



# TOWN OF PUTNAM VALLEY

## Town Board Work Session

December 7<sup>th</sup>, 2022

Town Hall

5 PM

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**Meeting called to Order**

**Pledge of Allegiance**

1. Approve Transfer of Service Agreement for Roaring Brook Lake
2. Parks & Recreation: Personnel Changes
3. Resolution to Accept 22 Peekskill Hollow Road
4. Daily Fee Report – Summary November 1, 2022 – November 30, 2022

**Adjournment**

**Executive Session to Discuss Litigation**

**Next Town Board Meeting: Wednesday, December 14<sup>th</sup>, 2022, 6 PM**

1



Consulting  
Engineers and  
Scientists

October 20, 2022

Jacqueline Annabi  
Town of Putnam Valley  
265 Oscawana Lake Road,  
Putnam Valley, New York 10579

Dear Ms. Annabi,

**Re: Proposal for Lake Management Services  
Town of Putnam Valley, Roaring Brook Lake  
265 Oscawana Lake Road, Putnam Valley, NY 10579**

GEI Consultants, Inc., P.C. (GEI) is pleased to submit this proposal presenting the scope of work and fees associated with implementing lake management practices in the Town of Putnam Valley (TOPV), Putnam County, New York (TOPV) for Roaring Brook Lake.

**Scope of Work & Fee Estimates**

The scope of work and estimated fees are for completing lake management work for the remainder of 2022. GEI understands TOPV had previously agreed to service and fee terms with another consultant. GEI proposes to complete the previously agreed upon scope of work including data analysis, plant mapping, lake scorecard, end of the year virtual presentation/discussion and additional consulting (if needed) for a fee of \$7,032. This fee was calculated based on what you have already paid, and the remaining scope of work as previously agreed upon. Project coordination is a necessary part of the proposed project and includes general project management and client coordination such as phone calls, emails, and research on equipment and materials.

Please see the table below for a breakdown of tasks. Prices presented are for a time and materials (T&M) contract and are based on hourly labor rates and cost of materials to complete the project. All estimates include GEI labor fees as well as direct expenses related to the task. GEI will not exceed the proposed estimates without prior approval from the TOPV. Project coordination is a necessary part of the proposed project and includes general project management and client coordination such as phone calls, emails, and research on equipment and materials.

| Task Number | Task Description                                        | GEI Expenses | Direct Expenses | Total   |
|-------------|---------------------------------------------------------|--------------|-----------------|---------|
| 1           | Project Coordination                                    | \$250        | --              | \$250   |
| 2           | Data Analysis, Aquatic Plant Mapping and Lake Scorecard | \$5,273      | --              | \$5,273 |
| 3           | Public Presentation                                     | \$877        | \$6             | \$883   |
| 4           | Consulting Hours                                        | \$626        | --              | \$626   |
|             | Total Cost                                              | \$7,026      | --              | \$7,032 |

This proposal does not cover unanticipated work stoppages or delays due to required local, state, or federal permits, meetings, or new tasks. All subsequent requested tasks will be subject to pre-approval and separate proposals or billed on an approved Time and Material basis for each new task.

GEI's fees include the cost of professional services, routine copying, mailing, facsimiles, project administration, and equipment currently owned by GEI that will be needed for your project. Travel to and from your site will be billed at the current federal rate and passed through as a direct expense. Materials and site-specific equipment purchases needed for the project will also be passed through as a direct expense.

Costs are approximated based on preliminary material and equipment prices and could be reduced or increased based on sourcing appropriate materials and availability of materials.

### **Project Team**

GEI has formed a team of specialized ecologists with the commitment and availability to meet the project goals and schedule. GEI commits to do what it takes to perform these tasks with all resources needed and a focus to stay on time and budget. Our team members will be fully knowledgeable about the site, processes surrounding environmental matters, health and safety, and will have the technical knowledge to quickly and efficiently engage in task assignments.


Alejandro Reyes, Certified Lake Manager (CLM) and Aquatic Ecologist, will lead the technical components of this project and will serve as the Project Manager. He will be assisted by Luke Gervase, CLM, Project Ecologist and Invasive Species Specialist, and Chelsea Cannon, Project Ecologist. Damon Oscarson, Senior Ecologist, will provide additional project oversight, with QA/QC support from Laura Schwanof, Ecological Practice Leader and Licensed Landscape Architect, and Mary Beth Billerman, Senior Ecologist and Permitting Specialist. Tom Johansen will serve as the Health and Safety Officer for any field applications.

If you agree with the terms of this letter proposal, please sign the attached Standard Professional Services Agreement and return it to us. We will schedule the work immediately upon receipt of your authorization to proceed.

We hope that this proposal meets your lake management needs and objectives. Please let us know as soon as possible if there is anything you would like to modify or discuss further. If you have any questions, please do not hesitate to call and/or email the contacts listed below.

Thank you for considering GEI to assist you with your lake management needs.

Sincerely,  
GEI CONSULTANTS, INC., P.C.

  
Alejandro Reyes, CLM  
Project Manager  
Aquatic Ecologist  
[areyes@geiconsultants.com](mailto:areyes@geiconsultants.com)  
P: 845-661-0824

  
Luke Gervase, CLM  
Project Ecologist  
Invasive Species Specialist  
[lgervase@geiconsultants.com](mailto:lgervase@geiconsultants.com)  
P: 516.521.3774

AR/LG:ag  
Attachments  
c: L. Schwanof, M. Billerman, GEI

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*Note: Given the difficulties created by the ongoing COVID-19 crisis, the performance of the services included in this Proposal, as well as the satisfaction of the schedule described herein, are contingent and conditioned upon GEI having the ability to deploy the required resources, as well as having access to the required site and data/documents to complete the services. These resources include, but are not limited to GEI staff, subcontract vendors and materials providers. GEI will immediately notify the Client in the event it becomes aware that services will be interrupted or otherwise delayed as discussed herein.*

## STANDARD PROFESSIONAL SERVICES AGREEMENT

### 1. AGREEMENT

This Agreement is made and entered into by and between

GEI Consultants, Inc., P.C.

1000 New York Avenue, Suite B, Huntington Station, New York 11746

and

LTown of Putnam Valley

265 Ooscawana Lake Road, Putnam Valley, New York 10579

By this Agreement, the parties do mutually agree as follows:

### 2. SCOPE OF SERVICES

GEI shall perform the services described herein and in **Exhibit A**.

### 3. EFFECTIVE DATE

The effective date of this Agreement shall be the latter of the acceptance dates indicated in Article 16, Acceptance. Acceptance of this Agreement by both parties shall serve as GEI's Notice to Proceed with the services described in **Exhibit A**.

### 4. FORCE MAJEURE

- a) Force Majeure "Event of Force Majeure" means an event beyond the control of GEI and CLIENT, which prevents a Party from complying with any of its obligations under this Agreement, including but not limited to, acts of God (such as, but not limited to, fires, explosions, earthquakes, drought, tidal waves and floods, epidemics, war, hostilities, acts of terrorism, riot, commotion, strikes, go slows, lock outs or disorder, unless solely restricted to employees of GEI or its subcontractors.
- b) Neither CLIENT nor GEI shall be considered in breach of this Agreement to the extent that performance of their respective obligations (excluding payment obligations) is prevented by an event of Force Majeure. Either CLIENT or GEI shall give written notice to the other upon becoming aware of an Event of Force Majeure.

### 5. COMPENSATION

- a) CLIENT agrees to pay GEI in accordance with the payment terms provided in **Exhibit B** but in no event later than thirty (30) days of CLIENT's receipt of invoice.
- b) GEI will submit invoices monthly or upon completion of a specified scope of service in accordance with GEI's standard invoicing practices, or as otherwise provided in **Exhibit B**.
- c) Payment is due upon receipt of the invoice. Payments will be made by either check or electronic transfer to the address specified by GEI, and will reference GEI's invoice number.
- d) Interest will accrue at the rate of 1% per month of the invoiced amount in excess of thirty (30) days past the invoice date, or as otherwise provided in **Exhibit B**.
- e) In the event of a disputed or contested invoice, only that portion so contested will be withheld from payment, and the undisputed amounts will be paid.

### 6. PERFORMANCE STANDARDS

- a) GEI will perform its services under this Agreement in a manner consistent with that degree of skill and care ordinarily exercised by members of GEI's profession currently practicing in the same locality under similar conditions. GEI makes no other representations and no warranties, either express or implied, regarding the services provided hereunder.
- b) GEI shall correct deficiencies in services or documents provided under this Agreement without additional cost to CLIENT; except to the extent that such deficiencies are directly attributable to deficiencies in CLIENT-furnished information.
- c) Unless otherwise specifically indicated in writing, GEI shall be entitled to rely, without liability, on the accuracy and completeness of information provided by CLIENT, CLIENT's consultants and contractors, and information from public records, without the need for independent verification.

## STANDARD PROFESSIONAL SERVICES AGREEMENT

- d) CLIENT agrees to look solely to the manufacturer or provider to enforce any warranty claims arising from any equipment, materials or other goods provided as a component of GEI's services.

### 7. INSURANCE

- a) GEI will carry the types and amounts of insurance in the usual form as provided in **Exhibit C**.  
 b) Upon written request of CLIENT, GEI will furnish Certificates of Insurance indicating the required coverages and conditions.

### 8. ALLOCATION OF RISKS

- a) Indemnification. To the fullest extent permitted by law, GEI agrees to indemnify and hold CLIENT harmless from and against liabilities, claims, damages, and costs (including reasonable attorney's fees) to the extent caused by the negligence or willful misconduct of GEI in the performance of services under this Agreement.
- b) Limitation of Liability. To the fullest extent permitted by law, the total liability, in the aggregate, of GEI and its officers, directors, employees, agents, and independent professional associates and consultants, and any of them, to CLIENT and any one claiming by, through or under CLIENT, for any and all injuries, claims, losses, expenses, or damages whatsoever arising out of or in any way related to GEI's services, the project, or this Agreement, will not exceed the total compensation received by GEI under the specific applicable project and/or task order, or Fifty Thousand Dollars (\$50,000) whichever is less. This limitation will apply regardless of legal theory, and includes but is not limited to claims or actions alleging negligence, errors, omissions, strict liability, breach of contract, breach of warranty of GEI or its officers, directors, employees, agents, or independent professional associates or consultants, or any of them. CLIENT further agrees to require that all contractors and subcontractors agree that this limitation of GEI's liability extends to include any claims or actions that they might bring in any forum.
- c) Consequential Damages. GEI and CLIENT waive consequential damages, including but not limited to damages for loss of profits, loss of revenues, and loss of business or business opportunities, for claims, disputes, or other matters in question arising out of or relating to this Agreement.

### 9. CONFIDENTIALITY

- a) Unless compelled by law, governmental agency or authority, or order of a court of competent jurisdiction, or unless required pursuant to a subpoena deemed by GEI to be duly issued, or unless requested to do so in writing by CLIENT, GEI agrees it will not convey to others any proprietary non-public information, knowledge, data, or property relating to the business or affairs of CLIENT or of any of its affiliates, which is in any way obtained by GEI during its association with CLIENT. GEI further agrees to strive to limit, to a "need to know" basis, access by its employees to information referred to above.
- b) Unless compelled by law, governmental agency or authority, or order of a court of competent jurisdiction, or unless required pursuant to a subpoena deemed by CLIENT to be duly issued, CLIENT will not release to its employees or any other parties any concepts, materials, or procedures of GEI deemed by GEI to be proprietary and so explained to CLIENT.

### 10. OWNERSHIP OF DOCUMENTS

Drawings, diagrams, specifications, calculations, reports, processes, computer processes and software, operational and design data, and all other documents and information produced in connection with the project as instruments of service (Project Documents), regardless of form, will be confidential and the proprietary information of GEI, and will remain the sole and exclusive property of GEI whether the project for which they are made is executed or not. CLIENT retains the right to use Project Documents for the furtherance of the project consistent with the express purpose(s) of the Project Documents, and for CLIENT's information and reference in connection with CLIENT's use and occupancy of the project. Any use of Project Documents for purposes other than those for which they were explicitly prepared shall be at CLIENT's sole risk and liability. CLIENT agrees to defend, indemnify, and hold GEI harmless from and against any claims, losses, liabilities, and damages arising out of or resulting from the unauthorized use of Project Documents.



## STANDARD PROFESSIONAL SERVICES AGREEMENT

### 11. TERMINATION AND SUSPENSION

- a) This Agreement may be terminated by CLIENT for any reason upon ten (10) days written notice to GEI.
- b) This Agreement may be terminated by GEI for cause upon thirty (30) days written notice to CLIENT.
- c) In the event that this Agreement is terminated for any reason, CLIENT agrees to remit just and equitable compensation to GEI for services already performed in accordance with this Agreement, subject to the limitations given in this Article 11, Termination and Suspension.
- d) In the event Client terminates this Agreement for cause, in determining just and equitable compensation to GEI for work already performed, CLIENT may reduce amounts due to GEI by amounts equal to additional costs incurred by CLIENT to complete the Agreement scope. Such additional costs incurred by CLIENT may include but are not limited to: (1) the additional costs incurred by CLIENT to engage another qualified consultant to complete the unfinished scope; and (2) CLIENT's labor costs and expenses to demobilize and remobilize its personnel to the site to coordinate with the new consultant.
- e) GEI may suspend any or all services under this Agreement if CLIENT fails to pay undisputed invoice amounts within sixty (60) days following invoice date, by providing written notice to CLIENT, until payments are restored to a current basis. In the event GEI engages counsel to enforce overdue payments, CLIENT will reimburse GEI for all reasonable attorney's fees and court costs related to enforcement of overdue payments, provided that CLIENT does not have a good faith dispute with the invoice. CLIENT will indemnify and save GEI harmless from any claim or liability resulting from suspension of the work due to non-current, undisputed payments.

### 12. DISPUTE RESOLUTION

Both parties agree to submit any claims, disputes, or controversies arising out of or in relation to the interpretation, application, or enforcement of this Agreement to non-binding mediation pursuant to the Rules for Commercial Mediation of the American Arbitration Association, as a condition precedent to litigation or any other form of dispute resolution.

### 13. GENERAL CONSIDERATIONS

- a) Authorized Representatives. The following individuals are authorized to act as CLIENT's and GEI's representatives with respect to the services provided under this Agreement:

|             |                                                                            |
|-------------|----------------------------------------------------------------------------|
| For CLIENT: | Jacqueline Annabi                                                          |
|             | _____<br>Town of Putnam Valley                                             |
|             | _____<br>265 Oscawana Lake Road, Putnam Valley, New York 10579             |
| For GEI:    | Alejandro Reyes                                                            |
|             | _____<br>1000 New York Avenue, Suite B, Huntington Station, New York 11746 |

- b) Nothing in this Agreement shall be construed as establishing a fiduciary relationship between CLIENT and GEI.
- c) Notices. Any notice required under this Agreement will be in writing, submitted to the respective party's Authorized Representative at the address provided in this Article 13, General Considerations. Notices shall be delivered by registered or certified mail postage prepaid, or by commercial courier service. All notices shall be effective upon the date of receipt.
- d) Controlling Law. This Agreement is to be governed by the laws of the State of New York.
- e) Survival. All express representations, indemnifications, or limitations of liability included in the Agreement will survive its completion or termination for any reason. However, in no event shall indemnification obligations extend beyond the date when the institution of legal or equitable proceedings for professional negligence would be barred by an applicable statute of repose or statute of limitations.

## STANDARD PROFESSIONAL SERVICES AGREEMENT

- f) Severability. Any provision or part of this Agreement held to be void or unenforceable under any law or regulation shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon GEI and CLIENT.
- g) Waiver. Non-enforcement of any provision by either party shall not constitute a waiver of that provision, nor shall it affect the enforceability of that provision or of the remainder of this Agreement.
- h) Headings. The headings used in this Agreement are for general reference only and do not have special significance.
- i) Certifications. GEI shall not be required to sign any documents, no matter by whom requested, that would result in GEI having to certify, guaranty, or warrant the existence of conditions or the suitability or performance of GEI's services or the project, that would require knowledge, services or responsibilities beyond the scope of this Agreement.
- j) Third Parties. Nothing contained in this Agreement shall create a contractual relationship with, or a cause of action in favor of, a third party against either CLIENT or GEI. GEI's services hereunder are being performed solely for the benefit of CLIENT, and no other entity shall have any claim against GEI because of this Agreement or GEI's performance of services hereunder. CLIENT shall indemnify and hold GEI harmless from any claims by any third parties that arise from the CLIENT's release of any Project Documents by CLIENT.

### 14. ADDITIONAL PROVISIONS

- a) If Field Services are provided under this Agreement, the additional provisions included in **Exhibit D** shall apply. Field Services are defined as services performed on property owned or controlled by CLIENT, any federal, state, or local government or governmental agency, or other third party, and include, but are not limited to: site inspection, site investigation, subsurface investigation, sample collection, or sample testing.
- b) If the services of a Licensed Site Professional (LSP), a Licensed Environmental Professional (LEP), or a Licensed Site Remediation Professional (LSRP) are provided under this Agreement, the additional provisions included in **Exhibit E** shall apply.
- c) If Engineering Design Services are provided under this Agreement, the additional provisions included in **Exhibit F** shall apply.
- d) If Opinions of Probable Construction Cost are provided under this Agreement, the additional provisions included in **Exhibit G** shall apply.
- e) If Construction Services are provided under this Agreement, the additional provisions included in **Exhibit H** shall apply.
- f) If applicable, all samples collected will be retained for a period of **60 days**, after which time they will be discarded unless other specific instructions as to their disposition are received from the client

### 15. EXHIBITS

The following Exhibits are attached to and made a part of this Agreement:

- Exhibit A, Scope of Services and Schedule
- Exhibit B, Payment Terms
- Exhibit C, Insurance
- Exhibit D, Special Provisions for Field Services
- ~~Exhibit E, Special Provisions for Services of Licensed Site/Environmental/Remediation Professionals~~
- ~~Exhibit F, Special Provisions for Engineering Design Services~~
- ~~Exhibit G, Special Provisions for Opinions of Probable Construction Costs~~
- ~~Exhibit H, Special Provisions for Construction Services~~

(Check all that apply; strike all that do not apply)



**STANDARD PROFESSIONAL SERVICES AGREEMENT**

**16. ACCEPTANCE**

The parties hereto have executed this Agreement as of the dates shown below.

**For CLIENT:**


**For GEI:**

By: \_\_\_\_\_  
 (Signature)

\_\_\_\_\_  
 (Print Name)

\_\_\_\_\_  
 (Title)

\_\_\_\_\_  
 (Date)

By:  \_\_\_\_\_  
 (Signature)

Alejandro Reyes  
 (Print Name)

Project Manager, Aquatic Ecologist  
 (Title)

October 20, 2022  
 (Date)

\*\*\*\*\*

**EXHIBIT A**

**Scope of Services and Schedule**

See Attached Letter Proposal Dated October 20, 2022.

**EXHIBIT B**

**Payment Terms**

See Attached Letter Proposal Dated October 20, 2022, including GEI's 2022 Fee Schedule and Payment Terms.

**EXHIBIT C**

**Insurance**

GEI will carry the following types and amounts of insurance:

- A. Worker's Compensation and Employer's Liability (statutory):
  - 1. In accordance with the laws of the state(s) in which services are performed.
- B. Commercial General Liability (CGL) Insurance:
  - 1. Bodily Injury and Property Damage Combined: \$1,000,000 per occurrence and in aggregate.
  - 2. Including explosion, underground drilling excavation, and collapse hazards.
  - 3. Including an endorsement providing Additional Insured Status to CLIENT under the policy.
- C. Comprehensive Automobile Insurance:
  - 1. Bodily Injury and Property Damage Combined: \$1,000,000 per accident.
  - 2. Includes all owned, nonowned, and hired vehicles used in connection with the services under this Agreement.
- D. Professional Liability Insurance:
  - 1. \$1,000,000 per claim and in aggregate.



**EXHIBIT D**

**Special Provisions for Field Services**

- A. Right of Entry. CLIENT agrees to furnish GEI with right-of-entry and a plan of boundaries of the site where GEI will perform its services. If CLIENT does not own the site, CLIENT represents and warrants that it will obtain permission for GEI's access to the site to conduct site reconnaissance, surveys, borings, and other explorations of the site pursuant to the scope of services in the Agreement. GEI will take reasonable precautions to minimize damage to the site from use of equipment, but GEI is not responsible for damage to the site caused by normal and customary use of equipment. The cost for restoration of damage that may result from GEI's operations has not been included in GEI's fee, unless specifically stated in **Exhibit B**.
  
- B. Underground Structures. CLIENT will identify locations of buried utilities and other underground structures in areas of subsurface exploration. GEI will take reasonable precautions to avoid damage to the buried utilities and other underground structures noted. If locations are not known or cannot be confirmed by CLIENT, then there will be a degree of risk to CLIENT associated with conducting the exploration. In the absence of confirmed underground structure locations, CLIENT agrees to accept the risk of any damages and losses resulting from the exploration work and shall indemnify and hold GEI, its subconsultants and employees harmless from all claims, losses or damages arising from GEI's services involving subsurface exploration.
  
- C. Presence of Hazardous Materials. If unanticipated hazardous waste, oil, asbestos, or other hazardous materials, as defined by federal, state, or local laws or regulations, and if such materials are discovered during GEI's work, CLIENT agrees to negotiate appropriate revisions to the scope, schedule, budget, and terms and conditions of this Agreement. When such hazardous materials are suspected, GEI will have the option to stop work, without financial penalty, until a modification to this Agreement is made or a new Agreement is reached. If a mutually satisfactory Agreement cannot be reached between both parties, this Agreement will be terminated without cause and CLIENT agrees to pay GEI for all services rendered up to the date of termination, including any costs associated with termination.
  
- D. Disposal of Samples and Wastes Containing Regulated Contaminants. In the event that samples collected by GEI or provided by CLIENT, or wastes generated as a result of site investigation activities, contain or potentially contain substances or constituents which are or may be regulated contaminants as defined by federal, state, or local statutes, regulations, or ordinances, including but not limited to samples or wastes containing hazardous materials, said samples or wastes remain the property of CLIENT and CLIENT will have responsibility for them as a generator. If set forth in the Agreement, GEI will, at CLIENT's expense and as CLIENT's appointed agent, perform necessary testing, and either (a) return said samples and wastes to CLIENT, or (b) using a manifest signed by CLIENT as generator, have said samples and/or wastes transported to a location selected by CLIENT for disposal. CLIENT agrees to pay all costs associated with the storage, transport and disposal of said samples and/or wastes. Unless otherwise provided in the Agreement, GEI will not transport, handle, store, or dispose of waste or samples or arrange or subcontract for waste or sample transport, handling, storage, or disposal. CLIENT recognizes and agrees that GEI is working as a bailee and/or agent and at no time assumes title to said waste or samples or any responsibility as generator of said waste or samples. Further, CLIENT agrees to look solely to any transport or disposal entity in the event any claim, cause of action or damages arise from GEI's activities a bailee or agent of CLIENT under this provision.
  
- E. Contribution of Hazardous Materials. CLIENT agrees that GEI has not contributed to the presence of hazardous wastes, oils, asbestos, biological pollutants such as molds, fungi, spores, bacteria and viruses, and by-products of any such biological organisms, or other hazardous materials that may exist or be discovered in the future at the site. GEI does not assume any liability for the known or unknown presence of such materials. GEI's scope of services does not include the investigation or detection of biological pollutants such as molds, fungi, spores, bacteria and viruses, and by-products of any such biological organisms. CLIENT agrees to indemnify and hold harmless GEI, its subconsultants, subcontractors, agents, and employees from and against



## STANDARD PROFESSIONAL SERVICES AGREEMENT

all claims, damages, losses, and costs (including reasonable attorneys' fees) that may result from the detection, failure to detect, or from the actual, alleged, or threatened discharge, dispersal, release, escape, or exposure to any solid, liquid, gaseous, or thermal irritant, asbestos in any form, or contaminants including smoke, vapor, soot, fumes, acids, alkalies, chemicals, waste, oil, hazardous materials, or biological pollutants. CLIENT's obligations under this paragraph apply unless such claims, damages, losses, and expenses are caused by GEI's sole negligence or willful misconduct.

**From: Frank DiMarco, Parks and Recreation**

**Subject: Personnel**

**Date: December 2022**

Please approve the following additions/changes to personnel.

1. Kyle Mello, Basketball Security Doorkeeper @ \$15.00 hr.
2. Ryan Singer, Basketball Security Doorkeeper @ \$15.00 hr.
3. Marianna Martin, Basketball Security Doorkeeper @ \$15.00 hr.

**RESOLUTION 12:7 # \_\_\_ OF 2022**

BE IT RESOLVED, that the Town Board of the Town of Putnam Valley does hereby accept, with appreciation, the donation of a parcel of property located at 22 Peekskill Hollow Road and identified as Town of Putnam Valley Tax Map No. 91.8-1-25 from Putnam County, and

BE IT FURTHER RESOLVED, that the Town Board intends for the donated parcel to be utilized for the development and establishment of a municipal parking lot for the use and benefit of the public.

Dated: \_\_\_\_\_

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Motion passes/ fails: Ayes \_\_\_\_\_ Nays \_\_\_\_\_

|                |                       | AYE   | NAY   | ABSTAIN |
|----------------|-----------------------|-------|-------|---------|
| PRESENT/ABSENT | Councilman Luongo     | _____ | _____ | _____   |
| PRESENT/ABSENT | Councilman Smith      | _____ | _____ | _____   |
| PRESENT/ABSENT | Councilwoman Tompkins | _____ | _____ | _____   |
| PRESENT/ABSENT | Councilman Russo      | _____ | _____ | _____   |
| PRESENT/ABSENT | Supervisor Annabi     | _____ | _____ | _____   |

**TOWN OF PUTNAM VALLEY**  
**OFFICE OF BUILDING & ZONING**  
 265 Oscawana Lake Road

4

**Daily Fee Report - Summary**

From: 11/1/2022 To: 11/30/2022

| Fee Type                     | Count      | Amount             |
|------------------------------|------------|--------------------|
| ADDITION/ALTERATION          | 6          | \$5,849.00         |
| ANTENNA                      | 1          | \$8,000.00         |
| CW                           | 3          | \$225.00           |
| DECK                         | 1          | \$388.00           |
| ELECTRI APP/NY ELEC          | 5          | \$150.00           |
| ELECTRIC APP/SWIS            | 8          | \$240.00           |
| FENCE/WALL                   | 6          | \$525.00           |
| GAS/PROPANE                  | 3          | \$275.00           |
| GENERATOR PERMIT             | 3          | \$225.00           |
| HVAC                         | 5          | \$450.00           |
| MG                           | 1          | \$75.00            |
| MI                           | 1          | \$201.00           |
| OIL TANK                     | 8          | \$950.00           |
| PELLET STOVE                 | 1          | \$75.00            |
| PERM                         | 15         | \$4,645.00         |
| PL                           | 9          | \$795.00           |
| RE                           | 4          | \$692.00           |
| RU                           | 5          | \$875.00           |
| SEARC                        | 13         | \$2,600.00         |
| SOLAR PANELS                 | 1          | \$446.00           |
| TREE                         | 4          | \$300.00           |
| WETADM                       | 1          | \$50.00            |
| WETL                         | 1          | \$100.00           |
| WOOD STOVE PERMIT            | 1          | \$75.00            |
| WT/S                         | 1          | \$100.00           |
| <b>Total Fees Collected:</b> | <b>107</b> | <b>\$28,306.00</b> |
| <b>Cash</b>                  | <b>6</b>   | <b>\$617.00</b>    |
| <b>Check</b>                 | <b>101</b> | <b>\$27,689.00</b> |

FEE TYPES

|                            |                                                  |
|----------------------------|--------------------------------------------------|
| ADDITION/ALTERATION        | Permits for Additions/Alterations                |
| BLASTING                   | Permits to Blast                                 |
| CW                         | Commence Work Permit                             |
| CREDIT CARD FEE            | Credit Card Fee charged for usage of credit card |
| DEM/R                      | Demolition/Residential                           |
| ELECTRIC APP/NY ELECTRICAL | Electric application/NY Electrical               |
| ELECTRIC APP/SWISS         | Electric application/Swiss                       |
| FENCE/WALL                 | Permit for Fence/Wall                            |
| GAS/PROPANE                | Permit for Propane Gas Installation              |
| GENERATOR PERMIT           | Generator Installation                           |
| HVAC                       | Heating, Vent., A/C Permit                       |
| IN GROUND POOL             | Permit for In Ground Pool                        |
| MG                         | Minor Grading Permit                             |
| MI                         | Miscellaneous Building Permit                    |
| OPERATING PERMIT           | Operating Permits /Commercial                    |
| PERM                       | Building Permits                                 |
| PERNC                      | New Construction Permits                         |
| PL                         | Plumbing Permits                                 |
| RE                         | Renewal Building Permits                         |
| RHCS                       | Rock Hammer Crush Shatter Rock Permit            |
| RU                         | Spec. Use Renewal                                |
| SEARC                      | Municipal Search                                 |
| TENT                       | Tent Permit                                      |
| TREE                       | Tree Permit                                      |
| WETADM                     | Wetland Administrative Fee                       |
| WETL                       | Wetland Permit Application Fee                   |
| WT/S                       | Wetland Screening                                |