

TOWN OF PUTNAM VALLEY
WORK SESSION
WEDNESDAY, FEBRUARY 07, 2024
5:00 PM

AGENDA

Pledge of Allegiance

1. Public Hearing: Volunteer First Responder Tax Exemption
2. Districts:
 - a. Amend Resolution R24-65
 - b. Approve Applied Watershed Sciences LLC Contract
 - c. Approve EverBlue Lakes Contract Services
 - d. Approve WSP Roaring Brook Dam Drawing and Cost Adjustment 2024
3. Facilities:
 - a. Approve Hydro Environmental Solutions Contract for Town Hall Well
 - b. Approve Hydro Environmental Solutions Contract for Town Hall Well PFOS/PFOA
 - c. Approve Maintenance Agreement with Coastal Clock and Chime
 - d. Approve Surplus Equipment
4. Planning: Release Performance Bond and Remediation/Major Grading Escrow
5. Highway: Approve Additional Snow Approve Emergency Assistance in Town Clerk's Office
6. Approve Emergency Assistance in Town Clerk's Office
7. Approve July 4 Ever Fireworks Inc. Contracts for 2024 Services
8. Approve 2024 Putnam County Real Property Tax Service Contract
9. Approve Leave of Absence for Employee
10. Approve Bid Award for Wenonah Road Stormwater Improvement Project
11. Daily Fee Report: Summary January 1, 2024 – January 31, 2024

TOWN OF PUTNAM VALLEY
WORK SESSION
WEDNESDAY, FEBRUARY 7, 2024
5:00 PM

PRESENT: Supervisor Annabi
Councilman Russo
Councilman Luongo
Councilwoman Tompkins
Councilwoman Howard

ALSO PRESENT: Clerk Michelle Stephens
Interim Town Clerk Kathy Diomede
Town Counsel Sarah Ryan

Recitation of the Pledge of Allegiance.

Councilman Luongo asked for a moment of silence for the troops stationed around the world, and for those we have recently lost, especially Joe Pie (Joseph Piechocniski) who was a member of the Fire department for 40 years.

AMENDMENTS TO THE AGENDA

Presented by Supervisor Annabi

RESOLUTION R24-102

RESOLVED that the Town Board ADD the following item to the agenda:

ADD # 3E-Approve Parks & Recreation Request to Go To Bid

Add Executive Session for Client/Attorney Information

Seconded by Councilman Luongo, unanimously carried

PUBLIC HEARING ON VOLUNTEER FIRST RESPONDER TAX EXEMPTION

Presented by Supervisor Annabi

RESOLVED that the Town Board opened the Public Hearing on the Volunteer First Responder Tax Exemption:

Public hearing will remain open until February 14th, 2024

Written comments can be emailed to

Supervisor Annabi, jannabi@putnamvalley.gov

And Kat Diomede, kdiomede@putnamvalley.gov

Shawn Keeler spoke about the need for new members

AMEND RESOLUTION R24-65

Presented by Councilwoman Howard

RESOLUTION #R24-103

RESOLVED, that the Town Board amended Resolution #R24-65 to add the following:

If a resident loses their key to the Abele Park boat ramp, there will be a \$300.00 fine plus a \$50.00 deposit for a replacement key.

The key is the property of the district and is not transferrable. Anyone in violation of Town Code 100-47 Boat Regulations may have their key revoked.

Seconded by Councilman Luongo, unanimously carried.

APPROVE APPLIED WATERSHED SCIENCES LLC CONTRACT

Presented by Councilwoman Howard

RESOLUTION #R24-104

RESOLVED, that the Town Board authorized the Supervisor to accept and sign the attached contract from Applied Watershed Sciences, LLC, 86 Sherman Street, Norwich, CT 06360 for the professional limnological and lake management consulting services for Lake Oscawana. The total 2024-2025 project budget is \$38,477.00. Additional "Add-On" services, for the benefit of the project, require further confirmation from the Town as applicable. The general consulting rate of \$160.00/hour, not to exceed \$6,000.00. The terms of the agreement will begin on 3/1/2024 and will end on 5/1/2025. The district will cover the cost of the contract.

Seconded by Councilman Luongo, unanimously carried.

APPROVE EVERBLUE LAKES CONTRACT SERVICES

Presented by Councilman Russo

RESOLUTION #R24-105

RESOLVED, that the Town Board authorized the Lake Peekskill Improvement District purchase the following services from EverBlue Lakes as per the pricing agreement dated 12/18/2023.

- NYS DEC Permit Process for Peroxide Algaecide Treatment for Beach Areas \$900.00 – If treatment is requested, the product treatment cost is \$2,250.00 per treatment and \$25.00/lb of Lake Guard Oxy and \$50/gallon of Green Clean. Product application is \$650.00/application.
- Nutrient and Algae Reduction Beach Pilot Program for Singers Beach or best candidate for the treatment \$2,000.00-\$3,500.00
- Bottom Hardness Scanning \$2,500.00
- Bathymetric mapping \$2,500.00
- Aeration System Maintenance \$11,780.00
- Water Quality Monitoring \$6,375.00
- Biological Treatment Option treatment 1 AutoBio Treatment machine \$5,500.00 and \$1,400.00 per 25 lb bucket of BioBlast formula

The Town will be billed upon the completion of each treatment in accordance with the contract. The district will cover the cost.

Seconded by Councilwoman Tompkins, unanimously carried.

**APPROVE WSP ROARING BROOK DAM DRAWING AND COST ADJUSTMENT
2024**

Presented by Councilman Russo

RESOLUTION #R24-106

RESOLVED, that the Town Board authorized the Supervisor to accept and sign the proposal from WSP, 500 Summit Lake Drive, Suite 450, Vahalla, NY 10595, for Roaring Brook Lake's Dam Drawing Modifications and Cost Adjustment. The proposal outlines the costs associated with drawing modifications based on the supplemental topographic survey at Saddle Dike Dam and a cost adjustment for Task 8, 9 and 10. This proposal

is a modification of the original agreement dated February 2, 2021 and the terms of the original contract remain in full force and effect. The costs provided in this proposal is an additional cost to the original agreement. The original agreement fee for tasks 8, 9 and 10 totaled \$13,389.00. The new total cost for tasks 8, 9 and 10, plus the modifications task 11, is \$25,886.00. The fee increase is \$12,047.00. The cost will be covered by the Roaring Brook Lake District.

Seconded by Councilwoman Tompkins, unanimously carried.

APPROVE HYDRO ENVIRONMENTAL SOLUTIONS CONTRACT FOR TOWN HALL WELL

Presented by Councilman Luongo

RESOLUTION #R24-107

RESOLVED, that the Town Board authorized the Supervisor to sign the 2024 contract with Hydro Environmental Solutions, Inc. to perform quarterly water tests, confirmation sampling and reporting to the Putnam County Department of Health in the amount of \$7,450.00. Laboratory costs to be paid directly by the Town in the amount of \$798.00. Quarterly testing is required by the New York State Board of Health. This cost has been included in the 2024 Budget.

Seconded by Councilwoman Tompkins, unanimously carried.

APPROVE HYDRO ENVIRONMENTAL SOLUTIONS CONTRACT FOR TOWN HALL WELL – PFOS/PFOA

Presented by Councilman Luongo

RESOLUTION #R24-108

RESOLVED, that the Town Board authorized the Supervisor to sign the 2024 contract with Hydro Environmental Solutions, Inc. to perform quarterly water tests, confirmation sampling and reporting to the Putnam County Department of Health in the amount of \$5,600.00 Laboratory costs to be paid directly by the Town with confirmation sampling in the amount of \$5,512.00. Quarterly testing for PFOS/PFOA is required by New York State Board of Health. This cost has been included in the 2024 Budget.

Seconded by Councilwoman Tompkins, unanimously carried.

APPROVE MAINTENANCE AGREEMENT WITH COASTAL CLOCK AND CHIME FOR TOWN PEDESTAL CLOCK

Presented by Councilwoman Tompkins

RESOLUTION #R24-109

RESOLVED, that the Town Board authorized the Supervisor to sign the 2024 Maintenance Agreement with Coastal Clock and Chime to perform one (1) maintenance visit on the Town's Street Pedestal Clock in the amount of \$825.00. This cost has been included in the 2024 Budget.

Seconded by Councilman Luongo, unanimously carried.

AUTHORIZE FACILITIES DEPARTMENT TO SURPLUS EQUIPMENT

Presented by Councilwoman Tompkins

RESOLUTION #R24-110

RESOLVED, that the Town Board authorized the Facilities Department to surplus the following equipment as refuse, there is no monetary value to these items:

- Norstar T7208 Telephone 6598
- Norstar T208 Telephone 6637
- Norstar T7208 Telephone 6599
- Ten (10) computers/keyboards/monitors from May 2023 Roll-Out.
 - 3 from Parks and Rec
 - 1 from Facilities
 - 1 from Finance
 - 1 from Highway
 - 2 from Town Clerk's Office
 - 2 from Building Department
- 2005 Cannon IR2230 Copy Machine

Seconded by Councilman Luongo, unanimously carried.

APPROVE PARKS & RECREATION REQUEST TO Go to Bid

Presented by Supervisor Annabi

RESOLUTION #R24-111

RESOVLED, that the Town Board authorize The Parks and Recreation Department to go out to bid to upgrade the cafeteria at the camp facility.
The long-term plan would be to provide another rentable space for the community.
Funding for this project would primarily be coming from grant money.

Seconded by Councilman Luongo, unanimously carried.

**RELEASE PERFORMANCE BOND AND REMEDIATION/MAJOR GRADING
ESCROW**

Presented by Councilwoman Tompkins

RESOLUTION #R24-112

Councilman Luongo recused himself.

RESOLVED, that the Town Board authorized the release of the Performance Bond and the refund of remediation/major grading escrow to Putnam Valley Fire Department, as requested by the Planning Board. On November 4, 2019, the Planning Board approved a Major Grading Permit to remediate, grade and stabilize the site on 218 Oscawana Lake Road. According to the Town Consultants, NYSDEC, all testing protocols and reporting requirements have been met. This portion of the project has been completed and the Town Board agreed to the release of the Performance Bond of \$75,000.00 and the remaining remediation/major grading escrow of \$9,222.82 be refunded.

Seconded by Councilman Russo, motion carried. 4 Ayes

APPROVE ADDITIONAL SNOW PLOW RIDER FOR HIGHWAY

Presented by Councilwoman Howard

RESOLUTION #R24-113

RESOLVED, that the Town Board appoint Daniel J. McCann of 22 Spruce Mountain Rd, Putnam Valley, NY 10579 as a snow plow rider for the 2024 season at the rate of \$16.00 per hour with no benefits effective January 5, 2024.

Seconded by Councilwoman Tompkins

APPROVE EMERGENCY ASSISTANCE IN TOWN CLERK'S OFFICE

Presented by Supervisor Annabi

RESOLUTION #R24-114

RESOLVED, that the Town Board authorized the payment of \$30.00 per hour, with no benefits, to Theresa Crawley, a certified Town Clerk, who assisted with training in the Town Clerk's office under emergency circumstances during the month of January. This cost is covered under the 2024 Budget.

Seconded by Councilman Luongo, unanimously carried.

APPROVE JULY 4 EVER FIREWORKS INC FOR 2024 SERVICES

Presented by Councilman Luongo

RESOLUTION #R24 -115

RESOLVED, that the Town Board authorized the Town Supervisor to sign a contract with the following pertaining to fireworks displays in 2024: July 4 Ever Fireworks Inc for fireworks services on Friday, July 5th, 2024 in celebration of Independence Day for the sum of \$8,000.00, \$4,000.00 of which will be deducted from the Parks & Recreation Budget and \$4,000.00 of which will be deducted from the Town Budget; and July 4 Ever Fireworks Inc for fireworks services for Town Day on Saturday, September 21st, 2024 for the sum of \$10,000.00, which is budgeted for this calendar year.

Seconded by Councilman Russo, unanimously carried.

APPROVE PUTNAM COUNTY REAL PROPERTY TAX SERVICE CONTRACT

Presented by Councilman Russo

RESOLUTION #R24-116

RESOLVED, that the Town Board authorized the Town Supervisor to enter into and sign a contract with Putnam County for the purposes of real property tax services for the calendar year 2024.

Seconded by Councilwoman Howard, unanimously carried.

APPROVE LEAVE OF ABSENCE FOR EMPLOYEE

Presented by Councilwoman Howard

RESOLUTION #R24-117

RESOLVED, that the Town Board approved an unpaid leave of absence for a clerk in the Town Clerk's office, Julie Rinaldi, for a period of up to ten (10) business days due to unforeseen illness. Since Julie started on January 2nd of this year, she has not accrued enough sick days to cover this period of time. No benefits are at issue at this time.

Seconded by Councilman Russo, unanimously carried.

APPROVE BID AWARD FOR WENONAH ROAD STORMWATER IMPROVEMENT PROJECT

Presented by Supervisor Annabi

RESOLUTION #R24 -118

RESOLVED, that the Town Board approved and awarded the bid for the Wenonah Road Stormwater Improvement Project to T&A Construction, Inc. and authorized the Supervisor to enter into a Notice of Award agreement with them. The bid was noticed. Three (3) bids were received as follows: T&A Construction, Inc. \$358,800.00, Con-tech Construction Technology, Inc. \$359,630.00 and Landwork Contractors, Inc. \$701,875.00. The accepted bid price from T&A Construction is \$358,600.00; this

amount will be reimbursed to the Town of Putnam Valley through Putnam County ARPA funds.

Seconded by Councilman Russo, unanimously carried.

DAILY FEE REPORT: Summary January 1, 2024-January 31, 2024

Presented by Councilman Luongo

RESOLUTION # R24-119

Seconded by Councilman Russo, unanimously carried.

Adjournment

Next Town Board Meeting: Wednesday, February 21st, 2024 6pm

Public Hearings: Volunteer First Responder Tax Exemption, February 21st, 2024 6 PM

Supervisor Annabi made a motion to close the meeting at 5:36 PM.

Seconded by Councilwoman Tompkins, unanimously carried.

Respectfully Submitted

Michelle Stephens
Clerk
02/7/2024