

TOWN OF PUTNAM VALLEY
REGULAR TOWN BOARD MEETING
WEDNESDAY, JUNE 14, 2023
6:00 PM

AGENDA

Pledge of Allegiance

1. Set Public Hearing for Regulations for Short-Term Rentals
2. Departmental Reports
3. Supervisor's Comments
4. Legislative Report
5. Approval of Minutes
6. Parks and Rec:
 - a. Approve June Refunds
 - b. Approve Changes to Personnel
 - c. Approve 2023 Day Camp Personnel
 - d. Approve Emergency Repairs to Day Camp Pool Decking
7. Districts: LPID Beach Monitor Appointment 2023.
8. Public Comment
9. Audit of Monthly Bills
10. Budget Transfers and Amendments

TOWN OF PUTNAM VALLEY
REGULAR TOWN BOARD MEETING
WEDNESDAY, JUNE 14, 2023
6:00 PM

PRESENT: Supervisor Annabi
Councilman Russo
Councilwoman Tompkins
Councilman Smith

ALSO PRESENT: Town Clerk Sherry Howard
Town Counsel Sarah Ryan

ABSENT: Councilman Luongo

Recitation of the Pledge of Allegiance.

Supervisor Annabi noted that today is Flag Day and asked for a moment of silence to honor our troops stationed at home and around the world.

SET PUBLIC HEARING FOR REGULATIONS FOR SHORT TERM RENTALS

Presented by Supervisor Annabi

Supervisor Annabi said Short Term Rentals are happening all around us and we have to regulate it so it does not get out of control. This is a proposal so we can "all live in harmony".

Supervisor Annabi and the Town Board Members each read parts of the following proposal:

RESOLUTION 11:9 - # ___ OF 20²³

WHEREAS, the Town of Putnam Valley Town Board hereby proposes that a Town Zoning Code local law amendment be made to Town Code Chapter 165, entitled "Zoning," specifically to create §§165-36.1 adding Short Term Rentals (STRs) as a particular Special Permit Use; and

WHEREAS, the proposed amendments are annexed hereto as Exhibit A and incorporated herein as if recited verbatim, and the Town Board does direct that said amendments be spread across the record as if they, in fact, had been read verbatim; and

WHEREAS, this action to amend the Zoning Law is a Type I Action under the New York State Environmental Quality Review Act (SEQRA), and a Full Environmental Assessment Form (FEAF) is attached hereto; and

WHEREAS, the Town Board has determined that the proposed amendment must be referred to the Putnam County Department of Planning, Development and Public Transportation for review and recommendation; and

WHEREAS, the amendment requires a public hearing.

NOW, THEREFORE BE IT RESOLVED THAT:

1. The Town Board hereby states that because only the Town Board can consider and adopt changes to the Town Code that it is the only involved agency, and the Board hereby declares that it is the Lead Agency and will conduct the environmental review of this matter pursuant to Article 8 of the Environmental Conservation Law; and

2. The Town Board hereby sets a public hearing on the proposed amendments for July 19, 2023, at 6:00pm, or as soon thereafter as the matter may come to be heard, in the Town Hall, 265 Oscawana Lake Road, Putnam Valley, New York; and
3. The Town Board refers this matter to the Putnam County Department of Planning, Development and Public Transportation for a recommendation pursuant to GML §239-m; and
4. The Town Board directs the Town Clerk to notify the Town Clerks of each of the surrounding municipalities of the public hearing pursuant to GML §239-nn.

Dated: June 14, 2023

Moved: Councilwoman Tompkins

Seconded: Councilman Russo

Motion passes/ fails: Ayes 4 Nays 0

	AYE	NAY	ABSTAIN
PRESENT/ABSENT Councilman Smith	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
PRESENT/ABSENT Councilman Luongo	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
PRESENT/ABSENT Councilwoman Tompkins	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
PRESENT/ABSENT Councilman Russo	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
PRESENT/ABSENT Supervisor Annabi	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Absent

PUTNAM VALLEY – Short Term Transient Rentals (STRs)

- A. Purpose.
- (1) With the increase in tourism over the past several years in the Town of Putnam Valley and adjacent areas, there has been an increase in the number of property owners renting to tourists on a short-term transient basis. Many residents list their properties as short-term transient rentals on web-based booking sites. Short-term transient rentals (STRs) offer benefits to property owners and residents in the Town such as increased income; however, STRs also create potential health, safety, and quality of life detriments to the community. In recognition of the widespread popularity of STRs and in recognition that many such rentals are already operating in the Town, the purpose of this section is to regulate the safety and use of STRs in line with the goals of the Town Comprehensive Plan.
 - (2) The following section imposes mandatory regulations and requirements on all Town of Putnam Valley property owners that rent or propose to rent their property on a short-term transient basis. The purpose of such regulations and requirements are to assure that the properties being rented meet certain minimum safety and regulatory requirements which are proportional to those imposed on similar uses such as bed-and-breakfasts, inns, motels, and hotels; thereby protecting the property owners, the occupants of such housing and the residents of the Town of Putnam Valley.
- B. Authorization. This section is adopted in accordance with Article 16 of the Town Law of the State of New York which grants the Town of Putnam Valley the authority to enact local laws for the purpose of promoting the health, safety, and welfare of the Town, and in accordance with Municipal Home Rule Law, Article 2, Section 10, that gives the Town of Putnam Valley the power to protect and enhance its physical environment. The Town Board authorizes the Planning Board of the Town of Putnam Valley to issue special use permits to property owners to use their properties as STRs per the provisions of this section. The Building Department may, thereafter, issue STR permits, for such approved uses. Applications for a permit to operate an STR shall be processed under the procedures set forth in the Zoning Code and this section.
- C. Zoning. The STR use of a property shall only occur as an accessory use to an existing or proposed single-family in the RA, R-1, R-2, R-3, LP and CD Zoning Districts, subject to a special use permit issued by the Planning Board and an STR permit. No STR use may occur on a vacant parcel.
- D. Density. Where the parcel is located, unless they are preexisting nonconforming structures, new short-term rental units shall meet density and setback requirements for the zoning district.
- E. Prohibitions. The following parcels shall be prohibited from being issued permits to operate short-term transient rentals.
- (1) Parcels utilized for multifamily dwelling units.
 - (2) Parcels utilized for commercial or industrial purposes.
 - (3) Vacant property which does not contain a residential dwelling unit.
- F. Definitions. As used in this section, the following terms shall have the meanings indicated:
- ACCESS** — The place, means, or way by which pedestrians and/or vehicles shall have safe, adequate, and usable ingress and egress to a property, structure, or use.

CAMPING — The use of a property as a site for sleeping outside; or the parking of travel trailers or similar equipment, the erection of tents or other shelters, to serve as temporary residences.

DENSITY — The number of individual dwelling units per unit of land.

DWELLING UNIT — A building or entirely self-contained portion thereof containing complete housekeeping facilities for only one family, including any domestic servants employed on the premises, and having no enclosed space (other than vestibules, entrance or other hallways or porches) or cooking or sanitary facilities in common with any other dwelling unit.

HOUSE RULES — A set of rules that applies to renters of STRs while occupying the unit.

LOCAL MANAGER — The person specifically named on the application and permit that is responsible for the day-to-day operation of the STR, and who may be contacted, day or night, if there is a problem at the STR. The local manager may be either the owner or an agent of the owner. The local manager must reside within 30 miles of the Town of Putnam Valley Town Hall.

NON-OWNER-OCCUPIED — An STR unit that does not qualify as owner-occupied.

OWNER-OCCUPIED — An STR unit that is the primary residence of the owner for at least 180 days in the calendar year, or the owner is present in the dwelling or is present on the same parcel while the residence is being used as a short-term rental.

PRIMARY RESIDENCE — A person's domicile where they usually live in the Town of Putnam Valley, whether on a full-time or part-time basis for at least 180 days in the calendar year, typically a house including any habitable accessory structures on the same property.

RENTAL — An agreement granting use or possession of a residence, in whole or in part, to a person or group in exchange for consideration valued in money, goods, labor, credits, or other valuable consideration.

RENTED IN PART — An STR in a primary residence, as defined above, that is being occupied in part by the owner and in part by STR guest(s), simultaneously.

RENTED IN WHOLE — An STR in a dwelling unit that is being occupied entirely by STR guests for the rental duration.

SECONDARY DWELLING UNIT (SDU) — An attached or detached secondary residential dwelling unit that shares the building lot of a larger, primary home, including having separate cooking and sanitary facilities.

SHORT-TERM TRANSIENT RENTAL (STR) — The use of a parcel for the rental or lease of any or part of any residential use single-family and two-family dwelling unit, for a period of less than 30 days. The STR may occur within an entire dwelling, in rooms within a dwelling, or in a separate attached or detached dwelling unit or units on the parcel, but shall not include camping. Motels, hotels, resorts, inns, and bed-and-breakfasts, as defined in this chapter, are excluded from this definition.

SHORT-TERM TRANSIENT RENTAL UNIT — Dwelling units or rooms used as STRs.

SLEEPING ROOM — An interior room other than a bedroom, as defined under the New York State Uniform Fire Prevention and Building Code, that may serve to afford sleep to a person, however, sleep shall not be the primary function of the room. Examples include, but are not limited to, a living

room, family room, den or great room which may be furnished with a futon, convertible couch, or other sleeping surface. All sleeping rooms shall meet New York State Uniform Fire Prevention and Building Code mandates for bedrooms (i.e., size, ceiling height, access, egress, lighting and ventilation, electrical outlets, heat, and smoke and carbon monoxide alarms).

VACANT PARCEL — A parcel of land which does not contain a residential dwelling unit.

G. Applicable law.

- (1) All property owners desiring to operate an STR must comply with the regulations of this section. However, nothing in this section shall alter, affect, or supersede any regulations or requirements of the Town of Putnam Valley Zoning Code, any regulations or requirements imposed by the County of Putnam, or any state or federal regulations or requirements, and all property owners must continue to comply with such regulations or requirements. Any conflict between this section and any other regulations or requirements of the Town of Putnam Valley Code shall be resolved in favor of the more stringent of such regulations or requirements.
- (2) Except as temporarily provided herein for existing STRs, no operation of an STR unit shall occur except pursuant to a valid special use permit issued by the Town of Putnam Valley Planning Board and an STR permit issued by the Building Department. Such STR permits shall be valid for a three-year period, subject to annual fire and safety inspection.

H. Ownership of properties.

- (1) Properties must be owned by an individual, individuals, sole proprietorship, general partnership, limited-liability partnership, or a limited-liability company. No property owned by a corporation or other business entity shall qualify for a permit.
- (2) A general partnership, limited-liability partnership or a limited-liability company must disclose names of all partners and/or members when applying. Any changes in partners and/or members shall be provided to the Building Department within 30 days of change.
- (3) No owner entity composed of similar individuals, partners and/or members may hold permits for more than two properties at any given time, one owner-occupied and one non-owner-occupied STR in order to allow equitable distribution of short-term rental special use permits. Only one permit per property is allowed at one time.

I. Designation of STR properties. All short-term transient rentals shall be designated as owner-occupied, or non-owner-occupied, as defined herein.

J. Grace Period. At the time of adoption of this Local Law allowing Short-Term Rentals, a Property Owner operating a Short-Term Rental without a permit may continue to operate a Short-Term Rental provided that the Property Owner shall submit an application for a Short-Term Rental permit within three (3) months from the date of adoption. Any Property Owner operating a Short-Term Rental after this time period without having submitted an application for a Short-Term Rental permit shall be in violation of these regulations and shall immediately cease such operations until such time that a Short-Term Rental permit is issued.

K. Fee. A nonrefundable STR permit application fee and inspection fee shall be established by resolution of the Town Board for each dwelling unit that functions as or contains a short-term transient rental unit. Such permit fee shall be submitted with each new application and each biennial renewal application. A separate fee shall be submitted for an annual fire safety inspection of each permitted

STR.

- L. The Town Board may set a maximum number of short-term rental permits allowed during any given period in order to protect the health, safety and welfare of the citizens in the Town. The maximum number (cap) may be reviewed at any time at the discretion of the Town Board.
- M. Application forms. Application forms for an STR permit shall be developed by the Building Department.
- N. Applicants for an STR permit must file a separate application and tender a separate application fee and obtain a separate permit and inspection for each dwelling unit which contains or functions as a short-term transient rental.
- O. Application process. The initial application to operate a short-term transient rental shall be submitted to the Planning Board for a special use permit. Notification of the application shall be sent to neighbors within 200 feet of the property by the Building Department upon permit application.
 - (1) The application shall include the following, in addition to any other information required for a special use permit application:
 - (a) Contact information. The names, addresses, email address(es) and day/night telephone numbers of the property owners and local managers shall be included on the application.
 - (b) Designation of the STR as owner-occupied or non-owner-occupied, as defined herein.
 - (c) Designation of the STR as rented in part and/or rented in whole, as defined herein.
 - (d) Hosting platform information. The applicant shall provide the names and URLs for all hosting platforms or other advertising platforms, such as but not limited to AirBnB, VRBO or other hosting websites; and Facebook, Instagram, or other social media postings used by the applicant for advertisement of the short-term transient rental unit. Any changes or additions to the listed hosting/advertising platform shall be reported on the applicant's renewal permit.
 - (e) Parking. The number of off-street parking spaces to be provided shall be stated on the application. Off-street parking shall be provided to accommodate the occupancy of the short-term transient rental unit, one parking space for each sleeping room in the dwelling plus other parking as may be required by § 165-35(E)(1). Vehicles shall not be parked on front lawns. There shall be no on-street parking allowed, unless permitted by local traffic control signage. No parking shall be allowed outside of the parking spots designated and detailed on the permit.
 - (f) Maximum occupancy. The maximum desired occupancy by the operator shall be stated on the application. The Code Enforcement Officer shall establish the maximum occupancy. The Code Enforcement Officer shall limit the number of occupants based on the number, size, configuration, and furnishings of the bedrooms and/or sleeping rooms, and per the provisions of New York State Uniform Fire Prevention and Building Code.
 - (g) Water and septic. The source of the water supply shall be stated on the application and the permit. The septic system shall be functioning, and the type, size, and location of the septic system shall also be stated on the application. New permit applications shall require documentation as determined acceptable to the Planning Board, indicating that the septic

system is found to be currently working properly and is adequate for the short-term transient rental maximum occupancy. Applications shall indicate compliance with Chapter 90 (Septic Systems) and shall include the latest pump-out date of the septic tank.

- (h) Fire safety. Documentation of location and existence of fire safety devices in compliance with New York State Uniform Fire Prevention and Building Code.
- (i) Description. State the occupancy of each bedroom and sleeping room, and the methods of ingress and egress (examples: doors and windows) shall be included with the application. No kitchen or bathroom shall be occupied for sleeping purposes.
- (j) Plat. The applicant shall submit an aerial plat of the property showing approximate property boundaries and existing features, including buildings, structures, well, septic system, parking spaces, firepits/outdoor fireplaces, driveways, streets, streams and other water bodies, and neighboring buildings within 100 feet of the short-term transient rental unit. This does not need to be a survey. This is easily obtained free of charge from many online sources.
- (k) Garbage removal. The applicant shall state how garbage is to be removed from the property. The applicant is responsible for all refuse and garbage removal. The applicant shall be responsible for either: a) contracting with a refuse company; or b) the owner or property manager shall remove garbage on a weekly basis. If there is a dumpster located on the property, the location of the dumpster shall be depicted on the plat submitted with the application.
- (l) House rules. The applicant shall submit a copy of the house rules. (See below Subsection U for required house rules.)
- (m) Jurisdiction. If a property owner does not reside within 30 miles of the Town of Putnam Valley Town Hall, then they must designate the local manager as an agent.

P. Inspections.

- (1) Annually, each approved STR shall be inspected by the Code Enforcement Officer or Fire Inspector to determine compliance with New York State Uniform Fire Prevention and Building Code. Inspections shall be done for the initial permitting and annually, thereafter.
- (2) All STR units must comply with New York State Building Code requirements and shall have no open violations. No initial or renewal permit shall be issued without compliance with the elements of the submitted application.
- (3) The entire property involving an STR must be inspected. This includes all owner-occupied spaces in buildings where an STR unit is located. Those owner-occupied spaces shall be in compliance with the Property Maintenance Code of New York State related to interior and exterior spaces and fire safety.

- Q. Application review. Upon receipt of the application and fee, the Planning Board shall determine if the applicant has complied with all the requirements of this section, the Zoning Code, as well as any applicable federal, state, county, or local laws. If the applicant has fully complied, then the Planning Board may issue the property owner a special use permit for an STR. Based on the approval of such special use permit, the Building Department may issue a renewable STR permit so long as initial fire

safety and property maintenance inspections have been completed and approved and all fees are paid. No STR permit shall be issued until inspection is completed by the Building Department.

- R. Renewal permits. Property owners with STR permits shall submit to the Town of Putnam Valley Building Department a biennial renewal permit application with any changes to the original STR permit, together with such additional documentation as determined by the Code Enforcement Officer, all of which will be on forms prescribed by the Building Department, along with the current renewal application fee. Renewal applications shall be subject to the cap as determined by the Town Board and will be processed on a first-come-first-served basis. Permit holders shall be able to apply for renewal permits beginning October 1 through December 1. The Code Enforcement Officer may deny a renewal application based on noncompliance of the regulations contained in this section or upon failure of the annual fire safety inspection in any aspect of that inspection. An applicant may appeal the denial to the Zoning Board of Appeals.
- S. General permit regulations.
- (1) STR permits shall be valid for three years.
 - (2) An STR permit in any given year will expire on December 31, except an initial permit approved after September 1 of a calendar year shall be allowed to run through December 31 of the third year of the permit. All renewal permits shall run from January 1 to December 31 of the third calendar year after issuance.
 - (3) The Town of Putnam Valley Town Board reserves the right to set a cap for the maximum number of STR permits to be issued by the Building Department in order to ensure the equitable distribution of STR permits and to protect the public's health, safety and welfare. The Town Board may review that cap at its discretion and revise it as needed to protect the interests of the Town.
 - (4) Copies of the STR permit must be displayed in the dwelling unit in a place where it is easily visible to the occupants.
 - (5)
 - (6) STR permits may not be assigned, pledged, sold, or otherwise transferred to any other persons, businesses, entities, or properties. If a STR property is sold or otherwise transferred, the new owner must apply for and obtain a STR permit in their name prior to any use of the property as a STR by the new owner. Buyers under contract for the purchase of a STR property may apply for a STR permit as a prospective owner in the same manner as set forth herein, with issuance of the permit conditioned upon the Buyer's closing of title to the property.
 - (7) All short-term rental properties shall have posted on or about the inside of the front or main door of each dwelling unit a card listing emergency contact information. Such information shall include, but not be limited to, the name, address, email, and phone numbers of the building owner, if local, or of a local manager and instructions on dialing 911 for emergency/fire/ambulance assistance. A local manager shall be able to respond in person within one hour.
 - (8) Exterior advertising signs are prohibited except an STR may have one nonilluminated accessory use freestanding or wall sign not to exceed four square feet in area to identify the STR.
 - (9) No camping shall be allowed on properties with STR permits.
- T. House rules.

- (1) All short-term rental properties shall post for renters of each dwelling unit or rooms a listing of house rules. House rules shall incorporate, but not be limited to, the following:
 - (a) An emergency exit egress plan.
 - (b) The location of fire extinguishers.
 - (c) Identify the property lines and a statement emphasizing that unit occupants may be liable for illegal trespassing.
 - (d) Identify the procedures for disposal of refuse/garbage.
 - (e) If allowed by the property owner, specify outdoor fires shall be made solely within a fireplace or fire pit in accordance with all New York State burning regulations.
 - (f) If allowed by the property owner, instructions for fires in fireplaces or wood stoves. If not allowed by the property owner, a statement stating as such.
 - (g) Short-term transient rentals shall not be permitted to be used for any commercial use or commercial event space.
 - (h) No outdoor camping shall be allowed.
 - (i) Parking shall be allowed solely in the designated parking spaces.
 - (j) If the property has a pool, hot tub or other swimming or bathing appurtenance (hereafter: "pool"), a clear list of requirements related to use of the pool, including explanation of the use of the required barrier, barrier latches, alarms, electrical disconnect, etc. Further, the property owner will place a sign in each location leading to the pool that the property requires a "water watcher": a responsible adult to supervise the pool while it is in use and to be responsible for assuring that the barrier requirements are in place at all times.
 - (k) Noise should be kept to a reasonable level. Unreasonably loud, disturbing and unnecessary noise should not occur after 8:00 p.m. nor before 7:00 a.m. during weekdays, and not between 8:00 p.m. and not before 9:00 a.m. on Sundays or any holiday.

U. Complaints, Enforcement and Violations.

- (1) Complaints regarding the operation of an STR shall be in writing to the Code Enforcement Officer
- (2) Noise complaints should be made to the Putnam County Sheriff's Department.
- (3) Upon receipt of a complaint of violation, the Code Enforcement Officer shall investigate to determine the presence of a violation, and upon finding to his/her satisfaction that a violation was or is currently occurring, he/she shall issue to the property owner and the local manager a notice detailing the alleged violation(s) as determined by the Code Enforcement Officer in accordance with Zoning Code §165-91.2. Such notice shall also specify what corrective action is required of the property owner, and the date by which action shall be taken.
- (4) Notices required by this section shall be issued by the Code Enforcement Officer in accordance with Zoning Code §165-91.2.
- (5) No renewal permit shall be issued until a notice of violation issued by the Code Enforcement

Officer is resolved.

- (6) If the landowner does not comply with the specified corrective action by the date given by the Code Enforcement Officer, the Code Enforcement Officer may revoke the STR permit. This determination shall be reviewable by the Zoning Board of Appeals after a public hearing.
- (7) The Owner of a property in violation of this Section, referenced sections, or any other building code requirement shall be subject to enforcement and fines under Zoning Code §165-91.2

RESOLUTION TO SET PUBLIC HEARING FOR REGULATIONS FOR SHORT TERM RENTALS

Presented by Councilwoman Tompkins

RESOLUTION R#23-225

WHEREAS, the Town of Putnam Valley Town Board hereby proposes that a Town Zoning Code Local Law amendment be made to Town Code Chapter 165, entitled "Zoning" specifically to create §§165-36.1 adding Short Term Rentals (STR) as a particular Special Permit Use; and

WHEREAS, the proposed amendments are annexed hereto as Exhibit and incorporated herein as if recited verbatim, and the Town Board does direct that said amendments be spread across the record as if they, in fact had been read verbatim; and

WHEREAS, this action to amend the Zoning Law is a Type I Action under the New York State Environmental Quality Review Act (SEQRA), and a Full Environmental Assessment Form (FEAF) is attached hereto; and

WHEREAS, the Town Board has determined that the proposed amendment must be referred to the Putnam County Department of Planning, Development, and Public Transportation for review and recommendation; and

WHEREAS, the amendment requires a Public Hearing;

NOW THEREFORE BE IT RESOLVED THAT:

1. The Town Board hereby states that because only the Town Board can consider and adopt changes to the Town Code that it is the only involved agency, and the Board hereby declares that it is the Lead Agency and will conduct the environmental review of this matter pursuant to Article 8 of the Environmental Conservation Law; and

2. The Town Board hereby sets a Public Hearing on the proposed amendment for July 19, 2023 at 6:00 PM, or as soon thereafter as the matter may come to be heard, in the Town Hall, 265 Oscawana Lake Road, Putnam Valley, New York; and
3. The Town Board refers this matter to the Putnam County Department of Planning, Development, and Public Transportation for a recommendation pursuant to GML §239-m and;
4. The Town Board directs the Town Clerk to notify the Town Clerks of each of the surrounding Municipalities of the Public Hearing pursuant to GML §239-nn.

Dated: June 14, 2023
Moved By: Councilwoman Tompkins
Seconded By: Councilman Russo

Roll Call Vote:

Councilman Smith	AYE
Councilman Luongo	ABSENT
Councilwoman Tompkins	AYE
Councilman Russo	AYE
Supervisor Annabi	AYE

By a vote of 4 AYES, 0 NAYS, and 1 Absent the Resolution passes.

Supervisor Annabi said we would like the residents to tell us what they think about these proposed codes so please reach out to us by email, text or phone. You can get a copy of these codes at the Supervisor's Office or at the Town Clerk's Office – they will also be put on our Town's website - putnamvalley.gov.

DEPARTMENTAL REPORTS

Presented by Supervisor Annabi

Linda Thornton gave the report from the Tompkins Corner's Cultural Center as follows:

- Last week we had 2 back to back concerts which started off our season with a bang. First we had Guy Davis, and then a coming home concert with David Amram and his family.
- This coming Saturday we have "Larry and Joe", the second in our series in the John Cohen Memorial Music Series will present "Latin Grass" a program being held in both English and Spanish.
- The Farmer's Market opens on June 23rd and will be held every Friday until the last week of August from 3 PM to 6:30 PM. After the first Farmer's Market, we will

be showing the Documentary Film entitled Songs of Slavery and Emancipation. This is a film by Matt Callahan.

- In July we will be bringing back our concerts on the lawn. On Saturday, July 8th at 6:00 PM we will be presenting the Ray Blue Jazz Quartet; and on Saturday, July 15th at 6:00 PM you can hear Professor Louie and the Crowmatix.
- In July we will also be presenting a new art exhibit by Nadine Gordon Taylor entitled "The Art of Symbology."

Supervisor Annabi said if you haven't been to any of their events you must go, they have wonderful programs and the Farmer's Market is a great place to get all of your fruits and vegetables. Go to Tompkinscorners.org for the information.

Parks and Recreation Director Frank DiMarco gave the following report:

1. Thursday, June 15th at 7:00 PM the Sunset Series kicks off with the FDR Drive Band. The concerts are every other Thursday nights until the end of August. Food trucks will be there for food purchase.
2. The Springalooza, which was cancelled due to bad weather, will now be combined with the July 1st fireworks celebration. Events begin at 2:00 PM and will continue through the evening culminating with a fireworks display.
3. Swimming lessons will be held at our Day Camp, please check the website for more information.

Fire Chief, Frank DiMarco gave the following report for the month of May 2023:

13 PIAA's
1 Controlled burn
1 Pump-out
1 Propane Leak
1 Smoke
7 EMS Assist
7 Automatic Alarms
2 Standby/mutual aid

There were 33 calls for the month, for a total of 206.71 man hours for May.

Putnam Valley Library Director, Katherine Reilly gave the following report:

Ms. Reilly said the Library vote which was on the school budget ballot passed and we are very appreciative.

1. Storytime is running now for children from birth to 5 years old on Thursdays at 10:30 AM.
2. We are adding evening hours on Tuesday nights, we will now be open until 7 PM on both Tuesday and Wednesday nights.
3. We had to wait for the dirt to settle before we could remediate the area where the large tree fell.
4. Benjamin Ostroff from Boy Scout Troop 41 did his Eagle Scout project at the Library. We now have a beautiful reading garden out in the back; and we are very grateful to him.
5. On Friday night from 6-7:00 PM we have a program entitled, "Exploring the World of 3-D Printing." We have a 3-D printer and we are making some interesting things.
6. On Saturday, June 17th from 11 AM -12 PM there will be a Juneteenth Celebration for families. This program is geared toward learning about what Juneteenth is.
7. On June 22nd we will be holding a virtual program called, "Stories from the Rainbow". This program is a panel discussion on LBGTQ+ Communities sharing their stories, and what it is like to navigate life in the 21st century.
8. On June 24th, Summer Reading Kick-off starts; we are hoping children come in and sign-up to try to read as many books as they can over the summer. There will be prizes and crafts all summer long.
9. Every Friday at 11:00 AM there is a virtual new Parent Support Group. It is a warm and welcoming group, please sign up for that.
10. On July 3rd we have an Independence Day story time at the Library.

Please look for any/all information at www.putnamvalleylibrary.org

Highway Superintendent Keeler gave the following report:

Good Evening Ladies and Gentlemen

I'd like to take a moment to thank the men and women of the Highway dept. for their hard work and dedication

We have a crew out every day repairing basins many of the basins are in need of repair. To date we have repaired approximately 230 basins.

Our Bucket truck was out for few days taking down some dangerous trees. Our tree crew will be out as needed until we get our drainage and blacktop projects done.

Our Vacuum truck has been out every day cleaning basins. Lake Peekskill and Lake Oscawana is completed. We have begun working around Roaring brook and then begin other sections of town. The guys cleaned 416 basins in the last month 828 so far year to date

Unfortunately the street sweeper which we rented didn't fit our needs. I am currently in contact with some other companies and looking to demo other models.

Milling and Black topping should start right after July 4th.

The town / parks and rec and highway have purchased a VMS board like the 1 you see here on Oscawana Lake Road with this we will be able to notify all residents when we will be milling and black topping

We have been continuing our drainage operations we replaced 125 feet of 15 inch pipe on Fawn Run. We added a basin and replaced 175 feet of 12 inch pipe on Walnut Road. We have started Angela Drive so far have added 1 basin replaced 240 ft of 15 inch pipe 265 ft of 18 inch pipe and 25 ft of 12 inch pipe once we have completed Angela We will then move on to Cindy Lane which is a smaller project but still quite large at about 1000ft.

Our mower has been out and will remain out through the fall.

We replaced 424 feet of Guard rail trough out Town

The phones at highway are now monitored 24 / 7 and I ask residents with issues to call us and not post on Facebook as we don't troll for complaints

I can always be reached in my Office 845-526-3333 on my cell 845-745 -0795 and
SKEELER@PUTNAMVALLEY.GOV 197 Days till Christmas

Supervisor Annabi asked Superintendent Keeler if he will be stripping the roads anytime soon. Mr. Keeler said they will be paving soon, so the strippers will do this task after the paving is completed.

Councilman Smith read the report from the Putnam Valley Volunteer Ambulance Corps as follows:



Report for Putnam Valley Town Board June 14,2023

Our total calls for May 2023.

87 – Medical Emergencies

11 – Car Accidents

3 – Mutual Aid in

12- Mutual Aid Out of County

680 hours was the total time members spent on duty in our headquarters for May

16 hours was the total time members spent on duty at their homes for May.

We held our Open House on May 21st. Thank you to all who came out to visit us

If anyone would like more information on how to volunteer with us and or information on CPR and First Aid classes please send an email to Captain@povac.org or 1stLT@povac.org

We hope all enjoy the Summer, Stay Hydrated and Stay Safe.

Respectfully Submitted by Captain Cheryl Silvernail

Supervisor Annabi thanked the Ambulance Corp. for all their help during the Memorial Day Ceremony. She said we learned a lot that day about how to handle the heat and how to make sure the Ambulance has better access to the people in attendance. She also thanked Tony Arrien for his respectful filming to those who needed to leave due to the heat.

Councilwoman Tompkins also noted that she and some of her employees took the CPR class at the Ambulance Corp. and they had a great experience. Councilwoman Tompkins recommends that everyone should do this. Supervisor Annabi said the Ambulance Corp. recently had NARCAN training there as did the Library. It's a good thing to have, hopefully no one ever needs it.

If you would like this training the Putnam Prevention Council will help you find a class or set up a class. Tompkins corners will also be running a class on the first day of the Farmer's Market.

SUPERVISOR'S COMMENTS

Presented by Supervisor Annabi

- Supervisor Annabi thanked the Fire Department for the mutual aid assistance they gave to Peekskill during the big fire they had there. Multiple businesses were affected and it was a long day for everyone.
- Supervisor Annabi said this Saturday is Bulk Drop-Off from 8:45 – 11:45. You can go to the Town's website and you will see the list of what can and cannot be dropped off. Town Hall will also be open from 8 AM – 12 PM for the community.
- Tomorrow night is the first night of the Sunset Series with the FDR Drive Band from 7 – 9 PM at the Town Park. There will be food trucks and an ice cream truck so you can get both dinner and dessert.
- Last week the Parks and Rec grounds crew and the Parks and Rec. Staff along with the Office of Senior Resources had their annual "Senior Appreciation Day." This year the theme was a luau. Sadly, it had to be cut a little short due to the Canadian smoke, but a good time was had by all. The barbeque was delicious, the seniors were up and dancing, and there were games and lots of giveaways.
- The Farmer's Market at the Tompkins Corner Cultural Center opens on June 23rd and will be held every Friday until the last week of August from 3 PM to 6:30 PM.
- Putnam Valley is having their very first 4th of July celebration with food trucks, music, and fireworks on July 1st from 2 – 9 PM at the Town Park. Parking is available at both the Park and Elementary School where you will be able to get a shuttle bus. Please call Supervisor Annabi at 845-526-2121 with any questions.
- Parks and Rec. has some phenomenal camp and sports programs happening all summer long. Please check the website pvpr.com for all the details.
- Check out what is happening at the Grange at putnamvalleygrange.org.
- Putnam Valley Library also has some great programs going on all summer long so please check their website.

- Town Clerk Sherry Howard is also the liaison to Continental Village. She reported to the Supervisor that the bridge by Winston Lane, on Sprout Brook Road is going to be closed to be worked on at some point. Supervisor Annabi is going to be attending the Traffic Safety Board Meeting tomorrow night at the County; she will ask for information and post it on the alerts.

LEGISLATIVE REPORT

Presented by Supervisor Annabi

Councilwoman Tompkins read County Legislator Gouldman's Report as follows:

Putnam Valley Town Board Meeting

June 14, 2023

Legislator Bill Gouldman apologizes for not being here today, but he has another meeting that he had to attend. Bill asked me to give his report tonight.

****** If you are having financial problems with your home the Putnam County Housing Corp is here to help. They are a non-profit corporation that can assist you with your housing needs regardless of your income. They offer a comprehensive housing program serving both renters and homeowners. Give them a call at 845-225-8493.

******The county office will be going on summer hours, next week. If you need to contact someone, please call between the hours of 800am – 4:00pm, Monday – Friday.

****** On National HIV Testing Day Thursday, June 27 the Putnam County Health Department will be offering free HIV testing at 1 Geneva Road in Brewster from 10 to 2. So please it is important to get tested and start treatment early. If you would like more information, call 845-808-1390.

****** Putnam Valley has an abundance of natural bodies of water for all of us to take advantage of. He would like to urge everyone to take necessary precautions while using the water to ensure this is a safe summer in the valley.

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** It is almost summer and that means mosquito and tick season. Make sure to protect yourself and our community. Remove all standing water from around your home. If you are interested the NYS Dept of Health has Free Mosquito Dunks available to help control this problem. Call 1-888-364-4723.

** The Peekskill Hollow Road Project and the 3 Bridges have gone out to Bid. He believes that the County Administration will pick a new Contractor soon and he hopes that the work should start in July. As more updates occur, he will update the community when he knows. If you have any questions, please call his office at 845-808-1020. If he doesn't have the answer, he will refer you to the proper department.

** Last month's town clean-up was a great success. Bill would like to thank all the individuals and groups that went out to clean. You helped make our community cleaner and greener. Let's all continue to work together to keep Putnam Valley the beautiful town we all know it is.

** Legislator Bill Gouldman would like to hear from you. Please take the time to call him and let him know what you think of how Putnam County Government is doing. If you see something or you have a problem or concern that you would like him to address, his door is always open. Call his office at 845-808-1020

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**** Bill would like to thank the residents who have contacted him about issues they need help with. He continues to follow up on all concerns and will update at the next board meeting. He is interested in your concerns. His door is always open. If you see something or have a problem or issue, just give his office a call at 845-808-1020. If he can correct your issue, he will.**

AMENDMENTS TO THE AGENDA

Presented by Supervisor Annabi

RESOLUTION R#23-226

RESOLVED that the Town Board **REMOVE/ADD** the following items to the agenda:

REMOVE: Agenda item #10 Budget Transfers and Amendments as there are none for this meeting.

Seconded by Councilwoman Tompkins, unanimously carried.

ADD: An Executive Session at the end of the meeting to discuss an Attorney/Client privilege issue. No new business will be discussed afterward.

Seconded by Councilwoman Tompkins, unanimously carried.

APPROVAL OF MINUTES

Presented by Supervisor Annabi

RESOLUTION #R23-227

RESOLVED that the Town Board authorize the Supervisor to accept the Town Board Meeting Minutes from May 10th, 17th, and May 24th, 2023.

Seconded by Councilman Russo, unanimously carried.

PARKS AND RECREATION REFUNDS

Presented by Councilman Russo

RESOLUTION #R23-228RESOLVED, that the Town Board authorize the Supervisor refund the following for June 2023:

To: Town Board
From: Frank DiMarco, Parks and Recreation Director
Subject: Parks and Recreation Refunds
Date: June refunds 2023

Juliet Cintron 30 Skyhigh Road Putnam Valley, NY 10579	\$500.00 LPCC Deposit refund
Johanna Cabrera 155 Tanglewylde Road Lake Peekskill, NY 10537	\$500.00 LPCC Deposit refund
Heidie Kreiman 1 Harrimac Road Putnam Valley, NY 10579	\$15.00 Programs Tag Sale vendor was cancelled
Tara Dolack 1 Harrimac Road Putnam Valley, NY 10579	\$15.00 Programs Tag Sale vendor was cancelled
Sue McKenna 1 Harrimac Road Putnam Valley, NY 10579	\$15.00 Programs Tag Sale vendor was cancelled
Ilona Mate 19 Mountain View Road Putnam Valley, NY 10579	\$30.00 Programs Tag Sale vendor was cancelled
Jennifer Kuttruf 10 Colemans Landing Putnam Valley, NY 10579	\$15.00 Programs Tag Sale vendor was cancelled
Michael Reichardt 29 Old Stone House Road Putnam Valley, NY 10579	\$50.00 Programs Cornhole tournament cancelled

Seconded by Councilwoman Tompkins, unanimously carried.

APPROVE PARKS AND RECREATION PERSONNEL - LIFEGUARDS

Presented by Councilman Russo

RESOLUTION #R23-229

RESOLVED, that the Town Board approve the following personnel for the Parks and Recreation Department:

1. Michael Doebbler, Seasonal Summer Lifeguard, @ \$17.00 per hour.
2. Sean Holzman, Seasonal Summer Lifeguard, @ \$17.00 per hour.
3. Charles Broas, Seasonal Summer Lifeguard, @ \$17.00 per hour.
4. Theodore Gannon, Seasonal Summer Lifeguard, @ \$17.00 per hour.

Seconded by Councilwoman Tompkins, unanimously carried.

APPROVE 2023 DAY CAMP STAFF AND SALARIES

Presented by Councilman Smith

RESOLUTION #R23-230

RESOLVED, that the Town Board of the Town of Putnam Valley approve the Day Camp Staff for the 2023 season as follows:

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PUTNAM VALLEY DAY CAMP STAFF – 2023			
Ropes Specialist	Michael Holowiak	\$14.21	per hour
Ropes Specialist	Vincent Annabi	\$14.21	per hour
Arts and Crafts Specialist	Kim Braun	\$14.21	per hour
Sports Specialist	Victoria Spitzer	\$14.21	per hour
Create Specialist	Madeline Tran	\$14.21	per hour
Outdoor Adventure Specialist	Francisco Nogueira	\$14.21	per hour
Games Room	Samantha Vulcano	\$14.21	per hour
Specialist Floater	Nick Moeller	\$14.21	per hour
Maintenance	Michael Rufo	\$19.00	per hour
Senior Counselor	Kristine Cabreja	\$13.70	per hour
Senior Counselor	Arianna Tenesaca	\$13.70	per hour
Senior Counselor	Daniel DeChristopher	\$13.70	per hour
Senior Counselor	Sophia Stella	\$13.70	per hour
Senior Counselor	Kanyon Lewis	\$13.70	per hour
Senior Counselor	Devon Rooney	\$13.70	per hour
Senior Counselor	Quinn Strang	\$13.70	per hour
Fleeting Senior Counselor	Justice Jeter	\$13.70	per hour
Junior Counselor	Dylan Ruiz	\$12.50	per hour
Junior Counselor	Jennifer Quezada	\$12.50	per hour
Junior Counselor	Kaylie Mellars	\$12.50	per hour
Junior Counselor	Jaden Espinal	\$12.50	per hour
Junior Counselor	Margaret Sampson	\$12.50	per hour
Junior Counselor	Aurelius Rocco	\$12.50	per hour
Junior Counselor	Dylan Tucker	\$12.50	per hour
Junior Counselor	Ava Broccoli	\$12.50	per hour
Junior Counselor	Faith Marrero	\$12.50	per hour
Junior Counselor	Thomas Cunningham	\$12.50	per hour
Junior Counselor	Samantha Wilders	\$12.50	per hour
Junior Counselor	Marcos Olivera	\$12.50	per hour
Junior Counselor	Candice Strong	\$12.50	per hour
Junior Counselor	Dan Rodriguez	\$12.50	per hour
Junior Counselor	Victoria Kraus	\$12.50	per hour
Junior Counselor	Mina Francis	\$12.50	per hour
Junior Counselor	Jackson Carra	\$12.50	per hour
EMT	Cheryl Silvemil	\$30.00	per hour
Counselor-In-Training Coordinator	James De Ronda	\$15.00	per hour
Substitute Day Camp Counselor	Nick Rodriguez	\$12.50	per hour
Substitute Day Camp Counselor	Kayla Francis	\$12.50	per hour
Substitute Day Camp Counselor	Gabriella Rodriguez	\$12.50	per hour
Substitute Day Camp Counselor	Julian Minervini	\$12.50	per hour
Substitute Day Camp Counselor	AJ Altreche	\$12.50	per hour
Substitute Day Camp Counselor	Angel Munoz	\$12.50	per hour
Sub. Day Camp Senior Counselor	Jordan Tucker	\$13.70	per hour
Bus Driver	Lori Carra	\$25.00	per hour
Bus Driver	Frank Sanchez	\$25.00	per hour
Substitute Bus Driver	Donna Yetks	\$25.00	per hour

Seconded by Councilwoman Tompkins, unanimously carried.

APPROVE EMERGENCY REPAIRS TO DAY CAMP POOL DECKING

Presented by Councilman Smith

RESOLUTION #R23-231

BE IT RESOLVED, that the Town Board of the Town of Putnam Valley accepts the bid from C & K Landscaping & Pools, Inc., P.O. Box 427, Putnam Valley, NY 10579, NTE \$6,000.00 to repair structural issues under the pool decking at the pool located at the Town Camp Facility, 140 Brookfalls Road, Putnam Valley, NY 10579. The repair will include removing any loose, cracked, or damaged cement and replace as needed.

Seconded by Councilwoman Tompkins, unanimously carried.

LPID BEACH MONITOR APPOINTMENT 2023

Presented by Councilwoman Tompkins

RESOLUTION #R23-232

RESOLVED, that the Town Board appoint Alyssa Gambichler as an LPID Beach Monitor for the 2023 season, at an hourly rate of \$16.00 with no benefits. This position will run from 7/1/2023 to 9/6/2023.

Seconded by Councilman Smith, unanimously carried

PUBLIC COMMENT

Presented by Supervisor Annabi

Supervisor Annabi reminded everyone that there is a three (3) minute talk time limit.

Resident and CCE Member Aubrey Carter said he is doing a nature walk in conjunction with the Parks and Recreation Department on July 22nd at 10:00 AM. We will be looking at mushrooms and tree ID – the walk will take place in the woods and on grassy areas. We will be meeting at the pavilion – this program is free.

AUDIT OF MONTHLY BILLS

Presented by Supervisor Annabi

RESOLUTION #R23-233

RESOLVED, that the Town Board approve the following bills, after audit, being paid:

<u>VOUCHER NUMBERS</u>	<u>AMOUNTS</u>
42560-42819	93,424.48
42506-42771	150,144.50
42593-42800	127,150.29
42919-42934	32,444.11

Seconded by Councilwoman Tompkins, unanimously carried.


Supervisor Annabi made a motion to close the meeting at 6:50 PM.

Seconded by Councilwoman Tompkins, unanimously carried

Supervisor Annabi made a motion to go into Executive Session, with no further business being conducted afterward.

Seconded by Councilman Smith, unanimously carried.

Respectfully Submitted


Sherry Howard
Town Clerk
6-19-2023

