

TOWN OF PUTNAM VALLEY
TOWN BOARD MEETING
DECEMBER 13, 2023

TOWN OF PUTNAM VALLEY
REGULAR TOWN BOARD MEETING
WEDNESDAY, DECEMBER 13, 2023
6:00 PM

AGENDA

Pledge of Allegiance

1. Community Reports
2. Supervisor's Comments
3. Legislative Report
4. Close Public Hearing on Amending Town Code on Mooring Registration in All Special Districts
5. Vote On Amending Town Code on Mooring Registration in All Special Districts
6. Review Proposal for Zoning Code Amendment
7. Approval of Minutes
8. Approve 2024 Holiday Schedule
9. Facilities – Ratify Contract for Gutters and Downspouts Installation at Town Hall Building
10. Districts – a. Approve KARACO Maintenance 2024 Contract for LP Community Center.
 - b. Approve RBL Snow Plowing of Fire Lanes 2024 Contract
 - c. Approve Glenmar Snow Plowing of Access Road by Water Pump Shed 2024 Proposal.
 - d. Award Wildwood Knolls Demolition Contract
 - e. Approve EverBlue Lakes Contract for Lake Peekskill
11. Town Clerk – a. Approve Temporary Clerk
 - b. Approve Permanent Full Time Clerk
12. Parks and Recreation – a. Approve Personnel Changes
 - B. December Refunds
13. Highway – a. Approve Appointment of Part time Clerk
 - b. Review Bid Results for Materials
14. Public Comment – Three Minute Time Limit per Person
15. Audit of Monthly Bills
16. Budget Transfers and Amendments

TOWN OF PUTNAM VALLEY
TOWN BOARD MEETING
DECEMBER 13, 2023

TOWN OF PUTNAM VALLEY
REGULAR TOWN BOARD MEETING
WEDNESDAY, DECEMBER 13, 2023
6:00 PM

PRESENT: Supervisor Annabi
Councilman Luongo
Councilman Russo
Councilman Smith

ALSO PRESENT: Town Clerk Sherry Howard
Town Counsel Sarah Ryan

ABSENT: Councilwoman Tompkins

Recitation of the Pledge of Allegiance.

Councilman Russo asked for a moment of silence to honor our troops stationed at home and around the world.

Supervisor Annabi announced that this will be Councilman Smith's last meeting. She thanked him for all of the work he has done in service of the Town. Councilman Smith said he is leaving the Town in excellent hands and he thanked the Board for how hard they work for their community.

COMMUNITY REPORTS

Presented by Supervisor Annabi

Mark Weiss gave the report from the Tompkins Corner's Cultural Center as follows:

- On December 16th there will be a reading of It's A Wonderful Life. This is the last event for this year. After the reading there will be party which everyone is welcome to stay for. If anyone would like to donate please go to Tompkinscorners.org – this month there is a person who will match all donations given between now and the end of the month.

Amina Chaudhri from the Putnam Valley Library gave the following report:

- We ended our Girl Scout sponsored winter coat drive. Many donations in all sizes and colors were received – thank you.
- We have a collection box for Toys for Tots.

TOWN OF PUTNAM VALLEY
TOWN BOARD MEETING
DECEMBER 13, 2023

- We recently added a Reading Buddies Storytime – this unique program will feature three high school students who will read stories to the children. We offer Storytime, Music and Movement and Lego Club as well.
- For teenagers and adults we have knitting and crocheting class, chess club, High School and math tutoring, Mah Jongg, virtual book club, and our in-person Mystery Book Club.

Please check our website at <https://putnamvalleylibrary.org/calendar/>

Don't forget the PV Library also has computers, printers, and a fax machine that are open to the public. Please note our outdoor food pantry has been shut down for the winter months.

RECOGNIZE ROBERT CROSS, EAGLE SCOUT

Presented by Supervisor Annabi

Supervisor Annabi said that an Eagle Scout is something you are not just something you do. She added that Robert Cross is a true leader and a role model for others. Mr. Cross installed a fire pit, picnic table, and benches at our local VFW to the delight of its members. They truly appreciate it. Supervisor Annabi read the proclamation from the Town Board to Mr. Cross and gave him a flag flown in Albany in his name. She said we are all very proud of you.

COMMUNITY REPORTS CONTINUED

Highway Superintendent Keeler's report is as follows:

I'd like to thank the men and women of the Highway Department for their hard work and dedication for the first 2 years as Highway Superintendent and look forward to the next 2 years.

We started a drainage project on North Wood Street in Nov. where we will be adding 450 feet of 12" perforated pipe and large gravel to the shoulder to avoid motorists from driving off into the drainage ditch. We have 100 ft. left to complete this project, which will be done in the spring of 2024. Next week we will repair the drainage issue to Mueller Mountain Road.

Our blacktop operations have been shut down for the winter – we did a lot of drag boxing and are currently putting together our 2024 list of roads we will be blacktopping. Our vacuum truck is out sucking leaves from ditches – with the fluctuation in temperatures we can no longer clean our basins as the truck needs to be winterized to avoid freezing pipes. We cleaned 2285 this year, and hope to get out earlier in 2024 so we get every basin cleaned.

TOWN OF PUTNAM VALLEY
TOWN BOARD MEETING
DECEMBER 13, 2023

Our blower and leaf vacuum have been out blowing leaves throughout Town – it is against the law to blow your leaves into the roadways.

The phones at highway are now monitored 24/7 – anyone with issues please call us and not post on Facebook as we don't troll for complaints. You can reach me at my office 845-526-3333, on my cell at 845-745-0795 or at SKEELER@PUTNAMVALLEY.GOV.

Councilman Luongo read the Ambulance Corp report as follows:

Total calls for November 2023 was 45.

5 – Mutual Aid In

1 – Mutual Aid Out

329 – hours was the total time members spent in our headquarters.

26 – hours was the total time members spent in duty at their homes

If anyone would like more information on how to volunteer or about CPR or First Aid classes please email Captain@pvvac.org.

Councilman Smith read the following Parks and Recreation report:

Basketball is currently running with 270 kids registered.

Currently running programs include – After school art class, Before School Taekwondo Club, before School Science Class, Pickle ball Fitness, and After School Piano.

Upcoming Programs include – After school art class, Before School Taekwondo Club, Before/After School Science Class, and After School Spanish Class.

Town Board/Fire Department Member Luongo gave the following report:

7 PIAA's

1 Wires Down

3 Brush Fires

12 Automatic Alarms

1 Standby/mutual aid

5 EMS Assists

5 Other

There were 34 calls for the month, for a total of 221.66 man hours for November. Councilman Luongo congratulated all the newly elected Fire Department Officers:

Fire Department report.

Department Elections were held last night and the results are as follows

Frank DiMarco – Chief

Vito Rizzi – 1st Assistant Chief

James (JD) Apostolico – 2nd Assistant Chief

Travis Gembecki – Captain

Thomas Sawyer – 1st Lieutenant

Davis Anderson III – 2nd Lieutenant

Zachary Brown – 2nd Lieutenant

David Pawlina – 2nd Lieutenant

Mario Peri – Fire Police Captain

Michael Gona – Fire Police 1st Lieutenant

Michael Rambusch – Fire Police 2nd Lieutenant

President - Sheryl Luongo

Vice-President - Shawn Keeler

Treasurer - Michael Carravone

Financial Secretary - Lois Rizzi

Recording Secretary - Anne Spoonhour

Board Member - Mitzi Eagens

Board Member - Louie Luongo

We welcome our new Treasurer Michael Carravone, Thank you for taking on this position and supporting the department.

Mike Burlingham - Thank you for the years of dedicated service you provided as company Treasurer - a job well done and greatly appreciated.

TOWN OF PUTNAM VALLEY
TOWN BOARD MEETING
DECEMBER 13, 2023

SUPERVISOR'S COMMENTS

Presented by Supervisor Annabi

1. Santa Claus is doing his annual run on December 16th. You will be able to find the schedule on the Fire Department's website. It starts around 8:30 AM at Cranberry Commons. You will also be able to find all the information on our Monthly Newsletter.
2. Congratulations to Highway Superintendent Keeler for being on National Television on the Great Christmas Light Fight. Supervisor Annabi said you could see your heart and you showed us all the true meaning of Christmas. Thank-you for the enjoyment.
3. Supervisor Annabi thanked the Board for all they have accomplished this year. The Town has received five (5) million dollars in grant money. They got through the big storm working together and getting FEMA money for all the repairs so it would not be a tax burden to our residents. They also passed many laws to streamline our processes to make it easier for residents to get things done. They are a very productive Town Board.

LEGISLATIVE REPORT

Presented by Supervisor Annabi

County Legislator Gouldman reported as follows:

- Thank-you for your support and vote in this last election. Being an effective Legislator involves listening to all constituents and having their concerns become workable solutions. I could not do this job without the involvement of everyone.
- Running for office and being an Elected Representative is not an easy job. We have 2 individuals here who will be missed in their current positions: Legislator Gouldman read and gave Councilman Smith a Proclamation from the Putnam County Legislature. He next gave one (1) to outgoing Town Clerk, Sherry Howard.
- The Progress on Peekskill Hollow Road is coming along nicely. The inbound side of the bridge at Oregon Corners is almost finished. It should be open on 12/15. The construction company has been working aggressively with the drainage on Peekskill Hollow Road. The complaints I have received about drainage, water, missing signs, and fencing along Peekskill Hollow Road, I have been able to correct and am still working on others.
- There is a shelter for the winter months at 468 North Main St in Brewster. Please reach out with any questions.
- Putnam CAP is accepting donations of NEW, tags on, children's winter coats. Donations can be dropped off at 121 Main St. in Brewster M-F from 8:30 – 4:30.

TOWN OF PUTNAM VALLEY
TOWN BOARD MEETING
DECEMBER 13, 2023

Putnam County is currently accepting applications for the summer 2024 internship program. High School, College and Grad Students can apply now through Feb. 2nd. For information/application go to www.putnamcountyny.com/internapply.

Thank you to all the residents who contacted me about issues you need help with. I am interested in your concerns. If you see something or have a problem or issue contact me at 845-808-1020.

AMENDMENTS TO THE AGENDA

Presented by Supervisor Annabi

RESOLUTION R#23-379

RESOLVED that the Town Board **ADD** the following item to the agenda:

ADD: #13 C – Highway New Hire – Nicholas Yerks
#13 D – Highway New Hire – Austin Koskinen-Falls

Seconded by Councilman Luongo, unanimously carried

ADD: an Executive Session at the end of the meeting to discuss an Attorney/Client issue with no further business afterward.

Seconded by Councilman Luongo, unanimously carried

CLOSE PUBLIC HEARING ON MOORING REGISTRATION IN ALL SPECIAL DISTRICTS

Presented by Supervisor Annabi

RESOLUTION #R23-380

RESOLVED that the Town Board close the continued Public Hearing on Mooring Registration in All Special Districts.

Seconded by Councilman Luongo, unanimously carried

**RESOLUTION ADOPTING LOCAL LAW #4 OF 2024 ENTITLED
LOCAL LAW AMENDING THE TOWN OF PUTNAM VALLEY TOWN CODE
RELATING TO MOORING REGISTRATION IN ALL SPECIAL DISTRICTS**

Presented by Councilman Russo

TOWN OF PUTNAM VALLEY
TOWN BOARD MEETING
DECEMBER 13, 2023

RESOLUTION #R23-381

WHEREAS, a Local Law was introduced to be known as Local Law No. 4 of 2023, entitled "**LOCAL LAW AMENDING THE TOWN OF PUTNAM VALLEY TOWN CODE RELATING TO MOORING REGISTRATION IN ALL SPECIAL DISTRICTS;**" and

WHEREAS, a Public Hearing in relation to said Local Law was held on November 15, 2023; and

WHEREAS, notice of said Public Hearing was given pursuant to the terms and provisions of the Municipal Home Rule Law of the State of New York; and

WHEREAS, the Town Board classified this action as a Type II Action for purposes of the State Environmental Quality Review Act (SEQRA), requiring no further environmental review; and

WHEREAS, the said Local Law has been on the desks of the members of the Town Board of the Town of Putnam Valley for at least seven (7) days, exclusive of Sunday,

NOW, THEREFORE BE IT RESOLVED, that the Town Clerk shall file a certified original of this Local Law in the office of the Town Clerk and one (1) certified copy in the Office of the Secretary of State, State of New York, such certified copy to have attached thereto a certificate that it contains the correct text of the enactment of this Local Law.

Dated: December 13, 2023

Moved: Councilman Russo

Seconded: Councilman Smith

Roll Call Vote:

Councilman Luongo	AYE
Councilman Smith	AYE
Councilwoman Tompkins	ABSENT
Councilman Russo	AYE
Supervisor Annabi	AYE

By a vote of 4 AYES and 0 NAYS the Resolution is passed.

Town of Putnam Valley Local Law No. 4 of 2023

**A Local Law Amending the Town of Putnam Valley Town Code Relating to
Mooring Registration in All Special Districts**

TOWN OF PUTNAM VALLEY
TOWN BOARD MEETING
DECEMBER 13, 2023

BE IT ENACTED, by the Town Board of the Town of Putnam Valley, Putnam County, New York, as follows:

Part 1. Title

This Local Law shall be known as the "A Local Law Amending the Town of Putnam Valley Town Code Relating to Mooring Registration in All Special Districts"

Part 2. Enactment

This Local Law is adopted and enacted pursuant to the authority and power granted by §10 of the Municipal Home Rule Law of the State of New York.

Part 3. Amendment of the Town Code

The Town of Putnam Valley Code §100-52 (A) is amended as follows:

Repeal & Replace.

§100-52: Moorings

- A.** All moorings must be registered with the Putnam Valley District Clerk. Applicants must first receive and furnish documentation of receipt of all current approvals from the New York State Office of Parks, Recreation & Historic Preservation (OPRHP). Upon receipt which shall be affixed to the mooring buoy.
1. Proof of residency within the District shall be required prior to the issuance of such identification tag.
 2. Acceptable proof of residency shall consist of a current tax bill and utility bill (cable or electric only).

Part 4. Severability

The invalidity of any part or provision (e.g., word, section, clause, paragraph, sentence) of this Local Law shall not affect the validity of any other part of this Law which can be given effect in the absence of the invalid part or provision.

Part 5. Supersession

This Local Law is intended to supersede any provisions of the Town Law, which laws of the Town of Putnam Valley, and the New York State General Municipal Law which are inconsistent with the provisions of the Local Law.

Part 6. Effective Date

TOWN OF PUTNAM VALLEY
TOWN BOARD MEETING
DECEMBER 13, 2023

This Local Law shall take effect immediately upon the filing with the Office of the Secretary of State of the State of New York, in accordance with the applicable provisions of law, and specifically, Article 3, Section 27 of the New York State Municipal Home Rule Law.

**RESOLUTION TO RE-INTRODUCE THE REVISED PROPOSED LOCAL LAW
RELATING TO DEVELOPMENT APPROVAL PLAN REQUIREMENTS IN
RESIDENTIAL DISTRICTS**

Presented by Councilman Smith

RESOLUTION #R23-382

WHEREAS, on September 13, 2023 the Town of Putnam Valley Town Board proposed that a Town Zoning Code Local Law amendment be made to Town Code 165, entitled "Zoning" specifically to replace §§165-16 (B)(2)(b) "Development Approval Plan;" "Applicability of Regulations" increasing the threshold for Development Approval Plans in residential district; and

WHEREAS, since the initial introduction of the proposed Local Law, said law has undergone additional, substantive amendments and revisions; and

WHEREAS, the revised proposed amendments are annexed hereto as Exhibit A and incorporated herein as if recited verbatim, and the Town Board does direct that said amendments be spread across the record as if they, in fact, had been read verbatim; and

WHEREAS, the Town Board has determined that the revised proposed amendment must be referred to the Putnam County Department of Planning, Development and Public Transportation for review and recommendation; and

WHEREAS, the Public Hearing relating to these proposed amendments remains open.

NOW THEREFORE BE IT RESOLVED THAT,

1. The Town Board of the Town of Putnam Valley does hereby continue the Public Hearing on the revised proposed amendments through January 17, 2024, at 6:00 PM or soon thereafter as the matter may come to be heard in the Town Hall, 265 Oscawana Lake Road, Putnam Valley, New York; and
2. The Town Board refers this matter to the Putnam County Department of Planning, Development, and Public Transportation for a recommendation pursuant to GML §239-m; and
3. The Town Board directs the Town Clerk to notify the Town Clerks of each of the surrounding Municipalities of the Public Hearing pursuant to GML §239-nn.

TOWN OF PUTNAM VALLEY
TOWN BOARD MEETING
DECEMBER 13, 2023

Dated: December 13, 2023
Moved: Councilman Smith
Seconded: Supervisor Annabi

Roll Call Vote:

Councilman Luongo	AYE
Councilman Smith	AYE
Councilwoman Tompkins	ABSENT
Councilman Russo	AYE
Supervisor Annabi	AYE

By a vote of 4 AYES and 0 NAYS the Resolution is passed

APPROVAL OF MINUTES

Presented by Councilman Luongo

RESOLUTION #R23-383

RESOLVED that the Town Board authorize the Supervisor to accept the Town Board Meeting Minutes from November 08, and November 15, 2023.

Seconded by Councilman Russo, unanimously carried

APPROVE 2024 HOLIDAY SCHEDULE

Presented by Councilman Russo

RESOLUTION #R23-384

RESOLVED, that the Town Board accept the 2024 CSEA Holiday Schedule as follows:

January 1	Monday	New Year's Day
January 15	Monday	Martin Luther King Jr. Day
February 19	Monday	President's Day
May 27	Monday	Memorial Day
July 4	Thursday	Independence Day
September 2	Monday	Labor Day
October 14	Monday	Columbus Day
November 11	Monday	Veteran's Day
November 28	Thursday	Thanksgiving
November 29	Friday	day after Thanksgiving
December 24	Tuesday	Christmas Eve

TOWN OF PUTNAM VALLEY
TOWN BOARD MEETING
DECEMBER 13, 2023

December 25
December 31

Wednesday
Tuesday

Christmas Day
New Year's Eve

Seconded by Councilman Smith, unanimously carried.

**RATIFY CONTRACT FOR GUTTERS AND DOWNSPOUTS INSTALLATION AT
TOWN HALL BUILDING**

Presented by Councilman Smith

RESOLUTION #R23-385

RESOLVED, that the Town Board of the Town of Putnam Valley does hereby ratify the Town Supervisor's signature on the December 11, 2023 proposal with Brian Shook Construction, LLC, 2 Lockwood Road, Cortlandt Manor, NY 10567 for labor, material, equipment and clean-up necessary to install gutters and downspouts on each side of the portico entrance of Town Hall. This work is not to exceed \$900.00.

Dated: December 13, 2023

Moved: Councilman Smith

Seconded for Discussion: Supervisor Annabi

Supervisor Annabi said the gutters were hard to remove as they were old and so they had to be replaced. This project was approved by FEMA so the Town will be reimbursed for it.

Seconded: Councilman Luongo

Roll Call Vote:

Councilman Luongo	AYE
Councilman Smith	AYE
Councilwoman Tompkins	ABSENT
Councilman Russo	AYE
Supervisor Annabi	AYE

By a vote of 4 AYES and 0 NAYS the Resolution is passed

**APPROVE KARACO MAINTENANCE 2024 CONTRACT FOR LP COMMUNITY
CENTER**

Presented by Councilman Russo

RESOLUTION #R23-386

TOWN OF PUTNAM VALLEY
TOWN BOARD MEETING
DECEMBER 13, 2023

RESOLVED, that the Town Board of the Town of Putnam Valley does hereby authorize the Supervisor to sign and accept the proposal from KARACO Heating & Cooling, PO Box 337, Putnam Valley, NY 10579 for the maintenance of the heating and air conditioning systems at the Lake Peekskill Community Center for the period of January 1, 2024 to December 31, 2024.

Dated: December 13, 2023
Moved: Councilman Russo
Seconded: Councilman Smith

Roll Call Vote:

Councilman Luongo	AYE
Councilman Smith	AYE
Councilwoman Tompkins	ABSENT
Councilman Russo	AYE
Supervisor Annabi	AYE

By a vote of 4 AYES and 0 NAYS the Resolution is passed

APPROVE RBL SNOW PLOWING OF FIRE LANES 2024 CONTRACT

Presented by Councilman Smith

RESOLUTION #R23-387

RESOLVED, that the Town Board of the Town of Putnam Valley does hereby authorize the Supervisor to sign the proposal from RJ Chesnut Construction CO., 72 Oakridge Drive., Putnam Valley, NY 10579, to plow the five (5) access fire lanes in the Roaring Brook Lake District for the period starting on January 1, 2024 and ending December 31, 2024. The District will cover the cost of the plowing.

The fee for minor storms of up to 6 inches of snow is \$200.00 and \$360.00 for a major storm of more than 6 inches of snow. The fire lanes are:

- Dam Access Road
- Shore Lane
- Moon Beach
- North Beach
- Spur Beach

Dated: December 13, 2023
Moved: Councilman Smith
Seconded: Councilman Luongo

TOWN OF PUTNAM VALLEY
TOWN BOARD MEETING
DECEMBER 13, 2023

Roll Call Vote:

Councilman Luongo	AYE
Councilman Smith	AYE
Councilwoman Tompkins	ABSENT
Councilman Russo	AYE
Supervisor Annabi	AYE

By a vote of 4 AYES and 0 NAYS the Resolution is passed

**APPROVE GLENMAR SNOW PLOWING OF ACCESS ROAD BY WATER PUMP
SHED 2024 PROPOSAL**

Presented by Councilman Smith

RESOLUTION #R23-388

RESOLVED that the Town Board of the Town of Putnam Valley does hereby authorize the Supervisor to sign the proposal from RJ Chesnut Construction CO., 72 Oakridge Drive., Putnam Valley, NY 10579, for snow plowing services to clear the access road to Glenmar Gardens water pump shed for the period of January 1, 2024 and ending December 31, 2024. The District will cover the cost of the plowing. The price of a minor storm, 3-5 inches is \$80.00. The price of a major storm, 6+ inches is \$120.00.

Dated: December 13, 2023

Moved: Councilman Smith

Seconded: Councilman Russo

Roll Call Vote:

Councilman Luongo	AYE
Councilman Smith	AYE
Councilwoman Tompkins	ABSENT
Councilman Russo	AYE
Supervisor Annabi	AYE

By a vote of 4 AYES and 0 NAYS the Resolution is passed

AWARD WILDWOOD KNOLLS DEMOLITION CONTRACT

Presented by Supervisor Annabi

RESOLUTION #R23-389

TOWN OF PUTNAM VALLEY
TOWN BOARD MEETING
DECEMBER 13, 2023

RESOLVED, that the Town Board of the Town of Putnam Valley does hereby award the contract bid for the Wildwood Knolls Water Tank and Shed demolition project to Mike's Blue Wheel Service, 225 Wood St., Mahopac, NY 10541. There were three (3) bids received and Mike's Blue Wheel Service was the lowest, most responsible bidder. The Scope of work comprises the furnishing of all tools, equipment, materials and labor for the demolition and removal of the Wildwood Knolls water tank and shed located in the Town of Putnam Valley, New York. It includes the tank, building, basements, and foundations. The demolition and removal of site improvements, including but are not limited to yard piping, concrete yard structure, retaining walls, paving and foundation landscaping. Existing trees 6" in diameter, located outside of five (5) feet from the structure shall remain and be protected during demolition.

The total lump sum cost of the project is \$84,800.00. The cost of this project is to be covered by ARPA Funds.

Dated: December 13, 2023

Moved: Supervisor Annabi

Seconded: Councilman Smith

Roll Call Vote:

Councilman Luongo	AYE
Councilman Smith	AYE
Councilwoman Tompkins	ABSENT
Councilman Russo	AYE
Supervisor Annabi	AYE

By a vote of 4 AYES and 0 NAYS the Resolution is passed

APPROVE EVERBLUE LAKES CONTRACT FOR LAKE PEEKSKILL

Presented by Councilman Luongo

RESOLUTION #R23-390

RESOLVED, that the Town Board of the Town of Putnam Valley does hereby authorize the Supervisor to accept and agree to the pricing set forth in the proposal for services with EverBlue Lakes for the Lake Peekskill District. The pricing is for the year 2024. This proposal is an agreement to confirm pricing for a range of services offered by EverBlue. However, by signing this agreement it does not commit the Town of Putnam Valley to purchase any of their services. Signature confirms agreement with terms and pricing only. Selected services can be ordered at the sole discretion of the Town of Putnam Valley. Delivery of ordered treatments is subject to adequate notice provided to

TOWN OF PUTNAM VALLEY
TOWN BOARD MEETING
DECEMBER 13, 2023

EverBlue Lakes as specified and scheduling of labor and lead times on ordering material.

Services available for purchase include:

- Peroxide Algaecide Treatment for Beach Areas
- Nutrient and Algae Reduction Beach Pilot Program
- Testing
- Aeration System Maintenance
- Water Quality Monitoring
- Biological Treatment Services (permitting and processing fees)

The price will reflect the cost of labor and products provided. The Town will be billed upon the completion of each treatment in accordance with the contract. Notification to EverBlue Lakes is requested by February 15, 2024 to apply for permits. There is no required number of treatments under this agreement. However, EverBlue recommends planning on at least two (2) treatments as conditions require to evaluate effectiveness and results.

Dated: December 13, 2023
Moved: Councilman Luongo
Seconded: Councilman Smith

Roll Call Vote:

Councilman Luongo	AYE
Councilman Smith	AYE
Councilwoman Tompkins	ABSENT
Councilman Russo	AYE
Supervisor Annabi	AYE

By a vote of 4 AYES and 0 NAYS the Resolution is passed

APPROVE TEMPORARY CLERK

Presented by Councilman Russo

RESOLUTION #R23-391

RESOLVED, that the Town Board of the Town of Putnam Valley does hereby authorize the Town Supervisor to hire Julie Rinaldi for the time period of December 18 through December 28 at an hourly rate of \$16.00 per hour. No benefits are included in this time period.

Seconded by Councilman Smith, unanimously carried.

APPROVE PERMANENT FULL TIME CLERK

Presented by Councilwoman Tompkins

RESOLUTION #R23-392

RESOLVED, that the Town Board of the Town of Putnam Valley does hereby authorize the Supervisor to appoint Julie Rinaldi as a Permanent Full Time Clerk in the Town Clerk's Office. Salary will be at Step 1 of the CSEA contract which is \$45,238.00 beginning January 2, 2024. This position does include benefits.

Seconded by Councilman Luongo, unanimously carried.

APPROVE CHANGES TO PERSONNEL

Presented by Councilman Smith

RESOLUTION #R23-393

RESOLVED, that the Town Board approve the following additions/changes to personnel:

1. Jake Peterson, PV Children's Center, @ \$15.20 per hour.
2. Angelo Milano, Rec. Ass't., @ \$15.00 per hour.
3. Nick Moeller, Rec. Ass't., @ \$15.00 per hour.
4. Katie Calloway, Rec. Ass't., @ \$15.00 per hour.
5. Liliana Caldwell, Rec. Ass't., @ \$15.00 per hour.
6. Marcos Oliveria, PV Children's Center
7. Thomas Cunningham, PV Children's Center, @ \$15.20 per hour.

Seconded by Councilman Luongo, unanimously carried

APPROVE NOVEMBER 2023 REFUNDS

Presented by Councilman Smith

RESOLUTION #R23-394

RESOLVED, that the Town Board accept the November 2023 refunds:

Kim Garrick	\$500.00
96 Hewitt Street	LPCC

TOWN OF PUTNAM VALLEY
TOWN BOARD MEETING
DECEMBER 13, 2023

Lake Peekskill, NY 10537	Deposit Refund
Nadia Alfaro	\$500.00
5 Rolling Way Apt F	LPCC
Peekskill, NY 10566	Deposit Refund
Denise Wright	\$500.00
6 Marshall Place	LPCC
Ossining, NY 10562	Deposit Refund
Holly Keeler	\$250.00
37 Luigi Road	Basketball
Putnam Valley, NY 10579	Cannot Participate
Gretchen Caravello	\$135.00
31 Pembroke Court	Basketball
Putnam Valley, NY 10579	Cannot Participate
Claudia Calandra	\$150.00
27 West Ave.	Programs
Putnam Valley, NY 10579	Unable to attend

Seconded by Councilman Russo, unanimously carried

APPROVE APPOINTMENT OF PART-TIME CLERK

Presented by Councilman Luongo

RESOLUTION #R23-395

RESOLVED, that the Town Board appoint Sarah Caporale, 3179 Lincoln Drive, Mohegan Lake, NY 10547, as a part time clerk to the Highway Department at the rate of \$18.00 per hour with no benefits effective December 11, 2023.

Seconded by Councilman Russo, unanimously carried

REVIEW BID RESULTS FOR MATERIALS

Presented by Councilman Luongo

RESOLUTION #R23-396

RESOLVED, that the Town Board approve the materials bid for 2024 as follows:

Shawn Keeler
Road
Highway Superintendent
Putnam Valley, NY 10579

265 Oscawana Lake

136

David Conklin
phone
General Foreman

(845) 526-3333

(845) 526-4729 fax

Margaret Bradley
Senior Typist
SKEELER@PUTNAMVALLEY.GOV

E-mail address:

Hours of operation:
7:00 AM - 3:30 PM Monday -

Friday

Town of Putnam Valley Highway Department

MEMORANDUM

TO: Jacque Annabi
Members of the Town Board

FROM: Shawn Keeler

RE: Material Bids results

DATE: December 08, 2023

After reviewing the bid results for materials for the year 2024 please accept the following
Recommendations:

(del) = delivered (FOB) = freight on board or picked up (t) =ton (y) = yard (gal) = gallon

Blacktop

Laid in Place: low bid Clove Escavators \$100.95 t with tac coat, \$97.45 t without tac
2nd low bid Kect Construction \$104.00 t with tac coat, Intercounty Paving
\$100.77 t without tac

Millings

0-5000 square yards	low bid Clove Escavators and Intercounty Paving at \$3.50 2 nd low bid Kect Construction at \$4.75
5001-10000 square yards	low bid Clove Excavators at \$3.40, 2 nd low bid Intercounty Paving at \$3.88
10000-15000 square yards	low bid Intercounty Paving at \$2.75, 2 nd low bid Clove Escavators at \$3.35
15000 plus square yards	low bid Intercounty Paving \$2.65, 2 nd low bid Clove Escavators \$3.35
Trucking per 8 hr day	low bid Intercounty Paving \$1400.00, 2 nd low bid Clove Escavators at \$1500.
Disposal sq yrd	low bid Clove \$0.20, 2 nd low bid Intercounty Paving \$1.00

Blacktop

Type 1 base coat:	low bid Thalle Ind. \$78.00 FOB, 2 nd low bid Peckham Materials \$86.50 FOB NO BIDS FOR DELIVERY
Type 3 binder:	low bid Thalle Ind. \$78.00 FOB, 2 nd low bid Peckham Materials \$87.50 FOB NO BIDS FOR DELIVERY
Type 5 Shim Course	low bid Thalle Ind. \$97.00 FOB, 2 nd low bid Peckham Materials \$124.00 FOB NO BIDS FOR DELIVERY
Type 6F2 top Course	low bid Thalle Ind. \$79.00 FOB, 2 nd low bid Peckham Materials \$87.50 FOB NO BIDS FOR DELIVERY
Hot mix asphalt	low bid Thalle Ind. \$79.00 FOB, 2 nd low bid Peckham Materials \$87.50 FOB NO BIDS FOR DELIVERY

Cold Patch low bid Package Pavement del \$160.00t, \$41.00t FOB. 20 ton minimum

Curb Mix: low bid Peckham Materials \$122.00 FOB only

Item 4 by the ton

1" minus	low bid Thalle Ind. \$27.00 t del, and \$17.00 t FOB 2 nd low bid Harold Lyons & sons \$30.35 t del, Wingdale and Putnam Materials at \$21.00t FOB
2" minus	low bid Thalle \$27.00t del and \$17.00 FOB. 2 nd low bid Harold Lyons \$29.35t del; Wingdale and Putnam Materials \$19.00t FOB
Shalle	NO BIDS

Bank Run/Top Soil/Sand

Bank Run per yard	low bid Red Wing Properties \$45.90y del and \$28.35y FOB NO 2 ND BID
Bank Run per Ton	low bid Red Wing Properties \$34.00y del and \$21.00y FOB NO 2 ND BID
Top Soil per yard	low bid Harold Lyons \$40.00y del & Red Wing Properties \$48.00y FOB 2 nd low bid Red Wing \$63.60y del NO FOB
Top Soil per Ton	low bid Red Wing Properties \$53.00t del & \$40.00t FOB 2 nd low bid Thalle Ind.. \$56.00t del with 40 ton minimum
Washed Concrete Sand By the yard	low bid Red Wing Properties \$49.20y del, and \$33.60y FOB NO 2 ND BID
Washed Concrete Sand By the ton	low bid Red Wing Properties \$41.00t del, and \$28.00t FOB NO 2 nd BID
Beach Sand By the yard	low bid Red Wing Properties \$87.60y del, and \$72.00y FOB NO 2 ND BID
Beach Sand By the ton	low bid Red Wing Properties \$73.00t del, and \$60.00t FOB NO 2 ND BID

Pipe N-12 plastic by the foot

12 inch	low bid Carmel Winwater \$9.95 del and FOB 2 nd low bid Expanded Supply & Chemung Supply \$10.34 del and FOB
15 inch	low bid Carmel Winwater \$13.50 del and FOB, 2 nd low bid Expanded Supply & Chemung Supply \$14.22 del and FOB
18 inch	low bid Carmel Winwater \$18.50 del and FOB 2 nd low bid Expanded Supply & Chemung Supply \$19.45 del and FOB
24 inch	low bid Carmel Winwater \$29.50 del and FOB 2 nd low bid Expanded Supply & Chemung Supply \$33.54 del and FOB
30 inch	low bid Carmel Winwater \$42.00 del and FOB 2 nd low bid Expanded Supply & Chemung Supply \$44.62 del and FOB
36 inch	low bid Carmel Winwater \$55.00 del and FOB 2 nd low bid Expanded Supply & Chemung Supply \$58.71 del and FOB

Round Pipe by the foot

12" 16 guage	low bid Chemung Supply \$20.00 del & FOB
15" 16 guage	low bid Chemung Supply \$24.00 del & FOB
18" 16 guage	low bid Chemung Supply \$34.00 del & FOB
21" 16 guage	low bid Chemung Supply \$38.00 del & FOB
30" 14 guage	low bid Chemung Supply \$58.00 del & FOB
36" 14 guage	low bid Chemung Supply \$88.00 del & FOB
42" 12 guage	low bid Chemung Supply \$145.00 del & FOB
48" 12 guage	low bid Chemung Supply \$165.00 del & FOB

Arched pipe by the foot

9x14 16 guage	low bid Chemung Supply \$25.00 del & FOB
13 x17 16 guage	low bid Chemung Supply \$32.00 del & FOB
15x21 16 guage	low bid Chemung Supply \$40.00 del & FOB

18x24 16 guage	low bid Chemung Supply \$45.00 del & FOB
20x28 16 guage	low bid Chemung Supply \$58.00 del & FOB
23x35 14 guage	low bid Chemung Supply \$76.00 del & FOB

29x42 14 guage	low bid Chemung Supply \$94.00 del & FOB
33x49 12 guage	low bid Chemung Supply \$115.00 del & FOB
38x57 12 guage	low bid Chemung Supply \$165.00 del & FOB

6" coil pipe .perforated	low bid Carmel Winwater \$2.45 sq ft, 2 nd low bid Expanded Supply & Chemung Supply \$2.58sq ft
-----------------------------	--

Crushed Trap Rock

By the ton

Light Stone	low bid Thalle Ind. Del \$36.00t, and \$26.00t FOB 2 nd low bid Putnam Materials \$45.00t del, & Putnam Materials & Wingdale \$33.00 FOB
1/4"	low bid Thalle Ind. \$36.00t del. And \$26.00t FOB NO 2 ND BID
1/2"	LOW BID Thalle Ind. \$36.00t del and \$26.00t FOB 2 nd low bid Wingdale \$42.00t del and \$28.00t FOB
3/4"	low bid Thalle Ind. \$34.50t del and \$24.50t FOB 2 nd low bid Wingdale \$42.00t del and \$28.00t FOB
3/8"	low bid Thalle Ind. \$36.00t del and \$26.00t FOB 2 nd low bid Wingdale \$44.00t del and \$30.00t FOB
1"	low bid Thalle Ind. \$34.50t del and \$24.50t FOB No 2 nd low bid
1 1/4"	low bid Thalle Ind. \$34.00t del and \$24.00t FOB 2 nd low bid Putnam Materials \$38.50t del and \$26.50t FOB
1 1/2"	low bid Thalle Ind. \$34.00t del and \$24.00t FOB 2 nd low bid Wingdale \$42.00t del and \$28.00t FOB
1 3/4"	low bid Thalle Ind. \$34.00t del and \$24.00t FOB No 2 nd low bid
2"	low bid Thalle Ind. \$34.00t del and \$24.00t FOB NO 2 nd bid
2 1/2"	low bid Thalle Ind. \$34.00t del and \$24.00t FOB 2 nd low bid Wingdale \$42.00t del and \$28.00t FOB

3" – 4"

low bid Thalle Ind. \$36.00t del and \$26.00t FOB
2nd low bid Wingdale \$47.00t del and \$33.00t FOB

Catch Basins

30x30x35

low bid Expanded Supply \$223.00 del and FOB
2nd low bid Chemung Supply \$320.00 del and FOB

30x30x36

low bid Carmel Winwater \$235.00 del and Fob
2nd low bid Expanded Supply \$269.00 del and FOB

30x48x48

low bid Carmel Winwater \$310.00 del and FOB
2nd low bid Expanded Supply \$315.00 del and FOB

30x48x36

low bid Carmel Winwater \$255.00 del and FOB
2nd low bid Expanded Supply \$289.00 del and FOB

24x24x24

low bid Expagnded Supply \$160.00 del and FOB
2nd low bi9d Carmel Winwater \$200.00 del and FOB

24x24x36

low bid Expanded Supply \$195.00 del and FOB
2nd low bid Carmel Winwater \$235.00 del and FOB

Frames & Grates

30x30

low bid Carmel Winwater \$360.00 del and FOB
2nd low bid Chemung Supply \$385.00 del and FOB

30x48

low bid Expanded Supply \$647.00 del and FOB
2nd low bid Carmel Winwater \$675.00 del and FOB

24x24

low bid Expanded Supply \$236.84 del and FOB
2nd low bidf Carmel Winwater \$265.00 del and FOB

SOLID LIDS

30x30

low bid Carmel Winwater \$395.00 del and FOB
2nd low bid Glenco \$415.00.00 del and FOB

30x48

low bid Glenco Supply \$749.00 del and FOB
No 2nd bid

24x24

low bid Expanded Supply \$250.00 del and FOB

2nd low bid Glenco Supply and Carmel Winwater \$315.00 del and FOB

Guide Rail

Rustic w/beam	low bid Chemung del and FOB \$212.00.00ea
Rustic flared ends	low bid Chemung del and FOB \$62.00ea
Rustic wraps	low bid Chemung del and FOB \$89.00ea
Rustic curved W/beam	low bid Chemung del and FOB \$264.00ea
Rustic 6" I posts	low bid Chemung del and FOB \$92.40ea
Rustic 3" I posts	low bid Chemung del and FOB \$92.40ea
5/8" x 1 1/4"	low bid Chemung del and FOB \$1.75 ea
splice bolt & nut 5/8" x 2"	
post bolt, nut 5/16" x 1 3/4"	low bid Chemung del and FOB \$1.75 ea
post bolt nut w 1/2" x 1 1/2"	low bid Chemung del and FOB \$1.75ea
double nuts, b	low bid Chemung del and FOB \$1.95ea
concrete anchors	low bid Chemung del and FOB \$995.00ea
concrete anchors installed	low bid Chemung \$4900.00
complete layout & installation of Rustic w/beam guide rail and posts	low bid Chemung \$467.40.00 an hour

NO 2ND BIDS

Sincerely,
Shawn Keeler
Highway Superintendent

TOWN OF PUTNAM VALLEY
TOWN BOARD MEETING
DECEMBER 13, 2023

Seconded by Councilman Russo, unanimously carried

APPOINT NEW HIRE – HIGHWAY

Presented by Councilman Luongo

RESOLUTION #R23-397

RESOLVED, that the Town Board appoint Nicholas Yerks of 84 Fairmont Road, Mahopac, NY 10541 as a full time probationary laborer at the rate of \$31.06 per hour effective January 2, 2024. The cost of this new hire is within the Highway's 2024 budget.

Seconded by Councilman Russo, unanimously carried

APPOINT NEW HIRE – HIGHWAY

Presented by Councilman Luongo

RESOLUTION #R23-398

RESOLVED, that the Town Board appoint Austin Koskinen-Falls of 18 Elinor Place, Lake Peekskill, NY 10537 as a full time probationary laborer at the rate of \$31.06 per hour effective January 3, 2024. The cost of this new hire is within the Highway's 2024 budget.

Seconded by Councilman Russo, unanimously carried

PUBLIC COMMENT

Presented by Supervisor Annabi

Highway Superintendent Keeler said please remember Santa is coming to Putnam Valley on Saturday so go outside early. He also thanked everyone for all of the messages and phone calls he received after the television show aired. In his other role for Little League he reminded everyone interested that it is time to sign up for 2024.

Supervisor Annabi also reminded everyone about the Candy Cane run. She said the schedule for this can be found on the Fire Department's website. If the weather is bad please sit in your car.

Councilman Luongo added that there is a boot drive that day as well so beware of the extra traffic. Additionally, he thanked Councilman Smith and said it was a pleasure to work with him.

TOWN OF PUTNAM VALLEY
TOWN BOARD MEETING
DECEMBER 13, 2023

Councilman Smith thanked the town's people for their support and expressed his appreciation.

AUDIT OF MONTHLY BILLS

Presented by Supervisor Annabi

RESOLUTION #R23-399

RESOLVED, that the Town Board approve the following bills, after audit, being paid:

<u>VOUCHER NUMBERS</u>	<u>AMOUNTS</u>
45197-45203	\$23,696.67

Seconded by Councilman Luongo, unanimously carried.

BUDGET TRANSFERS AND AMENDMENTS

Presented by Supervisor Annabi

RESOLUTION #R23-400

RESOLVED, that the Town Board approve Budget transfers and Amendments for Year-To-Date December 13, 2023.

Seconded by Councilman Russo, unanimously carried.

Supervisor Annabi made a motion to go into Executive Session to discuss an Attorney/Client matter. No further business will be discussed afterward.

Supervisor Annabi made a motion to close the meeting at 7:13 PM.

Seconded by Councilman Luongo, unanimously carried.

Respectfully Submitted



Sherry Howard
Town Clerk
12-22-2023