



TOWN OF PUTNAM VALLEY

Town Board Work Session

February 8th, 2023

Town Hall

5 PM

Meeting called to Order

Pledge of Allegiance

1. Discuss Concept Plan for Homeland Towers/22 Living Springs Lane
2. Approve Valley Cleaning Service
3. Highway Department: Approve New Laborer
4. Parks & Recreation: Approve Changes to Personnel
5. Districts: Approve Egg Addler for Lake Peekskill & Barger Pond for 2023 Season
6. Daily Fee Report – Summary January 1, 2023 – January 31, 2023

Adjournment

Next Town Board Meeting: Wednesday, February 15th, 2023 6 PM



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JACQUELINE ANNABI
TOWN SUPERVISOR

TO: TOWN BOARD
FROM: JACQUELINE ANNABI, TOWN SUPERVISOR
SUBJECT: Valley Cleaning Services
DATE: February 2, 2023

RESOLVE, that the Town Board authorize the Town Supervisor to engage the services of Valley Cleaning Services for the purposes of providing janitorial services, on an as-needed basis when Doug Montaruli is on vacation during 2023, at a rate of \$280.00 per day, which amount includes service of all three municipal buildings on the Town Hall Campus – Town Hall Building, Parks and Recreation Building and the Highway Department.

Valley Cleaning Services

Sandra Vogt

Estimate for Cleaning Service

Full cleaning of:

office cleaning, bathrooms, & break room

- Clean and disinfect all surfaces
- Stock toilet paper and paper towels where needed
- Vacuum and mop floors
- Trash removal of all offices and buildings
- Cleaning of doors and windows when needed

This would be for all 3 buildings

- Town Hall
- Parks & Rec
- Highway Garage

Total price of \$280 a day for all 3 buildings

Services by Valley Cleaning Services will be rendered on an as-needed basis by the Town of Putnam Valley

Accepted and Agreed:
Valley Cleaning Services

Accepted and Agreed:
Town of Putnam Valley

By: _____
Sandra Vogt

By: _____
Jacqueline Annabi
Town Supervisor

Dated: _____

Dated: _____

Shawn Keeler
Road
Highway Superintendent
10579
SKEELER@PUTNAMVALLEY.GOV

265 Oscawana Lake
Putnam Valley, NY

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David Conklin
phone
General Foreman

(845) 526-3333

(845) 526-4729 fax

Margaret Bradley

Senior Clerk Typist

Hours of operation:
7:00 AM -

3:30 PM
Alexis Acevedo
Part-time Clerk

Town of Putnam Valley Highway Department

January 27, 2023

MEMORANDUM

TO: Jacquie Annabi
Members of the Town Board

FROM: Shawn Keeler

RE: New Laborer

Please appoint Cody Sharp of 39 Seneca Road, Putnam Valley NY 10579 as a full time laborer at the probationary rate of \$30.13 per hour effective February 13, 2023.

Sincerely,
Shawn M. Keeler

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From: Frank DiMarco, Parks and Recreation

Subject: Personnel


Date: February 1, 2023

Please approve the following additions/changes to personnel.

1. Vincent Annabi, PV Children's center @ \$15.20 hr.

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**TOWN OF PUTNAM VALLEY
DISTRICTS**

To: Putnam Valley Town Board
From: Karen Kroboth, District Clerk 
Date: 2/1/2023
Re: Egg Addler Appointment for the 2023 season

I formally request the Town Board appoint Friedel Landau Muller, as egg addler for Lake Peekskill and Barger Pond for the 2023 season at a salary of \$450 with no benefits. The Districts will split the cost with LPID paying \$300 and Barger Pond paying \$150.

2/1/2023

TOWN OF PUTNAM VALLEY
OFFICE OF BUILDING & ZONING
 265 Oscawana Lake Road
Daily Fee Report - Summary

From: 1/1/2023

To: 1/31/2023

Fee Type	Count	Amount
ADDITION/ALTERATION	2	\$760.00
ADDITIONAL FEE	1	\$50.00
CW	3	\$225.00
DECK	2	\$156.00
ELECTRI APP/NY ELEC	11	\$390.00
ELECTRIC APP/SWIS	12	\$420.00
FENCE/WALL	2	\$150.00
GAS/PROPANE	15	\$1,225.00
GENERATOR PERMIT	5	\$375.00
HVAC	7	\$750.00
MI	3	\$225.00
OIL TANK	2	\$200.00
PERM	19	\$9,961.00
PERNC	1	\$8,067.00
PL	6	\$795.00
RE	5	\$672.00
RHCS	1	\$500.00
SEARC	20	\$4,000.00
SOLAR PANELS	4	\$795.00
SPECIAL USE RENEWAL	1	\$250.00
WETADM	1	\$50.00
WETL	1	\$100.00
WT/S	5	\$500.00
Total Fees Collected:	129	\$30,616.00
Cash	6	\$675.00
Check	123	\$29,941.00

see attached

FEE TYPES

ADDITION/ALTERATION	Permits for Additions/Alterations
BLASTING	Permits to Blast
CW	Commence Work Permit
CREDIT CARD FEE	Credit Card Fee charged for usage of credit card
DEM/R	Demolition/Residential
ELECTRIC APP/NY ELECTRICAL	Electric application/NY Electrical
ELECTRIC APP/SWISS	Electric application/Swis
FENCE/WALL	Permit for Fence/Wall
GAS/PROPANE	Permit for Propane Gas Installation
GENERATOR PERMIT	Generator Installation
HVAC	Heating, Vent., A/C Permit
IN GROUND POOL	Permit for In Ground Pool
MG	Minor Grading Permit
MI	Miscellaneous Building Permit
OPERATING PERMIT	Operating Permits /Commercial
PERM	Building Permits
PERNC	New Construction Permits
PL	Plumbing Permits
RE	Renewal Building Permits
RHCS	Rock Hammer Crush Shatter Rock Permit
RU	Spec. Use Renewal
SEARC	Municipal Search
TENT	Tent Permit
TREE	Tree Permit
WETADM	Wetland Administrative Fee
WETL	Wetland Permit Application Fee
WT/S	Wetland Screening