

+95TOWN OF PUTNAM VALLEY
TOWN BOARD MEETING
WEDNESDAY, JANUARY 17, 2024
6:00 PM

AGENDA

Pledge of Allegiance

1. Emergency Executive Session 5:00 p.m. Before Town Board Meeting
2. Community Reports
3. Presentation: Members of the Commission for the Conservation of the Environment
4. Presentation: Members of the Ethics Board
5. Public Hearing: Zoning Code Amendment
6. Supervisor's Comments
7. Legislative Reports
8. Approval of Minutes
9. Rescind Resolution #R24-22
10. Appoint Interim Town Clerk/Tax Receiver/Registrar
11. Approve Increase In Hourly Rate of Pay for Carol Sukup
12. Appoint Deputy Town Clerk, Sub-Registrar & Deputy Tax Receiver
13. Approve Change of Date for February 2024 Work Session
14. Introduce Volunteer First Responder Tax Exemption
15. Set Public Hearing for Volunteer First Responder Tax Exemption
16. Building: Accept Resignation of Employee
17. Parks & Recreation:
 - a. January 2024 Refunds
 - b. 2024 Children's Center Employee Salaries
 - c. January 2024 Personnel Changes
 - d. Approve Application for Use of School Facilities, Lakeland Central School District
18. Districts:
 - a. Ratify Supervisor's Signature and Accept Proposal for LPID Carrara's Beach Storm Water Collection System Rehabilitation
 - b. Authorize 2024 Expenditure for Barger Pond Volunteers to Participate in the NYSFOLA C-SLAP Program and Membership
 - c. Authorize 2024 Expenditure for Roaring Brook Lake Volunteers to Participate in the NYSFOLA C-SLAP Program and Membership
 - d. Approve District Grass Cutting Bid Request for 2024
19. Facilities Department:
 - a. Authorize Contract with Hydro Environmental Solutions, Inc. – 11 Seifert Lane
 - b. Authorize Contract with Hydro Environmental Solutions, Inc. – Croft Corners
 - c. Authorize Contract with Hydro Environmental Solutions, Inc. – 17 Harper Street
 - d. Authorize Contract with Hewlett Packard Enterprise Financial Services
20. Approve Time Shred Services, Inc. Contract
21. Public Comment
22. Audit of Monthly Bills
23. Budget Transfers and Amendments

TOWN OF PUTNAM VALLEY
TOWN BOARD MEETING
WEDNESDAY, JANUARY 17, 2024
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PUBLIC HEARING

PRESENT: Supervisor Annabi
Councilman Russo
Councilman Luongo
Councilwoman Tompkins
Councilwoman Howard

ALSO PRESENT: Clerk Michelle Stephens
Town Counsel Sarah Ryan

Recitation of the Pledge of Allegiance.

Supervisor Annabi asked for a moment of silence for Kim McKeown and her family.

AMENDMENTS TO THE AGENDA

Presented by Supervisor Annabi

RESOLUTION R24-75

RESOLVED that the Town Board ADD the following item to the agenda:

ADD # 5A – Close Public Hearing on Zoning Code Amendment
ADD #15A – Review Request for Waiver of Permit Fees

Seconded by Councilwoman Stacy Tompkins, unanimously carried

COMMUNITY REPORTS

Presented by Supervisor Annabi

Parks & Recreation Department presented by Frank Dimarco

Recreation Report

The majority of our Storm damage projects are completed with the exception of the Tennis Courts. Some of the projects included Union Field fencing, union field drainage, Playground border and drainage, Camp water system, camp water tower, camp electrical lines and pole replacement. These repairs have all gone through the FEMA process.

Shortly after the July storm we incurred some vandalism to the camp which involved extensive pool repairs, damage to the refrigeration system and various stolen items. Those repairs are also completed and were covered by insurance.

As the unexpected projects come to a close, we are working on some grant projects that involve the camp. In short, we are upgrading the cafeteria facility so that we may be able to provide another rentable space for the community.

Currently Running Programs

In addition to the currently running basketball program, we have Dance, Piano, science, Volleyball, Pickleball, taekwondo, Cheerleading, art and Spanish programs. These programs are currently serving between 500 and 600 people in the community.

All the information on this can be found on our website at PVPR.com

Highway Department Presented by Shawn Keeler

Good Evening Ladies and Gentlemen

I'd like to take a moment to thank the men and women of the Highway dept. for their hard work and dedication during my first term.

We have been out when exploring water run off issues. Where possible we are finding ways to keep water off the roads. The average yearly rainfall is 40 inches Since July 1 2023 we have received 41.97 inches this has caused the water table to be extremely high flooding yards and even worse causing severe run off on the roads. I ask that you use caution in the winter months as you know with water run off comes ice spots further more I ask if you see an ice issue please call its always better to be sure that we know of it then not.

We have been out and will continue to be cutting dead trees.

I like to take a moment to remind residents that if there is any winter precipitation please only go out if you must also please give my workers time to do their job and remember do not follow to close to the rear of our trucks during snow/ice removal operations

The phones at highway are monitored 24 / 7 and I ask residents with issues to call us and not post on Facebook as we don't troll for complaints

I can always be reached in my Office 845-526-3333 on my cell 845-745 -0795 and SKEELER@PUTNAMVALLEY.GOV

342 Days till Christmas

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Presented by Amina Chaudhri Director for the Putnam Valley Library

January 17, 2024

Putnam Valley Library

Happy New Year! We are busy with plenty of new programming for both children and adults!

Adult Programs:

Sacred Art of The Met, **FEBRUARY 12 - 7:00—8:00 PM**

Zoom. In this presentation, we will virtually travel over continents and across millennia, discussing sacred objects from five of the Met's curatorial departments: Egyptian Art, Greek and Roman Art, African Art, Islamic Art, and European Paintings.

Before Brooklyn: the Unsung Heroes who Helped Break Baseball's Color Barrier, **FEBRUARY 21 - 7:00—8:00 PM - Zoom.** Author Talk with Ted Reinstein tells the story of the little-known heroes who fought segregation in baseball, from communist newspaper reporters to the Pullman car porters who saw to it that black newspapers espousing integration in professional sports reached the homes of blacks throughout the country.

Children's Programs:

The Kids Cooking Class with Chef Sharon: was so successful we had to add a second class. Both were full and this will be a monthly event.

We plan on adding two story times on Monday 11 am, Tuesday 1pm (starting February 6th), Thursday 11 am and Friday 3:30pm (starting February 9th).

There is a Reading Buddies Storytime in January and a Reading Buddies Bilingual Storytime (English/Spanish) in February. I hope we'll get teen volunteers to continue to do this in the coming months.

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Our regular Wednesday (Lego and Dog Reading) programs are still ongoing.

Our Youth Services Assistant is working on offering a jewelry making class to teens during the February school break - so keep a lookout.

General information: We continue to offer weekly Chess and Mah Jongg groups as well as computer, fax and printer service to the public. Additionally, we have a massive collection of ebooks, e-audiobooks and museum passes.

Check us out!

Amina Chaudhri,
Director

Putnam Valley Volunteer Fire Department Presented by By Frank Dimarco

Fire Department report.

2023 proved to be the busiest year on record with 526 calls for the year.

Obviously, these are not all disaster situations. Many of our calls are Motor vehicle accidents, Automatic alarms and EMS assists.

Thankfully, we still have the manpower to respond to all these calls, but we're all getting older, so we are always looking for new members.

And, keep in mind that it doesn't necessarily mean you have to run into burning buildings. Other positions include Drivers, Exterior or Scene support, Fire Police and Safety officers.

If you are interested, I am an easy person to find and contact. I would gladly explain what is involved to anyone interested. Or you can visit our website @putnamvalleyfire.com for an application.

Other than that, Be Careful and Stay Safe



Putnam Valley Volunteer Fire Department Inc.

House Phone
 Station # 1 845-526-2879
 Station # 2 845-528-4440

P.O.Box 21 • Putnam Valley, NY 10579

Fax
 Station # 1 845-526-2881
 Station # 2 845-528-2504

In Case of Emergency Dial 911

PVVFD CALL STATS MONTH OF December 2023

CALL TYPE	# FOR THE MONTH
STRUCTURE/REKINDLE	_____
VEHICLE FIRE	_____
PIAA	(7) (17)
WIRES DOWN	(7) _____
AUTOMATIC ALARMS	(13) _____
INVESTIGATION	_____
BRUSH	(1) _____
STAND BY/ MUTUAL AID	(4) _____
CO DETECTOR	_____
FUEL LEAK/SPILL	_____
CONTROLLED BURN/ RUBBISH FIRE	_____
PUMPOUT/ WATER CONDITION	(2) _____
PROPANE LEAK	_____
HAZMAT	_____
EMS ASSIST	_____
DISPATCHED & CANCELED ENROUTE	_____
RESCUE	_____
OTHER	(50) _____
TOTAL CALLS FOR MONTH	(50)

YTD 526
 MAN HOURS 1032.66

Putnam Valley Volunteer Ambulance Corps.

PRESENTATION TO MEMBERS OF THE COMMISSION FOR THE CONSERVATION OF THE ENVIRONMENT

Presented by Supervisor Annabi

Certificate to Glenn Saphir

PRESENTATION TO MEMBERS OF THE ETHICS BOARD

Presented by Supervisor Annabi

Certificate to Mike Cecale

PUBLIC HEARING ON ZONING CODE AMENDMENT

Presented by Supervisor Annabi

Resolved that the Town Board open the Public Hearing on the Zoning Code Amendment. The new proposed Local Law reads as follows:

Town of Putnam Valley Local Law No. 1 of 2024

A Local Law Amending Provisions of the Town of Putnam Valley Zoning Law Relating to Actions Exempted from Development Approval Plans in Residential Zoning Districts

BE IT ENACTED, by the Town Board of the Town of Putnam Valley, Putnam County, New York, as follows:

Part 1. Title

This Local Law shall be known as the “A Local Law Amending Provisions of the Town of Putnam Valley Zoning Law Relating to Actions Exempted from Development Approval Plans in Residential Zoning Districts.”

Part 2. Enactment

This Local Law is adopted and enacted pursuant to the authority and power granted by §10 of the Municipal Home Rule Law of the State of New York.

Part 3. Amendment of the Zoning Law

The Town of Putnam Valley Zoning Law is amended as follows:

Replace

Section 165-16(B)(2)(b) “Development Approval Plan;” “Applicability of regulations”:

- (2) Any development and use within the Town of Putnam Valley, but exempting therefrom:
 - (a) Alterations which do not change or affect the use and occupancy of a building.
 - (b) Enclosed additions to floor space that do not exceed the following:
 - (1) In the LP Zoning District: 800 Square Feet.
 - (2) In the R1 and R2 Zoning Districts: 1,000 Square Feet.
 - (3) In the R3 and CD Zoning Districts: 1,200 Square Feet.

Part 4. Severability

The invalidity of any part or provision (e.g., word, section, clause, paragraph, sentence) of this Local Law shall not affect the validity of any other part of this Law which can be given effect in the absence of the invalid part or provision.

Part 6. Supersession

This Local Law is intended to supersede any provisions of the Town Law, the laws of the Town of Putnam Valley, and the New York State General Municipal Law which are inconsistent with the provisions of this Local Law.

Part 7. Effective Date

This Local Law shall take effect immediately upon the filing with the Office of the Secretary of State of the State of New York, in accordance with the applicable provisions of law, and specifically, Article 3, Section 27 of the New York State Municipal Home Rule Law.

CLOSE PUBLIC HEARING ON ZONING CODE AMENDMENT

Presented by Councilwoman Tompkins

RESOLUTION R24-76

RESOLVED that the Town Board authorize the Supervisor to close the Public Hearing on the amended law for Zoning Codes.

Seconded by Councilman Luongo, unanimously carried.

SCHEDULE VOTE ON ZONING CODE LOCAL LAW AMENDMENT

Presented by Councilwoman Tompkins

RESOLUTION #R24-77

RESOLVED, that the Town Board scheduled a vote on the Zoning Code Amendment to the local law for February 21st, 2024.

SUPERVISOR'S COMMENTS

Supervisor Annabi spoke about the loss of Kim McKeown

LEGISLATIVE REPORT

Presented by Bill Gouldman

Putnam Valley Town Board Meeting 1/17/2024

Thank You Ms. Supervisor:

** I would like to congratulate you and Louie Luongo for your re-election. I would also like to congratulate Sherry Howard on your election. I look forward to working with you all in the future.

** I wanted to remind you that January is National Blood Donor Month. The nation is facing a national blood crisis. I urge everyone to join the cause. Your help could mean hope for those in need, so please give blood and save a life.

** With the Tax Season here, be aware that Phone Scams are all around us. You hear time and time again how individuals fall victim to this and it's a shame. So just be aware.

** Putnam County is currently accepting applications for the 2024 Summer Internship Program. This program gives students an opportunity to get real world experience and also gives them a chance to learn the role of county government in our community. The application deadline is February 2nd, 2024. If you know someone who would be interested in this go onto the Putnam County Website. This is a great program, take advantage of it.

** As we all know one side of the bridge at Oregon Corners is fixed and is safe to go over. During the winter months, not a lot of work will be done, if any. The work is progressing nicely and am looking forward to the Spring so they can ~~o~~continue the progress.

** Putnam County is accepting applications to serve on the Putnam County Veterans Memorial Park Advisory Board. If you or someone you know is interested, send a cover letter and resume. Applications must be submitted by January 30th, 2024. For more information go to visit Putnam CountyNY.com.

If you have an idea that would improve how County Government works, please let me know.

I would like to thank the residents who have contacted me about issues they need help with. If I can correct the problem, I will. So please, if you have an issue MY door is open just give my office a call at 845-808-1020. Thank you.

APPROVAL OF MINUTES

Presented by Councilwoman Tompkins

RESOLUTION #R24-78

RESOLVED that the Town Board authorized the Supervisor to accept the Town Board Meeting Minutes from December 6, 2023, December 13, 2023 and December 20, 2023 (Supplemental Meeting).

Seconded by Councilman Luongo, unanimously carried.

RESCIND RESOLUTION R24-22

Presented by Councilman Luongo

RESOLUTION #R24-79

RESOLVED, that the Town Board rescinded Resolution R24-22.

Seconded by Councilwoman Tompkins, unanimously carried.

APPROVE INTERIM TOWN CLERK/TAX RECEIVER/REGISTRAR

Presented by Councilman Russo

RESOLUTION #R24-80

RESOLVED, that the Town Board authorized the appointment of Kathy Diomede as Interim Town Clerk, effective immediately; and

FURTHER RESOLVED, that the Town Board authorized the appointment of Kathy Diomede as Interim Registrar, and Records Management Officer; and

FURTHER RESOLVED, that the Town Board authorized the appointment of Kathy Diomede as Town Receiver of Taxes; and

FURTHER RESOLVED, that the Town Board authorized an increase in the hourly rate of payment to Kathy Diomede to \$40.00, with no benefits, for her performance of the aforementioned duties.

Seconded by Councilwoman Tompkins, unanimously carried.

APPROVE INCREASE IN HOURLY RATE OF PAY FOR CAROL SUKUP

Presented by Councilwoman Howard

RESOLUTION #R24-81

RESOLVED, that the Town Board authorized an increase in the hourly rate of payment to Carol Sukup to \$20.00 per hour, effective immediately.

Seconded by Councilman Luongo, unanimously carried.

APPROVE DEPUTY TOWN CLERK, SUB-REGISTRAR & DEPUTY TAX RECEIVER

Presented by Councilwoman Tompkins

RESOLUTION #R24-82

RESOLVED, that the Town Board authorized the appointment of Carol Sukup as Deputy Town Clerk, effective immediately for the year 2024 at no additional salary; and

FURTHER RESOLVED, that the Town Board authorized the appointment of Carol Sukup a Sub-Registrar, effective immediately for the year 2024, at no additional salary; and

FURTHER RESOLVED, that the Town Board authorized the appointment of Carol Sukup as Deputy Tax Receiver, effective immediately for the year 2024, at no additional salary.

Seconded by Councilman Luongo, unanimously carried.

APPROVE CHANGE OF DATE FOR FEBRUARY 2024 WORK SESSION

Presented by Councilman Luongo

RESOLUTION #R24-83

RESOLVED, that the Town Board approved a change of schedule for the February 2024 Town Board Work Session, moving the date from February 14, 2024 to February 7, 2024.

Seconded by Councilwoman Tompkins, unanimously carried.

DISCUSS VOLUNTEER FIRST RESPONDER EXEMPTION LAW

Presented by Supervisor Annabi

Councilman Luongo recused himself from this discussion.

Supervisor specified that this is a local law passed down by the State and Putnam County. It is a proposed law for first responders within the Town of Putnam Valley. Town Attorney Ryan indicated that items 14 and 15 on the Agenda are the same issue and should be dealt with under one resolution.

Town of Putnam Valley Local Law No. ___ of 2024

A Local Law Amending Article VII of the Town of Putnam Valley Town Code Relating to an Exemption for Qualified Members of Fire Departments and Ambulance Corps.

BE IT ENACTED, by the Town Board of the Town of Putnam Valley, Putnam County, New York, as follows:

Part 1. Title

This Local Law shall be known as the “A Local Law Amending Article VII of the Town of Putnam Valley Town Code Relating to an Exemption for Qualified Members of Fire Departments and Ambulance Corps.”

Part 2. Enactment

This Local Law is adopted and enacted pursuant to the authority and power granted by §10 of the Municipal Home Rule Law of the State of New York.

Part 3. Amendment of the Town Code

The Town of Putnam Valley Code Article VII is amended as follows:

Repeal & Replace

§108-31 Exemption Granted.

- A. In accordance with SS 466-a of New York State Real Property Tax Law, real property which is the primary residence of an enrolled member of an incorporated volunteer fire company, fire department or incorporated voluntary ambulance service, or an enrolled member and such member’s spouse, shall be entitled to an exemption from the Town of Putnam Valley real property taxes, including ad valorem special district taxes, but exclusive of special assessments, to the extent of ten percent (10%) of the assessed value of such property upon satisfying the criteria set forth in this article.

- B. Eligibility.** Such exemption shall be granted to an enrolled member of an incorporated volunteer fire company, fire department, or incorporated voluntary ambulance service residing in such Town provided that:
1. the applicant resides in the Town which is served by such incorporated volunteer fire company or fire department or incorporated voluntary ambulance service;
 2. the property is the primary residence of the applicant;
 3. the property is used exclusively for residential purposes; provided however, that in the event any portion of such property is not used exclusively for the applicant's residence but is used for other purposes, such portion shall be subject to taxation and the remaining portion only shall be entitled to the exemption provided by this section; and
 4. the applicant has been certified by the authority having jurisdiction for the incorporated volunteer fire company, fire department, or voluntary ambulance service as an enrolled member of such incorporated volunteer fire company, fire department, or voluntary ambulance service for at least five years.
- C. Lifetime Exemption.** Any enrolled member of an incorporated volunteer fire company, fire department or incorporated voluntary ambulance service who accrues more than twenty years of active service and is so certified by the authority having jurisdiction for the incorporated volunteer fire company, fire department, or incorporated voluntary ambulance service, shall be granted the ten percent exemption as authorized by this section for the remainder of his or her life as long as his or her primary residence is located within the Town of Putnam Valley.
- D. Un-remarried spouses of volunteer fire fighters or volunteer ambulance workers killed in the line of duty shall be entitled to continue an exemption or reinstate a pre-existing exemption claimed under this Article by an enrolled member of an incorporated volunteer fire company, fire department, or incorporated voluntary ambulance service, to such deceased enrolled member's un-remarried spouse if such member is killed in the line of duty; provided, however, that:**
1. such un-remarried spouse is certified by the authority having jurisdiction for the incorporated volunteer fire company, fire department, or incorporated voluntary ambulance service as an un-remarried spouse of an enrolled member of such incorporated volunteer fire company, fire department or incorporated voluntary ambulance service who was killed in the line of duty; and
 2. such deceased volunteer had been an enrolled member for at least five years; and
 3. such deceased volunteer had been receiving the exemption prior to his or her death.

- E. Un-remarried spouses of deceased volunteer fire fighters or volunteer ambulance workers shall be entitled to continue an exemption or reinstate a pre-existing exemption to an un-remarried spouse of a deceased enrolled member of an incorporated volunteer fire company, fire department, or incorporated voluntary ambulance service; provided, however, that:
1. such un-remarried spouse is certified by the authority having jurisdiction for the incorporated volunteer fire company, fire department or incorporated voluntary ambulance service as an un-remarried spouse of a deceased enrolled member of such incorporated volunteer fire company, fire department or incorporated voluntary ambulance service; and
 2. such deceased volunteer had been an enrolled member for at least twenty years; and
 3. such deceased volunteer and un-remarried spouse had been receiving the exemption for such property prior to the death of such volunteer.
- F. **Application for exemption.** Application for such exemption shall be filed with the assessor or other agency, department or office designated by the municipality, school district and/or fire district offering such exemption on or before the taxable status date on a form as prescribed by the Commissioner of the Real Property Tax Services.
- G. **Continuation of exemption.** No applicant who is a volunteer firefighter or volunteer ambulance worker who by reason of such status is receiving any benefit under the provisions of this article on the effective date of this section shall suffer any diminution of such benefit because of the provisions of this section.

Part 4. Severability

The invalidity of any part or provision (e.g., word, section, clause, paragraph, sentence) of this Local Law shall not affect the validity of any other part of this Law which can be given effect in the absence of the invalid part or provision.

Part 6. Supersession

This Local Law is intended to supersede any provisions of the Town Law, the laws of the Town of Putnam Valley, and the New York State General Municipal Law which are inconsistent with the provisions of this Local Law.

Part 7. Effective Date

This Local Law shall take effect immediately upon the filing with the Office of the Secretary of State of the State of New York, in accordance with the applicable provisions of law, and specifically, Article 3, Section 27 of the New York State Municipal Home Rule Law.

RESOLUTION #R24-84

WHEREAS, the Town of Putnam Valley Town Board hereby proposes that certain Town Code local law amendments be made to Town Code Chapter 108, Article VII, entitled “Exemption for Qualified Members of Volunteer Fire Departments and Ambulance Corps,” as authorized by RPTL §466-a; and

WHEREAS, the proposed amendment is annexed hereto as Exhibit A and incorporated herein as if recited verbatim and the Town Board does direct that said amendments be spread across the record as if they, in fact, had been read verbatim; and

WHEREAS, this action to amend the Town Code is a Type II Action under the New York State Environmental Quality Review Act (SEQRA) requiring no further environmental review; and

WHEREAS, the amendment requires a public hearing.

NOW, THEREFORE BE IT RESOLVED, that the Town Board hereby sets a public hearing on the proposed amendments for February 7, 2024, at 5:00pm, or as soon thereafter as the matter may come to be heard, in the Town Hall, 265 Oscawana Lake Road, Putnam Valley, New York; and

BE IT FURTHER RESOLVED, that the Town Clerk is hereby directed to post and provide notice of the public hearing as required by law.

Dated: 1/17/2024

Moved: Supervisor Annabi

Seconded: Councilwoman Tompkins

Motion passes/ fails: Ayes 4 Nays 0 Abstentions _____

	AYE	NAY	ABSTAIN	
PRESENT/ABSENT Councilwoman Tompkins	<u> x </u>	<u> </u>	<u> </u>	
PRESENT/ABSENT Councilman Russo	<u> x </u>	<u> </u>	<u> </u>	
PRESENT/ABSENT Councilman Smith	<u> x </u>	<u> </u>	<u> </u>	
PRESENT/ABSENT Councilman Luongo	<u> </u>	<u> </u>	<u> </u>	<u> x </u> recused
PRESENT/ABSENT Supervisor Annabi	<u> x </u>	<u> </u>	<u> </u>	

REVIEW REQUEST FOR WAIVER OF PERMIT FEES

Presented by Jacqueline Annabi

RESOLUTION #R24-85

RESOLVED, that the Town Board approved a request from the Board of Directors of Putnam Valley Volunteer Fire Department that the Town waive all permit fees in connection with the construction of their new firehouse on the property located at 216 Oscawana Lake Road.

Seconded by Councilwoman Howard. Councilman Luongo recused himself, motion carried.

ACCEPT RESIGNATION OF BUILDING DEPARTMENT EMPLOYEE

Presented by Councilman Luongo

RESOLUTION #R24-86

RESOLVED, that the Town Board authorized the Supervisor to accept the resignation of Fred Finger from his position as part-time Assistant Code Enforcement Official, effective January 10, 2024.

Seconded by Councilman Russo, unanimously carried.

APPROVE PARKS AND RECREATION REFUNDS

Presented by Councilman Russo

RESOLUTION #R24-87

RESOLVED, that the Town Board authorized the Supervisor refund the following for January 2024:

Jennifer Rodas 192 Tanglewyld Road Lake Peekskill, NY 10537	\$500.00 LPCC Deposit Refund
Glenda Rivas 107 Kramers Pond Road Putnam Valley, NY 10579	\$500.00 LPCC Deposit Refund
Macarena Ona 26 James Drive Apt B Putnam Valley, NY 10579	\$500.00 LPCC Deposit refund
Cynthia Granda	\$500.00

31 Argyle Street Lake Peekskill, NY 10537	LPCC Deposit refund
Estella Melendez 43 Johnson Street Apt. 2A Lake Peekskill, NY 10537	\$500.00 LPCC Deposit refund
Kelly Brady 118 Oregon Road Apt. 1 Cortlandt Manor, NY 10567	\$1,156.88 PVCC Reimbursement, received accepted assistance for childcare through Westchester
Jessica Spitzer 164 Walnut Road Lake Peekskill, NY 10537	\$100.00 Programs Unable to participate in Run & Gun Broke his collarbone
Grissel Rivera 105 Tanglewyld Road Lake Peekskill, NY 10537	\$467.00 PVCC No longer need childcare

Seconded by Councilman Luongo, unanimously carried.

APPROVE 2024 CHILDREN’S CENTER EMPLOYEE SALARIES

RESOLUTION #R24-88

RESOLVED, that the Town Board approved the attached 2024 Children’s Center Employee Salaries:

NAME	TITLE	2024
Vicky McDonald	Supervisor	\$25.47
Patricia Barone	PVCC Asst I	\$ 18.82
Kim Braun	PVCC Asst I	\$15.70
Ava Broccolo	PVCC Asst I	\$15.70
Kristine Cabreja	PVCC Asst I	\$16.25
Katie Calloway	PVCC Asst I	\$15.70
Carol Esponeira	PVCC Asst I	\$17.06
Dawn Federico	PVCC Asst I	\$15.95
Tammy Holowiak	PVCC Asst I	\$15.95

NAME	TITLE	2024
Maria Hoyrt	PVCC Asst I	\$17.06
Brian Fitzmaurice	PVCC Asst I	\$15.70
Gracey Mazzella	PVCC Asst I	\$15.70
Karen Meslener	PVCC Asst I	\$17.06
Justin Rivas	PVCC Asst I	\$16.25
Tatiana Rodriquez	PVCC Asst I	\$15.95
Andrew Salustri	PVCC Asst I	\$19.81
Wendy Staffieri	PVCC Asst I	\$18.28
Quinn Strang	PVCC Asst I	\$15.95
Arianna Tenesaca	PVCC Asst I	\$15.70
Chelsi Vogt	PVCC Asst I	\$16.25
Samantha Vulcano	PVCC Asst I	\$15.95
Stacey Zwick	PVCC Asst I	\$16.90

Seconded by Councilman Luongo, unanimously carried.

APPROVE PARKS AND RECREATION PERSONNEL CHANGES

Presented by Councilman Russo

RESOLUTION #R24-89

RESOLVED, that the Town Board authorized the Supervisor accept the following additions to Parks and Recreation Personnel:

1. Michael Roman, PV Day Camp office hours @ \$20.25 NTE 100 hrs.
2. Andrew Salustri, PV Day Camp office hours @ \$21.00 NTE 100 hrs.
3. Candace Strong, PV Children’s Center @ \$15.20 hr.

Seconded by Councilwoman Howard unanimously carried.

APPROVE APPLICATION FOR USE OF SCHOOL FACILITIES, LAKELAND CENTRAL SCHOOL DISTRICT

Presented by Councilman Russo

RESOLUTION #R24-90

RESOLVED, that the Town Board authorized the Supervisor to complete an Application for Authorized Use of School Facilities for Lakeland Central School District. The application is to reserve the use of the swimming pool at Lakeland Copper Beech Middle School on April 19th, April 20th, April 21st and May 18th to facilitate the training of lifeguards for beaches at our District lakes and the Putnam Valley Day Camp. The cost for renting this facility will not exceed \$1,700.00 and this has been included in our 2024 budget.

Seconded by Councilwoman Tompkins, unanimously carried.

APPROVE LPID CARRARA'S BEACH STORM WATER COLLECTION SYSTEM REHABILITATION

Presented by Councilwoman Howard

RESOLUTION #R24-91

RESOLVED, that the Town Board authorized the Supervisor to accept the proposal from Landwork Contractors for the LPID Carrara's Beach Storm Water Collection System Rehabilitation project and ratify Supervisor's signature on the contract. All labor, material, equipment and necessary cleanup is included in the price to complete the scope of work as detailed in the plans prepared by J. Robert Folchetti & Associates, LLC, dated October 2023. This work is necessary as a result of the damage done by the July 2023 storm and the cost of this project will be covered by FEMA. Three proposals were requested, two were submitted for consideration and the third declined to provide a proposal. Landwork Contractors submitted the lowest proposal at a total cost of \$138,450.00.

Seconded by councilman Russo, unanimously carried.

AUTHORIZE 2024 EXPENDITURE FOR BARGER POND VOLUNTEERS TO PARTICIPATE IN THE NYSFOLA C-SLAP PROGRAM AND MEMBERSHIP

Presented by Councilwoman Howard

RESOLUTION #R24-92

RESOLVED, that the Town Board authorized the expenditure of \$275.00 for the volunteers in Barger Pond to participate in the New York Federation of Lakes C-SLAP program (Citizens Statewide Assessment Program) for the year 2024 as a shallow site.

The fee of \$200.00 is for the shallow site (four rounds of sampling) and \$75.00 is for the NYSFOLA membership fee as a small association. The District will cover the cost.

Seconded by Councilwoman Tompkins, unanimously carried.

AUTHORIZE 2024 EXPENDITURE FOR ROARING BROOK LAKE VOLUNTEERS TO PARTICIPATE IN THE NYSFOLA C-SLAP PROGRAM AND MEMBERSHIP

Presented by Councilwoman Howard

RESOLUTION #R24-93

RESOLVED, that the Town Board authorized the expenditure of \$425.00 for the volunteers in Roaring Brook Lake to participate in the New York Federation of Lakes C-SLAP program (Citizens Statewide Assessment Program) for the year 2024 as a deep site. The fee of \$300.00 is for the deep site and the \$125.00 is for NYSFOLA membership as a medium association. The District will cover the cost.

Seconded by Councilwoman Tompkins, unanimously carried.

APPROVE DISTRICT GRASS CUTTING BID REQUEST FOR 2024

Presented by Councilwoman Howard

RESOLUTION #R24-94

RESOLVED, that the Town Board authorized the District Clerk to go out to bid for grass cutting on District properties, for the 2024 season.

Seconded by Councilwoman Tompkins, unanimously carried.

APPROVE HYDRO ENVIRONMENTAL SOLUTIONS, INC. CONTRACT FOR 11 SEIFERT LANE

Presented by Councilwoman Tompkins

RESOLUTION #R24-95

RESOLVED, that the Town Board authorized the Supervisor to sign the 2024 contract with Hydro Environmental Solutions, Inc. to perform semi-annual water tests at 11

Seifert Lane, Putnam Valley, NY due to road salt impacts in the amount of \$1,150.00 Laboratory costs to be paid directly by the Town in the amount of \$200.00. Semi-annual testing for calcium chloride is required by the New York State DEC. This cost has been included in the 2024 Budget.

Seconded by Councilman Russo unanimously carried.

APPROVE HYDRO ENVIRONMENTAL SOLUTIONS, INC. CONTRACT FOR CROFT CORNERS

Presented by Councilwoman Tompkins

RESOLUTION #R24-96

RESOLVED, that the Town Board authorized the Supervisor to sign the 2024 contract with Hydro Environmental Solutions, Inc. to perform semi-annual water tests and reporting to the New York State Department of Environmental Conservation in the amount of \$7,545.00. Laboratory costs to be paid directly by the Town in the amount of \$2,800.00. Semi-annual testing for calcium chloride is required by the New York State DEC. This cost has been included in the 2024 Budget.

Seconded by Councilman Luongo, unanimously carried.

APPROVE HYDRO ENVIRONMENTAL SOLUTIONS, INC. CONTRACT FOR 17 HARPER STREET

Presented by Councilman Luongo

RESOLUTION #R24-97

RESOLVED, that the Town Board authorized the Supervisor to sign the 2024 contract with Hydro Environmental Solutions, Inc. to perform semi-annual water tests at 17 Harper Street, Lake Peekskill, NY 10537 due to road salt impacts in the amount of \$1,150.00. Laboratory costs to be paid directly by the Town in the amount of \$200.00. Semi-annual testing for calcium chloride is required by the New York State DEC. This cost has been included in the 2024 Budget.

Seconded by Councilman Russo, unanimously carried.

APPROVE LEASE AGREEMENT WITH HEWLETT PACKARD ENTERPRISE FINANCIAL SERVICES

Presented by Councilman Luongo

RESOLUTION #R24-98

RESOLVED, that the Town Board authorized the Supervisor to sign a Lease Agreement with Hewlett Packard Enterprise Financial Services, 200 Connell Drive, Berkley Heights, NJ 17922 for the replacement of ten (10) desktop computer for town staff for a total cost of \$15,150.00. The lease payment will be \$470.60 per month for thirty-six (36) months/three (3) years, with a \$1.00 buy-out option. This Agreement is for the purposes of upgrading equipment on a rolling basis. Equipment will be provided through CDW Government and is part of the Hewlett Packard Information Technology Umbrella State Contract. Funding has been included in the 2024 Budget. This is subject to final approval of the contract by the Town Attorney.

Seconded by Councilwoman Howard, unanimously carried.

APPROVE CONTRACT WITH TIME SHRED SERVICES, INC.

Presented by Supervisor Annabi

RESOLUTION #R24-99

RESOLVED, that the Town Board authorized the Supervisor to enter into and sign a contract with Time Shred Services, Inc. for the purposes of providing shredding services to Putnam Valley residents at our Community Shred Events on Sunday, April 21st, 2024 and on Sunday, October 20th, 2024. The total cost for the year is \$2,392.00, representing \$299.00 per hour for a total of eight (8) hours, four (4) hours on each day. The cost for our Community Shred Events has been included in the 2024 Budget.

Seconded by Councilwoman Tompkins, unanimously carried.

PUBLIC COMMENT:

Resident was asking about lighting on the bridges and if they were still working on them.

APPROVE BUDGET TRANSFERS AND AMENDMENTS

Presented by Supervisor Annabi

RESOLUTION #R24-100

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RESOLVED, that the Town Board approved Budget transfers and Amendments for Year-To-Date December 2023;

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GLR4160 1.0

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Year: 2023 Period: 12 Trans Type: B1 - Transfer Status: Posted
Trans No: 118780 Trans Date: 12/29/2023 User Ref: MANGELICO
Requested: Approved: Created by: MANGELICO 01/17/2024
Description: YEAR END 2023 BUDGET TRANSFERS
Account # Order: Yes
Print Parent Account: No

Account No.	Account Description	Amount
A.1010.400	TOWN BOARD.PLANNING/LEGAL CONSULTING	530.72
A.1110.424	JUSTICE COURT.CONTRACTUAL	760.59
A.1220.120	DEPUTY SUPERVISOR.PERSONAL SERVICE	0.06
A.1220.130	SUPERVISOR.COMP EMPLOYEES	-0.06
A.1220.130	SUPERVISOR.COMP EMPLOYEES	-262.56
A.1220.424	SUPERVISOR.CONTRACTUAL	262.56
A.1320.410	AUDITOR.GASB CONSULTANT	-0.20
A.1340.110	BUDGET OFFICER.PERSONAL SERVICE	0.20
A.1410.130	TOWN CLERK.COMP EMPLOYEES	-1,167.41
A.1410.424	TOWN CLERK.CONTRACTUAL	1,167.41
A.1420.400	LAW.SPECIAL LEGAL COUNSEL	173.37
A.1420.424	LAW.CONTRACTUAL	-173.37
A.1620.400	BUILDINGS.CONTRACTUAL	-4,107.10
A.1620.410	TH BUILDINGS.HEATING & FUEL	-428.12
A.1620.410	TH BUILDINGS.HEATING & FUEL	-72.12
A.1620.411	BUILDINGS.WATER EXPENSES	428.12
A.1620.430	BUILDINGS.POWER & LIGHT	72.12
A.1620.440	BUILDINGS.SUPPLIES & MAINTENANCE	4,107.10
A.1980.420	PAYMENT OF MTA PAYROLL TAX	112.41
A.1990.400	CONTINGENT ACCOUNT	-530.72
A.1990.400	CONTINGENT ACCOUNT	-760.59
A.1990.400	CONTINGENT ACCOUNT	-112.41
A.3620.210	INSPECTORS.SCANNING SOFTWARE & UPDATES	-4,439.94
A.3620.424	INSPECTORS.CONTRACTUAL	4,439.94
A.5010.424	HIGHWAY SUPT.CONTRACTUAL	60.27
A.5132.400	GARAGE.CONTRACTUAL	-60.27
A.7110.200	PARKS.EQUIPMENT	-1,404.36
A.7110.400	PARKS.CONTRACTUAL	1,404.36
DA.5110.400	GENERAL REPAIRS.CONTRACTUAL	4,269.39
DA.5110.410	FUEL	10,391.80
DA.5110.800	GENERAL REPAIRS.UNIFORMS	383.68
DA.5130.200	MACHINERY.EQUIPMENT	-21.47
DA.5130.200	MACHINERY.EQUIPMENT	-10,683.02

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Account No.	Account Description	Amount
DA.5130.210	MACHINERY.HIGHWAY TOOLS	21.47
DA.5130.400	MACHINERY.CONTRACTUAL	10,683.02
DA.5142.400	SNOW.CONTRACTUAL	-4,289.39
DA.5142.400	SNOW.CONTRACTUAL	-10,391.80
DA.5142.400	SNOW.CONTRACTUAL	-383.68
SM01.1630.483	TELEPHONE	154.34
SM01.1630.472	POWER AND LIGHT	3,154.08
SM01.1640.425	GARAGE.FUEL OIL	-1,135.34
SM01.1640.471	GARAGE.GAS, OIL, AND GREASE	1,135.34
SM01.1980.420	PAYMENT OF MTA PAYROLL TAX	56.35
SM01.7110.120	RECREATION.LIFEGUARDS & MATRONS	-3,364.77
SM01.7111.210	COMMUNITY CENTER.IMPROVEMENTS	-320.00
SM01.7111.430	COMMUNITY CENTER.MAINT & REPAIRS	320.00
SM01.8160.100	SANITATION.LABOR	-160.31
SM01.9030.800	SOCIAL SECURITY	160.31
SM04.1630.472	POWER AND LIGHT	102.92
SM04.7180.400	BEACH.SUPPLIES	-102.92
SM08.1630.472	POWER AND LIGHT	2.83
SM08.1640.473	FLOWING FIRE LANES	-2.83
SM09.1420.400	SPEC LEGAL COUNSEL	-705.00
SM09.1630.400	ADMIN & CLERICAL.EXPENSE	-26.71
SM09.1630.472	POWER AND LIGHT	-1,107.88
SM09.8320.100	WATER.OPERATOR	1,176.00
SM09.8320.472	WATER.MAINTENANCE AND REPAIRS	663.59
SM11.1610.120	LABOR	280.00
SM11.1630.400	ADMIN & CLERICAL.EXPENSE	-280.00
SS02.8120.400	MAINTENANCE AND REPAIRS	465.00
SS02.8120.472	POWER AND LIGHT	-465.00
SS02.8120.472	POWER AND LIGHT	-18.18
SS02.9030.800	SOCIAL SECURITY	16.98
SS02.9035.800	MEDICARE	1.20
Total Amount:		<u>0.00</u>

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Year: 2023 Period: 12 Trans Type: B2 - Amend Status: Posted
Trans No: 118781 Trans Date: 12/29/2023 User Ref: MANGELICO
Requested: Approved: Created by: MANGELICO 01/17/2024
Description: YEAR END 2023 BUDGET AMENDMENTS Account # Order: Yes
Print Parent Account: No

Account No.	Account Description	Amount
A.1110.130	JUSTICE COURT.COMP EMPLOYEES	2,963.66
A.1650.100	CENTRAL COMMUNICATIONS.PERSONAL SERVICE	5,412.70
A.3620.130	INSPECTORS.COMP EMPLOYEES	5,106.54
A.5010.110	HIGHWAY SUPT.PERSONAL SERVICE	0.04
A.5010.130	HIGHWAY SUPT.COMP EMPLOYEES	2,802.89
A.7020.110	RECREATION.PERSONAL SERVICE	3,726.00
A.7020.120	RECREATION.OFFICE STAFF	2,105.58
A.7020.130	RECREATION.SR REC ASSISTANT	0.13
A.7021.110	PROGRAMS.PERSONNEL	11,526.77
A.7110.100	PARKS/SPORTS.ADMINISTRATION	3,203.38
A.7110.110	PARKS.PERSONNEL	4,775.05
A.7310.110	CHILDRENS CENTER.PERSONNEL	8,476.83
A.8010.130	ZONING.COMP EMPLOYEES	1,528.15
SW01.8320.416	WATER PURCHASE	5,170.55
	Total Amount:	<u>56,798.27</u>

Seconded by Councilwoman Howard, unanimously carried

AUDIT OF MONTHLY BILLS

Presented by Supervisor Annabi

RESOLUTION #R24-101

RESOLVED, that the Town Board approved the following bills, after audit, being paid:

<u>VOUCHER NUMBERS</u>	<u>AMOUNTS</u>
45529-45699	19,390.50
45624-45687	16,579.79
45651-45688	30,237.38

Seconded by Councilman Luongo, unanimously carried.

Supervisor Annabi made a motion to close the meeting at 7:12 PM.

Seconded by Councilwoman Tompkins, unanimously carried.

Respectfully Submitted

Michelle Stephens
Clerk
01/17/2024