

PUTNAM VALLEY TOWN BOARD
REGULAR MEETING
WEDNESDAY, APRIL 20, 2022
6:00 PM

AGENDA

Pledge of Allegiance

Public Hearing – Changes in Code for ABACA

1. Departmental Reports
2. Supervisor's Comments
3. Legislative Report
4. Approval of Minutes
5. Approve Fire Works Extravaganza Contract for Town Day
6. Districts:
 - a. Award Bid for Abele Park District Boat Ramp Project
 - b. Approve LPID Truck Repair
 - c. Appoint Lake Peekskill Highway Seasonal Position
7. Facilities: Authorize Supervisor to sign Acknowledgement of Financial Condition PERMA
8. Parks and Recreation:
 - a. Appoint Ad Hoc Member of the Parks and Recreation Commission for term 1/1/2022 – 12/31/2022
 - b. April 2022 Refunds
 - c. Approve 2022 Day Camp Salaries
 - d. Approve Personnel
9. Rescind and Revise Resolution #R22-172 Re: Karen Kroboth Senior Clerk
10. Kingdom Faire – Accept Performance Bond for Clean-Up/Remediation of the event site
11. Public Comment
12. Audit of Monthly Bills

PUTNAM VALLEY TOWN BOARD
PUBLIC HEARING
WEDNESDAY, APRIL 20, 2022
6:00 PM

PRESENT: Supervisor Annabi
Councilman Russo
Councilwoman Tompkins
Councilman Smith
Councilman Luongo

ALSO PRESENT: Town Clerk Sherry Howard
Town Counsel Sarah Ryan

Pledge of Allegiance and moment of silence for our men and women in our armed forces throughout the world.

PUBLIC HEARING

**CHANGES IN CODE FOR ADVISORY BOARD ON ARCHITECTURE AND
COMMUNITY APPEARANCE (ABACA)**

Supervisor Annabi opened the Public Hearing.

Supervisor Annabi said we would like to streamline the ABACA process to make it easier for both the members of ABACA and the residents coming before the Planning and Zoning Boards.

Resident and ABACA Member Del Jones said there are issues with paper documents. One (1) reason is that we have no place to store paper documents. ABACA also decided that they need a way to review projects in advance because there is so much information, and it would be much more time efficient. Secondly, Ms. Jones said, if we could have digital copies sent to us, we could distribute them amongst our group, and we could review it in advance of our meeting, so when the person comes before us we have already formulated ideas, which are again time saving. This past month we received a document from Planning which left no place for us to put our comments. We need a place to put down our ideas so Planning and Zoning can see them and put them to good use for our applicants.

Supervisor Annabi asked if the ABACA Board can put comments on a piece of paper attached to the "Referral Request to ABACA" form which is being introduced. Ms. Jones said yes that would work, we can attach them to the form. We could even have a fillable form and transfer that information back to Planning and Zoning.

REFERRAL REQUEST TO ABACA

REFERRAL DATE: _____ REFERRAL AGENT: _____

BRIEF DESCRIPTION OF PROJECT: _____

MATERIALS SUBMITTED: Site Plan ____ Architectural Plans ____ EAF ____ Other _____

REVIEW AND ADVISORY COMMENTS:

Please review and comment as requested (checked) below on the submitted materials by a written report to the referral agent within 30 days (unless otherwise indicated by the referral agent) of the above referral date:

___ The repeated and adjacent use of identical or near identical facades or structures arranged without respect to natural features of terrain or other existing structures.

___ Inappropriateness of a structure or land development in relation to any other structure or land development existing within 500 feet of the proposed structure or land development, or for which a permit has been issued and to be located within such five-hundred-foot distance, or to any other structure or land development included in the same application with respect to one or more of the following features:

___ Gross floor area.

___ Height of building or height of roof.

___ Scale. Out-of-scale:

___ With regard to a building or any part thereof, the condition of being or appearing to be disproportionately large, bulky, or massive relative to the other buildings in the surrounding neighborhood and/or relative to the size of the lot upon which the building is situated.

___ With regard to any part of a building, the condition of appearing to be disproportionately large, bulky, or massive relative to any other part of the same building.

___ With regard to an addition to a preexisting building, the condition of appearing to be disproportionately large, bulky, or massive relative to the preexisting building.

___ With regard to an accessory structure, the condition of being disproportionately large, bulky, or massive relative to the principal structures, the other buildings in the surrounding neighborhood, and/or the size of the lot upon which the accessory structure is situated.

___ Other circled significant design features, such as material quality of architectural design, roof structures, chimneys, exposed mechanical equipment and service and storage enclosures, signs, landscaping retaining walls, parking areas, service and load docks, dividing walls, fences, lighting posts and standards, provided that a finding of inappropriateness shall state not only that such inappropriateness exists but, further, that it is of such a nature that by a fair preponderance of the credible evidence it has been proven that its allowance results in one or more of the harmful effects set forth in § 8-37.

Supervisor Annabi said we can take that form (see above) and work on making it a digital form. She added that as far as she knows it is very difficult for plans to be made digital because they are so big. The Boards are getting them in paper form. Ms. Jones said they do render them in digital form and they can send them that way. Attorney Ryan and Supervisor Annabi said that would check to see if this was possible. Supervisor Annabi said they may need to lay them out and review them. Ms. Jones said it is expensive to print out those large plans, so they are getting reduced copies which are difficult for them to work with.

Supervisor Annabi asked Ms. Jones if ABACA is comfortable to pass this new law as it stands. Ms. Jones said yes they are.

Supervisor Annabi asked if there were any other comments. There were none. Supervisor Annabi said they will vote on this law in May. The Town Board will keep this Public Hearing open for comments from the residents until the third Wednesday of May which is the date of the Regular Town Board Meeting until 4:00 PM.

Supervisor Annabi closed the Public Hearing at 6:07 PM. It was seconded by Councilman Luongo, unanimously carried.

PUTNAM VALLEY TOWN BOARD
REGULAR MEETING
WEDNESDAY, APRIL 20, 2022
6:08 PM

PRESENT: Supervisor Annabi
Councilman Russo
Councilwoman Tompkins
Councilman Smith
Councilman Luongo

ALSO PRESENT: Town Clerk Sherry Howard
Town Counsel Sarah Ryan

DEPARTMENTAL REPORTS

Presented by Supervisor Annabi

Bill Sheridan from the Putnam Valley Volunteer Ambulance Corps gave the report for the month of March 2022 as follows:

15 medical emergencies
7 car accidents
2 standbys
2 mutual aid out
29 mutual aid in
13 mutual aid out of County

This is a total of 68 calls for the month.

Highway Superintendent Shawn Keeler gave the following report:

Superintendent Keeler said that we are very lucky because five (5) of our laborers got certified in being able to use the bucket truck so that really helps the Town in so many ways. Before this we only had two (2) people who were able to use the bucket truck.

Good Evening Ladies and Gentlemen

I'd like to take a moment to thank the men and women of the Highway dept for their hard work and dedication over the past few months

We are continuing our spring cleaning of our yard and building and will continue to straighten up to make it more useful and give us possible opportunities for home owners to come get wood and wood chips I will keep you all updated if we are able to make this happen. Speaking about it if any home owners are in need of wood or wood chips feel free to call the Highway garage at 845-526-3333 and we will gladly bring you whatever we can.

We have begun doing a large drainage project on Horton Hollow, On Tuesday April 26th with the help of Putnam County Highway we will begin the regrading and reshaping of Horton Hollow the process should take roughly 4 days weather permitting. Please avoid using Horton Hollow during this construction.

We have also been cutting shoulders on Denny town and South Highland Roads and will hopefully be able to do this all over town before the fall.

Our vacuum truck is now out cleaning catch basins around Town we will be continuing this until the fall with the hope of getting all basins in town cleaned by then.

Dumping In front of our gates of any sort is Illegal and will

Work that we also will be starting shortly or in the coming months:

- Lake Shore Drive in Roaring Brook we will be building a new wall to help to hold the road to avoid washing away and erosion
- Reclaiming of Sprout brook and Wicopee Roads Mid-August

I can always be reached in my Office 845-526-3333 on my cell 845-745 -0795 and
SKEELER@PUTNAMVALLEY.COM

Linda Thornton and Mark Weiss from the Tompkins Corners Cultural Center gave the following report:

PV Town Board TCCC Report - 4/20/2022

Mark

The 2022 season is well on its way at Tompkins Corners with two exciting indoor performances —Irish singer, Mary Courtney and Jazz singer KJ Dennert and her band. Weve had two Poets' Corner Open Mic's in March and April and a Sunday morning history presentation by Town Historian Dan Ricci sponsored by the Roaring Brook Garden Club.

Linda

Coming up on Sunday afternoon, May 1st, from 2 p.m. - 5 p.m. our annual Pete Seeger Fest, bringing together wonderful, talented friends of Pete Seeger, our local, world famous folksinger and activist neighbor who led us and inspired us for so many years to clean up our own backyard, the Hudson River. May 1st will feature performers, food, crafts, and a community gathering just like the old Methodist church strawberry festivals. Don't miss it!

Saturday night, May 7th, 7 p.m. - A film, Becoming Geppetto, with Q and A with the filmmaker

Saturday night May 14th, 6 p.m. - Harry Bolick and the Mississippi Travelers String Band and book signing

Sneak previews -

Saturday, June 4th, 6 p. m. - Professor Louie and the Crowmatix

Friday, June 17th - 3:00 p.m. - Farmer's Market

SUPERVISOR'S COMMENTS

Presented by Supervisor Annabi

Supervisor Annabi said we are having a lot of people come by and pick up the trash grabbers and orange bags. She thanked the Highway Department for picking up the bags, and the residents for stepping up and cleaning up the road and their yards.

Supervisor Annabi announced the 2022 Bulk Drop-Off schedule:

Saturday, April 23rd
Saturday, June 18th
Saturday, August 20th; and
Saturday, October 15th.

The hours of operation are from 8:45 AM to 11:45 AM. During these times and on these dates Town Hall will be open for business. Every office will be open with the exception of the Highway Department.

On Sunday, April 24th there will be a Community Shred Event from 10:00AM to 2:00PM in the Town Hall Parking Lot. This is free for all Putnam Valley Residents.

LEGISLATIVE REPORTS

Presented by Supervisor Annabi

County Legislator Montgomery thanked Supervisor Annabi for submitting her proposal for ARPA Funding. She is hoping that by the May County Meeting she will have more information about what is going to happen with the ARPA Funds for the Towns. Legislator Montgomery did say Putnam Valley is slated to receive over 1.2 million dollars. Supervisor Annabi said she received a phone call today from the County. They were looking for a cost analysis for our projects which she is in the process of submitting now. These projects are large and will probably not begin until next January.

County Legislator Montgomery said the Federal Government has introduced their 1.2 trillion dollar infrastructure bill. She added that Senator Schumer will be putting out a booklet that we can take a look at. Supervisor Annabi said the Town did apply for the Congressional appropriations. Legislator Montgomery said this might be different money and we should take a look at it as there is a lot of money out there now. There is also opioid money coming to the County.

Legislator Montgomery said Household Hazardous Waste Clean-Up Day is April 30, 2022 from 9 AM to 12 noon at Fahnestock Park. She said don't forget the School Bus Safety Law passed.

The law puts a camera on School Buses which will take a picture of the license plate of cars that pass School Buses when they are flashing their red lights. This will allow the Police to find and prosecute people who pass a stopped School Bus.

Councilman Luongo said Oscawana Lake Road right by Kramer's Pond Road has an extremely large hole and there is a water problem there. There was a cone in the hole but that is gone now. Legislator Montgomery noted the location of the hole. Highway Superintendent Keeler said the County came out last Monday to access the hole, they came the next day and put cold patch in it. The day after that the cold patch was gone. Superintendent Keeler has called the County a couple of times after this and there has been no response.

APPROVAL OF MINUTES

Presented by Councilman Russo

RESOLUTION #R22-179

RESOLVED that the Town Board authorize the Supervisor to accept the Town Board Meeting Minutes from March 23rd, and April 6th, 2022.

Seconded by Councilman Luongo, unanimously carried.

APPROVE FIREWORKS EXTRAVAGANZA CONTRACT FOR TOWN DAY FIREWORKS DISPLAY

Presented by Councilman Smith

RESOLUTION #R22-180

RESOLVED that the Town Board authorize the Supervisor to sign a contract with Fireworks Extravaganza relating to the sale and/or display of fireworks at Town Day, scheduled for Saturday September 24th, (rain date, Sunday, September 25th) at a cost of \$8,000.00.

Seconded by Councilman Luongo, unanimously carried.

AMENDMENTS TO THE AGENDA

Presented by Supervisor Annabi

RESOLUTION R#22-181

RESOLVED that the Town Board **DELETE** the following item to the agenda

#7A – Award Bid for Abele Park District Boat Ramp Project, the bid came in much too high and will be relooked at.

An Executive Session will be added at the end of the meeting to discuss a litigation matter. No new business will be conducted afterward.

Seconded by Councilwoman Tompkins unanimously carried

AWARD BID FOR ABELE PARK BOAT RAMP PROJECT

RESOLUTION # N/A Removed from Agenda (see above)

RESOLVED that the Town Board authorize the Supervisor to accept the lowest bid received from Landwork Contractors, Inc. 57 Route 6, Suite 208, Baldwin Place, NY 10505 for the replacement of the Abele Park Boat Ramp and authorize the Supervisor to sign the contract.

The total lump sum bid is \$40,650.00 which includes \$35,850.00 for the ramp up to the water's edge and an additional \$4,800.00 to set up coffer dam and replace the ramp into the water.

AWARD LPID TRUCK REPAIR AUTHORIZATION

Presented by Councilman Luongo

RESOLUTION #R22-182

RESOLVED, that the Town Board authorize the District Clerk to spend \$15,089.71 for the routine repair and maintenance work for the Lake Peekskill Garbage Truck and \$5,095.00 for the repair of the 2009 Dodge 3500. This quote includes parts and labor. The funds will come from the Lake Peekskill budget.

Seconded by Councilman Smith, unanimously carried

APPOINT LAKE PEEKSKILL HIGHWAY SEASONAL PERSONNEL

Presented by Councilwoman Tompkins

RESOLUTION #R22-183

RESOLVED, that the Town Board appoint David Wallace as a part time, per diem, seasonal laborer for the Lake Peekskill Improvement District. The appointment will begin on April 18th, 2022, at a rate of \$14.00 per hour, with no benefits. He will be called upon as needed.

Seconded by Councilman Luongo, unanimously carried

AUTHORIZE SUPERVISOR TO SIGN ACKNOWLEDGEMENT OF FINANCIAL CONDITION PERMA

Presented by Councilman Russo

RESOLUTION #R22-184

RESOLVED, that the Town Board authorize the Supervisor to sign the Notice and Acknowledgement of Financial Condition. This acknowledgement provides the Town with notice and disclosure of financial condition so that the Town can make an informed decision regarding the placement of insurance coverage with (PERMA) the Public Employees Risk Management Association.

Seconded by Councilman Smith, unanimously carried

PARKS AND RECREATION – AD HOC MEMBER

Presented by Councilman Smith

RESOLUTION #R22-185

RESOLVED, that the Town accept the appointment of Sam Oliverio as an Ad Hoc Member of the Parks and Recreation Commission. His term will be from 1/1/2022 to 12/31/2022.

Seconded by Councilwoman Tompkins, unanimously carried.

PARKS AND RECREATION REFUNDS

Presented by Councilman Luongo

RESOLUTION #R22-186

RESOLVED, that the Town Board accept the April 2022 refunds for the Parks and Recreation Department as follows:

Carolina Layton 96 Lake Drive Lake Peekskill, NY 10537	\$500.00 LPCC Remaining deposit refund
Christine Hritz 112 Lake Drive Lake Peekskill, NY 10537	\$500.00 LPCC Deposit Refund
Mercedes Lewis 10 Elm Road Lake Peekskill, NY 10537	\$500.00 LPCC Deposit Refund

Seconded by Councilwoman Tompkins, unanimously carried.

PARKS AND RECREATION PERSONNEL

Presented by Councilwoman Tompkins

RESOLUTION #R22-187

RESOLVED, that the Town Board approve the following addition to the Parks and Recreation personnel:

1. Michael Koenig, Kingdom Faire Bus Driver, @ \$28.00 per hour.
2. Donna Yerks, Kingdom Faire Bus Driver, @ \$25.00 per hour.
3. Robin Wolff, Kingdom Faire Bus Driver, @ \$25.00 per hour.
4. Jennifer Jamieson, Kingdom Faire Bus Driver, @ \$25.00 per hour.

Seconded by Councilman Luongo, unanimously carried

APPROVE APPOINTMENT OF PROVISIONAL DISTRICT CLERK

Presented by Councilwoman Tompkins

RESOLUTION #R22-188

RESOLVED, that the Town Board rescind and revise Resolution #R22-172 reappointing Karen Kroboth to the position of Senior District Clerk on a 90 day provisional basis, as the salary and step listed in the Resolution was incorrect. The Resolution should read as follows:

RESOLVED, that the Town Board reappoint Karen Kroboth as Provisional Senior District Clerk for an additional 90 days. She will be moved permanently when she passes the Senior Clerk Test. Her current salary is at Step 2 of the CSEA Senior Clerk Schedule which is \$48,681.00

Seconded by Councilwoman Tompkins, unanimously carried.

KINGDOM FAIRE: ACCEPT PERFORMANCE BOND FOR CLEAN-UP/REMEDICATION OF TH EVENT SITE

Presented by Councilman Smith

RESOLUTION #R22-189

RESOLVED that the Town Board accept the Performance Bond from Megara for the clean-up/remediation of the event site at the Putnam Valley Day Camp for the Kingdom Faire.

Seconded by Councilman Luongo.

ROLL CALL VOTE

Councilman Russo	AYE
Councilwoman Tompkins	AYE
Councilman Smith	AYE
Councilman Luongo	AYE
Supervisor Annabi	AYE

By a vote of 5 AYES and 0 NAYS the Resolution is passed.

PUBLIC COMMENT

Presented by Supervisor Annabi

Councilwoman Tompkins said a couple of weeks ago she attended the Putnam County Business Council Breakfast at the Taconic Education Outdoor Center. It is a wonderful opportunity for small businesses to gather with like-minded folk. Please go on their website and fill out an application to become a member. She also mentioned that the Putnam Valley High School puts on an unbelievable theater production. It is taking place this Friday, Saturday, and Sunday. The show is called "In The Heights".

Councilwoman Tompkins also reminded the community that May 17th is the day to come out and vote for the School Budget and School Board Members.

Resident Henry Lopez said representatives from Kingdom Faire have not come around yet to speak to the residents of Brookfalls Road. Supervisor Annabi said they will be taking care of that this week.

Board of Director Member of the Putnam Valley Little League, Shawn Keeler, said thanks to the residents that were held up by the Little League Opening Day Parade, everyone was very patient. Supervisor Annabi said the kids were very cute, and very excited.

Councilman Luongo said he noticed that people are cleaning the front of their property. This helps keep our Town looking good. Thank you to whoever is doing this; and if people would not throw garbage out of their car windows, it would not have to be done.

Councilman Luongo reminded everyone that the burn ban is in effect until May 16th.

Councilman Luongo said the Putnam Valley Volunteer Fire Department is sponsoring another car show on Saturday May 14th, rain date Sunday, May 15th from 10 AM at the Town Park. Cars are \$10.00, Spectators are \$5.00. There will be raffles and prizes which will go off at 1:00 PM.

Supervisor Annabi said that May 14th is also the community wide tag sale, so on that day **only** parking for Kingdom Faire will be at the Town Hall and not the Senior Center.

AUDIT OF MONTHLY BILLS

Presented by Supervisor Annabi

RESOLUTION #R22-190

RESOLVED, that the Town Board approve the following bills, after audit, being paid:

<u>VOUCHER NUMBERS</u>	<u>AMOUNTS</u>
38182-38187	13,762.82

Seconded by Councilwoman Tompkins, unanimously carried.

Supervisor Annabi made a motion to go into Executive Session to discuss a litigation matter. There will be no further business.

Seconded by Councilman Smith, unanimously carried.

Supervisor Annabi made a motion to close the meeting at 6:43 PM.

Seconded by Councilman Luongo, unanimously carried.

Respectfully Submitted



Sherry Howard
Town Clerk
04-29-2022