



TOWN OF PUTNAM VALLEY

Town Board Work Session

April 12th, 2023

Town Hall

5 PM

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Meeting called to Order

Pledge of Allegiance

1. Further Discussion on 11 Oscawana Lake Road
2. Approve Resolution Requesting the State of NY to Authorize the Establishment of a Room/Occupancy Tax for the Town of Putnam Valley
3. Accept Donation of 5.734 Acres from Jane Hirschman
4. Parks & Recreation:
  - a. Approve Day Camp Pool Decking Replacement
  - b. Approve Bus Contract with PVCSD for 2023 Camp Season
5. Districts:
  - a. Accept Abele Park Tree Proposal
  - b. Authorize District Clerk To Go To Bid to Demolish Wildwood Knolls Water Tank & Shed
  - c. Approve Northview Estates Spring Cleanup 2023
  - d. Award the District Property Grass Cutting Bid 2023
  - e. Approve Contractor for District Spring Cleanups 2023
  - f. Rescind Resolution #R23-103
  - g. Approve LPID 2014 International Garbage Truck Repair
  - h. Approve Seasonal Personnel for 2023
6. Facilities: Approve Updated Hewlett Packard Enterprise Financial Services Proposal
7. Highway:
  - a. Approve Changes to Personnel
  - b. Approve Truck Bid from Park Ford
  - c. Approve BAN Request
8. Daily Fee Report – Summary March 1, 2023 – March 31, 2023

Adjournment

Next Town Board Meeting: Wednesday, April 19<sup>th</sup>, 2023 6 PM

RESOLUTION 4:12 - # \_\_\_\_\_ of 2023

**RESOLUTION REQUESTING THE STATE OF NEW YORK TO AUTHORIZE THE ESTABLISHMENT OF A ROOM/OCCUPANCY TAX IN THE TOWN OF PUTNAM VALLEY THROUGH HOME RULE LEGISLATION**

WHEREAS, the Town of Putnam Valley desires to enact a Room/Occupancy Tax which would be applicable to any room-for-hire within the Town; and

WHEREAS, the Town of Putnam Valley, as a lakefront community, has experienced a significant increase in residential properties being utilized as short-term rental units; and

WHEREAS, the Town of Putnam Valley has a great need and desire to protect its waters, many of which are sources of drinking water for neighboring municipalities, and create opportunities for local development by repairing and improving its public water and sewer infrastructure; and

WHEREAS, the Town of Putnam Valley intends to utilize the Room/Occupancy Tax for the purpose of Town public improvement projects for such infrastructure; and

WHEREAS, the proposed tax would be maintained at (4%) percent tax on the occupancy of hotels, motels, boarding houses, conference centers, tourist homes, or bed and breakfasts which buildings and facilities are used for the lodging of guests; and

WHEREAS, the establishment of such tax requires the passage of Home Rule Legislation by the New York State Senate and Assembly.

NOW, THEREFORE, BE IT RESOLVED, that the Town of Putnam Valley hereby requests the New York State Legislature adopt legislation which will permit the Town of Putnam Valley to establish a Room/Occupancy Tax on rooms-for-hire; and

BE IT FURTHER RESOLVED, that Supervisor Annabi and the Town Clerk are authorized to forward a certified copy of this Resolution to the New York State Legislature.

Dated: \_\_\_\_\_

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Motion passes/ fails: Ayes \_\_\_\_\_ Nays \_\_\_\_\_

|                |                       | AYE   | NAY   | ABSTAIN |
|----------------|-----------------------|-------|-------|---------|
| PRESENT/ABSENT | Councilman Smith      | _____ | _____ | _____   |
| PRESENT/ABSENT | Councilman Luongo     | _____ | _____ | _____   |
| PRESENT/ABSENT | Councilwoman Tompkins | _____ | _____ | _____   |
| PRESENT/ABSENT | Councilman Russo      | _____ | _____ | _____   |
| PRESENT/ABSENT | Supervisor Annabi     | _____ | _____ | _____   |

RESOLUTION 4:12 - # \_\_\_\_\_ of 2023

RESOLUTION ACCEPTING THE DONATION OF 5.734 ACRES OF LAND FROM JANE HIRSCHMAN

WHEREAS, Jane Hirschman is a former resident of the Town of Putnam Valley and the owner of 5.734 acres of vacant and undeveloped land adjacent to Bell Hollow Road, said land having been conveyed by deed recorded August 29, 1997 in Liber 1398, Page 7 in the Putnam County Clerk's Office; and

WHEREAS, Jane Hirschman desires to donate said tract of land to the Town of Putnam Valley ("Town"); and

WHEREAS, said tract of land is suitable for use by the Town of Putnam Valley for a public improvement project involving the replacement of the Bell Hollow Bridge; and

WHEREAS, this intended donation is subject to the approval and acceptance by the Town Board of the Town of Putnam Valley.

NOW, THEREFORE, BE IT RESOLVED, that the Town of Putnam Valley hereby accepts, with gratitude, the donation of 5.734 acres of vacant and undeveloped land from Jane Hirschman; and

BE IT FURTHER RESOLVED, that Supervisor Annabi is authorized to execute and file such documents as may be necessary to effect the donation and acquisition described herein.

Dated: \_\_\_\_\_

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Motion passes/ fails: Ayes \_\_\_\_\_ Nays \_\_\_\_\_

|                                      | AYE   | NAY   | ABSTAIN |
|--------------------------------------|-------|-------|---------|
| PRESENT/ABSENT Councilman Smith      | _____ | _____ | _____   |
| PRESENT/ABSENT Councilman Luongo     | _____ | _____ | _____   |
| PRESENT/ABSENT Councilwoman Tompkins | _____ | _____ | _____   |
| PRESENT/ABSENT Councilman Russo      | _____ | _____ | _____   |
| PRESENT/ABSENT Supervisor Annabi     | _____ | _____ | _____   |

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# Memo

**To:** Town Board  
**From:** Frank DiMarco  
**CC:** Sherry Howard  
**Date:** 3/27/2023  
**Re:** Pool Decking Replace

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**Town Board Members**

The Parks and Recreation Department request you accept the bid for C & K Landscaping & Pools, Inc. for \$85,035 to remove and replace the pool decking and fencing located at the Town Camp Facility, 140 Brookfalls, Putnam Valley, NY 10579.

The opening of the sealed bid took place on 03/22/23 at 2:00pm.

There was one (1) bid received from C & K Landscaping & Pools, Inc. 44 Ridgecrest Rd. Lake Peekskill, NY 10537 in the amount of \$85,035

- Present at the bid opening was:
- Town Clerk – Sherry Howard
  - Parks and Recreation Director - Frank DiMarco
  - Senior Clerk – Theresa Orlando

The Non-collusion affidavit was signed.

All other required documentation was received.

Funding will have no tax impact as it will come out of the Capital Improvement line.



# Town of Putnam Valley Park and Recreation Department

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## Day Camp Swimming Pool Decking Bid

Date: March 22, 2023

Time: 2:00pm

Present: Town Clerk Sherry Howard and Recreation Senior Clerk Theresa Orlando

We received only 1 day camp pool bid from:

C & K Landscaping & Pools Inc.  
P.O. Box 427  
Putnam Valley, NY 10579

The bid proposal for the town day camp pool decking total lump sum bid is \$85,035.00.

We have received the signed non-collusion affidavit.

The insurance liability coverage is included.

The worker's compensation insurance coverage is included.

The paperwork received is all satisfactory.

Submitted by,

Theresa Orlando  
Recreation Senior Clerk  
Town of Putnam Valley

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**Parks and Recreation**

# Memo

**To:** Town Board  
**From:** Frank DiMarco  
**CC:** Sherry Howard  
**Date:** 4/5/2023  
**Re:** Bus Contract for Camp

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Town Board,

Please authorize Supervisor Jacquie Annabi to sign our bus and transportation contract for the 2023 Camp season. The total of the contract amounts to \$567.00 and generally charges \$7 per day, per bus for both daily transportation and scheduled events.



# Putnam Valley Central School District

"The Child, First and Foremost...  
Building a Foundation for the Future"

## CONTRACT FOR RENTAL OF SCHOOL BUSES 2023

This Agreement made by and between the PUTNAM VALLEY CSD, 171 Oscawana Lake Road, Putnam Valley, NY, 10579 and the TOWN of PUTNAM VALLEY, 265 Oscawana Lake Road, Putnam Valley, NY 10579 for the Rental of School Vehicles (buses, vans, wheelchair vans).

TWO BUSES at a cost of \$7.00 per vehicle/per day, to be used by the Putnam Valley DAY CAMP from 6/26/23-8/18/23 5 days/week (Excluding Tuesday July 4, 2023). This will transport campers between the Putnam Valley Middle School and 140 Brookfalls Road, Putnam Valley. (39 Days)

**TOTAL \$546**

ONE WHEELCHAIR VAN for 7/1/23 between the PV Elementary School to the PV Town Park from 6:30pm-9:30pm.

**TOTAL \$7**

ONE LARGE BUS and ONE WHEELCHAIR VAN for TOWN DAY, 9/16/23 from 4pm-9:30pm.

**TOTAL \$14**

The TOWN OF PUTNAM VALLEY is to provide the fuel.

### **ADDITIONAL AGREEMENTS**

1. The Town of Putnam Valley agrees to hire only Putnam Valley School District Certified Drivers for the purpose of operating said buses.
2. The Town of Putnam Valley agrees to add the rented buses to the Town's Insurance Policies for this period, maintain all New York State Mandated insurance amounts on each bus and driver. and submit appropriate certificates of insurance to the district.
3. The Policy naming the district as an additional insured shall:
  - a. be an insurance policy from an A.M. Best rated "secured," New York State admitted insurer;
  - b. provide for 30 days' notice of cancellation;
  - c. state that the organization's coverage shall be primary

171 Oscawana Lake Road  
Putnam Valley, NY 10579  
845 528-8125



coverage for the district, its Board, employees and volunteers.

4. The buses are to be used solely for shuttle trips between school and town facilities and for occasional trips to local recreational and educational facilities as stated above.

**THE UNDERSIGNED ALSO AGREES TO COMPLY WITH THE REGULATIONS AND TERMS LISTED ON THE NEXT PAGE.**

\_\_\_\_\_  
Town of Putnam Valley

\_\_\_\_\_  
Putnam Valley CSD

Date: \_\_\_\_\_

Date: \_\_\_\_\_

CONTRACT FOR RENTAL  
of SCHOOL BUSES

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**ADDITIONAL  
REGULATIONS AND TERMS**

**Illegal behavior and intoxicants** - Intoxicants and illegal substances including but not limited to alcohol, inhalants, marijuana, cocaine, LSD, PCP, amphetamines, heroin, steroids, look-alike drugs, and any synthetic version thereof (whether or not specifically illegal or labeled for human consumption), commonly referred to as "designer drugs" shall not be brought onto school district facilities or buses at any time. Profanity, objectionable language, disorderly acts or illegal activities of any kind are absolutely prohibited and those violating this prohibition will be ejected.

**Prohibition on Smoking** - Smoking or other use of tobacco products is not allowed.

**The Town of Putnam Valley understands and agrees that:**

- children are not permitted on buses unless they are enrolled in that program.
- it will be held responsible for the care of the buses and will pay for any damage beyond reasonable wear.
- it will be responsible for all bodily injuries and/or property damage, as the Putnam Valley Central School District assumes no responsibility for accidents or injuries pursuant to the Hold Harmless Agreement.
- it will pay the district's invoice within 30 (thirty) days.


**HOLD HARMLESS AGREEMENT**

The Town of Putnam Valley hereby agrees to defend, indemnify, and save harmless the Putnam Valley Central School District from and against all liability, loss, damages, claims for bodily injury and/or property damages, cost and expense including counsel fees, to the extent permissible by law, arising out of the use of the rented school buses. The buses to be utilized have been inspected and found to be safe and acceptable for the purposes of the rental.

171 Oscawana Lake Road  
Putnam Valley, NY 10579  
845 528-8125

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**TOWN OF PUTNAM VALLEY  
DISTRICTS**

**To:** Putnam Valley Town Board  
**From:** Karen Kroboth, District Clerk   
**Date:** 3/20/23  
**Re:** Accept Abele Park Tree Proposal


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I formally request the Town Board to accept the lowest proposal received from Lussier Tree Service for the following work to be done at Abele Park.

- Remove 1 rotting locust tree located near the parking lot
- Remove 4 hollow maple trees at the grassy beach
- All wood and brush will be removed and the stumps ground from all 5 trees

The total cost is \$3,500. The cost for this work will be covered by the District.

**TOWN OF PUTNAM VALLEY  
DISTRICTS**

**To:** Putnam Valley Town Board  
**From:** Karen Kroboth, District Clerk   
**Date:** 3/21/23  
**Re:** Authorization to go out to bid to demolish the Wildwood Knolls Water Tank and Shed

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I formally request the Town Board to authorize the District Clerk to go out to bid to demolish the Wildwood Knolls water tank and shed.

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**TOWN OF PUTNAM VALLEY  
DISTRICTS**

**To:** Putnam Valley Town Board  
**From:** Karen Kroboth, District Clerk (KK)  
**Date:** 3/27/2023  
**Re:** Northview Estates Spring Cleanup 2023

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I formally request that the Town Board accept the proposal from Landwork Contractors for the spring cleanup of Northview Estates, as requested and approved by the district. The total cost of the cleanup is \$2,000 including labor, material and equipment. All organic debris will be dumped at the highway organic waste yard. The full proposal is attached. The cost will be covered by the District.



57 Route 6 Suite 208  
Baldwin Place, New York 10505  
(914) 479-2537/Fax: (914) 293-0094  
[www.landworkcontractors.com](http://www.landworkcontractors.com)

**Proposal to:** Town of Putnam Valley  
**Property address:** Northview Estates  
**Contact Information:** Karen Kroboth  
**Proposal dated:** March 25, 2022

Landwork Contractors, Inc. submits its proposal to include all labor, material, equipment and clean up necessary to complete the following scope of work:

1. Spring clean up of leaves and branches.
2. Trim vegetation along Clubhouse Road.
3. Trim vegetation away from gravel/boat trailer area.
4. Trim the bushes on the side of the pedestrian access right of way.
5. Weed wack vegetation growing along the lakefront.

**Cost:** The total cost for the above scope of work including labor, material and equipment is \$2,000.00. All organic debris will be dumped at the highway department organic waste yard.

I look forward to working with you on this project. If you have any questions or concerns, please don't hesitate to contact me.

Regards,

*Joe Ruggiero*

President, Landwork Contractors, Inc.

Cell: (914) 646-4846

5d

**TOWN OF PUTNAM VALLEY  
DISTRICTS**

**To:** Putnam Valley Town Board  
**From:** Karen Kroboth, District Clerk (KK)  
**Date:** 3/30/2023  
**Re:** Award the District Property Grass Cutting Bid 2023

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I formally request that the Town Board accept the lowest bid for the 2023 District Property Grass Cutting, received from Landwork Contractors, Inc. 57 Route 6, Suite 208, Baldwin Place, NY 10505. There were two bids received and Landwork was the lowest.

**The total lump sum bid is \$12,970.00 for the 2023 season.**

Bid opening minutes are attached for your review.



# TOWN OF PUTNAM VALLEY

**Bid Opening Minutes  
District Grass Cutting 2023  
March 29, 2023 @ 2:30 pm**

.....  
In attendance: Sherry Howard – Town Clerk, Karen Kroboth – District Clerk and Margaret DiRubba – Administrative Services Coordinator

Two bids were received for the District Grass Cutting Bid 2023. The first was from PDM 24 Cedar Ledges, Putnam Valley, NY 10579 and the second was from Landwork Contractors, Inc. 57 Route 6 Suite 208, Baldwin Place, NY 10505. The total lump sum bid from Landwork was \$12,970 and the total lump sum bid from PDM Landscaping was \$14,530.

Included in both bids were the following:

- Non Collusion Affidavit
- Professional References
- Proposal
- Specifications for Grass Cutting
- Certification Form Note and Lump Sum Cost
- References
- Section 103-a and 103-d of the General Municipal Law

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### Grass Cutting Bid 2023 Comparison

|                                                     | Landwork | PDM      |
|-----------------------------------------------------|----------|----------|
| Barger Pond District                                | 500.00   | 500.00   |
| Brookdale Gardens                                   | 450.00   | 500.00   |
| Glenmar Gardens                                     | 1,950.00 | 850.00   |
| Hilltop District Beach                              | 1,400.00 | 850.00   |
| Abele Park                                          | 750.00   | 750.00   |
| Lookout Manor                                       | 570.00   | 500.00   |
| Northview                                           | 550.00   | 650.00   |
| Wildwood Knolls                                     | 700.00   | 650.00   |
| Total #1                                            | 6,870.00 | 5,250.00 |
| Roaring Brook Lake District Properties 2x/month cut | 1,650.00 | 4,600.00 |
| Total #2                                            | 1,650.00 | 4,600.00 |
| Roaring Brook Lake 1x/month cut                     | 2,400.00 | 3,975.00 |
| Total #3                                            | 2,400.00 | 3,975.00 |
| Drainage and District Properties                    | 2,050.00 | 705.00   |
| Total #4                                            | 2,050.00 | 705.00   |

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**LUMP SUM TOTAL: 12,970.00 14,530.00**


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**TOWN OF PUTNAM VALLEY  
DISTRICTS**

**To:** Putnam Valley Town Board

**From:** Karen Kroboth, District Clerk 

**Date:** 4/4/2023

**Re:** District Spring Cleanups 2023

I formally request that the Town Board accept the proposal from Landwork Contractors for the spring cleanup of the following district properties. The proposal is attached. The cost will be covered by the appropriate districts. All leaves will be dumped at the Town Highway organic waste pile unless otherwise noted.

- RBL – Children’s Beach, Park Beach, Spur Beach, North Beach and Moon Beach (rake and remove all debris from beaches, \$6,550.
- Rake reclaimed sand back from Children’s Beach, \$1,250.
- Clean up dam area \$1,450.

Total RBL \$9,250

- Lookout Manor: beach, parking lot \$1,050.
- Wildwood Knolls: beach and boat ramp: \$1,125.
- Swan Lane Triangle Clean up and mulch \$1,600.

Total WWK \$2,725

- Barger Pond: \$550.



57 Route 6 Suite 208  
Baldwin Place, New York 10505  
(914) 479-2537/Fax: (914) 293-0094  
www.landworkcontractors.com

**Proposal to:** Town of Putnam Valley **Attention:** Karen Kroboth District Clerk 845-526-2160  
**Proposal dated:** March 25, 2023

Landwork Contractors, Inc. submits its proposal to include all labor, material, equipment and clean up necessary to complete the following scope of work:

**Spring Clean up services:**

1. **Roaring Brook:** Spring clean up at Children's Beach, Park Beach, Spur Beach, North Beach and Moon Beach (rake and remove all debris from beaches)  
**Cost: \$6,550.00**
2. Rake sand back from **Children's Beach: Cost: \$1,250.00**
3. **Dam Area:** Clean up dam area **Cost: \$1,450.00**
4. **Lookout Manor:** Lee Avenue, Rake up leaves, debris and remove from area and parking lot. **Cost: \$1,050.00**
5. **Wildwood Knolls:** Spring clean up -rake and remove all debris from property. Beach and boat ramp area will be cleaned. **Cost: \$1,125.00**
6. **Barger Pond:** Rake and blow leaves/branches from the lawn/beach area into the woods. **Cost: \$550.00**

All leaves to be dumped at Town Highway organic waste pile.

**Additional requested work @ Wildwood Knolls:**

1. Swan Lane Triangle Clean Up: **Cost: \$350.00**
2. Swan Lane Triangle Mulch Installation: **Cost: \$1,250.00**

I look forward to working with you.  
Please feel free to contact me with any questions.

Regards,

Joe Ruggiero

(914) 646-4846 cell

President, Landwork Contractors, Inc.

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**TOWN OF PUTNAM VALLEY  
DISTRICTS**

**To:** Putnam Valley Town Board

**From:** Karen Kroboth, District Clerk

*(Handwritten initials)*

**Date:** 4/5/2023


**Re:** Rescind #R23-103

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Please rescind #R23-103, the repair of Lake Peekskill's garbage truck, as the scope of work increased from the original \$22,107.31 requested.

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**TOWN OF PUTNAM VALLEY  
DISTRICTS**

**To:** Putnam Valley Town Board  
**From:** Karen Kroboth, District Clerk   
**Date:** 4/5/2023  
**Re:** LPID 2014 International Truck repair authorization

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I formally request that the Town Board authorize the expenditure of \$25,110.50 for the repair of the Lake Peekskill Garbage Truck (G1). The itemized list of parts and labor is attached. The cost of the repair will be covered by the district.

TOWN OF PUTNAM VALLEY

WORK ORDER

DATE: 3/22/23

DEPARTMENT: LPID

VEHICLE/EQUIPMENT#:

REQUESTED BY: 2014 INTERNATIONAL Garbage Truck G1

WORK REQUESTED TO BE DONE:

WORK COMPLETED:

DATE:

Work performed on vehicle including Labor  
(SEE ATTACHED LIST FROM DEALER)

\$ 25,110.50

PARTS:

MECHANIC SIGNATURE:



LABOR HOURS:

CUSTOMER #: 1916  
UNIT# 8057

102570

# ARKEL MOTORS

70 WINDSOR HWY, NEW WINDSOR, NY 12553  
PHONE: (845) 562-0532 · FAX: 562-3845  
parts@arkelmotors.com

TOWN OF PUTNAM VALLEY  
265 OSCAWANA LAKE ROAD  
PUTNAM VALLEY, NY 10579  
HOME: 845-526-3333 CONT: 845-526-3333  
BUS: CELL: 845-526-3333

INVOICE

PAGE 1

SERVICE (845) 562-0650 PARTS (845) 562-0691 SALES (845) 562-0532  
REPAIR SHOP # R-2360012 (845) 562-0695 (845) 562-0533

SERVICE ADVISOR: 457 JARED VANDERMARK

| COLOR         | YEAR          | MAKE/MODEL         | VIN               | LICENSE                       | MILEAGE IN / OUT | TAG                            |           |
|---------------|---------------|--------------------|-------------------|-------------------------------|------------------|--------------------------------|-----------|
| YELLOW/WHI    | 15            | INTERNATIONAL 7500 | 1HTWNAZT6FH111972 | AD8057                        | 54163/54163      | T1468                          |           |
| DEL. DATE     | PROD. DATE    | WARR. EXP.         | PROMISED          | PO NO.                        | RATE             | PAYMENT                        | INV. DATE |
| 21MAR14       | DD13JAN14     |                    | 06:30 02FEB23     | 8057                          | 175.00           | CHG                            | 21MAR23   |
| R.O. OPENED   | READY         | OPTIONS:           |                   | DLR:000124 ENG:570HM2Y3519811 |                  | TRN:6511209181 AXL:FOR02555599 |           |
| 11:13 02FEB23 | 11:12 21MAR23 |                    |                   |                               |                  |                                |           |

| LINE | OPCODE | TECH | TYPE | HOURS | LIST | NET | TOTAL |
|------|--------|------|------|-------|------|-----|-------|
|------|--------|------|------|-------|------|-----|-------|

|                                |                |                     |                   |    |         |         |         |
|--------------------------------|----------------|---------------------|-------------------|----|---------|---------|---------|
| A UNIT WILL NOT START WHEN HOT |                |                     |                   |    |         |         |         |
| 12 ENGINE                      |                |                     |                   |    |         |         |         |
| 677 CPNT 20.00                 |                |                     |                   |    |         |         |         |
| 1                              | 1685159C91     | FILTER, ELEMENT     | FUEL FILTER       | 40 | 73.70   | 59.21   | 59.21   |
| 1                              | 1878042C93     | FILTER, KIT, FUEL   | FILTER            |    | 108.85  | 76.52   | 76.52   |
| 1                              | 1884508C2      | FILTER, ASSY        | OIL               |    | 101.51  | 81.55   | 81.55   |
| 6                              | 5010717R91     | INJECTOR, I334,     | 570, REMAN        |    | 931.01  | 558.60  | 3351.60 |
| CORE CHARGE C                  |                |                     |                   |    |         |         |         |
| 32                             | 15W40          | OIL                 |                   |    |         | 1200.00 | 1200.00 |
| 1                              | 5010755R94     | PUMP, KIT, REMAN    | HIGH PRESSURE     |    | 6.48    | 4.68    | 149.76  |
| CORE CHARGE C                  |                |                     |                   |    |         |         |         |
| 1                              | 62094130008    | KT XMSN, VALVE,     | BOOST CONTROL     | S  | 329.23  | 212.41  | 212.41  |
| 1                              | 1885394C1      | HARNASS ASSY        | ENG BOOST CONTROL |    | 44.68   | 33.29   | 33.29   |
| 1                              | 2516013C91     | TUBE, KIT, BOOST    | TUBE WITH CLAM    |    | 153.53  | 95.80   | 95.80   |
| 1                              | 5012354R91     | COOLER, SUSTAINABLE | I334 EGR CO       |    | 4824.70 | 3112.71 | 3112.71 |
| CORE CHARGE C                  |                |                     |                   |    |         |         |         |
| 1                              | 7081862C91     | COOLER ASSY         | OIL 570           |    | 3271.14 | 400.00  | 400.00  |
| 1                              | 7093618C92     | BREATHER, KIT,      | FULL BREATHER RE  |    | 1186.90 | 2224.38 | 2224.38 |
| CORE CHARGE C                  |                |                     |                   |    |         |         |         |
| 1                              | 1889602C91     | DUCT ASSEMBLY       | TURBO INLET       |    | 259.97  | 50.00   | 50.00   |
| 1                              | 3882822C1      | HOSE FLEXIBLE       | AIR CAC COLD SI   |    | 453.18  | 167.72  | 167.72  |
| 1                              | 2605068C91     | COOLER CHARGE       | AIR               |    | 2966.32 | 278.99  | 278.99  |
| 1                              | 5010930R91     | TRBOCHGR, KIT,      | REMAN TURBO HP S  |    | 5254.96 | 2435.82 | 2435.82 |
| CORE CHARGE C                  |                |                     |                   |    |         |         |         |
| 1                              | FREIGHT        | FREIGHT CHARGE      |                   |    |         | 400.00  | 400.00  |
| 1                              | 1886793C2      | GASKET, EXHAUST     | MANIFOLD          |    | 30.00   | 30.00   | 30.00   |
| 3                              | 1891394C1      | BOLT M12 X 70       | STUD              |    | 100.09  | 64.57   | 64.57   |
| 1                              | 1841365C3      | BOLT PREV TORQUE    | M12X1.75X40MM     |    | 26.35   | 17.00   | 51.00   |
| 3                              | 7094780C1      | STUD, PREVAILING    | TORQUE BOLT       |    | 25.04   | 16.69   | 16.69   |
| 5                              | 1873161C2      | BOLT M12 X 1.75     | X 70MM            |    | 39.72   | 31.77   | 95.31   |
| 2                              | FLTANCBCCA15KK | FLEET AER NON       | CHLOR             |    | 16.54   | 13.23   | 66.15   |
| BRKCLN15OZ                     |                |                     |                   |    |         |         |         |
| 2                              | 07480          | CLEANING PAD        |                   |    | 5.71    | 5.30    | 10.60   |
| 32                             | 15W40          | OIL                 |                   |    | 2.80    | 2.80    | 5.60    |
|                                |                |                     |                   |    | 6.48    | 4.68    | 149.76  |

WARRANTY  
EXTRA

All terms strictly cash, storage charge \$125.00 per day 5 days after repairs are completed. I hereby authorize the repair work herein set forth to be done along with the necessary material and agree that you are not responsible for loss or damage to vehicle or articles left in vehicle in case of fire theft or any other cause beyond your control or for any delays caused by unavailability of parts or delays in parts shipments by the supplier or transporter. I hereby grant you and / or your employees permission to operate the vehicle herein described on streets, highways, or elsewhere for the purpose of testing and / or inspection. An express mechanic's lien is hereby acknowledged on above vehicle to secure the amount of repairs thereto. These repairs are covered by a limited warranty. Labor and new parts 30 days or 1,000 miles whichever comes first unless covered by manufacturer's replacement parts warranty. Seller hereby limits implied warranties to the same 30 day period. Electrical and water leak repairs are not covered. Disposition of parts - save \_\_\_\_\_ or Discard \_\_\_\_\_. Vehicles must be claimed by 5 PM Monday through Friday.

| DESCRIPTION            | TOTALS |
|------------------------|--------|
| LABOR AMOUNT           |        |
| PARTS AMOUNT           |        |
| GAS, OIL, LUBE         |        |
| SUBLET AMOUNT          |        |
| MISC. CHARGES          |        |
| TOTAL CHARGES          |        |
| LESS INSURANCE         |        |
| SALES TAX              |        |
| PLEASE PAY THIS AMOUNT |        |

X \_\_\_\_\_  
Customer Signature  
DATE

CUSTOMER #: 1916  
UNIT# 8057

102570

# ARKEL MOTORS

70 WINDSOR HWY, NEW WINDSOR, NY 12553  
PHONE: (845) 562-0532 · FAX: 562-3845  
parts@arkelmotors.com

INVOICE

PAGE 2

SERVICE (845) 562-0650  
REPAIR SHOP # R-2360012  
PARTS (845) 562-0691  
SALES (845) 562-0532

TOWN OF PUTNAM VALLEY  
265 OSCAWANA LAKE ROAD  
PUTNAM VALLEY, NY 10579  
HOME: 845-526-3333 CONT: 845-526-3333  
BUS: CELL: 845-526-3333

SERVICE ADVISOR: 457 JARED VANDERMARK

|               |               |                                        |                  |                                |                |         |           |
|---------------|---------------|----------------------------------------|------------------|--------------------------------|----------------|---------|-----------|
| COLOR         | YEAR          | MAKE/MODEL                             | VIN              | LICENSE                        | MILEAGE IN/OUT | TAG     |           |
| YELLOW/WHI    | 15            | INTERNATIONAL 7500                     | 1HTWNAZT6FH11972 | AD8057                         | 54163/54163    | T1468   |           |
| DEL. DATE     | PROD. DATE    | WARR. EXP.                             | PROMISED         | PO NO.                         | RATE           | PAYMENT | INV. DATE |
| 21MAR14       | DD13JAN14     |                                        | 06:30 02FEB23    | 8057                           | 175.00         | CHG     | 21MAR23   |
| R.O. OPENED   | READY         | OPTIONS: DLR:000124 ENG:570HM2Y3519811 |                  | TRN:6511209181 AXL:FOR02555599 |                |         |           |
| 11:13 02FEB23 | 11:12 21MAR23 |                                        |                  |                                |                |         |           |

| LINE                                       | OPCODE     | TECH                            | TYPE | HOURS | LIST          | NET    | TOTAL    |
|--------------------------------------------|------------|---------------------------------|------|-------|---------------|--------|----------|
| 4                                          | 1844447C1  | RING-O                          | #214 |       | 2.17          | 1.45   | 5.80     |
| 1                                          | 1842626C96 | SEAL, KIT, HP OIL RAIL SEALS    |      |       | 178.83        | 115.37 | 115.37   |
| 1                                          | 1842130C3  | THRMOSTA, THERMOSTAT ASSEMBLY   |      |       | 164.38        | 112.07 | 112.07   |
| 1                                          | 2512884C91 | INJECTOR, KIT, HC INJECTOR W/GA |      |       | 728.99        | 470.32 | 470.32   |
|                                            |            | CORE CHARGE C                   |      |       |               | 150.00 | 150.00   |
| 1                                          | 7088657C91 | VALVE, ASSY EXH BRAKE           |      |       | 1280.98       | 799.33 | 799.33   |
|                                            |            | CORE CHARGE C                   |      |       |               | 250.00 | 250.00   |
| -1                                         | 2512884C91 | CORE RETURN                     |      |       | 150.00        | 150.00 | -150.00  |
| -6                                         | 5010717R91 | CORE RETURN                     |      |       | 200.00        | 200.00 | -1200.00 |
| -1                                         | 5010755R94 | CORE RETURN                     |      |       | 375.00        | 375.00 | -375.00  |
| -1                                         | 5010930R91 | CORE RETURN                     |      |       | 400.00        | 400.00 | -400.00  |
| -1                                         | 5012354R91 | CORE RETURN                     |      |       | 400.00        | 400.00 | -400.00  |
| -1                                         | 7088657C91 | CORE RETURN                     |      |       | 250.00        | 250.00 | -250.00  |
| -1                                         | 7093618C92 | CORE RETURN                     |      |       | 50.00         | 50.00  | -50.00   |
| PARTS: 20450.25 LABOR: 3500.00 OTHER: 0.00 |            |                                 |      |       | TOTAL LINE A: |        | 23950.25 |

54163 677 FOUND AFTER RUNNING TRUCK UP TO 158 DEGREES THAT IS AS HOT AS IT GETS, DID WALK AROUND WITH HOOD OPEN, FOUND SOOT, BROKEN LINE FOR BOOST CONTROLLER, COOLANT IS LOW, OIL IS FULL OF WHAT LOOKS TO BE DIESEL, ESTIMATE FOR REPAIRS WILL BE GIVEN TO WRITER. CAC FULL OF OIL AND HAS BROKEN MOUNTS FAILED PRESSURE TEST, HIGH PRESSURE TURBO BLOWING OIL INTO CAC, CCB LEAKING AT BASE AND WHERE IT MOUNTS TO ENGINE AND NEEDS TO BE UPDATED TO OPEN BREATHER, RUNNING TRUCK HOT WAS NEEDED TO VERIFY CUSTOMER COMPLAINT, ICP IS ISSUE WITH NO START HOT, ICP NEEDS TO BE 800 PLUS PSI PUMP WONT GET TO 360 PSI, LOOKS LIKE IPR WAS REPLACED A YEAR AGO OR SO, PUMP IS NO GOOD, INJECTOR #2 AND #5 PASSED BUZZ TEST BUT WHEN CUT OUT TEST WAS RAN THEY AND NOT WORKING AS NEEDED. RECOMMEND 6 INJECTORS AND PUCK IN HIGH PRESSURE MANIFOLD BE REPLACED. I PUT TRUCK BACK TOGETHER ENOUGH TO DRIVE IT OUTSIDE, BUT REPAIRS ARE RECOMMENDED. 677 REMOVED VALVE COVER, FOUND HIGH PRESSURE OIL SYSTEM LEAKING AT ALL 6 INJECTOR'S, REPLACED WITH NEW, RETEST AFTER REPLACING HIGH PRESSURE OIL PUMP, REPAIRS WHERE MADE EXTRA TIME WAS NEEDED TO CLEAN THREADS WITH TAP AND DYES, AND HAD THREE BROKEN BOLTS IN ENGINE HEAD THAT HAD TO BE EXTRACTED, RAN TEST FOR SPN 5541-FMI-4 FOUND STEP 5 TO REPLACE ACV WITH NEW.

All terms strictly cash, storage charge \$125.00 per day 5 days after repairs are completed. I hereby authorize the repair work herein set forth to be done along with the necessary material and agree that you are not responsible for loss or damage to vehicle or articles left in vehicle in case of fire theft or any other cause beyond your control or for any delays caused by unavailability of parts or delays in parts shipments by the supplier or transporter. I hereby grant you and / or your employees permission to operate the vehicle herein described on streets, highways, or elsewhere for the purpose of testing and / or inspection. An express mechanic's lien is hereby acknowledged on above vehicle to secure the amount of repairs thereto. These repairs are covered by a limited warranty. Labor and new parts 30 days or 1,000 miles whichever comes first unless covered by manufacturer's replacement parts warranty. Seller hereby limits implied warranties to the same 30 day period. Electrical and water leak repairs are not covered. Disposition of parts - save \_\_\_\_\_ or Discard \_\_\_\_\_. Vehicles must be claimed by 5 PM Monday through Friday.

| DESCRIPTION                   | TOTALS |
|-------------------------------|--------|
| LABOR AMOUNT                  |        |
| PARTS AMOUNT                  |        |
| GAS, OIL, LUBE                |        |
| SUBLET AMOUNT                 |        |
| MISC. CHARGES                 |        |
| TOTAL CHARGES                 |        |
| LESS INSURANCE                |        |
| SALES TAX                     |        |
| <b>PLEASE PAY THIS AMOUNT</b> |        |

X  
Customer Signature

DATE



CUSTOMER #: 1916  
UNIT# 8057

102570

# ARKEL MOTORS

70 WINDSOR HWY, NEW WINDSOR, NY 12553  
PHONE: (845) 562-0532 · FAX: 562-3845  
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TOWN OF PUTNAM VALLEY  
265 OSCAWANA LAKE ROAD  
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HOME: 845-526-3333 CONT: 845-526-3333  
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INVOICE

PAGE 3

SERVICE (845) 562-0650  
REPAIR SHOP # R-2360012  
PARTS (845) 562-0691  
SALES (845) 562-0532  
(845) 562-0533

SERVICE ADVISOR: 457 JARED VANDERMARK

|             |            |                                        |                  |                                |                  |         |           |
|-------------|------------|----------------------------------------|------------------|--------------------------------|------------------|---------|-----------|
| COLOR       | YEAR       | MAKE/MODEL                             | VIN              | LICENSE                        | MILEAGE IN / OUT | TAG     |           |
| YELLOW/WHI  | 15         | INTERNATIONAL 7500                     | 1HTWNAZT6FH11972 | AD8057                         | 54163/54163      | T1468   |           |
| DEL. DATE   | PROD. DATE | WARR. EXP.                             | PROMISED         | PO NO.                         | RATE             | PAYMENT | INV. DATE |
| 21MAR14     | DC13JAN14  |                                        | 06:30 02FEB23    | 8057                           | 175.00           | CHG     | 21MAR23   |
| R.O. OPENED | READY      | OPTIONS: DLR:000124 ENG:570HM2Y3519811 |                  | TRN:6511209181 AXL:FOR02555599 |                  |         |           |

| LINE | OPCODE             | TECH | TYPE | HOURS          | LIST | NET | TOTAL |
|------|--------------------|------|------|----------------|------|-----|-------|
| B    | CHECK ENGINE LIGHT |      |      |                |      |     |       |
|      | 12 ENGINE          |      |      |                |      |     |       |
|      |                    |      |      | 677 CPNT 20.00 |      |     |       |

|   |                |                               |        |         |         |
|---|----------------|-------------------------------|--------|---------|---------|
| 1 | 3016259C91     | SENSOR, ASSY PRESS            | 131.09 | 3500.00 | 3500.00 |
| 4 | 3557856C1      | CLAMP HEAT EXCHANGER          | 82.81  | 104.95  | 104.95  |
| 2 | 3539142C1      | CLAMP HEAT EXCHANGER          | 76.10  | 53.43   | 213.72  |
| 2 | 3718791C1      | HOSE FLEXIBLE AIR CAC 3.0" DI | 81.01  | 49.10   | 98.20   |
| 1 | 3578833C3      | CAP RADIATOR SURGE TANK-15 PS | 50.34  | 65.01   | 130.02  |
| 2 | FLTRELC5050GKK | FLEETRITE RELC 5050 GAL       | 20.72  | 36.03   | 36.03   |
| 1 | 1888560C1      | SENSOR EXHAUST GAS TEMP 850C  | 121.62 | 16.51   | 33.02   |
| 1 | 3532799C1      | FILTER, ELEMENT AIR CLEANER   | 169.48 | 86.87   | 86.87   |
|   |                | LABOR: 3500.00 OTHER: 0.00    |        | 110.41  | 110.41  |
|   |                | TOTAL LINE B:                 |        |         | 4313.22 |

54163 677 STARTED TRUCK LOWER LOT NO ISSUES, BROUGHT UP TO SHOP, AND LET RUN UP TO TEMP, NEVER REACHED 160 DEGREES WHILE RUNNING ON HIGH IDOL, FOUND ACTIVE CODES, RAN STANDARD TEST=FAILED ICP, AND SPN 5541 POPPED UP, MORE DIAG IS NEEDED BUT REPAIRS WILL HAVE TO MADE BEFORE ELECTRICAL SYSTEM CAN PASS DIAG. REPLACED TURBO AND WAS UNDER SERVICE PART FAILURE, REPLACED CAC WITH NEW, HAD CRACK AND FULL OF OIL FROM BAD TURBO. WAITING ROAD TEST=FAILED, FAULT CODE 173 FMI 3 EGT SENSOR OPEN OR SHORTED TO HIGH SOURCE, STP-1=Y, STP 2=YSTP-3=Y, STP 4=4.981V, STP 5=Y REPLACED TEMP SENSOR, CHECKED AIR FILTER= FAILED, RATS NETS, REPLACED WITH NEW, RAN STANDARD TEST=PASS, RAN AIR MAN TEST=PASS, DID MASS AIR FLOW CAL=PASSED. TOOK HEALTH REPORT WORK COMPLETED.

\*\*\*\*\*

All terms strictly cash, storage charge \$125.00 per day 5 days after repairs are completed. I hereby authorize the repair work herein set forth to be done along with the necessary material and agree that you are not responsible for loss or damage to vehicle or articles left in vehicle in case of fire theft or any other cause beyond your control or for any delays caused by unavailability of parts or delays in parts shipments by the supplier or transporter. I hereby grant you and / or your employees permission to operate the vehicle herein described on streets, highways, or elsewhere for the purpose of testing and / or inspection. An express mechanic's lien is hereby acknowledged on above vehicle to secure the amount of repairs thereto. These repairs are covered by a limited warranty. Labor and new parts 30 days or 1,000 miles whichever comes first unless covered by manufacturer's replacement parts warranty. Seller hereby limits implied warranties to the same 30 day period. Electrical and water leak repairs are not covered. Disposition of parts - save \_\_\_\_\_ or Discard \_\_\_\_\_. Vehicles must claimed by 5 PM Monday through Friday.

X  
Customer Signature

DATE

| DESCRIPTION            | TOTALS   |
|------------------------|----------|
| LABOR AMOUNT           | 7000.00  |
| PARTS AMOUNT           | 21263.47 |
| GAS, OIL, LUBE         | 0.00     |
| SUBLET AMOUNT          | 0.00     |
| MISC. CHARGES          | 0.00     |
| TOTAL CHARGES          | 28263.47 |
| LESS INSURANCE         | 0.00     |
| SALES TAX              | 0.00     |
| PLEASE PAY THIS AMOUNT | 28263.47 |

- 3152.97

Total \$ 25110.50

CUSTOMER COPY



3h

**TOWN OF PUTNAM VALLEY  
DISTRICTS**

**To:** Town Board

**From:** Karen Kroboth – District Clerk KK

**Date:** 4/10/2023

**Re:** Lake Oscawana Harvester Operators appointments, 2023

---

I formally request the Town Board make the following appoints for the Lake Oscawana Harvester Crew for the 2023 season (April-October). These positions will be paid at an hourly rate with no benefits. As the positions are flexible, they will work on an as needed basis and will be paid for by the district.

- Mathew Florio Lake Oscawana Harvester Operator @ an hourly rate of \$25.00
- Brendan O'Brien Assistant Harvester Operator @ an hourly rate of \$24.00
- Mike Smith Assistant Harvester Operator @ an hourly rate of \$24.00
- Earl Smith Assistant Harvester Operator @ an hourly rate of \$24.00



6

## Town of Putnam Valley

JACQUELINE ANNABI

*Supervisor*

### *Town Board Members*

**Louis Luongo, Councilman**

**Christian Russo, Councilman**

**Ralph Smith, Councilman**

**Stacey E. Tompkins, Councilwoman**

### *Supervisor's Office*

**Maria Angelico, Director of Finance**

**Margaret DiRubba, Facilities Manager**

**Elaine McGinty, Confidential Secretary**

TO: TOWN BOARD

FROM: MARGARET DIRUBBA

SUBJECT: Approval of Revised Hewlett Packard Enterprise Financial Services Proposal

DATE: March 28, 2023

---

RESOLVE, that the Town Board amend Resolution R-23-135 approving the leasing of ten (10) computers from Hewlett Packard Enterprise Financial Services to change (i) total cost from \$13,091.80 to \$14,419.60, which will be paid over a period of 36 months, and (ii) change monthly rate from \$360.64 to \$445.88. This amount is included in the Facilities Department budget for the purposes of upgrading equipment on a rolling basis; and

FURTHER RESOLVE, that the Town Board authorize Town Supervisor, Jacqueline Annabi, to enter into an agreement with Hewlett Packard Enterprise Financial Services in this regard.

Hewlett Packard Enterprise

Hewlett Packard Enterprise Financial Services  
An HPE Company  
200 Connell Drive  
Berkeley Heights, NJ, 07922

March 24, 2023

Hewlett Packard Enterprise Financial Services Company "HPEFS" is pleased to provide TOWN OF PUTNAM VALLEY NY with the following proposal for a possible lease/financing transaction with HPEFS subject to the terms of this letter.

Lessor: Hewlett Packard Enterprise Financial Services Company  
Lessee: TOWN OF PUTNAM VALLEY NY  
Supplier/Vendor: CDW  
Lease Plan/Type: \$1.00 Purchase Option  
Lease Term/Term (in months): 36  
Equipment: See attached equipment list

| Payment Structure:                                | Cost/Cash Price | Payment Factor | Payment Amount |
|---------------------------------------------------|-----------------|----------------|----------------|
| Full Payout / Finance Lease / Soft Cost - Non-HPI | \$14,420        | 0.03092        | \$445.88       |

TOTAL

|          |         |          |
|----------|---------|----------|
| \$14,420 | 0.03092 | \$445.88 |
|----------|---------|----------|

The Payment Factor(s) and Payment Amount(s) above are based on the Products, Product mix and Cost/Cash Price in the attached equipment list. These will be subject to change if quote changes.

Payment Frequency: Monthly  
Total Number of Payments: 36

Quote Expiration: The pricing set forth in this proposal shall expire as of 6/30/2023

Net Lease: Lessee shall be responsible for any and all taxes, fees, maintenance, insurance, registration and other fees and charges relating to the purchase, lease, ownership, possession and use of the Equipment.

End of Lease Term Options: FMV Purchase Option (applicable only if Lease Plan above is FMV purchase option):  
Upon expiration of the original FMV lease term, Lessee may exercise the following options:  
a) Continue to lease on a month-to-month basis  
b) Renew and extend lease at a reduced rate  
c) Request a Fair Market Value buyout from HPEFS  
d) Return the equipment to HPEFS

\$1.00 Purchase Option (applicable only if Lease Plan above is \$1.00 purchase option): Upon expiration of the \$1.00 Buyout lease term, Lessee may purchase the equipment for \$1.00

Documentation: All documentation to be provided by HPEFS, and is subject to the parties' agreement on mutually acceptable terms and conditions.

Confidentiality: This letter is delivered to you with the understanding that neither this letter nor its substance shall be disclosed by Lessee to any third party.

Basis of Proposal: This letter is a proposal for discussion purposes only and does not represent either an offer or a commitment of any kind on the part of HPEFS. It does not purport to be inclusive of all terms and conditions that will apply to a leasing transaction between us. Neither party to the proposed transaction shall be under any legal obligation whatsoever until, among other things, HPEFS has obtained all required internal approvals (including credit approvals) and both parties have agreed upon all essential terms of the proposed transaction and executed mutually acceptable definitive written documentation. This proposal can be modified or withdrawn by HPEFS at any time. Either party may terminate discussions and negotiations regarding a possible transaction at any time, without cause and without any liability whatsoever.

Expiration Date: If HPEFS does not receive this proposal letter executed by TOWN OF PUTNAM VALLEY NY, by the 15th of the prior month, same year, from the above Rate Expiration date, this proposal letter shall expire and will no longer be effective unless extended by HPEFS.

HPEFS trusts you find the above proposal acceptable to your needs. If you have any questions concerning the proposal please contact me. In addition, please let me know if you would like us to present alternative terms and pricing that may better suit your needs.

Sincerely,

HEWLETT PACKARD ENTERPRISE FINANCIAL SERVICES COMPANY

HPEFS FAM:

E-mail:

Phone:

Capria/Shepard

ezra.shepard@hpe.com

505-235-4772

Customer:

Print Name:

Signature:

TOWN OF PUTNAM VALLEY NY

Jacqueline Apricci

[Handwritten Signature]

3/24/23



Thank you for choosing CDW. We have received your quote.

Hardware Software Services IT Solutions Brands Research Hub

## Review and Complete Purchase

JOHN PETRANCHIK,

Thank you for considering CDW•G for your technology needs. The details of your quote are below. **If you are an eProcurement or single sign on customer, please log into your system to access the CDW site.** You can search for your quote to retrieve and transfer back into your system for processing.

For all other customers, click below to convert your quote to an order.

**Convert Quote to Order**

| QUOTE # | QUOTE DATE | QUOTE REFERENCE | CUSTOMER # | GRAND TOTAL |
|---------|------------|-----------------|------------|-------------|
| NHCN497 | 3/20/2023  | NCWP151 II      | 5793991    | \$14,419.60 |

### QUOTE DETAILS

| ITEM                                                                                                                                                               | QTY | CDW#    | UNIT PRICE | EXT. PRICE  |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|---------|------------|-------------|
| <b>HP E22 G4 - E-Series - LED monitor - Full HD (1080p) - 22"</b><br>Mfg. Part#: 9VH72AA#ABA<br>Contract: NY OGS HP PM20860 IT Umbrella (PM20860)                  | 10  | 6321569 | \$201.96   | \$2,019.60  |
| <b>HP Workstation Z2 G9 - Wolf Pro Security - SFF - Core i7 12700 2.1 GHz - vP</b><br>Mfg. Part#: 6H8Z3UT#ABA<br>Contract: NY OGS HP PM20860 IT Umbrella (PM20860) | 10  | 6941158 | \$1,240.00 | \$12,400.00 |

|                    |                    |
|--------------------|--------------------|
| <b>SUBTOTAL</b>    | \$14,419.60        |
| <b>SHIPPING</b>    | \$0.00             |
| <b>SALES TAX</b>   | \$0.00             |
| <b>GRAND TOTAL</b> | <b>\$14,419.60</b> |

### PURCHASER BILLING INFO

**Billing Address:**  
 TOWN OF PUTNAM VALLEY  
 \*\*NEED VOUCHER\*\*  
 265 OSCAWANA LAKE RD  
 ACCOUNTS PAYABLE  
 PUTNAM VALLEY, NY 10579-2045  
**Phone:** (845) 526-2121  
**Payment Terms:** Net 30-Expired

### DELIVER TO

**Shipping Address:**  
 TOWN OF PUTNAM VALLEY  
 \*\*NEED VOUCHER\*\*  
 265 OSCAWANA LAKE RD  
 ACCOUNTS PAYABLE  
 PUTNAM VALLEY, NY 10579-2045  
**Phone:** (845) 526-2121  
**Shipping Method:** UPS Ground (2 - 3 day)

### Please remit payments to:

CDW Government  
 75 Remittance Drive  
 Suite 1515  
 Chicago, IL 60675-1515



### Sales Contact Info

Angelo Cappetta | (855) 822-9415 | [angelo.cappetta@cdwg.com](mailto:angelo.cappetta@cdwg.com)

Shawn Keeler  
Road  
Highway Superintendent  
10579  
SKEELER@PUTNAMVALLEY.GOV

265 Oscawana Lake  
Putnam Valley, NY

7a

David Conklin  
phone  
General Foreman

(845) 526-3333  
(845) 526-4729 fax

Margaret Bradley  
Senior Clerk Typist

Hours of operation:  
7:00 AM -

3:30 PM  
Alexis Acevedo  
Part-time Clerk

## Town of Putnam Valley Highway Department

April 10 , 2023

### MEMORANDUM

**TO:** Jacquie Annabi  
Members of the Town Board

**FROM:** Shawn Keeler

**RE:** Resignation

Please accept the resignation of Sean VanHorn effective April 15, 2023.

Sincerely,  
Shawn Keeler

Shawn Keeler  
Highway Superintendent  
SKEELER@PUTNAMVALLEY.GOV

265 Oscawana Lake Road  
Putnam Valley, NY 10579

7a

David Conklin  
General Foreman

(845) 526-3333 phone  
(845) 526-4729 fax

Margaret Bradley  
Senior Clerk Typist

Hours of operation:  
7:00 AM - 3:30 PM

Alexis Acevedo  
Part-time Clerk

## Town of Putnam Valley Highway Department

April 10 , 2023

### MEMORANDUM

TO: Jacquie Annabi  
Members of the Town Board

FROM: Shawn Keeler

RE: new hire

Richard Hatfield III of 27 Sassinoro Drive Putnam Valley NY will be a new full time laborer at the rate of \$30.13 per hour with benefits starting on April 17, 2023.

Sincerely,  
Shawn Keeler

Shawn Keeler  
Highway Superintendent  
SKEELER@PUTNAMVALLEY.GOV

David Conklin  
General Foreman

Margaret Bradley  
Senior Clerk Typist

Alexis Acevedo  
Part-time Clerk

265 Oscawana Lake Road  
Putnam Valley, NY 10579

(845) 526-3333 phone  
(845) 526-4729 fax

Hours of operation:  
7:00 AM - 3:30 PM

76

## Town of Putnam Valley Highway Department

April 5 , 2023

### MEMORANDUM

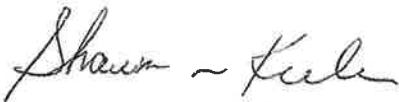
TO: Jacquie Annabi  
Members of the Town Board

FROM: Shawn Keeler

RE: Highway truck bid

Please accept the bid from Park Ford, 276 Route 6, Mahopac NY 10541 for a 2022 Ford F-250 truck at the price of \$61,904.43.

Sincerely,



Shawn Keeler

Shawn Keeler  
Highway Superintendent  
SKEELER@PUTNAMVALLEY.GOV

David Conklin  
General Foreman

Margaret Bradley  
Senior Clerk Typist

Alexis Acevedo  
Part-time Clerk

265 Oscawana Lake Road  
Putnam Valley, NY 10579

(845) 526-3333 phone  
(845) 526-4729 fax

Hours of operation:  
7:00 AM - 3:30 PM

## Town of Putnam Valley Highway Department

April 7, 2023

### MEMORANDUM

TO: Jacque Annabi  
Members of the Town Board

FROM: Shawn Keeler

RE: BAN request

I respectfully request a BAN to purchase needed equipment for Highway Use.

**Street Sweeper approximately \$335,000.00**

This is needed to assist with sweeping of roads. It is mandated that all roads be swept at least one time per year. This machine would be able to assist with cleaning of basins, especially the smaller basins around the lakes.

**Dirt Screener approximately \$ 65,000.00**

For many years the highway department has been cleaning road debris from along sides of roads, from basins, and extra fill when we do drainage. Unfortunately, we are running out of space in our highway yard. This machine would allow us to screen these materials and make clean soil. We also could use this clean soil when we have to repair lawns that were damaged during winter plowing. It will also be useful anytime we need to do drainage, or back up a berm on the town right-of-way that border resident's front yards. This product can be available to residents if needed.

**(2) F-550 Dump Trucks approximately \$95,000.00 each \$190,000.00**

These trucks would replace (#1) 2004 Ford F-350 dump which we received from Parks-n-Rec in 2014. It cannot be used to plow as it is in need of major repair. This vehicle would be auctioned off, and could probably sell for \$3,000.00 or more. (#2) 2010 Dodge Dump- we have put close to \$5,500.00 into it over the last few years. It is in need of \$5,000.00 - \$7,500.00 to keep it running. My mechanics believe it may need further work soon after that. This vehicle would also be auctioned off with a plow and sander. It could sell for \$10,000.00 - \$15,000.00.

**(2) Western Plows approximately \$ 9,000.00 each \$ 18,000.00**



**(2) Western Plows approximately \$ 9,000.00 each \$ 18,000.00**  
Needed if we buy the two F-550 trucks

**(2) Western Sanders approximately \$ 8,500.00 each \$ 17,000.00**  
Needed if we buy the two F-550 trucks

**(1) International 7500 truck approximately \$350,000.00**

This truck would replace the 2010 International Dura Star which we are not able to use since November 2022. Parts are no longer available for this truck. We are having the part made. The international Dura Star when we purchased it, didn't fit the needs of the town. I can explain why it was purchased in person as it is easier face to face. When loaded with material it doesn't have the power to climb hills. They no longer make this vehicle, therefore, making it hard to get parts. We have spent \$15,000.00 on this vehicle over the past 2 ½ years just to keep it running. Once we receive the part, we will still need other repairs. It too can be sold at auction to \$15,000.00 - \$20,000.00.

**Total estimated cost \$1,000,000.00**

Sincerely,  
Shawn M. Keeler  
Highway Superintendent

**TOWN OF PUTNAM VALLEY**  
**OFFICE OF BUILDING & ZONING**  
 265 Oscawana Lake Road  
**Daily Fee Report - Summary**

From: 3/1/2023 To: 3/31/2023

| Fee Type                     | Count      | Amount             |
|------------------------------|------------|--------------------|
| ADDITION/ALTERATION          | 1          | \$346.00           |
| CW                           | 5          | \$375.00           |
| DECK                         | 2          | \$460.00           |
| DEM/R                        | 1          | \$100.00           |
| ELECTRI APP/NY ELEC          | 6          | \$240.00           |
| ELECTRIC APP/SWIS            | 16         | \$630.00           |
| GAS/PROPANE                  | 3          | \$225.00           |
| GENERATOR PERMIT             | 4          | \$300.00           |
| HVAC                         | 6          | \$600.00           |
| IN GROUND POOL               | 1          | \$525.00           |
| MG                           | 1          | \$150.00           |
| MI                           | 2          | \$150.00           |
| OIL TANK                     | 3          | \$375.00           |
| PERM                         | 14         | \$5,850.00         |
| PERRE                        | 1          | \$2,666.00         |
| PL                           | 6          | \$663.00           |
| RE                           | 6          | \$3,358.00         |
| RU                           | 2          | \$375.00           |
| SEARC                        | 13         | \$2,600.00         |
| SOLAR PANELS                 | 3          | \$962.00           |
| TREE                         | 1          | \$75.00            |
| WETADM                       | 3          | \$150.00           |
| WETL                         | 3          | \$400.00           |
| WT/S                         | 4          | \$410.00           |
| <b>Total Fees Collected:</b> | <b>107</b> | <b>\$21,985.00</b> |
| <b>Cash</b>                  | <b>12</b>  | <b>\$2,205.00</b>  |
| <b>Check</b>                 | <b>95</b>  | <b>\$19,780.00</b> |

**SEE ATTACHED**

FEE TYPES

|                            |                                                  |
|----------------------------|--------------------------------------------------|
| ADDITION/ALTERATION        | Permits for Additions/Alterations                |
| BLASTING                   | Permits to Blast                                 |
| CW                         | Commence Work Permit                             |
| CREDIT CARD FEE            | Credit Card Fee charged for usage of credit card |
| DEM/R                      | Demolition/Residential                           |
| ELECTRIC APP/NY ELECTRICAL | Electric application/NY Electrical               |
| ELECTRIC APP/SWISS         | Electric application/Swis                        |
| FENCE/WALL                 | Permit for Fence/Wall                            |
| GAS/PROPANE                | Permit for Propane Gas Installation              |
| GENERATOR PERMIT           | Generator Installation                           |
| HVAC                       | Heating, Vent., A/C Permit                       |
| IN GROUND POOL             | Permit for In Ground Pool                        |
| MG                         | Minor Grading Permit                             |
| MI                         | Miscellaneous Building Permit                    |
| OPERATING PERMIT           | Operating Permits /Commercial                    |
| PERM                       | Building Permits                                 |
| PERNC                      | New Construction Permits                         |
| PL                         | Plumbing Permits                                 |
| RE                         | Renewal Building Permits                         |
| RHCS                       | Rock Hammer Crush Shatter Rock Permit            |
| RU                         | Spec. Use Renewal                                |
| SEARC                      | Municipal Search                                 |
| TENT                       | Tent Permit                                      |
| TREE                       | Tree-Permit                                      |
| WETADM                     | Wetland Administrative Fee                       |
| WETL                       | Wetland Permit Application Fee                   |
| WT/S                       | Wetland Screening                                |