



# TOWN OF PUTNAM VALLEY

## Town Board Meeting

May 17<sup>th</sup>, 2023

Town Hall

6 PM

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### AGENDA

#### Meeting called to Order

#### Pledge of Allegiance

1. Departmental Reports
2. Supervisor's Comments
3. Legislative Reports
4. Approval of Minutes
5. Parks & Recreation:
  - a. Approve May 2023 Refunds
  - b. Approve 2023 Lifeguard Personnel
  - c. Approve 2023 Day Camp Personnel
6. Facilities:
  - a. Approve Change of Safety Officer to Putnam Valley Safety Committee
  - b. Authorize Purchase of an Exmark Radius Lawnmower
7. Districts:
  - a. Approve Glenmar Gardens Tree Removal & Clean Up Proposal
  - b. Approve Lake Peekskill Bare Root Tree Planting Proposal
  - c. Approve Brookdale Gardens Clean-Up Proposal
  - d. Approve Roaring Brook Lake Dam Valve Fence Repair Proposal
8. Public Comment – Three Minute Time Limit Per Person
9. Audit of Monthly Bills
10. Budget Transfers and Amendments

#### Adjournment

Next Town Board Meeting: Work Session, Wednesday June 7<sup>th</sup>, 2023, 5 PM

May 9, 2023

To: Town Board

From: Sherry Howard

Subject: Approval of minutes

I respectfully request the Putnam Valley Town Board authorize the Supervisor to accept the Town Board meeting minutes from April 12, and April 19, 2023.

Thank-you,

Sherry Howard

Town Clerk

5a

To: Town Board  
From: Frank DiMarco, Parks and Recreation Director  
Subject: Parks and Recreation Refunds  
Date: May refunds 2023

Mary Molina  
11 Cayuga Road  
Putnam Valley, NY 10579

\$500.00  
LPCC  
Deposit refund

Maria Rivas Mejia  
577 Warren Street  
Brooklyn, NY 11217

\$126.90 hr.  
Day Camp  
Unable to attend week 8

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To: Town Board  
Date: May 8, 2023  
From: Frank DiMarco, Parks and Recreation  
Re: Lifeguard Salaries

**Request for approval of the 2023 Lifeguard pay scale.**

**The following is a list of potential lifeguards for the 2023 season. Lifeguards will be selected pending verification of required certifications and availability.**

**Per hour salary based on number of seasons employed as a lifeguard. Starting 2023 salary is \$17.00 hr. with Jr. Guards at \$16.00 hr.**

1. Kaycee Aurigemma @\$16.00 hr. Jr. LG
2. Victoria Backiel @\$17.00 hr.
3. Rachel Berdecia @\$17.00 hr.
4. Eliana Broccolo @\$16.00 hr. Jr. LG
5. Maggie Caputo @\$16.00 hr. Jr. LG
6. James Carlsen @\$17.00 hr.
7. Julie Debrocky @\$17.00 hr.
8. Nicholas Dimichele @\$17.00 hr.
9. Olivia Downes @\$16.00 hr. Jr. LG
10. Austin Fabiano @\$18.50 hr.
11. Simone Gabriel @\$17.00 hr.
12. Alyssa Gambichler @\$16.00 hr. Jr. LG
13. Misha Ioukhnovets @\$16.00 hr. Jr. LG
14. Madison Keeler @\$16.00 hr. Jr. LG
15. Abigail Lowder @\$18.00 hr.
16. Joshua Marinelli @\$17.00 hr.
17. James Mazzarisi @\$18.50 hr.
18. Amanda Orlando @\$18.50 hr. weekend sub
19. Noah Patafio @\$17.00 hr.
20. Maanvi Patel @\$16.00 hr. Jr. LG
21. Taarav Patel @\$17.00 hr.
22. Leland Petrash @\$17.25 hr.
23. Gabriella Randazzo @\$17.25 hr.
24. Sophia Randazzo @\$16.00 hr. Jr. LG
25. Ariana Rodriguez @\$17.25 hr.
26. James Russo @\$18.25 hr.
27. Tim Sainz @\$19.00 hr. weekend sub
28. Zachary Smith @\$18.50 hr.
29. Maria Smit @\$17.00 hr.
30. Hudson Sperrazza @\$17.25 hr.
31. Parker Sperrazza @\$17.25 hr. weekend sub
32. Megan Stephens @\$17.00 hr.
33. Jaden Teshar @\$17.00 hr.
34. Izabella Walther @\$16.00 hr. Jr. LG

**Day Camp Lifeguards:**

|                     |               |   |
|---------------------|---------------|---|
| 1. Tim Sainz        | @ \$20.00 hr. | Water Safety Instructor/Lifeguard Manager |
| 2. Victoria Deluca  | @ \$19.50 hr. | Water Safety Instructor                   |
| 3. Amanda Orlando   | @ \$18.75 hr. |   |
| 4. Parker Sperrazza | @ \$17.50.hr. |   |
| 5. Leland Petrash   | @ \$17.50 hr. | Sub                                       |

5c

DAY CAMP SALARIES 2023

|                               |             |
|-------------------------------|-------------|
| EMT-                          | \$30.00 hr. |
| Andrew Salustri (Co-Director) | \$23.00 hr. |
| Michael Roman (Co-Director)   | \$22.00 hr. |
| JR COUNSELOR                  | \$12.50 HR  |
| SR COUNSELOR                  | \$13.70 HR  |
| SPECIALIST                    | \$14.21 HR  |
| CIT COORDINATOR               | \$15.00 HR  |
| Maintenance                   | \$19.00 hr. |
| Bus Drivers (2)               | \$25.00 hr. |



6a

**To:** Putnam Valley Town Board

**From:** Margaret DiRubba

**Date:** May 9, 2023

**Subject:** Authorize Margaret DiRubba to replace Sandra Vogt as Safety Officer

I formally request that the Town Board appoint Margaret DiRubba as Safety Officer for the Town of Putnam Valley Safety Committee

6b



**To:** Putnam Valley Town Board

**From:** Margaret DiRubba, Administrative Service Coordinator

**Date:** May 11, 2023

**Subject:** Authorize the Purchase of an Exmark Radius Lawnmower


I formally request that the Putnam Valley Town Board authorize the Facilities Department to purchase an Exmark Radius E-Series 48" Dec Zero Turn Mower from Ossining Lawnmower, located at 31 Campwoods Road, Ossining, NY 10562 in the amount of \$6,000.00.





7a

**TOWN OF PUTNAM VALLEY  
DISTRICTS**

**To:** Putnam Valley Town Board  
**From:** Karen Kroboth, District Clerk   
**Date:** 5/12/2023  
**Re:** Tree removal at Glenmar Gardens

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I formally request that the Town Board accept the proposal from Landwork Contractors for the removal of a tree which split and is dangerously close to taking down power lines at the pump house. The total cost for the scope of work is not to exceed \$1,000. The funds will come from the district budget.



57 Route 6 Suite 208  
Baldwin Place, New York 10505  
(914) 479-2537/Fax: (914) 293-0094  
[www.landworkcontractors.com](http://www.landworkcontractors.com)

**Proposal to:** Town of Putnam Valley **Glenmar Gardens**

**Attention:** Karen Kroboth District Clerk 845-526-2160

**Proposal dated:** May 5, 2023

Landwork Contractors, Inc. submits its proposal to include all labor, equipment and clean up necessary to complete the following scope of work:

1. Cut up 2 tree branches and logs.
2. Load debris into Landwork dump truck and dump the debris at Town Garage.

The total cost for the above scope of work is \$1,000.00.

I look forward to working with you.  
Please feel free to contact me with any questions.

Regards,


Joe Ruggiero

(914) 646-4846 cell

President, Landwork Contractors, Inc.

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**TOWN OF PUTNAM VALLEY  
DISTRICTS**

**To:** Putnam Valley Town Board  
**From:** Karen Kroboth, District Clerk   
**Date:** 5/12/2023  
**Re:** LPID Bare Root Tree Planting at Singer's Beach

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I formally request that the Town Board accept the proposal from Landwork Contractors for the layout, placement, and installation of metal rings for 25 bare root plants at Singers beach in Lake Peekskill. This project is part of the Trees for Tribes program that Lake Peekskill was approved for. This project is also in line with the one of the recommendations from the lake manager, Princeton Hydro. The total cost for the scope of work is not to exceed \$2,000. The funds will come from the district budget.



57 Route 6 Suite 208  
Baldwin Place, New York 10505  
(914) 479-2537/Fax: (914) 293-0094  
[www.landworkcontractors.com](http://www.landworkcontractors.com)

**Proposal to:** Town of Putnam Valley (**Lake Peekskill Bare Root Tree Planting**)

**Attention:** Karen Kroboth District Clerk 845-526-2160

**Proposal dated:** May 4, 2023

Landwork Contractors, Inc. submits its proposal to include all labor, equipment and clean up necessary to complete the following scope of work:

1. Layout the placement of the 25 bare root trees.
2. Plant 25 bare root trees.
3. Supply and install a metal tree ring around each bare root tree.

The total cost for the above scope of work is \$2,000.00.

I look forward to working with you.  
Please feel free to contact me with any questions.

Regards,

Joe Ruggiero

(914) 646-4846 cell

President, Landwork Contractors, Inc.

7c

**TOWN OF PUTNAM VALLEY  
DISTRICTS**

**To:** Putnam Valley Town Board  
**From:** Karen Kroboth, District Clerk  
**Date:** 5/12/2023  
**Re:** Brookdale Gardens clean up 2023

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I formally request that the Town Board accept the proposal from Landwork Contractors for additional work requested at Brookdale Gardens. The proposal is attached. The cost is not to exceed \$2,300. The district will cover the cost.



57 Route 6 Suite 208  
Baldwin Place, New York 10505  
(914) 479-2537/Fax: (914) 293-0094  
www.landworkcontractors.com

**Proposal to:** Town of Putnam Valley **Brookdale Gardens**

**Attention:** Karen Kroboth District Clerk 845-526-2160

**Proposal dated:** May 5, 2023

Landwork Contractors, Inc. submits its proposal to include all labor, equipment and clean up necessary to complete the following scope of work:

1. Cut the branches and weeds growing around the stone and concrete pool area. Cut and clean approximately 4' away from the front edge of the stone and concrete pool area. Remove the pile of leaves from near the sand area. \$1,850.00
2. Supply, deliver and install 2 cubic yards of sand in the beach area. \$450.00

I look forward to working with you.  
Please feel free to contact me with any questions.

Regards,


Joe Ruggiero

(914) 646-4846 cell

President, Landwork Contractors, Inc.

7d

**TOWN OF PUTNAM VALLEY  
DISTRICTS**

**To:** Putnam Valley Town Board  
**From:** Karen Kroboth, District Clerk   
**Date:** 5/15/2023  
**Re:** RBL Dam Valve Fence Repair

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I formally request that the Town Board accept the proposal from Landwork Contractors to repair the damaged fence at the RBL dam valve for \$800. The cost will be covered by the district.





57 Route 6 Suite 208  
Baldwin Place, New York 10505  
(914) 479-2537/Fax: (914) 293-0094  
[www.landworkcontractors.com](http://www.landworkcontractors.com)

**Proposal to:** Town of Putnam Valley **RBL Dam Valve Fence Repair**  
**Attention:** Karen Kroboth District Clerk 845-526-2160  
**Proposal dated:** May 4, 2023

Landwork Contractors, Inc. submits its proposal to include all labor, equipment and clean up necessary to complete the following scope of work:

1. Supply and install 3 new 1- $\frac{3}{8}$ " black top rails.
2. Reinstall the existing chain link fabric onto the new top rails using new wire ties.

The total cost for the above scope of work is \$800.00.

I look forward to working with you.  
Please feel free to contact me with any questions.

Regards,

Joe Ruggiero

(914) 646-4846 cell

President, Landwork Contractors, Inc.

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**Town of Putnam Valley**

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**TO:** Town Board  
**FROM:** Maria Angelico   
**SUBJECT:** Budget Transfers and Amendments  
**DATE:** May 17, 2023

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Hereby request your approval of the attached Budget Transfers and Amendments for Year-To-Date May 17, 2023.

# TOWN OF PUTNAM VALLEY

## Budget Adjustment Form

|  |                        |                        |                          |
|--|------------------------|------------------------|--------------------------|
| Year: 2023   | Period: 5              | Trans Type: B2 - Amend | Status: Posted           |
| Trans No: 116394                                     | Trans Date: 05/15/2023 | User Ref: MANGELICO    |                          |
| Requested:   | Approved:              | Created by: MANGELICO  | 05/15/2023               |
| Description: YTD BUDGET AMENDMENTS THROUGH 5/17/2023 |                        |                        | Account # Order: Yes     |
|  |                        |                        | Print Parent Account: No |

| Account No.          | Account Description                      | Amount    |
|----------------------|--|-----------|
| A.1010.416           | TOWN BOARD.DEVELOPMENT PROJECTS          | 15,450.00 |
| A.1440.410           | ENGINEER.STORMWATER PHASE II             | 7,020.00  |
| A.1620.430           | BUILDINGS.POWER & LIGHT                  | 2,000.00  |
| A.1620.478           | BUILDINGS.CLEANING & MISC                | 2,000.00  |
| A.1660.424           | CENTRAL SERVICE.CONTRACTUAL              | 2,000.00  |
| A.3310.200           | SIGNS.TRAFFIC SIGNS                      | 3,000.00  |
| A.7550.400           | TOWN DAY.EXPENSES                        | 1,400.00  |
| DA.5130.200          | MACHINERY.EQUIPMENT                      | 16,675.64 |
| SD02.9010.800        | STATE RETIREMENT                         | 44.00     |
| SM01.1640.471        | GARAGE.GAS, OIL, AND GREASE              | 25,045.35 |
| SM01.7180.212        | BEACHES AND LAKE.IMPROVEMENTS - CARRARAS | 3,920.00  |
| SM08.7180.453        | BEACH.PRESERVATION                       | 892.50    |
| SM11.1640.400        | TRUCK.MAINTENANCE AND REPAIR             | 1,295.64  |
| SS02.8120.411        | FUEL                                     | 250.00    |
| <b>Total Amount:</b> |  | 80,993.13 |

# TOWN OF PUTNAM VALLEY

## Budget Adjustment Form

|   |                        |                           |                          |
|---|------------------------|---------------------------|--------------------------|
| Year: 2023  | Period: 5              | Trans Type: B1 - Transfer | Status: Posted           |
| Trans No: 116395                                    | Trans Date: 05/16/2023 | User Ref: MANGELICO       |                          |
| Requested:  | Approved:              | Created by: MANGELICO     | 05/16/2023               |
| Description: YTD BUDGET TRANSFERS THROUGH 5/17/2023 |                        |                           | Account # Order: Yes     |
|   |                        |                           | Print Parent Account: No |

| Account No.          | Account Description                  | Amount    |
|----------------------|--------------------------------------|-----------|
| A.1930.400           | JUDGMENTS & CLAIMS                   | 34.75     |
| A.1950.400           | TAXES & ASSESSMENTS ON PROPERTY      | -34.75    |
| A.7110.400           | PARKS.CONTRACTUAL                    | -3,973.46 |
| A.7110.410           | PARKS.VEHICLE MAINTENANCE            | 3,973.46  |
| A.7310.200           | CHILDRENS CENTER.EQUIPMENT           | 1,949.04  |
| A.7310.400           | CHILDRENS CENTER.CONTRACTUAL         | -1,949.04 |
| A.8160.420           | TOWN SERVICE - BULK PICK UP          | -25.00    |
| A.8510.200           | COMMUNITY IMPROVEMENT/BEAUTIFICATION | 25.00     |
| SM03.7110.120        | RECREATION.LIFEGUARDS                | -154.00   |
| SM03.7180.410        | BEACH.TAGS & PARKING STICKERS        | 154.00    |
| <b>Total Amount:</b> |                                      | 0.00      |