

PUTNAM VALLEY TOWN BOARD
WORK SESSION MEETING
WEDNESDAY, FEBRUARY 09, 2022
5:00 PM

AGENDA

Pledge of Allegiance

1. Correction to Terms of Board of Assessment Review Members
2. Appoint Egg Addler for Roaring Brook Lake
3. Authorize the 2022 expenditure for Roaring Brook Lake to participate in the NYSFOLA C-SLAP program and membership.
4. Authorize the 2022 expenditure for Barger Pond to participate in the NYSFOLA C-SLAP program and membership.
5. Approve Release of Wetlands Bond & Erosion and Sediment Control Bond.
6. Approve Hydro Environmental Solutions, Inc., Contract – Road Salt Study – 11 Seifert Lane
7. Parks and Recreation:
 - a. Accept Resignation Letter of Gregory Kroohs
 - b. Accept Resignation Letter of Lisa Kroohs
8. Approve Date Change for April Town Board Work Session
9. Discuss ARPA Request
10. Discuss Energy Funds
11. Discuss Millennium Strategies Grant Ideas
12. Building Department: January 2022 Daily Fee Report
13. Audit of Monthly Bills

PUTNAM VALLEY TOWN BOARD
WORK SESSION MEETING
WEDNESDAY, FEBRUARY 09, 2022
5:00 PM

PRESENT: Supervisor Annabi
Councilman Russo
Councilwoman Tompkins
Councilman Smith
Councilman Luongo

ALSO PRESENT: Town Clerk Sherry Howard
Town Counsel Sarah Ryan

Pledge of Allegiance and moment of silence for NYPD Detectives First Grade Jason Rivera, and Wilbur Mora, who made the ultimate sacrifice of Public Service when they were killed in the line of duty.

CORRECTION TO TERMS OF BOARD OF ASSESSMENT REVIEW MEMBERS

Presented by Councilman Luongo

RESOLUTION #R22-97

RESOLVED that Resolution #R20-149 be rescinded and that the Town Board authorize the Supervisor to appoint Thomas Sawyer to the Board of Assessment Review. His term will be from October 1, 2019 through September 30, 2023. Real Estate Tax Law Section 523 states that all terms will run for five years. However, because Thomas Sawyer is filling a vacancy his term will run until September 30, 2023. This new Resolution is being done to correct the dates of his term.

Seconded by Councilwoman Tompkins, unanimously carried.

Presented by Councilman Luongo

RESOLUTION #R22-98

RESOLVED that Resolution #R21-86 be rescinded and that the Town Board authorizes the Supervisor to appoint Brian Buerkle to the Board of Assessment Review. His term will be from October 1, 2020 through September 30, 2022. Real Estate Tax Law Section 523 states that all terms will run for five years. However, because Brian Buerkle is filling a vacancy his term will run until September 30, 2022. This new Resolution is being done to correct the dates of his term.

Seconded by Councilwoman Tompkins, unanimously carried.

Presented by Councilman Luongo

RESOLUTION #R22-99

RESOLVED that Resolution #R22-60 be rescinded and that the Town Board authorize the Supervisor to appoint Philip Ammann to the Board of Assessment Review. His term will be from October 1, 2021 through September 30, 2026. Real Estate Tax Law Section 523 states that all terms will run for five years. This new Resolution is being done to correct the dates of his term.

Seconded by Councilwoman Tompkins, unanimously carried.

APPOINT EGG ADDLER FOR ROARING BROOK LAKE – 2022 SEASON

Presented by Councilwoman Tompkins

RESOLUTION #R22-100

RESOLVED that the Town Board appoint Ina Cholst as egg addler for Roaring Brook Lake for the year 2022 at a salary of \$300.00 with no benefits.

Seconded by Councilman Luongo, unanimously carried

APPROVE 2022 EXPENDITURE TO PARTICIPATE IN THE C-SLAP PROGRAM AND MEMBERSHIP - ROARING BROOK LAKE

Presented by Councilman Russo

RESOLUTION #R22-101

RESOLVED, that the Town Board authorize the expenditure of \$570.00 for the volunteers in Roaring Brook Lake to participate in the New York Federation of Lakes C-SLAP program (Citizens Statewide Assessment Program) for the year 2022 as a deep site. The fee of \$470.00 is for the deep site and the \$100.00 is for the NYSFOLA membership as a medium association.

Seconded by Councilman Luongo, unanimously carried

APPROVE 2022 EXPENDITURE FOR BARGER POND TO PARTICIPATE IN THE C-SLAP PROGRAM AND MEMBERSHIP

Presented by Councilman Smith

RESOLUTION #R22-102

RESOLVED, that the Town Board authorize the expenditure of \$420.00 for the volunteers in Barger Pond to participate in the New York Federation of Lakes C-SLAP program (Citizens Statewide Assessment Program) for the year 2022 as a shallow site. The fee of \$370.00 is for the shallow site and the \$50.00 is for the NYSFOLA membership as a medium association.

Seconded by Councilman Luongo, unanimously carried

APPROVE RELEASE OF WETLANDS BOND & EROSION AND SEDIMENT CONTROL BOND

Presented by Councilman Luongo

RESOLUTION #22-103

RESOLVED that the Town Board authorize the Supervisor to release the Wetlands Bond & Erosion and Sediment Control Bond as the site plan is complete. The Town Engineer and Town Planner have both signed off on the completion of the project, and support the release of the bonds and remaining escrow. The Wetlands Bond is \$2,500.00, the Erosion & Sediment Control Bond is \$2,500.00, and the remaining escrow is \$699.15.

Seconded by Councilman Russo, unanimously carried

APPROVE HYDRO ENVIRONMENTAL SOLUTIONS, INC CONTRACT – 11 SEIFERT LANE

Presented by Councilwoman Tompkins

RESOLUTION #R22-104

RESOLVED, that the Town Board authorize the Supervisor to sign the 2022 contract with Hydro Environmental Solutions, Inc. to perform semi-annual water tests at 11 Seifert Lane, Putnam Valley, NY 10579 due to road salt impacts in the amount of \$722.50. Laboratory costs to be paid directly by the Town in the amount of \$190.00. Semi-annual testing for calcium chloride is required by the New York State DEC. This cost has been included in the 2022 budget

Seconded by Councilman Russo, unanimously carried

PARKS AND RECREATION ACCEPT RESIGNATION OF GREGORY KROOHS

Presented by Councilman Russo

RESOLUTION #R22-105

RESOLVED, that the Town Board accept the resignation of Gregory Kroohs. Effective date of resignation is February 4, 2022. We appreciate all of the work and creativity Greg has brought to the office and wish him the best of luck.

Seconded by Councilman Smith, unanimously carried.

PARKS AND RECREATION ACCEPT RESIGNATION OF LISA KROOHS

Presented by Councilman Russo

RESOLUTION #R22-106

RESOLVED, that the Town Board accept the resignation of Lisa Kroohs. Effective date of resignation is January 31, 2022. We could not thank Lisa enough for her contributions over the past 30 years.

Seconded by Councilman Smith, unanimously carried

Supervisor Annabi expressed appreciation for all Lisa Kroohs and Greg Kroohs have done for our Town.

APPROVE DATE CHANGE FOR THE APRIL TOWN BOARD WORK SESSION

Presented by Councilman Smith

RESOLUTION #R22-107

RESOLVED, that the Town Board amend the date of the Work Session scheduled for the month of April, to Wednesday, April 2, 2022.

Seconded by Councilwoman Tompkins, unanimously carried

DISCUSS ARPA REQUEST

Presented by Supervisor Annabi

Supervisor Annabi said the Government gave the Towns and the County American Rescue Plan Funds. These funds are to help Covid related issues that arose when everything shut down. It can be used for anything except the General Fund, so it can't be used for lowering taxes, it needs to be used for projects. The County also got money and asked us if there were any County-wide projects in our Town that they should consider. Supervisor Annabi asked them to look into renovating the Sub-Station. Her thoughts were that they could put something like a DMV in there, and maybe two (2) other agencies as well, the building is large enough. The prior Sheriff's Administration did do some work in there; but a lot more needs to be done. That building is known to have "good bones."

Councilman Luongo suggested that the gas tank at the Highway Department be replaced. He mentioned that the County uses that gas as well, so maybe they would cover a portion of that cost. Supervisor Annabi said the Sheriff's Department, the County Highway, and the County Senior Buses use our pump. Highway Department Superintendent Keeler said the current tank hold 2000 gallons. He priced out a 5000 gallon tank, that cost is \$56,000.00. Superintendent Keeler said we could go cheaper and put another smaller tank next to one we have but they only have a 30 year life span and the current tank is already 17 years old. Supervisor Annabi said it does not hurt to ask.

Supervisor Annabi said that maybe the County would put some money towards the Bell Hollow Bridge. She continued and said Sandra Fusco was looking into seeing who owns that bridge about a year and a half ago. If the County has some ownership they may be willing to put some money towards the repair. She believes that bridge is yellow flagged.

Councilman Smith suggested that they upgrade and update the very old electric lighting in Town Hall. This would help with future savings. We could also look into moving towards electric vehicles when we need to replace something. Supervisor Annabi said we are lucky enough to be getting some energy funds so with that, and the grant company, we can certainly look into this.

Superintendent Keeler mentioned the wall in between Highway and Parks and Rec. has been slowly falling apart, falling out, and moving over the years, this wall is made of "mafia blocks". He said it seems to be okay for now, but we are going to measure it once the ice and snow melts to see if it has moved. Supervisor Annabi said at least you did put a protective barrier there, and you are no longer parking cars there. We can see after you measure it if we need to ask for ARPA money.

Councilwoman Tompkins asked what the process was for the County to decide where they want to put ARPA Funds in our Town. Supervisor Annabi said she assumes they will go by priorities and that each Town will get a little bit.

Councilman Luongo suggested we look into the red lights in this Town as they are antiquated. Supervisor Annabi said the County has a grant and they are going to be replacing all the red lights in the entire County.

DISCUSS ENERGY FUNDS

Presented by Supervisor Annabi

Supervisor Annabi said Councilman Smith started the Climate Smart Communities Program. Councilman Smith said we got funds from doing the Ampion Program for solar energy; and also a NYSERDA grant of \$5,000.00. This all totals to around \$15,000.00, which is to be spent on something environmentally friendly only. The decision of what to do with this money has to be made by the first week of March and relayed to NYSERDA. Supervisor Annabi said she thinks fixing the Town Hall lights are a great start. The fluorescent light bulbs we use now are hard to get and expensive. She added that we should have a decision on what to do with this money by the next meeting so Councilman Smith can inform AMPION and NYSERDA.

Councilman Russo asked if we could use that money towards a charging station in preparation for the electric cars we may be getting? Even though we do not have any electric cars as of yet, some residents would like to see a charging station in Town. That is where things are headed. Councilman Smith said he looked into this and there are different types of charging stations. He said some electric vehicles do not need a charging station, they can be plugged right into an outlet of your home. As we don't have the vehicles yet we don't know what kind we would need. Some of the super duper fast charging ones can cost as much as \$100,000.00. He added as with most technology, as time goes by prices do come down.

Supervisor Annabi asked if the money could cover a laptop for each of the Town Board Members. This would save the Town and the environment a lot of paper costs and trees. Councilman Smith will check into it this week, it's a great idea.

DISCUSS MILLENNIUM STRATEGIES GRANT IDEAS

Presented by Supervisor Annabi

Supervisor Annabi said Millennium Strategies is a grant company that the Town has signed on with. They are being paid from the ARPA Funds, and they are looking for a wish list from us. One (1) priority for us is the lakes, and then we have our roadways. There is a meeting with them tomorrow and we need to give them some ideas. This money cannot be used for any not-for-profits, or any contracted entities. Please keep in mind that a lot of these grants require matching funds. Our half of the money would have to come out of the General Fund. Supervisor Annabi said one thing we are looking at is tapping into our sewers at Oregon Corners and going up to the top of Morrissey Drive. It is not feasible to do the homes as of yet but it would help the businesses, it is a start. Another idea in our business plan is to create parking in our Business Districts, this will be brought up later, and we will have to update our Zoning Codes to accommodate this. We need to be a little more business friendly.

Supervisor Annabi said one (1) thing we are going to keep a close eye on is the ramp to the Taconic on Peekskill Hollow Road, the DOT is talking about possibly closing it, that would hurt any businesses in that area.

Councilman Smith thought hiking and bike trails would be great for residents. We could possibly connect them. Supervisor Annabi agreed and said if we could get grant money we might be able to connect the Town Park and the Town Camp.

AMENDMENTS TO THE AGENDA

Presented by Supervisor Annabi

RESOLUTION #22-108

RESOLVED that the Town Board **ADD** the following item to the agenda

An Executive Session will be added at the end of the meeting which will include a possible litigation issue. No new business will be conducted afterward.

Seconded by Councilman Luongo, unanimously carried.

BUILDING DEPARTMENT REPORT- JANUARY 2022

Presented by Councilman Smith

RESOLUTION #R22-109

RESOLVED, that the Town Board accept the Building Department daily fee report and summary for the month of January 2022, for filing with the Town Clerk.

2/2/2022

**TOWN OF PUTNAM VALLEY
OFFICE OF BUILDING & ZONING
265 Oscawana Lake Road
Daily Fee Report - Summary**

12

From: 1/1/2022 To: 1/31/2022

<u>Fee Type</u>	<u>Count</u>	<u>Amount</u>
ADDITION/ALTERATION	2	\$741.00
ADDITIONAL FEE	1	\$535.00
ANTENNA	1	\$3,000.00
CW	5	\$375.00
DECK	1	\$197.00
ELECTRI APP/NY ELEC	6	\$180.00
ELECTRIC APP/SWIS	8	\$240.00
FENCE/WALL	3	\$225.00
GAS/PROPANE	7	\$650.00
GENERATOR PERMIT	1	\$75.00
HVAC	3	\$300.00
OIL TANK	1	\$225.00
OPERATING PERMIT	1	\$100.00
PELLET STOVE	1	\$75.00
PERM	13	\$6,591.00
PL	7	\$630.00
RE	4	\$300.00
RU	2	\$250.00
SEARC	9	\$1,550.00
SI	1	\$200.00
SOLAR PANELS	1	\$186.00
SP	1	\$75.00
TREE	1	\$75.00
WETADM	1	\$50.00
WETL	1	\$100.00
WT/S	2	\$200.00
Total Fees Collected:	84	\$17,125.00
Cash	4	\$280.00
Check	79	\$16,770.00
Money Order	1	\$75.00

Seconded by Councilman Russo, unanimously carried

AUDIT OF MONTHLY BILLS

Presented by Supervisor Annabi

RESOLUTION #R22-110

RESOLVED, that the Town Board approve the following bills, after audit, being paid:

<u>VOUCHER NUMBERS</u>	<u>AMOUNTS</u>
37166-37448	\$81,569.30
37203-37363	\$3,863.61
37204-37440	\$21,704.47

Seconded by Councilwoman Tompkins, unanimously carried.
Supervisor Annabi said please remember on the third Wednesday of every month Town Hall is open to 5:00 PM to help anyone who needs the extra hour to get there.

Supervisor Annabi moved to go into Executive Session to discuss a personnel issue, a possible litigation, and a contractual issue. No new business will be conducted afterward.

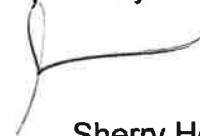
Supervisor Annabi made a motion to close the meeting at 5:37PM.

Seconded by Councilman Luongo, unanimously carried.

Supervisor Annabi made a motion to go into Executive Session.

Seconded by Councilman Luongo, unanimously carried.

Respectfully Submitted



Sherry Howard
Town Clerk
02-14-2022