

**PUTNAM VALLEY TOWN BOARD**  
**WORK SESSION MEETING**  
**WEDNESDAY, MAY 11th, 2022**  
**5:00 PM**

**AGENDA**

Pledge of Allegiance

1. Presentation by Snyder & Snyder for concept approval regarding Porters Road Wireless Facility.
2. Facilities – Authorize Surplus Computer Equipment
3. Finance:
  - a.) Approve Letter of Engagement for Bond Counsel
  - b.) Resolution to approve Go To Bid for Ban Renewal – Highway Equipment Purchases, Lake Oscawana Harvesting Framework and Glenmar Gardens Water System
4. Districts:
  - a.) Approve Roaring Brook Lake Superintendent for 2022
  - b.) Approve LPID Beach Monitor's Appointments for 2022
  - c.) Approve LPID Supervisor's Appointments for 2022
  - d.) Approve Lake Oscawana Harvester Operators Appointments for 2022
  - e.) Approve Lookout Manor Appointments for 2022
5. Highway: Approve hourly rate increase for Seasonal Laborers
6. Approve request to name Pudding Street Overpass, "First Responders Bridge"
7. Approve Appointment of Court Clerk to Town of Putnam Valley Justice Court
8. Building Department: April 2022 Daily Fee Report
9. Audit of Monthly Bills

**PUTNAM VALLEY TOWN BOARD**  
**WORK SESSION MEETING**  
**WEDNESDAY, MAY 11th, 2022**  
**5:00 PM**

**PRESENT:** Supervisor Annabi  
Councilman Russo  
Councilwoman Tompkins  
Councilman Smith  
Councilman Luongo

**ALSO PRESENT:** Town Clerk Sherry Howard  
Town Counsel Sarah Ryan

Pledge of Allegiance, and moment of silence to remember our troops throughout the world.

**PRESENTATION BY SYNDER & SNYDER FOR CONCEPT APPROVAL**  
**REGARDING PORTERS ROAD WIRELESS FACILITY**

Presented by Councilman Luongo

Mr. Robert Gaudio, a Partner with the Law Firm of Snyder & Snyder got up to speak. Attorney Gaudio said he is here with the President of Homeland Towers, Mr. Manuel Vicente, and Regional Manager, Mr. Klaus Wimmer. Mr. Gaudio said this presentation tonight is a Concept Approval for a wireless facility. Homeland Towers has worked with the Town before. This facility will be located at 30 Porters Road which is adjacent to the Con Edison power lines, the closest resident is 667 feet away from this area. The property is unique and comes with a dilapidated house on it. The idea is for Homeland Towers to purchase the property rather than lease it, which is what they usually do. Once that happens we will remove the abandoned house. Procedurally this is a long process in the Town of Putnam Valley because there is a lot of back and forth between Boards. We are here tonight with just the initial presentation to show the Town Board that this part of Town has a persistent coverage problem. We have been looking for a site in this area for a long time. There are challenges to the property on Porters Road because it is an old odd lot with the dilapidated house. We had submitted a ton of information in December which is being reviewed by your Boards. The coverage information we submitted shows T-Mobile has a gap, as do other carriers in this area. We think this facility will remedy this gap.

Councilman Luongo asked if there will be a place on the tower for Emergency Services. Mr. Vicente responded by saying sometimes people forget why we are here in the first place, your Town does have a coverage problem. Peekskill Hollow Road being it is a Hollow has a huge coverage problem, so we were happy to find this site.

It is an odd property but it really is a good location which solves this problem. We will make this available for public safety, which is a policy of Homeland Towers. It is important that we do that because we don't need more towers than are needed, and the infrastructure needs to grow to provide better coverage; so it's important to co-locate everyone that has a need on it. It is designed structurally to handle public safety. In addition, we have been working with Putnam County and the Office of Emergency Management with their project to improve communication throughout the County. We have developed a few sites with them – they are almost done with their core network for that new communication system. This will be a digital system with redundancy, so it's really important. We anticipate that they will be coming on this site as well, and we are preparing for it. When our First Responders go out if they don't have the ability to call it puts them in danger. Mr. Vincente believes every tower that they build; he knows they are saving lives. In addition, we do not charge local Public Safety for using our towers.

Councilwoman Tompkins asked what the coverage distance-wise of the Tower is. Attorney Gaudioso said we submitted some maps and in this case it is pretty extensive, because we are in a good location. When it does hit a mountain it is blocked; and when it hits trees it's attenuated; so we cannot give you an exact distance. The maps do show what area it will cover.

Highway Superintendent Shawn Keeler asked if they will have trouble getting all of their equipment into this area using the road that is there. Attorney Gaudioso said the hardest part is building the tower because we have got to get cement trucks up there. Porters Road is good for most of the way, the top half gets a little steep and we may have to do some smoothing out there. The hard sites are the good sites because they are out of the way. People ask why we are not on the Con Ed towers. The answer is because you can't get to them.

Councilman Luongo posed a query, "why do you need so many towers?" He continued and said if you have XM radio and you travel across Church Road all winter long you have no problems. As soon as the trees bloom with their leaves you now have spotty service. This is why we need multiple towers, the trees have grown over the years. Attorney Gaudioso said the increased use of wireless service, especially during Covid, has grown tremendously, it has become a necessity now more than ever.

Supervisor Annabi thanked everyone for coming and said at the meeting on May 18<sup>th</sup> they will vote on whether to approve or not the Concept.

**AMENDMENTS TO THE AGENDA**

Presented by Supervisor Annabi

**RESOLUTION #22-191**

**RESOLVED** that the Town Board **ADD** the following item to the agenda:

#4F – Accept donation of planted flowers and one (1) tree from Amy Chamish.  
#4G - Resolution for Councilman Smith and Councilwoman Tompkins to attend the  
“Let’s Talk Lake Conference”.

No second or vote occurred.

**AUTHORIZE SURPLUS COMPUTER EQUIPMENT**

Presented by Councilman Russo

**RESOLUTION #R22-192**

**RESOLVED** that the Putnam Valley Town Board authorize the Facilities Department to surplus the following computer equipment form the Assessor’s Office:

HP Compaq nx 7400 (Laptop)                      Serial # CNU6420FCK  
Battery: CT:6B47CO1B2TF05C  
Power Cable: 213349-001  
Power Cable: 381090-001

This equipment has not been used for years and is of no monetary value.

Seconded by Councilman Smith, unanimously carried.

**APPROVE LETTER OF ENGAGEMENT FOR BOND COUNSEL**

Presented by Councilman Smith

**RESOLUTION #R22-193**

**RESOLVED** that Town Board authorize the Supervisor to enter into a contract with Harris Beach PLLC, Attorneys at Law’ 100 Wall Street, NY, NY 10005, for the purpose of providing counsel pertaining to bonds and short term notes. Jeremy Storch, our existing Counsel, has moved law firms, thereby necessitating a new letter of Engagement for Legal Services to be executed.

Seconded by Councilman Luongo, unanimously carried.

**APPROVE TO GO OUT TO BID FOR BAN RENEWAL – HIGHWAY EQUIPMENT PURCHASES, LAKE OSCAWANA HARVESTING FRAMEWORK AND GLENMAR GARDENS WATER SYSTEM**

Presented by Supervisor Annabi

**RESOLUTION #R22-194**

**RESOLVED** that Town Board approve the Director of Finance to go out to bid for a BAN renewal for Highway Department Equipment purchases, Lake Oscawana Harvesting Framework, and the Glenmar Gardens Water System.

Seconded by Councilwoman Tompkins, unanimously carried

**APPROVE ROARING BROOK LAKE SUPERINTENDENT 2022**

Presented by Councilman Luongo

**RESOLUTION #R22-195**

**RESOLVED**, that the Town Board appoint Abby O'Brien as the Roaring Brook Lake Superintendent for the 2022 season at a salary of \$4,100.00 with no benefits. This position will run from mid-May through mid-September.

Seconded by Councilman Smith, unanimously carried

**APPROVE LPID BEACH MONITOR APPOINTMENTS 2022**

Presented by Councilwoman Tompkins

**RESOLUTION #R22-196**

**RESOLVED**, that the Town Board appoint the following people as Beach Monitors for the 2022 season at an hourly rate of \$10.75 with no benefits. This position will run from Memorial Day Weekend (5/28) through Labor Day weekend (9/5).

William Catrini  
Joseph Aviles  
Marianne Forlano  
Susan Gaffney

Seconded by Councilman Smith, unanimously carried

**APPROVE LPID SUPERVISOR'S APPOINTMENTS 2022**

Presented by Councilman Russo

**RESOLUTION #R22-197**

**RESOLVED**, that the Town Board appoint Joseph Aviles as the LPID Beach Supervisor Monday thru Friday for the 2022 season at a salary of \$1,050.00 with no benefits.

**BE IT ALSO RESOLVED**, that the Town Board appoint Marianne Forlano as the LPID Beach Supervisor Saturdays and Sundays for the 2022 season at a salary of \$500.00 with no benefits.

These appointments will run from May 27<sup>th</sup>, 2022 to September 5<sup>th</sup>, 2022.

Seconded by Councilman Luongo, unanimously carried.

**LAKE HARVESTER OPERATORS APPOINTMENTS FOR 2022**

Presented by Councilman Smith

**RESOLUTION #R22-198**

**BE IT RESOLVED**, that the Town Board of the Town of Putnam Valley does hereby appoint Matthew Florio as the Lake Oscawana Harvester Operator for the 2022 cutting season (May – October) at an hourly rate of \$25.00 with no benefits;

**BE IT ALSO RESOLVED**, that Brendan O'Brien be appointed as the Assistant Harvester Operator for the 2022 cutting season (May-October), at an hourly rate of \$24.00 with no benefits;

**BE IT ALSO RESOLVED**, that Earl Smith be appointed on an as needed basis Operator for the 2022 season at an hourly rate of \$20.00, with no benefits

Seconded by Councilman Luongo, unanimously carried

**APPROVE LOOKOUT MANOR APPOINTMENTS**

Presented by Councilman Luongo

**RESOLUTION #R22-199**

**RESOLVED**, that the Town Board authorize \$300.00 to be paid to Abby O'Brien to prepare Lookout Manor for opening.

**BE IT ALSO RESOLVED**, that Joseph Aviles be appointed as a laborer for Lookout Manor for the 2022 season as needed, at an hourly rate of \$20.00 with no benefits.

Seconded by Councilman Smith, unanimously carried.

**APPROVAL OF FLOWER AND PLANT DONATION**

Presented by Supervisor Annabi

**RESOLUTION #R22-200**

**BE IT RESOLVED**, that the Town Board of the Town of Putnam Valley does hereby accept, with appreciation, a donation of planted flowers and one (1) tree from Amy Chamish; and

**BE IT FURTHER RESOLVED**, that said donation, which was made to our Town in recognition and honor of the service of military veterans, will be installed in the John Layman Memorial Park located on the grounds of the Putnam Valley Town Hall to be enjoyed by all Town Residents and visitors.

Seconded by Councilwoman Tompkins, unanimously carried

**ROLL CALL VOTE**

Councilman Luongo	AYE
Councilman Smith	AYE
Councilwoman Tompkins	AYE
Councilman Russo	AYE
Supervisor Annabi	AYE

By a vote of 5 AYES and 0 NAYS the Resolution is passed.

**APPROVAL FOR “LET’S TALK LAKES” ATTENDANCE**

Presented by Supervisor Annabi

**RESOLUTION #R22-201**

**RESOLVED**, that the Town Board approve attendance by Town Board Members Ralph Smith and Stacey Tompkins at the Let’s Talk Lakes Conference, scheduled for Friday, June 3<sup>rd</sup> at the Sedgewood Club in Kent, NY at a total cost of \$20.00 to the Town.

Seconded by Councilman Luongo, unanimously carried

**APPROVE HOURLY RATE INCREASE FOR SEASONAL LABORERS**

Presented by Councilwoman Tompkins

**RESOLUTION #22-202**

**RESOLVED** that the Town Board increase the hourly wage for four (4) seasonal laborers for the Highway Department from \$14.00 per hour to \$16.00 per hour; as we did not receive any responses. The increase is within the 2022 budget.

Seconded by Councilman Luongo, unanimously carried

Supervisor Annabi said this has been an on-going problem and includes the lifeguards. We simply cannot find people who want to work – especially young people.

Highway Superintendent Keeler said they will start on June 6<sup>th</sup> and work 40 hours per week. The end date will be September 2<sup>nd</sup> and the job itself entails flagging and some light manual labor. You must be at least 18 years old to apply and can be either a man or woman.

**APPROVE REQUEST TO WRITE LETTER REQUESTING NAME OF PUDDING STREET OVERPASS**

Presented by Councilman Russo

**RESOLUTION #R22-203**

**RESOLVED**, that the Town Board authorize the Town Supervisor to write a letter to Senator Sue Serino and Assemblyman Kevin Byrne to name the Pudding Street Overpass the “First Responder’s Bridge”.

Seconded by Councilman Luongo, unanimously carried



Supervisor Annabi said we hope the DOT approves this and then we can move ahead. The DOT also does not recognize overpasses so it has to be named a bridge.

Councilman Smith said there are real regulations about how you can name a bridge. There was a lot of discussions and figuring.

**APPROVE APPOINTMENT OF COURT CLERK TO TOWN OF PUTNAM VALLEY  
JUSTICE COURT**

Presented by Councilman Smith

**RESOLUTION #R22-204**

**RESOLVED**, that the Town Board appoint Sarah Antoinette to the position of Court Clerk to the Town Justice Court of Putnam Valley, effective May 16, 2022 at a salary of \$46,084.91 per annum, with benefits.

Seconded by Councilman Russo, unanimously carried.

Supervisor Annabi wished a warm welcome to Ms. Antoinette. She also thanked Justice Luongobucco and Court Clerk Pasalides for holding down the fort during this transition period.

**BUILDING DEPARTMENT REPORT- APRIL 2022**

Presented by Councilman Luongo

**RESOLUTION #R22-205**

**RESOLVED**, that the Town Board accept the Building Department daily fee report and summary for the month of April 2022, for filing with the Town Clerk.

8

5/2/2022

**TOWN OF PUTNAM VALLEY**  
**OFFICE OF BUILDING & ZONING**  
265 Oscawana Lake Road  
**Daily Fee Report - Summary**

From: 4/1/2022 To: 4/30/2022

Fee Type	Count	Amount
ADDITION/ALTERATION	7	\$3,071.00
ADDITIONAL FEE	1	\$236.00
CW	7	\$525.00
ELECTRI APP/NY ELEC	1	\$30.00
ELECTRIC APP/SWIS	12	\$360.00
FENCE/WALL	5	\$375.00
GAS/PROPANE	4	\$300.00
GENERATOR PERMIT	7	\$525.00
MI	4	\$1,265.00
OIL TANK	4	\$450.00
PERM	17	\$8,412.00
PL	9	\$840.00
RE	3	\$3,398.00
RU	2	\$250.00
SEARC	21	\$4,000.00
SI	1	\$200.00
WT/S	1	\$390.00
<b>Total Fees Collected:</b>	<b>106</b>	<b>\$24,827.00</b>
<b>Cash</b>	<b>11</b>	<b>\$1,123.00</b>
<b>Check</b>	<b>95</b>	<b>\$23,504.00</b>

Seconded by Councilman Smith, unanimously carried

**AUDIT OF MONTHLY BILLS**

Presented by Supervisor Annabi

**RESOLUTION #R22-206**

**RESOLVED**, that the Town Board approve the following bills, after audit, being paid:

<b><u>VOUCHER NUMBERS</u></b>	<b><u>AMOUNTS</u></b>
38193-38466	52,627.60
38152-38434	79,342.10
38198-38475	76,135.23

Seconded by Councilwoman Tompkins, unanimously carried

Supervisor Annabi reminded everyone that on May 30<sup>th</sup> at 11:00 AM we will be holding our Memorial Services at the Town Hall.

Councilman Luongo mentioned that on May 14<sup>th</sup> at 10:00 AM the Fire Department is holding a car show in the Town Park as long as the weather holds out. At the same time the Parks and Recreation Department is having a tag sale. Please come and join us!

Supervisor Annabi said the Kingdom Faire has been running every weekend from 10:00 AM to 7:00 PM. The shuttles are easy to get and run often. This weekend is couples weekend so the tickets are buy one/get one free. There are many acts up there to see; and if you go on their website you can find everything they offer. People are dressed up and it is so much fun. There are lots of vendors, and lots of food and drinks. There is an ATM machine on site.

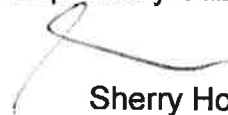
Supervisor Annabi moved to go into Executive Session to discuss a contractual matter and a personnel issue. No new business will be conducted afterward.

Seconded by Councilman Luongo, unanimously carried.

Supervisor Annabi made a motion to close the meeting at 5:27PM.

Seconded by Councilwoman Tompkins, unanimously carried.

Respectfully Submitted



Sherry Howard  
Town Clerk  
05-13-2022

