preceding proposal meets with your approval, please forward a signed copy to our office prior to mobilization.**

April 1, 2024

Page 2

Re: Brookfalls Road Bridge Replacement  
Putnam Valley NY

All borings will be backfilled to surface upon completion. Settlement of boreholes after backfilling should be expected, however grouting of borehole immediately following drilling procedures should reduce the likelihood of settlement. Frequent inspection of all boring locations for settlement should be performed along with any necessary filling, packing, and patching, and is the responsibility of the owner and/or owner's representative. We will be happy to assist the owner with this maintenance and/or provide a cost estimate for grouting of boreholes upon request.

The owner and/or owner's representative will be responsible for markout and clearance of any and all underground utilities at boring locations. Any damage or injuries due to disruption to any underground utilities will be the responsibility of the owner or owner's representative. If you require assistance from us, we would be happy to help you once we are notified in writing at least 72 hours prior to mobilization.

**SUBSURFACE EXPLORATIONS-** Normal disturbance: Client hereby recognizes that the use of exploration equipment may unavoidably affect, alter, or damage the terrain and affect vegetation, building, structures, and equipment in, at, or upon the site. Client accepts the fact that this is inherent in Soiltesting, Inc's work and will not hold Soiltesting, Inc liable or responsible for any such reasonable effect, alteration, or damage. Soiltesting Inc. will take reasonable precautions to limit damage to site, but the cost of restoration of damage that may result from such operations has not been included in Soiltesting Inc's fee. If Soiltesting Inc is requested to restore the land to its former conditions, the cost of restoration will be borne by the Client as an additional fee(in addition to others costs).

Damage to Existing Subterranean Structures: Soiltesting Inc will exercise due and responsible care of local subterranean structures in the vicinity of where subsurface explorations are made. This will include contact with appropriate public utilities(through code 753) and review of plans and information provided by public agencies, along with contact with Client and Owner of the site relating to the location of subterranean structures. Provided that Soiltesting, Inc has proceeded with due and reasonable care, Soiltesting Inc cannot be liable for damages or injury arising from damage to or interference with subterranean structures(including, without limitation, pipes, tanks, telephone cables, etc.) that are not called to Soiltesting Inc's attention or not correctly shown on the plans furnished by Client or others in connection with work performed under this agreement.

The above outlined costs have assumed that this project is exempt from sales tax. If this project is not exempt, then the appropriate sales tax will be added to the final invoice.

Payment of all fees is expected upon receipt of the invoice. Balances due are subject to a service charge of 1½% per month after thirty days of the date of invoice. All charges associated with the collection of fees shall become part of the total fee.

We thank you for the opportunity to submit this proposal. If you have any questions, please do not hesitate to contact me.

Very truly yours,

**SOILTESTING, INC.**

James A. DeAngelis  
Engineering Geologist

JAD:

THIS PROPOSAL IS UNDERSTOOD AND ACCEPTED:

Owner or Owners Representative (\*) (Please sign and print name.)  
Jacqueline Annabi, Supervisor, Town of Putnam Valley  
Billing Address/email: Town of Putnam Valley  
265 Oscawana Lake Road  
Putnam Valley, NY 10579

EMAIL(REQUIRED): jannabi@putnamvalley.gov

Telephone Number: 845-526-2121

Date: April , 2024

 **SOILTESTING, INC.**

(\*) Confirms above statement is correct.

April 1, 2024

Page 3

Re: Brookfalls Road Bridge Replacement  
Putnam Valley NY

---

**Certificate of Insurance Requirements for this project:**

Certificate Holder (name, address, phone email):

Additional Insured:

*Please fill in the above requirements for your project. Allow 24-48 hours for insurer to issue COI from receipt of above information*

*Note: failure to complete insurance certificate requirements will result in a default COI being issued with addressee as certificate owner as well as additional insured.*

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**Drilling Services Sales Tax Status:**

Please mark the appropriate box below for Sales tax purposes, return this sheet with your signed proposal.

|                                     | <i>Subject to</i>        |                          |
|-------------------------------------|--------------------------|--------------------------|
|                                     | <i><u>Exempt</u></i>     | <i><u>Sales Tax</u></i>  |
| <b><u>DRILLING LABOR</u></b>        |                          |                          |
| Tax Exempt Entity                   | <input type="checkbox"/> |                          |
| Municipal                           | <input type="checkbox"/> |                          |
| Residential                         | <input type="checkbox"/> |                          |
| Commercial - New Construction       | <input type="checkbox"/> |                          |
| Industrial - New Construction       | <input type="checkbox"/> |                          |
| Income Producing - New Construction | <input type="checkbox"/> |                          |
| Commercial - Existing               |                          | <input type="checkbox"/> |
| Industrial - Existing               |                          | <input type="checkbox"/> |
| Income Producing - Existing         |                          | <input type="checkbox"/> |

Thank you,

**SOILTESTING, INC.**

Soiltesting Inc. will not discriminate or permit discrimination against any person or group of persons on the grounds of race, color, religious creed, age, marital status, national origin, ancestry, sex, gender identity or expression, intellectual disability, mental disability or physical disability, including, but not limited to, blindness, unless it is shown by such contractor that such disability prevents performance of the work involved, in any manner prohibited by the laws of the United States or of the state of Connecticut; and the contractor further agrees to take affirmative action to insure that applicants with job-related qualifications are employed and that employees are treated when employed without regard to their race, color, religious creed, age, marital status, national origin, ancestry, sex, gender identity or expression, intellectual disability, mental disability or physical disability, including, but not limited to, blindness, unless it is shown by such contractor that such disability prevents performance of the work involved; Soiltesting Inc. is an affirmative action-equal opportunity employer.

return this page with your signed contract prior to Mobilization.

  
**SOILTESTING, INC.**

Seconded by Councilman Luongo, unanimously carried.



TOWN OF PUTNAM VALLEY  
TOWN BOARD WORK SESSION  
APRIL 10, 2024

**ACCEPT SOIL TESTING, INC. PROPOSAL RE: BELL HOLLOW ROAD BRIDGE  
REPLACEMENT**

Presented by Councilman Russo

**RESOLUTION #R24-169**

**RESOLVED**, that the Town Board Approve and accept the proposal from Soil Testing, Inc. to conduct subsurface investigations for the Bell Hollow Road Bridge Replacement Project totaling no more than \$ 9,945.00. This project is necessary due to the storm of July 10, 2023 and appropriation of funding for the same will be covered by FEMA.

Phone  
(203) 262-9323

Telefax  
(203) 264-9414

WHITE PLAINS, N.Y.  
(914) 946-4850



# SOILTESTING, INC.

90 DONOVAN ROAD - OXFORD, CONN. 06478-1023

**GEOTECHNICAL / ENVIRONMENTAL SUBSURFACE INVESTIGATIONS** - Test Borings - Core Drilling  
Monitoring Wells - Recovery Wells - Direct Push/Probe Sampling  
**UNDERPINNING - HELICAL PILES - SOIL NAILS**

March 28, 2024

Town of Putnam Valley  
265 Oscawana Lake Road  
Putnam Valley, NY 10579

Attn: Todd Atkinson, P. E.  
845-363-1560/cell: 845-224-9347

Re: Bell Hollow Rd  
Putnam Valley, NY

Dear Mr. Atkinson,

We herein submit our proposal to conduct subsurface investigations for the above referenced project site.  
Our proposal is as follows:

**Estimated Quantities:**

|                              |                                                                             |                         |                 |                     |                   |  |
|------------------------------|-----------------------------------------------------------------------------|-------------------------|-----------------|---------------------|-------------------|--|
| Lump Sum                     | Mobilization:                                                               | Track-Mounted Equipment |                 |                     |                   |  |
| 1 - 2 days                   | Track-Mounted Equipment & Crew                                              | @                       | \$4,080.00 /day | \$4,080.00 -        | \$900.00          |  |
|                              | Over Time                                                                   | @                       | \$595.00 /hour  |                     | \$8,160.00        |  |
| .5 - 1 ea                    | NW Casing Shoe                                                              | @                       | \$315.00 /ea    | \$ 157.50 -         | \$315.00          |  |
| 10 - 15 lf                   | NX (2 1/2") Rock Core                                                       | @                       | \$38.00 /lf     | \$ 380.00 -         | \$570.00          |  |
|                              | Grading for Access to B-7 Location-By Others                                |                         |                 |                     |                   |  |
|                              | Staking of Boring Locations- By Others                                      |                         |                 |                     |                   |  |
|                              | Supplemental Geotechnical Report & Recommendations (if requested) LS \$2500 |                         |                 |                     |                   |  |
| <b>Estimated Total .....</b> |                                                                             |                         |                 | <b>\$5,517.50 -</b> | <b>\$9,945.00</b> |  |

This project is anticipated to include:

- 4 Borings: 2 to 35' or 5' into Bedrock & 2 to 20' or refusal

Any required permits not listed above will be billed at cost + 20%.

The above outlined costs have assumed that this project/work is subject to prevailing wage rates(\*).

If the preceding proposal meets with your approval, please forward a signed copy to our office prior to mobilization.

March 28, 2024

Page 2

Re: Bell Hollow Rd  
Putnam Valley, NY

All borings will be backfilled to surface upon completion. Settlement of boreholes after backfilling should be expected, however grouting of borehole immediately following drilling procedures should reduce the likelihood of settlement. Frequent inspection of all boring locations for settlement should be performed along with any necessary filling, packing, and patching, and is the responsibility of the owner and/or owner's representative. We will be happy to assist the owner with this maintenance and/or provide a cost estimate for grouting of boreholes upon request.

The owner and/or owner's representative will be responsible for markout and clearance of any and all underground utilities at boring locations. Any damage or injuries due to disruption to any underground utilities will be the responsibility of the owner or owner's representative. If you require assistance from us, we would be happy to help you once we are notified in writing at least 72 hours prior to mobilization.

**SUBSURFACE EXPLORATIONS-** Normal disturbance: Client hereby recognizes that the use of exploration equipment may unavoidably affect, alter, or damage the terrain and affect vegetation, building, structures, and equipment in, at, or upon the site. Client accepts the fact that this is inherent in Soiltesting, Inc's work and will not hold Soiltesting, Inc liable or responsible for any such reasonable effect, alteration, or damage. Soiltesting Inc. will take reasonable precautions to limit damage to site, but the cost of restoration of damage that may result from such operations has not been included in Soiltesting Inc's fee. If Soiltesting Inc is requested to restore the land to its former conditions, the cost of restoration will be borne by the Client as an additional fee(in addition to others costs).

Damage to Existing Subterranean Structures: Soiltesting Inc will exercise due and responsible care of local subterranean structures in the vicinity of where subsurface explorations are made. This will include contact with appropriate public utilities(through code 753) and review of plans and information provided by public agencies, along with contact with Client and Owner of the site relating to the location of subterranean structures. Provided that Soiltesting, Inc has proceeded with due and reasonable care, Soiltesting Inc cannot be liable for damages or injury arising from damage to or interference with subterranean structures(including, without limitation, pipes, tanks, telephone cables, etc.) that are not called to Soiltesting Inc's attention or not correctly shown on the plans furnished by Client or others in connection with work performed under this agreement.

The above outlined costs have assumed that this project is exempt from sales tax. If this project is not exempt, then the appropriate sales tax will be added to the final invoice.

Payment of all fees is expected upon receipt of the invoice. Balances due are subject to a service charge of 1½% per month after thirty days of the date of invoice. All charges associated with the collection of fees shall become part of the total fee.

We thank you for the opportunity to submit this proposal. If you have any questions, please do not hesitate to contact me.

Very truly yours,

**SOILTESTING, INC.**

James A. DeAngelis  
Engineering Geologist

JAD:  
abd

THIS PROPOSAL IS UNDERSTOOD AND ACCEPTED:

Owner or Owners Representative (\*) (Please sign and print name.)  
Jacqueline Annabi, Supervisor, Town of Putnam Valley  
Billing Address/email: Town of Putnam Valley  
265 Oscawana Lake Road  
Putnam Valley, NY 10579

EMAIL(REQUIRED): jannabi@putnamvalley.gov

Telephone Number: 845-526-2121

Date: April, 2024

 **SOILTESTING, INC.**

(\*) Confirms above statement is correct.

March 28, 2024  
Page 3

Re: Bell Hollow Rd  
Putnam Valley, NY

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**Certificate of Insurance Requirements for this project:**

Certificate Holder (name, address, phone email):

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Additional Insured:

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***Please fill in the above requirements for your project. Allow 24-48 hours for insurer to issue COI from receipt of above information***

***Note: failure to complete insurance certificate requirements will result in a default COI being issued with addressee as certificate owner as well as additional insured.***

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**Drilling Services Sales Tax Status:**

Please mark the appropriate box below for Sales tax purposes, return this sheet with your signed proposal.

**DRILLING LABOR**

Tax Exempt Entity

Municipal

Residential

Commercial - New Construction

Industrial - New Construction

Income Producing - New Construction

Commercial - Existing

Industrial - Existing

Income Producing - Existing

**Exempt**

**Subject to  
Sales Tax**

|  |  |
|--|--|
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|  |  |
|  |  |
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|  |  |

Thank you,

**SOILTESTING, INC.**

Soiltesting Inc. will not discriminate or permit discrimination against any person or group of persons on the grounds of race, color, religious creed, age, marital status, national origin, ancestry, sex, gender identity or expression, intellectual disability, mental disability or physical disability, including, but not limited to, blindness, unless it is shown by such contractor that such disability prevents performance of the work involved, in any manner prohibited by the laws of the United States or of the state of Connecticut; and the contractor further agrees to take affirmative action to insure that applicants with job-related qualifications are employed and that employees are treated when employed without regard to their race, color, religious creed, age, marital status, national origin, ancestry, sex, gender identity or expression, intellectual disability, mental disability or physical disability, including, but not limited to, blindness, unless it is shown by such contractor that such disability prevents performance of the work involved; Soiltesting Inc. is an affirmative action-equal opportunity employer.

*return this page with your signed contract prior to Mobilization.*

**SOILTESTING, INC.**

Seconded by Councilwoman Howard, unanimously carried.

TOWN OF PUTNAM VALLEY  
TOWN BOARD WORK SESSION  
APRIL 10, 2024

**ACCEPT SOIL TESTING, INC. PROPOSAL RE: NEW HILL BRIDGE REPLACEMENT**

Presented by Supervisor Annabi

**RESOLUTION #R24-170**

**RESOLVED**, that the Town Board accept the proposal from Soil Testing, Inc. to conduct subsurface investigations for the New Hill Road Bridge Replacement Project totaling \$21,733.00, This project is necessary due to the storm of July 10, 2023 and appropriation of funding for the same will be covered by FEMA.

Phone  
(203) 262-9328

Telefax  
(203) 264-3414

WHITE PLAINS, N.Y.  
(914) 946-4850



# SOILTESTING, INC.

90 DONOVAN ROAD - OXFORD, CONN. 06478-1028

GEOTECHNICAL / ENVIRONMENTAL SUBSURFACE INVESTIGATIONS - Test Borings - Core Drilling  
Monitoring Wells - Recovery Wells - Direct Push/Probe Sampling  
UNDERPINNING - HELICAL PILES - SOIL NAILS

April 1, 2024

J. Robert Folchetti & Associates LLC  
31 Sodom Road  
Brewster NY 10509  
845-363-1560 / 845-224-9347 cell

Attn: Todd Atkinson, PE

Re: New Hill Road Bridge Replacement  
Putnam Valley NY

Dear Mr. Atkinson,

We herein submit our proposal to conduct subsurface investigations for the above referenced project site.  
Our proposal is as follows:

## Estimated Quantities:

|                        |                                        |   |                 |                    |
|------------------------|----------------------------------------|---|-----------------|--------------------|
| Lump Sum               | Mobilization: ATV-Mounted Equipment    |   |                 | \$900.00           |
| 4 days                 | ATV-Mounted Equipment & Crew           | @ | \$4,050.00 /day | \$16,200.00        |
|                        | Over Time                              | @ | \$595.00 /hour  |                    |
| 1 ea                   | 4" Drive Shoe                          | @ | \$145.00 /ea    | \$145.00           |
|                        | NX Rock Core in Bedrock or Boulder     | @ | \$38.00 /lf     | \$0.00             |
|                        | NX Core Box                            | @ | \$38.00 /ea     | \$0.00             |
| 4 bags                 | Mud Rotary Fluid                       | @ | \$38.00 /bag    | \$152.00           |
| 10 bags                | Portland Cement                        | @ | \$24.00 /bag    | \$240.00           |
| 2 ea                   | HD Asphalt / Perma Patch               | @ | \$48.00 /bag    | \$96.00            |
|                        | Permits & Bonds at Cost + 20%          |   |                 |                    |
|                        | Traffic Control - By Others            |   |                 |                    |
|                        | Staking of Boring Locatons - By Others |   |                 |                    |
| Lump Sum               | Geotechnical Report & Recommendations  |   |                 | \$4,000.00         |
| <b>Estimated Total</b> |                                        |   |                 | <b>\$21,733.00</b> |

This project is anticipated to include 10 Test Borings:

- 6 Borings to 20' or refusal.
- 4 Borings to depths of approximately 50'.

Any required permits not listed above will be billed at cost + 20%.

The above outlined costs includes prevailing wage rates.

If the preceding proposal meets with your approval, please forward a signed copy to our office prior to mobilization.

April 1, 2024

Page 2

Re: New Hill Road Bridge Replacement  
Putnam Valley NY

All borings will be backfilled to surface upon completion. Settlement of boreholes after backfilling should be expected, however grouting of borehole immediately following drilling procedures should reduce the likelihood of settlement. Frequent inspection of all boring locations for settlement should be performed along with any necessary filling, packing, and patching, and is the responsibility of the owner and/or owner's representative. We will be happy to assist the owner with this maintenance and/or provide a cost estimate for grouting of boreholes upon request.

The owner and/or owner's representative will be responsible for markout and clearance of any and all underground utilities at boring locations. Any damage or injuries due to disruption to any underground utilities will be the responsibility of the owner or owner's representative. If you require assistance from us, we would be happy to help you once we are notified in writing at least 72 hours prior to mobilization.

**SUBSURFACE EXPLORATIONS-** Normal disturbance: Client hereby recognizes that the use of exploration equipment may unavoidably affect, alter, or damage the terrain and affect vegetation, building, structures, and equipment in, at, or upon the site. Client accepts the fact that this is inherent in Soiltesting, Inc's work and will not hold Soiltesting, Inc liable or responsible for any such reasonable effect, alteration, or damage. Soiltesting Inc. will take reasonable precautions to limit damage to site, but the cost of restoration of damage that may result from such operations has not been included in Soiltesting Inc's fee. If Soiltesting Inc is requested to restore the land to its former conditions, the cost of restoration will be borne by the Client as an additional fee(in addition to others costs).

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The above outlined costs have assumed that this project is exempt from sales tax. If this project is not exempt, then the appropriate sales tax will be added to the final invoice.

Payment of all fees is expected upon receipt of the invoice. Balances due are subject to a service charge of 1½% per month after thirty days of the date of invoice. All charges associated with the collection of fees shall become part of the total fee.

We thank you for the opportunity to submit this proposal. If you have any questions, please do not hesitate to contact me.

Very truly yours,

**SOILTESTING, INC.**

James A. DeAngelis  
Engineering Geologist

JAD:

THIS PROPOSAL IS UNDERSTOOD AND ACCEPTED:

Owner or Owners Representative (\*) (Please sign and print name.)  
Jacqueline Annabi, Supervisor, Town of Putnam Valley  
Billing Address/email: Town of Putnam Valley  
265 Oscawana Lake Road  
Putnam Valley, NY 10579

EMAIL(REQUIRED): jannabi@putnamvalley.gov

Telephone Number: 845-526-2121

Date: April, 2024

**SOILTESTING, INC.**

(\*) Confirms above statement is correct.

April 1, 2024

Page 3

Re: New Hill Road Bridge Replacement  
Putnam Valley NY

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**Certificate of Insurance Requirements for this project:**

Certificate Holder (name, address, phone email):

Additional Insured:

*Please fill in the above requirements for your project. Allow 24-48 hours for insurer to issue COI from receipt of above information*

*Note: failure to complete insurance certificate requirements will result in a default COI being issued with addressee as certificate owner as well as additional insured.*

---

---

**Drilling Services Sales Tax Status:**

Please mark the appropriate box below for Sales tax purposes, return this sheet with your signed proposal.

|                                     | <u>Exempt</u>            | <u>Subject to<br/>Sales Tax</u> |
|-------------------------------------|--------------------------|---------------------------------|
| <b><u>DRILLING LABOR</u></b>        |                          |                                 |
| Tax Exempt Entity                   | <input type="checkbox"/> |                                 |
| Municipal                           | <input type="checkbox"/> |                                 |
| Residential                         | <input type="checkbox"/> |                                 |
| Commercial - New Construction       | <input type="checkbox"/> |                                 |
| Industrial - New Construction       | <input type="checkbox"/> |                                 |
| Income Producing - New Construction | <input type="checkbox"/> |                                 |
| Commercial - Existing               |                          | <input type="checkbox"/>        |
| Industrial - Existing               |                          | <input type="checkbox"/>        |
| Income Producing - Existing         |                          | <input type="checkbox"/>        |

Thank you,

**SOILTESTING, INC.**

Soiltesting Inc. will not discriminate or permit discrimination against any person or group of persons on the grounds of race, color, religious creed, age, marital status, national origin, ancestry, sex, gender identity or expression, intellectual disability, mental disability or physical disability, including, but not limited to, blindness, unless it is shown by such contractor that such disability prevents performance of the work involved, in any manner prohibited by the laws of the United States or of the state of Connecticut; and the contractor further agrees to take affirmative action to insure that applicants with job-related qualifications are employed and that employees are treated when employed without regard to their race, color, religious creed, age, marital status, national origin, ancestry, sex, gender identity or expression, intellectual disability, mental disability or physical disability, including, but not limited to, blindness, unless it is shown by such contractor that such disability prevents performance of the work involved; Soiltesting Inc. is an affirmative action-equal opportunity employer.

return this page with your signed contract prior to Mobilization.



Seconded by Councilman Russo, unanimously carried.



**APPROVE ADDENDUM TO INTERMUNICIPAL AGREEMENT WITH PUTNAM COUNTY**

Presented by Supervisor Annabi

**RESOLUTION #R24-171**

**RESOLVED**, that the Town Board approve an Addendum to the Intermunicipal Agreement with Putnam County regarding the reallocation of \$509,858.90 of the sales tax funding and County ARPA funding from the Bell Hollow Bridge Replacement Project to the Town of Putnam Valley's Park and Recreation Day Camp Project. This project includes, but is not limited to, winterizing the facility so that it may be used on a year-round basis and bringing the multi-use buildings up to current health and safety codes.

**ADDENDUM II  
To  
INTERMUNICIPAL AGREEMENT  
between  
THE COUNTY OF PUTNAM  
And  
THE TOWN OF PUTNAM VALLEY**

THIS ADDENDUM to the AGREEMENT, made by and between **THE COUNTY OF PUTNAM**, a municipal corporation of the State of New York, having an office and place of business at 40 Gleneida Avenue, Carmel, New York 10512 (hereinafter referred to as the “County”), acting by and through its Office of Consumer Affairs, and **THE TOWN OF PUTNAM VALLEY**, a municipal corporation of the State of New York, having an office and place of business at 265 Oscawana Lake Road, Putnam Valley, New York 10579 (hereinafter referred to as the “Town”).

**WITNESSETH:**

WHEREAS, the parties entered into an Agreement number 2022237 (the “Original Agreement”) on/about November 16, 2022, wherein the County allocated a total of \$1,204,284.00 of ARPA and County sales tax funds to the Town to assist with the completion of vital projects in the Town, as more fully described in the Original Agreement; and

WHEREAS, the parties thereafter executed an addendum to the Original Agreement on/about April 11, 2023 (hereinafter referred to as the “First Addendum”) reallocating the funding originally approved for a water and sewer project pursuant to Resolutions #133 & #134 of 2022 be modified to provide ARPA funding of \$602,124.00 to the Wenonah Road Stormwater Project and that the sales tax funding of \$602,124.00 be reallocated to the Bell Hollow Bridge

Replacement Project, as more fully described in the First Addendum; and

WHEREAS, the parties hereto wish to amend the Original Agreement; and

WHEREAS, the Town has requested that the remaining \$509,858.90 of the sales tax funding that was allocated for the Bell Hollow Bridge Replacement Project, be reallocated to the Town's current Parks and Recreation Day Camp project; and

WHEREAS, the County Executive and the Rules, Enactments & Intergovernmental Relations Committee have reviewed and approved the request; and

NOW, THEREFORE, in consideration of the terms and conditions herein contained, the parties agree as follows:

FIRST: The parties agree that paragraph "1" of the Original Agreement is hereby amended to include the following:

"As a result of a storm that undermined the Bell Hollow Road culvert, the culvert and the Bell Hollow Bridge project will be completed using funds from FEMA. The remaining \$509,858.90 of sales tax funding allocated to that project will now be reallocated to the Town's Parks and Recreation Day Camp project. The Town's Parks and Recreation Day Camp project includes but is not limited to winterizing the facility so that it can be used on a year-round basis and bringing the multi-use buildings up to current health and safety codes."

SECOND: In the event the terms and conditions of this Addendum conflict with any terms and conditions of the Original Agreement, First Addendum and/or any attachments thereto, the terms and conditions of this Addendum shall prevail.

THIRD: All other terms and conditions of the Original Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the Parties have executed this Agreement in Carmel, New York  
on the date hereinabove set forth.

**READ & APPROVED:**

**THE COUNTY OF PUTNAM:**

\_\_\_\_\_  
Date:  
C. Compton Spain  
County Attorney

\_\_\_\_\_  
Date:  
Kevin M. Byrne  
County Executive

\_\_\_\_\_  
Date:  
Mat Bruno Sr.  
Risk Manager

**THE TOWN OF PUTNAM VALLEY**  
265 Oscawana Lake Road  
Putnam Valley, New York 10579

\_\_\_\_\_  
Date:  
Michael J. Lewis  
Commissioner of Finance

\_\_\_\_\_  
Date:  
Jacqueline Annabi, Supervisor



## **APPROVE BROOKDALE GARDENS SPRING CLEANUP 2024**

Presented by Councilwoman Howard

### **RESOLUTION #R24-172**

**RESOLVED**, that the Town Board accept the proposal from Landwork Contractors for the spring cleanup of Brookdale Gardens. The cost is not to exceed \$1000 and will be covered by the district.



*144 Buckshollow Road  
Mahopac, NY 10541  
(914) 479-2537/Fax: (914) 293-0094  
[www.landworkcontractors.com](http://www.landworkcontractors.com)*

**Proposal to:** Town of Putnam Valley  
**Property address:** 508 Lake Shore Road Boat Launch  
**Contact Information:** Karen Kroboth  
**Proposal dated:** March 19, 2024

Landwork Contractors, Inc. submits its proposal to include all labor, material, equipment and clean up necessary to complete the following scope of work:

1. Install the knocked over post in a new concrete footing.

The total cost for the above scope of work is \$350.00.

I look forward to working with you on this project. If you have any questions or concerns, please don't hesitate to contact me.

Regards,

*Joe Ruggiero*

President, Landwork Contractors, Inc.

Cell: (914) 646-4846

Seconded by Councilman Russo, unanimously carried.

TOWN OF PUTNAM VALLEY  
TOWN BOARD WORK SESSION  
APRIL 10, 2024

**REQUEST TO WAIVE BUILDING DEPARTMENT PERMIT FEES FOR THE  
WILDWOOD KNOLLS WATER TANK AND SHED DEMOLITION**

Presented by Councilman Russo

**RESOLUTION #R24-173**

**RESOLVED**, that the Town Board waive the Demolition permit application fee for the disposal of the Wildwood Knolls building and water tank. Tax Map #62.15-1-53.

PERMIT # \_\_\_\_\_

TOWN OF PUTNAM VALLEY  
DEMOLITION PERMIT APPLICATION

OWNER Town of Putnam Valley T.M.# 62.15-1-53

MAILING ADDRESS 265 Oscawana Lake Rd PHONE # 845-526-2160

LOCATION OF  
PROPERTY Wildwood Knolls NEAREST INTERSECTION Tinker Hill Rd

SUBDIVISION \_\_\_\_\_ LOT# \_\_\_\_\_

ZONING \_\_\_\_\_ SIZE OF LOT (SQ.FT.) \_\_\_\_\_ HEIGHT \_\_\_\_\_

DESCRIPTION OF DEMOLITION Disposal of Building & Water Tank

I, Michael A Maiuzzo, do hereby agree that the Building Code will be complied with whether the same is specified or not; as well as the Sanitary Code, Plumbing Code and any other Law, rule or regulation affecting said structure of building. The Inspector shall have the right to enter any premises during the daytime, at reasonable hours, in the course of his duty.

All work shall be performed in accordance with the construction documents submitted and accepted as part of this application, unless changes to those documents have been approved by the Code Enforcement Officer responsible for enforcement of the code.

I, the owner, will be responsible for any and all outstanding Town charges including town consultant fees, associated with this permit and payable to the Town of Putnam Valley.

(INITIAL) MAM

Temporary sanitary facilities must be supplied until permanent sanitary facilities are operational per Section 311 of the N.Y.S. Plumbing Code. A copy of the receipt for the portable sanitary facilities or a written acknowledgement from owner that the sanitary facilities are available for use in the existing structure during construction is being done under this permit. (INITIAL) MAM


DATE: March 25, 2024

Mike's Blue Wheel Service Inc

(Owner or Agent)

I find plot plan to conform to the Zoning Ordinances of the Town of Putnam Valley and hereby approve same; subject to further approval and compliance with the requirements of the State Building Code and the Sanitary Code of this Town, Plumbing Code, as well as any other law, rule or regulations of the State, County, Town or Bureau or Department hereof.

DATE: 3/22/2024

  
BUILDING AND ZONING INSPECTOR

AMOUNT PAID: \_\_\_\_\_

RESIDENTIAL -- \$100

COMMERCIAL -- \$500

Rev. 5/9/11

Seconded by Councilman Luongo, unanimously carried.



TOWN OF PUTNAM VALLEY  
TOWN BOARD WORK SESSION  
APRIL 10, 2024

Supervisor Annabi seconded for discussion: The demolition has taken place, but we waived his permit application fees as it is a district water tower. This is just to put it officially on the record.

**REQUEST TO WAIVE ALL PERMIT FEES FOR THE LAKE PEEKSKILL CARRARAS BEACH DRAINAGE PROJECT.**

Presented by Councilwoman Howard

**RESOLUTION #R24-174**

**RESOLVED**, that the Town Board waive any and all wetlands and building permit fees associated with the drainage project at Lake Peekskill's Carraras Beach. Tax Map # 83.81-2-2.

## TOWN OF PUTNAM VALLEY BUILDING DEPARTMENT WETLAND FEES AND ATTACHMENTS

### 1. Wetland Screening:

Attachments: Two Copies: Plot plan (with sketch of proposed improvements)

Fees: \$100.00 plus \$10.00 for each acre over five acres.

Fee is to be paid with one check made payable to the Town of Putnam Valley and delivered to the Town Building Inspector.

### 2: Wetland Permits:

#### Wetland Permit Waivers:

Attachments: Original and 2 copies of application  
2 copies of deed  
2 copies of current survey and drawing showing project

Fee: \$ 50.00: Processing  
\$200.00: Permit Review or  
\$100.00 (IF SCREENING HAS BEEN DONE)  
\$500.00: Escrow

#### Planning Board Wetland Permits:

Attachments: See Planning Board Requirements

Fees: \$ 50.00: Processing  
\$200.00: Permit Review OR  
\$100.00 (IF SCREENING HAS BEEN DONE)  
\$1,000.00 Escrow

Fees are to be paid with three separate checks made payable to the Town of Putnam Valley and delivered to the Town Building Inspector. Note: Additional escrow fees may be needed as determined by the Wetland Inspector.

### 3. Wetland delineations and verifications:

Attachments: Signed request form  
Survey of property

Fees: Found on Screening/Delineation/Verification Form

Note: As part of your application process, the Town may require either a wetland delineation or verification. Wetland delineations may be conducted by the Town Wetland Inspector or a wetland consultant of your choice. Please note however, that the delineation of an outside consultant will require verification by the Town Wetland Inspector. The Town fees are quoted under the Wetland Screening Section on this form and are valid for a period of two years. Town wetland delineations and verifications are valid for two years or as determined by the Approval Authority. A new delineation may be required at anytime at the discretion of the Town Wetland Permit Approval Authority.

Upon completion of project with written request by owner, and payment of final bill received from wetland inspector any escrow remaining will be released.

REV. 5/9/19

TM #: 83.81-2-2

## TOWN OF PUTNAM VALLEY BUILDING DEPARTMENT WETLANDS APPLICATION

WETLAND PERMIT APPLICATION: ☒ Permit Waiver ☐ Planning

The undersigned owner(s) \_\_\_\_\_ hereby apply (applies) for permit in accordance with the "Freshwater Wetlands, Watercourses and Water Bodies Ordinance", Chapter 144 of the Code of the Town of Putnam Valley.

Check One: ☐ Application to Remedy Violation WT #: \_\_\_\_\_

☐ Site Alteration Permit Parcel Size: \_\_\_\_\_

Location: 221 Lake Dr. Lake Peekskill (Carraras)

Violation Issued On: \_\_\_\_\_ Zoning: \_\_\_\_\_

Proposed Project: \_\_\_\_\_

Name of Nearest Intersection: \_\_\_\_\_

Name of owner(s) if different than applicant(s) LP ID

Number of buildings or structures, if any: \_\_\_\_\_

Name: Town of PV, LP ID (Owner, Contract Vendee, Agent)

Address: 265 Oscawana Lake Rd.

Telephone: 845-526-2121

Date: 3/25/24 Applicant: \_\_\_\_\_

### Office Use Only:

\_\_\_\_\_ Is there presently an application before a local agency: Explain \_\_\_\_\_

\_\_\_\_\_ Fee submitted on: \_\_\_\_\_

\_\_\_\_\_ Interested party letter \_\_\_\_\_ (date)

Refer to: Wetland Inspector \_\_\_\_\_ Planning Board: \_\_\_\_\_ Z BA \_\_\_\_\_ Bldg: \_\_\_\_\_

TOWN OF PUTNAM VALLEY  
TOWN BOARD WORK SESSION  
APRIL 10, 2024

Supervisor Annabi seconded for discussion: the work being done at Carraras Beach is part of the remediation from the storm of July 9<sup>th</sup> and July 10<sup>th</sup>.

**APPOINT RBL SUPERINTENDENT FOR 2024 SEASON**

Presented by Councilwoman Howard

**RESOLUTION #R24-175**

**RESOLVED**, that the Town Board appoint Brian Mansfield as the Roaring Brook Lake Superintendent for the 2024 season at a set salary of \$4,000.00, with no benefits. This position will run from mid-May through Mid-September.

Seconded by Councilman Luongo, unanimously carried.

**AWARD THE DISTRICT PROPERTY GRASS CUTTING BID 2024**

Presented by Councilman Russo

**RESOLUTION #R24-176**

**RESOLVED**, that the Town Board accept the lowest bid for the 2024 District Property Grass Cutting, received from Landwork Contractors, Inc. 144 Buckshollow Rd., Mahopac, NY 10541. There was only one bid received.

**The total lump bid sum is \$14,850.00 for the 2024 season. (see attached)**



# TOWN OF PUTNAM VALLEY

## Bid Opening Minutes District Grass Cutting 2024 March 27, 2024 @ 2:30 pm

.....  
In attendance: Kathy Diomende – Town Clerk, Karen Kroboth – District Clerk and Julie Rinaldi –Deputy Tax Receiver

**One bid was received for the District Grass Cutting Bid 2024 from Landwork Contractors, Inc. 144 Buckshollow Rd, Mahopac, NY 10541. The total lump sum bid from Landwork was \$14,850.**

Included in the bid was the following:

- Non Collusion Affidavit
- Professional References
- Proposal
- Specifications for Grass Cutting
- Certification Form Note and Lump Sum Cost
- References
- Section 103-a and 103-d of the General Municipal Law

---

### Grass Cutting Bid 2023 Comparison

|                                                     | Landwork |
|-----------------------------------------------------|----------|
| Barger Pond District                                | 550.00   |
| Brookdale Gardens                                   | 550.00   |
| Glenmar Gardens                                     | 2,000.00 |
| Hilltop District Beach                              | 1,700.00 |
| Abele Park                                          | 900.00   |
| Lookout Manor                                       | 700.00   |
| Northview                                           | 700.00   |
| Wildwood Knolls                                     | 800.00   |
| Total #1                                            | 7,900.00 |
| Roaring Brook Lake District Properties 2x/month cut | 1,800.00 |
| Total #2                                            | 1,800.00 |
| Roaring Brook Lake 1x/month cut                     | 2,700.00 |
| Total #3                                            | 2,700.00 |
| Drainage and District Properties                    | 2,450.00 |
| Total #4                                            | 2,450.00 |

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**LUMP SUM TOTAL: 14,850.00**

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Seconded by Councilman Luongo, unanimously carried.

**APPROVE EMERGENCY REPAIR AT LPID COMMUNITY CENTER**

Presented by Councilman Luongo

**RESOLUTION #R24-177**

**RESOLVED**, that the Town Board authorize the repair/replacement of the Lake Peekskill Community Center well pump. This is an emergency repair as there is currently no water in the community center. The repair will be done by J. Meister pumps and plumbing.

The cost of the repair is not to exceed \$3,000 and will be covered by the district.

Seconded by Councilman Russo, unanimously carried.

**ADOPT 2024 WILDWOOD KNOLLS FACILITIES WARRANT**

Presented by Councilwoman Howard

**RESOLUTION #R24-178**

**RESOLVED**, that the Town Board adopt the Wildwood Knolls Facilities Warrant for the year 2024.

Facility users – 19 families @\$200 each.

Total: \$3,800.

Seconded by Councilman Russo, unanimously carried.

Supervisor Annabi chose to table this and have it for discussion immediately after the public hearing next week.

Seconded by Councilman Luongo.

**TABLE: ADOPT 2024 WILDWOOD KNOLLS FACILITIES WARRANT**

Presented by Supervisor Annabi

**RESOLVED**, that the Town Board has tabled this motion until the next Board Meeting on April 17<sup>th</sup>, immediately after the Public Hearing.

Seconded by Councilman Luongo.

**APPOINT LPID TEMPORARY HELP**

Presented by Councilwoman Howard

**RESOLUTION #R24-179**

**RESOLVED**, that the Town Board appoint Alex Jempty as a temporary Lake Peekskill Laborer during bulk pick up. Alex's rate is \$16.00 per hour with no benefits. The appointment will begin April 15<sup>th</sup> and end on April 26<sup>th</sup>, 2024. The cost will be covered by the district.

Seconded by Councilman Russo, unanimously carried.

**APPROVE SURPLUS EQUIPMENT LIST FOR AUCTION**

Presented by Councilman Luongo

**RESOLUTION #R24-180**

**RESOLVED**, that the Town Board approve that the following vehicles and equipment are declared surplus and will be auctioned.

2003 International 7400, VIN#1HTWEAAR23J071748 – Highway Truck 40

2010 International 4300, VIN#1HTMZSKN9AJ223681 – Highway Truck 41

2009 Dodge 3500, VIN#3D6WH46LX9G524268 – Lake Peekskill Improvement District

Miscellaneous Power Equipment (Used and broken saws, trimmers, blowers, etc.)

Rayco Stump Grinder, Serial #3110811061, Highway Equipment #E-11

Stone Diaphragm trash pump 3" – Model DIA – 5B, Serial #0311012

Seconded by Councilman Russo, unanimously carried.

TOWN OF PUTNAM VALLEY  
TOWN BOARD WORK SESSION  
APRIL 10, 2024

**APPROVE NEW EQUIPMENT PURCHASE**

Presented by Councilman Luongo

**RESOLUTION #R24-181**

**RESOLVED**, that the Town Board reallocate funds to purchase a 2024 John Deere 624 Wheel Loader for \$210,000.00 to replace the Highway Department 2014 624 Loader that will be traded in. A previously ordered International 7500 Series Dump Truck from Arkel Motors has been backed up and the order could not be fulfilled at this time. \$250,000.00 was designated from the highway's BAN for this purchase.

Seconded by Councilman Russo, unanimously carried.

Supervisor Annabi seconded for discussion: She discussed with Superintendent Keeler trade-ins, getting money back, deterioration of vehicles and when new vehicles will be here.

**APPROVE WHEN I WORK AGREEMENT FOR LIFEGUARDS APP**

Presented by Councilwoman Howard

**RESOLUTION #R24-182**

**RESOLVED**, that the Town Board authorize Town Supervisor Jacquie Annabi to sign the When I Work agreement, for an app used with our town lifeguards for the upcoming summer season. It is utilized from beginning of May to Labor Day. (See attached) agreement.

Seconded by Councilman Luongo, unanimously carried.



## Quote

Putnam Valley Parks & Recreation  
265 Oscawana Lake Road  
Putnam Valley NY 10579  
United States

Date 3/27/2024

Proposal # DP4393

Expiration Date 6/9/2024

Sales Rep

Acct. No. 3284629

Scheduling Basic + Attendance

When I Work Scheduling Basic w/Attendance

702.00

Annual Plan Effective: 6/10/24 - 6/9/25  
50 Users

\*\*\*Seasonal pricing based on 5 months of usage

Annual plan will be activated upon receipt of signed quote or purchase order.

Account Holder: Theresa Orlando - torlando@putnamvalley.com

Total \$702.00

Unless there is an executed, written agreement between When I Work and the purchaser, then signing the quote, issuing a PO, or accessing and using the service confirms review, understanding and acceptance of the Terms of Service ([wheniwork.com/terms](https://wheniwork.com/terms)) and Privacy Policy ([wheniwork.com/privacy](https://wheniwork.com/privacy)). The terms and conditions of any Purchase Order issued with respect to this purchase are superseded by When I Work's Terms of Service and Privacy Policy.

### Payment info:

1. Payment options: Check, wire/ACH or credit card from within app.
2. If paying via check or wire, customer will be invoiced following signing of this quote.
3. Payment is due upon receipt of invoice.
4. Please return signed quote for processing.
- 5: If applicable, tax will be calculated at the time of invoicing in the following states: AZ, CT, DC, HI, IA, MA, MD, NM, NY, PA, RI, SC, SD, TN, TX, UT, WA & WV. If tax exempt please supply exemption certificate.

Reviewed and Accepted by:  
(Authorized to sign on behalf of purchaser)

Signature: \_\_\_\_\_

Printed name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Seconded by Councilman Luongo, unanimously carried.

**APPROVE TEL VUE CORPORATION PROPOSAL**

Presented by Councilman Luongo

**RESOLUTION#R24-183**

**RESOLVED**, that the Town Board approve and accept the proposal from TelVue Corporation for necessary community media department equipment, totaling \$4,197.50. This cost will be covered by ARPA funds. There will be an additional annual \$495.00 service licensing fee going forward, which includes hardware warranty, technical support, software updates and access to cloud-based InfoVue signage application. This annual licensing fee will be included in our budget going forward.

Seconded by Councilwoman Howard, unanimously carried.

Supervisor Annabi seconded for discussion: TelVue is to help incorporate the live view feeding that we do. Cameraman Kelvin Guevara spoke. He said the portion of our system that we are fixing is signage. What rolls through in between the content are the bulletins that we display. In order to allow it to display both on television and online, we purchased the update. Supervisor Annabi said that the ARPA funds that help with technology will take care of the bulk of that.

**BUDGET TRANSFERS AND AMENDMENTS**

Presented by Councilwoman Tompkins

**RESOLUTION #R24-184**

**RESOLVED**, that the Town Board approve Budget Transfers and Amendments Year-to-Date Year December 2023.

Presented by Councilwoman Tompkins

TOWN OF PUTNAM VALLEY  
TOWN BOARD WORK SESSION  
APRIL 10, 2024

Date Prepared: 03/21/2024 03:40 PM

TOWN OF PUTNAM VALLEY  
Budget Adjustment Form

GLR4150 1.0  
Page 1 of 1

Year: 2023 Period: 12 Trans Type: B2 - Amend Status: Posted  
Trans No: 118781 Trans Date: 12/29/2023 User Ref: MANGELICO  
Requested: Approved: Created by: MANGELICO 01/17/2024  
Description: YEAR END 2023 BUDGET AMENDMENTS  
Account # Order: Yes  
Print Parent Account: No

| Account No.   | Account Description                     | Amount    |
|---------------|-----------------------------------------|-----------|
| A.1110.130    | JUSTICE COURT.COMP EMPLOYEES            | 2,963.66  |
| A.1650.100    | CENTRAL COMMUNICATIONS.PERSONAL SERVICE | 5,412.70  |
| A.3620.130    | INSPECTORS.COMP EMPLOYEES               | 5,106.54  |
| A.5010.110    | HIGHWAY SUPT.PERSONAL SERVICE           | 0.04      |
| A.5010.130    | HIGHWAY SUPT.COMP EMPLOYEES             | 2,802.89  |
| A.7020.110    | RECREATION.PERSONAL SERVICE             | 3,726.00  |
| A.7020.120    | RECREATION.OFFICE STAFF                 | 2,105.58  |
| A.7020.130    | RECREATION.SR REC ASSISTANT             | 0.13      |
| A.7021.110    | PROGRAMS.PERSONNEL                      | 11,526.77 |
| A.7110.100    | PARKS/SPORTS.ADMINISTRATION             | 3,203.38  |
| A.7110.110    | PARKS.PERSONNEL                         | 4,775.05  |
| A.7310.110    | CHILDRENS CENTER.PERSONNEL              | 8,476.83  |
| A.8010.130    | ZONING.COMP EMPLOYEES                   | 1,528.15  |
| SW01.8320.416 | WATER PURCHASE                          | 5,170.55  |
| Total Amount: |                                         | 56,798.27 |

Date Prepared: 03/21/2024 03:41 PM

TOWN OF PUTNAM VALLEY  
Budget Adjustment Form

GLR4150 1.0  
Page 1 of 1

Year: 2023 Period: 12 Trans Type: B2 - Amend Status: Posted  
Trans No: 118947 Trans Date: 12/29/2023 User Ref: MANGELICO  
Requested: Approved: Created by: MANGELICO 03/07/2024  
Description: DECEMBER 2023 YTD BUDGET ADJUSTMENTS  
Account # Order: Yes  
Print Parent Account: No

| Account No.   | Account Description           | Amount   |
|---------------|-------------------------------|----------|
| A.1345.424    | PURCHASING - ARPA CONTRACTUAL | 8,330.00 |
| Total Amount: |                               | 8,330.00 |

TOWN OF PUTNAM VALLEY  
TOWN BOARD WORK SESSION  
APRIL 10, 2024

Date Prepared: 03/21/2024 04:16 PM

TOWN OF PUTNAM VALLEY  
Budget Adjustment Form

GLR4150 1.0

Page 1 of 1

Year: 2023 Period: 12 Trans Type: B2 - Amend Status: Posted  
Trans No: 118936 Trans Date: 12/29/2023 User Ref: MANGELICO  
Requested: Approved: Created by: MANGELICO 02/27/2024  
Description: TO COVER REMAINING YTD EXPENDITURES FROM 2023 STORM  
Account # Order: Yes  
Print Parent Account: No

| Account No.   | Account Description | Amount     |
|---------------|---------------------|------------|
| A.8676.100    | STORM 2023          | -150.00    |
| A.8676.200    | STORM 2023          | 307,997.00 |
| A.8676.400    | STORM 2023          | 322,258.12 |
| Total Amount: |                     | 630,105.12 |

Date Prepared: 03/21/2024 04:15 PM

TOWN OF PUTNAM VALLEY  
Budget Adjustment Form

GLR4150 1.0

Page 1 of 1

Year: 2023 Period: 12 Trans Type: B2 - Amend Status: Posted  
Trans No: 118933 Trans Date: 12/29/2023 User Ref: MANGELICO  
Requested: Approved: Created by: MANGELICO 02/27/2024  
Description: TO UTILIZE STABILIZATION GRANT TO COVER PERSONNEL INCENTIVES  
Account # Order: Yes  
Print Parent Account: No

| Account No.   | Account Description              | Amount    |
|---------------|----------------------------------|-----------|
| A.2989.100    | CHILDCARE GRANT.PERSONAL SERVICE | 38,000.00 |
| Total Amount: |                                  | 38,000.00 |

TOWN OF PUTNAM VALLEY  
TOWN BOARD WORK SESSION  
APRIL 10, 2024

Date Prepared: 03/21/2024 04:14 PM

TOWN OF PUTNAM VALLEY  
Budget Adjustment Form

GLR4150 1.0

Page 1 of 1

Year: 2023 Period: 12 Trans Type: B2 - Amend Status: Posted  
Trans No: 118912 Trans Date: 12/29/2023 User Ref: MANGELICO  
Requested: Approved: Created by: MANGELICO 02/27/2024  
Description: 2023 YEAR END BUDGET ADJUSTMENTS Account # Order: Yes  
Print Parent Account: No

| Account No.   | Account Description          | Amount   |
|---------------|------------------------------|----------|
| A.1440.410    | ENGINEER.STORMWATER PHASE II | 4,980.00 |
| Total Amount: |                              | 4,980.00 |

Date Prepared: 03/21/2024 04:13 PM

TOWN OF PUTNAM VALLEY  
Budget Adjustment Form

GLR4150 1.0

Page 1 of 1

Year: 2023 Period: 12 Trans Type: B2 - Amend Status: Posted  
Trans No: 118932 Trans Date: 12/29/2023 User Ref: MANGELICO  
Requested: Approved: Created by: MANGELICO 02/27/2024  
Description: TO RETURN PRIOR YEARS ARPA EXPENDITURES TO FUND BALANCE Account # Order: Yes  
Print Parent Account: No

| Account No.   | Account Description           | Amount   |
|---------------|-------------------------------|----------|
| A.1345.424    | PURCHASING - ARPA CONTRACTUAL | 3,750.00 |
| Total Amount: |                               | 3,750.00 |

Date Prepared: 03/21/2024 04:12 PM

TOWN OF PUTNAM VALLEY  
Budget Adjustment Form

GLR4150 1.0

Page 1 of 1

Year: 2023 Period: 12 Trans Type: B2 - Amend Status: Posted  
Trans No: 118814 Trans Date: 12/29/2023 User Ref: MANGELICO  
Requested: Approved: Created by: MANGELICO 02/12/2024  
Description: TO AMEND FUNDS NOT USED IN ARPA Account # Order: Yes  
Print Parent Account: No

| Account No.   | Account Description           | Amount  |
|---------------|-------------------------------|---------|
| A.1345.424    | PURCHASING - ARPA CONTRACTUAL | -628.81 |
| Total Amount: |                               | -628.81 |

TOWN OF PUTNAM VALLEY  
TOWN BOARD WORK SESSION  
APRIL 10, 2024

Date Prepared: 03/21/2024 04:11 PM

TOWN OF PUTNAM VALLEY  
Budget Adjustment Form

GLR4150 1.0

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Year: 2023 Period: 12 Trans Type: B2 - Amend Status: Posted  
Trans No: 118811 Trans Date: 12/29/2023 User Ref: MANGELICO  
Requested: Approved: Created by: MANGELICO 02/12/2024  
Description: YTD 2023 ARPA EXPENDITURES  
Account # Order: Yes  
Print Parent Account: No

| Account No.   | Account Description         | Amount    |
|---------------|-----------------------------|-----------|
| A.1345.200    | PURCHASING - ARPA.EQUIPMENT | 24,299.52 |
| Total Amount: |                             | 24,299.52 |

Date Prepared: 03/21/2024 04:12 PM

TOWN OF PUTNAM VALLEY  
Budget Adjustment Form

GLR4150 1.0

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Year: 2023 Period: 12 Trans Type: B2 - Amend Status: Posted  
Trans No: 118812 Trans Date: 12/29/2023 User Ref: MANGELICO  
Requested: Approved: Created by: MANGELICO 02/12/2024  
Description: TO ADJUST AMENDMENTS FOR RECEIPT OF COUNTY ARPA  
Account # Order: Yes  
Print Parent Account: No

| Account No.   | Account Description           | Amount      |
|---------------|-------------------------------|-------------|
| A.1345.424    | PURCHASING - ARPA CONTRACTUAL | -118,043.86 |
| Total Amount: |                               | -118,043.86 |

Seconded by Councilman Luongo, unanimously carried.

TOWN OF PUTNAM VALLEY  
TOWN BOARD WORK SESSION  
APRIL 10, 2024

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Supervisor Annabi made a motion to go into Executive Session to discuss an Attorney/Client issue with no further business afterward.

Seconded by Councilwoman Howard, unanimously carried.

She stated a reminder that we have a public hearing next week at 6 PM on the 2% Sales Tax that was brought back to us by the State for the Hotel & Occupancy Tax.

She made a motion to close the meeting at 5:24 PM.

Seconded by Councilwoman Howard, unanimously carried.

Respectfully submitted,

A handwritten signature in cursive script that reads "Kathy Diomedes".

Kathy Diomedes  
Town Clerk  
4-10-2024