

PUTNAM VALLEY TOWN BOARD
WORK SESSION
WEDNESDAY, JUNE 7, 2023
5:00 PM

AGENDA

Pledge of Allegiance

1. Facilities Department: a. Authorize Contract with Karaco Heating and Cooling, LLC for Repair of 2002 Town Hall Boiler.
b. Authorize Lease for Canon iR4251 Photocopier
2. Highway Department:
a. Approve Hiring of Seasonal Laborers.
b. Approve Truck Bid:
3. Districts: Approve : Lookout Manor Appointment for 2023
4. Daily Fee Report - Accept Summary May 1 – May 31, 2023 Building Department Report

PUTNAM VALLEY TOWN BOARD

WORK SESSION

WEDNESDAY, JUNE 7, 2023

5:00 PM

PRESENT: Supervisor Annabi
Councilman Luongo
Councilman Smith
Councilman Russo

ALSO PRESENT: Town Clerk Sherry Howard
Town Counsel Sarah Ryan

ABSENT: Councilwoman Tompkins

Recitation of the Pledge of Allegiance.

Supervisor Annabi asked for a moment of silence to honor our troops stationed at home and around the world.

AMENDMENTS TO THE AGENDA

Presented by Supervisor Annabi

RESOLUTION # R23-218

RESOLVED that the Town Board **ADD** the following items to the agenda:

ADD: # 1C Authorize Supervisor to Sign All-Pro Exterminators Contract.

Seconded by Councilman Smith, unanimously carried

ADD: an Executive Session at the end of the meeting to add a Client/Attorney discussion. No further business will be conducted after.

Seconded by Councilman Luongo, unanimously carried

AUTHORIZE CONTRACT WITH KARACO HEATING AND COOLING LLC FOR REPAIR OF 2002 TOWN HALL BOILER

Presented by Councilman Russo

RESOLUTION #R23-219

RESOLVED, that the Town Board authorize the Supervisor to sign an agreement with Karaco Heating and Cooling, LLC, PO Box 337, Putnam Valley, NY 10579 for the repair of the 2002 Town Hall Boiler. Cost not to exceed \$4,000.00.

Seconded by Councilman Smith, unanimously carried

AUTHORIZE LEASE FOR CANON Ir4251 PHOTOCOPIER

Presented by Councilman Russo

RESOLUTION #R23-220

RESOLVED, that the Town Board authorize the Facilities Department to replace the 18 year old Town Hallway Canon Copier with a 36 month Lease to Own Canon iR 4251 copier from John W. Neubauer Audio Visual Products, Inc., 2717 Route 22, Patterson, NY 12563 in the amount of \$60.00 per month plus a one-time delivery and set-up fee \$175.00 and a Service Contract Fee of \$395.00 per year.

Seconded by Councilman Luongo, unanimously passed

AUTHORIZE SUPERVISOR TO SIGN ALL-PRO EXTERMINATORS CONTRACT

Presented by Supervisor Annabi

Supervisor Annabi said there was an infestation of sand bees underground which were attacking the staff and residents that had to be dealt with.

RESOLUTION #R23-221

RESOLVED, that the Town Board authorize the Supervisor to sign the contract with All-Pro Exterminators Corporation, 230 West Lovell Street, Mahopac, NY 10541. This contract is to manage and control the abundant population of Cicada Wasps & Fleas at Singer's Beach which are a danger to staff and residents. The cost of this treatment is \$195.00. The cost will be covered by the District. All-Pro is EPA licensed to do this work.

Seconded by Councilman Luongo, unanimously passed

APPROVE HIRING OF SEASONAL LABORERS

Presented by Councilman Smith

RESOLUTION #R23-222

RESOLVED, that the Town Board authorize the Highway Department to hire the following three (3) seasonal Laborers who will be working from approximately June 5, 2023 to September 1, 2023 at the rate of \$16.00 per hour with no benefits. If necessary, they may be utilized as fill-in laborers after that date.

1. Uryan Turner
2. Daniel Berlingham
3. Aiden Martin

Seconded by Councilman Luongo, unanimously carried.

APPROVE TRUCK BID

Presented by Councilman Smith

RESOLUTION #R23-223

RESOLVED, that the Town Board award the bid for two (2) dump trucks from Park Ford for \$85,529.93 each. The cost will not affect Highway's Budget, and will be taken from the BAN.

Seconded by Councilman Luongo, unanimously carried.

APPROVE LOOKOUT MANOR APPOINTMENT FOR 2023

Presented by Councilman Luongo

RESOLUTION #R23-224

RESOLVED, that the Town Board authorize \$375.00 to be paid to Brendan O'Brien for the seasonal set-up at Lookout Manor Beach, with no benefits.

Seconded by Councilman Smith, unanimously carried.

BUILDING DEPARTMENT REPORT- MAY 1, 2023 – MAY 31, 2023

Presented by Councilman Luongo

RESOLUTION #R23-225

RESOLVED, that the Town Board accept the Building Department daily fee report and summary for the month of May 2023, for filing with the Town Clerk.

6/5/2023

TOWN OF PUTNAM VALLEY
OFFICE OF BUILDING & ZONING
265 Oscawana Lake Road
Daily Fee Report - Summary

T.C

From: 5/1/2023 To: 5/31/2023

Fee Type	Count	Amount
ADDITION/ALTERATION	2	\$1,695.00
CW	3	\$225.00
DEM/R	2	\$600.00
ELECTRI APP/NY ELEC	7	\$280.00
ELECTRIC APP/SWIS	9	\$360.00
FENCE/WALL	2	\$150.00
GAS/PROPANE	7	\$525.00
GENERATOR PERMIT	3	\$225.00
HVAC	2	\$150.00
MG	1	\$75.00
MI	2	\$150.00
OIL TANK	3	\$350.00
OPERATING PERMIT	1	\$100.00
PERM	14	\$5,295.00
PL	5	\$510.00
RE	3	\$225.00
RU	2	\$250.00
SEARC	9	\$1,800.00
SOLAR PANELS	2	\$610.00
TREE	1	\$75.00
WETADM	1	\$50.00
WETL	1	\$200.00
WT/S	7	\$850.00
Total Fees Collected:	89	\$14,750.00
Cash	6	\$475.00
Check	83	\$14,275.00

Seconded by Councilman Smith, unanimously carried.

Supervisor Annabi made the following announcements:

1. The next Town Board Meeting will be on June 14th at 6:00 PM.
2. The first Sunset Series Concert is next Thursday from 7-9 PM at the Town Park. The band will be FDR Drive.
3. June 17th is bulk drop-off from 8:45 – 11:45. Town Hall will be open at the same time!
4. On June 9th, Guy Davis will be playing at Tompkins Corners Church at 7:30 PM.
5. The Grange is having a "Chicken Summit" on June 10th.
6. Please go to PVPR.com for information on all of their programs.

Supervisor Annabi made a motion to go into Executive Session to discuss an Attorney/Client matter. No new business will be conducted afterward.

Supervisor Annabi made a motion to close the meeting at 5:14 PM.

Councilman Luongo seconded the motion, unanimously passed.

Respectfully Submitted


Sherry Howard
Town Clerk
6-08-2023