

TOWN OF PUTNAM VALLEY
TOWN BOARD WORK SESSION
JANUARY 10, 2024

PUTNAM VALLEY TOWN BOARD
WORK SESSION
WEDNESDAY, JANUARY 10, 2024
5:00 PM

AGENDA

Pledge of Allegiance

1. Districts:
 - a. Approve CEMCO Proposal for NYSDOH Lead and Cooper Rule Regarding Water Service Lines
 - b. Authorize 2024 Expenditure for Lake Peekskill Volunteers to Participate in the NYSFOLA C-SLAP Program and Membership
 - c. Approve Proposal for New Lock and Keys for Abele Park Boat Ramp
 - d. Appoint Egg Addler for RBL 2024 Season
 - e. Appoint RBL Carp Fence Cleaner
 - f. Appoint RBL Lake Dam Custodian & Set Salary
2. Highway:
 - a. Request for Leave of Absence of Employee
 - b. Approve Additional Snow Plow Riders
3. Facilities:
 - a. Authorization to Bid Open Top Containers
 - b. Approve Bulk Drop Off Attendant 2024
4. Daily Fee Report:
 - a. Month of December (12/01/2023 through 12/31/2023)
 - b. Year 2023 (01/01/2023 through 12/31/2023)

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PUTNAM VALLEY TOWN BOARD
WORK SESSION
WEDNESDAY, JANUARY 10, 2024
5:00 PM

PRESENT: Supervisor Annabi
Councilman Russo
Councilman Luongo
Councilwoman Howard

ALSO PRESENT: Senior Clerk Michele Babnik
Town Counsel Sarah Ryan

ABSENT: Councilwoman Tompkins

Recitation of the Pledge of Allegiance.

Supervisor Annabi asked for a moment of silence to honor the passing of the Yorktown Supervisor and a Putnam Valley Fire Fighter.

Supervisor Annabi made a motion to add Executive Session at the end of meeting, no town business will be discussed.

Seconded by Councilman Luongo, unanimously carried.

APPROVE CEMCO PROPOSAL FOR NYSDOH LEAD AND COOPER RULE
REGARDING WATER SERVICE LINES

Presented by Councilman Russo

Resolution R#24-63

RESOLVED that the Town Board authorize the Supervisor to sign the agreement with CEMCO Waste and Water Specialist for a meeting to discuss their ability to provide assistance and the costs associated to bring the Glenmar Gardens District into compliance with new regulations.

Seconded by Councilman Luongo, unanimously carried

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AUTHORIZE 2024 EXPENDITURE FOR LAKE PEEKSKILL VOLUNTEERS TO PARTICIPATE IN THE NYSFOLA C-SLAP PROGRAM AND MEMBERSHIP

Presented by Councilwoman Howard

RESOLUTION #R24-64

RESOLVED, that the Town Board authorize the expenditure of \$325.00 for the volunteers in Lake Peekskill to participate in the New York Federation of Lakes C-SLAP program (Citizens Statewide Assessment Program) for the year 2024 as a shallow site. The fee of \$200.00 is for four rounds of sampling, once per month, June- September and a fee of \$125.00 as a NYSFOLA Medium Association. The District will cover the cost.

Seconded by Councilman Russo, unanimously carried

APPROVE PROPOSAL FOR NEW LOCK AND KEYS FOR ABELE PARK BOAT RAMP

Presented by Councilmen Luongo

RESOLUTION #R24-65

RESOLVED, that the Town Board Authorize the Supervisor to accept the proposal from Locksmith on Wheels, 2021 Crompond Road, Yorktown Heights, NY 10579, for the new High Security- Restricted keyway Medico Padlock for the Abele Park boar ramp. Restricted Keys will be sequentially numbered.

The cost of the locks is \$234 and \$22.50 per key ordered, not to exceed a total of \$1,000.00. The key will be available only to Abele Park residents with valid boat or jet ski registrations with Abele Park addresses from the District Clerk.

The District is requiring a \$50.00 deposit per key, however, it is the keys will remain the property of the Town.

The District will cover the cost of the new lock and keys.

Supervisor Annabi made a motion to explain that the ramp and key belongs to the District.

Seconded by Councilman Russo, unanimously carried

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APPOINT EGG ADDLER FOR ROARING BROOK LAKE 2024 SEASON

Presented by Councilman Russo

RESOLUTION #R24-66

RESOLVED that the Town Board appoint Ina Cholst as egg addler for Roaring Brook Lake for the year 2024 at a salary of \$300.00 with no benefits.

Seconded by Councilwoman Howard, unanimously carried

APPOINT CARP FENCE CLEANER FOR ROARING BROOK LAKE 2024 SEASON

Presented by Councilwoman Howard

RESOLUTION #R24-67

RESOLVED, that the Town Board appoint Dennis Bardecia to clean the carp fences for the Roaring Brook Lake District for the year 2024 at a rate of \$75.00 per cleaning with no benefits. The cost will be paid by the District.

Seconded by Councilman Luongo, unanimously carried.

APPOINT RBL LAKE DAM CUSTODIAN & SET SALARY

Presented by Councilman Luongo

RESOLUTION #R24-68

RESOLVED, that the Town Board appoint Sam Lee as Dam Custodian for the Roaring Brook Lake District for the year 2024 at a rate of \$1500.00 with no benefits. The cost will be paid by the District.

Second by Councilman Russo, unanimously carried

REQUEST FOR LEAVE OF ABSENCE OF EMPLOYEE

Presented by Supervisor Annabi

RESOLUTION #R24-69

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RESOVLED, that the Town Board grant medical leave, without pay from January 1, 2024 through January 31, 2024 to Earl Peverini.

Second by Councilwoman Howard, unanimously carried.

APPROVE ADDITIONAL SNOW PLOW RIDERS

Presented by Councilman Russo

RESOLUTION #R24-70

RESOLVED, that the Town Board appoint the following Snow Plow rider at the rate of \$16.00 per hour with no benefits for the 2024 season: Alex Jempty.

Second by Councilman Luongo, Unanimously carried.

AUTHORIZATION TO BID OPEN TOP CONTAINERS

Presented by Councilwoman Howard

RESOLUTION #R24-71

RESOLVED, that the Town Board authorize the Facilities Department to advertise for bids for the 2024 Open Top Containers for Bulk Drop-Off. Bulk Drop-Off will be held on the following dates: April 20th, June 15th, August 17th, and October 19, 2024.

Seconded by Councilman Russo, unanimously carried

APPROVE BULK DROP OFF ATTENDANT 2024

Presented by Councilwoman Howard

RESOLUTION #R24-72

RESOLVED, that the Town Board authorize the Facilities Department to appoint Daniel Gibbs as a seasonal Bulk Drop-Off Attendant on April 20th, June 15th, August 17th, and October 19th. The hours of operation are from 8:45 AM to 11:45 AM, at the rate of pay of \$30.00 per hour. This expense has been included in the 2024 budget.

Seconded by Councilman Luongo, unanimously carried.

TOWN OF PUTNAM VALLEY
TOWN BOARD WORK SESSION
JANUARY 10, 2024

BUILDING DEPARTMENT REPORT - DECEMBER 2023

Presented by Councilman Luongo

RESOLUTION #R24-73

RESOLVED, that the Town Board accept the Building Department daily fee report and summary for the month of December 2023, for filing with the Town Clerk. See attached fee report.

Seconded by Councilman Russo, unanimously carried.

1/2/2024

**TOWN OF PUTNAM VALLEY
OFFICE OF BUILDING & ZONING
265 Oscawana Lake Road
Daily Fee Report - Summary**

From: 12/1/2023 To: 12/31/2023

Fee Type	Count	Amount
CW	2	\$150.00
DEM/C	1	\$100.00
ELECTRI APP/NY ELEC	4	\$160.00
ELECTRIC APP/SWIS	13	\$480.00
FENCE/WALL	1	\$75.00
GAS/PROPANE	6	\$450.00
GENERATOR PERMIT	3	\$225.00
HVAC	7	\$900.00
MG	3	\$225.00
OIL TANK	6	\$700.00
PERM	16	\$13,219.00
PL	5	\$450.00
RE	12	\$29,312.00
RU	1	\$125.00
SEARC	3	\$600.00
SOLAR PANELS	3	\$1,663.00
TREE	2	\$150.00
Total Fees Collected:	88	\$48,984.00
Cash	3	\$155.00
Check	84	\$48,754.00
Money Order	1	\$75.00

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BUILDING DEPARTMENT REPORT – JANUARY 1, 2023 – DECEMBER 31, 2023

Presented by Councilman Luongo

RESOLUTION #R24-74

RESOLVED, that the Town Board accept the Building Department daily fee report and summary for the year 2023, for filing with the Town Clerk. See attached fee report.

Seconded by Councilwoman Howard, unanimously carried

TOWN OF PUTNAM VALLEY
OFFICE OF BUILDING & ZONING
265 Oscawana Lake Road
Daily Fee Report - Summary

From: 1/1/2023 To: 12/31/2023

Fee Type	Count	Amount
ADDITION/ALTERATION	11	\$14,924.00
ADDITIONAL FEE	4	\$215.00
ANTENNA	3	\$24,750.00
CW	45	\$3,450.00
DECK	11	\$2,361.00
DEM/C	1	\$100.00
DEM/R	14	\$1,800.00
ELECTRI APP/NY ELEC	74	\$2,900.00
ELECTRIC APP/SWIS	161	\$6,300.00
FENCE/WALL	16	\$1,200.00
GAS/PROPANE	76	\$6,075.00
GENERATOR PERMIT	34	\$2,625.00
HVAC	86	\$8,475.00
IN GROUND POOL	1	\$525.00
MG	16	\$1,275.00
MI	24	\$1,800.00
OIL TANK	42	\$5,050.00
OPERATING PERMIT	3	\$300.00
PERM	170	\$75,508.00
PERNC	1	\$8,067.00
PERNC-COMMERCIAL	1	\$5,698.00
PERRE	2	\$12,879.00
PL	62	\$6,468.00
RE	87	\$71,737.00
RHCS	8	\$4,000.00
RU	15	\$2,125.00
SEARC	160	\$32,000.00
SI	1	\$200.00
SOLAR PANELS	20	\$8,016.00
SPECIAL USE RENEWAL	2	\$375.00
TENT	2	\$200.00
TREE	5	\$375.00
WELL	1	\$75.00
WETADM	14	\$700.00
WETL	14	\$1,900.00
WOOD STOVE PERMIT	2	\$150.00
WT/S	40	\$4,530.00
Total Fees Collected:	1229	\$319,128.00

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Supervisor Annabi made a motion to go into Executive Session, no new business will be conducted afterward.

Supervisor Annabi made a motion to close the meeting at 5:25 PM.

Seconded by Councilman Luongo, unanimously carried

Respectfully Submitted

**Michele Babnik
Senior Clerk
1-11-2024**