



# **TOWN OF PUTNAM VALLEY**

## **Town Board Work Session**

**January 10<sup>th</sup>, 2024**

**Town Hall**

**5 PM**

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**Meeting called to Order**

**Pledge of Allegiance**

1. Districts:
  - a. Approve CEMCO Proposal for NYSDOH Lead and Cooper Rule Regarding Water Service Lines
  - b. Authorize 2024 Expenditure for Lake Peekskill Volunteers to Participate in the NYSFOLA C-SLAP Program and Membership
  - c. Approve Proposal for New Lock and Keys for Abele Park Boat Ramp
  - d. Appoint Egg Addler for RBL 2024 Season
  - e. Appoint RBL Carp Fence Cleaner
  - f. Appoint RBL Lake Dam Custodian & Set Salary
2. Highway:
  - a. Request for Leave of Absence of Employee
  - b. Approve Additional Snow Plow Riders
3. Facilities:
  - a. Authorization to Bid Open Top Containers
  - b. Approve Bulk Drop Off Attendant 2024
4. Daily Fee Report:
  - a. Month of December (12/01/2023 through 12/31/2023)
  - b. Year 2023 (01/01/2023 through 12/31/2023)


**Adjournment**

**Next Town Board Meeting: Wednesday, January 17<sup>th</sup>, 2024 6 PM**

**Public Hearing: Zoning Code Amendment, Wednesday, January 17<sup>th</sup>, 2024 6 PM**

1a

## TOWN OF PUTNAM VALLEY DISTRICTS

**To:** Putnam Valley Town Board  
**From:** Karen Kroboth, District Clerk   
**Date:** 1/2/2024  
**Re:** CEMCO – NYSDOH Lead and Copper rule regarding water service lines

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The EPA and NYSDOH have implemented new regulations regarding the lead and copper rule. The update to the lead and copper rule is regarding all service lines, with no exception, on all community & non-transient and non-community water supplies. A complete assessment of all service lines is required to identify the materials used for each service line and required on both sides of the service line. The utility side – water main to shut off valve, and customer side – shut off valve to and in in customer's home. NYSDOH is requiring all information be entered into a state designed spreadsheet by October 16, 2024.

Therefore, I formally request that the Town Board authorize the Supervisor to sign the agreement with CEMCO Waste and Water Specialists for a meeting to discuss their ability to provide assistance and the costs associated to bring the Glenmar Gardens District into compliance with the new regulations. Please see the attached for further explanation of this new requirement.

**CEMCO**  
**WATER & WASTEWATER SPECIALISTS INC.**  
59 HEALEY LANE ~ STORMVILLE, NEW YORK 12582  
PHONE 845 878-9711 ~ FAX 845 878-6578

CODY BARTICCIOTTO NYS CERTIFIED WATER & WASTEWATER OPERATOR

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To Our Valued Customers,

The Federal Environmental Protection Agency (EPA) and The New York State Health Department (NYSDOH) have recently implemented new regulations regarding the lead and copper rule. This update to lead and copper rule is regarding all service lines on all community & non-transient and non-community water supplies. A complete assessment of ALL service lines is required to identify the materials used for each service line. This assessment is required on both sides of the service line. The utility side (water main to shut off valve) and customer side (shut off valve to and in customer's home). NYSDOH is requiring all this information to be entered into a state designed spreadsheet. This spreadsheet is required to be submitted on or before October 16, 2024. Although this sounds like a long time, Cemco is required to do this for all the water systems we operate. All the data we collect must be compiled, interpreted, and then entered in the database of NYSDOH and constantly maintained as old service lines are replaced. All information provided must be from documented sources.

The current acceptable options for utility side verification are:

- Records
- Field Inspection
- Excavation
- Sequential Sampling
- Statistical Analysis/Predictive Model
- Other
- Not Verified

The current acceptable options for Customer owned verification are:

- Records
- Field Inspection
- Customer Identification with Photo or Other Verification
- Excavation
- Sequential Sampling
- Statistical Analysis/Predictive Model
- Other
- Not Verified

Due to the vastly different nature of every water system, Cemco needs to address each system individually with the respected ownership. Older systems or those with limited historical service line records will face a complex process compiling the required information. For example, systems with no records confirming what their service lines are made of may need to perform excavations to ascertain the material. Furthermore, access into each residence, building

or business serviced by the water supply may be necessary to confirm the type of pipe entering the structure. We are currently offering to assist in obtaining this information on a first come, first served basis. If you would like Cemco's help in completing this work, please reach out to us to set up a time to discuss. You can reach out to us via email at [Cemco59@gmail.com](mailto:Cemco59@gmail.com) or by calling our office at (845) 878-9711.

Attached is the "Service Line Inventory Guidance" provided by NYSDOH. Hopefully this will help you understand more about the new lead and service rule. Also provided are some websites that also may lead to further understanding of the rule change. Please understand that this is still a very fluid regulation, and some requirements may change before the deadline. We will attempt to keep you up to date with any major changes that occur. Please be advised if Cemco does not receive any contact from ownership for assistance. We will assume that ownership has accepted responsibility for completing the requirements and does not need the assistance of Cemco.

Sincerely,

Cody Barticciotto  
Director Of Operations

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**WATER & WASTEWATER SPECIALISTS INC.**  
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## LEAD AND COPPER RULE AGREEMENT

Dear Customer,

Please fill out the form below and return to Cemco either by mail or by email in a timely manner.

Name/System Name \_\_\_\_\_

Address \_\_\_\_\_

Phone Number \_\_\_\_\_

Email Address \_\_\_\_\_

\_\_\_\_\_ I have read the letter provided by Cemco Water & Wastewater Specialists Inc. and **WOULD** like further assistance from Cemco.

\_\_\_\_\_ I have read the letter provided by Cemco Water & Wastewater Specialists Inc. and **WOULD NOT** like further assistance from Cemco.

\*\*\*\*Please Note failure to respond to this letter, Cemco will assume you do not want our assistance and accept full responsibility\*\*\*\*

If you would like assistance from Cemco Water and Wastewater Specialists Inc. Please list a few dates and times below in which to set up further consultation. Or contact our office to set up a date and time. Dates and times will be given out on a first come first served basis.

Date \_\_\_\_\_ Time \_\_\_\_\_ Date \_\_\_\_\_ Time \_\_\_\_\_

Date \_\_\_\_\_ Time \_\_\_\_\_ Date \_\_\_\_\_ Time \_\_\_\_\_

## Service Line Inventory Guidance

On December 16, 2021, the federal Lead and Copper Rule Revisions (LCRR) went into effect. The revised rule requires every federally defined community and non-transient, non-community water system to develop a service line inventory (also called a lead service line inventory (LSLI)). This guidance document explains service line requirements.

### DEFINITIONS

**Community Water System (CWS, federally defined)** – A public water system (PWS) that serves at least 15 service connections used by year-round residents or regularly serves at least 25 year-round residents.

**Customer** – A homeowner, building owner, or non-owner resident served by a water system who may or may not be responsible for paying water bills.

**Galvanized Service Line (GSL)** – Iron or steel piping that has been dipped in zinc to prevent corrosion and rusting.

**Galvanized Service Line Requiring Replacement (GSLRR)** – A GSL that was or currently is downstream of an LSL or SL of unknown material. If a water system can't demonstrate that the GSL was never downstream of an LSL, it must presume there was an upstream LSL.

**Gooseneck, Pigtail, or Connector (collectively gooseneck)** – A short section of piping, typically not exceeding two feet, which can be bent and used for connections between rigid service piping. A lead gooseneck is not considered part of the LSL but must be replaced when encountered.



Lead Gooseneck: Source EPA

If any portion of an SL is made of lead, the SL is the LSL



**Lead Service Line (LSL)** – Any portion of pipe that is made of lead which connects the water main to the building inlet. An LSL may be owned by the water system, owned by the property owner, or both. If the only lead piping serving the home is a lead gooseneck, and it is not a galvanized service line that is considered an LSL, the SL is not an LSL.

**Lead Status Unknown Service Line (unknown SL)** – An SL where its material is not known to be lead, galvanized requiring replacement, or a non-lead service line, such as where there is no documented evidence supporting material classification. The water system may classify the line as "Unknown" as an alternative to classifying it as "Lead Status Unknown," however, all requirements that apply to "Lead Status Unknown" service lines must also apply to those classified as "Unknown." Water systems may elect to provide more information regarding their unknown lines as long as the inventory clearly distinguishes unknown service lines from those where the material has been verified through records or inspection.

**Non-Lead Service Line (non-LSL)** – An SL that is determined through an evidence-based record, method, or technique not to be lead or not to be galvanized requiring replacement.

**Nontransient Noncommunity Water System (NTNCWS)** – A PWS that is not a CWS but is a subset of a noncommunity water system that regularly serves at least 25 of the same people, four hours or more per day, for four or more days per week, for 26 or more weeks per year.

## THE BASICS

- The Lead and Copper Rule Revisions (LCRR) apply to all federally defined CWSs and NTNCWSs ("water systems," or "systems").
- By October 16, 2024, every water system, **with no exception**, must develop an initial service line material inventory that includes all SLs regardless of ownership and submit the inventory to its local health department (LHD).

**Note:** *The State strongly recommends that every system prepares the inventory using the NYSDOH LSLI template.*

- An inventory must be publicly accessible.
- Water systems serving more than 50,000 people must provide their inventory online.
- Water systems with any LSL, GSLRR, or unknown SL must provide notification to people served by these lines within 30 days after completing the initial inventory.
- Systems must update their inventory annually or triennially depending on their monitoring frequency.

### DO

- Start planning for a service line inventory as early as feasible.
- Record search is the best first step for most PWSs. Start gathering available records for your inventory.
- Find methods for identifying SL materials that are technically and financially available to your PWS.
- Try to digitize all historical records used for identifying service line materials.
- SL material identification must be evidence-based.
- Document every historical record, study result, report, and any information used for SL materials. You should be ready to submit them to the State, an LHD, or EPA when requested.
- Reach out to customers for their cooperation in identifying the customer-owned section of SL material.
- Document all records, e.g., LSL replacements and maintenance and repair of water main or service lines. For most PWSs, the inventory is a living document that needs updating when new information becomes available.

### DON'T

- Don't wait until the last few months before 10/16/24.
- Don't assume materials of unknown SLs.
- Don't assume all historical records are accurate.
- Don't assume every method for identifying SL materials is suitable for every PWS.
- Don't assume there is no LSL or GSLRR in your system before evaluation.
- Don't assume the initial inventory is final. The inventory won't be final until there is no LSL, GSLRR or unknown SL.

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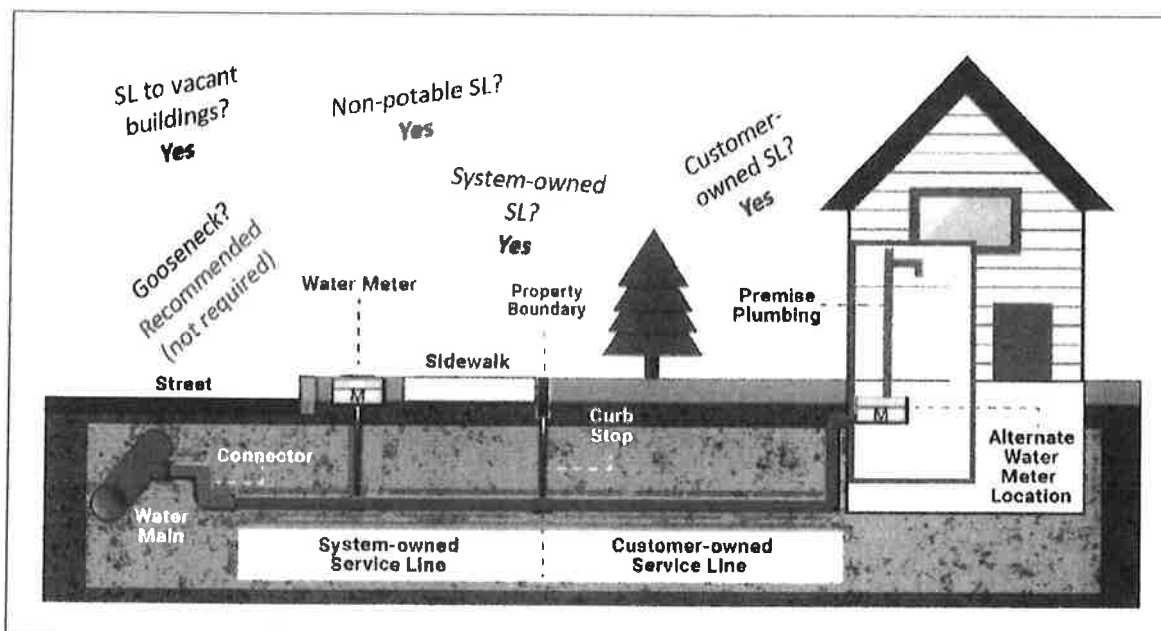


|                                                                                                                                                                                     |           |
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## LEAD SERVICE LINE INVENTORY Q & A

### 1. What system needs to develop a service line inventory?

If your PWS is a federally defined CWS or an NTNCWS, you must develop an initial inventory to identify SL materials and submit it to your LHD by October 16, 2024. The inventory must include all SLs connected to the distribution system regardless of ownership, which means that you need to include both system-owned and customer-owned SLs in your inventory where SL ownership is shared. Figure 1 shows an example of an SL in which ownership is shared between a water system and a customer.



**Figure 1 Example of Service Line Ownership Distinction between the Water System and Customer**  
The waterlines highlighted in red are required to be included in a service line inventory. Redrawn and modified from [Guidance for Developing and Maintaining a Service Line Inventory, EPA, August 2022](#)

### 2. Our system does not have any LSL, GSLRR, or unknown SL. Do we still need to prepare the inventory?

Yes, every CWS and NTNCWS, including systems with only non-LSLs, must prepare an initial inventory and submit it to its LHD by October 16, 2024. However, you are not required to provide inventory updates to the LHD or the public unless you find an LSL, GSLRR, or unknown SL in the future.

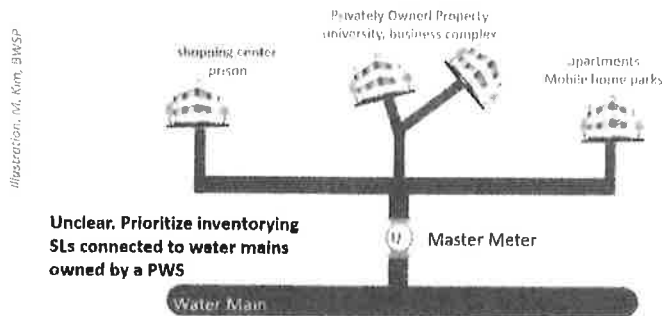
### 3. Do we need to include SLs connected to vacant or abandoned buildings?

Yes. You must inventory every SL in your system including SLs connected to buildings even if they are unoccupied and water service is turned off.

**4. We have non-potable service lines. Do we need to include those non-potable SLs in the inventory?**

Yes, you must include all SLs in the inventory, regardless of the actual or intended use. These include SLs with non-potable applications such as fire suppression or those designated for an emergency.

**5. Do we need to inventory private SLs inside a property owned by a business or other entities such as an office building complex, shopping center, university, prison, mobile home park, and apartment connected to our system?**

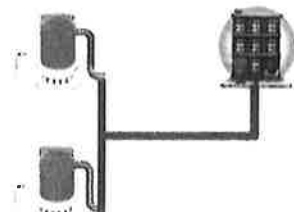


Yes, the service lines connected to a privately-owned distribution system after a master meter must be included in the inventory. You may prioritize inventorying service lines connected to water mains owned by your system while coordinating with the owners of those private properties to identify their service line materials.

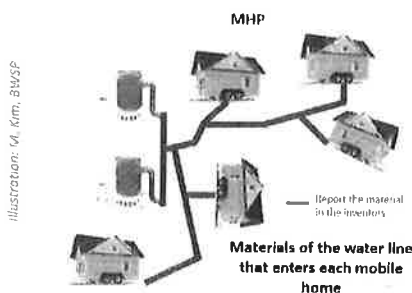
**6. Many NTNCWSs and small CWSs do not have clear SLs. Small schools, apartments, and business offices are examples of these systems. Do they need to prepare the inventory? If so, what portion of pipes need to be included in the inventory?**

Yes, systems that do not have an extensive distribution system, such as those with a direct connection from a well to a single building must report the material from the well to the building inlet for their inventory.

NTNC & Small CWS without clear SLs



Materials of water line from the well(s) to the building inlet



**7. In general, a mobile home park (MHP) with its own well(s) does not have typical distribution systems or SLs. What portion of lines needs to be included in the inventory?**

These systems should inventory the water line material that enters each building.

**8. Is an SL connected to a lead gooseneck, pigtail, or connector (collectively gooseneck) an LSL?**

No. A lead gooseneck is not considered to be a part of the LSL at this time. This may change in future revisions.

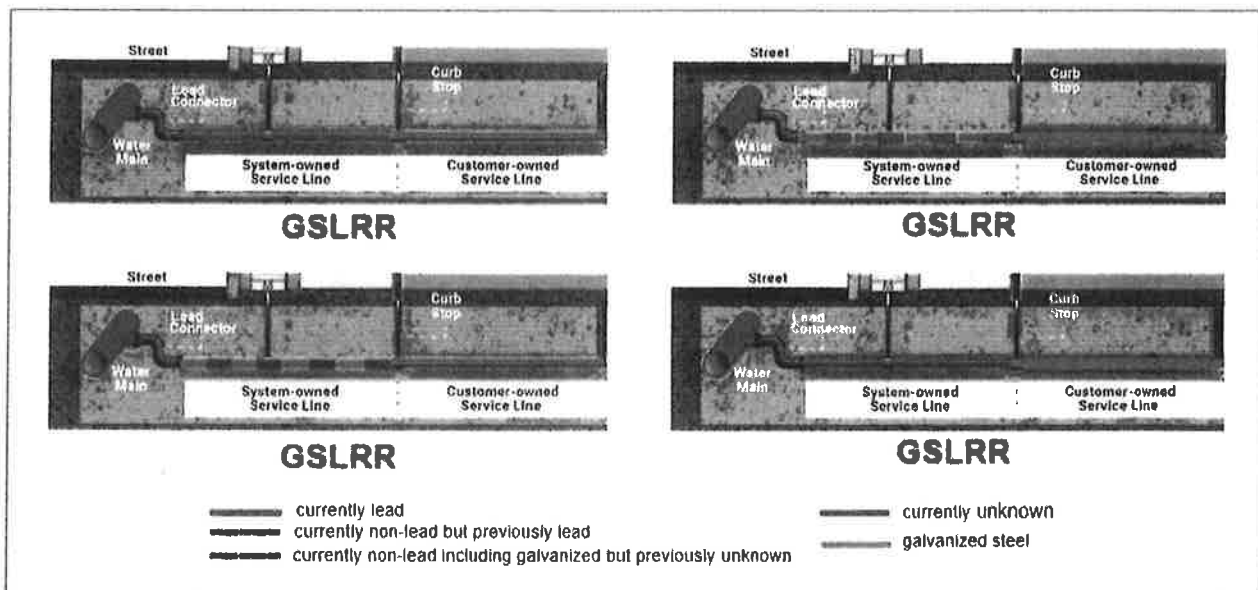
**9. Is a galvanized service line downstream of a lead gooseneck a GSLRR?**

No. If the only lead piping serving the home is a gooseneck, and there was never any other lead line or unknown SL upstream of the galvanized service line, it is not a GSLRR.

**Note:** A gooseneck material doesn't affect a determination of galvanized service line between a GSLRR and a non-lead.

**10. When is a galvanized service line considered a GSLRR?**

A galvanized SL that was or currently is downstream of an LSL or SL of unknown material is a GSLRR by the definition. If a water system can't demonstrate that the GSL was never downstream of an LSL, it must presume there was an upstream LSL. Figure 2 shows examples where a galvanized service line is a GSLRR.



**Figure 2 Examples of Galvanized Service Line Requiring Replacement.**

**11. Do we need to include goosenecks in the inventory?**

The State recommends but doesn't require including goosenecks in the inventory.

**12. What information do we need to include in the inventory?**

- a) The following information is required In NYSDOH LSLI Template:
  - i. A street address associated with each LSL and GSLRR – A block, intersection, or landmark is acceptable if a local code doesn't allow using an exact address. An address or other locational identifier for an unknown SL is strongly recommended but not required.
  - ii. Whether an SL owned by a water system is or ever was made of lead.

iii. Identify a material of each SL owned by a water system and a customer among one of the following:

- Lead including lead-lined galvanized.
- Copper.
- Galvanized.
- Plastic.
- Known Other.
- Unknown but could be lead.
- Unknown but unlikely lead.
- Unknown.

iv. A method used to verify the material of each SL owned by a water system and a customer.

All columns with headings in blue are required entries.  
Columns with headings in grey are recommended but not required.

Do not type or paste in column Q, "SL Category." The template will automatically determine SL types based on the information entered.

Figure 3-A Example of Filling Out the NYSDOH LSLI Template

b) Based on the information you entered, each SL will be automatically categorized as one of the following in the NYSDOH LSLI Template:

- Lead service line (LSL).
- Galvanized service line requiring replacement (GSLRR).
- Lead status unknown service line (unknown SL).
- Non-lead service line (non-LSL)

c) Although not required, NYS recommends tracking the following information in the LSLI Template:

- Whether lead gooseneck, pigtail, or connector is currently present.
- Installation date for public- and customer-side SLs.
- Size of the public- and customer-side SLs.
- Whether lead solder, point-of-use, or point-of-entry point treatment is present.

Fill out sections boxed in red, I, II, IV & V.

Do not fill out Section III. It'll be automatically filled based on information provided in the LSI template workbook.

Type the name and title of the person submitting the inventory and the date.

**Important**  
Name your inventory as  
LSLI\_NYPWSID#  
For example:  
LSLI\_NY1234567

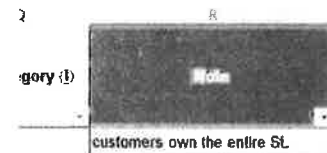
*Very Important*

Figure 3-B Example of Filling Out the NYSDOH LSI Template

**13. A customer owns the entire service line in our water system. How should I fill out the NYSDOH inventory template?**

Same as with the case where the ownership splits, enter information about the SL section from the main to the curb stop in the "Public Side SL" information columns (from D to I); and about the SL section from the curb stop to the building inlet in the "Customer SL" columns (from J to P). You may enter the ownership information in the "Note" column (column R) in the "Service Line Inventory Template" worksheet; for example, "a customer owns the entire SL."

- SL from the main to the curb stop – enter SL information in the "Public Side SL" columns (from D to I).
- SL from the curb stop to the building inlet – enter SL information in the "Customer SL" columns (from J to P).
- Leave a note in the "Note" column (column R) or inform your LHD when submitting the inventory.



**14. What method can we use to identify SL material?**

You can use the following methods for identifying SL materials:

- utility or public records showing service line materials (refer to Item 15).
- field inspection by PWS staff or a professional plumber.
- excavation such as trenching and hydro-vacuuming (refer to item 20).
- sampling, e.g., sequential sampling, flush sampling, or first draw sampling (refer to item 16).
- statistical analysis/predictive model (refer to Item 17).

- f) customer identification with a scratch and/or magnet test followed by photo or field verification by PWS staff (applicable to customer-owned SL, refer to item 19).
- g) other methods acceptable to your LHD.

### 15. Can we use public and utility records for identifying SL material?

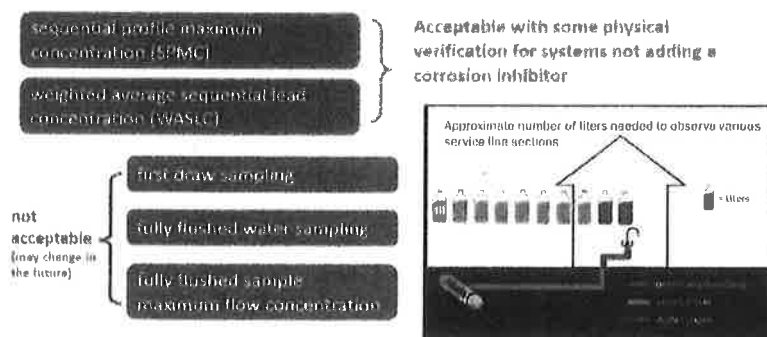
You can use the following information for this purpose. You need to cross-check records with other records, field investigations, previous SL investigations, and customer self-identification of SL materials. If you don't have confidence in the accuracy of records, you need to perform physical confirmation.



- a) All construction and plumbing codes, permits, and existing records or other documentation which indicates the SL materials used to connect to the distribution system.
- b) All water system records, including distribution system maps and drawings, historical records on each service connection, meter installation records, historical capital improvement or master plans, and standard operating procedures.
- c) All inspections and records of the distribution system that indicate the material composition of the service connections that connect to the distribution system.
- d) Any other resource, information, or identification acceptable to your LHD.

**Note:** You need to identify and track SL materials in your inventory when you encounter SLs during normal operations (e.g., checking SL materials when reading water meters or performing maintenance activities).

### 16. Can we use sampling to identify service line materials?



Sampling methods are not acceptable for systems using a corrosion inhibitor. For systems that do not add a corrosion inhibitor, sequential sampling for SL material identification is acceptable only when it is part of a study approved by an LHD. Up to 20 percent physical verification of SL materials tentatively identified with the sampling

will be required. If the accuracy of the physical verification result is less than 90%, the sampling should not be used without physical confirmation.

**17. Is a predictive (probability) model or statistical analysis acceptable to become a known service line without physical verification?**

A predictive model and statistical analysis are useful tools for budget planning and prioritizing LSL replacements. A model's output typically needs physical verification due to an inherent inaccuracy of any model or statistical analysis. However, on a case-by-case basis, some of the model and statistical analysis results will be accepted without physical verification. You must provide sufficient information to the State and the LHD to evaluate how much physical verification is adequate. Examples of the information include:

- a number of unknown SLs
- a number of known SLs
- completeness of historical SL materials records
- random physical verification process such as the proposed number of SLs that will be physically verified
- confidence interval for the model

Note that a State's initial determination for a required physical verification rate can be revised based on the accuracy of physical confirmation results.

**18. The Safe Drinking Water Act and New York State banned lead pipes and solders from supplying drinking water in June 1986. Can we categorize SLs installed after June 1986 non-LSLs?**

If you have the following records, choose actual SL materials or "known other," if actual SL material is not known, from the dropdown menu in column E (Current Public Side SL Material) and in column J (Customer SL Material).

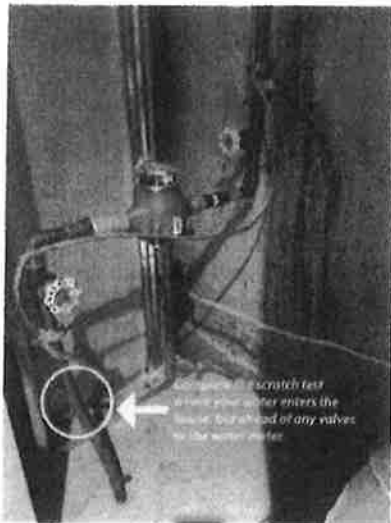
- written records showing the entire distribution system was constructed after June 1986 or after your municipality banned lead pipes for supplying drinking water ("lead ban"); and
- the entire length of customer-owned SL was built after June 1986 or the lead ban.

| Customer SL Material (D) | Customer SL Material Verification Method (D) | Lead Solder Present? | Building Type | Public Side SL Material | Customer SL Material | Customer SL Material Date | Customer SL Material Size | SL Category (D) | Role                                                       |
|--------------------------|----------------------------------------------|----------------------|---------------|-------------------------|----------------------|---------------------------|---------------------------|-----------------|------------------------------------------------------------|
| Copper                   | Cords                                        | No                   | Meth Family   | No                      | M12011               | 1/1/2011                  | 1" x SL = 15'             | Non-Lead        | customers own the entire SL<br>customers own the entire SL |

**Figure 3-C Example of Filling Out the NYSDOH LSLI Template**

The NYSDOH LSLI Template will automatically determine and enter qualifying SL as "non-Lead" in column Q ("SL Category"). No further verification is required. If you do not have such records, you need to verify service line material with one or more methods included in Item 14.





**19. Can we use customers' identification of their SL materials?**

You may use customer surveys or interviews to identify customers' SL materials in combination with verification by qualifying water system staff, e.g., an inspection of photos of customers' SL. If a photo does not clearly indicate an SL material, you need to use other reliable verification methods, e.g., visiting a customer's house. You must provide sufficient information to assist your customers in accurately identifying the SL materials. Online surveys can be a useful tool as customers can upload their photos when taking a survey. The NYS DOH has a video to assist homeowners to identify their SL materials. You can find the video online at NYS DOH and on YouTube:

<https://www.health.ny.gov/environmental/water/drinking/lead/>

<https://www.youtube.com/watch?v=PcO5FCE9Vfw>

**20. We will identify unknown SLs with potholing (hydro-vacuuming). What is an acceptable potholing practice?**

You need to conduct potholing according to the following:

- unknown utility side - at least 18" from main to curb stop
- unknown private side - at least 18" from the curb stop to the building and, if applicable, visual observation of the SL before the shutoff valve inside the building

The same three-point verification will apply to verification with the camera. Your municipality may require more stringent service line material verification strategies.

**21. How should we submit the inventory to the LHD?**

We strongly recommend every PWS prepares the inventory using the State's Template and submit it electronically via e-mail as an attachment. If your inventory is too large to send via e-mail, you may submit it by uploading it to PWS' cloud storage services such as OneDrive or Google Drive; and sharing a link with the State and your LHD. If you don't have an appropriate resource to send the large-sized inventory, NYS may be able to arrange it for you.

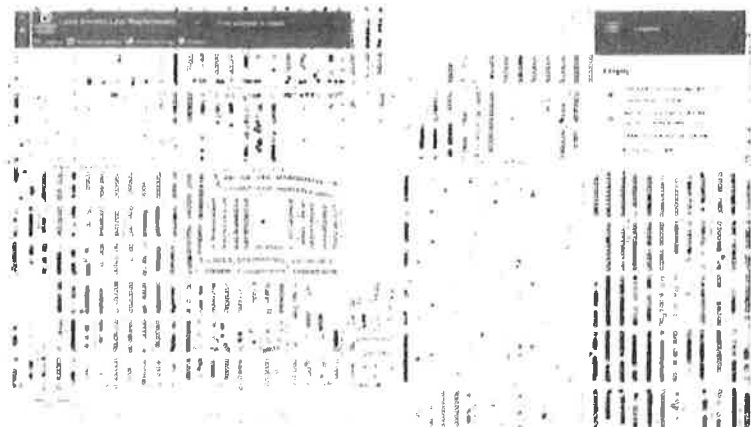
**22. Should we have our inventory available to the public?**

You must have your inventory publicly available and include instructions to access the inventory in your Annual Water Quality Report. If your system serves more than 50,000, you must have the inventory available online.

**23. How do we make the inventory available to the public?**

The NYS does not have specific formats for a publicly available inventory. The following are a few examples of available options:

- Interactive web-based map which may have real-time update capability (most powerful tool)
- Static map
- Searchable online database, e.g., the inventory prepared using the NYS DOH template at the water system's website
- Printed maps, tables, or spreadsheets (not recommended unless a system has not more than a few hundred service lines)



Denver's SL Inventory as of 12/15/21.

Source: Guidance for Developing and Maintaining a Service Line Inventory (epa.gov)

**24. We have only non-LSL in the system. Do we still need to have the inventory available to the public?**

If you have no LSL, GSLRR, or unknown SL on any portion of the SL, either owned by your water system or customers, you may have a written statement declaring that the distribution system has no LSL or GSLRR available instead of having the full inventory available to the public. The written statement must include a general description of all applicable sources used for the inventory. Be reminded that you still need to develop a full initial inventory. The written statement is not a substitute for the initial inventory.

**25. We have LSLs, GSLRRs, or unknown SLs and have made our inventory available to the public. Are there any other public notification requirements specific to the inventory?**

Initially, within 30 days of the completion of the initial LSL inventory, you must provide the following notification to every customer with an LSL, GSLRR, or unknown SL. You must repeat the notification annually until the entire service connection is no longer an LSL, GSLRR, or unknown SL. For new customers, you need to provide the notice at the time-of-service initiation. Refer to Table 1 below for public notification requirements.

**Table 1** Public Notification Requirement to persons served by an LSL, GSLRR, or unknown SL

| All persons served by LSL                                                                                                                                                                                                                                                                                                                                                                      |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> <li>• A statement that the person's SL is lead</li> <li>• An explanation of the health effects of lead that meet the current LCR requirements</li> <li>• Steps the affected persons can take to reduce exposure to lead in drinking water</li> <li>• Information about opportunities to replace LSLs</li> <li>• Any available financing programs</li> </ul> |

|                                                                                                                                                                                                                                                                                                                                                                                        |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> <li>• A statement that the system must replace its portion of LSL if the property owners notify the system that they are replacing their portion of LSL</li> </ul>                                                                                                                                                                                  |
| <b>All persons served by GSLRR</b>                                                                                                                                                                                                                                                                                                                                                     |
| <ul style="list-style-type: none"> <li>• A statement that the person's SL is galvanized requiring replacement</li> <li>• An explanation of the health effects of lead that meet the current LCR requirements</li> <li>• Steps the affected persons can take to reduce exposure to lead in drinking water</li> <li>• Information about opportunities for SL replacement</li> </ul>      |
| <b>All persons served by unknown SL</b>                                                                                                                                                                                                                                                                                                                                                |
| <ul style="list-style-type: none"> <li>• A statement that the person's SL is unknown but may be lead</li> <li>• An explanation of the health effects of lead that meet the current LCR requirements</li> <li>• Steps the affected persons can take to reduce exposure to lead in drinking water</li> <li>• Information about opportunities to verify the material of the SL</li> </ul> |

## 26. How often do we need to update the inventory?

The service line inventory is a live document that requires continuous updates until there is no LSL, GSLRR, or unknown SL based on all available sources of new information, such as service line replacements, and maintenance and repair records. The LCRR requires the inventory be updated at the following frequencies and submit it to your LHD within 30 days from the end of each monitoring period.

- Annual update if your system's monitoring frequency is semi-annual or annual.
- Triennial update if your system's monitoring frequency is triennial.
- No update if your system has no LSL, GSLRR, or unknown SL. If you find any LSL or GSLRR in the future, you need to notify the LHD within 30 days of identifying the SL and prepare an updated inventory on a schedule established by your LHD.

**Note:** *EPA may revise the inventory requirements under the future revision. Until any change in the LCRR, a PWS must comply with the LCRR inventory requirements, including the update requirement.*

## 27. Is funding available for preparing the inventory?

The Bipartisan Infrastructure Law, also known as the Infrastructure Investment and Jobs Act or Bipartisan Infrastructure Bill, provides funding for preparing an SL inventory for applicable water systems. Visit the following NYSDOH site for more information:

[https://health.ny.gov/environmental/water/drinking/docs/lead\\_service\\_line\\_project\\_submission\\_guidance.pdf](https://health.ny.gov/environmental/water/drinking/docs/lead_service_line_project_submission_guidance.pdf)

## REFERENCES

40 CFR Part 141 § 141.80 to § 141.93 available at <https://www.ecfr.gov/current/title-40/chapter-I/subchapter-D/part-141#subpart-I>

Guidance for Developing and Maintaining a Service Line Inventory, EPA August 2022 available at [https://www.epa.gov/system/files/documents/2022-08/Inventory%20Guidance\\_August%202022\\_508%20compliant.pdf](https://www.epa.gov/system/files/documents/2022-08/Inventory%20Guidance_August%202022_508%20compliant.pdf)

16

**TOWN OF PUTNAM VALLEY  
DISTRICTS**

**To:** Putnam Valley Town Board

**From:** Karen Kroboth, District Clerk

KK

**Date:** 1/2/2024

**Re:** Authorize the 2024 expenditure for Lake Peekskill volunteers to participate in the NYSFOLA C-SLAP program and membership

---

I formally request the Town Board authorize the expenditure of \$325.00 for the volunteers in Lake Peekskill to participate in the New York Federation of Lakes C-SLAP program (Citizens Statewide Assessment program) for the year 2024 as a shallow site.

There is a fee of \$200.00 for four rounds of sampling, once per month, June – September and a fee of \$125.00 as a NYSFOLA Medium Association. The District will cover the cost.

# 2024 Membership Form

## New York State Federation of Lake Associations, Inc.

### Lake, Watershed and other Associations:

|                                             |                 |
|---------------------------------------------|-----------------|
| Small Association (10-74 members)           | \$ 75.00        |
| Medium Association (75-149 members)         | <u>\$125.00</u> |
| Large Association (150 or more members)     | \$250.00        |
| Foundation (affiliated with NYSFOLA member) | \$150.00        |

### Individual Memberships:

|                                                                           |          |
|---------------------------------------------------------------------------|----------|
| Individual Membership (not a member of a NYSFOLA member lake association) | \$ 40.00 |
| Individual Member of a 2024 NYSFOLA member lake association               | \$ 30.00 |
| Student Membership                                                        | \$ 15.00 |

**Corporate Membership:** \$350.00

**Name of Lake Association or Individual** Lake Peekskill Civic Association

**Location (County)** Putnam

*(important if your lake is one of many in the state with the same name)*

**Contact Name** Agnes Powe

**Address** PO Box 91

**City, State, Zip** Lake Peekskill, NY 10537

**Telephone** 914-318-5092

**E-Mail** LakePeekskillCivicAssoc@gmail.com

**Web site**

**Amount Remitted** **Check #** **Date**

**Any Additional Donation?**

The New York State Federation of Lake Associations, Inc. is a 501(c)(3) not-for-profit corporation registered with the NYS Office of the Attorney General Charities Bureau 28 Liberty Street 15<sup>th</sup> Floor New York, NY 10005 phone: (212)416-8401. A copy of our latest annual financial report is available from the Charities Bureau or by contacting NYSFOLA at P.O. Box 84 LaFayette, NY 13084. It can also be found online at [www.charitiesnys.com](http://www.charitiesnys.com). Enter NYS Federation of Lake Associations in the search space.

### Send Payment to:


**New York State Federation of Lake Associations, Inc. (NYSFOLA)**

**P.O. Box 84**

**LaFayette, NY 13084**

1c

**TOWN OF PUTNAM VALLEY  
DISTRICTS**

**To:** Putnam Valley Town Board  
**From:** Karen Kroboth, District Clerk   
**Date:** 1/2//2024  
**Re:** Accept proposal for Abele Park New Lock and Keys for Boat Ramp

---

I formally request the Town Board authorize the Supervisor to accept the proposal from Locksmith on Wheels, 2021 Crompond Rd, Yorktown Heights, NY 10598, for the new High Security – Restricted keyway Medico padlock for the Abele Park boat ramp. Restricted Keys will be sequentially numbered.

The cost of the lock is \$235 and \$22.50 per key ordered, not to exceed a total of \$1,000. The keys will be available only to Abele Park residents with valid boat or jet ski registrations with Abele Park addresses from the District Clerk.

The District is requiring a \$50 deposit per key, however, it is the keys will remain the property of the Town.

The District will cover the cost of the new lock and keys.

# Proposal

Page No.

of

Pages



**LOCKSMITH ON WHEELS**  
 Security Consultants  
 2021 Crompond Road  
 YORKTOWN HEIGHTS, NY 10598  
 Phone (914) 245-0048  
 FAX (914) 243-6748

|                                                         |                                      |                            |                         |
|---------------------------------------------------------|--------------------------------------|----------------------------|-------------------------|
| PROPOSAL SUBMITTED TO<br><u>Pittsford Valley, Corp.</u> |                                      | PHONE                      | DATE<br><u>12-15-23</u> |
| STREET                                                  |                                      | JOB NAME                   |                         |
| CITY, STATE and ZIP CODE                                |                                      | JOB LOCATION               |                         |
| ARCHITECT<br><u>Karen Kraboth</u>                       | DATE OF PLANS<br><u>845-526-2160</u> | Fax<br><u>845-526-2930</u> | JOB PHONE               |

We hereby submit specifications and estimates for:

① High Security - Restricted Keyway,  
 Medeco Padlock Supplied only  
 with ② Keys \$235<sup>00</sup>

③ Extra Keys Cut \$22<sup>50</sup>  
\$720<sup>00</sup>  
\$955<sup>00</sup>

TAX EXEMPT

**We Propose** hereby to furnish material and labor — complete in accordance with above specifications, for the sum of:

Payment to be made as follows: \_\_\_\_\_ dollars (\$ \_\_\_\_\_).

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized Signature \_\_\_\_\_

Note: This proposal may be withdrawn by us if not accepted within \_\_\_\_\_ days.

**Acceptance of Proposal** — The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance: \_\_\_\_\_ Signature \_\_\_\_\_



1d

**TOWN OF PUTNAM VALLEY  
DISTRICTS**

**To:** Putnam Valley Town Board

**From:** Karen Kroboth, District Clerk



**Date:** 1/2/2024


**Re:** Appoint Egg Addler for Roaring Brook Lake, 2024 season

---

I formally request the Town Board appoint Ina Cholst, as egg addler for the Roaring Brook Lake District for the year 2024 for \$300.00 with no benefits. The District will cover the cost of the addling.

1e

**TOWN OF PUTNAM VALLEY  
DISTRICTS**


**To:** Putnam Valley Town Board  
**From:** Karen Kroboth, District Clerk   
**Date:** 1/2/2024  
**Re:** Appoint RBL Carp Fence Cleaner

---

I formally request the Town Board appoint Dennis Berdecia to clean the carp fences for the Roaring Brook Lake District for the year 2024 at a rate of \$75 per cleaning with no benefits. The cost will be paid by the District.

1f

**TOWN OF PUTNAM VALLEY  
DISTRICTS**

**To:** Putnam Valley Town Board  
**From:** Karen Kroboth, District Clerk   
**Date:** 1/2/2024  
**Re:** Appoint RBL Lake Dam Custodian and Set Salary

---

I formally request the Town Board appoint Sam Lee as Dam Custodian for the Roaring Brook Lake District for the year 2024 at an annual salary of \$1,500 with no benefits. The cost will be covered by the District.

Shawn Keeler  
Highway Superintendent  
SKEELER@PUTNAMVALLEY.COM

265 Oscawana Lake Road  
Putnam Valley, NY 10579

David Conklin  
General Foreman

(845) 526-3333 phone  
(845) 526-4729 fax

Margaret Bradley  
Senior Clerk Typist

Hours of operation  
7:00 AM - 3:30 PM

Sarah Caporale  
Part time Clerk

## Town of Putnam Valley Highway Department

January 4, 2024

### MEMORANDUM

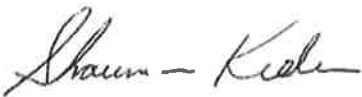
TO: Jacquie Annabi  
Members of the Town Board

FROM: Shawn M. Keeler

RE: leave of absence

Based upon the letter received from Earl Peverini dated December 13, 2023, I am requesting that Earl Peverini be granted medical leave, without pay, from January 1, 2024 through January 31, 2024.

Sincerely,



Shawn M. Keeler

Shawn Keeler  
Highway Superintendent  
SKEELER@PUTNAMVALLEY.COM

265 Oscawana Lake Road  
Putnam Valley, NY 10579

David Conklin  
General Foreman

(845) 526-3333 phone  
(845) 526-4729 fax

Margaret Bradley  
Senior Clerk Typist

Hours of operation:  
7:00 AM - 3:30 PM

Sarah Caporale  
Part time Clerk

## Town of Putnam Valley Highway Department

December 13, 2023

### MEMORANDUM

To: Jacquie Annabi  
Members of the Town Board

From: Earl Peverini

Re: leave of absence

I respectfully request a leave of absence, without pay, from January 1, 2024 thru January 31, 2024 for medical reasons.

If I am able to return to work sooner, I will inform you of the date.

Yours truly,

A handwritten signature in dark ink, appearing to read "Earl Peverini", with a long horizontal flourish extending to the right.

Earl Peverini

Shawn Keeler  
Road  
Highway Superintendent  
10579  
SKEELER@PUTNAMVALLEY.COM

265 Oscawana Lake  
Putnam Valley, NY

26

David Conklin  
phone  
General Foreman

(845) 526-3333  
(845) 526-4729 fax

Margaret Bradley  
Senior Clerk Typist  
3:30 PM

Hours of operation:  
7:00 AM -

Sarah Caporale  
Part time Clerk

## Town of Putnam Valley Highway Department

January 5, 2024

### Memorandum

To: Jacquie Annabi  
Members of the Town Board

FROM: Shawn M. Keeler

RE: additional snow plow riders

With a snow storm approaching, additional snow plow riders are needed. Please appoint the following as a snow plow rider at the rate of \$16.00 per hour with no benefits.

Alex Jemty  
27 Tryon Circle  
Cortlandt Manor, NY 10567

3a



To: Putnam Valley Town Board

From: Margaret DiRubba, Administrative Service Coordinator

Date: January 5, 2024

Subject: Authorization to Bid Open Top Containers

---

I formerly request that the Town Board authorize the Facilities Department to advertise bids for the 2024 Open Top Containers for Bulk Drop-Off, which will be held on the following dates:

April 20, 2024

June 15, 2024

August 17, 2024

October 19, 2024



**To:** Putnam Valley Town Board

**From:** Margaret DiRubba, Administrative Service Coordinator

**Date:** January 5, 2024

**Subject:** Approval Bulk Drop Off Attendant ~ 2024

---

I formerly request that the Town Board authorize the Facilities Department to appoint Daniel Gibbs as Bulk Drop-Off Attendant, as a seasonal employee on April 20<sup>th</sup>, June 15<sup>th</sup>, August 17<sup>th</sup> and October 19<sup>th</sup>. The hours of operation are from 8:45 a.m. to 11:45 a.m., at a rate of pay of \$30.00 per hour. This expense has been included in the 2024 budget.



1/2/2024

**TOWN OF PUTNAM VALLEY**  
**OFFICE OF BUILDING & ZONING**  
 265 Oscawana Lake Road  
**Daily Fee Report - Summary**

From: **12/1/2023** To: **12/31/2023**

| <b>Fee Type</b>              | <b>Count</b> | <b>Amount</b>      |
|------------------------------|--------------|--------------------|
| CW                           | 2            | \$150.00           |
| DEM/C                        | 1            | \$100.00           |
| ELECTRI APP/NY ELEC          | 4            | \$160.00           |
| ELECTRIC APP/SWIS            | 13           | \$480.00           |
| FENCE/WALL                   | 1            | \$75.00            |
| GAS/PROPANE                  | 6            | \$450.00           |
| GENERATOR PERMIT             | 3            | \$225.00           |
| HVAC                         | 7            | \$900.00           |
| MG                           | 3            | \$225.00           |
| OIL TANK                     | 6            | \$700.00           |
| PERM                         | 16           | \$13,219.00        |
| PL                           | 5            | \$450.00           |
| RE                           | 12           | \$29,312.00        |
| RU                           | 1            | \$125.00           |
| SEARC                        | 3            | \$600.00           |
| SOLAR PANELS                 | 3            | \$1,663.00         |
| TREE                         | 2            | \$150.00           |
| <b>Total Fees Collected:</b> | <b>88</b>    | <b>\$48,984.00</b> |
| <b>Cash</b>                  | <b>3</b>     | <b>\$155.00</b>    |
| <b>Check</b>                 | <b>84</b>    | <b>\$48,754.00</b> |
| <b>Money Order</b>           | <b>1</b>     | <b>\$75.00</b>     |

**SEE ATTACHED**

## FEE TYPES

|                            |                                                  |
|----------------------------|--------------------------------------------------|
| ADDITION/ALTERATION        | Permits for Additions/Alterations                |
| BLASTING                   | Permits to Blast                                 |
| CW                         | Commence Work Permit                             |
| CREDIT CARD FEE            | Credit Card Fee charged for usage of credit card |
| DEM/R                      | Demolition/Residential                           |
| ELECTRIC APP/NY ELECTRICAL | Electric application/NY Electrical               |
| ELECTRIC APP/SWISS         | Electric application/Swiss                       |
| FENCE/WALL                 | Permit for Fence/Wall                            |
| GAS/PROPANE                | Permit for Propane Gas Installation              |
| GENERATOR PERMIT           | Generator Installation                           |
| HVAC                       | Heating, Vent., A/C Permit                       |
| IN GROUND POOL             | Permit for In Ground Pool                        |
| MG                         | Minor Grading Permit                             |
| MI                         | Miscellaneous Building Permit                    |
| OPERATING PERMIT           | Operating Permits /Commercial                    |
| PERM                       | Building Permits                                 |
| PERNC                      | New Construction Permits                         |
| PL                         | Plumbing Permits                                 |
| RE                         | Renewal Building Permits                         |
| RHCS                       | Rock Hammer Crush Shatter Rock Permit            |
| RU                         | Spec. Use Renewal                                |
| SEARC                      | Municipal Search                                 |
| TENT                       | Tent Permit                                      |
| TREE                       | Tree Permit                                      |
| WETADM                     | Wetland Administrative Fee                       |
| WETL                       | Wetland Permit Application Fee                   |
| WT/S                       | Wetland Screening                                |

1/2/2024

**TOWN OF PUTNAM VALLEY**  
**OFFICE OF BUILDING & ZONING**  
 265 Oscawana Lake Road  
**Daily Fee Report - Summary**

From: 1/1/2023

To: 12/31/2023

| Fee Type            | Count | Amount      |
|---------------------|-------|-------------|
| ADDITION/ALTERATION | 11    | \$14,924.00 |
| ADDITIONAL FEE      | 4     | \$215.00    |
| ANTENNA             | 3     | \$24,750.00 |
| CW                  | 45    | \$3,450.00  |
| DECK                | 11    | \$2,361.00  |
| DEM/C               | 1     | \$100.00    |
| DEM/R               | 14    | \$1,800.00  |
| ELECTRI APP/NY ELEC | 74    | \$2,900.00  |
| ELECTRIC APP/SWIS   | 161   | \$6,300.00  |
| FENCE/WALL          | 16    | \$1,200.00  |
| GAS/PROPANE         | 76    | \$6,075.00  |
| GENERATOR PERMIT    | 34    | \$2,625.00  |
| HVAC                | 86    | \$8,475.00  |
| IN GROUND POOL      | 1     | \$525.00    |
| MG                  | 16    | \$1,275.00  |
| MI                  | 24    | \$1,800.00  |
| OIL TANK            | 42    | \$5,050.00  |
| OPERATING PERMIT    | 3     | \$300.00    |
| PERM                | 170   | \$75,508.00 |
| PERNC               | 1     | \$8,067.00  |
| PERNC-COMMERCIAL    | 1     | \$5,698.00  |
| PERRE               | 2     | \$12,879.00 |
| PL                  | 62    | \$6,468.00  |
| RE                  | 87    | \$71,737.00 |
| RHCS                | 8     | \$4,000.00  |
| RU                  | 15    | \$2,125.00  |
| SEARC               | 160   | \$32,000.00 |
| SI                  | 1     | \$200.00    |
| SOLAR PANELS        | 20    | \$8,016.00  |
| SPECIAL USE RENEWAL | 2     | \$375.00    |
| TENT                | 2     | \$200.00    |
| TREE                | 5     | \$375.00    |
| WELL                | 1     | \$75.00     |
| WETADM              | 14    | \$700.00    |
| WETL                | 14    | \$1,900.00  |
| WOOD STOVE PERMIT   | 2     | \$150.00    |
| WT/S                | 40    | \$4,530.00  |

**Total Fees Collected:**

1229

\$319,128.00

Cash

64

\$6,945.00

**SEE ATTACHED**

1/2/2024

**TOWN OF PUTNAM VALLEY**  
**OFFICE OF BUILDING & ZONING**  
**265 Oscawana Lake Road**  
**Daily Fee Report - Summary**

From: 1/1/2023 To: 12/31/2023

| Fee Type    | Count | Amount       |
|-------------|-------|--------------|
| Check       | 1163  | \$312,008.00 |
| Money Order | 2     | \$175.00     |

**SEE ATTACHED**

## FEE TYPES

|                            |                                                  |
|----------------------------|--------------------------------------------------|
| ADDITION/ALTERATION        | Permits for Additions/Alterations                |
| BLASTING                   | Permits to Blast                                 |
| CW                         | Commence Work Permit                             |
| CREDIT CARD FEE            | Credit Card Fee charged for usage of credit card |
| DEM/R                      | Demolition/Residential                           |
| ELECTRIC APP/NY ELECTRICAL | Electric application/NY Electrical               |
| ELECTRIC APP/SWISS         | Electric application/Swiss                       |
| FENCE/WALL                 | Permit for Fence/Wall                            |
| GAS/PROPANE                | Permit for Propane Gas Installation              |
| GENERATOR PERMIT           | Generator Installation                           |
| HVAC                       | Heating, Vent., A/C Permit                       |
| IN GROUND POOL             | Permit for In Ground Pool                        |
| MG                         | Minor Grading Permit                             |
| MI                         | Miscellaneous Building Permit                    |
| OPERATING PERMIT           | Operating Permits /Commercial                    |
| PERM                       | Building Permits                                 |
| PERNC                      | New Construction Permits                         |
| PL                         | Plumbing Permits                                 |
| RE                         | Renewal Building Permits                         |
| RHCS                       | Rock Hammer Crush Shatter Rock Permit            |
| RU                         | Spec. Use Renewal                                |
| SEARC                      | Municipal Search                                 |
| TENT                       | Tent Permit                                      |
| TREE                       | Tree Permit                                      |
| WETADM                     | Wetland Administrative Fee                       |
| WETL                       | Wetland Permit Application Fee                   |
| WT/S                       | Wetland Screening                                |