

PUTNAM VALLEY TOWN BOARD
WORK SESSION
WEDNESDAY, MARCH 13, 2024
5:00 PM

AGENDA

Pledge of Allegiance

1. Eagle Scout Presentation
2. Leprechaun Resolution
3. Vote on Zoning Code Local Law Amendment
4. Districts:
 - a. Authorize Advertising for District Seasonal Personnel for 2024
 - b. Approve District Spring Cleanups 2024
5. Approve Updated Putnam County Real Property Tax Service Contract
6. Approve Cortlandt Lake Dam Repairs
7. Review Request for Permit Fee Waiver
8. Facilities:
 - a. Authorize Surplus of Equipment
 - b. Authorize 2024 Open Top Container Bid
 - c. Amend Resolution #R23-158
 - d. Amend Resolution #R24-98
9. Parks & Recreation: Approve Cafeteria Upgrade Bid
10. Budget Transfer and Amendments
11. Daily Fee Report: Summary February 1, 2024 – February 29, 2024

TOWN OF PUTNAM VALLEY
TOWN BOARD WORK SESSION
MARCH 13, 2024

PUTNAM VALLEY TOWN BOARD

WORK SESSION

WEDNESDAY MARCH 13, 2024

5:00 PM

PRESENT: Supervisor Annabi
Councilman Luongo
Councilwoman Howard
Councilman Russo
Councilwoman Tompkins

ALSO PRESENT: Town Clerk Kathy Diomedede
Town Counsel Sarah Ryan

Girl Scout Troop 164 led the Recitation of the Pledge of Allegiance.

Councilwoman Howard asked for a moment of silence to honor our troops stationed at home and around the world.

EAGLE SCOUT PRESENTATION

Supervisor Annabi welcomed Hafsah Ba-Yunus, a young scout who earned the rank of Eagle Scout. Supervisor Annabi said "It is this month, Women History Month, that we had the honor to attend a Court of Honor, and not just any court of honor – the First Female Eagle Scout of Putnam Valley. This is a momentous occasion. This Board is honored to present Hafsah Ba-Yunus with a certificate of recognition and a certified American Flag."

She wished her congratulations and a lifetime of continued success. We are all so very proud of Hafsah.

LEPRECHUAN RESOLUTION

Presented by Councilwoman Howard

RESOLUTION #R24-136

**PUTNAM VALLEY
TOWN BOARD WORK SESSION MEETING
March 13, 2024**



LEPRECHAUN RESOLUTION

By Herman Taub, Town Attorney *

WHEREAS, it has come to the attention of the Town Board of the Town of Putnam Valley, that spirits, goblins, wee folk, fairies, and leprechauns do appear at strange and eerie hours and areas and more specifically are wont to do so on the night before St. Patrick's Day; and

WHEREAS, these ethereal beings are usually involved in mischievous and frivolous behavior; and

WHEREAS, the Town Board recognizes that these other world beings are generally recidivists and cannot be reformed no matter how much mischief they cause and notwithstanding the punishment that is prescribed; and

WHEREAS, it would be to no avail to provide for corporal or other punishments since fairies, spirits, wee folk, leprechauns and goblins of the hob type are incorrigible; and

WHEREAS, it is known that these wee folk have the power to appear and disappear at will and take the form of humans or animals; and

WHEREAS, on past occasions on the night before St. Patrick's Day a Shamrock has miraculously appeared on the road at the intersection of Oscawana Lake Road and Peekskill Hollow Road; and

WHEREAS, these mischievous doings have been heretofore erroneously ascribed to human sources; and

WHEREAS, after diligent study and consultation with our law enforcement officials, the Town Board has concluded that the appearance of said shamrock can only be due to the doings of creatures not of this corporeal world,

NOW, THEREFORE, BE IT RESOLVED, that for the period from 12:01 a.m. on March 14, 2024 to 5:00 a.m. on March 17, 2024, should there be any artistic drawings mysteriously appearing on the pavement of the road at Oregon Corners by spirits or ethereal beings of an unknown nature, a period of amnesty and freedom from corporal punishment and corporeal and "incorporeal" restraint of the alleged perpetrators is hereby declared only for the period and purposes set forth above.

Seconded by Councilman Luongo, unanimously carried.



TOWN OF PUTNAM VALLEY
TOWN BOARD WORK SESSION
MARCH 13, 2024

VOTE ON ZONING CODE LOCAL LAW AMENDMENT

Presented by Councilman Russo

RESOLUTION #R24-137

RESOLUTION ADOPTING LOCAL LAW NO. 1 OF 2024 ENTITLED “LOCAL LAW AMENDING PROVISIONS OF THE TOWN OF PUTNAM VALLEY ZONING LAW RELATING TO ACTIONS EXEMPTED FROM DEVELOPMENT APPROVAL PLANS IN RESIDENTIAL ZONING DISTRICTS”

WHEREAS, a local law was introduced to be known as Local Law No. 1 of 2024, entitled “LOCAL LAW AMENDING PROVISIONS OF THE TOWN OF PUTNAM VALLEY ZONING LAW RELATING TO ACTIONS EXEMPTED FROM DEVELOPMENT APPROVAL PLANS IN RESIDENTIAL ZONING DISTRICTS;” and

WHEREAS, a public hearing in relation to said local law was held on November 15, 2023, continued on December 13, 2023 and continued on January 17, 2024; and

WHEREAS, notice of said public hearing was given pursuant to the terms and provisions of the Municipal Home Rule Law of the State of New York; and

WHEREAS, the Town Board classified this action as a Type II Action for purposes of the State Environmental Quality Review Act (SEQRA), requiring no further environmental review; and

WHEREAS, the said local law has been on the desks of the members of the Town Board of the Town of Putnam Valley for at least seven (7) days, exclusive of Sunday.

NOW, THEREFORE, BE IT RESOLVED, that the local law annexed hereto is hereby enacted; and

BE IT FURTHER RESOLVED, that the Town Clerk shall file a certified original of this local law in the office of the Town Clerk and one (1) certified copy in the Office of the Secretary of State, State of New York, such certified copy to have attached thereto a certificate that it contains the correct text of the enactment of this local law.

TOWN OF PUTNAM VALLEY
TOWN BOARD WORK SESSION
MARCH 13, 2024

Dated: March 13, 2024


Moved: Councilman Russo

Seconded: Councilwoman Howard

Motion passes/ fails: Ayes 5 Nays 0

| | | AYE | NAY | ABSTAIN |
|----------------|-----------------------|-----|-----|---------|
| PRESENT/ABSENT | Councilwoman Howard | X | | |
| PRESENT/ABSENT | Councilwoman Tompkins | X | | |
| PRESENT/ABSENT | Councilman Russo | X | | |
| PRESENT/ABSENT | Councilman Luongo | X | | |
| PRESENT/ABSENT | Supervisor Annabi | X | | |

By a vote of 5 Ayes and 0 Nays the Resolution is passed.



KATHY DIOMEDE, INTERIM TOWN CLERK

TOWN OF PUTNAM VALLEY
TOWN BOARD WORK SESSION
MARCH 13, 2024

Town of Putnam Valley Local Law No. 1 of 2024

A Local Law Amending Provisions of the Town of Putnam Valley Zoning Law Relating to Actions Exempted from Development Approval Plans in Residential Zoning Districts

BE IT ENACTED, by the Town Board of the Town of Putnam Valley, Putnam County, New York, as follows:

Part 1. Title

This Local Law shall be known as the “A Local Law Amending Provisions of the Town of Putnam Valley Zoning Law Relating to Actions Exempted from Development Approval Plans in Residential Zoning Districts.”

Part 2. Enactment

This Local Law is adopted and enacted pursuant to the authority and power granted by §10 of the Municipal Home Rule Law of the State of New York.

Part 3. Amendment of the Zoning Law

The Town of Putnam Valley Zoning Law is amended as follows:

Replace

Section 165-16(B)(2)(b) “Development Approval Plan;” “Applicability of regulations”:

- (2) Any development and use within the Town of Putnam Valley, but exempting therefrom:
 - (a) Alterations which do not change or affect the use and occupancy of a building.
 - (b) Enclosed additions to floor space that do not exceed the following:
 - (1) In the LP Zoning District: 800 Square Feet.
 - (2) In the R1 and R2 Zoning Districts: 1,000 Square Feet.
 - (3) In the R3 and CD Zoning Districts: 1,200 Square Feet.

Part 4. Severability

The invalidity of any part or provision (e.g., word, section, clause, paragraph, sentence) of this Local Law shall not affect the validity of any other part of this Law which can be given effect in the absence of the invalid part or provision.

Part 6. Supersession

This Local Law is intended to supersede any provisions of the Town Law, the laws of the Town of Putnam Valley, and the New York State General Municipal Law which are inconsistent with the provisions of this Local Law.

Part 7. Effective Date

This Local Law shall take effect immediately upon the filing with the Office of the Secretary of State of the State of New York, in accordance with the applicable provisions of law, and specifically, Article 3, Section 27 of the New York State Municipal Home Rule Law.

TOWN OF PUTNAM VALLEY
TOWN BOARD WORK SESSION
MARCH 13, 2024

AUTHORIZE ADVERTISING FOR DISTRICT SEASONAL PERSONNEL FOR 2024

Presented by Councilwoman Tompkins

RESOLUTION #R24-138

RESOLVED, that the Town Board authorize advertising for the following 2024 districts seasonal personnel.

- Lake Oscawana Harvester Operators
- Lake Oscawana Lake Supervisor
- LPID beach monitors
- RBL Lake Supervisor

Seconded by Councilman Russo, unanimously carried.

APPROVE DISTRICT SPRING CLEANUPS 2024

Presented by Councilwoman Tompkins

RESOLUTION #R24-139

RESOLVED, that the Town Board accept the proposal from Landwork Contractors for the spring cleanup of the following district properties. The cost will be covered by the appropriate districts. All leaves will be dumped at the Town Highway organic waste pile Unless otherwise noted. The proposal is attached.

- RBL – Children’s Beach, Park Beach, Spur Beach, North Beach and Moon Beach (rake and remove all debris from beaches, \$6,850.
- Rake reclaimed sand back from Children’s Beach, \$1,275.
- Clean up dam area \$1,550.

Total RBL \$9,675

- Lookout Manor: beach, parking lot \$1,250.
- Wildwood Knolls: beach and boat ramp: \$1,275.
- Barger Pond: \$595.

Seconded by Councilman Luongo, unanimously carried.

TOWN OF PUTNAM VALLEY
TOWN BOARD WORK SESSION
MARCH 13, 2024

**APPROVE UPDATED PUTNAM COUNTY REAL PROPERTY TAX SERVICE
CONTRACT**

Presented by Councilman Luongo

RESOLUTION #R24-140

RESOLVED, that the Town Board authorize the Town Supervisor to enter into and sign the updated agreement with Putnam County for the purposes of real property tax services for the calendar year 2024.

Seconded by Councilman Russo, unanimously carried.

PUTNAM COUNTY REAL PROPERTY TAX SERVICE TOWN CONTRACT

**TOWN OF PUTNAM VALLEY
2024**

AGREEMENT MADE THIS 1ST DAY OF JANUARY, 2024, BETWEEN THE TOWN OF PUTNAM VALLEY, HEREINAFTER REFERRED TO AS **THE TOWN** AND THE COUNTY OF PUTNAM, HAVING ITS PRINCIPAL PLACE OF BUSINESS AT 40 GLENEIDA AVENUE, CARMEL, NEW YORK, 10512, HEREINAFTER REFERRED TO AS **THE COUNTY**.

THE PARTIES HEREIN AGREE AS FOLLOWS:

- 1) THE COUNTY SHALL PROCESS AND PRINT THE TENTATIVE ASSESSMENT ROLL FOR THE CALENDAR YEAR OF **2024** AND HAVE A LINK TO IT AVAILABLE ON THE COUNTY WEBSITE TO COMPLY WITH RPTL §1591.
- 2) EVERY TRANSFER OF PROPERTY, CHANGE OF ADDRESS, DESCRIPTION, VALUATION, SPECIAL FRANCHISE, OR PUBLIC UTILITY, SHALL BE DATA ENTERED BY THE ASSESSOR OF THE TOWN OR DESIGNATED STAFF MEMBER. THE ASSESSOR AND/OR DESIGNATED STAFF MEMBER IS RESPONSIBLE FOR ALL RPS SOFTWARE UPDATES TO BE CURRENT AND FOR UPDATING THE REFERENCE TABLES IN RPS (**REAL PROPERTY SERVICES SOFTWARE**).
- 3) AFTER TAXABLE STATUS DATE ON MARCH 1st, ALL CHANGES SHALL BE ENTERED INTO RPS ON OR BEFORE **APRIL 14TH** BY THE TOWN ASSESSOR'S OFFICE. THIS IS ESSENTIAL SO THAT THE TENTATIVE ASSESSMENT ROLL IS AVAILABLE FOR THE MAY 1st DEADLINE.
- 4) ALL GRIEVANCE CHANGES, CORRECTION OF CLERICAL ERRORS, & UNLAWFUL ENTRIES SHALL BE APPROVED BY THE *BOARD OF ASSESSMENT REVIEW* AND ENTERED BY THE TOWN ASSESSOR'S OFFICE INTO RPS, BACKED UP AND BROUGHT/EMAILED TO THE REAL PROPERTY TAX SERVICE AGENCY NO LATER THAN **JUNE 16TH** FOR FINAL ROLL PROCESSING AND USE FOR SCHOOL PROCESSING.
- 5) ALL CHANGES FOR COUNTY AND TOWN TAX ROLLS SHALL BE ENTERED AND SUBMITTED BY THE TOWN ASSESSOR'S OFFICE TO THE REAL PROPERTY TAX SERVICE AGENCY ON OR BEFORE **NOVEMBER 10TH**.
- 6) ALL UNPAIDS TO BE MANUALLY ENTERED BY THE COUNTY (REAL PROPERTY TAX SERVICE AGENCY) FROM EACH TOWN'S APPLICABLE OFFICE MUST BE SUBMITTED BY SAME BY **NOVEMBER 15TH**.
- 7) A SEPARATE AGREEMENT SHALL BE NEGOTIATED FOR ANY PROVISIONS OF RPTL §1537, OPTIONAL COUNTY SERVICES, IF NECESSARY.

PRICE FOR THE PREPARATION OF THE FOLLOWING IS .48 PER PARCEL:

- 1) 1 PRINTED TENTATIVE ASSESSMENT ROLL IN A HARD BINDER
- 2) PRINTED COA LETTERS (Town provided envelopes)
- 3) 1 PRINTED FINAL ASSESSMENT ROLL IN A HARD BINDER
- 4) PDF File of Tentative and Final Rolls
- 5) 1 SET TAX MAPS 24" x 36"
- 6) APPORTIONMENT OF SPECIAL FRANCHISE
- 7) DATA ENTRY FOR PRO-RATAS
- 8) BANK CODE LISTING
- 9) RPS 147D1, 155D1 & 160D1 TAX EXTRACTS
- 10) PDF Files of County/Town & School Tax Bills

Optional Items-

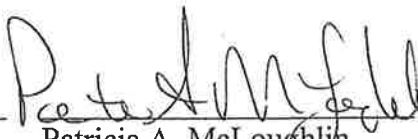
| | |
|---|----------------------|
| Printed Tax Roll 1 Copy (155P1) | .04 Per 2-sided Page |
| 1 Set of County/Town Tax Bills in Envelopes | .20 Per Parcel |
| 1 set of Printed TSO Lettered Bankcoded Bills | .10 Per Parcel |
| Inserts (COA Notices and/or Tax Bills) | .01 Per Piece |

UNPAID WATER, SEWER, OR OTHER UNPAIDS WILL BE CHARGED A FEE IN THE AMOUNT OF \$.50 PER UNPAID ENTRY IF THE DATA HAS TO BE MANUALLY ENTERED, OR IF TAX MAP NUMBERS PROVIDED IN COMPUTER FORMAT ARE INVALID.

THE TOWN OF PUTNAM VALLEY HEREBY REPRESENTS THAT THE AGREEMENT HEREIN HAS BEEN APPROVED BY RESOLUTION OF THE TOWN BOARD, A COPY OF WHICH IS ANNEXED HERETO AND MADE A PART HEREOF.

THE PARTIES HAVE EXECUTED THIS AGREEMENT IN NEW YORK, ON THE DATE HEREIN ABOVE SET FORTH.

READ AND APPROVED BY:

| | |
|------------------------------------|--|
| _____ Date _____ |  Date <u>2/21/24</u> |
| Kevin M. Byrne County Executive | Patricia A. McLoughlin County Director, RPTSA |

| | |
|--|-------------------------------------|
| _____ Date _____ | _____ Date: _____ |
| Michael Lewis Commissioner of Finance | C. Compton Spain County Attorney |

| | |
|----------------------------------|--------------------------------------|
| _____ Date _____ | _____ Date: _____ |
| Mat C. Bruno, Sr Risk Manager | Jacqueline Annabi Town Supervisor |

TOWN OF PUTNAM VALLEY
TOWN BOARD WORK SESSION
MARCH 13, 2024

APPROVE CORTLANDT LAKE DAM REPAIRS

Presented by Councilman Russo

RESOLUTION #R24-141

RESOLVED, that the Town Board approve much-needed repairs to Cortlandt Lake Dam by the Town of Cortlandt, which work will commence this spring. This dam borders the counties of Westchester and Putnam. The Town of Cortlandt is awarding a bid to Abbott and Price in the amount of \$159,808, with engineering contract services of French and Parrello for the sum of \$21,715. 8% of homes in ContinentalVillage are taxpayers in the Town of Putnam Valley, and those residents will be responsible for that portion of the repairs. The district of Continental Village has an allocation split of 69% Phillipstown, 23% Cortlandt and 8% Putnam Valley.

Seconded by Councilwoman Howard, unanimously carried.

REVIEW REQUEST FOR PERMIT FEE WAIVER

Presented by Councilwoman Howard

RESOLUTION #R24-142

RESOLVED, the Town waive the fee for the permit submitted to the Putnam Valley Building Department by Spirelli Electric Inc. for electrical work to be performed on the rig maintenance room of the Putnam Valley Ambulance Corps building, in consideration of their agency's essential community function.

Seconded by Councilwoman Tompkins, unanimously carried.

AUTHORIZE SURPLUS OF EQUIPMENT

Presented by Councilwoman Tompkins

RESOLUTION #R24-143

RESOLVED, that the Town Board surplus the following equipment as refuse, there is no monetary value to these items:

TOWN OF PUTNAM VALLEY
TOWN BOARD WORK SESSION
MARCH 13, 2024

AUTHORIZE SURPLUS OF EQUIPMENT

Presented by Councilwoman Tompkins

RESOLUTION #R24-143

RESOLVED, that the Town Board surplus the following equipment as refuse, there is no monetary value to these items:

- 1989 IBM Wheelwater 10 Series II Typewriter (14300000135907) from the Building Department
- 1988 IBM Typewriter (11-0295748) from the Town Clerk's Office
- Putnam Valley Court Time Recorder Equipment Stamp Machine Serial #509538, Model ARL-E. Last available year for use -2002.
- 10 HP COMPUTERS-Roll Out lease 2024 - NO Monetary Value

| | |
|-------------------|--------------------|
| Nancy Taus | Supervisors Office |
| Karen Kroboth | District Office |
| Elaine McGinty | Supervisors Office |
| Anthony Toteda | Assessors Office |
| Sheryl Luongo | Assessors Office |
| Jacqueline Annabi | Supervisors Office |
| Carol Sukup | Town Clerks Office |
| Amanda McGannon | Parks & Recreation |
| Theresa Orlando | Parks & Recreation |
| Admin Computer | |

| User | Model | Part Number |
|---------------|-------------------------------------|-------------|
| Serial Number | | |
| NTAUS | HP ProDesk 600 G3 SFF 1FY58UT#ABA | 2UA7322BSX |
| KKROBOTH | HP ProDesk 600 G3 SFF 1FY58UT#ABA | 2UA7322BTS |
| EMCGINTY | HP ProDesk 600 G3 SFF 1FY58UT#ABA | 2UA7261XQH |
| ATOTEDA | HP ProDesk 600 G3 SFF 1FY58UT#ABA | 2UA7322BTP |
| JANNABI | HP ProDesk 600 G3 SFF 1FY58UT#ABA | 2UA7261XVK |
| SLUONGO | HP ProDesk 600 G3 SFF 1FY58UT#ABA | 2UA7261XWP |
| Reassigned | | |
| TOWNCLERK | HP EliteDesk 800 G4 SFF 4DP54UT#ABA | MXL9401JJ8 |
| TORLANDO | HP EliteDesk 800 G4 SFF 4DP54UT#ABA | MXL9401JJY |
| Reassigned | | |
| ADMIN | HP EliteDesk 800 G4 SFF 4DP54UT#ABA | MXL9401JLB |
| AMCGANNON | HP EliteDesk 800 G4 SFF 4DP54UT#ABA | MXL9401JK9 |
| FISH&GAME | HP EliteDesk 800 G1 SFF C8N26AV | 2UA4131QQD |
| AMCGANNON | HP EliteDesk 800 G4 SFF 4DP54UT#ABA | MXL9401JK9 |

Seconded by Councilman Luongo, unanimously carried.

TOWN OF PUTNAM VALLEY
TOWN BOARD WORK SESSION
MARCH 13, 2024

Seconded by Councilwoman Tompkins, unanimously carried.

AUTHORIZE 2024 OPEN TOP CONTAINER BID

Presented by Councilwoman Tompkins

RESOLUTION #R24-144

RESOLVED, that the Putnam Valley Town Board award the 2024 Open Top Container Bid for Bulk Drop off to:

AAA Carting & Rubbish Removal
3 Greentown Road
Buchanan, NY 10511

Bid1: (\$100.00) paid to the town of Putnam Valley – per thirty yard container for disposal of white goods only. (No alternate size containers accepted). No weight Limit.

Bid 2: \$625.00per thirty yard container (1st container free) for disposal of mixed bulk items. (No alternate size containers accepted.) No weight Limit.

103a & 103d were signed and bidder enclosed check for \$500.00.

Seconded by Councilman Luongo, unanimously carried.

AMEND RESOLUTION #R23-158

Presented by Councilman Luongo

RESOLUTION #R24-145

RESOLVED, that the Putnam Valley Town Board amend Resolution #R23-158 for the purposes of buying out Hewlett Packard Enterprise Financial Services Lease #225696348400004USA2 to be paid through ARPA Funds.

RESOLUTION #R23-158

RESOLVED, that the Town Board amend Resolution #R23-135 approving the leasing of Ten (10) computers from Hewlett Packard Enterprise Financial Services, 200 Cornell Drive, Berkley Heights, NJ, 17922, to change (i) total from \$13,091.80 to \$14,419.60, which will be paid over a period of 36 months, and (ii) change monthly rate from \$360.64 to \$445.88. This amount is included in the Facilities Department budget for the purposes of upgrading equipment on a rolling basis; and

TOWN OF PUTNAM VALLEY
TOWN BOARD WORK SESSION
MARCH 13, 2024

FURTHER RESOLVED, that the Town Board authorize Supervisor Annabi to enter into an agreement with Hewlett Packard Enterprise Financial Services in this regard.

Seconded by Councilman Russo, unanimously carried.

AMEND RESOLUTION #R24-98

Presented by Councilman Luongo

RESOLUTION #R24-146

RESOLVED, that the Putnam Valley Town Board amend Resolution #R24-98 for the purposes of buying out Hewlett Packard Enterprise Financial Services Lease #225696348400004 to be paid through ARPA Funds.

RESOLUTION #R24-98

RESOLVED, that the Town Board authorized the Supervisor to sign a Lease Agreement With Hewlett Packard Enterprise Financial Services, 200 Connell Drive, Berkley Heights, NJ 17922 for the replacement of ten (10) desktop computers for town staff for a total cost of \$15,150.00. The lease payment will be \$470.60 per month for thirty-six (36) months/three (3) years, with a \$1.00 buy-out option. This agreement is for the purposes of upgrading equipment on a rolling basis. Equipment will be provided through CDW Government and is part of the Hewlett Packard Information Technology Umbrella State Contract. Funding has been included in the 2024 Budget. This is subject to final approval of the contract by the Town Attorney.

Seconded by Councilwoman Tompkins, unanimously carried.

APPROVE CAFETERIA UPGRADE BID

Presented by Councilman Russo

RESOLUTION #R24-147

RESOLVED, that the Parks and Recreation Department and The Parks and Recreation Commission recommend that the Town Board award the "Cafeteria Upgrade" bid to Jacobs Construction in the amount of \$438,965.00. All the New York State Bid procedures were followed and minutes of the bid opening are attached.

Camp Cafeteria Upgrade Bid

Date: February 23, 2024

Time began: 2:09 pm, end 2:17 pm

Present: Interim Town Clerk Kat Diomedede and
Recreation Senior Clerk Theresa Orlando

We received only 1 camp cafeteria upgrade bid from:

Jacobs Construction
574 Oscawana Lake Road
Putnam Valley, NY 10579

We received the bid proposal for the town camp cafeteria upgrade, lump sum total bid is \$438,965.00.

We have received the signed non-collusion affidavit.

The Hold Harmless statement is included.

The certificate of liability insurance coverage is included.

The worker's compensation insurance coverage is included.

The General Municipal Law, Sections 103A & 103D non collusive certification included.

The paperwork received is all satisfactory.

Submitted by,

Theresa Orlando
Recreation Senior Clerk
Town of Putnam Valley

Seconded by Councilman Luongo, unanimously carried.

TOWN OF PUTNAM VALLEY
TOWN BOARD WORK SESSION
MARCH 13, 2024

Date Prepared: 02/12/2024 02:12 PM

TOWN OF PUTNAM VALLEY
Budget Adjustment Form

GLR4150 1.0

Page 1 of 1

Year: 2023 Period: 12 Trans Type: B2 - Amend Status: Posted
 Trans No: 118810 Trans Date: 12/29/2023 User Ref: MANGELICO
 Requested: Approved: Created by: MANGELICO 02/12/2024
 Description: TO REVERSE ADJUSTMENT #118809 Account # Order: Yes
 Print Parent Account: No

| Account No. | Account Description | Amount |
|----------------------|-------------------------------|--------------------------|
| A.1345.200 | PURCHASING - ARPA.EQUIPMENT | -34,283.50 |
| A.1345.424 | PURCHASING - ARPA CONTRACTUAL | 9,983.98 |
| Total Amount: | | <u><u>-24,299.52</u></u> |

Date Prepared: 02/12/2024 02:09 PM

TOWN OF PUTNAM VALLEY
Budget Adjustment Form

GLR4150 1.0

Page 1 of 1

Year: 2023 Period: 12 Trans Type: B2 - Amend Status: Posted
 Trans No: 118809 Trans Date: 12/29/2023 User Ref: MANGELICO
 Requested: Approved: Created by: MANGELICO 02/12/2024
 Description: BUDGET AMENDMENTS FOR YTD 2023 ARPA EXPENDITURES Account # Order: Yes
 Print Parent Account: No

| Account No. | Account Description | Amount |
|----------------------|-------------------------------|-------------------------|
| A.1345.200 | PURCHASING - ARPA.EQUIPMENT | 34,283.50 |
| A.1345.424 | PURCHASING - ARPA CONTRACTUAL | -9,983.98 |
| Total Amount: | | <u><u>24,299.52</u></u> |

TOWN OF PUTNAM VALLEY
TOWN BOARD WORK SESSION
MARCH 13, 2024

Date Prepared: 02/28/2024 02:51 PM

TOWN OF PUTNAM VALLEY
Budget Adjustment Form

GLR4150 1.0

Page 1 of 1

Year: 2023 Period: 12 Trans Type: B2 - Amend Status: Posted
 Trans No: 118944 Trans Date: 12/29/2023 User Ref: MANGELICO
 Requested: Approved: Created by: MANGELICO 02/28/2024
 Description: YTD 2023 BUDGET ADJUSTMENTS Account # Order: Yes
 Print Parent Account: No

| Account No. | Account Description | Amount |
|----------------------|---------------------|-----------------|
| SM11.7180.453 | LAKE.MONITORING | 2,947.00 |
| Total Amount: | | <u>2,947.00</u> |

Date Prepared: 02/27/2024 02:19 PM

TOWN OF PUTNAM VALLEY
Budget Adjustment Form

GLR4150 1.0

Page 1 of 1

Year: 2023 Period: 12 Trans Type: B2 - Amend Status: Posted
 Trans No: 118936 Trans Date: 12/29/2023 User Ref: MANGELICO
 Requested: Approved: Created by: MANGELICO 02/27/2024
 Description: TO COVER REMAINING YTD EXPENDITURES FROM 2023 STORM Account # Order: Yes
 Print Parent Account: No

| Account No. | Account Description | Amount |
|----------------------|---------------------|-------------------|
| A.8676.100 | STORM 2023 | -150.00 |
| A.8676.200 | STORM 2023 | 307,997.00 |
| A.8676.400 | STORM 2023 | 322,258.12 |
| Total Amount: | | <u>630,105.12</u> |

TOWN OF PUTNAM VALLEY

Budget Adjustment Form

Year: 2023 Period: 12 Trans Type: B2 - Amend Status: Posted
 Trans No: 118945 Trans Date: 12/29/2023 User Ref: MANGELICO
 Requested: Approved: Created by: MANGELICO 03/04/2024
 Description: TO RETURN FUNDS FOR ARPA REIMBURSEMENT Account # Order: Yes
 Print Parent Account: No

| Account No. | Account Description | Amount |
|----------------------|-----------------------|------------------|
| SM01.7180.473 | RETENTION BASIN MAINT | -7,480.00 |
| Total Amount: | | <u>-7,480.00</u> |

TOWN OF PUTNAM VALLEY

Budget Adjustment Form

Year: 2023 Period: 12 Trans Type: B2 - Amend Status: Batch
 Trans No: 118945 Trans Date: 12/29/2023 User Ref: MANGELICO
 Requested: Approved: Created by: MANGELICO 03/04/2024
 Description: TO RETURN FUNDS FOR ARPA REIMBURSEMENT Account # Order: No
 Print Parent Account: No

| Account No. | Account Description | Amount |
|----------------------|-----------------------|------------------|
| SM01.7180.473 | RETENTION BASIN MAINT | -7,480.00 |
| Total Amount: | | <u>-7,480.00</u> |

TOWN OF PUTNAM VALLEY

Budget Adjustment Form

Year: 2023 Period: 12 Trans Type: B2 - Amend Status: Posted
 Trans No: 118947 Trans Date: 12/29/2023 User Ref: MANGELICO
 Requested: Approved: Created by: MANGELICO 03/07/2024
 Description: DECEMBER 2023 YTD BUDGET ADJUSTMENTS Account # Order: Yes
 Print Parent Account: No

| Account No. | Account Description | Amount |
|----------------------|-------------------------------|-----------------|
| A.1345.424 | PURCHASING - ARPA CONTRACTUAL | 8,330.00 |
| Total Amount: | | <u>8,330.00</u> |

Seconded by Councilman Luongo, unanimously carried.

TOWN OF PUTNAM VALLEY
TOWN BOARD WORK SESSION
MARCH 13, 2024

DAILY FEE REPORT:SUMMARY FEBRUARY 1, 2024 – FEBRUARY 29, 2024

Presented by Supervisor Annabi

RESOLUTION #R24-149

3/4/2024

**TOWN OF PUTNAM VALLEY
OFFICE OF BUILDING & ZONING
265 Oscawana Lake Road
Daily Fee Report - Summary**

From: 2/1/2024 To: 2/29/2024

| Fee Type | Count | Amount |
|------------------------------|--------------|--------------------|
| ADDITION/ALTERATION | 1 | \$1,246.00 |
| CW | 1 | \$75.00 |
| DEM/R | 1 | \$100.00 |
| ELECTRI APP/NY ELEC | 6 | \$240.00 |
| ELECTRIC APP/SWIS | 10 | \$400.00 |
| GAS/PROPANE | 7 | \$525.00 |
| GENERATOR PERMIT | 4 | \$300.00 |
| HVAC | 7 | \$600.00 |
| MI | 6 | \$450.00 |
| OIL TANK | 7 | \$775.00 |
| OPERATING PERMIT | 1 | \$100.00 |
| PERM | 10 | \$7,290.00 |
| PL | 7 | \$555.00 |
| RE | 8 | \$2,336.00 |
| RU | 1 | \$125.00 |
| SEARC | 13 | \$2,600.00 |
| SOLAR PANELS | 1 | \$1,176.00 |
| WETADM | 1 | \$50.00 |
| WETL | 1 | \$100.00 |
| WT/S | 2 | \$200.00 |
| Total Fees Collected: | 95 | \$19,243.00 |
| Cash | 2 | \$2,351.00 |
| Check | 92 | \$16,817.00 |
| Money Order | 1 | \$75.00 |

FEE TYPES

| | |
|----------------------------|--|
| ADDITION/ALTERATION | Permits for Additions/Alterations |
| BLASTING | Permits to Blast |
| CW | Commence Work Permit |
| CREDIT CARD FEE | Credit Card Fee charged for usage of credit card |
| DEM/R | Demolition/Residential |
| ELECTRIC APP/NY ELECTRICAL | Electric application/NY Electrical |
| ELECTRIC APP/SWISS | Electric application/Swis |
| FENCE/WALL | Permit for Fence/Wall |
| GAS/PROPANE | Permit for Propane Gas Installation |
| GENERATOR PERMIT | Generator Installation |
| HVAC | Heating, Vent., A/C Permit |
| IN GROUND POOL | Permit for In Ground Pool |
| MG | Minor Grading Permit |
| MI | Miscellaneous Building Permit |
| OPERATING PERMIT | Operating Permits /Commercial |
| PERM | Building Permits |
| PERNC | New Construction Permits |
| PL | Plumbing Permits |
| RE | Renewal Building Permits |
| RHCS | Rock Hammer Crush Shatter Rock Permit |
| RU | Spec. Use Renewal |
| SEARC | Municipal Search |
| TENT | Tent Permit |
| TREE | Tree Permit |
| WETADM | Wetland Administrative Fee |
| WETL | Wetland Permit Application Fee |
| WT/S | Wetland Screening |

TOWN OF PUTNAM VALLEY
TOWN BOARD WORK SESSION
MARCH 13, 2024

Seconded by Councilman Luongo, unanimously carried.

Supervisor Annabi made a motion to go into Executive Session to discuss an Attorney/Client matter. No new business will be conducted afterward.

Supervisor Annabi made a motion to close the meeting at 5:30 PM.

Councilman Luongo seconded the motion, unanimously passed.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Kathy Diomedede". The signature is written in black ink and is positioned above the printed name and title.

Kathy Diomedede
Town Clerk
3-13-2024