

TOWN OF PUTNAM VALLEY
TOWN BOARD WORK SESSION MEETING
WEDNESDAY, MAY 10, 2023
5:00 PM

AGENDA

Pledge of Allegiance

1. Approve Consultant Services of Susan Manno
2. Approve Hydro Environmental Solutions, Inc. Contract – Road Salt Study – 17 Harper Street
3. Approve Hydro Environmental Solutions, Inc. Contract – Road Salt Study – 11 Seifert Lane
4. Approve Hydro Environmental Solutions, Inc. Contract – Road Salt Study – Crofts Corners
5. Approve Hydro Environmental Solutions, Inc. Contract – Contract for Town Well
6. Approve Hydro Environmental Solutions, Inc. Contract – Contract for Town Well PFOS/PFAS
7. Approve Spinnaker Insurance Company Contract for Cyber Insurance Policy
8. Highway –
 - a. Approve Seasonal Laborers
 - b. Approve Request to go to bid for vehicles
 - c. Approve Request to Auction surplus equipment
9. Districts –
 - a. Approve Roaring Brook Lake Superintendent 2023
 - b. Approve LPID Beach Monitor Appointments 2023
 - c. Approve LPID Supervisor Appointments 2023
 - d. Approve LPID permanent Laborer
 - e. Approve Lookout Manor Appointments 2023
 - f. Approve Oscawana Lake Supervisor Appointment 2023
10. Approve change of dates for June 2023 Town Board Meetings
11. Approve Local 456 Teamsters 2023 Agreement
12. Approve Waiver of Building Department Fees for PVVAC
13. Approve NYSEG Easement on Town Property
14. Finance: Approve Bond Anticipation Note Renewal
15. Daily Fee Report – April 1, 2023 – April 30, 2023

TOWN OF PUTNAM VALLEY
TOWN BOARD WORK MEETING
WEDNESDAY, MAY 10, 2023
5:00 PM

PRESENT: Supervisor Annabi
Councilman Russo
Councilman Luongo
Councilwoman Tompkins
Councilman Smith

ALSO PRESENT: Town Clerk Sherry Howard
Town Counsel Sarah Ryan

Recitation of the Pledge of Allegiance.

Councilman Luongo asked for a moment of silence to honor our troops stationed around the world.

AMENDMENTS TO THE AGENDA

Presented by Supervisor Annabi

RESOLUTION R#23-174

RESOLVED that the Town Board **ADD** the following items to the agenda:

ADD #1H – Approve Agreement between Brain Trust Productions, Inc. and the Town of Putnam Valley.

ADD – an Executive Session at the end of the meeting to discuss a contractual matter. No further business will be conducted afterward.

Seconded by Councilman Luongo, unanimously carried

APPROVE CONSULTANT SERVICES OF SUSAN MANNO

Presented by Councilman Russo

RESOLUTION #R23-175

RESOLVED that the Town Board authorize the Supervisor to hire Susan Manno as a Consultant, at the rate of \$15.00 per hour, for a total of approximately \$150.00, to provide Seasonal Safety Training to part-time lifeguards, monitors, and camp counselors for the 2023 season.

Seconded by Councilwoman Tompkins, unanimously carried

APPROVE HYDRO ENVIRONMENTAL SOLUTIONS, INC CONTRACT- ROAD SALT STUDY – 17 HARPER STREET

Presented by Councilman Russo

RESOLUTION #R23-176

RESOLVED that the Town Board authorize the Supervisor to sign the 2023 contract with Hydro Environmental Solutions, Inc. Two Center Street, Croton Falls, NY 10519, to perform semi-annual water tests at 17 Harper Street, Lake Peekskill, NY due to road salt impacts in the amount of \$722.50. Laboratory costs to be paid directly by the Town in the amount of \$190.00. Semi-annual testing for calcium chloride is required by the New York State DEC. This cost has been included in the 2023 budget.

Seconded by Councilman Luongo, unanimously carried

APPROVE HYDRO ENVIRONMENTAL SOLUTIONS, INC CONTRACT- ROAD SALT STUDY – 11 SEIFERT LANE

Presented by Councilman Russo

RESOLUTION #R23-177

RESOLVED that the Town Board authorize the Supervisor to sign the 2023 contract with Hydro Environmental Solutions, Inc. Two Center Street, Croton Falls, NY 10519, to perform semi-annual water tests at 11 Seifert Lane, Putnam Valley, NY due to road salt impacts in the amount of \$722.50. Laboratory costs to be paid directly by the Town in the amount of \$190.00. Semi-annual testing for calcium chloride is required by the New York State DEC. This cost has been included in the 2023 budget.

Seconded by Councilman Luongo, unanimously carried

APPROVE HYDRO ENVIRONMENTAL SOLUTIONS, INC CONTRACT- ROAD SALT STUDY – CROFTS CORNERS

Presented by Councilman Russo

RESOLUTION #R23-178

RESOLVED that the Town Board authorize the Supervisor to sign the 2023 contract with Hydro Environmental Solutions, Inc. Two Center Street, Croton Falls, NY 10519, to perform semi-annual water tests and reporting to the New York State Department of Environmental Conservation in the amount of \$7,195.00. Laboratory costs to be paid directly by the Town in the amount of \$2,660.00. Semi-annual testing for calcium chloride is required by the New York State DEC. This cost has been included in the 2023 budget.

Seconded by Councilman Smith, unanimously carried

APPROVE HYDRO ENVIRONMENTAL SOLUTIONS, INC CONTRACT FOR TOWN WELL

Presented by Councilman Russo

RESOLUTION #R23-179

RESOLVED that the Town Board authorize the Supervisor to sign the 2023 contract with Hydro Environmental Solutions, Inc. Two Center Street, Croton Falls, NY 10519, to perform quarterly water tests and reporting to the Putnam County Department of Health in the amount of \$5,215.00. Laboratory costs to be paid directly by the Town in the amount of \$526.00. Quarterly testing is required by the New York State Board of Health. This cost has been included in the 2023 budget.

Seconded by Councilwoman Tompkins, unanimously carried

APPROVE HYDRO ENVIRONMENTAL SOLUTIONS, INC CONTRACT FOR TOWN WELL PFOS/PFAS

Presented by Councilman Russo

RESOLUTION #R23-180

RESOLVED that the Town Board authorize the Supervisor to sign the 2023 contract with Hydro Environmental Solutions, Inc. Two Center Street, Croton Falls, NY 10519, to perform quarterly water tests and reporting to the Putnam County Department of Health in the amount of \$2,590.00. Laboratory costs to be paid directly by the Town in the amount of \$2,600.00. Quarterly testing for PFOS/PFOA is required by the New York State Board of Health. This cost has been included in the 2023 budget.

Seconded by Councilwoman Tompkins, unanimously carried

APPROVE SPINNAKER INSURANCE COMPANY CONTRACT FOR CYBER INSURANCE POLICY

Presented by Councilman Russo

RESOLUTION #R23-181

RESOLVED that the Town Board authorize the Supervisor to enter into and sign Application for a Commercial Cyber Insurance Policy with Spinnaker Insurance Company through Brown & Brown of New York, Inc., and authorize payment of Invoice 12017766 effective from 4/25/23 to 4/25/24 in the amount of \$4,151.00. This cost has been included in the 2023 budget.

Seconded by Councilwoman Tompkins, unanimously carried

APPROVE AGREEMENT BETWEEN BRAINTRUST PRODUCTIONS, INC. AND THE TOWN OF PUTNAM VALLEY

Presented by Supervisor Annabi

RESOLUTION #R23-182

RESOLVED that the Town Board approve and authorize the Town Supervisor to sign an agreement between the Town of Putnam Valley and Brain Trust Productions, Inc. pertaining to community media services for the Town of Putnam Valley.

Seconded by Councilman Smith, unanimously carried

APPROVE SEASONAL LABORERS

Presented by Councilman Smith

RESOLUTION #R23-183

RESOLVED that the Town Board authorize the Highway Superintendent to hire four (4) seasonal laborers at the rate of \$16.00 per hour with no benefits for the period of June 5, 2023 through September 1, 2023. The cost for these laborers is within my budget.

Seconded by Councilwoman Tompkins, unanimously carried

APPROVE REQUEST TO GO TO BID FOR VEHICLES

Presented by Councilman Smith

RESOLUTION #R23-184

RESOLVED that the Town Board authorize the Highway Superintendent to go to bid for the following items:

2 F-550 Dump Trucks.

The cost of these items will be from the BAN recently approved on 4/20/23. This will not affect the Highway Budget.

Seconded by Councilwoman Tompkins, unanimously carried.

APPROVE REQUEST TO AUCTION SURPLUS EQUIPMENT

Presented by Councilman Smith

RESOLUTION #R23-185

RESOLVED, that the Town Board authorize the Highway Department to auction off the following surplus equipment:

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TOWN BOARD WORK SESSION
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Shawn Keeler
Road
Highway Superintendent
10579
SKEELER@PUTNAMVALLEY.GOV

265 Oscawana Lake
Putnam Valley, NY

David Conklin
phone
General Foreman

(845) 526-3333

(845) 526-4729 fax

Margaret Bradley
Senior Clerk Typist

Hours of operation:
7:00 AM -

3:30 PM
Alexis Acevedo
Part-time Clerk

Town of Putnam Valley Highway Department

May 2, 2023

MEMORANDUM

TO: Jacquie Annabi
Members of the Town Board

FROM: Shawn Keeler

RE: Request to auction surplus equipment

The Highway Department has the following items that will go to auction as surplus equipment.

- (1) 2010 Dodge 550. VIN# 3D6WD7EL9AG105654.
Truck starts and does run, some damage to hood and grill, windshield is cracked. 11 foot dump body.
3 yard slide in hydraulic stainless Smith sander included. 9 foot smart shield RT3 straight blade
plow also included.
- (2) 10 foot Henke plow, good shape
- (3) two 9 foot Boss smart shield RT# plow blades with (2) sets of carbide blades.
- (4) 8 foot pickup bed from a 2015 Ford F350. Bed has some surface rust. Decent shape. Tailgate
included. Bed has spray in bed liner.
- (5) Bed Liner -- Plastic bed liner and tailgate liner for a 6.5 foot Ford F250 bed. New - never used.
- (6) Eighteen (18) Western Unimount plow blades, 8 foot long
- (7) 2004 F350 Utility Body

Sincerely,
Shawn Keeler

Seconded by Councilman Russo, unanimously carried

APPROVE ROARING BROOK LAKE SUPERINTENDENT 2023

Presented by Councilman Luongo

RESOLUTION #R23-186

RESOLVED, that the Town Board appoint Dennis Berdecia III as the Roaring Brook Lake Superintendent for the 2023 season at a salary of \$4,000.00, with no benefits. This position will run from mid-May through mid-September.

Seconded by Councilwoman Tompkins, unanimously carried

APPROVE LPID BEACH MONITOR APPOINTMENTS FOR 2023

Presented by Councilman Luongo

RESOLUTION #R23-187

RESOLVED, that the Town Board appoint the following people as LPID Beach Monitors for the 2023 season at an hourly rate of \$16.00 with no benefits. This position will run from Memorial Day Weekend (5/27) through Labor Day Weekend (9/5).

- Joseph Aviles
- Marianne Forlano
- Susan Gaffney
- Brianna Gambichler
- Alexandra Drinovac

Seconded by Councilwoman Tompkins, unanimously carried

APPROVE LPID SUPERVISOR APPOINTMENTS FOR 2023

Presented by Councilman Luongo

RESOLUTION #R23-188

RESOLVED, that the Town Board appoint Joseph Aviles as the LPID Beach Supervisor Monday thru Friday for the 2023 season at a salary of \$1,100.00 with no benefits. I also request that Marianne Forlano be appointed as the LPID Beach Supervisor Saturdays and Sunday for the 2023 season at a salary of \$500.00 with no benefits. These appointments will run from May 27, 2023 to September 5, 2023.

Seconded by Councilwoman Tompkins, unanimously carried

APPROVE LPID PERMANENT LABORER

Presented by Councilman Luongo

RESOLUTION #R23-189

RESOLVED, that the Town Board appoint Jake Jempty as a Lake Peekskill Laborer at a rate of \$30.13 per hour with benefits. The appointment will begin on May 15, 2023.

Seconded by Councilman Smith, unanimously carried

APPROVE LOOKOUT MANOR APPOINTMENTS 2023

Presented by Councilman Luongo

RESOLUTION #R23-190

RESOLVED, that the Town Board appoint Joseph Aviles as a laborer for Lookout Manor for the 2023 season as needed, at an hourly rate of \$20.00 with no benefits.

Seconded by Councilwoman Tompkins, unanimously carried.

APPROVE LAKE OSCAWANA SUPERVISOR APPOINTMENT 2023

Presented by Councilman Luongo

RESOLUTION #R23-191

RESOLVED that the Town Board authorize the Supervisor to appoint Jennifer Maroulis as the Lake Oscawana Beach Supervisor for the 2023 season at a salary of \$2,000.00 with no benefits. This appointment will run from May 27, 2023 to September 5, 2023.

Seconded by Councilwoman Tompkins, unanimously carried

APPROVE CHANGE OF DATES FOR JUNE 2023 TOWN BOARD MEETINGS

Presented by Councilwoman Tompkins

RESOLUTION #R23-192

RESOLVED, that for the purposes of ensuring a quorum, the Town Board authorizes a change of dates for the scheduled June 2023 meetings as follows:

Town Board Work Session will now take place on Wednesday, June 7th, and
Town Board Regular Meeting will now take place on Wednesday, June 14th.

Seconded by Councilman Luongo, unanimously carried

APPROVE LOCAL 456 TEAMSTERS 2023 AGREEMENT * (AS AMENDED)**

Presented by Supervisor Annabi

RESOLUTION #R23-193

RESOLVED that the Town Board approve the attached Memorandum of Agreement pertaining to Local 456 Teamsters Union, and authorize the Town Supervisor, Jacqueline Annabi, to sign the same. The January 1, 2019*** through December 31, 2022 Collective Bargaining Agreement by and between the Town and the Union remains in full force and effect, with the exception of the terms set forth in the attached document.

***The date of 2019 on the original Resolution was transposed and written as 2091 – the above Resolution was passed with the date amended and corrected.

Seconded by Councilman Smith, unanimously carried

APPROVE WAIVER OF BUILDING DEPARTMENT FEES FOR PVVAC

Presented by Councilwoman Tompkins

RESOLUTION #R23-194

RESOLVED, that the Town Board approve a request for a waiver of Building Department Fees from the Putnam Valley Volunteer Ambulance Corp. pertaining to a new utility shed, an existing shed, and a generator.

Seconded by Councilman Russo. Councilman Luongo recused himself.
By a vote of 4 AYES, 0 NAYS, and 1 Recusal the Resolution is passed.

APPROVE NYSE&G EASEMENT ON TOWN PROPERTY

Presented by Supervisor Annabi

RESOLUTION #R23-195

RESOLVED, that the Town Board approve and authorize the Town Supervisor to sign an easement from NYSE&G, permitting them access on Town Property for the purposes of:

- a. Replacing electricity poles and wires;
- b. Installing mid-span poles to shorten span lengths; and
- c. Tree trimming and clearing allowing a clear right of way for the electricity lines.

Seconded by Councilwoman Tompkins, unanimously carried.

APPROVE BOND ANTICIPATION NOTE RENEWAL

Presented by Councilwoman Tompkins

RESOLUTION #R23-196

RESOLVED, that the Town Board authorize the issuance of a Bond Anticipation Note Renewal in the amount of \$568,000.00 for various projects, including the remaining cost of the Aquatic Weed Harvester for the Lake Oscawana District (purchased in 2021). Various Highway Vehicles, (purchased in 2018, and 2021), and the Glenmar Gardens District water system improvements (from 2020).

Seconded by Councilman Smith, unanimously carried

BUILDING DEPARTMENT REPORT- APRIL 1, 2023 – APRIL 30, 2023

Presented by Councilwoman Tompkins

RESOLUTION #R23-197

RESOLVED, that the Town Board accept the Building Department daily fee report and summary for the month of April 2023, for filing with the Town Clerk.

**TOWN OF PUTNAM VALLEY
OFFICE OF BUILDING & ZONING
265 Oscawana Lake Road
Daily Fee Report - Summary**

5/1/2023



From: 04/01/2023 To: 4/30/2023

Fee Type	Count	Amount
ADDITION/ALTERATION	2	\$4,749.00
ADDITIONAL FEE	1	\$75.00
CW	4	\$375.00
DECK	1	\$75.00
DEM/R	1	\$100.00
ELECTRI APP/NY ELEC	3	\$120.00
ELECTRIC APP/SWIS	8	\$320.00
FENCE/WALL	3	\$225.00
GAS/PROPANE	4	\$375.00
HVAC	3	\$375.00
MG	2	\$150.00
MI	2	\$150.00
OIL TANK	4	\$625.00
OPERATING PERMIT	1	\$100.00
PERM	13	\$4,463.00
PL	3	\$270.00
RE	5	\$1,313.00
RU	1	\$125.00
SEARC	12	\$2,400.00
SOLAR PANELS	3	\$1,717.00
WOOD STOVE PERMIT	1	\$75.00
WT/S	2	\$200.00
Total Fees Collected:	79	\$18,377.00
Cash	5	\$415.00
Check	74	\$17,962.00

Seconded by Councilman Smith, unanimously carried.

Supervisor Annabi made a motion to go into Executive Session to discuss a contractual matter, with no further business being conducted afterward.

Supervisor Annabi made a motion to close the meeting at 5:17 PM.

Seconded by Councilman Luongo, unanimously carried

Supervisor Annabi and the Town Board wished everyone a Happy Mother's Day!

Respectfully Submitted



Sherry Howard
Town Clerk
5-12-2023

