

PUTNAM VALLEY TOWN BOARD
REGULAR MEETING
WEDNESDAY, JULY 20, 2022
6:00 PM

AGENDA

Pledge of Allegiance

1. Departmental Reports
2. Supervisor's Comments
3. Legislative Report
4. Approval of Minutes
5. Approve SEQR
6. Approve Resolution for CFA Grants
7. Approve attendance for Building Inspector and Town Assessor Association of Towns Conference in New York
8. Approve 2023 District Budget Meeting Schedule
9. Approve Provisional Senior District Clerk
10. Highway – Approve Changes in Seasonal Personnel
11. Parks and Recreation:
 - a. Approve Refunds
12. Approve Daily Fee Report
13. Public Comment
14. Audit of Monthly Bills
15. Budget Transfers and Amendments

PUTNAM VALLEY TOWN BOARD
REGULAR MEETING
WEDNESDAY, JULY 20, 2022
6:00 PM

PRESENT: Supervisor Annabi
Councilman Russo
Councilwoman Tompkins
Councilman Smith

ALSO PRESENT: Town Clerk Sherry Howard
Town Counsel Sarah Ryan

ABSENT: Councilman Luongo

Pledge of Allegiance, and moment of silence for our Troops throughout the world.

AMENDMENTS TO THE AGENDA

Presented by Supervisor Annabi

RESOLUTION R#22-242

RESOLVED that the Town Board **ADD/AMEND/DELETE** the following items to the agenda:

Amend Agenda Item #5 – Remove Approve SEQR and replace with approval of Marsh Hill Road surveying services.

Add #6A – Approve Permit fee waiver for Eagle Scout Project.

Seconded by Councilman Russo, unanimously carried

DEPARTMENTAL REPORTS

Presented by Supervisor Annabi

Mark Weiss and Linda Thornton from the Tompkins Corners Cultural Center gave the following report:

PV Town Board Meeting - Tompkins Corner Cultural Center Report - 7/20/2022

Mark Weiss and Linda Thornton

It's good to be back! I have a few remarks and Linda will give you an update on upcoming events.

I wanted to start by appreciating you on the Board, those who attend these meetings and those who watch on cable. You truly encourage us to keep doing what we're doing. And if we can measure community strength, community togetherness, community optimism over time, we do all we can to make that happen.

So, let me tell you about a few things that are going on. If you couldn't make it to Tompkins Corners on Saturday, July 9th, it was a beautiful Saturday evening outdoors with a full house. Linda Thornton discovered an amazing, energetic, talented fiddle player Rose Baldino and her wonderful trio out of Philadelphia called House of Hamill. We had a wonderful turnout and we discovered some terrific music together. Previously on Saturday, June 25th, we were indoors with another full house for the Cortlandt String Quartet who offered a classical music concert that generated similar excitement. So, our attendance is up and folks seem thrilled to be back.

The Friday Farmer's Market carries on from 3:00 - 6:30 with old and new vendors and anchored by Homestead Farms Produce and Plants. I love the stream of cars that drop by every Friday afternoon both the regulars and newbies looking and analyzing and carrying off their bags of goodies. My wife Jane discovered the areas sweetest cherry tomatoes for two weeks in a row. Victor's rubarb at the next table is really popular. And Judy Allen's Emporium in the north shed of our Carriage House has donated miscellaneous antiques and folk art as well as my old ties in our North Shed of the Carriage House with more every week.

The Carriage House itself is about to be painted and you all made that happen. Keep your eye on that.

And finally, last Sunday at 11 a.m. in partnership with the the Putnam Valley Library, we showed Jon Scott Bennett's extraordinary documentary film, *Leatherman*, to yet another full house. Would you believe Sunday, at 11 a.m.— a full house.

Town Day is on Saturday, September 24th. Here's the application for Tompkins Corners. It's always a great day. Make sure you stay for the fireworks.

Linda Thornton gave the following report:

The second documentary by Jon Scott Bennett will be shown at the Putnam Valley Library on Sunday August 21st and is about the Pound Ridge Massacre.

On July 23rd we will be presenting "Open Book", a singer/songwriter duo. This is a benefit concert for Tompkins Corners so all proceeds will be coming to us.

On Saturday, August 6th at 6:00 PM we will be presenting the "Ray Blue Quartet". This is a jazz concert.

Sunday, August 14th will be our monthly Poet's Corner featuring Ken Holland.

August, 27th at 7:30 PM will be Jazz Group, "The Howard Gritz Piano Trio". This is original jazz music.

Highway Superintendent Shawn Keeler gave the following report:

Good Evening Ladies and Gentlemen

I'd like to take a moment to thank the men and women of the Highway dept. for their hard work and dedication over the past 6 months

Our vacuum truck has been out cleaning catch basins around Town. We have cleaned out roughly 310 basins since last month's report, and 904 year to date. We will be continuing this until the fall with the hope of getting all basins in town cleaned at least once. We will then start to a 2nd round which we will continue till late fall early winter.

We have been out repairing MANY of the basins that were in need of repair.

Our mower has been out almost every day cutting back along the sides of the roads. As well you may have seen a crew out weed whacking around guard rails and other obstructions the mower can't mow around.

We replaced about 415 ft of 12 inch pipe and replaced 2 basins and added 2 new basins on Sprout brook Road. We also replaced 120 ft of 12 in and added 3 basins on Hillar Rd in Lake peekskill.

Our black top company threw us a curve ball and came to recycle Sprout brook and Wicopee Road a month and half earlier than expected, but Thanks to our early planning we were ready for them. They will be returning in the next 2 to 3 weeks to lay in place the top coat of blacktop.

Our own Blacktop crew has been out patching potholes and other rough spots in roads and this will also continue through the fall

Just a quick reminder that if you have trees, bushes or hedges that grow into any road way, it's your responsibility to maintain them. If our guys come through they may cut them back but maybe not to your satisfaction

I can always be reached in my Office 845-526-3333 on my cell 845-745 -0795 and SKEELER@PUTNAMVALLEY.GOV

Supervisor Annabi read the Putnam Valley Volunteer Fire Department report for the month of June 2022 as follows:

- 1 Passenger Vehicle Fire
- 1 Brush fire
- 1 Rescues EMS
- 1 Cooking Fire
- 9 Motor Vehicle Accidents with Injuries
- 1 Waste Fire
- 1 Dumpster Fire
- 1 Overpressure of Steam Boiler
- 1 Water Problem
- 2 Smoke or Odor Removal
- 7 Standbys
- 2 Smoke Detection - unintentional
- 9 Smoke Detector Activation – no fire

For a total of 37 calls for the month. 356.31 Man hour's year to date.

SUPERVISOR'S COMMENTS

Presented by Supervisor Annabi

Supervisor Annabi said we had many community events this past weekend, including a Sunset Series Concert on Friday night, and a Corn Hole Tournament in the Park on Saturday. There were 14 teams there and her team did not come in last! Please check out all your local events.

Please sign up for Putnam Valley Alerts on the Town's Website – Town of Putnam Valley.Gov or go to our Facebook Page.

Supervisor Annabi reminded everyone that Town Day is September 24th from 2 – 9 PM. There are a few applications available and very few spots left if you need electricity along the fence line. If you would like an application please call us at 845-526-2121 or email at emcginty@putnamvalley.gov. Supervisor Annabi thanked some of the sponsors of Town Day i.e. The Ana Anastasia Foundation who donated \$5,000.00, PCSB who donated \$2,000.00, and Hudson Valley Gateway Chamber who donated \$250.00, and NYSE&G. The fireworks will begin at 8:15 PM.

LEGISLATIVE REPORTS

Presented by Supervisor Annabi

Both Legislators are attending a meeting in the County and were unable to attend this meeting.

APPROVAL OF MINUTES

Presented by Councilwoman Tompkins

RESOLUTION #R22-243

RESOLVED that the Town Board authorize the Supervisor to accept the Town Board Meeting Minutes from June 22, 2022

Seconded by Councilman Smith, unanimously carried.

APPROVE SEQR – REMOVED (SEE AMENDMENTS TO THE AGENDA ABOVE)

SIGN CONTRACT MARSH HILL ROAD – SURVEYING SERVICES

Presented by Supervisor Annabi

RESOLUTION #R22-244

RESOLVED, that the Town Board authorize the Supervisor to enter into a contract with Larry L. Lynn, Land Surveyor, 1575 Rte 376, Wappingers Falls, NY 12590 to perform surveying services of Marsh Hill Road with a view to separating private parcels of land from Town owned parcels of land. The cost for the survey is \$4,750.00; this was the lowest price we received upon going out to bid.

Seconded by Councilwoman Tompkins, unanimously carried.

APPROVE RESOLUTIONS FOR CFA GRANTS (6A)

Presented by Supervisor Annabi

RESOLUTION #R22-245

WHEREAS, the Town of Putnam Valley desires to conduct a greenhouse gas emissions study of all municipal buildings; and

WHEREAS, the total cost of the study is estimated to be \$80,000.00; and

WHEREAS, the Town of Putnam Valley hereby requests financial assistance from the New York State Climate Smart Communities Grant Program pursuant to Environmental Conservation Law Article 54, Title 15; now, therefore;

BE IT RESOLVED, that the Town Board of the Town of Putnam Valley, does hereby authorize the Supervisor to execute a grant application and other required documents to apply for and receive funding from the New York State Department of Environmental Conservation through the Consolidated Funding Application, which funds will be used to conduct the greenhouse gas emissions study of all Municipal Buildings, and which grant, if awarded, will be for \$40,000.00; and

BE IT FURTHER RESOLVED, that the Town of Putnam Valley, authorizes, certifies, and appropriates up to a 50% (\$40,000.00) maximum local match of the total project cost from the American Rescue Plan Act (ARPA) funds, and

BE IT FURTHER RESOLVED that the Town Board does hereby determine that this action is a Type II Action requiring no further environmental review

Dated: July 20, 2022
Moved: Supervisor Annabi
Seconded: Councilwoman Tompkins

ROLL CALL VOTE:

Councilman Luongo	ABSENT
Councilman Smith	AYE
Councilwoman Tompkins	AYE
Councilman Russo	AYE
Supervisor Annabi	AYE

Motion Passes Ayes: 4 Nays: 0 Absent: 1

APPROVE RESOLUTIONS FOR CFA GRANTS (6B)

Presented by Councilman Russo

RESOLUTION #R22-246

WHEREAS, the Town of Putnam Valley desires to remediate point discharge of identified "hot spots" of pollutants discharging into Lake Oscawana, a 303(d) impaired waterbody under the Environmental Protection Act (EPA); and

WHEREAS, the total cost of the project is estimated to be \$400,000.00; and

WHEREAS, the New York State Department of Environmental Conservation is soliciting grant applications for "The Water Quality Improvement Project Program" to support, among other things, New York Municipalities' efforts to directly improve water quality or aquatic habitat, or protect a drinking water source; now therefore;

BE IT RESOLVED, that the Supervisor of the Town of Putnam Valley is authorized to apply, with the assistance of the Town's grant writer, for \$320,000.00 in grant funding through the DEC's Water Quality Improvement Program to fund the design, permitting, and construction administration of remediation improvements; and

BE IT FURTHER RESOLVED, that the Town of Putnam Valley has identified sufficient funds to match the State's contribution with 25% of the total award amount granted; and

BE IT FURTHER RESOLVED: that this work is a Type II Action requiring no further SEQR review

Dated: July 20, 2022
Moved: Councilman Russo
Seconded: Councilman Smith

ROLL CALL VOTE:

Councilman Luongo	ABSENT
Councilman Smith	AYE
Councilwoman Tompkins	AYE
Councilman Russo	AYE
Supervisor Annabi	AYE

Motion Passes Ayes: 4 Nays: 0 Absent: 1

APPROVE RESOLUTIONS FOR CFA GRANTS (6C)

Presented by Councilman Smith

RESOLUTION #R22-247

WHEREAS, the Town of Putnam Valley desires to undertake a commercial sewer district feasibility study to determine the potential for conversion of aging and failing septic systems with the Lake Peekskill watershed and;

WHEREAS, the total cost of the study is estimated to be \$33,000.00; and

WHEREAS, the New York State Department of Environmental Conservation is soliciting grant applications for "Non-Agricultural Nonpoint Source Planning" to support, among other things, New York Municipalities' efforts to adapt planning reports for nonpoint water quality improvement projects and mapping of Municipal Separate Storm Water Systems (MS4s); now therefore;

BE IT RESOLVED, that the Supervisor of the Town of Putnam Valley is authorized to apply, with the assistance of the Town's Grant Writer, for \$30,000.00 in grant funding through the DEC's Non-Agricultural Nonpoint Source Planning Program for the preparation of a feasibility study to examine the potential for conversion of aging and failing septic systems within the Lake Peekskill watershed; and

BE IT FURTHER RESOLVED, that the Town of Putnam Valley has identified sufficient funds to match the State's contribution with 10% of the total award amount granted; and

BE IT FURTHER RESOLVED: that undertaking this Feasibility Study is a Type II Action requiring no further SEQR review

Dated: July 20, 2022
Moved: Councilman Smith
Seconded: Councilwoman Tompkins

ROLL CALL VOTE:

Councilman Luongo	ABSENT
Councilman Smith	AYE
Councilwoman Tompkins	AYE
Councilman Russo	AYE
Supervisor Annabi	AYE

Motion Passes Ayes: 4 Nays: 0 Absent: 1

APPROVE RESOLUTIONS FOR CFA GRANTS (6D)

Presented by Councilwoman Tompkins

RESOLUTION #R22-248

WHEREAS, the Town of Putnam Valley desires to rehabilitate and repair the tennis courts located within the Leonard Wagner Memorial Park (the Town Park); and

WHEREAS, the total cost of the project is estimated to be \$200,000.00; and

WHEREAS, the New York State Office of Parks, Recreation and Historic Preservation is soliciting grant applications for the Environmental Protection Fund Grant program for Parks, Preservation, and Heritage (EPF) to support, among other things, the acquisition, planning, development, and improvement of parks, historic properties listed on the National or State Registers of Historic Places and heritage areas identified in approved plans for statutorily designated Heritage Areas; now therefore;

BE IT RESOLVED; that the Supervisor of the Town of Putnam Valley is authorized to apply, with the assistance of the Town's Grant Writer, for \$100,000.00 in grant funding through the OPRHP's Environmental Protection Fund Grant program for Parks, Preservation, and Heritage for the rehabilitation and repair of the tennis courts within the Town Park;

BE IT FURTHER RESOLVED, that the Town of Putnam Valley has identified sufficient funds to match the State's contribution with 50% of the total project cost; and

BE IT FURTHER RESOLVED: that this is a Type II Action requiring no SEQR review

Dated: July 20, 2022
Moved: Councilwoman Tompkins
Seconded: Councilman Russo

ROLL CALL VOTE:

Councilman Luongo	ABSENT
Councilman Smith	AYE
Councilwoman Tompkins	AYE
Councilman Russo	AYE
Supervisor Annabi	AYE

Motion Passes Ayes: 4 Nays: 0 Absent: 1

APPROVE PERMIT FEE WAIVER FOR EAGLE SCOUT PROJECT

Presented by Supervisor Annabi

RESOLUTION #R22-249

RESOLVED that the Town Board authorize the Supervisor to waive the permit fees for Michael Fitzmaurice's' Eagle Scout Project. The project is a sitting area with a picnic table at the trailhead of the Granite Mountain Preserve.

Seconded by Councilwoman Tompkins, unanimously carried

APPROVE ATTENDENCE FOR BUILDING INSPECTOR AND ASSESSOR TO ATTEND THE 2022 ASSOCIATION OF TOWNS CONFERENCE IN NEW YORK

Presented by Councilwoman Tompkins

RESOLUTION #R22-250

RESOLVED, that the Town Board authorize the Town Assessor and Building Inspector to attend the Association of Towns of the State of New York 2022 Fall Planning and Zoning Conference on September 13, 2022.

Seconded by Councilman Smith, unanimously carried

APPROVE 2023 DISTRICT BUDGET MEETINGS SCHEDULE

Presented by Councilman Smith

RESOLUTION #R22-251

RESOLVED, that the Town Board approve the following dates:



TOWN OF PUTNAM VALLEY
265 OSCAWANA LAKE ROAD
PUTNAM VALLEY, NEW YORK 10579

2023 District Budget Meeting Schedule

The Putnam Valley Town Board will hold Budget meetings to discuss the 2023 budgets for all Districts.

The Preliminary budget meeting will be held on **Saturday, August 13, 2022**, and the Annual Final budget meeting will be held **Saturday, September 10, 2022**. Both meetings will be held at Town Hall, 265 Oscawana Lake Road with a start time of 9 a.m.

Each District will be reviewed, per the following schedule, on both dates:

9:00 a.m.	Roaring Brook Lake
9:30 a.m.	Lake Peekskill
10:00 a.m.	Hilltop Estates
10:15 a.m.	Lookout Manor
10:30 a.m.	Lake Oscawana
10:45 a.m.	Northview Estates
11:00 a.m.	Wildwood Knolls
11:15 a.m.	Abele Park
11:30 a.m.	Brookdale Gardens
11:45 a.m.	Glenmar Gardens
12:00 p.m.	Mill Pond
Immediately following:	Barger Pond Putnam Acres Sewer District #2 Drainage Districts

Seconded by Councilwoman Tompkins, unanimously carried

APPROVE APPOINTMENT OF PROVISIONAL DISTRICT CLERK

Presented by Councilman Russo

RESOLUTION #R22-252

RESOLVED, that the Town Board reappoint Karen Kroboth as Provisional Senior District Clerk for an additional 90 days. She will be moved permanently when she passes the Senior Clerk Test. Her current salary is at Step 2 of the CSEA Senior Clerk Schedule which is \$48,681.00

Seconded by Councilman Smith, unanimously carried.

HIGHWAY – APPROVE CHANGES IN SEASONAL PERSONNEL

Presented by Councilwoman Tompkins

RESOLUTION #R22-253

RESOLVED, that the Town Board replace Nicholas Pezzola, (who tendered his resignation without any prior notice), with Brandon Case, 180 Sunset Hill Road, Putnam Valley, NY 10579. Mr. Case will work until September 2nd, 2022 as a seasonal laborer at \$16.00 per hour, with no benefits. If necessary, he will be used as a fill-in after that date.

Seconded by Councilman Smith, unanimously carried.

PARKS AND RECREATION REFUNDS

Presented by Councilman Smith

RESOLUTION #R22-254

RESOLVED, that the Town Board accept the July 2022 refunds for the Parks and Recreation Department as follows:

To: Town Board
From: Frank DiMarco, Parks and Recreation Director
Subject: Parks and Recreation Refunds
Date: July refunds 2022

Marcie Recapito 53 Dring Lane Putnam Valley, NY 10579	\$ 1,240.00 Tennis Camp- Programs Camp did not run no enrollment
Mallory Chanin 108 Tanglewylde Road Lake Peekskill, NY 10537	\$20.00 Zumba- programs price was reduced
Aphrodite Harris 25 Wild Birch Farms Cortlandt Manor, NY 10567	\$250.00 Day Camp death of brother cannot attend
Jessica Mimnaugh 10 Cayuga Road Putnam Valley, NY 10579	\$500.00 LPCC Deposit refund
Jennifer Maroulis 71 Mountain View Road Putnam Valley, NY 10579	\$500.00 LPCC Deposit refund
Aneta Zalesiak 260 Agor Lane Mahopac, NY 10561	\$250.00 Day Camp Cannot attend broke toe
Marcie Recapito 53 Dring Lane Putnam Valley, NY 10579	\$180.00 Intramural Camp-Programs Son has Covid cannot attend

Seconded by Councilwoman Tompkins, unanimously carried.

BUILDING DEPARTMENT REPORT- JUNE 2022

Presented by Councilman Russo

RESOLUTION #R22-255

RESOLVED, that the Town Board accept the Building Department daily fee report and summary for the month of June 2022, for filing with the Town Clerk.

7/1/2022

TOWN OF PUTNAM VALLEY
OFFICE OF BUILDING & ZONING
265 Oscawana Lake Road
Daily Fee Report - Summary

From: 06/01/2022 To: 6/30/2022

Fee Type	Count	Amount
ADDITION/ALTERATION	1	\$498.00
ANTENNA	1	\$9,000.00
CW	3	\$225.00
DECK	2	\$1,137.00
ELECTRI APP/NY ELEC	9	\$270.00
ELECTRIC APP/SWIS	12	\$360.00
FENCE/WALL	2	\$150.00
GAS/PROPANE	9	\$700.00
GENERATOR PERMIT	1	\$75.00
HVAC	4	\$375.00
MG	2	\$150.00
MI	2	\$150.00
OIL TANK	8	\$900.00
OPERATING PERMIT	2	\$200.00
PERM	16	\$3,085.00
PERNC	1	\$6,788.00
PL	9	\$855.00
RE	16	\$3,739.00
RU	2	\$250.00
SEARC	11	\$2,000.00
SOLAR PANELS	5	\$2,116.00
TENT	1	\$75.00
WETADM	3	\$150.00
WETL	3	\$400.00
WT/S	2	\$200.00
Total Fees Collected:	127	\$33,848.00
Cash	6	\$853.00
Cashiers Check	1	\$86.00
Check	120	\$32,909.00

Seconded by Councilman Smith, unanimously carried.

PUBLIC COMMENT

Presented by Supervisor Annabi

Supervisor Annabi reiterated that residents can find an application to be a vendor for Town Day on our website. You can also call her office at 845-526-2121 or just stop by.

Councilwoman Tompkins reminded everyone to stay hydrated in this extreme heat.

Supervisor Annabi moved to add an Executive Session at the end of this meeting to discuss a contractual issue and a litigation issue; with no further business at the end of the session.

Seconded by Councilman Smith, unanimously carried.

AUDIT OF MONTHLY BILLS

Presented by Supervisor Annabi

RESOLUTION #R22-256

RESOLVED, that the Town Board approve the following bills, after audit, being paid:

<u>VOUCHER NUMBERS</u>	<u>AMOUNTS</u>
38806-39120	88,297.49
38934-39191	66,578.57
38830-39186	242,418.96

Seconded by Councilman Smith, unanimously carried.

BUDGET TRANSFERS AND AMENDMENTS

Presented by Supervisor Annabi

RESOLUTION #R22-257

RESOLVED, that the Town Board approve Budget transfers and Amendments for Year-To-Date July, 2022

