

PUTNAM VALLEY TOWN BOARD
SUPPLEMENTAL WORK SESSION
WEDNESDAY, NOVEMBER 30, 2022
5:00 PM

AGENDA

Pledge of Allegiance

1. Public Hearing on New Town Code Changes
2. Approve reappointment to Board of Assessment Review
3. Approve QuES&T Pre-Demolition Hazardous Materials Survey
4. Districts – a. Approve Contract for snow plowing for Glenmar Gardens
b. Approve Contract for Snow Plowing for Roaring Brook Lake
c. Approve Karaco Maintenance Contract for Lake Peekskill Community Center.

PUTNAM VALLEY TOWN BOARD
PUBLIC HEARINGS
WEDNESDAY, NOVEMBER 30, 2022
6:00 PM

PRESENT: Supervisor Annabi
Councilman Russo
Councilman Luongo
Councilwoman Tompkins
Councilman Smith

ALSO PRESENT: Town Clerk Sherry Howard
Town Counsel Sarah Ryan

Pledge of Allegiance.

Councilwoman Tompkins asked for a moment of silence for our Troops throughout the world.

AMENDMENTS TO THE AGENDA

Presented by Supervisor Annabi

RESOLUTION R#22-377

RESOLVED that the Town Board **ADD** the following items to the agenda:

ADD #5 – Accept proposal from Landwork Contractors regarding Roaring Brook Lake Clean-up.

Seconded by Councilwoman Tompkins, unanimously carried

PUBLIC HEARINGS ON NEW/AMENDED TOWN CODES

Supervisor Annabi opened the Public Hearings and presented the first amended Code Change. (All proposed code changes can be found in their entirety on the Town's Website – Town of Putnam Valley.com)

1. Supervisor Annabi said the first code change is in regards to generators and outdoor air conditioning units in residential districts. This code will now state that "A zoning variance for Residential Generators and Outdoor Air Conditioner Units shall not be required for units located no closer than ten (10) feet from side and rear property lines and no greater than five (5) feet from the front foundation wall of the residence."

Supervisor Annabi asked if anyone had any comments. Councilman Luongo said this is long overdue. No other comments were given. Supervisor Annabi said the Public Hearing will remain open for any public comment until December 14, 2022 at 4:00 PM. The Town Board will vote on these code changes/amendments at the meeting being held on December 14th at 6:00 PM.

2. Supervisor Annabi introduced the next code change – Supervisor Annabi said this code amendment is so new driveways will not be opened on blind turns. An addition to the code will read, "Sight distances shall be measured and included on all plans in accordance with the current American Association of State Highway and Transportation Officials (AASHTO) standards."

Supervisor Annabi asked if anyone had any comments. No public comment was given. Supervisor Annabi said the Public Hearing will remain open for any public comment until December 14, 2022 at 4:00 PM. The Town Board will vote on these code changes/amendments at the meeting being held on December 14th at 6:00 PM.

3. Supervisor Annabi presented the next code change relating to Dogs in All Special Districts. This code amendment will make us compliant with the Americans with Disabilities Act. Service Dogs will be allowed on the District Beaches. A service dog is now defined in our code as, "A service dog is a dog that is individually trained to do work or perform tasks for a person with a disability." Additionally, the code will now state:
 - A. No dogs or other animals shall be permitted to enter beach areas or the water of the Lake abutting thereon, except for service dogs and dogs used by law enforcement personnel when actually in service.
 - B. Dogs found to be aggressive, as determined by the lake monitor, lifeguards, or staff, shall be immediately removed from the beach area.
 - C. Dogs must be leashed at all times.
 - D. All dogs shall be registered with the Putnam Valley Town Clerk.

Supervisor Annabi asked if anyone had any comments. No public comment was given. Supervisor Annabi said the Public Hearing will remain open for any public comment until December 14, 2022 at 4:00 PM. The Town Board will vote on these code changes/amendments at the meeting being held on December 14th at 6:00 PM.

4. Supervisor Annabi continued with the next Town Code relating to Boat Registration in all Special Districts. She read the following from the new code:
"Boats which are authorized to be moored, landed or stored on beach property must first be registered with the Putnam Valley Town Clerk. Upon registration, a numbered tag will be issued by said Clerk which shall be permanently affixed to the bow (front) of the boat.
 1. Proof of residency within the District shall be required prior to issuance of such identification tag.
 2. Acceptable proof of residency shall consist of a current tax bill and utility bill.
 - B. No more than two (2) boat tags shall be issued for any property or properties listed under the same ownership. The registration shall be valid from the period of April 1 through March 31 of the following year.

Supervisor Annabi asked if anyone had any comments. No public comment was given. Supervisor Annabi said the Public Hearing will remain open for any public comment until December 14, 2022 at 4:00 PM. The Town Board will vote on these code changes/amendments at the meeting being held on December 14th at 6:00 PM.

5. Supervisor Annabi said the next one (1) is relating to Mooring Registration in All Special Districts. She read the following from the new code:
 - A. All moorings must be registered with the Putnam Valley District Clerk. Applicants must first receive and furnish documentation of receipt of all approvals from the New York State DEC. Upon receipt of the Town application form, a numbered registration tag will be issued by said Clerk which shall be affixed to the mooring buoy.
 - B. Proof of residency within the District shall be required prior to issuance of such identification tag.
 - C. Acceptable proof of residency shall consist of a current tax bill and utility bill.
 - B. No more than one (1) mooring tag shall be granted for any property or properties listed under the same ownership. The registration shall be valid from the period of April 1 through March 31 of the following year.

Supervisor Annabi asked if anyone had any comments. No public comment was given. Supervisor Annabi said the Public Hearing will remain open for any public comment until December 14, 2022 at 4:00 PM. The Town Board will vote on these code changes/amendments at the meeting being held on December 14th at 6:00 PM.

Supervisor Annabi said the Recreational Vehicle Parking Amendments proposed still need to be looked at, and will be removed from tonight's Public Hearings.

Presented by Supervisor Annabi

RESOLUTION #R22-RESOLVED, that the Town Board Town Board rescind the Introduction to the Zoning Code change/amendment to the Recreational Vehicle Parking Codes.

Seconded by Councilman Luongo, unanimously carried.

PUTNAM VALLEY TOWN BOARD
SUPPLEMENTAL WORK SESSION
WEDNESDAY, NOVEMBER 30, 2022
6:00 PM

PRESENT: Supervisor Annabi
Councilman Russo
Councilman Luongo
Councilwoman Tompkins

ALSO PRESENT: Town Clerk Sherry Howard
Town Counsel Sarah Ryan

ABSENT: Councilman Smith

APPROVE REAPPOINTMENT TO THE BOARD OF ASSESSMENT REVIEW

Presented by Councilman Russo

RESOLUTION #R22-378

RESOLVED, that the Town Board reappoint Brian W. Buerkle as a Member of the Board of Assessment Review for the term of 10/01/2023 – 09/30/2027.

Seconded by Councilwoman Tompkins unanimously carried

APPROVE QuES&T PRE-DEMOLITION HAZARDOUS MATERIALS SURVEY

Presented by Councilwoman Tompkins

RESOLUTION #R22-379

RESOLVED, that the Town Board authorize the Supervisor to sign the Quality Environmental Solutions & Technologies, Inc. (QuES&T) proposal related to pre-demolition hazardous materials survey at the Substation at 22 Peekskill Hollow Road. The cost related to this survey is \$5,155.00 and will be paid from ARPA Funds.

Seconded by Supervisor Annabi for discussion.

Supervisor Annabi said this is the substation located at Oregon Corners. At the County meeting last week they said they will be gifting us that property.

We will be obtaining that property, including the building, once Arben has completed their project which is expected to be done by midsummer. The Town Board will be removing the building and turning that area into a Municipal Parking Lot for our Business District. Before the building can be removed we have to test to make sure that the building and everything around it is safe. That building did have a Dentist's office in there at one (1) time, where mercury was an issue. Councilman Luongo asked if we check this property that belongs to the County, and there is an issue do we have to take on the County's problem? Supervisor Annabi said, "no" that's why we are testing it; to make sure we want it. We are also using the ARPA funds from the County to test it. Supervisor Annabi said the County has been working really well with us.

Seconded by Councilman Luongo, unanimously carried.

APPROVE CONTRACT FOR SNOW PLOWING GLENMAR GARDENS

Presented by Councilman Luongo

RESOLUTION #R22-380

BE IT RESOLVED that the Town Board of the Town of Putnam Valley authorize the Supervisor to sign the contract with RJ Chesnut Construction Company, 72 Oakridge Drive, Putnam Valley, New York, 10579, to plow the access road leading to the Glenmar Gardens water pump shed for the year 2023. The District will cover the cost of the plowing. The fees for minor storms of up to six (6) inches of snow are \$80.00 and \$120.00 for major storms of more than six (6) inches of snow.

Seconded by Councilman Smith, unanimously carried.

APPROVE SNOW PLOWING FOR ROARING BROOK LAKE

Presented by Councilwoman Tompkins

RESOLUTION #R22-381

RESOLVED, that the Town Board authorize the Supervisor to sign the contract with RJ Chesnut Construction Co. to plow the five fire lanes surrounding Roaring Brook Lake in the year 2023 as listed below. The fees for minor storms up to 6 inches of snow are \$200.00 and \$360.00 for major storms of more than 6 inches of snow.

The fire lanes are:

- Dam access road
- Shore Lane
- Moon Beach
- North Beach
- Spur Beach

Seconded by Councilman Smith, unanimously carried.

APPROVE KARACO MAINTENANCE CONTRACT FOR LAKE PEEKSKILL COMMUNITY CENTER

Presented by Councilman Russo

RESOLUTION #R22-382

RESOLVED, that the Town Board authorize the Supervisor to accept and sign the proposal from KARACO Heating and Cooling, for the maintenance of the heating and air conditioning systems at the Lake Peekskill Community Center for the period of January 1, 2023 to December 21, 2023. The total price is \$750.00.

Seconded by Councilman Smith, unanimously carried.

ACCEPT PROPOSAL FROM LANDWORKS CONTRACTORS FOR ROARING BROOK LAKE CLEAN-UP

Presented by Supervisor Annabi

RESOLUTION #R22-383

RESOLVED, that the Town Board authorize the Supervisor to accept the proposal from Landwork Contractors for the fall cleanup of the District Properties in RBL. The cleanup includes Park Beach, Children's Beach, and the Dam Spillway. The District requests that all items be approved with the exception of #2; the addition of sand will be determined by the District at a later date, once agreed upon by RBL. The cost is not to exceed \$8,500.00 and the funds for the cleanup will come from the District budget.

1. Park Beach fall cleanup including raking up the gravel from the beach area - \$2,600.00
- ~~2. Supply, deliver, install and rake 12 cubic yards of sand. Work to be completed with a bobcat in compliance with DEC regulations - \$2,400.00~~
3. Children's Beach fall clean up - \$2,400.00
4. Pile up the sand from Children's Beach into a stockpile (install silt erosion fence around the pile). Work to be completed with a bobcat in compliance with DEC regulations. Cover the sand pile with a new tarp. - \$1,700.00.
5. Dam and spillway fall clean up - \$1,800.00

All leaves to be dumped at Town Highway organic waste pile.

Supervisor Annabi said the bobcat will **NOT** be going into the water nor will any other machinery be going into the water. Supervisor Annabi said she does not think the Town has an organic waste pile, but she will check into that. There will also be no addition of extra sand, only a reclaiming of sand! Additionally, #2 on the above list is not being approved in this Resolution.

Seconded by Councilman Smith, unanimously carried.

Supervisor announced that the annual Tree Lighting is this Friday in the Town Park at 6:00 PM. On Saturday December 3rd Roaring Brook Lake also has tree their lighting at 4:00 PM at the small bridge.

Councilman Luongo said the PVVFD is holding their annual Santa Claus Run on December 17th; you can find the times we will be in your area on the Town's website and the Fire Department's website. The annual Boot Drive is also being held on the same day.

Supervisor Annabi mentioned to the Town Board an idea she has. She expressed that there are a lot of residents who would like to have chickens, who own less than one (1) acre of property. There is already a law on the books regarding chickens; it's for one (1) acre or larger. The idea is to get in touch with local farms and the Grange and perhaps create a farm co-op. If you are a farmer with fruits, vegetables, honey, chicken and eggs we could create a place where they could be sold to friends and neighbors. This is another way to support our local farms as well as each other.

Supervisor Annabi made a motion to close the meeting at 6:22 PM.

Seconded by Councilman Luongo, unanimously carried

Respectfully Submitted



Sherry Howard
Town Clerk
12-02-2022