

PUTNAM VALLEY TOWN BOARD
REGULAR MEETING
WEDNESDAY, OCTOBER 12, 2022
5:00 PM

AGENDA

Pledge of Allegiance

1. Districts
 - a. Approve Supervisor to sign the 2023-2023 Contract for District Solid Waste and Recycling Collection
 - b. Approve Lake Peekskill Community Center Furnace Pump Upgrade
 - c. Approve Lake Peekskill Lowering 2022
 - d. Approve Roaring Brook Lake Drawdown 2022
 - e. Authorize Supervisor to sign NYSE&G Agreement
2. Approve Donation of tree in Memory of Kathleen McLaughlin
3. Approve Asbestos & XRF Lead Based Paint Sampling for Wildwood Knolls Water Tank and Water House.
4. Authorize Intermunicipal Agreement between Town of Putnam Valley and the County of Putnam Regarding Allocation and Disbursement of ARPA Funds
5. Highway – Approve request to Bid for Materials
6. Daily Fee Report - Accept Summary September 1 – September 30, 2022
Building Department Report

PUTNAM VALLEY TOWN BOARD
WORK SESSION
WEDNESDAY, OCTOBER 12, 2022
5:00 PM

PRESENT: Supervisor Annabi
Councilman Russo
Councilman Luongo

ALSO PRESENT: Town Clerk Sherry Howard
Town Counsel Sarah Ryan

ABSENT: Councilman Smith
Councilwoman Tompkins

Recitation of the Pledge of Allegiance.

Supervisor Annabi asked for a moment of silence for our Troops throughout the world.

AMENDMENTS TO THE AGENDA

Presented by Supervisor Annabi

RESOLUTION R#22-315

RESOLVED that the Town Board **ADD** the following items to the agenda:

ADD #1AA - Discussion of Budget

ADD - Executive Session at the end of the meeting to discuss personnel matters with no new business being conducted afterward.

Seconded by Councilman Luongo, unanimously carried

BUDGET DISCUSSION

Presented by Supervisor Annabi

Supervisor Annabi said the budget has been out for about two (2) weeks now. It has been posted on the website as well. You can also pick up a copy in the Town Clerk's Office. The increase we are looking at is 1.84%, with the only increases being our State Mandates and our Union Contracts. The only question Councilman Luongo had was about the changes regarding the Director of Finance contractual line. Supervisor Annabi told him that line not only includes the Director of Finance, but also the part-time employee. Supervisor Annabi said the other discussion was about the line regarding the Facilities Manager. This is the salary of the new Facilities Manager, (which is \$50,000.00 per year), and the position of the IT person. Supervisor Annabi also mentioned that the cost of LOSAP went down. Also included in this budget is the increase in Retirement, Workman's Comp., and Insurance etc. The Public Hearing for the budget will be held on October 19th at 6:00 PM. She added you can call, e-mail, or come in person to discuss this, my door is always open.

Supervisor Annabi said that there is another Public Hearing on the night of October 19th at 6:00 PM, which is the cell tower slated for 30 Porters Road. Counsel Ryan said it is for a Special Use Permit to erect a new cell tower.

APPROVE THE 2023-2025 CONTRACT FOR THE DISTRICTS SOLID WASTE AND RECYCLING COLLECTION

Presented by Supervisor Annabi

Supervisor Annabi said the garbage contract came in a lot lower than the surrounding towns. She believes it is because we have a three (3) year contract and they may not.

RESOLUTION #R22-316

RESOLVED that the Town Board authorize the Supervisor to accept the lowest bid; and sign the contract from AAA Carting, 480 Furnace Dock Road, Cortlandt Manor, NY 10567 for the Special Districts Solid Waste and Recycling Collection Services. The term is for three (3) years beginning January 1, 2023 and ending December 31, 2025. This was the only bid received.

The lump sum bid is as follows:

2023 - \$288,543.84
2024 - \$305,903.52
2025 - \$324,317.75

The Special Districts include: Abele Park, Hilltop Estates, Lookout Manor, Wildwood Knolls, Roaring Brook Lake, Glenmar Gardens, and Brookdale Gardens

Seconded by Councilman Luongo, unanimously carried.

APPROVE LAKE PEEKSKILL COMMUNITY CENTER FURNACE PUMP UPGRADE

Presented by Councilman Russo

RESOLUTION #R22-317

RESOLVED, that the Town Board authorize KARACO to upgrade the furnace pump at the Lake Peekskill Community Center to a condensate pump with neutralizer for acidic water. The acidic water is a byproduct of the furnace. This upgrade will bring the unit up to NYS code. The funds will come from the District. The total cost is \$655.00.

Councilman Luongo asked didn't we do a lot of work recently on the heating system? Supervisor Annabi thinks the work was done on the AC, but she will check. Supervisor Annabi said this is to upgrade the entire unit because it is not even up to code. Councilman Luongo said as long as that is what everyone remembers he is fine with going ahead.

Seconded by Councilman Luongo, unanimously carried.

APPROVE LAKE PEEKSKILL LOWERING 2022

Presented by Councilman Luongo

RESOLUTION #R22-318

RESOLVED, that the Town Board authorize the Lake Peekskill District Employees to begin lowering Lake Peekskill by five (5) feet from its normal level.

Supervisor Annabi seconded for discussion.

Supervisor Annabi said this process began on September 30th. Due to the drought the lowering will be five (5) feet total – not five (5) feet from where it is now.

Seconded by Councilman Russo, unanimously carried.

APPROVE ROARING BROOK LAKE DRAWDOWN 2022

Presented by Councilman Russo

RESOLUTION #R22-319

RESOLVED, that the Town Board authorize the Roaring Brook Lake Dam Custodian, Sam Lee, to begin lowering the Lake no earlier than October 15th and no later than November 5th based on Sam's discretion. Sam will take into consideration the existing Lake level and weather patterns to determine when to open the valve. The Lake will be drawn down to the default level of between 3 ½ and 4 feet. It will be maintained at that level for the rest of the winter.

Seconded by Supervisor Annabi, unanimously carried

AUTHORIZE SUPERVISOR TO SIGN NYSE&G AGREEMENT

Presented by Supervisor Annabi

RESOLUTION #R22-320

RESOLVED, that the Town Board authorize the Supervisor to sign the NYSE&G Agreement. The Agreement is to convert 1 floodlight on Lake Drive in Lake Peekskill to LED. The conversion will have a one-time cost of \$60.66. Converting this light will save the Town approximately \$190.00 per year. The Lake Peekskill Improvement District will cover the cost.

Seconded by Councilman Russo, unanimously carried.

APPROVE DONATION OF TREE IN MEMORY OF KATHLEEN MCLAUGHLIN

Presented by Councilman Luongo

RESOLUTION #R22-321

BE IT RESOLVED, that the Town Board of the Town of Putnam Valley does hereby accept, with appreciation, a donation of a White Dogwood Tree from Joe Ruggiero; and

BE IT FURTHER RESOLVED, that said donation, which was made to our Town in memory of Kathleen McLaughlin in recognition and honor of her service to the Town of Putnam Valley, and especially Lake Oscawana and the Putnam Valley Library, will be installed in the John Layman Memorial Park located on the grounds of the Putnam Valley Town Hall to be enjoyed by all Town Residents and visitors.

Dated: 10/12/2022

Moved: Councilman Luongo

Seconded: Supervisor Annabi for discussion.

Supervisor Annabi said this is a very generous donation from Joe Ruggerio. The residents of Lake Oscawana will also be getting a plaque in her honor. When this happens she will announce a memorial ceremony in her honor.

Seconded by Councilman Russo

Councilman Luongo	AYE
Councilman Smith	ABSENT
Councilwoman Tompkins	ABSENT
Councilman Russo	AYE
Supervisor Annabi	AYE

The motion passes with 3 AYES and 0 NAYS

**APPROVE ASBESTOS & XRF LEAD-BASED PAINT SAMPLING FOR WILDWOOD
KNOLLS WATER TANK AND WATER HOUSE**

Presented by Supervisor Annabi

RESOLUTION #R22-322

RESOLVED, that the Town Board authorize the Supervisor to enter into a contract with Quality Environmental Solutions & Technologies, Inc., 1376 Route 9, Wappinger's Falls, NY 12590; regarding a proposal for asbestos and XRF lead-based paint sampling for Wildwood Knolls water tank and water house.

Supervisor Annabi said there is a water tank and water house on Oscawana Lake Road in the Wildwood Knolls District. They just want to make sure it is not doing any damage to the ground around it, so we will be testing it. The cost is coming from ARPA Funds, not District Funds. If anything does need to occur, i.e. any sort of removal, it will be discussed with the Wildwood Knolls District to see how they would like to handle it.

Seconded by Councilman Russo, unanimously carried.

AUTHORIZE THE TOWN SUPERVISOR TO EXECUTE AN INTER MUNICIPAL AGREEMENT FOR THE ALLOCATION AND DISBURSEMENT OF PUTNAM COUNTY AMERICAN RESCUE PLAN ACT OF 2021 (ARPA) FUNDS

Presented by Councilman Russo

RESOLUTION #R22-323

WHEREAS, the American Rescue Plan Act of 2021 (“ARPA”) provides fiscal recovery funds to County Governments, as well as other forms of Government, pursuant to U.S. Department of Treasury Compliance and Reporting Guidance, for the purpose of alleviating the fiscal stress caused by the COVID-19 pandemic; and

WHEREAS, on March 10, 2022, in the State of the County Address to the Putnam County Legislature, County Executive Odell proposed that Putnam County allocate \$5 million of the County’s ARPA funds to be used by the County’s, Towns, and Villages in conjunction with the \$11 million in ARPA funding received by said municipalities to complete vital projects in Putnam County; and

WHEREAS, the Town has been allocated 12% of the total County Funds, which amounts to \$1,204,284.00, and

WHEREAS, the Town submitted several projects which include the implementation of a potable water main; treatment plant installation; sewer pump station; and storm water maintenance;

NOW, THEREFORE BE IT RESOLVED, that the Town Board of the Town of Putnam Valley does hereby authorize the Town Supervisor to execute an Intermunicipal Agreement regarding the allocation and disbursement of such ARPA funds and to execute any formal agreements and associated documents with Putnam County as part of the funding agreement.

Dated: 10/12/2022

Moved: Councilman Russo

Seconded: Councilman Luongo

Councilman Luongo	AYE
Councilman Smith	ABSENT
Councilwoman Tompkins	ABSENT
Councilman Russo	AYE
Supervisor Annabi	AYE

The motion passes with 3 AYES and 0 NAYS

Supervisor Annabi said the County is giving the Towns their share of ARPA Funds. This is the agreement that the County will be giving us these funds. You do not get the funds until a project has been submitted to the County, and the Town will be reimbursed. We are in the process of doing some of these projects now. One (1) of them is to remove the phosphorous that is running off into Lake Oscawana from Wenonah. As these projects come forward they will be presented to the County for reimbursement.

HIGHWAY – APPROVE REQUEST TO GO TO BID FOR MATERIALS

Presented by Councilman Luongo

RESOLUTION #R22-324

RESOLVED, that the Town Board authorize Highway Superintendent Keeler to go out to bid for material to be used by the Highway Department in 2023.

Seconded by Councilman Russo, unanimously carried.

BUILDING DEPARTMENT REPORT- SEPTEMBER 2022

Presented by Councilman Russo

RESOLUTION #R22-325

RESOLVED, that the Town Board accept the Building Department daily fee report and summary for the month of September 2022, for filing with the Town Clerk.

TOWN OF PUTNAM VALLEY
OFFICE OF BUILDING & ZONING
265 Oscawana Lake Road
Daily Fee Report - Summary

PC

From: 9/1/2022 To: 9/30/2022

<u>Fee Type</u>	<u>Count</u>	<u>Amount</u>
ADDITION/ALTERATION	2	\$1,335.00
CW	7	\$875.00
DECK	2	\$956.00
ELECTRI APP/NY ELEC	4	\$120.00
ELECTRIC APP/SWIS	12	\$360.00
FENCE/WALL	2	\$225.00
GAS/PROPANE	4	\$300.00
GENERATOR PERMIT	2	\$150.00
HVAC	5	\$375.00
MI	3	\$225.00
OIL TANK	6	\$750.00
OPERATING PERMIT	1	\$100.00
PERM	19	\$5,181.00
PERNC	1	\$15,722.00
PL	6	\$705.00
RE	7	\$546.00
RHCS	1	\$250.00
RU	4	\$500.00
SEARC	29	\$5,800.00
SOLAR PANELS	2	\$1,981.00
TENT	2	\$200.00
WETADM	1	\$50.00
WETL	1	\$100.00
WT/S	1	\$100.00
Total Fees Collected:	124	\$36,706.00
Cash	3	\$346.00
Check	121	\$36,360.00

Seconded by Councilman Luongo, unanimously carried.

Supervisor Annabi announced the following dates:

- a. October 16th – is Shred Day at Town Hall from 10 AM – 2 PM bring your old documents and papers in boxes. Someone will be there to assist you. It only takes a couple of minutes.
- b. October 15th from 8:45 to 11:45 is our Town Bulk Drop-off. If you have garbage you want to get rid of pack up your car and bring it. Town Hall is also open this same day from 8:00 AM to 12:00 PM.
- c. We are collecting non-perishables for the Food Pantry until Monday morning, October 17th.
- d. Public Hearings for both the Budget and the Homeland Towers Special Use Permit for the cell tower are being held at the October 19th meeting at 6:00 PM.

Councilman Luongo said we are expecting rain tomorrow, and there are still leaves on the trees which will come down. Once they hit the road you might as well be driving on ice. Please use a little extra care and caution.

Supervisor Annabi moved to go into Executive Session, with no further business conducted afterward.

Supervisor Annabi made a motion to close the meeting at 5:20 PM.

Seconded by Councilman Luongo, unanimously carried

Respectfully Submitted



Sherry Howard
Town Clerk
10-15-2022