

TOWN OF PUTNAM VALLEY

Town Board Meeting

May 18th, 2022

Town Hall

6 PM

AGENDA

Meeting called to Order

Pledge of Allegiance

- 1. Presentation Honoring Putnam Valley High School Seniors
- 2. Departmental Reports
- 3. Supervisor's Comments
- 4. Legislative Reports
- 5. Approval of Minutes
- 6. Presentation by Chris Kopf, CPA O'Connor Davies, Auditors
- 7. Presentation by Alan Paley/Procellacor Lake Oscawana
- 8. Vote on Planning Board Submission regarding Porters Road Wireless Facility
- 9. Facilities: Approve MS4 Annual Report
- 10. Finance: Approve Audit Report
- 11. Discuss Parking Code Changes
- 12. Parks & Recreation:
 - a. May 2022 Refunds
 - b. Approve Additions/Changes to Personnel
 - c. Approve Lifeguard Personnel 2022 Summer Season
 - d. Approve Groundskeeper/Recreation Assistant
- 13. Highway:
 - a. Approve Changes in Personnel
 - b. Approve Seasonal Laborers
- 14. Approve Standard Workday Resolution
- 15. Approve NYS Naming of Pudding Street Overpass "Putnam Valley First Responders Bridge"
- 16. Public Comment
- 17. Audit of Monthly Bills
- 18. Budget Transfers and Amendments

Adjournment

Next Town Board Meeting: Work Session, Wednesday June 8th, 2022, 5 PM

Manpower Analysis by Incident

Putnam Valley Fire Department

Date Range: From 4/1/2022 to 4/30/2022

Company: All Companies Equipment Type(s): All Equipment Types

Incident Type	Incident Count	Number Attended	Average Attended	Total Length (hrs)	Average Length (hrs)	Average Man Hours	Total Man Hours
111-Building fire	_	31	31.00	12.12	12.12	375.72	375.72
131-Passenger vehicle fire	2	33	16.50	2.34	1.17	18.96	37.91
151-Outside rubbish, trash or waste fire	_	25	25.00	0.77	0.77	19.25	19.25
300-Rescue, EMS incident, other	_	10	10.00	0.45	0.45	4.50	4.50
311-Medical assist, assist EMS crew	_	18	18.00	0.27	0.27	4.86	4.86
322-Motor vehicle accident with injuries	6	111	18.50	3.99	0.66	12.17	73.05
324-Motor vehicle accident with no injuries.	N	51	25.50	1.68	0.84	19.00	38.00
445-Arcing, shorted electrical equipment	-	10	10,00	0.45	0.45	4.50	4.50
510-Person in distress, other	_	18	18.00	0.15	0.15	2.70	2.70
571-Cover assignment, standby, moveup	_	37	37.00	0.55	0.55	20.35	20.35
611-Dispatched & canceled en route	-	11	11.00	0.00	0.00	0.00	0.00
652-Steam, vapor, fog or dust thought to be smoke	_	19	19.00	0.25	0.25	4.75	4.75
743-Smoke detector activation, no fire - unintentional	9	151	16.78	1.75	0.19	3.28	29.53
Blank. Incident Type not Entered	0	0	0.00	0.00	0.00		0.00
Total and Averages for all Incident Types	28	525	18.75	24.77	0.88		615.12

Fire Reportment

Report for

April 2022

(5)

RESOLUTION #R22-

RESOLVED that the Town Board authorize the Supervisor to accept the Town Board Meeting Minutes from April 20th and May 11th, 2022



JACQUELINE ANNABI

TOWN SUPERVISOR

TO:

TOWN BOARD

FROM:

JACQUELINE ANNABI, TOWN SUPERVISOR

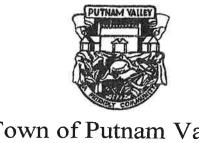
SUBJECT:

Planning Board Submission regarding Porters Road Wireless Facility

DATE:

April 29, 2022

RESOLVE, that the Town Board approve the submission of a planning application by Homeland Towers, LLC and T-Mobile Northeast LLC to the Town of Putnam Valley Planning Board for 30 Porters Road regarding a proposed wireless telecommunication facility, including a 150-foot monopole together with a 2,650 +/- square foot multicarrier equipment compound at the base thereof.





Town of Putnam Valley

To:

Putnam Valley Town Board

From:

Susan L. Manno

Date:

May 21, 2022

Subject:

Authorization to Sign MS4 Annual Report

I formally request that The Putnam Valley Town Board authorize the Supervisor to sign the MS4 Annual Report. Reporting period March 10, 2021 to March 9, 2022. Submission of the Annual Report is required by The New York State Department of Environmental Conservation.

MS4 Annual Report Cover Page

MCC form for period ending March 9, 2 0 2 2

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Join	t reports	s require onl	y one cove	r page.		

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Choose one:

This report is being submitted on behalf of an individual MS4.

Fill in SPDES ID in upper right hand corner.

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OR

O This report is being submitted on behalf of a Single Entity

(Per Part II.E of GP-0-10-002)

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OR

This is a joint report being submitted on behalf of a coalition.

Provide SPDES ID of each permitted MS4 included in this report. Use page 2 if needed.

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MS4 Annual Report Cover Page

MCC form for period ending March 9,

Provide SPDES ID of each permitted MS4 included in this report.

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MS4 Municipal Compliance Certification(MCC) Form

MCC form for period ending March 9, 2 0 2 2

	SPDES ID
Name of MS4 Town of Putnam Valley	N Y R 2 0 A 3 4 5
Each MS4 must submit an MCC form.	
Section 1 - MCC Identification Page	
Indicate whether this MCC form is being submitted to certify endorsement	or acceptance of:
 An Annual Report for a single MS4 	
○ A Single Entity (Per Part II.E of GP-0-10-002)	
O A Joint Report	
Joint reports may be submitted by permittees with legally bir	nding agreements.
If Joint Report, enter coalition name:	

MS4 Municipal Compliance Certification(MCC) Form

MCC form for period ending March 9, 2 0 2 2

		SPD	ES	ID						
Name of MS4	Town of Putnam Valley	N	Y	R	2	0	A	3	4	5

Section 2 - Contact Information

Important Instructions - Please Read

Contact information must be provided for <u>each</u> of the following positions as indicated below:

- 1. Principal Executive Officer, Chief Elected Official or other qualified individual (per GP-0-08-002 Part VI.J).
- 2. Duly Authorized Representative (Information for this contact must only be submitted if a Duly Authorized Representative is signing this form)
- 3. The Local Stormwater Public Contact (required per GP-0-08-002 Part VII.A.2.c & Part VIII.A.2.c).
- 4. The Stormwater Management Program (SWMP) Coordinator (Individual responsible for coordination/implementation of SWMP).
- 5. Report Preparer (Consultants may provide company name in the space provided).

A separate sheet must be submitted for each position listed above unless more than one position is filled by the same individual. If one individual fills multiple roles, provide the contact information once and check all positions that apply to that individual.

If a new Duly Authorized Representative is signing this report, their contact information must be provided and a signature authorization form, signed by the Principal Executive Officer or Chief Elected Official must be attached.

For each contact, select all that apply:

- Principal Executive Officer/Chief Elected Official
- O Duly Authorized Representative
- O Local Stormwater Public Contact
- O Stormwater Management Program (SWMP) Coordinator
- O Report Preparer

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MS4 Municipal Compliance Certification (MCC) Form

MCC form for period ending March 9, 2 0 2 2

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MS4 Municipal Compliance Certification(MCC) Form

MCC form for period ending March 9, 2 0 2 2

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Name of MS4	Town of Putnam Valley	N	Y	R	2	0	A	3	4	5

Section 4 - Certification Statement

"I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations."

This form must be signed by either a principal executive officer or ranking elected official, or duly authorized representative of that person as described in GP-0-08-002 Part VI.J.

First Name	MI	Last Name
Jacqueline		Annabi
Title (Clearly print title of individual signing report)		
Supervisor		
Signature		
		(8)
		Date

Send completed form and any attachments to the DEC Central Office at:

MS4 Permit Coordinator Division of Water 4th Floor 625 Broadway Albany, New York 12233-3505

This report is being submitted for the reporting period ending March 9, 2 0 2 2

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Name of MS4/Coalition Town of Putnam Valley	SPDES ID N Y R 2 0 A 3 4 5
Minimum Control Measure 1. Public Ed	ucation and Outreach
The information in this section is being reported (check one):	
 On behalf of an individual MS4 On behalf of a coalition How many MS4s contributed to this report? 	
1. Targeted Public Education and Outreach Best Managem	ent Practices
Check all topics that were included in Education and Outreach d	uring this reporting period:
• Construction Sites	O Pesticide and Fertilizer Application
O General Stormwater Management Information	O Pet Waste Management
O Household Hazardous Waste Disposal	○ Recycling
● Illicit Discharge Detection and Elimination	O Riparian Corridor Protection/Restoration
O Infrastructure Maintenance	○ Trash Management
○ Smart Growth	O Vehicle Washing
O Storm Drain Marking	O Water Conservation
O Green Infrastructure/Better Site Design/Low Impact Development	O Wetland Protection
Other:	○ None
Other	
2. Specific audiences targeted during this reporting period:	
Public Employees • Contractors	
Residential Developers	
Businesses General Public	
● Restaurants ○ Industries	
Other: Agricultural	
Other	

This report is being submitted for the reporting period ending March 9, 2 0 2 2

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This report is being submitted for the reporting period ending March 9, 2 0 2 2

	SPDES ID
Name of MS4/Coalition Town of Putnam Valley	N Y R 2 0 A 3 4 5
4. Evaluating Progress Toward Measurable Goals MCM 1	
Use this page to report on your progress and project plans toward achievin	a measurable anals
identified in your Stormwater Management Program Plan (SWMPP), inclu III.C.1. Submit additional pages as needed.	•
A. Briefly summarize the Measurable Goal identified in the SWMPP	in this reporting period.
The Town, in conjunction with the NYSDEC, has developed a Natural Return the Town and the public in making informed and proactive decisions a	
B. Briefly summarize the observations that indicated the overall effection.	tiveness of this Measurable
Maps and a detailed chapter on the streams and watersheds of the Town h Resources Inventory. The public was afforded the opportunity for comme community by detailing how pollutants travel into the drinking water syste aquatic, and animal life, and defines flood zones for prospective homeown	ent. The chapter assists the em, their effects on plant,
C. How many times was this observation measured or evaluated in this	s reporting period?
	7
D. Harris MCA made and a superior described in Manager 11 of the Control of the C	(ex.: samples/participants/events)
D. Has your MS4 made progress toward this Measurable Goal during	this reporting period? Yes O No
E. Is your MS4 on schedule to meet the deadline set forth in the SWM	PP? • Yes O No
F. Briefly summarize the stormwater activities planned to meet the go the next reporting cycle (including an implementation schedule).	als of this MCM during
Educational material covering topics such as illicit discharges, septic systegeneral stormwater best practices will continue to be maintained in the Totas available on the Town websites stormwater page. Materials will be upobasis or as required by new NYSDEC permit regulations.	wn Facilities office as well

This report is being submitted for the reporting period ending March 9, 2 0 2 2

Name of MS4/Coalition 10wn of Putnam Valley	ame of MS4/Coalition 16 Pulnam valley N Y R Z U A 3 4 5												
Minimum Control Measure 2.	Public I	nve	olv	em	en	t/P	art	icip	ati	on			
The information in this section is being reported (check	one):												
 On behalf of an individual MS4 On behalf of a coalition 	40		-										
How many MS4s contributed to this re	port?	1_1											
1. What opportunities were provided for public development, evaluation and improvement of (SWMP) Plan during this reporting period?	f the Stor	mw	ate	r N	[an					;rai	n		
O Cleanup Events							#Ev	ents					
○ Comments on SWMP Received #Comments													
• Community Hotlines Phone # (8 4 5) 5 2 6 - 2 3 7 7											7		
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O Plantings							Sq.	Ft.					
O Storm Drain Markings							# Dra	ins					
O Stakeholder Meetings						# A	ttend	lees					
O Volunteer Monitoring						;	# Eve	ents					
Other: Board Meetings	- P u	b	1	i	С		Co	m	m	е	n	t	
2. Was public notice of availability of this annua Program (SWMP) Plan provided?	al report	and	St	orn	lw2	ate	r Ma	nag		ent Ye		0	No
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O Newspaper Advertising						# D	ays F	tun					\exists
○ TV/Radio Notices						# D	ays F	lun				Ï	
● Other: TownBoardMee	t i n	g									Ì		
• Web Page URL: Enter URL(s) on the following tw	o pages.												

This report is being submitted for the reporting period ending March 9, 2 0 2 1 If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

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This report is being submitted for the reporting period ending March 9, If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank. SPDES ID N Y R 2 0 A 3 4 5 Name of MS4/Coalition 2. URL(s) con't.: Please provide specific address(es) where notices can be accessed - not home page. URL URL URL URL URL URL

This report is being submitted for the reporting period ending March 9, 2

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank. SPDES ID

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This report is being submitted for the reporting period ending March 9, $\begin{vmatrix} 2 & 0 \end{vmatrix} \begin{vmatrix} 2 & 2 \end{vmatrix}$

		SPI	DES ID						
Name of MS4/Coalition Town of Putnam Valley		N	YR	2	0	A	3	4	5
4.a. If this report was made available on the internet, what da	ate was it	po	sted?						
Leave blank if this report was not posted on the internet.	0		10		1				
4.b. For how many days was/will this report be posted?								3	0
If submitting a report for single MS4, answer 5.a If submitt	ting a join	t re	eport,	ans	wei	r 5. ł	b		
5.a. Was an Annual Report public meeting held in this report	ting perio	d?				Ye	s	0	No
If Yes, what was the date of the meeting?	0	4	12	1	1	2	0	2	1
If No, is one planned?					•	Yes	S	0	No
5.b. Was an Annual Report public meeting held for all MS4s	contribut	tin	g to tl	is i	rep	ort	du	rin	ıg
this reporting period?					0	Yes	S	•	No
If No, is one planned for each?					0	Yes	S		No
6. Were comments received during this reporting period?					0	Yes	S		No
If Yes, attach comments, responses and changes made to									
SWMP in response to comments to this report.									

This report is being submitted for the reporting period ending March 9, 2 0 2 2

SPDES ID
Name of MS4/Coalition Town of Putnam Valley N Y R 2 0 A 3 4 5
7. Evaluating Progress Toward Measurable Goals MCM 2
Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.
A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.
Maximizing public involvement and participation.
B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.
Town Board meetings are being held in-preson and via Zoom. Notice of public meetings are posted on the Town website and in the local paper. Meetings can also be viewed on the Putnam Valley TV channels of 18 and 20. Meeting attendance is typically twenty (20) people which is close to the pre pandemic attendance level. Should a large crowd be expected, the meeting is moved to the Fire House so everyone can be accommodated.
C. How many times was this observation measured or evaluated in this reporting period?
8
(ex.: samples/participants/event
D. Has your MS4 made progress toward this measurable goal during this reporting period? ● Yes ○ No
E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?
● Yes ○ No
F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).
Public meetings will continue to be held in person and via Zoom. Meeting times and minutes will continue to be posted on the Town website and in the local paper. Meetings will continue to be televised.

This report is being submitted for the reporting period ending March 9, $\begin{vmatrix} 2 & 0 \end{vmatrix} \begin{vmatrix} 2 & 2 \end{vmatrix}$

Name of MS4/Coalition Town of Putnam Valley	N Y R 2 0 A 3 4 5									
Minimum Control Measure 3.	Illicit Discharge Detection and Elimination									
The information in this section is being reported	d (check one):									
 On behalf of an individual MS4 On behalf of a coalition How many MS4s contributed to 	o this report?									
1. Enter the number and approx. percen	t of outfalls mapped: 4 1 2 # 1 0 0 %									
	2. How many of these outfalls have been screened for dry weather discharges during this reporting period (outfall reconnaissance inventory)?									
3.a. What types of generating sites/sewers reporting period?	heds were targeted for inspection during this									
O Auto Recyclers	○ Landscaping (Irrigation)									
O Building Maintenance	○ Marinas									
○ Churches	O Metal Plateing Operations									
O Commercial Carwashes	Outdoor Fluid Storage									
O Commercial Laundry/Dry Cleaners	O Parking Lot Maintenance									
O Construction Vehicle Washouts	○ Printing									
○ Cross-Connections	O Residential Carwashing									
O Distribution Centers	○ Restaurants									
○ Food Processing Facilities	O Schools and Universities									
○ Garbage Truck Washouts	Septic Maintenance									
○ Hospitals	O Swimming Pools									
O Improper RV Waste Disposal	O Vehicle Fueling									
O Industrial Process Water	O Vehicle Maint./Repair Shops									
Other:	O None									
● Sewersheds:	ASIN									

This report is being submitted for the reporting period ending March 9, 2 0 2 2

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition Town of Putnam Valley	SPDES ID N Y R 2 0 A 3 4 5										
3.b. What types of illicit discharges have	ve been found during this reporting period?										
O Broken Lines From Sanitary Sewer	O Industrial Connections										
O Cross Connections	○ Inflow/Infiltration										
Failing Septic Systems	O Pump Station Failure										
O Floor Drains Connected To Storm Sewers	O Sanitary Sewer Overflows										
O Illegal Dumping	O Straight Pipe Sewer Discharges										
Other:	○ None										
4. How many illicit discharges/potential reporting period?	l illegal connections have been detected during this										
5. How many illicit discharges have bee	en confirmed during this reporting period?										
6. How many illicit discharges/illegal connections have been eliminated during this reporting period?											
	onnections have been eliminated during this reporting										
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This report is being submitted for the reporting period ending March 9, 2 0 2 2

Name of MS4/Coalition Town of Putnam Valley	SPDES ID N Y R 2 0 A 3 4 5						
12. Evaluating Progress Toward Measurable Goals MCM 3							
Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.							
A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.							
Continue illicit discharge and detection program							
B. Briefly summarize the observations that indicated the overall Goal.	effectiveness of this Measurable						
There were no illicit discharges found or reported. Illicit discharges a Health Department who oversees the correction of the discharge.	are reported to the County						
C. How many times was this observation measured or evaluated i	in this reporting period? [8] (ex.: samples/participants/events)						
D. Has your MS4 made progress toward this measurable goal du							
E. Is your MS4 on schedule to meet the deadline set forth in the S	SWMPP? • Yes • No						
F. Briefly summarize the stormwater activities planned to meet the next reporting cycle (including an implementation schedule	he goals of this MCM during						
The Town continues to inventory and address issues of each outfall a Any new outfalls constructed or discovered will be mapped and inclu Illicit discharges can be reported to the Town or via the Town hotline be referred to the County Health Department for correction.	ided in the Town GIS database.						

This report is being submitted for the reporting period ending March 9, 2 0 2 2

			SPI	DES	ID						
Name of MS4/Coalition	Town of Putnam Valley	r	N	Y	R	2	0	Α	3	4	5

	Minimum Control Measures 4 and 5.									
Construction Site and Post-Construction Control										
	The information in this section is being reported (check one):									
	 On behalf of an individual MS4 On behalf of a coalition How many MS4s contributed to this report? 									
1a	1a. Has each MS4 contributing to this report adopted a law, ordinance or other regulatory mechanism that provides equivalent protection to the NYS SPDES General Permit for									
	Stormwater Discharges from Construction Activities?	Yes	O No							
1b	1b. Has each Town, City and/or Village contributing to this report documented that the law is equivalent to a NYSDEC Sample Local Law for Stormwater Management and Erosion and Sediment Control through either an attorney certification or using the NYSDEC Gap Analysis Workbook? • Yes • No • NT									
	Zinarysis Workbook.	O 140	O 141							
	If Yes, Towns, Cities and Villages provide date of equivalent NYS Sample Local La	ıw.								
	○ 09/2004 ● 0	3/2006	\circ NT							
2.	Does your MS4/Coalition have a SWPPP review procedure in place?	• Yes	○ No							
3.	How many Construction Stormwater Pollution Prevention Plans (SWPPPs) have reviewed in this reporting period?	ve been	8							
4.	Does your MS4/Coalition have a mechanism for receipt and consideration of purcomments related to construction SWPPPs? • Yes	ıblic O No	O NT							
	If Yes, how many public comments were received during this reporting period?		0							
5.	Does your MS4/Coalition provide education and training for contractors about SWPPP process?	the loca	ıl ● No							

6.	Identify which of the following types of enforcement actions you used during the reporting
	period for construction activities, indicate the number of actions, or note those for which you
	do not have authority:

O Notices of Violation	#			 No Authority
Stop Work Orders	#		4	O No Authority
O Criminal Actions	#			O No Authority
○ Termination of Contracts	#			O No Authority
O Administrative Fines	#			O No Authority
O Civil Penalties	#			O No Authority
O Administrative Orders	#			O No Authority
O Enforcement Actions or Sanctions	#			
Other	#			O No Authority

This report is being submitted for the reporting period ending March 9, 2 0 2 2

Naı	me of MS4/Coalition Town of Putnam Valley SPDES ID N Y R 2 0 A 3 4 5										
	Minimum Control Measure 4. Construction Site Stormwater Runoff Control										
The	The information in this section is being reported (check one):										
	On behalf of an individual MS4										
υ (On behalf of a coalition How many MS4s contributed to this report?										
1.	How many construction projects have been authorized for disturbances of one acre or more during this reporting period?										
2.	How many construction projects disturbing at least one acre were active in your jurisdiction during this reporting period?										
3.	What percent of active construction sites were inspected during this reporting period? \bigcirc NT										
	100%										
4.	What percent of active construction sites were inspected more than once? ONT										
	100%										
5.	Do all inspectors working on behalf of the MS4s contributing to this report use the NYS Construction Stormwater Inspection Manual? $\qquad \qquad										
6.	Does your MS4/Coalition provide public access to Stormwater Pollution Prevention Plans (SWPPPs) of construction projects that are subject to MS4 review and approval?										
	• Yes ONO ONT										
	If your MS4 is Non-Traditional, are SWPPPs of construction projects made available for public review? O Yes O No										
	If Yes, use the following page to identify location(s) where SWPPPs can be accessed.										

This report is being submitted for the reporting period ending March 9, 2 0 2 2

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

SPDES ID Name of MS4/Coalition Town of Putnam Valley N Y R 2 0 A 3 4 5 6. con't.: Submit additional pages as needed. O MS4/Coalition Office Department Address Zip City 0 Phone 0 0 O Library Address City Zip 0 Phone 0 0 Other Address i n i Ρ 1 a n n В r d 0 f f се g 0 а City Zip 0 5 7 1 NY 1 9 Ρ V 1 t n u a m а е У Phone 5 2 6 3 7 8 5 4 0 4 Please provide specific address where SWPPPs can be accessed - not home page. O Web Page URL(s): URL URL

This report is being submitted for the reporting period ending March 9, $\begin{vmatrix} 2 & 0 \end{vmatrix} \begin{vmatrix} 2 & 2 \end{vmatrix}$

,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	SPDES ID
Name of MS4/Coalition Town of Putnam Valley	N Y R 2 0 A 3 4 5
7. Evaluating Progress Toward Measurable Goals MCM 4	
Use this page to report on your progress and project plans toward identified in your Stormwater Management Program Plan (SWM III.C.1. Submit additional pages as needed.	
A. Briefly summarize the Measurable Goal identified in the	SWMPP in this reporting period.
Site enforcement and inspection	
B. Briefly summarize the observations that indicated the ove Goal.	rall effectiveness of this Measurable
Two construction projects were underway during the reporting p the Town Engineer's office were onsite witnessing construction construction was halted and the Contractor was advised that actic conformance with the approved site plans and/or required maintenance on the property.	activities. In four instances, vities on the site were not in
C. How many times was this observation measured or evalua	ted in this reporting period?
	1 2 5
D. Has your MS4 made progress toward this measurable goa	(ex.: samples/participants/events, all during this reporting period?
	● Yes ○ No
E. Is your MS4 on schedule to meet the deadline set forth in	the SWMPP? ● Yes ○ No
F. Briefly summarize the stormwater activities planned to me the next reporting cycle (including an implementation sch	eet the goals of this MCM during
The Town 's current site inspection and enforcement practices we evaluated per project, on an as needed basis, and/or per NYSDE	

This report is being submitted for the reporting period ending March 9, $\begin{vmatrix} 2 & 0 \end{vmatrix} \begin{vmatrix} 2 & 2 \end{vmatrix}$

Name of MS4/Coalition	Town of Putnam Valle	ey		SPDES N Y			
Tvalle of IVIS-7/Coalition							
Minimum Control Measure 5. Post-Construction Stormwater Management							
The information in th	nis section is bein	g reported (che	ck one):				
 On behalf of an individual MS4 On behalf of a coalition How many MS4s contributed to this report? 							
	•		-				
1. How many and MS4/Coalition i				nagement practi eporting period?	•		
		# Inventoried	# Inspections	# Times Maintained			
O Alternative Practic	ees						
O Filter Systems							
O Infiltration Basins							
Open Channels							
○ Ponds							
O Wetlands							
Other		1		0			
2. Do you use an	•		ıbase, spreadsl	neet) to track po	ost-construction		
BMPs, inspecti	ons and mainta	nance?			○ Yes • No		
3. What types of a Development/B	_			-	¹ Impact		
O Building Codes	O Municipal Co	omprehensive P	lans				
Overlay Districts	Open Space F	Preservation Pro	ogram				
○ Zoning	O Local Law or	Ordinance					
○ None	O Land Use Re	gulation/Zoning	,				
Watershed Plans	Other Compre	ehensive Plan					
Other:							

This report is being submitted for the reporting period ending March 9, 2 0 2 2

	Town of Putnam Valley	SPI)						
Naı	me of MS4/Coalition Town of Putnam Valley	N	YF	. 2	0	A	3	4	5
4a	. Are the MS4s contributing to this report involved in a regional/w	vatershed w	vide p	lanı	_	eff Ye			No
4b	. Does the MS4 have a banking and credit system for stormwater	manageme	nt pra	ctic	es?		ffort? Yes No		
					0	Ye	S	•	No
4c.	Do the SWMP Plans for each MS4 contributing to this report inc and approval of banking and credit of alternative siting of a stor				t pr		ice?		No
4d.	. How many stormwater management practices have been implem reporting period?	iented as pa	rt of	this	sys	tem	in	thi 0	S
5.	What percent of municipal officials/MS4 staff responsible for protraining on Low Impace Development (LID), Better Site Design (Infrastructure principles in this reporting period?					ittei			%

This report is being submitted for the reporting period ending March 9, $\begin{vmatrix} 2 & 0 \end{vmatrix} \begin{vmatrix} 2 & 2 \end{vmatrix}$

Name of MS4/Coalition Town of Putnam Valley	N Y R 2 0 A 3 4 5
6. Evaluating Progress Toward Measurable Goals MCM 5	
Use this page to report on your progress and project plans toward identified in your Stormwater Management Program Plan (SWMI III.C.1. Submit additional pages as needed.	
A. Briefly summarize the Measurable Goal identified in the S	WMPP in this reporting period.
Identify existing or potential new conditions that may require a p pollutant discharges.	ost construction structure to reduce
B. Briefly summarize the observations that indicated the over Goal.	rall effectiveness of this Measurable
Presently there is no development being proposed in the Town was post construction stormwater practice.	hich would trigger the need for a
C. How many times was this observation measured or evaluate	ted in this reporting period?
D. Has your MS4 made progress toward this measurable goal	(ex.: samples/participants/events)
D. Has your 17154 made progress toward this measurable goal	• Yes O No
E. Is your MS4 on schedule to meet the deadline set forth in t	he SWMPP?
	● Yes ○ No
F. Briefly summarize the stormwater activities planned to me the next reporting cycle (including an implementation sche	· ·
The Town will continue to be proactive in its post constructions s post construction stromwater practices if needed.	standards and will develop and fund
L.	

This report is being submitted for the reporting period ending March 9, $\begin{bmatrix} 2 & 0 & 2 \end{bmatrix}$

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

SPDES ID

● No ○ Yes

No

Name of MS4/Coalition Town of Putnam Valley			N Y R 2 0	A 3 4 5	
Minimum Control Measure 6. Storm	water Mana	gement f	or Municipal	Operations	
The information in this section is being reported (ch	neck one):				
 On behalf of an individual MS4 On behalf of a coalition How many MS4s contributed to this 	s report?				
1. Choose/list each municipal operation/facility that contributes or may potentially contribute Pollutants of Concern to the MS4 system. For each operation/facility indicate whether the operation/facility has been addressed in the MS4's/Coalition's Stormwater Management Program(SWMP) Plan and whether a self-assessment has been performed during the reporting period. A self-assessment is performed to: 1) determine the sources of pollutants potentially generated by the permittee's operations and facilities; 2) evaluate the effectiveness of existing programs and 3) identify the municipal operations and facilities that will be addressed by the pollution prevention and good housekeeping program, if it's not done already.					
			<u>Self-Assess</u> Operation/Activi		
			performed within	the past 3	
Operation/Activity/Facility	Addressed in	SWMP?	<u>years?</u>	•	
Street Maintenance			Yes	O No	
Bridge Maintenance			O Yes	No	
Winter Road Maintenance			• Yes	○ No	
Salt Storage	O Yes	● No	• Yes	No	
Solid Waste Management			···· O Yes	No	
New Municipal Construction and Land Disturba			○ Yes	No	
Right of Way Maintenance			Yes	No	
Marine Operations			○ Yes	No	
Hydrologic Habitat Modification			O Yes	No	
Parks and Open Space			O Yes	No	
Municipal Building	• Yes	○ No	• Yes	\bigcirc No	
Stormwater System Maintenance	• Yes	○ No	● Yes	○ No	

Vehicle and Fleet Maintenance..... O Yes

This report is being submitted for the reporting period ending March 9, $\begin{vmatrix} 2 & 0 & 2 \end{vmatrix}$

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

	SPDES ID					
Name of MS4/Coalition Town of Putnam Valley	N Y R 2 0 A 3 4 5					
2. Provide the following information about municipal operations good housekeeping programs:						
● Parking Lots Swept (Number of acres X Number of times swept)	# Acres 1 2					
• Streets Swept (Number of miles X Number of times swept)	# Miles 1 0 0					
 Catch Basins Inspected and Cleaned Where Necessary 	# 2 0 0					
 Post Construction Control Stormwater Management Practices Inspected and Cleaned Where Necessary 	# 2					
Phosphorus Applied In Chemical Fertilizer	# Lbs. 0					
Nitrogen Applied In Chemical Fertilizer	# Lbs. 0					
Pesticide/Herbicide Applied (Number of acres to which pesticide/herbicide was applied X Number of times applied to the nearest tenth.) # Acres 0 0 0 0 0						
3. How many stormwater management trainings have been provided to municipal employees during this reporting period?						
4. What was the date of the last training?						
5. How many municipal employees have been trained in this reporting period?						
6. What percent of municipal employees in relevant positions and departments receive stormwater management training?						

Due to COVID-19, there were no opportunities for training during the reporting period. The Town will make every effort to provide training during the 21-22 reporting period

This report is being submitted for the reporting period ending March 9, 2 0 2 2

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

SPDES ID

Name of MS4/Coalition Town of Putnam Valley	N Y R 2 0 A 3 4 5
7. Evaluating Progress Toward Measurable Goals MCM 6	
Use this page to report on your progress and project plans toward identified in your Stormwater Management Program Plan (SWMIII.C.1. Submit additional pages as needed.	
A. Briefly summarize the Measurable Goal identified in the S	WMPP in this reporting period.
Record and compare yearly data.	
	,
B. Briefly summarize the observations that indicated the over Goal.	all effectiveness of this Measurable
One hundred percent (100%) of the Town catch basins were clear	ned during the reporting period.
C. How many times was this observation measured or evaluat	red in this reporting period?
•	5 2 5
	(ex.: samples/participants/event
D. Has your MS4 made progress toward this measurable goal	
	● Yes ○ No
E. Is your MS4 on schedule to meet the deadline set forth in the	he SWMPP? • Yes O No
F. Briefly summarize the stormwater activities planned to me the next reporting cycle (including an implementation sche	et the goals of this MCM during
The Town will continue to sweep its streets, parking areas routine basins are cleaned twice a year. Comparison of yearly data will possible allowing the Town to pin point trouble spots.	

This report is being submitted for the reporting period ending March 9, 2 0 2 2

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

10		SPDE	SI)					
Name of MS4/Coalition	Town of Putnam Valley	N S	Z F	2	0	A	3	4	5

How many MS4	4s contributed to this re	enort?		
54s must answer the que			below.	
MS4 Description	Answer	Check NA	(POC)	
NYC EOH Watershed	-	•	1.50,	
raditional Land Use	1,2,3,4,5,6,7a-d,8a,8b,9	10,11,12	Phosphorus	
raditional Non-Land Use	1,2,3,4,7a-d,8a,8b,9	5,10,11,12	Phosphorus	
on-Traditional	1,2,77a-d,8a,8b,9	3,4,5,10,11,12	Phosphorus	
Onondaga Lake Watershed			38	
raditional Land Use	1,6,7a-d,8a,9	2,3,4,5,8b,10,11,12	Phosphorus	
raditional Non-Land Use	1,6,7a-d,8a,9	2,3,4,5,8b,10,11,12	Phosphorus	
on-Traditional	1,6,7a-d,8a,9	2,3,4,5,8b,10,11,12	Phosphorus	
Greenwood Lake Watershed			<u>'</u>	
raditional Land Use	1,4,6,7a-d,8a,9	2,3,5,8b,10,11,12	Phosphorus	
raditional Non-Land Use	1,4,6,7a-d,8a,9	2,3,5,8b,10,11,12	Phosphorus	
on-Traditional	1,4,6,7a-d,8a,9	2,3,5,8b,10,11,12	Phosphorus	
Oyster Bay		-	ļ	
raditional Land Use	1,4,7a-d,9,10,11,12	2,3,5,6,8a,8b	Pathogens	
raditional Non-Land Use	1,4,7a-d,9,10,11,12	2,3,5,6,8a,8b	Pathogens	
on-Traditional	1,4,7a-d,9	2,3,4,5,8a,8b,10,11,12	Pathogens	
Peconic Estuary	<u> </u>			
raditional Land Use	1,4,7a-d,8a,9,10,11,12	2,3,5,6,8b	Pathogens and Nitrogen	
raditional Non-Land Use	1,4,7a-d,8a,9,10,11,12	2,3,5,6,86	Pathogens and Nitrogen	
on-Traditional	1,4,7a-d,8a,9	2,3,4,5,8b,10,11,12	Pathogens and Nitrogen	
Oscawana Lake Watershed	<u> </u>		1	
raditional Land Use	1,4,6,7a-d,8a,9	2,3,5,8b,10,11,12	Phosphorus	
raditional Non-Land Use	1,4,6,7a-d,8a,9	2,3,5,8b,10,11,12	Phosphorus	
on-Traditional	1,4,6,7a-d,8a,9	2,3,5,8b,10,11,12	Phosphorus	
LI 27 Embayments			•	
aditional Land Use	1,2,3,4,7a-d,9,10,11,12	5,6,8a,8b	Pathogens	
aditional Non-Land Use	1,2,3,4,7a-d,9,10,11,12	5,6,8a,8b	Pathogens	
on-Traditional	1,2,3,4,7a-d,9	5.6.8a,8b,10,11,12	Pathogens	

This report is being submitted for the reporting period ending March 9, 2 0 2 2

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

		SPDES ID		
Na	me of MS4/Coalition Town of Putnam Valley	NYR2	0 A 3	3 4 5
3.	Does your MS4/Coalition have a Stormwater Conveyance and Maintenance Plan Program?	System (infrastructu • Yes	r e) Ins p O No	ection
4.	Estimate the percentage of on-site wastewater treatment sy and maintained or rehabilitated as necessary in this report		n inspec	
5.	Has your MS4/Coalition developed a program that provide NYSDEC SPDES General Permit for Stormwater Discharg (GP-0-08-001) to reduce pollutants in stormwater runoff fr disturb five thousand square feet or more?	ges from Construction	on Activ	ities
6.	Has your MS4/Coalition developed a program to address prunoff from new development and redevelopment projects equal to one acre that provides equivalent protection to the Permit for Stormwater Discharges from Construction Actithe New York State Stormwater Design Manual Enhanced Standards?	that disturb greater NYS DEC SPDES (vities (GP-0-08-001)	than or General , includi	•
7a.	Does your MS4/Coalition have a retrofitting program to re phosphorus/nitrogen/pathogen loading?	duce erosion or Yes	○ No	O N/A
7b.	How many projects have been sited in this reporting period	1?		0
7c.	What percent of the projects included in 7b have been com	pleted in this report	ing peri	od?
7d.	What percent of projects planned in previous years have be	<u>-</u>		0 %
		No	Projects	Planned
8a.	Has your MS4/Coalition developed and implemented a turf procedures policy that addresses proper fertilizer applications.			
	lands?	• Yes	○ No	O N/A
	Has your MS4/Coalition developed and implemented a turf procedures policy that addresses proper disposal of grass c	•		
	municipally owned lands?	Yes	\bigcirc No	\bigcirc N/A

This report is being submitted for the reporting period ending March 9, 2 0 2 2

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition Town of Putnam Valley	SPDES ID N Y R 2	0 A 3	3 4 5
9. Has your MS4/Coalition developed and implemented a program of	_	_	O N/A
10. Has your MS4/Coalition enacted a local law prohibiting pet waste prohibiting goose feeding?	-		rties and N/A
11. Does your MS4/Coalition have a pet waste bag program?	○ Yes	○ No	• N/A
12. Does your MS4/Coalition have a program to manage goose populations?	○ Yes	O No	• N/A





TO:

TOWN BOARD

FROM:

MARIA ANGELICO, Director of Finance

SUBJECT:

O'Connor Davies, Auditors – Financial Report

DATE:

April 12, 2022

RESOLVE, that the Town Board accept and approve the Report to Those Charged with Governance, dated April 18, 2022, created by O'Connor Davies, Accountants and Advisors, following their audit of all financial statements and supplementary information of the Town of Putnam Valley for the year ended December 31, 2021.





TO:

TOWN BOARD

FROM:

JACQUELINE ANNABI, TOWN SUPERVISOR

SUBJECT:

Parking Code Changes

DATE:

May 12, 2022

RESOLVE, that the Town Board discuss the proposed parking code changes, as recommended by the Putnam Valley Town Consultants.



To: Town Board

From: Frank DiMarco, Parks and Recreation Director

Subject: Parks and Recreation Refunds

Date: May refunds 2022

Carolina Layton
96 Lake Drive
Lake Dealer | NV 10527

Lake Peekskill, NY 10537

Jorge Granda
31 Argyle Street

Lake Peekskill, NY 10537

Maeve Casado 36 West Avenue

Putnam Valley, NY 10537

Lisa Mulzoff 53 Shawnee Road

Putnam Valley, NY 10579

Kataryna Mytych 9 Yonke Road Mahopac, NY 10541

Edyta Bansiak 9 Yonke Road Mahopac, NY 10541 \$500.00 LPCC

Deposit refund

\$500.00 LPCC

Deposit refund

\$337.50 Day Camp

Staying with Day Care

\$15.00

Tag sale- programs cannot attend

\$166.50

Day Camp refund Going to Poland

\$112.50

Day Camp refund Going to Poland



To: Town Board

From: Frank DiMarco, Parks and Recreation

Subject: Personnel Date: May 2022

Please approve the following additions/changes to personnel.

1. Lori Carra, Kingdom Faire Sub Bus Driver @ \$25.00 hr.

2. Jeanette Rein, Kingdom Faire Sub Bus Driver @ \$25.00 hr.



To: Town Board Date: May 10, 2022

From: Frank DiMarco, Parks and Recreation

Re: Lifeguard Salaries

Request for approval of the 2022 Lifeguard pay scale.

The following is a list of potential lifeguards for the 2022 season. Lifeguards will be selected pending verification of required certifications and availability.

Per hour salary based on number of seasons employed as a lifeguard. Starting salary is \$14.00 hr. with Jr. Guards at \$13.00 hr.

 Douglas Brown Dylan Costello Kyle Costello Nicholas Dimichele Jaiden Donohue Austin Fabiano Katie Flor Vito Giannelli Abigail Lowder Joey Maloney Faith Marrero James Mazzarisi Jason Nikaj Amanda Orlando Leland Petrash Davin Porteus Logan Porteus 	@\$15.00 hr. @\$14.75 hr. @\$14.75 hr. @\$13.00 hr. @\$14.00 hr. @\$15.25 hr. @\$14.00 hr. @\$14.75 hr. @\$14.75 hr. @\$14.00 hr. @\$14.00 hr. @\$15.00 hr. @\$15.00 hr. @\$15.00 hr. @\$14.00 hr. @\$14.00 hr.	Jr. LG Sub only
16. Davin Porteus	@\$14.00 hr.	
17. Logan Porteus	@\$14.00 hr.	
18. Gabriella Randazzo	@\$14.00 hr.	
19. James Russo	@\$15.00 hr.	
20. Tim Sainz	@\$15.75 hr.	
21. Zachary Smith	@\$15.25 hr.	
22. Hudson Sperrazza	@\$14.00 hr.	
23. Parker Sperrazza	@\$14.00 hr.	
24. Desiree Turtenwald	@\$16.50 hr.	Sub only

Day Camp Lifeguards:

1.	Tim Sainz	@ \$16.50 hr.	Water Safety Instructor/
			Lifeguard Management
2	James Russo	@ \$15.00 hr	•

(D.d)

Parks and Recreation

Memo

To:

Town Board

From:

Frank DiMarco

CC:

Sherry Howard

Date:

5/13/2022

Re:

Groundskeeper/Recreation Assistant Position- Michael Fraioli

Town Board Members,

The Parks and Recreation Department and its Commission recommend the appointment of Michael Fraioli to Groundskeeper/Recreation Assistant at the yearly salary of \$40,690.00 beginning on May23, 2022. This would represent Step 1 of the Union Contract.

Shawn Keeler Highway Superintendent SKEELER@PUTNAMVALLEY.COM

David Conklin General Foreman

Margaret Bradley Senior Clerk Typist

Alexis Acevedo Part-time Clerk 265 Oscawana Lake Road Putnam Valley, NY 10579

(845) 526-3333 phone (845) 526-4729 fax

Hours of operation: 7:00 AM - 3:30 PM



Town of Putnam Valley Highway Department

May 12, 2022

MEMORANDUM

TO:

Jacquie Annabi

Members of the Town Board

FROM:

Shawn Keeler

Highway Superintendent

RE:

retirement / new employee

Charles Kuchera is retiring from the Highway Department after 31 years of service as of May 30, 2022.

Anthony Cotone will be transferring from Parks and Rec to the Highway Department on May 31, 2022 as a full time laborer at the rate of \$30.13 per hour.

Sincerely,

Shawn Keeler

Shawr - Keiler

Shawn Keeler Highway Superintendent SKEELER@PUTNAMVALLEY.COM

David Conklin General Foreman

Margaret Bradley Senior Clerk Typist

Alexis Acevedo Part-time Clerk 265 Oscawana Lake Road Putnam Valley, NY 10579 (13b)

(845) 526-3333 phone (845) 526-4729 fax

Hours of operation: 7:00 AM - 3:30 PM

Town of Putnam Valley Highway Department

May 9, 2022

MEMORANDUM

TO:

Jacquie Annabi

Members of the Town Board

FROM:

Shawn Keeler

Highway Superintendent

RE:

Highway Seasonal Laborers

The following seasonal highway laborers will be working from approximately June 6, 2022 through September 2, 2022 at the rate of \$16.00 per hour with no benefits. If necessary, they may be utilized as fill in laborers after that date.

Jake Jempty, 27 Tryon Circle, Cortlandt Manor, NY 10567

William Venezia, 15 Brookfalls Court, Putnam Valley, NY 10579

Nicholas Pezzola, 6 Cindy Lane, Putgnam Valley, NY 10579

Sincerely,

Shawn Keeler

Highway Superintendent

Traum - Keeler

(14)

May 18, 2022

To: Town Board

From: Sherry Howard

Subject: Standard Workday Resolution

RESOLVED that the Town Board amend Resolution #R21-204 removing past appointed, adding newly appointed, currently appointed and elected personnel. The Town Board will establish the following standard workdays for elected and appointed officials and will report the following days worked to the New York State and Local Employees Retirement System based on the report of activities maintained and submitted by these officials to the Clerk of this body. Thank-you,

Sherry Howard

Town Clerk

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Office of the New York State Comptroller		New York State and Local Retirement System 110 State Street, Albany, New York 12244-0001	Ę
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Employer Location Code

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Received Date

Standard Work Day and Reporting Resolution for Elected and Appointed Officials

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SEE INSTRUCTIONS FOR COMPLETING FORM ON REVERSE SIDE

(Rev.09/18

RS 2417-A

day of M Con 20 22 Not Submitted: official did not (Check only if hereby established the following standard work days for these titles and will submit their Record of Activities) Lituram Valle, of the State of New York, σ Record of Activities Result:* 0 q do hereby certify that I have compared the foregoing with the original resolution passed by such board at a legally convened meeting held on the 10 day of on this 10 de 12/6/43 13:12 1/8/20 ~ 1/1/10 Begin & End (mm/dd/yymm/dd/yy) Current Dates: Тегт 1.122-(Name of Employer) member if (Check only if Tier 1) Tier 1 on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original. Name of Employer) Secretary wern or are governing ovar or are "Location Code) NYSLRS ID: 30695 report the officials to the New York State and Local Retirement based on their record of activities: Number: Security (Last 4 digits) Social IN WITNESS WHEREOF, I have hereunto set my hand and the séal of the (Circle one) POCOL T Litnan (Name of Employer) (First and Last) Sherm the County le of Secretary or Clerk) Standard Work Day: Min. 6 hrs Max. 8 hrs (Hrs/day) BE IT RESOLVED, that the 32d Heny Dervisor Appointed Officials: Sherm Elected Officials: 3 3

_ (for additional rows, attach a RS(2417-B form.)

Page

Main entrance Secretary or Clerk's office at:

Employer's website at:

19/2022

Affidavit of Posting: I,

Official sign board at:

(seal)

being duly sworn, deposes and says that the posting of the Resolution began on

and continued for at least 30 days. That the Resolution was available to the public on the

(Name of Secretary or Clerk)

3

gnature of Secretary of Clerk)



Standard Work Day and Reporting Resolution for Elected and Appointed Officials Continuation Form

RS 2417-B

Not Submitted their Record of Activities) (Check only if official did not submit (use with form RS 2417-A) Record of Activities Result* 27.19 21.69 10.48 21.67 3.75 (Yes/No-If Yes, do not complete the last two columns) Employer's Time Keeping System Participates in St 7 9 9 9 9 2 Page ((mm/dd/yy-mm/dd/yy) **Current Term** Begin & End 1/1/22 - 12/31/24 1/1/20 - 12/31/23 1/1/21 - 12/31/23 1/1/20 - 12/31/23 1/1/22 -1/31/24 Location Code 30095 member is in Tier 1) (Check only if Tier 1 Registration Number 7 Social Security Number (Last 4 digits) 0000 PAT LUONGOBUCCO SHERRY HOWARD SHAWN KEELER **LOUIS LUONGO** (First & Last) JACKIE ANNABI Name から Min. 6 hrs, Max. 8 hrs Standard (Hrs/day) Work Day 8.00 6.00 6.00 8.00 8.00 30 HIGHWAY SUPERINTENDE TOWN BOARD MEMBER Appointed Officials Elected Officials TOWN JUSTICE SUPERVISOR TOWN CLERK Title Employer_