

PUTNAM VALLEY TOWN BOARD
WORK SESSION MEETING
WEDNESDAY, MARCH 09, 2022
5:00 PM

AGENDA

Pledge of Allegiance

1. Approve Payment to Putnam County for Reduction to Tax Warrant
2. Approve Resolution regarding ABACA Amendments
3. Approve Date Change for March Regular Town Board Meeting
4. Approve Time Shred Services, Inc. Contract to Host Community Shred
5. Approve ADT Commercial Contract for District Sewer Alarm
6. Approve Elite Environmental Services Contract for Tank Removal at Sewer Station
7. Approve Herbicide Permit Application Expenditure
8. Approve CEMCO Agreement; Sewer Lift Station Flow Meters Installation
9. Authorize Facilities Dept. to go to bid on NYS Office of General Procurement Services Mini-Bid.
10. Authorize Putnam County Real Property Tax Contract
11. Approve District Clerk to go to Bid for Abele Park Ramp
12. Approve Roemer Wallens Gold & Mineaux LLP Contract
13. Discuss Allied Universal Services/Court Clerk Services
14. Discuss Inland Waterway Declaration for Lake Peekskill and Roaring Brook Lake
15. NYSERDA Update regarding Town Hall Lighting
16. Leprechaun Resolution
17. Building Department: February 2022 Daily Fee Report
18. Budget Transfers and Amendments
19. Audit of Monthly Bills

PUTNAM VALLEY TOWN BOARD
WORK SESSION MEETING
WEDNESDAY, MARCH 09, 2022
5:00 PM

PRESENT: Supervisor Annabi
Councilman Russo
Councilwoman Tompkins
Councilman Smith
Councilman Luongo

ALSO PRESENT: Town Clerk Sherry Howard

ABSENT: Town Counsel Sarah Ryan

Pledge of Allegiance and moment of silence for our soldiers throughout the world

AMENDMENTS TO THE AGENDA

Presented by Supervisor Annabi

RESOLUTION #22-118

RESOLVED that the Town Board **ADD** the following item to the agenda:

12A – Highway – accept bid for new dump truck;
2 – Amend Resolution regarding ABACA Amendments to read Set Public Hearing re:
ABACA Amendments;
ADD- Executive Session to the end of the meeting

Seconded by Councilman Luongo, unanimously carried.

APPROVE PAYMENT TO PUTNAM COUNTY FOR REDUCTION TO TAX WARRANT

Presented by Councilman Luongo

RESOLUTION #R22-119

RESOLVED that the Town Board authorize Maria Angelico to reimburse Putnam County in the amount of \$1,205.95 for the 2021 May reductions to the tax warrant.

Seconded by Councilman Smith, unanimously carried.

**SET PUBLIC HEARING TO MAKE AMENDMENTS TO LOCAL LAW ARTICLE VI
ENTITLED ADVISORY BOARD ON ARCHITECTURE AND COMMUNITY
APPEARANCE**

Presented by Supervisor Annabi

RESOLUTION #R22-120

RESOLVED that the Town Board set the date of April 20th at 6:00 PM to hold a Public Hearing in order to make amendments to a Local Law regarding Article VI entitled Advisory Board on Architecture and Community Appearance.

Seconded by Councilman Luongo, unanimously carried.

Supervisor Annabi said we are just streamlining our Committee and adding a Referral Request Form in case the Planning or Zoning Boards need something, they can state exactly what they need, and the date they need it by. This will make the process more clear.

APPROVE DATE CHANGE FOR MARCH REGULAR TOWN BOARD MEETING

Presented by Councilwoman Tompkins

RESOLUTION #R22-121

RESOLVED that the Town Board amend the date of the Regular Town Board Meeting scheduled for the month of March, from Wednesday, March 16, 2022 to Wednesday, March 23, 2022.

Seconded by Councilman Luongo, unanimously carried.

Supervisor Annabi said please remember on the third Wednesday of every month Town Hall is open to 5:00 PM to help anyone who needs the extra hour to get there.

APPROVE TIME SHRED SERVICES, INC. CONTRACT TO HOST COMMUNITY SHRED EVENT

Presented by Councilman Smith

RESOLUTION #R22-122

RESOLVED that the Town Board approve entering into a contract with Time Shred Services, Inc. for the purposes of hosting a Community Shred Event on Sunday, April 24, 2022, and October 16, 2022.

Seconded by Councilman Luongo, unanimously carried.

Supervisor Annabi said these two (2) Sundays are the day after our Town Wide Bulk Drop Off. The time for these events are from 10 AM to 2 PM.

APPROVE ADT COMMERCIAL LLC CONTRACT FOR DISTRICT SEWER ALARM

Presented by Councilman Russo

RESOLUTION #R22-123

RESOLVED that the Town Board authorize the Supervisor to sign the ADT contract. ADT will install a new wireless phone line and alarm at the sewer pump station. The old line has been damaged beyond repair and the replacement is essential for the monitoring of the pumps. The contract includes a one (1) time cost of the equipment which is \$108.66; and a monthly fee of \$45.50, for a period of three (3) years. The cost of this will come from the District Budget.

Seconded by Councilman Luongo, unanimously carried

Councilman Luongo asked if the contract had been reviewed by Town Attorney Ryan; to which Supervisor Annabi said it had been reviewed by Attorney Ryan.

APPROVE ELITE ENVIORNMENTAL SERVICES CONTRACT FOR TANK REMOVAL AT SEWER STATION

Presented by Councilman Luongo

RESOLUTION #R22-124

RESOLVED, that the Town Board authorize the Supervisor to sign the attached contract from Elite Environmental Services, 14 Morrissey Drive, Putnam Valley, NY 10579. The cost of the removal is \$3,800.00. If the tank is larger than 500 gallons, there will be an additional cost.

The price includes cutting, cleaning, tank removal and 1 tank soil sample. If additional soil samples are required, they are an additional \$400.00 per sample. Closure report to close out building permit, and removal of all accessible piping.

The contract does not include repair of walkways, blacktop, landscaping, or other portions of the property including any repair of unmarked utilities. Charges for unforeseen additional labor and materials due to undisclosed conditions. Additional charges include heavy sludge removal @ \$3.50 per gallon, used oil and oily water. Vac out truck service \$575.00. All necessary permits + \$50.00 processing fee. If flag men are required, that is an additional cost. Backfill rates will apply according to Building Department specs. In addition, this contract does not include costs related to contamination. To begin work, Elite is requesting a 50% deposit. The cost to cover the work will come from the Sewer District.

Again, Councilman Luongo asked if the contract had been reviewed by Town Attorney Ryan; to which Supervisor Annabi said it had been reviewed by Attorney Ryan.

Seconded by Councilwoman Tompkins, unanimously carried

APPROVE HERBICIDE PERMIT APPLICATION EXPENDITURE

Presented by Supervisor Annabi

Supervisor Annabi explained that LOMAC is putting forward a proposal for an herbicide treatment in tested areas of Lake Oscawana. This is just a trial area along the cove of Abele Park and Wildwood Knolls. This is a six (6) month process for the DEC permit and there will be plenty of meetings in those six (6) months. Every resident will get a post card and a newsletter with the zoom link to attend the meetings.

RESOLUTION #R22-125

RESOLVED, that the Town Board authorize the expenditure of \$850.00 to the Pond and Lake Connection to obtain the necessary permits required for the use of herbicides in Lake Oscawana, Wildwood Knolls, and Abele Park. Every member of LOMAC has agreed to this expenditure

Seconded by Councilman Luongo, unanimously carried

**APPROVE CEMCO AGREEMENT; SEWER LIFT STATION FLOW METERS
INSTALLATION**

Presented by Councilwoman Tompkins

RESOLUTION #22-126

RESOLVED that the Town Board authorize the Supervisor to sign the proposal from CEMCO, Water and Wastewater Specialists for the installation of two (2) meters at the sewer lift station. The cost of the installation is \$10,485.20. The full scope of work is attached. The meters are necessary to gauge the volume of sewage that the current system handles on a daily basis. The cost to cover the work will come from the sewer district.

Seconded by Councilman Smith, unanimously carried

Supervisor Annabi said this proposal has also been reviewed by the Town Attorney.

**AUTHORIZE FACILITIES DEPARTMENT TO GO TO BID IN NYS OFFICE OF
GENERAL PROCUREMENT SERVICES MINI BID**

Presented by Councilman Smith

RESOLUTION #R22-127

RESOLVED, that the Town Board authorize the Facilities Department to go out to bid using a New York State Office of General Procurement Services Mini-Bid for a Photovoltaic System and Installation Services, Contract number PC68453. The Town will be using the state Mini-Bid to solicit vendors for these services that they have under State Contract. The Photovoltaic System and Installation will be funded via grants from NYSERDA and the Dormitory Authority of New York (DASNY).

Seconded by Supervisor Annabi for discussion.

Supervisor Annabi said many moons ago we received this grant for the photovoltaics. We have been trying to find vendors; but it has been difficult because it is a small project. New York State has a mini-bid program so we will piggyback on the State. The State will put out the bid for our Town and this is our "Hail Mary". If this does not work we will have to return the money to NYSERDA and DASNY. Councilwoman Tompkins asked what this is exactly. Supervisor Annabi said this is for solar panels. Councilman Luongo explained that we finally found a good spot to place them; but the job is too small for anyone to want to do. Supervisor Annabi said this is a grant for about \$9,600.00 so we don't want to return it. We have asked if they would let us use it for something else, but they said once it's earmarked for something it has to remain there.

Seconded by Councilwoman Tompkins, unanimously carried

AUTHORIZE PUTNAM COUNTY REAL PROPERTY TAX CONTRACT

Presented by Councilman Russo

RESOLUTION #R22-128

RESOLVED, that the Town Board approve entering into a contract with Putnam County for the purposes of real property tax services for the calendar year 2022.

Seconded by Councilman Smith, unanimously carried.

APPROVE DISTRICT CLERK TO GO OUT TO BID FOR ABELE PARK RAMP

Presented by Councilman Smith

RESOLUTION #R22-129

RESOLVED, that the Town Board authorize the District Clerk to go out to bid for the repair/replacement of the Abele Park Boat Ramp.

Seconded by Councilwoman Tompkins, unanimously carried

Supervisor Annabi said this will be paid out of the ARPA Funds under the Clean Air and Water Act.

APPROVE ROEMER, WALLENS, GOLD, & MINEAUX LLP CONTRACT

Presented by Councilman Luongo

RESOLUTION #R22-130

RESOLVED, that the Town Board authorize the Supervisor to enter into a contract with Roemer Wallens Gold & Mineaux LLP, 13 Columbia Circle, Albany, NY 12207 - a labor relations law firm, for the purpose of handling and negotiating any labor related issues and contracts.

Seconded by Councilman Russo, unanimously carried

ADOPT HIGHWAY TRUCK BID

Presented by Supervisor Annabi

RESOLUTION #R22-131

RESOLVED, that the Town Board authorize the Highway Superintendent to award the Highway Truck bid to Park Ford of Mahopac and purchase the dump truck in the amount of \$77,776.93.

Seconded by Councilwoman Tompkins, unanimously carried

DISCUSS ALLIED UNIVERSAL SERVICES/COURT CLERK SERVICES

Presented by Supervisor Annabi

Supervisor Annabi said we have a Court Officer here on Tuesdays and Thursdays which are our court days. Allied Universal, who provides the Officer, notified us on Friday at 3:30 PM that they are increasing their hourly wage to \$45.00 per hour, which is double what we normally pay. We have no contract with Allied Universal, so this Resolution will allow us to go out and get a more reasonably priced Security Officer for Court days only. This is effective immediately.

RESOLUTION #R22-132

RESOLVED, that the Town Board authorize the Supervisor and the Court Clerk to look for a certified Court Officer through New York State; and then get a contract written for their services.

Seconded by Councilwoman Tompkins, unanimously carried

DISCUSS INLAND WATERWAY DECLARATION FOR LAKE PEEKSKILL AND ROARING BROOK LAKE

Presented by Supervisor Annabi

Supervisor Annabi said "Inland Waterways" is a designation that we can put on lakes that will help us get grant money for certain bodies of water in our Town. Supervisor Annabi spoke to Assemblyman Byrne and State Senator Serino to help us get this designation for Roaring Brook Lake and Lake Peekskill.

Councilman Russo said the first step in the process of getting these grants is to get this designation on a body of water. We need a Bill to pass that designates Lake Peekskill and Roaring Brook Lake, (which are the bodies of water we are looking at), as Inland Waterways. Once this Bill is passed, it allows us to apply for a grant called the Local

Waterfront Revitalization Program. This program is used to help, fix, repair, and replace infrastructure around these bodies of water to help maintain or bring back the health of a body of water. These grants are tremendous – other Towns were awarded very large grants according to the information on their website. Another good thing is that we recently signed a contract with Millennium Strategies, a grant writing company, who will help us with this. In the coming months we will be discussing what exactly we need to do to try to clean the water in Lake Peekskill and Roaring Brook Lake.

Presented by Supervisor Annabi

RESOLUTION #R22-133

RESOLVED, that the Town Board authorize the Supervisor to move forward with having Lake Peekskill and Roaring Brook Lake declared Inland Waterways for the purpose of getting grants from the Local Waterfront revitalization Program to help fix, repair, and replace infrastructure around these bodies of water to help maintain or bring back the health of these bodies of water.

Seconded by Councilman Smith, unanimously carried.

NYSERDA UPDATE REGARDING TOWN HALL LIGHTING

Presented by Supervisor Annabi

Supervisor Annabi said we were lucky enough to get grant money from NYSERDA and Ampion to do all the lighting throughout all of Town Hall, Highway, Parks and Recreation, and the Dog Shelter. NYSERDA and NYSE&G together were able to get us a good enough price so we can do all of this.

Councilman Smith said we are just about finalized on the NYSERDA grant money. The Town Board agreed to use the money to update the lighting in all of our Town Hall Buildings. We got an Energy Efficiency Proposal from NYSE&G and found we can do the updating within the \$5,000.00 granted to us from NYSERDA. This will not cost us anything directly now, and has both an environmental and cost cutting benefit to the Town.

APPROVE LEPRECHAUN RESOLUTION

Presented by Supervisor Annabi

Read by Councilman Russo
RESOLUTION #R22-134

*PUTNAM VALLEY
TOWN BOARD WORK SESSION MEETING
March 9, 2022*



LEPRECHAUN RESOLUTION

By Herman Taub, Town Attorney

WHEREAS, it has come to the attention of the Town Board of the Town of Putnam Valley, that spirits, goblins, wee folk, fairies, and leprechauns do appear at strange and eerie hours and areas and more specifically are wont to do so on the night before St. Patrick's Day; and

WHEREAS, these ethereal beings are usually involved in mischievous and frivolous behavior; and

WHEREAS, the Town Board recognizes that these other world beings are generally recidivists and cannot be reformed no matter how much mischief they cause and notwithstanding the punishment that is prescribed; and

WHEREAS, it would be to no avail to provide for corporal or other punishments since fairies, spirits, wee folk, leprechauns and goblins of the hob type are incorrigible; and

WHEREAS, it is known that these wee folk have the power to appear and disappear at will and take the form of humans or animals; and

WHEREAS, on past occasions on the night before St. Patrick's Day a Shamrock has miraculously appeared on the road at the intersection of Oscawana Lake Road and Peekskill Hollow Road; and

WHEREAS, these mischievous doings have been heretofore erroneously ascribed to human sources; and

WHEREAS, after diligent study and consultation with our law enforcement officials, the Town Board has concluded that the appearance of said shamrock can only be due to the doings of creatures not of this corporeal world,

NOW, THEREFORE, BE IT RESOLVED, that for the period from 12:01 a.m. on March 10, 2022 to 5:00 a.m. on March 17, 2022, should there be any artistic drawings mysteriously appearing on the pavement of the road at Oregon Corners by spirits or ethereal beings of an unknown nature, a period of amnesty and freedom from corporal punishment and corporeal and "incorporeal" restraint of the alleged perpetrators is hereby declared only for the period and purposes set forth above.



Seconded by Councilman Luongo, unanimously carried

BUILDING DEPARTMENT REPORT- FEBRUARY 2022

Presented by Councilman Luongo

RESOLUTION #R22-135

RESOLVED, that the Town Board accept the Building Department daily fee report and summary for the month of February 2022, for filing with the Town Clerk.

3/1/2022

**TOWN OF PUTNAM VALLEY
OFFICE OF BUILDING & ZONING
265 Oscawana Lake Road
Daily Fee Report - Summary**

From: 2/1/2022 To: 2/28/2022

<u>Fee Type</u>	<u>Count</u>	<u>Amount</u>
ADDITION/ALTERATION	1	\$643.00
CW	4	\$375.00
DEM/R	1	\$100.00
ELECTRI APP/NY ELEC	4	\$120.00
ELECTRIC APP/SWIS	8	\$240.00
GAS/PROPANE	9	\$825.00
GENERATOR PERMIT	4	\$300.00
HVAC	3	\$375.00
MG	2	\$150.00
MI	1	\$75.00
PERM	4	\$1,295.00
PL	2	\$150.00
RE	10	\$6,245.00
RU	1	\$125.00
SEARC	8	\$1,600.00
SOLAR PANELS	3	\$817.00
TREE	1	\$75.00
WETADM	2	\$100.00
WETL	2	\$200.00
WT/S	2	\$200.00
Total Fees Collected:	72	\$14,010.00
Cash	3	\$325.00
Cashiers Check	1	\$3,763.00
Check	67	\$9,892.00
Money Order	1	\$30.00

Seconded by Councilman Russo, unanimously carried

BUDGET TRANSFERS AND AMENDMENTS

Presented by Councilwoman Tompkins

RESOLUTION #R22-136

RESOLVED, that the Town Board approve the following budget transfers and amendments:

There were no budget transfers or amendments

Seconded by Councilman Luongo, unanimously carried

AUDIT OF MONTHLY BILLS

Presented by Councilman Smith

RESOLUTION #R22-137

RESOLVED, that the Town Board approve the following bills, after audit, being paid:

<u>VOUCHER NUMBERS</u>	<u>AMOUNTS</u>
37557-37792	\$257,578.73
37450-37756	\$112,681.69
37463-37757	\$69,305.06
37359-37462	\$34,099.26

Seconded by Councilman Russo, unanimously carried

Supervisor Annabi moved to go into Executive Session No new business will be conducted afterward.

Seconded by Councilman Smith, unanimously carried.

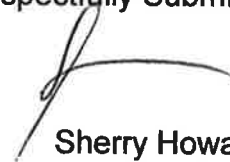
Supervisor Annabi said again to please remember on the third Wednesday of every month Town Hall is open to 5:00 PM to help anyone who needs the extra hour to get there. The next Regular Town Board Meeting on April 23, 2022 is the date Town Hall will be open until 5:00 PM.

Councilman Luongo reminded everyone that March 15, 2022 starts the New York State DEC Burn Ban. There is no burning to be done between the dates of March 15 – May 16, 2022.

Supervisor Annabi made a motion to close the meeting at 5:37PM.

Seconded by Councilman Luongo, unanimously carried.

Respectfully Submitted



Sherry Howard
Town Clerk
03-16-2022

