

TOWN OF PUTNAM VALLEY
TOWN BOARD MEETING
FEBRUARY 21, 2024

TOWN OF PUTNAM VALLEY
REGULAR TOWN BOARD MEETING
WEDNESDAY, FEBRUARY 21, 2024
6:00 PM

AGENDA

Pledge of Allegiance

1. NYS Assemblyman Matt Slater
2. Community Reports
3. Supervisor's Comments
4. Legislative Reports
5. Approval of Minutes
6. Rescind Resolution #R24-116
7. Approve Employee Leave of Absence
8. Approve CCE Public Informational Program at Putnam Valley Library
9. Discuss Request for Waiver of Building Department Fees by Putnam Valley Library
10. Approve and Accept Performance and Payment Bonds for the Wenonah Road Stormwater Improvement Project
11. Parks & Recreation:
 - a. Approve Personnel Changes
 - b. Approve February 2024 Refunds
12. Districts:
 - a. Approve Northview Estates Spring Cleanup 2024
 - b. Approve Lake Oscawana Harvester Operators Appointments 2024
13. Facilities: Approve Maintenance Contract with Aspen HVAC
14. Public Comment
15. Audit of Monthly Bills
16. Budget Transfers and Amendments

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REGULAR TOWN BOARD MEETING
WEDNESDAY, February 21, 2024
6:00 PM

PRESENT: Supervisor Annabi
Councilman Luongo
Councilman Russo
Councilwoman Tompkins
Councilwoman Howard

ALSO PRESENT: Town Clerk Kathy Diomede
Clerk Michelle Stephens

ABSENT: Town Attorney Sarah Ryan

Recitation of the Pledge of Allegiance.

Councilwoman Tompkins asked for a moment of silence to honor our troops stationed at home and around the world.

AMENDMENTS TO THE AGENDA

Presented by Supervisor Annabi

RESOLUTION R#24-120

RESOLVED, that the Town Board **ADD** the following item to the agenda:

ADD: #10A – Approve letter to NY State to not reduce funding for CHIPS and Veteran Services.

ADD: #10B - Retain Van De Water & Van De Water to represent the Town.

Seconded by Councilman Luongo, unanimously carried.

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NYS ASSEMBLYMAN MATT SLATER

Presented by Supervisor Annabi

NYS Assemblyman Matt Slater presented posthumously a certificate to the McKeown family honoring Kim and recognizing her service to our community.

He presented to the Supervisor and Town Board a signed bill which is an act to amend the town law in relation to authorizing a 2% Occupancy Tax in the Town of Putnam Valley, along with the original bill and original pen.

He also discussed how the Governor is proposing cutting funding for CHIPS, Veteran services and public schools.

COMMUNITY REPORTS

Presented by Supervisor Annabi

Library Director Amina Chaudhri gave the following report:

Adult Programs:

In January we continued with all our regular programming. We have the Sewing Guild, Chess and Mahjong Clubs meeting.

So far in February and March we are planning:

-*Before Brooklyn: The Unsung Heroes Who Helped Break Baseball's Color Barrier*

February 21st, 7:00—8:00 PM; an Author Talk with Ted Reinstein.

-Defensive Driving Class (5-hr). March 2nd 10:15 AM—4:00 PM

-The Sun Will Darken April 8th, March 13th 6:00—7:15 PM - An astronomical evening with Putnam Valley's own Joe Rao!

-The Art of Antique Bottle Detecting with Alex & Viktor Prizgintas, March 23rd 12:00—1:00 PM. This is an in-person program. Patrons can bring their own treasures for assessment.

Children's Programs:

- We are offering a jewelry making-class to teens on February 23, 2024 at 3:00 p.m. Registration is preferred.

- April 1-5: Astronomy Week, in anticipation of the solar eclipse (which is taking place on April 8, 2024).

- April 1st, 11 am: Eclipse Workshop with Joe Rao, for kids 7 and up. Space limited to 20 kids + 1 caretaker per family

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- April 3rd: StarLab Portable Planetarium: 2 shows, at 3 pm and 4:30pm. Space limited to 25 seats each show. Priority will be given to Putnam Valley residents. Register to one show only.

Library-related Activities and Support:

Our 3-D Printer: will be available to the public later in February of 2024. There will be a nominal cost for print jobs! Please call or visit our website for more information.

Cornell Cooperative Extension: We have received our new freezer from CCE, as well as our first batch of food for those in need of a free and healthy meal. There are quiche's and soups thus far - and the selection is always changing.

Canned Goods Drive: We are partnering with United Way and collecting canned goods from now until March 2, 2024.

We also offer computer use, printing, scanning, faxing and digital materials!

Parks and Recreation Director Frank DiMarco gave the following report:

The Egg Hunt will take place on March 16th this year at 10 a.m.

We are also bringing back the egg my yard, which is where you order prefilled eggs and we will hide them in your yard. See the website or call the office for more details on that, this was a huge hit last year.

Keep in mind, due to the success of the Independence Day celebration last year, we will be doing it again on July 5th this year.

All currently running programs and the information on upcoming programs can be found on our website at PVPR.com.

Fire Department Chief Frank DiMarco gave the following report:

- 12 PIAA's
- 2 Wires Down
- 10 EMS Assist
- 8 Automatic Alarms
- 6 Standby/mutual aid
- 0 Vehicle Fires

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There were 44 calls for the month, for a total of 490.84 man hours for January.

Wendy Whetsel of the Commission for the Conservation of the Environment gave the following report:

The PVCCE would like to partner with the PV Library to provide some educational outreach to the community on the best way to enjoy your environment called Loving Your Backyard.

Linda Thornton gave the report from the Tompkins Corner's Cultural Center as follows:

Tompkins Corners Cultural Center will open its 2024 Season, our 10th on:

- Saturday March 9th at 7:30: an evening of Celtic Music, desserts to follow.
- Sunday, March 10th at 3:00 p.m; Poets' Corner presents Kateri Kosek and an open mic.
- Sat/Sun March 23 & 24: "Dirt": a new play by the Putnam Theatre Alliance.

Many Moons: a multi-media art exhibit runs March 9th to May 6th.

Highway Superintendent Keeler sent his deepest condolences from the Highway Department to the family of Joseph Piechocniski.

His report is as follows:

I'd like to take a moment to thank the men and women of the Highway Department for their continued hard work and dedication.

We have been out cold patching as needed.

We have been out and will continue to be cutting dead trees.

We were able to get some drainage done during the mild stretch. Last month we added 40 foot of 18 inch pipe to alleviate an outlet blockage issue. We added 2 basins and 187 feet of 12 inch pipe to alleviate a drainage issue where a home was getting flooded every time we had any rain. We replaced 20 feet of 24 inch on Bonie Wood Drive to alleviate an issue which was flooding 3 homes there. This morning we started a drainage project on Point Drive which will help 2 homes with a similar issue. We also repaired headwalls on Culvert at Oscawana Heights and Wiccopee Road intersection.

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We will be getting our vac-all out as soon as the weather breaks. If forecasters are correct, that could be by mid-March. We will also be out cutting shoulders in the near future, as well as doing some sign upgrades and repairs.

If any residents are interested in getting firewood, please contact us.

I'd like to take a moment to remind residents that if there is any winter precipitation, please only go out if you must. Also, please give my workers time to do their job and remember, do not follow too close to the rear of our trucks during snow/ice removal operations.

The phones at Highway are monitored 24/7 and I ask residents with issues to call us and not post on Facebook as we don't troll for complaints.

I can always be reached in my Office (845) 526-3333; on my cell (845) 745-0795 and SKEELER@PUTNAMVALLEY.GOV.

307 Days till Christmas.

SUPERVISORS COMMENTS

Supervisor Annabi said that we are now the first town in the County to receive an Occupancy tax on Airbnb rentals.

We have boxes in Town Hall for our Food Pantry and Diapers for a Diaper Drive.

There is a Blood Drive on March 25 at the PV Ambulance Corp.

On April 20 and 21 there is a bulk drop-off and community shred at Town Hall.

The Children's Center is still hiring.

The Town will be winterizing a building at the Town Camp.

LEGISLATIVE REPORT

Presented by Supervisor Annabi

Putnam Valley Town Board Meeting 2/21/2024

Legislator Bill Gouldman could not be here today, but he asked me to give his report.

**** The Putnam County's Annual Tree and Shrub Seeding Sale is back. Cornell Cooperative Extension and Soil and Water Conservation have teamed up again to offer a wonderful selection of trees and shrubs. They will be offering native trees, shrubs, and perennials that support birds and pollinators. Order early so you can get the species that you are looking for. Check with the Cornell Cooperative website and look for annual tree & shrub seeding sale. This is a great opportunity, so please take advantage of it. Be sure to shop before the deadline of March 22. Plants will be sold online only, on a first-come first-reserved basis.**

**** The 2023 County Health Rankings has come out. It brings actionable data for counties throughout New York State. It is done by the University of Wisconsin Population Health Institute, with funding from the Robert Wood Johnson Foundation. It is the most comprehensive report of its kind to rank the overall health of nearly every county in the 50 states. The report uses a standard way to measure how healthy people are and how long they live. Every year Putnam comes out in the top 10% in NYS. In 2023 Putnam County ranks number 1 of the 62**

counties in NYS.

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**** NYS is offering Free Radon Testing Kits from the State Health Department. For more information about radon and its risks is available on the NYS Department of Health website.**

**** Are you caring for a loved one with Alzheimer's or another dementia? Help is available.**

A care consultant from the Alzheimer's Association can now meet with you at the Putnam Valley Friendship. Feel free to drop in or contact the Office for Senior Resources at 845-808-1700 for more information.

If you have an idea that would improve how County Government works, please let him know.

He would like to thank the residents who have contacted him about issues they need help with. If he can correct the problem, he will. So please, if you have an issue his door is open Just give his office a call at 845-808-1020. Thank you.

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APPROVAL OF MINUTES

Presented by Councilwoman Howard

RESOLUTION #R24-121

RESOLVED, that the Town Board authorize the Supervisor to accept the Town Board Meeting Minutes from January 3, 2024, January 10, 2024, and January 17, 2024.

Seconded by Councilwoman Tompkins, unanimously carried

RESCIND RESOLUTION #R24-116

Presented by Councilman Russo

RESOLUTION #R24-122

RESOLVED, that the Town Board rescind Resolution R24-116 pertaining to the Putnam County Real Property Tax Service Contract. An updated version of the contract will be Presented for approval in the near future.

Seconded by Councilman Luongo, unanimously carried

APPROVE EMPLOYEE LEAVE OF ABSENCE

Presented by Councilman Luongo

RESOLUTION #24-123

RESOLVED, that the Town Board authorize a Leave of Absence for Earl Peverini from February 1, 2024 through February 29, 2024 pursuant to the terms of the Family and Medical Leave Act.

Seconded by Councilman Russo, unanimously carried.

**APPROVE CCE PUBLIC FOR PUBLIC INFORMATIONAL PROGRAM AT
PUTNAM VALLEY LIBRARY**

Presented by Councilwoman Tompkins

RESOLUTION #R24-124

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RESOLVED, that the Town Board approve public informational program at Putnam Valley Library. The cost of guest speakers will be paid for by the Putnam Valley Library.

Seconded by Councilman Luongo, unanimously carried

**DISCUSS REQUEST FOR WAIVER OF BUILDING DEPARTMENT FEES BY
PUTNAM VALLEY LIBRARY**

Presented by Councilwoman Howard

RESOLUTION #R24-125

RESOLVED, that the Town Board waive permit fees for the upcoming installation of heat pumps in the Putnam Valley Library.

Seconded by Councilwoman Tompkins, unanimously carried

**APPROVE AND ACCEPT PERFORMANCE AND PAYMENT BONDS FOR THE
WENONAH ROAD STORMWATER IMPROVEMENT PROJECT**

Presented by Councilman Russo

RESOLUTION #R24-126

WHEREAS, by Resolution #R24-118 the Town Board authorized a bid to be awarded to T&A Construction, Inc. for general construction work related to the Wenonah Road Stormwater Improvement Project; and

WHEREAS, the Town Engineer has recommended that the company submit Performance and Payment Bonds in amounts equal to the contracts amount; and

WHEREAS, T&A Construction, Inc. has provided a Performance Bond in the amount of \$358,860.00 and a Payment Bond in the amount of \$358,860.00 for the General Construction Work; and

WHEREAS, said Performance and Payment Bonds have been reviewed by the Attorney to the Town and by the Town Engineer.

NOW THEREFORE BE IT RESOLVED, that the Putnam Valley Town Clerk is hereby authorized to accept the performance and payment bonds for this project provided as recited above; and

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BE IT FURTHER RESOLVED, that the Town Clerk is hereby directed to file these performance and payment bonds in the Town's Bond file for all active bonds for the Town of Putnam Valley, and to monitor these bonds by bringing the expiration date of the bonds to the attention of the Attorney to the Town and the Town Engineer three months prior to the expiration date of the bonds so that the work can be inspected by the Town Engineer to ensure that the bonds will not have to be called or extended.

MOTION: Councilman Russo

SECOND: Councilwoman Tompkins

ROLL CALL VOTE BY TOWN CLERK

Councilwoman Howard Aye _____
Councilwoman Tompkins Aye _____

Councilman Russo Aye _____
Councilman Luongo Aye _____
Supervisor Annabi Aye _____

Seconded by Councilman Luongo, unanimously carried.

APPROVE LETTER TO NYS GOVERNOR REGARDING CHIPS FUNDING

Presented by Supervisor Annabi

RESOLUTION #R24-127

RESOLVED, that the Town Board authorize Supervisor Annabi to write a letter to New York State Governor Kathy Hochul requesting that she not reduce CHIPS funding. This program provides funds to municipalities to support the construction and repair of Town roads. Reduction in the CHIPS funding will affect our budget and cause a burden to our taxpayers.

Seconded by Councilman Luongo, unanimously carried.

APPROVE VAN DE WATER & VAN DE WATER RETAINER AGREEMENT

Presented by Supervisor Annabi

RESOLUTION #R24-128

WHEREAS, the Town of Putnam Valley Town Board finds that it is in the best interest of the Town to retain the legal services of Van DeWater and Van DeWater, LLP to act as Attorneys for the Town in relation to the matter of *Putnam Valley Volunteer Fire Department, Inc. v. John Adorno, John J. Adorno, Inc. d/b/a Universal Construction v. Town of Putnam Valley, Town of Putnam Valley Town Board, Shawn Keller, in his capacity as the Town of Putnam Valley Highway Superintendent* (Civil Action No.: 7:23-cv-04153) and does so appoint it to provide legal advice and litigation services, at the rate of \$325.00 per hour plus disbursements;

NOW, THEREFORE, BE IT RESOLVED, that Supervisor Annabi is authorized to execute the retainer agreement for Van DeWater and Van DeWater, LLP to provide such legal services to the Town.

Dated: February 21, 2024

Moved: Supervisor Annabi

Seconded: Councilman Russo

Motion passes: Ayes 4 Abstain 1

	AYE	NAY	ABSTAIN
PRESENT/ABSENT Councilwoman Howard	<u> x </u>	<u> </u>	<u> </u>
PRESENT/ABSENT Councilman Luongo	<u> </u>	<u> </u>	<u> x </u>
PRESENT/ABSENT Councilwoman Tompkins	<u> x </u>	<u> </u>	<u> </u>
PRESENT/ABSENT Councilman Russo	<u> x </u>	<u> </u>	<u> </u>
PRESENT/ABSENT Supervisor Annabi	<u> x </u>	<u> </u>	<u> </u>

Seconded by Councilman Russo, unanimously carried.

APPROVE CHANGES TO PERSONNEL – PARKS AND REC

Presented by Councilman Luongo

RESOLUTION #R24-129

RESOLVED, that the Town Board approve the following additions/changes to personnel:

1. Coribeth Serbay, PV Children's Center @ \$15.95 per hour.
2. Ray Gallagher, Basketball program rate @ \$40.00 per hour.
3. Craig Cotone, Basketball program rate @ \$40.00 per hour.
4. Michael Fraioli, Basketball program rate @ \$40.00 per hour.
5. Amanda McGannon, Basketball program rate @ \$40.00 per hour.

Seconded by Councilwoman Tompkins, unanimously carried

APPROVE FEBRUARY 2024 REFUNDS – PARKS AND REC

Presented by Councilman Luongo

RESOLUTION #24-130

RESOLVED, that the Town Board accept the February 2024 refunds:

Lee Lewis	\$500.00
34 Sunnyside Place	LPCC
Lake Peekskill, NY 10537	Deposit Refund

Sylvisha Perry	\$500.00
29 Arbutus Street	LPCC
Putnam Valley, NY 10579	Deposit Refund

Lauren Anzovino	\$500.00
6 Shawnee Road	LPCC
Putnam Valley, NY 10579	Deposit Refund

Grace Urbina	\$500.00
66 Tanglewylde Road	LPCC
Lake Peekskill, NY 10537	Deposit Refund

Jessica Ready-Jackson	\$500.00
35 Old Oregon Road	LPCC

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Cortlandt Manor, NY 10567	Deposit Refund
Bailey Grant	\$500.00
33 Saw Mill Road.	LP
Putnam Valley, NY 10579	Deposit Refund
Seconded by Councilwoman Howard, unanimously carried	

APPROVE NORTHVIEW ESTATES SPRING CLEANUP 2024

Presented by Councilwoman Tompkins

RESOLUTION #R24-131

RESOLVED, that the Town Board accept the proposal from Landwork Contractors for the spring cleanup of Northview Estates, as requested and approved by the district. The total cost of the cleanup is \$2,200 including labor, material and equipment. All organic debris will be dumped at the highway organic waste yard. The full proposal is attached. The cost will be covered by the District.

Seconded by Councilman Luongo, unanimously carried

APPROVE LAKE OSCAWANA HARVESTER OPERATORS APPOINTMENTS 2024

Presented by Councilwoman Tompkins

RESOLUTION #R24-132

RESOLVED, that the Town Board appoint the following personnel to the Lake Oscawana Harvester Crew for the 2024 season (April – October). These positions are paid on an hourly rate with no benefits. They will work on an as needed basis. The cost will be paid by the district.

- * Mathew Florio Lake Oscawana Harvester Operator @ an hourly rate of \$26.00.
- Brendan O'Brien Assistant Harvester Operator @ an hourly rate of \$24.50.
- Mike Smith Assistant Harvester Operator @ an hourly rate of \$24.00.
- Earl Smith Assistant Harvester Operator @ an hourly rate of \$24.00.

Seconded by Councilman Luongo, unanimously carried.

APPROVE MAINTENANCE CONTRACT WITH AASPEN HVAC

Presented by Councilwoman Howard

RESOLUTION #R24-133

RESOLVED, that the Town Board authorize the Town Supervisor to sign the Maintenance Contract with Aspen HVAC, 577 N. Main Street, Brewster, NY 10509 to perform A/C Tune-ups on 7 air conditioning units, Oil Burner Tune Ups on the Highway Garage and Town Park Garage Oil Burners and Heat Pump Tune-up on the Town Museum system in the total amount of \$1,855.00.

A 10 year Oil Burner maintenance plan has been included with the December 2023 installation of the Town Hall Water Heater, Town Hall Oil Burner and the Parks and Recreation Oil Burner.

Seconded by Councilman Luongo, unanimously carried.

PUBLIC COMMENT

Presented by Supervisor Annabi

Supervisor Annabi made a motion to add an Executive Session at the end of the meeting to discuss a Personnel Issue with no further business afterward.

Seconded by Councilman Luongo, unanimously carried

AUDIT OF MONTHLY BILLS

Presented by Supervisor Annabi

RESOLUTION #R24-134

RESOLVED, that the Town Board approve the following bills, after audit, being paid:

<u>VOUCHER NUMBERS</u>	<u>AMOUNTS</u>
45729-45735	15,749.99
45782-45869	11,053.78
45736-45773	31,375.14
45833-45873	10,638.14

Seconded by Councilwoman Tompkins, unanimously carried.

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BUDGET TRANSFERS AND AMENDMENTS

Presented by Supervisor Annabi

RESOLUTION #R24-135

RESOLVED, that the Town Board approve the attached Budget Transfers and Amendments for Year-End December 2023.

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Budget Adjustment Form

Year: 2023	Period: 12	Trans Type: B1 - Transfer	Status: Posted
Trans No: 118905	Trans Date: 12/29/2023	User Ref: MANGELICO	
Requested:	Approved:	Created by: MANGELICO	02/21/2024
Description: 2023 DECEMBER YTD BUDGET TRANSFERS			Account # Order: Yes
			Print Parent Account: No

Account No.	Account Description	Amount
A.1010.424	TOWN BOARD.CONTRACTUAL	-0.78
A.1310.424	DIR OF FINANCE.CONTRACTUAL	0.78
A.1355.110	ASSESSMENT.ASSASSOR	57.20
A.1355.130	ASSESSMENT.COMP EMPLOYEES	-57.20
A.1380.400	FISCAL AGENT FEES.CONTRACTUAL	2,500.00
A.1410.130	TOWN CLERK.COMP EMPLOYEES	-635.00
A.1410.425	TOWN CLERK.RECORDS MANAGEMENT	635.00
A.1910.400	UNALLOCATED INSURANCE	-2,500.00
A.1910.400	UNALLOCATED INSURANCE	-2,367.98
A.1910.400	UNALLOCATED INSURANCE	-50.00
A.1930.400	JUDGMENTS & CLAIMS	2,367.98
A.3520	CONTROL OF OTHER ANIMALS	50.00
A.5010.130	HIGHWAY SUPT.COMP EMPLOYEES	122.82
A.5132.400	GARAGE.CONTRACTUAL	-122.82
A.7020.110	RECREATION.PERSONAL SERVICE	63.00
A.7020.120	RECREATION.OFFICE STAFF	60.17
A.7020.400	RECREATION.CONTRACTUAL	-123.17
A.7021.400	PROGRAMS.SUPPLIES	-406.01
A.7021.400	PROGRAMS.SUPPLIES	-1,064.00
A.7022.200	CAMP.EQUIPMENT	-5,299.84
A.7110.100	PARKS/SPORTS.ADMINISTRATION	46.65
A.7110.110	PARKS.PERSONNEL	359.36
A.7110.400	PARKS.CONTRACTUAL	5,299.84
A.7110.410	PARKS.VEHICLE MAINTENANCE	1,064.00
DA.5110.410	FUEL	10,601.76
DA.5130.200	MACHINERY.EQUIPMENT	-20,709.85
DA.5130.400	MACHINERY.CONTRACTUAL	20,709.85
DA.5142.400	SNOW.CONTRACTUAL	-10,601.76
SM01.1610.120	LABORERS	-1,782.46
SM01.1630.472	POWER AND LIGHT	1,782.46
SM01.1980.420	PAYMENT OF MTA PAYROLL TAX	4.30
SM01.7110.100	RECREATION.LABOR	-4.30
SM01.8160.100	SANITATION.LABOR	-78.37

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Budget Adjustment Form

GLR4150 1.0

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Account No.	Account Description	Amount
SM01.9030.800	SOCIAL SECURITY	78.37
SM08.7180.220	BEACH.INVASIVE PLANT REMOVAL	-1,824.94
SM08.7180.430	LAKE MONITORING	1,824.94
SS02.1980.420	PAYMENT OF MTA PAYROLL TAX	0.48
SS02.8110.100	PUMP STATION.CUSTODIAN	-0.48
Total Amount:		<u>0.00</u>

Seconded by Councilman Luongo, unanimously carried.

Supervisor Annabi made a motion to go into Executive Session to discuss a personnel matter. No further business will be discussed afterward.

Seconded by Councilman Luongo, unanimously carried.

Supervisor Annabi made a motion to close the meeting at 7:15 PM.

Seconded by Councilman Luongo, unanimously carried.

Respectfully Submitted,



Kathy Diomedede
Town Clerk
02/21/2024