

TOWN OF PUTNAM VALLEY
TOWN BOARD WORK SESSION
DECEMBER 6, 2023

PUTNAM VALLEY TOWN BOARD
WORK SESSION
WEDNESDAY, DECEMBER 06, 2023
5:00 PM

AGENDA

Pledge of Allegiance

Recognize Putnam Valley High School Cheerleading Team

1. Districts – a. Mill Pond 2023 Year End Water Revenue Report
b. Approve Sand Relocation Proposal for RBL Park Beach
2. Facilities – a. Ratify AAspen HVAC Contract for Replacement Boiler in Parks and Rec. Building.
b. Ratify AAspen HVAC Contract for Replacement Boiler in Town Hall Building.
c. . Ratify AAspen HVAC Contract for Electric Hot Water Heater for Town Hall Building.
d. Ratify Noguera Construction, Inc. Contract for Sump Pump Installation at Parks and Recreation Building
e. Ratify Noguera Construction, Inc. Contract for Sump Pump Installation at Town Hall Building.
f. Ratify Noguera Construction, Inc. Contract for Repair of Sink Holes, Catch Basin and Piping located Adjacent to the Parks and Recreation Building.
g. Ratify Landwork Contractors Contract for Town Hall Building Drainage Project.
h. Ratify Noguera Construction, Inc. Contract for Additional Repair of Drainage Piping, Base Material, Asphalt, Fence Located Adjacent to Parks and Recreation Building.
3. Building Department – Approve Change in Job Title
4. Authorize Grant Application to the Partners for Climate Change Action Hudson Valley – Building Decarbonization Grant Program 2023 for Highway Garage.
5. Review Request for Waiver of Electrical Permit Fee
6. Building Department Daily Fee Report; Accept Summary 11/1/2023–11/30/2023

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WORK SESSION

WEDNESDAY, DECEMBER 06, 2023

5:00 PM

PRESENT: Supervisor Annabi
Councilman Luongo
Councilman Russo
Councilwoman Tompkins
Councilman Smith

ALSO PRESENT: Town Clerk Sherry Howard
Town Counsel Sarah Ryan

Recitation of the Pledge of Allegiance.

Councilman Luongo asked for a moment of silence to honor our troops stationed at home and around the world.

RECOGNIZE PUTNAM VALLEY HIGH SCHOOL CHEERLEADING TEAM

Presented by Supervisor Annabi

Supervisor Annabi congratulated the Putnam Valley High School Varsity Cheerleaders for winning the State Championship. She said, it's the first time since 2005 that we have won a State Championship. Supervisor Annabi said how proud of you we all are. She introduced the Cheer coaches who are Kelly Wilson, Nicole D'Addona and Joseph D'Addona.

94th District Assemblyman Matt Slater also expressed his pride and excitement for the team. The Assemblyman gave each girl a Certificate of Appreciation from the New York State Assembly. Assemblyman Slater invited the team to come and be recognized in Albany on the floor of the Assembly for this huge accomplishment. Supervisor Annabi read the proclamation and then gave each girl a certificate from the Town Board.

County Executive Kevin Byrne said the County Courthouse had been lit up in blue in honor of their victory. He stated how proud Putnam County is for the teams' win!

PROCLAMATIONS FOR RETIRING BOARD MEMBER AND TOWN CLERK

Presented by Supervisor Annabi

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Supervisor Annabi gave a Proclamation of thanks and appreciation to Town Board Member Ralph Smith who will be leaving the Town Board at the end of December. Councilman Smith thanked the Town Board and said thank you and that he is leaving you all in good hands.

Supervisor Annabi then gave a Proclamation to Town Clerk Sherry Howard who is retiring from that position and will be on the Town Board in January. Ms. Howard thanked the Town Board and expressed her appreciation for the recognition.

DISTRICTS – MILL POND 2023 YEAR END WATER REVENUE REPORT

Presented by Councilman Russo

RESOLUTION #R23-365

RESOLVED that the Town Board accept the following 2023 year end Mill Pond Water District Revenue Report:

Water Bills 10/01/2022 – 12/31/2022: \$13,481.36

Collected:	\$12,072.02
Outstanding :	\$1,409.34
Interest and Penalties:	\$28.18

Total amount to be added to 2024 tax rolls: \$1,437.52

Water bills 1/1/2023– 09/30/2023 \$42,976.52

Collected:	\$33,390.46
Outstanding -	\$9,721.68
Interest and penalties to be collected -	\$186.61

Total amount to be added to 2024 tax rolls: \$9908.29

TOTAL RELEVY SENT TO PUTNAM COUNTY - \$11,345.81

Seconded by Councilman Luongo, unanimously carried

APPROVE SAND RELOCATION PROPOSAL FOR RBL PARK BEACH

Presented by Councilman Russo

RESOLUTION #R23-366

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RESOLVED, that on 11/17/2023, Landwork Contractors completed the work to relocate 5 cubic yards of sand below the mean high-water line at Park Beach in Roaring Brook Lake. This work was done with wheelbarrows and shovels. No mechanical devices were used. This project had DEC approval and was completed in accordance with the DEC permits. The project was discussed and approved at the District Meeting. The total cost of the project is \$2,200.00. The District will cover the cost.

Seconded by Councilman Smith, unanimously carried

RATIFY AASPEN HVAC CONTRACT FOR REPLACEMENT BOILER IN PARKS AND RECREATION BUILDING

Presented by Councilman Smith

RESOLUTION #R23-367

RESOLVED, that the Town Board ratify the Town Supervisor's digital signature on the November 15, 2023 emailed proposal with Aspen HVAC Inc., 577 North Main Street, Suite 103B, Brewster. NY 10509 for labor, material, equipment and clean-up necessary to replace the Parks and Recreation Boiler damaged from the storm on July 10, 2023 NTE \$13,603.00 using prevailing wage. This includes a 10 year annual boiler maintenance warranty.

Seconded by Councilman Luongo, unanimously carried.

ROLL CALL VOTE:

Councilman Smith	AYE
Councilman Luongo	AYE
Councilwoman Tompkins	AYE
Councilman Russo	AYE
Supervisor Annabi	AYE

By a vote of 5 AYES, and 0 NAYS, the Resolution is passed.

RATIFY AASPEN HVAC CONTRACT FOR REPLACEMENT BOILER IN TOWN HALL BUILDING

Presented by Councilman Smith

RESOLUTION #R23-368

RESOLVED, that the Town Board ratify the Town Supervisor's digital signature on the November 15, 2023 emailed proposal with Aspen HVAC Inc., 577 North Main Street,

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Suite 103B, Brewster. NY 10509 for labor, material, equipment and clean-up necessary to replace the Town Hall Boiler damaged from the storm on July 10, 2023 NTE \$27,894.00 using prevailing wage. This includes a 10 year annual boiler maintenance warranty.

Seconded by Councilwoman Tompkins, unanimously carried

ROLL CALL VOTE:

Councilman Smith	AYE
Councilman Luongo	AYE
Councilwoman Tompkins	AYE
Councilman Russo	AYE
Supervisor Annabi	AYE

By a vote of 5 AYES, and 0 NAYS, the Resolution is passed.

RATIFY AASPEN HVAC CONTRACT FOR ELECTRIC HOT WATER HEATER IN TOWN HALL BUILDING

Presented by Councilman Smith

RESOLUTION #R23-369

RESOLVED, that the Town Board ratify the Town Supervisor's digital signature on the November 15, 2023 emailed proposal with Aspen HVAC Inc., 577 North Main Street, Suite 103B, Brewster. NY 10509 for the purchase and installation of an Electric Hot Water Heater in the Town Hall Building in the amount of \$3,286.00 using prevailing wage. This includes a 10 year annual Electric Water Heater maintenance warranty.

Seconded by Councilwoman Tompkins, unanimously carried

ROLL CALL VOTE:

Councilman Smith	AYE
Councilman Luongo	AYE
Councilwoman Tompkins	AYE
Councilman Russo	AYE
Supervisor Annabi	AYE

By a vote of 5 AYES, and 0 NAYS, the Resolution is passed.

RATIFY NOGUERA CONSTRUCTION, INC CONTRACT FOR SUMP PUMP INSTALLATION AT PARKS AND RECREATION BUILDING

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Presented by Councilman Luongo

RESOLUTION #R23-370

RESOLVED, that the Town Board ratify Town Supervisor Annabi's signature on the contract with Noguera Construction, Inc., 95 Lake Drive, Lake Peekskill, NY 10537 for the purchase and installation of a Sump Pump in the Parks and Recreation Building due to damages from the storm on 7/10/23 in the amount of \$5,500.00.

Seconded by Councilwoman Tompkins

ROLL CALL VOTE:

Councilman Smith	AYE
Councilman Luongo	AYE
Councilwoman Tompkins	AYE
Councilman Russo	AYE
Supervisor Annabi	AYE

By a vote of 5 AYES, and 0 NAYS, the Resolution is passed.

**RATIFY NOGUERA CONSTRUCTION, INC CONTRACT FOR SUMP PUMP
INSTALLATION AT TOWN HALL BUILDING**

Presented by Councilman Luongo

RESOLUTION #R23-371

RESOLVED, that the Town Board ratify Town Supervisor Annabi's signature on the contract with Noguera Construction, Inc., 95 Lake Drive, Lake Peekskill, NY 10537 for the purchase and installation of a Sump Pump in the Town Hall Building due to damages from the storm on 7/10/23 in the amount of \$7,000.00.

Seconded by Councilwoman Tompkins

ROLL CALL VOTE:

Councilman Smith	AYE
Councilman Luongo	AYE
Councilwoman Tompkins	AYE
Councilman Russo	AYE
Supervisor Annabi	AYE

By a vote of 5 AYES, and 0 NAYS, the Resolution is passed.

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RATIFY NOGUERA CONSTRUCTION FOR REPAIR OF SINK HOLES, CATCH BASIN & PIPING LOCATED ADJACENT TO THE PARKS AND RECREATION BUILDING

Presented by Councilman Luongo

RESOLUTION #R23-372

RESOLVED, that the Town Board ratify Town Supervisor Annabi's signature on the contract with Noguera Construction, Inc., 95 Lake Drive, Lake Peekskill, NY 10537 for Labor, Material, equipment, and clean-up necessary to complete the repair of sink holes, catch basins, drainage, and piping damage from the July 10, 2023 storm not to exceed \$43,000.00, using prevailing wage.

Seconded by Councilwoman Tompkins

ROLL CALL VOTE:

Councilman Smith	AYE
Councilman Luongo	AYE
Councilwoman Tompkins	AYE
Councilman Russo	AYE
Supervisor Annabi	AYE

By a vote of 5 AYES, and 0 NAYS, the Resolution is passed.

RATIFY LANDWORK CONTRACTORS CONTRACT FOR TOWN HALL BUILDING DRAINAGE PROJECT

Presented by Councilwoman Tompkins

RESOLUTION #R23-373

RESOLVED, that the Town Board ratify Town Supervisor Annabi's signature on the following contract with Landwork Contractor's, 57 Route 6, Suite 208, Baldwin Place, New York 10505 for labor, material, equipment and clean-up necessary to complete the installation of the Town Hall Building drainage from the July 10, 2023 storm, Not to Exceed \$30,280.00 using prevailing wage.

Seconded by Councilman Luongo, unanimously carried.

ROLL CALL VOTE:

Councilman Smith	AYE
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Councilman Luongo	AYE
Councilwoman Tompkins	AYE
Councilman Russo	AYE
Supervisor Annabi	AYE

By a vote of 5 AYES, and 0 NAYS, the Resolution is passed.

RATIFY NOGUERA CONSTRUCTION FOR ADDITIONAL REPAIR OF DRAINAGE PIPING, BASE MATERIAL, ASPHALT, FENCE LOCATED ADJACENT TO THE PARKS AND RECREATION BUILDING

Presented by Councilwoman Tompkins

RESOLUTION #R23-374

RESOLVED, that the Town Board ratify Town Supervisor Annabi's signature on the Change order contract with Noguera Construction, Inc., 95 Lake Drive, Lake Peekskill, NY 10537 for additional repair of drainage piping base material, asphalt and chain link fence damage from the July 10, 2023 storm not to exceed \$86,000.00, using prevailing wage.

Seconded by Councilman Smith

ROLL CALL VOTE:

Councilman Smith	AYE
Councilman Luongo	AYE
Councilwoman Tompkins	AYE
Councilman Russo	AYE
Supervisor Annabi	AYE

By a vote of 5 AYES, and 0 NAYS, the Resolution is passed.

APPROVE CHANGE IN JOB TITLE

Presented by Supervisor Annabi

RESOLUTION #R23-375

RESOLVED, that the Town Board authorize the Supervisor to change Patricia A. Smith's title from Assistant Zoning Inspector at Step 7 to Zoning Inspector at Step 1. In January she will go to Step 2 as per the Supplemental Memorandum of Agreement with the CSEA dated November 21, 2023.

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Seconded by Councilman Smith, unanimously carried.

RESOLUTION SUPPORTING THE TOWN OF PUTNAM VALLEY'S APPLICATION FOR A GRANT TO THE PARTNERS FOR CLIMATE CHANGE ACTION HUDSON VALLEY – BUILDING DECARBONAZTION GRANT PROGRAM 2023

Presented by Supervisor Annabi

RESOLUTION #R23-376

WHEREAS, the Town of Putnam Valley certifies that it desires to replace, insulate and otherwise make the Highway Department building more energy efficient and decarbonized; and

WHEREAS, the Town of Putnam Valley hereby requests financial assistance in the amount of \$100,000.00 from the Partners for Climate Action Hudson Valley - Building Decarbonization Grant Program FY23.

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Putnam Valley does hereby authorize the Supervisor, of the designated Town Representatives, to execute a grant application for and other required documents to apply for and receive funding of \$100,000.00 from the Partners for Climate Action Hudson Valley – Building Decarbonization Grant Program FY23, which grant if awarded, will have no match requirement from the Town; and

BE IT FURTHER RESOLVED, that the Town of Putnam Valley certifies its commitment to funding the remainder of the Highway Garage Roof Replacement Project with local capital.

Dated: December 6, 2023
Moved: Supervisor Annabi
Seconded: Councilman Russo

ROLL CALL VOTE:

Councilman Smith	AYE
Councilman Luongo	AYE
Councilwoman Tompkins	AYE
Councilman Russo	AYE
Supervisor Annabi	AYE

By a vote of 5 AYES, and 0 NAYS, the Resolution is passed.

REVIEW REQUEST FOR WAIVER OF ELECTRICAL PERMIT FEE

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Presented by Supervisor Annabi

RESOLUTION #R23-377

RESOLVED, that the Town Board waive the Electrical permit fee for Spirelli Electric for the Putnam Valley Ambulance Corp. The work is to be done on the apparatus floor of the PVVAC building. The Ambulance Corp. requests that the fee be waived in consideration of their agency's essential community function.

Seconded by Councilwoman Tompkins
Councilman Luongo recused himself as he is a member of the PVVAC.
By a vote of 4 AYES, and 1 Recusal the Resolution is passed.

BUILDING DEPARTMENT REPORT- NOVEMBER 1, 2023 – NOVEMBER 30, 2023

Presented by Supervisor Annabi

RESOLUTION #R23-378

RESOLVED, that the Town Board accept the Building Department daily fee report and summary for the month of October 1, 2023 to November 01, 2023, for filing with the Town Clerk.

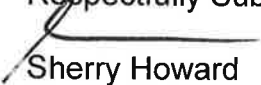
Seconded by Councilman Luongo, unanimously carried.

Highway Superintendent Shawn Keeler said to please watch The Great American Light Fight on Channel 7 this Sunday night at 10:00 PM as his family's Christmas Lights will be featured. If you miss it you can also stream it on Hulu and Disney +. They announce the winner that night on the show so you will have to watch to see if the Keeler Family wins! Additionally, all money raised will be going to "Make a Wish". You can go onto the Keeler Christmas Light Display on Facebook and make a donation as well.

Supervisor Annabi made a motion to close the meeting at 5:42 PM.

Councilman Luongo seconded the motion, unanimously passed.

Respectfully Submitted


Sherry Howard
Town Clerk
12-08-2023