



TOWN OF PUTNAM VALLEY

Town Board Meeting

April 17th, 2024

Town Hall

6 PM

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### AGENDA AMENDED AGENDA ITEM:

- Highway: Approve Unpaid Leave of Absence

#### Meeting called to Order

#### Pledge of Allegiance

1. Public Hearing: New York State Occupancy Tax Law
2. (Tabled) Approve 2024 Wildwood Knolls Facilities Warrant
3. Introduce Proposed Towing Law
4. Community Reports
5. Supervisor's Comments
6. Legislative Reports
7. Approval of Minutes
8. Approve Change Order for Wenonah Road Stormwater Improvement Project
9. Zoning: Approve Release of Erosion and Sediment Control Bond and Construction Monitoring Account
10. Parks & Recreation:
  - a. Approve April 2024 Refunds
  - b. Approve Bus Contract for 2024 Camp Season
11. Finance: Approve BAN Renewal
12. Highway: Approve Purchase of Security Cameras
13. Districts: Approve Landwork Contractors Contract for RBL/Ferber's Landing
14. Public Comment (Three Minute Limit Per Person)
15. Daily Fee Report Summary: March 1, 2024 – March 31, 2024
16. Audit of Monthly Bills

TOWN OF PUTNAM VALLEY  
TOWN BOARD MEETING  
APRIL 17, 2024

**TOWN OF PUTNAM VALLEY**  
**PUBLIC HEARING AND TOWN BOARD MEETING**  
**WEDNESDAY, APRIL 17, 2024**  
**6:00 PM**

**PRESENT:** Supervisor Annabi  
Councilman Luongo  
Councilman Russo  
Councilwoman Tompkins  
Councilwoman Howard

**ALSO PRESENT:** Town Clerk Kathy Diomede  
Town Counsel Sarah Ryan

Recitation of the Pledge of Allegiance.

Councilwoman Tompkins asked for a moment of silence to honor our troops stationed at home and around the world.

**AMENDMENTS TO THE AGENDA**

Presented by Supervisor Annabi

**RESOLUTION R#24-185**

**RESOLVED** that the Town Board **ADD** the following item to the agenda:

**ADD: #12A** - Approve Unpaid Leave of Absence

Seconded by Councilwoman Tompkins, unanimously carried

**ADD:** an Executive Session at the end of the meeting to discuss an Attorney/Client Issue with no further business afterward.

Seconded by Councilman Luongo, unanimously carried

TOWN OF PUTNAM VALLEY  
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**PUBLIC HEARING: NEW YORK STATE OCCUPANCY TAX LAW**

Presented by Supervisor Annabi

Supervisor Annabi said that as some people may remember, Assemblyman Matt Slater was here a few months ago and presented us with a signed agreement from our Governor that allows the Town to put in the Occupancy Tax for short term rentals, hotels, motels and occupancies of that type. The law has been posted. No questions were asked tonight.

Attorney Ryan stated "I feel the terms of the law speak for itself. There will be a process where you apply to be subject to this law."

This will remain open for written comments only until May 15<sup>th</sup>. All notices and any comments or concerns can be sent to the Town Board and/or the Town Clerk by 4 PM, May 14<sup>th</sup>. The public hearing will be closed on May 15<sup>th</sup> with a vote occurring the following month.

**APPROVE 2024 WILDWOOD KNOLLS FACILITIES WARRANT**

Presented by Supervisor Annabi

Supervisor Annabi presented the Table. Last week we were presented by our District Clerk to adopt the Wildwood Knolls Facilities Warrant. We are bringing this back up on our agenda. This is to accept the names on the warrant to proceed with notifying them that they are eligible for the beach tags under the Wildwood Knolls Beach Warrant procedures.

**RESOLUTION #R24-186**

**RESOLVED**, that the Town Board adopt the Wildwood Knolls Facilities Warrant for the year 2024.

Facility users – 19 families @ \$200 each.

Total: \$3,800

Seconded by Councilman Russo, unanimously carried.

# Wildwood Knolls Facility Users 2024

| NAME                             |              | Tier | #   | Address                     | City, St Zip            | 2024 |
|----------------------------------|--------------|------|-----|-----------------------------|-------------------------|------|
| Frederica Adelman (40 Rock Hill) | 62.11-1-64   | 2    | 349 | Boyd Ave. (40 Rockhill)     | Takoma Park, MD 20912   |      |
| B.E.N.J LLC (82 Eastern Rd)      | 62.11-1-60   | 2    | 508 | South Lamar St (82 Eastern) | Weatherford, TX 76086   |      |
| Marge Kaplan                     | 62.11-1-61   | 1    | 68  | Eastern Road                | Putnam Valley, NY 10579 |      |
| James Hannigan                   | 62.11-2-42   | 1    | 6   | Hampton Road                | Putnam Valley, NY 10579 |      |
| Hugo & Barbara Cantamessa        | 62.11-2-35   | 2    | 37  | Hampton Road                | Putnam Valley, NY 10579 |      |
| Matthew Poritz                   | 62.-1-35     | 0    | 570 | Oscawana Lake Rd            | Putnam Valley, NY 10579 |      |
| Charles & Louise Sauer           | 62.15-1-48   | 1    | 473 | Oscawana Lake Rd            | Putnam Valley, NY 10579 |      |
| Marie Allo c/o Belanich          | 62.-1-36     | 0    | 562 | Oscawana Lake Rd            | Putnam Valley, NY 10579 |      |
| Bill & Pat Bujarski              | 62.-1-34     | 4    | 578 | Oscawana Lake Rd            | Putnam Valley, NY 10579 |      |
| Christian Bowe                   | 62.-1-20     | 1    | 4   | Rockhill Rd                 | Putnam Valley, NY 10579 |      |
| Mr. & Mrs. Doebbler              | 62.11-1-68   | 1    | 16  | Rockhill Rd                 | Putnam Valley, NY 10579 |      |
| Curtis Cregan                    | 62.11-1-67   | 1    | 20  | Rockhill Rd                 | Putnam Valley, NY 10579 |      |
| Debra Jack                       | 62.11-1-66   | 1    | 26  | Rockhill Rd                 | Putnam Valley, NY 10579 |      |
| Christopher Oehl                 | 62.11-2-38   | 2    | 41  | Rockhill Rd                 | Putnam Valley, NY 10579 |      |
| Matthew Fitzmaurice              | 62.15-1-78.1 | 1    | 10  | Saw Mill Road               | Putnam Valley, NY 10579 |      |
| Valerie Loscalzo                 | 62.11-2-46   | 1    | 6   | Twilight Lane               | Putnam Valley, NY 10579 |      |
| Robert Newman                    | 62.11-2-5    | 1    | 11  | Twilight Lane               | Putnam Valley, NY 10579 |      |
| Kathryn Fink , Gregory Whalin    | 62.11-2-6    | 2    | 21  | Twilight Lane               | Putnam Valley, NY 10579 |      |
| Richard & Lorraine Hartman       | 62.11-2-7    | 2    | 45  | Twilight Lane               | Putnam Valley, NY 10579 |      |
| Lane Buschel                     | 62.151-1-51  | 1    | 485 | Oscawana Lake Rd            | Putnam Valley, NY 10579 |      |

| TIERS |                  |
|-------|------------------|
| 1A    | Walk thru Access |
| 1     | Access Community |
| 2     | Dock             |
| 3     | Lakefront        |

**RESOLUTION # R 24-187**

WHEREAS, the Town of Putnam Valley Town Board hereby proposes that certain Town Code local law amendments be made to the Town Code, specifically, to add Chapter 120, entitled "Towing List"; and

WHEREAS, the proposed amendment is annexed hereto as Exhibit A and incorporated herein as if recited verbatim and the Town Board does direct that said amendments be spread across the record as if they, in fact, had been read verbatim; and

WHEREAS, this action to amend the Town Code is a Type II Action under the New York State Environmental Quality Review Act (SEQRA) requiring no further environmental review; and

WHEREAS, the amendment requires a public hearing.

NOW, THEREFORE BE IT RESOLVED, that the Town Board hereby sets a public hearing on the proposed amendments for May 15, 2024, at 6:00pm, or as soon thereafter as the matter may come to be heard, in the Town Hall, 265 Oscawana Lake Road, Putnam Valley, New York; and

BE IT FURTHER RESOLVED, that the Town Clerk is hereby directed to post and provide notice of the public hearing as required by law.

Dated: April 17, 2024

Moved: Councilman Luongo

Seconded: Councilwoman Howard

Motion passes/ fails: Ayes 5 Nays 0

|                                      | AYE      | NAY   | ABSTAIN |
|--------------------------------------|----------|-------|---------|
| PRESENT/ABSENT Councilwoman Howard   | <u>X</u> | _____ | _____   |
| PRESENT/ABSENT Councilwoman Tompkins | <u>X</u> | _____ | _____   |
| PRESENT/ABSENT Councilman Russo      | <u>X</u> | _____ | _____   |
| PRESENT/ABSENT Councilman Luongo     | <u>X</u> | _____ | _____   |
| PRESENT/ABSENT Supervisor Annabi     | <u>X</u> | _____ | _____   |

Supervisor Annabi said that we will post this as a public hearing for May 15th at 6 PM or soon after. All comments will be heard that day.

TOWN OF PUTNAM VALLEY  
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Library Director Amina Chaudhri gave the following report:

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So far in April we have had a wildly popular screening of Part 1 of a docuseries exploring the Singer/Actor Paul Robson and the Peekskill Riots.

Looking forward we have Kirtan with Jane on April 19th at 7pm. Kirtan is call and response chanting. Stitches with Stace is on pause for the next week, and is returning with an additional pop up event on one Saturday a month

Our other regular programs continue including Chess and Mahjong club, the HAM radio workshops, Sewing Guild, and the Loving Your Backyard series in conjunction with the Putnam Valley Commission for the Conservation of the Environment (CCE). CCE Seed to Supper is beginning Tuesday, April 16th, 7:00—8:30 PM.

The Putnam Valley Library Food Pantry has returned for the 2024 season and is stocked with some canned goods, juice, peanut butter and macaroni. We also have a freezer in our Community Room which is stocked with free frozen meals made locally by Second Chance Foods and supported by Cornell Cooperative Extension. We also have a free Seed Library which is also supported by Cornell Cooperative.

For children we have Theater Tuesdays, Cooking with Chef Sharon, Reading to Sunny Boy (the dog), high school math tutoring and storytimes. PV Elementary Kindergarten classes have been visiting and receiving a tour as well as their Library cards.

Putnam Valley Library also offers tech help, computer, fax and printer usage, museum passes, digital materials, wi-fi, EZ Pass purchases and more! Please learn more about us at [putnamvalleylibrary.org](http://putnamvalleylibrary.org)

Supervisor Annabi went to the Solar Eclipse Event at the Library and complimented Joe Rao who spoke to the children, describing what the eclipse was like when he saw it as a child, and how different cultures experienced the eclipse.

TOWN OF PUTNAM VALLEY  
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Parks and Recreation Director Frank DiMarco gave the following report:

Recreation Report

Playgrounds are currently in progress, unfortunately we have had some delays due to weather, but they should be complete in a couple of weeks at most.

Concert will be posted on the website soon as we finalize some of the details. The first one will take place on Thursday, May 23<sup>rd</sup>. Our Independence Day event will also serve as one of the concerts in addition to the fireworks display on July 5<sup>th</sup>.

Currently Running Programs

All programs can be found on our website at PVPR.com along with the registration process. Many of our summer programs are also out, so I urge people to get online or call the office sooner than later. Unfortunately, the days of late or last-minute registration have long been over as our programs fill up, and most of the time, just expanding them are not an option due to a variety of reasons such as space and staffing.

For example, our day camp is already at the 200-camper capacity and there is a waiting list, and expanding that is not an option without major work to the facility.

Fire Department Report

Again, keep in mind that the New York State ban is in effect until May 14<sup>th</sup>. Our Facebook page does have a link to the DEC guidelines if anyone is interested.

We are also looking for new members. Volunteerism continue to diminish every year (in both my capacities) and it becomes more and more difficult to maintain the numbers needed for an efficient department.

If anyone is remotely interested, I would be more than happy to have a discussion regarding what it entails. It may not be as much as people think and there is a variety of p  
Fire Department Chief Frank DiMarco gave the following report positions. Not everyone runs into burning buildings, so to speak.



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Fire Department Chief Frank DiMarco gave the following report:

- 2 PIAA's
- 5 Wires Down
- 9 EMS Assist
- 9 Automatic Alarms
- 4 Standby/mutual aid
- 2 Vehicle Fires

There were 42 calls for the month, for a total of 335.15 man hours for March.

Linda Thornton gave the upcoming events for Tompkins Corners Cultural Center:

Friday, April 19 at 7:30 On the Trail Modern Bluegrass Quartet - \$20

Sunday, April 21<sup>st</sup> from 2 – 4 Artist's Reception for "Many Moons"- an art exhibit by Dennis Redmoon Darkeem, Free w/refreshments served, donations appreciated.

Sunday, April 28<sup>th</sup> at 11 am Peekskill Riots Part 1 – Jon Scott Bennett – \$10. w/refreshments.

Unday, May 5<sup>th</sup> from 2 – 5 – Pete Seeger Festival w/music all day by the musicians Who sag and sailed with Pte. Crafts and refreshments, Sustainable Putnam – free w/donations appreciated.

Friday, May 17<sup>th</sup> – Workshop and Concert with Tim Eriksen, 3 time GRAMMY nominee and an authority in Shape Note Singing which is an old American music form of 4-part acapella singing. Songs are primarily taken from the Sacred Harp Songbook, which includes Wayfaring Stranger and Amazing Grace

Workshop – 3:30

Concert – 7:30 and participants will be invited to sing with Tim

Supervisor Annabi discussed the Tompkins Corners event "Dirt". She said she heard a lot of wonderful things about it. It was well received and well attended by the public.

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Highway Superintendent Keeler's report is as follows:

Good Evening Ladies and Gentlemen

I'd like to take a moment to thank the men and women of the Highway dept. for their continued hard work and dedication

We have been out and will continue to be cutting dead trees as needed.

We have added 3 basins and 215 feet of 12 inch pipe on walnut road in Lake Peekskill as well as drilled and split a lot of ledger rock which unfortunately has been slowing down the job.

We repaired Sunken Mine road going through the state park and have opened it for the season.

We also have been out repairing washouts on other dirt roads.

Our Mowing season began this morning; we are hoping that by getting an early start we will be able to stay on top of it

Our Vac-all has been out in the Lake Peekskill area cleaning basins as well as gutters on the sides of the roads. So far we cleaned out 333 Basins. With getting such an early jump on basins this year we should be able to get the basins in lake communities cleaned twice this year

We still are unsure of how much Chips money will be getting from the state. CHIPS is money that the State Reimburses the Towns for Blacktop repairs ETC. Once I have the figures I will present a list of roads we are blacktopping

The phones at highway are monitored 24 / 7 and I ask residents with issues to call us and not post on Facebook as we don't troll for complaints

I can always be reached in my Office 845-526-3333 on my cell 845-745 -0795 and SKEELER@PUTNAMVALLEY.GOV

251 Days till Christmas

TOWN OF PUTNAM VALLEY  
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Supervisor's Comments

- Supervisor Annabi reminded the public of the bulk drop off on Saturday, April 20<sup>th</sup> from 8:45 AM - 11:45 AM at Town Hall. Also, Sunday, April 21<sup>st</sup> from 10 AM – 2:00 PM is Communitywide Shred Day.
- People will be cleaning up our streets this weekend in Lake Peekskill and Roaring Brook, and Peekskill Hollow Road and Wiccopee, Church Street, Mill Street and Kramers Pond Road. Please drive carefully.
- Town Day is Saturday, September 21<sup>st</sup>. She can't thank our sponsors enough. They make this event possible. They allow us to have all the rides and games for our kid. Everything is done at no charge, from the shuttle busses to the lights, the police and fire personnel controlling traffic, and the fireworks.
- Our GOLD Sponsors are AAA Carting, Flory's Convenience & Deli, Landwork Contractors, Cemco and Putnam County Savings Bank.
- Our SILVER Sponsor is Maple Leaf Associates, and
- Our BRONZE Sponsors are CRP Sanitation and Family Chiropractic.

I want to thank them. They truly help to make this a very successful event.

Legislative Report

Presented by Supervisor Annabi

Legislator Gouldman cannot make it tonight because he has a Legislative Committee Meeting. So, he asked me to give his report.

**\*\*Legislator Gouldman says that the Peekskill Hollow Road Project is on is progressing and currently on track and is progressing.**

**\*\* April is National Donate Life Month. He encourages everyone to become an organ or tissue donor. In New York State there are approximately 10,000 people waiting for an organ transplant, and there are an estimated 500 New Yorkers that die every year while waiting for an organ transplant. If you are not an organ donor, please consider it.**

**\*\*All of us have seen a lot of garbage on the side of the road, it is being thrown out of car windows and illegally dumped. He has seen construction debris being left on Peekskill Hollow Road. When you are caught, you will be prosecuted to the fullest extent of the law.**

**We should all understand the total cost of littering.**

- It pollutes the environment.
- It affects and can kill wildlife.
- It also affects the aesthetic look of our community.

## Page # 2

**\*\*** There will be a Putnam County Household Hazardous Waste Collection Day will also be on Saturday, May 4. From 8:30am – 12:30pm.

Location: Canopus Beach parking lot at Fahnestock Park, Route 301 in Kent. Preregistration is required. Please visit the Putnam County website at [www.putnamcounty.com](http://www.putnamcounty.com) to register. For more information call 845-808-1390 ext 43125

**\*\*** The DEC's Annual Spring Seeding sale is also open. This is also a great opportunity to purchase affordable, New York grown trees and shrub seedling for conservation planting.

They grow more than 50 species from locally sourced seeds, so the plants you order will be well suited to New York's climate.

You should order early so you can get the species that you are looking for. Check the DEC's website. The sale is open until May 10<sup>th</sup>.

**\*\***Bill would like to congratulate David DiLapi and Faith from the Putnam Valley High School and Gabriel Lunin'Tack from Haldane for receiving the Putnam County 2024 Youth Awards from the Putnam County Bureau Award Ceremony, this month, Congratulations.

**\*\*The Putnam County Sheriff Department will be hosting the NYS Boating Course on Saturday, May 4<sup>th</sup> at 8:00 am at the Putnam County Bureau of Emergency Services, 112 Old Route 6 in Carmel. You must register, reach out to the Sheriff Dept for more information.**

**\*\*Legislator Gouldman would like to thank the residents who have reached out to me regarding issues they need help with. Over the past few months several residents have contacted him about a variety of issues, and he was able to help many.**

**\*\*He is interested in your concerns. If you see something or have a county issue or problem my door is always open, just give my office a call at 845-808-1020. If I can correct the issue, I will.**

**Thank You**

**APPROVAL OF MINUTES**

Presented by Councilwoman Tompkins

**RESOLUTION #R24-188**

**RESOLVED**, that the Town Board authorize Supervisor Annabi to accept the Town Board meeting minutes from March 13, 2024 and March 20, 2024.

Seconded by Councilman Luongo, unanimously carried.

**APPROVE CHANGE ORDER FOR WENONAH ROAD STORMWATER  
IMPROVEMENT PROJECT**

Presented by Councilwoman Howard

**RESOLUTION #R24- 189**

**RESOLVED**, that the Town Board approve the Change Order for the Wenonah Road Stormwater Improvement Project to incorporate extra rock removal. These funds are recoupable to the Town of Putnam Valley through ARPA funds.

Supervisor Annabi seconded for discussion. This is the stormwater work done on Wenonah that is going to Lake Oscawana. This is the County funding ARPA that we received. As they were doing the work they came across a lot more ledge and rock than expected, so they had to increase the original contract price which was \$358,860 and it is going up \$61,200., so the total is \$420,060.

Seconded by Councilwoman Tompkins, unanimously carried.

**CHANGE ORDER**No. **1****TOWN OF PUTNAM VALLEY WENONAH ROAD STORMWATER IMPROVEMENT PROJECT**  
**PROJECT****DATE OF ISSUANCE** **4/17/2024****EFFECTIVE DATE** **4/17/2024****OWNER** The Town of Putnam Valley  
**OWNER's Contract No.****CONTRACTOR:** T & A Construction, Inc.**ENGINEER:** J. Robert Folchetti & Associates**You are directed to make the following changes in the Contract Documents.****Description:****Reason for Change Order:** Extra Rock Removal**Attachments:** (List documents supporting change) Engineering Memo; Contractor Request

|                                                             |                                                                                              |
|-------------------------------------------------------------|----------------------------------------------------------------------------------------------|
| <b>CHANGE IN CONTRACT PRICE:</b><br>Original Contract Price | <b>CHANGE IN CONTRACT TIMES:</b><br>Original Contract Times                                  |
| \$ 358,860.00                                               | Substantial Completion: <u>May 24, 2024</u><br>Ready for final payment: <u>June 20, 2024</u> |
| Net changes from previous Change Orders No. to No. <u>1</u> | Net change from previous Change Orders No. to No.                                            |
| \$ 0.00                                                     | <u>0</u><br>days                                                                             |
| Contract Price prior to this Change Order                   | Contract Times prior to this Change Order                                                    |
| \$ 358,860.00                                               | Substantial Completion: <u>May 24, 2024</u><br>Ready for final payment: <u>June 20, 2024</u> |
| Net Increase (decrease) of this Change Order                | Net Increase of this Change Order                                                            |
| \$ <u>61,200.00</u>                                         | <u>0</u><br>days                                                                             |
| Contract Price with all approved Change Orders              | Contract Times with all approved Change Orders                                               |
| \$ <u>420,060.00</u>                                        | Substantial Completion: <u>May 24, 2024</u><br>Ready for final payment: <u>June 20, 2024</u> |

**RECOMMENDED:****ACCEPTED:****APPROVED:****By:** \_\_\_\_\_  
Engineer (Authorized Signature)**By:** \_\_\_\_\_  
Contractor (Authorized Signature)**By:** \_\_\_\_\_  
Owner (Authorized Signature)**Date:** \_\_\_\_\_**Date:** \_\_\_\_\_**Date:** \_\_\_\_\_



**APPROVE RELEASE OF EROSION AND SEDIMENT CONTROL BOND AND  
CONSTRUCTION MONITORING ACCOUNT**

Presented by Councilman Russo

**RESOLUTION #R24-190**

**RESOLVED**, that the Town Board release the funds with the Town as Site Development Plan has expired and the applicant has sold the property, The new owner will establish new escrow and bond accounts. The Town Engineer and Town Planner have both signed off on the release of the bonds and remaining escrow. The Erosion & Sediment Control Bond is \$4250.00, and the remaining escrow is \$859.30, totaling \$5,109.30 to be released.

Seconded by Councilwoman Tompkins, unanimously carried.

**APPROVE APRIL 2024 REFUNDS**

Presented by Councilman Luongo

**RESOLUTION #R24-191**

**RESOLVED**, that the Town Board approves the Parks and Recreation Refunds for the month of April, 2024.

|                                                                      |                                            |
|----------------------------------------------------------------------|--------------------------------------------|
| Cynthia Negron<br>181 Tanglewylde Road<br>Lake Peekskill, NY 10537   | \$250.00<br>LPCC<br>Deposit partial refund |
| Jacqueline Cruz<br>162 Oscawana Lake Road<br>Putnam Valley, NY 10579 | \$250.00<br>LPCC<br>Deposit partial refund |
| Jessica Migliaccio<br>377 Lake Drive<br>Lake Peekskill, NY 10537     | \$500.00<br>LPCC<br>Deposit refund         |

Seconded by Councilwoman Howard, unanimously carried.

TOWN OF PUTNAM VALLEY  
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**APPROVE BUS CONTRACT FOR 2024 CAMP SEASON**

Presented by Councilman Luongo

**RESOLUTION #R24-192**

**RESOLVED**, that the Town Board authorize Supervisor Jacquie Annabi to sign the bus and transportation contract for the 2024 Camp Season and Special Events. The total of the contract amounts to \$560.00 and generally charges \$7 per day, per bus for both daily transportation and scheduled events.

Seconded by Councilwoman Tompkins, unanimously carried.



### CONTRACT FOR RENTAL OF SCHOOL BUSES 2024

This Agreement made by and between the PUTNAM VALLEY CSD, 171 Oscawana Lake Road, Putnam Valley, NY, 10579 and the TOWN of PUTNAM VALLEY, 265 Oscawana Lake Road, Putnam Valley, NY 10579 for the Rental of School Vehicles (buses, vans, wheelchair vans).

TWO BUSES at a cost of \$7.00 per vehicle/per day, to be used by the Putnam Valley DAY CAMP from 7/1/24-8/23/24, 5 days/week (Excluding Thursday July 4, 2024). This will transport campers between the Putnam Valley Middle School and 140 Brookfalls Road, Putnam Valley. (39 Days)  
TOTAL \$546

TOWN DAY;  
ONE LARGE BUS and ONE WHEELCHAIR VAN for SATURDAY, 9/21/24 from 4pm-9:00pm.  
TOTAL \$14

The TOWN OF PUTNAM VALLEY is to provide the fuel.

#### ADDITIONAL AGREEMENTS

1. The Town of Putnam Valley agrees to hire only Putnam Valley School District Certified Drivers for the purpose of operating said buses.
2. The Town of Putnam Valley agrees to add the rented buses to the Town's Insurance Policies for this period, maintain all New York State Mandated insurance amounts on each bus and driver, and submit appropriate certificates of insurance to the district.
3. The Policy naming the district as an additional insured shall:
  - a. be an insurance policy from an A.M. Best rated "secured," New York State admitted insurer;
  - b. provide for 30 days' notice of cancellation;
  - c. state that the organization's coverage shall be primary coverage for the district, its Board, employees and volunteers.
4. The buses are to be used solely for shuttle trips between school

171 Oscawana Lake Road  
Putnam Valley, NY 10579  
845 528-8125

CONTRACT FOR RENTAL  
of SCHOOL BUSES

**ADDITIONAL  
REGULATIONS AND TERMS**

**Illegal behavior and Intoxicants** - Intoxicants and illegal substances including but not limited to alcohol, inhalants, marijuana, cocaine, LSD, PCP, amphetamines, heroin, steroids, look alike drugs, and any synthetic version thereof (whether or not specifically illegal or labeled for human consumption), commonly referred to as "designer drugs" shall not be brought onto school district facilities or buses at any time. Profanity, objectionable language, disorderly acts or illegal activities of any kind are absolutely prohibited and those violating this prohibition will be ejected.

**Prohibition on Smoking** - Smoking or other use of tobacco products is not allowed.

**The Town of Putnam Valley understands and agrees that:**

- children are not permitted on buses unless they are enrolled in that program.
- it will be held responsible for the care of the buses and will pay for any damage beyond reasonable wear.
- it will be responsible for all bodily injuries and/or property damage, as the Putnam Valley Central School District assumes no responsibility for accidents or injuries pursuant to the Hold Harmless Agreement.
- it will pay the district's invoice within 30 (thirty) days.

**HOLD HARMLESS AGREEMENT**

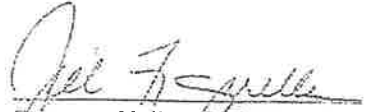
The Town of Putnam Valley hereby agrees to defend, indemnify, and save harmless the Putnam Valley Central School District from and against all liability, loss, damages, claims for bodily injury and/or property damages, cost and expense including counsel fees, to the extent permissible by law, arising out of the use of the rented school buses. The buses to be utilized have been inspected and found to be safe and acceptable for the purposes of the rental.

171 Oscawana Lake Road  
Putnam Valley, NY 10579  
845 528-8125

and town facilities and for occasional trips to local recreational and educational facilities as stated above.

THE UNDERSIGNED ALSO AGREES TO COMPLY WITH THE REGULATIONS AND TERMS LISTED ON THE NEXT PAGE.

\_\_\_\_\_  
Town of Putnam Valley

  
Putnam Valley C&D

Date: \_\_\_\_\_

Date: 3/19/2024

TOWN OF PUTNAM VALLEY  
TOWN BOARD MEETING  
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**APPROVE BAN RENEWAL**

Presented by Councilwoman Tompkins

**RESOLUTION #R24-193**

**RESOLVED**, that the Town Board authorize the Finance Director to go out to bid for the renewal of a (combined) Bond Anticipation Note in the amount of \$1,129,000.00. This amount is to cover the remaining amounts of previously issued BANS for Highway Department equipment (\$800,000 of \$1 M originally issued in 2023) and notes for other highway equipment (\$225K), Glenmar Water System (\$9K) and the purchase of the Aquatic Weed Harvester for Lake Oscawana District (\$95K of the original \$175) issued in 2021.

Supervisor Annabi wants to second this for discussion, This is for multiple bonds that are all up for renewal, so the best way to get the best rate is to combine them all into (1) one bond to get the highest and most reasonable rate.

Seconded by Councilman Luongo, unanimously carried.

**APPROVE PURCHASE OF SECURITY CAMERAS**

Presented by Councilwoman Howard

**RESOLUTION #R24-194**

**RESOLVED**, that the Town Board approve the purchase and installation of surveillance cameras for the highway yard due to the recent theft that occurred in the highway yard. The money will be taken from ARPA funds.

Seconded by Councilman Luongo, unanimously carried.



## Rabadi Electric Corp.

368 illington road  
Ossining NY 10562

## Proposal

Fax: 914-432-7214  
Cell: 914-960-8489

Date: 04/15/2024

e-mail: [rabadielectric1@gmail.com](mailto:rabadielectric1@gmail.com)

Ref: 265 Oscawana Lake

### Customer Information:

| Job address:   |                                            | Billing address: |                          |
|----------------|--------------------------------------------|------------------|--------------------------|
| Name:          | Highway Department /Security Camera System | Company:         | Towne Of Putnam          |
| Phone:         |                                            | Name:            |                          |
| Address:       | 265 Oscawana Lake Road                     | Address:         | 265 Oscawana , Lake Road |
|                |                                            | Phone:           |                          |
| City/State/Zip | Putnam Valley, NY 10579                    | City/State/Zip   | Putnam Valley ,NY 10579  |

### DESCRIPTION:

- 1- Supply & run 6 strand fiber cable from main building to barn , terminate cable on both ends into fiber , patch panel
- 2- Supply & run 2 cat6 cable from main building to pole 1 for two camera
- 3- Supply & run 2 cat6 cable from barn to pole 2 for two camera
- 4- Supply & install 16 channel NVR with built in POE plug and play in main building setup and program camera feed on customer provided phone
- 5- Supply & install one 8 port POE network switch in barn to extend camera feed to pole 2 next to the barn
- 6- Install 4 color vu smart hybrid light 4MP Dual illumination WDR Bullet IP camera with 40m light range , 4mm fixed lens
- 7- Supply bucket truck & any necessary equipment to install over head wires

Total Price

**\$21,750.00**

Notes:

Client copy

**APPROVE UNPAID LEAVE OF ABSENCE FOR HIGHWAY EMPLOYEE**

Presented by Supervisor Annabi

**RESOLUTION #R24-195**

**RESOLVED**, that the Town Board approve a two (2) week unpaid leave of absence for a Highway employee. The employee wrote that he has been working for the Highway Department for a little over one year and he and his wife are expecting their second child, due April 30<sup>th</sup>. He is requesting two (2) weeks unpaid paternity leave (April 29<sup>th</sup> to May 17<sup>th</sup>, 2024) Dates may be fluid depending upon actual DOB, and he will contact Superintendent Keeler of any necessary adjustments.

Supervisor Annabi said he was looking for FMLA (Family Medical Leave Act). Putnam Valley does not opt into the NYS paid family leave because our employees have an option of comp, sick, personal and vacation time. We do opt into FMLA because it is Federal and we have to do that. Under FMLA, employees are entitled to time off but must use their vacation time first. This employee has this time: three (3) days comp and five (5) vacation days and other personal time available to him, but he does not want to use it or FMLA. He is only requesting two (2) weeks off without pay. If he uses FMLA he is entitled to twelve (12) weeks, but must use his vacation time.

Councilman Luongo said if one is having a child and has the time, why not want a check coming in. Also, if we grant this one time, how many more times will we have to grant this to others?

Councilwoman Howard said he also has a contract, so whatever it says in the contract is what we have to honor. If it doesn't say that in the contract, how can we honor it?

Councilwoman Tompkins said we have to be consistent.

Supervisor Annabi said if approved, this could be a hardship on the Highway Department and crews and it sets a precedent for anyone wanting to take off.

Councilman Russo asked Superintendent Keeler if he is short a man, does he have to give other employees overtime to cover his hours?

Superintendent Keeler that since he has been in charge, when employees have asked for time off, they were told they had to use their time.

Supervisor Annabi asked "Is it a decision of this Board that we are not going to grant him unpaid leave while he has time?" All agreed and she said she will let him know



TOWN OF PUTNAM VALLEY  
TOWN BOARD MEETING  
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tomorrow. Under this procedure he can use FMLA but must use his vacation or comp time and he must give his supervisor 30 days notice. Therefore, under this procedure now he cannot use FMLA.

Supervisor Annabi made a motion to deny the request for unpaid leave.

Seconded by Councilwoman Tompkins, unanimously carried.

**AMENDMENT TO THE AGENDA**

Presented by Supervisor Annabi

**RESOLUTION #R24-196**

**RESOLVED**, that the Town Board **ADD** the following item to the agenda:

**ADD: #12B** – Authorize Supervisor Annabi to Sign the Agreement with Tremson Corporation for the Removal of Wood Chips in Highway Yard.

Seconded by Councilman Luongo, unanimously carried.

**AUTHORIZE SUPERVISOR ANNABI TO SIGN AGREEMENT WITH TREMSON CORPORATION FOR THE REMOVAL OF WOOD CHIPS IN HIGHWAY YARD**

Motion made by Supervisor Annabi

**RESOLUTION #R24-197**

**RESOLVED**, that the Town Board authorize Supervisor Annabi to sign the agreement with Tremson Corporation for the removal of wood chips in the Highway Yard and transfer them to Brewster, NY.

Tremson will mobilize slow speed shredder to process and grind wood debris at the transfer yard in Putnam Valley. Excavator, Crambo 6000 shredder and conveyor unit will be mobilized. Wood will be shredded and stockpiled for removal. Wood will be recycled at their facility at 21 Branch Road, Brewster, NY. The cost will be \$19,850.00.

Seconded by Councilwoman Howard, unanimously carried.

Supervisor Annabi said that this is all the trees that came down during the storm that are stockpiled in the back yard and needed to be removed per FEMA.

## Proposal

|           |            |
|-----------|------------|
| Date      | Estimate # |
| 4/15/2024 | P24-50     |

Town of Putnam Valley Highway  
265 Oscawana Lake Road  
Putnam Valley, NY 10579

|                          |
|--------------------------|
| <b>Project Name</b>      |
| Put Valley Transfer Yard |

| Proposed Estimate                                                                                                                                                                                                                                                                                             | Each | Price     |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|-----------|
| Tremson will mobilize slow speed shredder to process and grind wood debris at the transfer yard in Putnam Valley. Excavator, Crambo 6000 shredder and conveyor unit will be mobilized. Wood will be shredded and stockpiled for removal. Wood will be recycled at our facility at 21 Branch Road, Brewster NY |      | 19,850.00 |

**In acceptance of this proposal please sign, date and return so we may schedule accordingly.**

## Sign

Date \_\_\_\_\_

**Total**

**\$19,850.00**

**Proposal valid for 30 Days. Price subject to change based on limit of disturbance change & or site inspection. Survey & layout for clearing limits are owner/contractor responsibility. Not responsible for reinstalling survey stakes & or silt fence that was installed prior to clearing. All utility notifications & identification is responsibility of owner. All local, state and or federal permits to be obtained by owner & complied with terms. Stumps will not be pulled near underground utilities. Traffic control to be provided by contractor. Hourly rates will be applied if our machines/crews are shut down due to permit, surveying or site contracting issues.**

**APPROVE LANDWORK CONTRACTORS CONTRACT FOR RBL/FERBER'S LANDING**

Presented by Councilman Russo

**RESOLUTION #R24-198**

**RESOLVED**, that the Town Board accept the proposal from Landwork Contractors to supply, grade out and compact 20 cubic yards of 1.5"-2" crushed gravel over the disturbed entrance apron to Ferber's Landing and supply, grade out and compact 60 cubic yards of .75" crushed gravel over the entire driveway area from the apron to the lake at Ferber's Landing.

This work was requested by the district to fix the landing from previous storm washouts.

All labor, material, equipment and clean up necessary to complete the scope of work is included in the proposal.

This repair was not included in the 2024 budget, but the district considers it a necessary repair for the safety of all the residents.

The district will cover the cost not to exceed \$12,000 from their general fund. The proposal is attached.

Seconded by Councilman Luongo, unanimously carried.



57 Route 6 Suite 208  
Baldwin Place, New York 10505  
(914) 479-2537/Fax: (914) 293-0094  
[www.landworkcontractors.com](http://www.landworkcontractors.com)

**Proposal To:** Town of Putnam Valley  
Ferber's Landing  
Putnam Valley, NY 10579  
**Proposal Dated:** October 12, 2023

Landwork Contractors, Inc. submits its proposal to include all labor, material, equipment and clean up necessary to complete the following scope of work:

1. Supply, grade out and compact 20 cubic yards of 1.5"-2" crushed gravel over the disturbed entrance apron to Ferber's Landing.
2. Supply, grade out and compact 60 cubic yards of 0.75" crushed gravel over the entire driveway area from the apron to the lake at Ferber's Landing.

The total cost for the above scope of work is \$11,400.00.

I look forward to working with you on this project.

If you have any questions or concerns, please don't hesitate to contact me.

Regards,

*Joe Ruggiero*

President, Landwork Contractors, Inc.

Cell: (914) 646-4846

[joe@landworkcontractors.com](mailto:joe@landworkcontractors.com)

TOWN OF PUTNAM VALLEY  
TOWN BOARD MEETING  
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**DAILY FEE REPORT SUMMARY: MARCH 1, 2024 – MARCH 31, 2024**

Presented by Supervisor Annabi

**RESOLUTION #R24-199**

4/11/2024

TOWN OF PUTNAM VALLEY  
OFFICE OF BUILDING & ZONING  
265 Oscawana Lake Road  
**Daily Fee Report - Summary**

From: 3/1/2024 To: 3/31/2024

| Fee Type              | Count | Amount      |
|-----------------------|-------|-------------|
| ADDITION/ALTERATION   | 2     | \$1,775.00  |
| CW                    | 3     | \$225.00    |
| ELECTRI APP/NY ELEC   | 7     | \$280.00    |
| ELECTRIC APP/SWIS     | 16    | \$600.00    |
| FENCE/WALL            | 1     | \$75.00     |
| GAS/PROPANE           | 4     | \$300.00    |
| GENERATOR PERMIT      | 4     | \$300.00    |
| HVAC                  | 1     | \$0.00      |
| MI                    | 2     | \$150.00    |
| OIL TANK              | 5     | \$625.00    |
| PERM                  | 8     | \$3,584.00  |
| PL                    | 3     | \$225.00    |
| RE                    | 5     | \$8,072.00  |
| SEARC                 | 14    | \$2,800.00  |
| WETADM                | 5     | \$250.00    |
| WETL                  | 5     | \$600.00    |
| WT/S                  | 5     | \$500.00    |
| Total Fees Collected: | 90    | \$20,361.00 |
| Cash                  | 6     | \$2,415.00  |
| Cashiers Check        | 2     | \$690.00    |
| Check                 | 82    | \$17,256.00 |

## FEE TYPES

|                            |                                                  |
|----------------------------|--------------------------------------------------|
| ADDITION/ALTERATION        | Permits for Additions/Alterations                |
| BLASTING                   | Permits to Blast                                 |
| CW                         | Commence Work Permit                             |
| CREDIT CARD FEE            | Credit Card Fee charged for usage of credit card |
| DEM/R                      | Demolition/Residential                           |
| ELECTRIC APP/NY ELECTRICAL | Electric application/NY Electrical               |
| ELECTRIC APP/SWISS         | Electric application/Swiss                       |
| FENCE/WALL                 | Permit for Fence/Wall                            |
| GAS/PROPANE                | Permit for Propane Gas Installation              |
| GENERATOR PERMIT           | Generator Installation                           |
| HVAC                       | Heating, Vent., A/C Permit                       |
| IN GROUND POOL             | Permit for In Ground Pool                        |
| MG                         | Minor Grading Permit                             |
| MI                         | Miscellaneous Building Permit                    |
| OPERATING PERMIT           | Operating Permits /Commercial                    |
| PERM                       | Building Permits                                 |
| PERNC                      | New Construction Permits                         |
| PL                         | Plumbing Permits                                 |
| RE                         | Renewal Building Permits                         |
| RHCS                       | Rock Hammer Crush Shatter Rock Permit            |
| RU                         | Spec. Use Renewal                                |
| SEARC                      | Municipal Search                                 |
| TENT                       | Tent Permit                                      |
| TREE                       | Tree Permit                                      |
| WETADM                     | Wetland Administrative Fee                       |
| WETL                       | Wetland Permit Application Fee                   |
| WT/S                       | Wetland Screening                                |

TOWN OF PUTNAM VALLEY  
TOWN BOARD MEETING  
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Seconded by Councilwoman Tompkins

Supervisor Annabi made an amendment to go into Executive Session with no further business to be discussed.

Seconded by Councilman Russo.

**AUDIT OF THE MONTHLY BILLS**

Presented by Supervisor Annabi

**RESOLUTION #R24-200**

**RESOLVED**, that the Town Board approve the following bills, after audit, being paid:

| <b><u>VOUCHER NUMBERS</u></b> | <b><u>AMOUNTS</u></b> |
|-------------------------------|-----------------------|
| 46438-46754                   | 841,634.04            |
| 46351-46728                   | 84,471.74             |
| 46438-46719                   | 201,881.62            |

Seconded by Councilman Luongo, unanimously carried.

Supervisor Annabi said that as she stated earlier today, the public comments on the Towing Law will be in effect for emails only until May 14<sup>th</sup> at 4 PM.

Supervisor Annabi made a motion to close the meeting at 7:01 PM.

Seconded by Councilman Luongo, unanimously carried.

Respectfully submitted,



Kathy Diomedes  
Town Clerk  
4/17/2024