

PUTNAM VALLEY TOWN BOARD
WORK SESSION MEETING
WEDNESDAY, SEPTEMBER 14, 2022
5:00 PM

AGENDA

Pledge of Allegiance

1. Approve Municipality Integrated Parcel Management SaaS
2. Facilities:
 - a.) Authorize Grant Disbursement Agreement with NYS Dormitory Authority.
 - b.) Authorize purchase of 2022 Ford Escape – Town Vehicle
3. Approve surveying Services Proposal for Wenonah Road Farm Site
4. Approve new Facilities Manager
5. Approve to go to bid for BAN renewal – Highway Equipment Purchases
6. Districts: a. Approve Barger Pond Fence Improvement
b. Approve Wildwood Knolls Facilities Revenue Report 2022
c. Approve Lookout Manor Laborer
7. Approve Ad-Hoc Member to the Zoning Board
8. Approve Highway Items for Auction
9. Approve changes to Parks and Recreation Commission
10. Building Department: August 2022 Daily Fee Report

PUTNAM VALLEY TOWN BOARD
WORK SESSION MEETING
WEDNESDAY, SEPTEMBER 14, 2022
5:00 PM

PRESENT: Supervisor Annabi
Councilman Russo
Councilman Smith
Councilman Luongo
Councilwoman Tompkins

ALSO PRESENT: Town Clerk Sherry Howard

ABSENT: Town Counsel Sarah Ryan

Pledge of Allegiance.

Supervisor Annabi asked for a moment of silence to remember all of those we lost on September 11th.

AMENDMENTS TO THE AGENDA

Presented by Supervisor Annabi

RESOLUTION R#22-293

RESOLVED that the Town Board **ADD/REMOVE** the following item to the agenda:

REMOVE # 4 – Approve new Facilities Manager

Seconded by Councilwoman Tompkins, unanimously carried

ADD # 4 – Amend Resolution # R22-292 – Abele Park Boat Ramp Contract.

ADD Executive Session at the end of the meeting.

Seconded by Councilman Luongo, unanimously carried

APPROVE MUNICIPALITY INTEGRATED MANAGEMENT SaaS

Presented by Supervisor Annabi

RESOLUTION #R22-294

RESOLVED that the Putnam Valley Town authorize the Supervisor to sign the Municipality contract to provide computer software for the Building, Zoning, and Planning Departments.

Seconded by Councilman Luongo, unanimously carried.

AUTHORIZE GRANT DISBURSEMENT AGREEMENT WITH NYS DORMITORY AUTHORITY

Presented by Supervisor Annabi

RESOLUTION #R22-295

RESOLVED that Putnam Valley Town Board authorize the Supervisor and Town Attorney to sign the Grant Disbursement Agreement with the New York State Dormitory Authority. The grant is to be used to winterize the recreation building located at the Town Camp so that it may be utilized during the winter months for recreational programs. The grant is in the amount of \$100,000.00

Seconded by Councilman Luongo, unanimously carried.

AUTHORIZE THE PURCHASE OF A 2022 FORD ESCAPE – TOWN VEHICLE

Presented by Supervisor Annabi

RESOLUTION #R22-296

RESOLVED that Putnam, Valley Town Board authorize the Supervisor to sign the Purchase Agreement with Park Ford to purchase a 2022 Ford Escape AWD in the amount of \$29,999.43. This vehicle will be used by the Town Hall and Parks and Recreation Staff for Town business. The Town went through the State Bid process for this vehicle but was not able to purchase through that program as the vehicles were considerably more and did not meet the specifications that the Town requested. The cost of this vehicle has been included in the 2022 budget.

Seconded by Councilman Smith, unanimously carried

APPROVE SURVEYING SERVICES PROPOSAL FOR WENONAH ROAD FARM SITE

Presented by Supervisor Annabi

RESOLUTION #R22-297

RESOLVED, that the Town Board authorize the Supervisor to enter into a contract with Larry L. Lynn, Land Surveyor, PC, 1575 Rte. 376, Wappingers Falls, NY 12590, to perform surveying services of Wenonah Road (horse farm) in the amount of \$7,650.00.

Seconded by Councilwoman Tompkins, unanimously carried

Supervisor Annabi said there is drainage going across a County Road into the horse paddock which is then leaching into Lake Oscawana. Supervisor Annabi said the funds to repair this will come from grant money through both the County ARPA and the Sales tax that we received.

APPROVE NEW FACILITIES MANAGER

RESOLUTION #R22- N/A Removed from agenda – see amendments above.

AMENDMENT TO RESOLUTION #R22-292 ABELE PARK BOAT RAMP

Presented by Councilman Smith

RESOLUTION #R22-298

RESOLVED, that the Town Board AMEND Resolution #R22-292 pertaining to the demolition of the existing boat ramp at Abele Park and the installation of a new concrete boat ramp to add that the concrete pad at the grassy beach will be removed and replaced at a cost of \$1,000.00. This amount will be paid by District Funds.

Seconded by Councilman Russo, unanimously carried

APPROVE TO GO TO BID FOR BAN RENEWAL FOR HIGHWAY EQUIPMENT PURCHASED

Presented by Councilman Luongo

RESOLUTION #R22-299

RESOLVED, that the Town Board approve the Director of Finance to go out to bid for a \$140,000.00 BAN renewal for Highway Department Equipment Purchases.

Seconded by Councilman Smith, unanimously carried

APPROVE BARGER POND FENCE IMPROVEMENT

Presented by Councilwoman Tompkins

RESOLUTION #R22-300

RESOLVED, that the Town Board authorize the expenditure of \$2,750.00 to reset the existing gate and gate posts, closer to the road at Barger Pond. New concrete footings will be installed and new chain link installed approximately 10' to the right of the new gate location. The District has requested this improvement to help secure the property from unwanted guests who are parking and vandalizing the property. The work will be done by Landwork Contractors, and will begin within two (2) weeks of approval. This cost was approved and budgeted for last year and due to material shortage was unable to be completed at that time. The cost will be covered by the District.

Seconded by Councilman Luongo, unanimously carried

WILDWOOD KNOLLS FACILITIES REVENUE REPORT

Presented by Councilman Russo

RESOLUTION #R22-301

RESOLVED, that the Town Board approve the 2022 year end Wildwood Knolls Facilities Revenue Report.

10 families @ \$200.00 per family = \$2,000.00

Nine (9) families chose not to use this facility in 2022, therefore \$1,800.00 less was collected than the \$3,800.00 Wildwood Knolls Facility Warrant originally presented to the Town Board.

Seconded by Councilman Luongo, unanimously carried

APPROVE LOOKOUT MANOR LABORER

Presented by Councilman

RESOLUTION #R22-302

RESOLVED, that the Town Board authorize \$250.00 to be paid to Abby O'Brien to close Lookout Manor for the 2022 season.

Seconded by Councilman Luongo, unanimously carried

APPOINT AD-HOC MEMBER TO THE ZONING BOARD

Presented by Councilman Luongo

RESOLUTION #R22-303

RESOLVED, that the Town Board appoint Ron Karabinos as Zoning Board Ad-Hoc Member - term to begin on September 15, 2022, and end on December 31, 2022.

Seconded by Councilman Smith, unanimously carried

APPROVE ITEMS FOR AUCTION - HIGHWAY

Presented by Councilwoman Tompkins

RESOLUTION #R22-304

RESOLVED, that the Town Board approve the following equipment/vehicles are surplus, and will be auctioned.

2007 Ford F350
2005 Dodge 2500 SLT
1997 Ford CF7000 H81
2008 Ford Escape
2008 Ford Escape
2009 Vac-All
2 Stainless Steel slide in hydraulic sanders

Seconded by Councilman Smith, unanimously carried

APPROVE CHANGES TO PARKS AND RECREATION/ADDITIONS

Presented by Supervisor Annabi

RESOLUTION #R22-305

RESOLVED, that the Town Board approve the following changes to the Parks and Recreation Commission:

Accept, with regret, the resignation of Richard Scudero, and thank him for his service; Appoint Henry Lopez as a Member from 9/8/2022 through 12/31/2025; and Appoint James Brazee, as an Ad-Hoc Member 9/8/22 through 12/31/2022.

Seconded by Councilman Luongo, unanimously carried

Supervisor Annabi thanked Mr. Scudero for his decades of service to the Parks and Recreation Commission. She wished him the best of luck in his future endeavors. She added that the Town Board accepts his resignation with regret.

BUILDING DEPARTMENT REPORT- AUGUST 2022

Presented by Councilman Russo

RESOLUTION #R22-306

RESOLVED, that the Town Board accept the Building Department daily fee report and summary for the month of August 2022, for filing with the Town Clerk.

9/1/2022

10

TOWN OF PUTNAM VALLEY
OFFICE OF BUILDING & ZONING
265 Oscawana Lake Road
Daily Fee Report - Summary

From: 8/1/2022 To: 8/31/2022

Fee Type	Count	Amount
ADDITION/ALTERATION	5	\$7,724.00
ADDITIONAL FEE	1	\$75.00
ANTENNA	2	\$9,000.00
CW	3	\$225.00
DEM/R	2	\$200.00
ELECTRI APP/NY ELEC	7	\$210.00
ELECTRIC APP/SWIS	15	\$450.00
FENCE/WALL	2	\$150.00
GAS/PROPANE	8	\$600.00
GENERATOR PERMIT	5	\$450.00
HVAC	4	\$300.00
MI	1	\$75.00
OIL TANK	1	\$75.00
PERM	15	\$10,813.00
PL	9	\$915.00
RE	3	\$3,933.00
RHCS	1	\$250.00
RU	4	\$575.00
SEARC	14	\$2,800.00
SOLAR PANELS	1	\$157.00
TREE	1	\$75.00
WETADM	2	\$100.00
WETL	2	\$200.00
WT/S	3	\$300.00
Total Fees Collected:	111	\$39,652.00
Cash	3	\$180.00
Cashiers Check	2	\$877.00
Check	105	\$38,520.00
Money Order	1	\$75.00

Seconded by Councilman Smith, unanimously carried

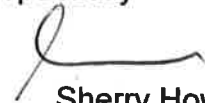
Supervisor Annabi reminded everyone that next week Wednesday is the Regular Town Board Meeting with seven (7) Public Hearings for the new code changes. The meeting starts at 6:00 PM – please come and give us your opinions. Some of the code changes will be in relation to solar panels, boats on District Property, generators/air conditioners, and additional parking for businesses.

Supervisor Annabi made a motion to close the meeting at 5:14 PM.

Seconded by Councilman Luongo, unanimously carried.

Supervisor Annabi moved to go to an Executive Session with no further business being conducted after its conclusion.

Respectfully Submitted



Sherry Howard
Town Clerk
09-15-2022

