



# TOWN OF PUTNAM VALLEY

## Town Board Meeting

January 19<sup>th</sup>, 2022

Town Hall

6 PM

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### AGENDA

#### Meeting called to Order

#### Pledge of Allegiance

1. Departmental Reports
2. Supervisor's Comments
3. Legislative Reports
4. Approval of Minutes
5. Approve CSEA Contract
6. Approve Millennium Strategies LLC Contract
7. Approve Liquor License – Nonna's Pizzeria
8. Approve Salary Increase for Court Clerk
9. Facilities:
  - a. Approve Petr's Cleaning Service 2022 Maintenance Position Vacation Coverage
  - b. Approve Cemco Water & Wastewater Specialists 2022 Vacation Coverage – District Sewer Station
  - c. Approve Advertisement of Bids for 2022 Open Top Containers for Bulk Drop-Off
  - d. Approve Appointment Bulk Drop-Off Attendant
  - e. Approve Hydro Environmental Solutions, Inc. Contract – Town Well
  - f. Approve Hydro Environmental Solutions, Inc. Contract – Town Well PFOS/PFOA
  - g. Approve Hydro Environmental Solutions, Inc. Contract – Road Salt Study – Croft Corners
  - h. Approve Hydro Environmental Solutions, Inc. Contract – Road Salt Study – 11 Seifert Lane
  - i. Approve Hydro Environmental Solutions, Inc. Contract – Road Salt Study – 17 Harper Lane, Lake Peekskill
10. Daily Fee Reports:
  - a. Month of December (12/01/2021 – 12/31/2021)
  - b. Year 2021 (01/01/2021 – 12/31/2021)
11. Parks and Recreation:
  - a. Refunds
  - b. Approve Additional Personnel



# TOWN OF PUTNAM VALLEY

## Town Board Meeting

January 19<sup>th</sup>, 2022

Town Hall

6 PM

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### AGENDA CONT'D.

12. Districts:

- a. Mill Pond 2021 Year End Water Revenue Report
- b. Approve 2022 Expenditure for Lake Peekskill Volunteers' Participation in NYSFOLA C-SLAP Program & Membership

13. Highway:

- a. Approve New Position - Driver
- b. Approve New Employee - Laborer

14. Public Comment

15. Audit of Monthly Bills

16. Budget Transfers and Amendments

### Adjournment

Next Town Board Meeting: Work Session, Wednesday February 9, 2022, 5 PM

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January 10, 2022

To: Town Board

From: Sherry Howard

Subject: Approval of minutes

I respectfully request the Putnam Valley Town Board authorize the Supervisor to accept the Town Board meeting minutes from December 8, December 15, 2021 and the Organizational Meeting held on January 5<sup>th</sup>, 2022.

Thank-you,

Sherry Howard

Town Clerk

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January 10, 2022

To: Town Board

From: Sherry Howard

Subject: CSEA Contract Approval

Resolved that the Town Board authorize the Supervisor to sign the four (4) year CSEA contract effective 1/1/22 to 12/31/2025.

Thank-you,

Sherry Howard

Town Clerk

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**RESOLVE**, that the Town Board authorize Town Supervisor, Jacqueline Annabi, to sign the contract with Millennium Strategies LLC pertaining to grant research and writing services.

⑥

**Millennium Strategies LLC  
25 Smith Street, Suite 401  
Nanuet, NY 10954**

This Agreement is made and entered into on (\_\_\_\_), 2022 between **MILLENNIUM STRATEGIES LLC** (herein referred to as “Consultant”) located at 25 Smith Street, Suite 401, Nanuet NY 10954 and the **TOWN OF PUTNAM VALLEY** (herein referred to as “Client”) located at 265 Oscawana Lake Road, Putnam Valley, New York 10579.

**SCOPE OF SERVICES**

Consultant will provide full suite of Grant Research and Writing Services including but not limited to the following:

- Ongoing evaluation of the Town’s funding procurement efforts -- this process will include necessary meetings with key personnel to evaluate and determine past successes compared to future funding goals.
- Notification of all available governmental and non-governmental funding opportunities – The Town will receive detailed memoranda of potential funding opportunities that include an explanation of what Millennium Strategies will do and what the Town’s responsibilities are in order to complete the grant application and produce the best possible product for submission.
- Research, preparation (writing), submission and follow up including stakeholder support of all targeted available governmental and non-governmental funding applications.
- Acting as a liaison on behalf of the Town with stakeholder and governmental officials and their offices pertaining to grant and funding procurement services that Millennium undertakes on your behalf.

**TERM**

The term of this Agreement shall commence on February 1, 2022 and shall run through January 31, 2023.

**COMPENSATION**

Consultant shall receive a monthly retainer of \$3,000 to provide the services described above. Consultant’s fee is not contingent upon the successful awarding of funds for these grant applications. There are no hidden costs associated with this fee structure which includes all travel time and expenses.

**Millennium Strategies LLC  
25 Smith Street, Suite 401  
Nanuet, NY 10954**

**HOLD HARMLESS**

Each party hereby agrees to defend, indemnify and hold the other party harmless from any expense, loss, liability, or claim incurred directly or indirectly by the responsible party with respect to any actions or omissions, authorized or unauthorized, of such party, its employees, agents, servants, subcontractors, or assignees with respect to this Agreement. Indemnification shall include, but not be limited to fees, claims, demands, and losses, court costs, settlement costs, and counsel fees whatsoever the nature, without limitation.

**ASSIGNABILITY**

This Agreement is not assignable without the prior written consent of all parties.

**BINDING**

This Agreement shall be binding upon each party's successors or assignees.

**LAW**

The terms of this Agreement shall be governed by the laws of the State of New York.

**DISPUTES**

The parties hereto stipulate and agree that any dispute between them, whether equitable or legal relief is sought shall be venued in the Superior Court of New York. Each of the parties to this Agreement further stipulates and agrees to the personal and subject matter jurisdiction of the Superior Court of New York, in such dispute or proceeding.

**AGREED TO AND ACCEPTED BY:**

Date:

**MILLENNIUM STRATEGIES, LLC**

1/5/2022

By:



Dave Jenkins, Director of Operations

Date:

**TOWN OF PUTNAM VALLEY**

By: \_\_\_\_\_

Jacqueline Annabi, Town Supervisor

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January 10, 2022

To: Town Board

From: Sherry Howard

An application has been filed in the Town Clerks office for a Liquor License to sell liquor for consumption on premises for an expansion to a current establishment which is located at 17 Peekskill Hollow Road, (trade name: Nonna's Pizzeria) Putnam Valley, New York. They are requesting that the Town waive the 30 day waiting period in order to receive this License.

"Resolved that the Town Board waive the 30 day waiting period to Nonna's Pizzeria in order that they be granted a Liquor License to sell liquor for consumption on premises for their establishment located at 17 Peekskill Hollow Road, Putnam Valley, NY 10579"

Thank-you,

Sherry Howard

Town Clerk





**RESOLVE**, that the Town Board authorize an increase in salary for Carol Pasalides, Court Clerk, to the sum of \$63,000, retroactive to January 1, 2022, reflecting the fact that Ms. Pasalides is currently handling the work load of two court clerks and managing the calendars for two Court Judges.



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## Town of Putnam Valley

**To:** Putnam Valley Town Board

**From:** Susan L. Manno

**Date:** January 13, 2022 *SLM*

**Subject:** Authorize Facilities Department to hire  
Petr's Cleaning Service for 2022 Maintenance Position  
Vacation Coverage

I formally request that the Putnam Valley Town Board authorize the Facilities Department to hire Petr's Cleaning Services to provide janitorial services when Doug Montaruli is on vacation during 2022. The fees for this service are as follows:

|                            |                  |
|----------------------------|------------------|
| Town Hall Building         | \$165.00 per day |
| Park & Recreation Building | \$ 85.00 per day |
| Town Highway Department    | \$ 85.00 per day |

Petr's Cleaning Service has previously worked for the town, is insured and has provided excellent service.



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## Town of Putnam Valley

To: Putnam Valley Town Board

From: Susan L. Manno *SLM*

Date: January 13, 2022

Subject: Authorize Facilities Department to hire  
Cemco Water & Wastewater Specialists for  
2022 Vacation Coverage-District Sewer Station

I formally request that the Putnam Valley Town Board authorize the Facilities Department to hire Cemco Water & Wastewater Specialists to provide on-call service in the event of malfunction to the District Sewer Station when Doug Montaruli is on vacation. The fees for this service are as follows:

Emergency calls on a 24 hour basis

|                                           |                   |
|-------------------------------------------|-------------------|
| Technical Specialist                      | \$200.00/hour     |
| Chief Operator/Mechanic                   | \$125.00/hour     |
| Plant Operator                            | \$ 75.00/hour     |
| Laborer/Operating Engineer                | \$125.00/hour     |
| Emergency Call Out of Operator Scope      | \$155.00/man hour |
| Excavator, dump truck, trailer, per shift | \$1,200.00        |

Cemco is New York State certified in Water and Wastewater Systems.



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## Town of Putnam Valley

**To:** Putnam Valley Town Board  
**From:** Susan L. Manno  
**Date:** January 13, 2022  
**Subject:** Authorization to Bid Open Top Containers

I formally request that the Putnam Valley Town Board authorize the Facilities Department to advertise for bids for the 2022 Open Top Containers for Bulk Drop-Off. Bulk Drop-Off will be held on the following Dates-

April 23<sup>rd</sup>, 2022  
June 18<sup>th</sup>, 2022  
August 20<sup>th</sup>, 2022  
October 15<sup>th</sup>, 2022



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## Town of Putnam Valley

To: Putnam Valley Town Board

From: Susan L. Manno

Date: January 13, 2022

Subject: Appoint Daniel Gibbs Bulk Drop-Off Attendant

*S. L. Manno*

I formally request that the Putnam Valley Town Board appoint Daniel Gibbs as Bulk Drop-Off Attendant, seasonal employee April 23<sup>rd</sup>, June 18<sup>th</sup>, August 20<sup>th</sup>, and October 15<sup>th</sup>, 2022. Hours of Operation are from 8:45 AM to 11:45 AM. Rate of pay is \$30.00 per hour; this expense has been included in the 2022 budget.



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## Town of Putnam Valley

To: Putnam Valley Town Board

From: Susan L. Manno

Date: January 14, 2022

Subject: Authorize Town Supervisor to sign Contract with  
Hydro Environmental Solutions, Inc. – Town Well

I formally request that the Putnam Valley Town Board authorize the Town Supervisor to sign the 2022 contract with HydroEnvironmental Solutions, Inc. to perform quarterly water tests and reporting to the Putnam County Department of Health in the amount of \$5,135.00. Laboratory costs to be paid directly by the town in the amount of \$608.00. The quarterly testing is required by the Board of Health. This cost has been included in the 2022 budget.

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*HydroEnvironmental*  
SOLUTIONS, INC.

December 13, 2021

Ms. Jacqueline Annabi  
Town Supervisor  
Town of Putnam Valley  
265 Oscawana Lake Road  
Putnam Valley, New York 10579

RE: Quarterly Sampling of Town Hall Supply Well -- 2022  
265 Oscawana Lak Road  
Putnam Valley, New York

Dear Ms. Annabi:

HydroEnvironmental Solutions, Inc. (HES) is pleased to submit the following Scope of Work and Cost Estimate to complete the ongoing water quality sampling of the Town Hall supply well. The Putnam County Department of Health (PCDOH) requires sampling for the following parameters annually: Nitrates and Principle Organic Compounds (POCs) using methods 502.2 and 524.2. The Town Hall supply well will be tested on a quarterly basis for the following parameters: manganese, sodium, iron, chloride, coliform and methyl tert-butyl ether (MTBE). Synthetic Organic Compounds (SOCs) and Inorganics are required to be sampled once every three years; they are scheduled to be sampled in 2024. Lead and Copper are also required to be sampled every three years and Town Hall supply well is due under this cost estimate. The specific parameters and their respective sampling costs are listed on **Table 1** as well as the attached spreadsheet from the PCDOH.

### Scope of Work

#### Task 1: Water Sampling

HES will collect water samples from the Town Hall supply well on a quarterly and an annual basis as outlined on the PCDOH spreadsheet attached at the end of this letter. These samples will be collected according to industry protocol and be

Ms. Jacqueline Annabi  
December 13, 2021  
Page 2 of 2

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transported on ice to a New York State certified laboratory, where they will be analyzed for the parameters stated above.

The total cost for HES to complete Task 1 is: **\$1,795.00**, including all time and materials.

## **Task 2: Water Quality Reporting**


HES will advise the PCDOH and the Town of Putnam Valley of the results of water quality analysis with a quarterly summary letter. The total cost for HES to complete Task 2 is **\$3,340.00**.

The total cost for HES to complete one year of quarterly water quality sampling and reporting for the Town Hall well is **\$5,135.00**. The associated laboratory fees of **\$608.00** are to be paid directly by the Town of Putnam Valley.

Any out-of-scope work required by the Town will be billed on a time and material basis. Any such costs will be outlined on our invoices.

HES can initiate the above-outlined Scope of Work immediately upon Town approval of this proposal and receipt of the signed Agreement for Professional Services. We look forward to continuing to work with the Town on this project. Please contact me at (914) 276-2560 if you have any questions regarding this proposal.

Very truly yours,  
HydroEnvironmental Solutions, Inc.

  
William A. Canavan, LSRP, PG  
President

Enclosures

cc: File



HydroEnvironmental  
SOLUTIONS, INC.

One Deans Bridge Road • Somers NY 10589



**TABLE 1**

**TOWN OF PUTNAM VALLEY  
265 OSCAWANA LAKE ROAD  
PUTNAM VALLEY, NEW YORK**

**Costs of Water Quality Testing**

| Sample Tested for:  | Total Coliform (col./100ml) | Nitrate (mg/L) | Inorganics | SOCs   | Lead    | Copper  | MTBE     | POCs    | Chloride (mg/L) | Sodium (mg/L) | Iron    | Manganese (mg/L) |
|---------------------|-----------------------------|----------------|------------|--------|---------|---------|----------|---------|-----------------|---------------|---------|------------------|
| Cost                | \$20.00                     | \$12.00        | \$272.00   | --     | \$8.20  | \$8.20  | \$50.00  | \$90.00 | \$12.00         | \$8.00        | \$8.00  | \$8.00           |
| Number of samples   | 4                           | 1              | 0          | 0      | 5       | 5       | 4        | 1       | 4               | 4             | 4       | 4                |
| Total testing costs | \$80.00                     | \$12.00        | \$0.00     | \$0.00 | \$41.00 | \$41.00 | \$200.00 | \$90.00 | \$48.00         | \$32.00       | \$32.00 | \$32.00          |

**Total Costs of 2022 Water Quality Testing - \$608.00**

**\*Please note Inorganics were tested in 2021; they are required to be tested every three years and need to be sampled in 2024. Lead & Copper were tested in 2020 and will need to be sampled in 2022. SOC's do not need to be sampled in 2022; they are required to be sampled every three years. Putnam Valley Town Hall will request a waiver from SOC sampling from the PCDOH for 2024. A waiver has previously been granted in 2012, 2015, 2018 and 2021.**

**Note: Sampling frequency may change depending on PCDOH requirements**

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| Operating Year   | Name of Supply                                                                                                                                                                                                                                                                                      | Water Operator                                                                                        | System Location                                                                                    | Fed. ID # = NY3906085                                                                                                                           |       |     |      |      |        |      |     |     |      |            |              |
|------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------|-------|-----|------|------|--------|------|-----|-----|------|------------|--------------|
| 2022             | Putnam Valley Town Hall<br>265 Oscawana Lake Road<br>Putnam Valley, NY 10579                                                                                                                                                                                                                        | Hydro Env. Solutions<br>1 Deans Bridge Road<br>Somers, NY 10589<br>Attn: Bill Canavan<br>914-276-2560 | Peekskill Hollow to Chruch Street<br>Make right onto Oscawana Lake Road. Town Hall is on the left. | Population: 100<br>Connections: 4<br>Dis. Wavier Exp 12/31/20<br>Other Treatments:<br>All taps posted "Do not drink water"<br>Permit Fee: \$300 |       |     |      |      |        |      |     |     |      |            |              |
| Parameter        | Frequency                                                                                                                                                                                                                                                                                           | January                                                                                               | February                                                                                           | March                                                                                                                                           | April | May | June | July | August | Sept | Oct | Nov | Dec. | Annual avg | PCHD Results |
| coliform         | Q                                                                                                                                                                                                                                                                                                   |                                                                                                       |                                                                                                    |                                                                                                                                                 |       |     |      |      |        |      |     |     |      |            |              |
| gal/clay         | Q                                                                                                                                                                                                                                                                                                   |                                                                                                       |                                                                                                    |                                                                                                                                                 |       |     |      |      |        |      |     |     |      |            |              |
| nitrate          | A                                                                                                                                                                                                                                                                                                   |                                                                                                       |                                                                                                    |                                                                                                                                                 |       |     |      |      |        |      |     |     |      |            |              |
| inorganics       | 2024                                                                                                                                                                                                                                                                                                |                                                                                                       |                                                                                                    |                                                                                                                                                 |       |     |      |      |        |      |     |     |      |            |              |
| SOC's            | 2024                                                                                                                                                                                                                                                                                                |                                                                                                       |                                                                                                    |                                                                                                                                                 |       |     |      |      |        |      |     |     |      |            |              |
| Pb&Cu 9*         | 2022                                                                                                                                                                                                                                                                                                |                                                                                                       |                                                                                                    |                                                                                                                                                 |       |     |      |      |        |      |     |     |      |            |              |
| POC's            | A                                                                                                                                                                                                                                                                                                   |                                                                                                       |                                                                                                    |                                                                                                                                                 |       |     |      |      |        |      |     |     |      |            |              |
| MTBE             | Q                                                                                                                                                                                                                                                                                                   |                                                                                                       |                                                                                                    |                                                                                                                                                 |       |     |      |      |        |      |     |     |      |            |              |
| Chloride         | Q                                                                                                                                                                                                                                                                                                   |                                                                                                       |                                                                                                    |                                                                                                                                                 |       |     |      |      |        |      |     |     |      |            |              |
| Sodium           | Q                                                                                                                                                                                                                                                                                                   |                                                                                                       |                                                                                                    |                                                                                                                                                 |       |     |      |      |        |      |     |     |      |            |              |
| Iron             | Q                                                                                                                                                                                                                                                                                                   |                                                                                                       |                                                                                                    |                                                                                                                                                 |       |     |      |      |        |      |     |     |      |            |              |
| Manganese        | Q                                                                                                                                                                                                                                                                                                   |                                                                                                       |                                                                                                    |                                                                                                                                                 |       |     |      |      |        |      |     |     |      |            |              |
| PFOS             | Q                                                                                                                                                                                                                                                                                                   |                                                                                                       |                                                                                                    |                                                                                                                                                 |       |     |      |      |        |      |     |     |      |            |              |
| 1,4-dioxal       | Q                                                                                                                                                                                                                                                                                                   |                                                                                                       |                                                                                                    |                                                                                                                                                 |       |     |      |      |        |      |     |     |      |            |              |
| Comments:        | <b>Results are due by the tenth day following the end of the sampling period.</b><br>** chlorine must be collected by kit at the same time and location as bacteria sample.<br>*Round 9 of lead and copper must be collected between 6/1 and 9/30, 2022. (First draw samples from 5 different taps) |                                                                                                       |                                                                                                    |                                                                                                                                                 |       |     |      |      |        |      |     |     |      |            |              |
| Inspection Date: |                                                                                                                                                                                                                                                                                                     |                                                                                                       |                                                                                                    |                                                                                                                                                 |       |     |      |      |        |      |     |     |      |            |              |
| Last Inspection: |                                                                                                                                                                                                                                                                                                     |                                                                                                       |                                                                                                    |                                                                                                                                                 |       |     |      |      |        |      |     |     |      |            |              |

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**COST ESTIMATE**

**2022**

**Town of Putnam Valley  
Quarterly Town Hall Supply Well Sampling  
Putnam Valley, New York**

**12/13/2021**

**HydroEnvironmental Solutions, Inc. Costs**

**1 Water Quality Sampling**

(Includes costs for 3-year extended quarter)

|                  |      |         |          |          |    |                               |                  |
|------------------|------|---------|----------|----------|----|-------------------------------|------------------|
| Hydrogeologist   | 4.0  | hours @ | \$115.00 | per hour | \$ | 460.00                        |                  |
| Truck & Supplies | 0.50 | day @   | \$150.00 | per day  | \$ | 75.00                         | 1 Qtr            |
|                  |      |         |          |          |    | <b>Total cost per quarter</b> | <b>\$ 535.00</b> |

(Includes costs for 3 standard quarters)

|                  |      |         |          |          |    |                               |                  |
|------------------|------|---------|----------|----------|----|-------------------------------|------------------|
| Hydrogeologist   | 3.0  | hours @ | \$115.00 | per hour | \$ | 345.00                        |                  |
| Truck & Supplies | 0.50 | day @   | \$150.00 | per day  | \$ | 75.00                         | 7 3 Qtrs         |
|                  |      |         |          |          |    | <b>Total cost per quarter</b> | <b>\$ 420.00</b> |

**Annual Subtotal 1 \$ 1,795.00**

**2 Water Quality Reporting**

(Includes costs for four quarters)

|                 |     |         |          |          |    |                               |                  |
|-----------------|-----|---------|----------|----------|----|-------------------------------|------------------|
| Project Manager | 1.0 | hour @  | \$225.00 | per hour | \$ | 225.00                        |                  |
| Hydrogeologist  | 4.0 | hours @ | \$115.00 | per hour | \$ | 460.00                        | 7 4 Qtrs         |
| Administrative  | 2.0 | hours @ | \$75.00  | per hour | \$ | 150.00                        |                  |
|                 |     |         |          |          |    | <b>Total cost per quarter</b> | <b>\$ 835.00</b> |

**Annual Subtotal 2 \$ 3,340.00**

**Total cost per quarter \$ 1,790.00**

**Annual Total \$ 5,135.00**

**Subcontractor Costs**

**1 Laboratory Costs\***

|                                                  |    |               |    |
|--------------------------------------------------|----|---------------|----|
| Total Laboratory Costs for the year              | \$ | 608.00        | ** |
| * See Attached chart for detailed cost breakdown | \$ | <b>608.00</b> |    |

\*\* Cost Estimate assumes Town of Putnam Valley contracts Laboratory Costs directly, unless otherwise noted on invoice. Costs may vary once PCDOH determines what analyses are needed; costs also may vary pending results.



*HydroEnvironmental*  
SOLUTIONS, INC.

One Deans Bridge Road • Somers NY 10589

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## AGREEMENT FOR PROFESSIONAL SERVICES

### Quarterly Sampling of the Town Hall Supply Well - 2022 Putnam Valley, New York

This agreement made this 13<sup>th</sup> day of December 2021 by and between HYDROENVIRONMENTAL SOLUTIONS, INC. of One Deans Bridge Road, Somers, New York 10589, hereinafter referred to as "Geologist/Hydrogeologist", and the Town of Putnam Valley, represented by Ms. Jacqueline Annabi hereinafter sometimes referred to as "Client", as per HydroEnvironmental Solutions, Inc. attached Cost Estimate.

In consideration of mutual promises, the parties hereunto agree as follows:

1. In general, Geologist/Hydrogeologist agrees to perform professional services in connection with Client's project and to give consultation and advice to Client, prepare such studies and reports as Geologist/Hydrogeologist deems practical, feasible or necessary, and generally advise Client as to feasibility and particulars of the project. All work will be subject to Client approval before initiation.

Specifically, Geologist/Hydrogeologist shall perform the work as described in its letter to Ms. Jacqueline Annabi dated December 13, 2021 and attached hereto.

- 
2. In exchange for his services hereunder, Client shall pay Geologist/Hydrogeologist for his time expended and for that of his employees as well as disbursements, lab fees, equipment rental and other out-of-pocket costs. Geologist/Hydrogeologist's fees hereunder shall be billed monthly and are payable where invoiced. Client agrees to pay Geologist/Hydrogeologist a total not to exceed **\$5,135.00** as per the attached Cost Estimate. *PLEASE NOTE THAT THE LABORATORY COSTS WILL BE PAID DIRECTLY BY THE TOWN OF PUTNAM VALLEY.* As outlined on the Cost Estimate unforeseen site conditions may result in cost changes to the overall project and any additional costs incurred will be billed accordingly on a time and materials basis. However, no out of scope work will be initiated without the prior written consent of our client. Any payment not received within thirty (30) days from the date of the billing constitutes sufficient cause for the Geologist/Hydrogeologist to remove himself, employees, and equipment from the job site. Any sums not paid within thirty (30) days from the billing shall bear interest at the rate of one percent (1%) per month. If, at any time, the financial responsibility of the Client becomes unsatisfactory to Geologist/Hydrogeologist, cash payments of satisfactory security may be demanded by Geologist/Hydrogeologist. In the event of the necessity of collection of delinquent accounts, the prevailing party shall be entitled to recover from the losing party all costs of litigation, including court costs, interest, and reasonable attorney's fees.
  3. All documents, including original drawings, estimates, specifications, field notes, and data are and shall become the property of the Client provided Client is current in paying billings from Geologist/Hydrogeologist.
  4. The following are also conditions of the relationship between the Geologist/Hydrogeologist and Client:



HydroEnvironmental  
SOLUTIONS, INC.


One Deans Bridge Road • Somers NY 10589

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1. Client shall provide the Geologist/Hydrogeologist with full disclosure of all relevant facts and circumstances affecting the project.
2. Geologist/Hydrogeologist is authorized, upon prior written Client approval and at Client's expense, to retain the services of other experts, employees, and professions, including but not limited to field personnel, consulting geologists, equipment rental, laboratory testing and the like.
3. In the event that the relationship is terminated, and Client seeks the file or material therein, the same may be done on reasonable advance notice as the clients file is the property of the client. The client is entitled to the original file.
4. If required, a copy of a duly executed Form C-105.21 (Statement regarding Worker's Compensation or Disability Benefits coverage) to establish that HydroEnvironmental Solutions, Inc. has complied with Section 57 of Workers' Compensation Law and Section 220 of the Disability Benefits Law will be provided. HydroEnvironmental Solutions, Inc. will provide a Certificate of Liability Insurance to the Town of Putnam Valley as additional insured.

IN WITNESS WHEREOF, the Town of Putnam Valley, represented by Jacqueline Annabi and HydroEnvironmental Solutions, Inc. have executed this agreement the day and year first above written.

HYDROENVIRONMENTAL SOLUTIONS, INC.

  
\_\_\_\_\_  
William A. Canavan, PG, LSRP  
President

\_\_\_\_\_  
Jacqueline Annabi  
Supervisor  
Town of Putnam Valley



HydroEnvironmental  
SOLUTIONS, INC.

One Deans Bridge Road • Somers NY 10589



## Town of Putnam Valley

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**To:** Putnam Valley Town Board

**From:** Susan L. Manno

**Date:** January 14, 2022 *SJM*

**Subject:** Authorize Town Supervisor to sign Contract with  
Hydro Environmental Solutions, Inc.  
Town Well - PFOS/PFOA

I formally request that the Putnam Valley Town Board authorize the Town Supervisor to sign the 2022 contract with HydroEnvironmental Solutions, Inc. to perform quarterly water tests and reporting to the Putnam County Department of Health in the amount of \$2,590.00. Laboratory costs to be paid directly by the town in the amount of \$2,600.00. Quarterly testing for PFOS/PFOA is required by the New York State Board of Health. This cost has been included in the 2022 budget.

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## AGREEMENT FOR PROFESSIONAL SERVICES

### Quarterly Sampling of the Town Hall Supply Well – 2022 PCDOH Mandated PFOS/PFOA Sampling Putnam Valley, New York

This agreement made this 18<sup>th</sup> day of December 2021 by and between HYDROENVIRONMENTAL SOLUTIONS, INC. of One Deans Bridge Road, Somers, New York 10589, hereinafter referred to as "Geologist/Hydrogeologist", and the Town of Putnam Valley, represented by Ms. Jacqueline Annabi hereinafter sometimes referred to as "Client", as per HydroEnvironmental Solutions, Inc. attached Cost Estimate.

In consideration of mutual promises, the parties hereunto agree as follows:

1. In general, Geologist/Hydrogeologist agrees to perform professional services in connection with Client's project and to give consultation and advice to Client, prepare such studies and reports as Geologist/Hydrogeologist deems practical, feasible or necessary, and generally advise Client as to feasibility and particulars of the project. All work will be subject to Client approval before initiation.

Specifically, Geologist/Hydrogeologist shall perform the work as described in the attached cost estimate dated December 18, 2021 and attached hereto.

2. In exchange for his services hereunder, Client shall pay Geologist/Hydrogeologist for his time expended and for that of his employees as well as disbursements, lab fees, equipment rental and other out-of-pocket costs. Geologist/Hydrogeologist's fees hereunder shall be billed monthly and are payable where invoiced. Client agrees to pay Geologist/Hydrogeologist a total not to exceed **\$2,590.00** as per the attached Cost Estimate. *PLEASE NOTE THAT THE LABORATORY COSTS WILL BE PAID DIRECTLY BY THE TOWN OF PUTNAM VALLEY.* As outlined on the Cost Estimate unforeseen site conditions may result in cost changes to the overall project and any additional costs incurred will be billed accordingly on a time and materials basis. However, no out of scope work will be initiated without the prior written consent of our client. Any payment not received within thirty (30) days from the date of the billing constitutes sufficient cause for the Geologist/Hydrogeologist to remove himself, employees, and equipment from the job site. Any sums not paid within thirty (30) days from the billing shall bear interest at the rate of one percent (1%) per month. If, at any time, the financial responsibility of the Client becomes unsatisfactory to Geologist/Hydrogeologist, cash payments of satisfactory security may be demanded by Geologist/Hydrogeologist. In the event of the necessity of collection of delinquent accounts, the prevailing party shall be entitled to recover from the losing party all costs of litigation, including court costs, interest, and reasonable attorney's fees.
3. All documents, including original drawings, estimates, specifications, field notes, and data are and shall become the property of the Client provided Client is current in paying billings from Geologist/Hydrogeologist.
4. The following are also conditions of the relationship between the Geologist/Hydrogeologist and Client:



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1. Client shall provide the Geologist/Hydrogeologist with full disclosure of all relevant facts and circumstances affecting the project.
2. Geologist/Hydrogeologist is authorized, upon prior written Client approval and at Client's expense, to retain the services of other experts, employees, and professions, including but not limited to field personnel, consulting geologists, equipment rental, laboratory testing and the like.
3. In the event that the relationship is terminated, and Client seeks the file or material therein, the same may be done on reasonable advance notice as the clients file is the property of the client. The client is entitled to the original file.
4. If required, a copy of a duly executed Form C-105.21 (Statement regarding Worker's Compensation or Disability Benefits coverage) to establish that HydroEnvironmental Solutions, Inc. has complied with Section 57 of Workers' Compensation Law and Section 220 of the Disability Benefits Law will be provided. HydroEnvironmental Solutions, Inc. will provide a Certificate of Liability Insurance to the Town of Putnam Valley as additional insured.

IN WITNESS WHEREOF, the Town of Putnam Valley, represented by Jacqueline Annabi, and HydroEnvironmental Solutions, Inc. have executed this agreement the day and year first above written.

HYDROENVIRONMENTAL SOLUTIONS, INC.

  
\_\_\_\_\_  
William A. Canavan, PG, LSRP  
President

\_\_\_\_\_  
Jacqueline Annabi  
Supervisor  
Town of Putnam Valley



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### COST ESTIMATE

2022

Town Of Putnam Valley  
Quarterly PFOS/PFOA Sampling - Putnam Valley Town Hall Well  
Putnam Valley, New York

12/18/2021

**I HydroEnvironmental Solutions, Inc. Costs**

**Conduct PCDOH Mandated PFOS/PFOA Quarterly Sampling**

(includes four sampling events)

|                   |      |         |          |          |                    |
|-------------------|------|---------|----------|----------|--------------------|
| Project Manager   | 2.0  | hr(s) @ | \$225.00 | per hour | \$ 450.00          |
| Hydrogeologist    | 16.0 | hr(s) @ | \$115.00 | per hour | \$ 1,840.00        |
| Truck/Supplies    | 2.0  | days @  | \$150.00 | per day  | \$ 300.00          |
| <b>Subtotal 1</b> |      |         |          |          | <b>\$ 2,590.00</b> |

**II Subcontractor Costs**

**Laboratory \*\***

(Samples per year)

|                     |     |           |          |      |             |
|---------------------|-----|-----------|----------|------|-------------|
| Groundwater Samples | 4.0 | samples @ | \$650.00 | each | \$ 2,600.00 |
|---------------------|-----|-----------|----------|------|-------------|

(Samples tested for  
Perfluorooctanesulfonic acid (PFOS) and  
perfluorooctanoic acid (PFOA))

**Subtotal 2 \$ 2,600.00**

**Grand Total \$ 5,190.00**

\*\* Please note: all laboratory costs will be invoiced directly to and paid by the Town of Putnam Valley.



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## Town of Putnam Valley

**To:** Putnam Valley Town Board

**From:** Susan L. Manno

**Date:** January 14, 2022 *SLM*

**Subject:** Authorize Town Supervisor to sign Contract with  
Hydro Environmental Solutions, Inc.  
Road Salt - Croft Corners Study

I formally request that the Putnam Valley Town Board authorize the Town Supervisor to sign the 2022 contract with Hydro Environmental Solutions, Inc. to perform semi-annual water tests and reporting to the New York State Department of Environmental Conservation in the amount of \$7,125.00. Laboratory costs to be paid directly by the town in the amount of \$2,660.00. Semi-annual testing for calcium chloride is required by the New York State DEC. This cost has been included in the 2022 budget.



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December 13, 2021

Ms. Jacqueline Annabi  
Town Supervisor  
Putnam Valley Town Hall  
265 Oscawana Lake Road  
Putnam Valley, New York 10579-2045

RE: Semi-Annual Groundwater Sampling Proposal – 2022  
Road Salt in Drinking Water – Crofts Corners Area  
Putnam Valley, New York

Dear Ms. Annabi:

HydroEnvironmental Solutions, Inc. (HES) is pleased to submit the following Scope of Work and Cost Estimate to assist the Town of Putnam Valley in resolving road salt contamination in the water supply wells in the vicinity of the Town salt storage facility located in the Crofts Corners area of Town. The purpose of this proposal is to outline costs and define protocol as required by the Region 3 Office of the New York State Department of Environmental Conservation (NYSDEC) related to road salt impacts. The NYSDEC Region 3 Office is requiring that the private wells impacted by the road salt be sampled on a semi-annual basis to document the status of the impacted groundwater in the vicinity of the Town salt storage facility. Based on this information, HES believes that the following work should be completed at the site:

#### **Scope of Work**

##### **Task 1: Semi-Annual Groundwater Monitoring and Sampling:**

HES will collect groundwater quality samples on a semi-annual basis (1<sup>st</sup> and 3<sup>rd</sup> quarters of 2022) from the 14 remaining residential supply wells that have been impacted by road salt (**Table 1**). The wells will be sampled in accordance with industry accepted practices and the groundwater samples will be sent to a New York State certified laboratory. The samples will be analyzed for the presence of Sodium (Na+)

Ms. Jacqueline Annabi  
December 13, 2021  
Page 2 of 2

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and Chloride (Cl-) ions, Calcium (Ca), Magnesium (Mg) and Hardness (total). As noted above, the NYSDEC previously approved our request that the sampling protocol be adjusted to semi-annually.

The cost for HES to complete this task for 2022 is **\$2,125.00**. The associated laboratory fees of **\$2,660.00** are to be paid directly by the Town of Putnam Valley.

**Task 2: Complete Semi-Annual Update Reports:**

After each groundwater sampling event, HES will complete a semi-annual report for submission to the NYSDEC Region 3 Office with a copy sent to the Town of Putnam Valley. The report will summarize the well water sampling laboratory analytical results.


The cost for HES to complete this task for 2022 is **\$5,000.00**.

The total cost to complete the above outlined Scope of Work including time, materials and expenses is **\$9,785.00**. A Cost Estimate including a detailed breakdown of the costs to complete this project is attached for your review.

The proposed semi-annual sampling of the impacted wells in the Town of Putnam Valley will continue until the wells are no longer impacted by the road salt or an alternate source of drinking water has been found.

HES can initiate the above outlined Scope of Work upon Town approval of this proposal and receipt of the signed Agreement for Professional Services. We look forward to continuing to work with the Town on this project. Please contact me at (914) 276-2560 with any questions that you may have.

Very truly yours,  
HydroEnvironmental Solutions, Inc

  
William A. Canavan, PG, LSRP  
President

Enclosures  
cc: File



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**TABLE 1**

**2022 Road Salt Sampling  
Town of Putnam Valley**

Properties to be sampled during the 1<sup>st</sup> and 3<sup>rd</sup> Quarters

1. Finger residence, 256 Oscawana Lake Road
2. Smith, Arthur residence, 258 Oscawana Lake Road
3. Delaney residence, 262 Oscawana Lake Road
4. Smith, Arthur residence, 266 Oscawana Lake Road  
(Formerly V. Smith residence)
5. Wilson residence, 270 Oscawana Lake Road
6. Kroohs residence, 283 Oscawana Lake Road
7. Schrade residence, 289 Oscawana Lake Road
8. Salaun residence, 1 Canopus Hollow Road
9. McKechnie residence, 9 Canopus Hollow Road
10. Dwarka residence, 11 Canopus Hollow Road
11. Singh residence, 17 Canopus Hollow Road
12. Rooney residence, 23 Canopus Hollow Road
13. Rhoades residence, 359 Church Road
14. Reform Temple of Putnam Valley, 362 Church Road



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# COST ESTIMATE

2022

Hydrologic Consulting Services  
Road Salt in Groundwater Analysis - Crofts Corners Area  
Putnam Valley, New York

12/13/2021

## I HydroEnvironmental Solutions, Inc. Costs

### 1 Implement Groundwater Sampling Plan \*

(includes two sampling events; 14 residences)

|                 |      |         |          |                   |                    |
|-----------------|------|---------|----------|-------------------|--------------------|
| Project Manager | 3.0  | hr(s) @ | \$225.00 | per hour          | \$ 675.00          |
| Hydrogeologist  | 10.0 | hr(s) @ | \$115.00 | per hour          | \$ 1,150.00        |
| Truck/Supplies  | 2.0  | days @  | \$150.00 | per day           | \$ 300.00          |
|                 |      |         |          | <b>Subtotal 1</b> | <b>\$ 2,125.00</b> |

### 2 Compile Report

|                     |      |         |          |                   |                    |
|---------------------|------|---------|----------|-------------------|--------------------|
| Project Manager     | 5.0  | hr(s) @ | \$225.00 | per hour          | \$ 1,125.00        |
| Hydrogeologist      | 20.0 | hr(s) @ | \$115.00 | per hour          | \$ 2,300.00        |
| Computer Technician | 10.0 | hr(s) @ | \$105.00 | per hour          | \$ 1,050.00        |
| Administrative      | 7.0  | hr(s) @ | \$75.00  | per hour          | \$ 525.00          |
|                     |      |         |          | <b>Subtotal 2</b> | <b>\$ 5,000.00</b> |

HES Total \$ 7,125.00

## II Subcontractor Costs

### 1 Laboratory \*\*

(Samples per year) \*\*\*

|                                                                                    |      |           |         |      |                             |
|------------------------------------------------------------------------------------|------|-----------|---------|------|-----------------------------|
| Groundwater Samples                                                                | 28.0 | samples @ | \$95.00 | each | \$ 2,660.00                 |
| (Samples tested for Sodium,<br>Chloride, Calcium, Magnesium and<br>Total Hardness) |      |           |         |      | <b>Subtotal \$ 2,660.00</b> |

Grand Total \$ 9,785.00

\* HES previously received confirmation from the NYSDEC that our proposed semi-annual sampling frequency has been accepted. Therefore, sampling will take place during the 1st & 3rd Quarter of each year.

\*\* Please note: all laboratory costs will be invoiced directly to and paid by the Town of Putnam Valley.

\*\*\* All 14 residences are scheduled to be sampled twice a year.



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## AGREEMENT FOR PROFESSIONAL SERVICES

### Town of Putnam Valley 2022 – Semi-Annual Groundwater Sampling – Crofts Corner Area

This agreement made this 13<sup>th</sup> day of December, 2021 by and between HYDROENVIRONMENTAL SOLUTIONS, INC. of One Deans Bridge Road, Somers, New York 10589, hereinafter referred to as "Geologist/Hydrogeologist", and Town of Putnam Valley, represented by Ms. Jacqueline Annabi hereinafter sometimes referred to as "Client", as per HydroEnvironmental Solutions, Inc. attached Cost Estimate.

In consideration of mutual promises the parties hereunto agree as follows:

1. In general, Geologist/Hydrogeologist agrees to perform professional services in connection with Client's project and to give consultation and advice to Client, prepare such studies and reports as Geologist/Hydrogeologist deems practical, feasible or necessary, and generally advise Client as to feasibility and particulars of the project. All work will be subject to Client approval before initiation.

Specifically, Geologist/Hydrogeologist shall perform the work as described in its letter to Ms. Annabi dated December 13, 2021 and attached hereto.

2. In exchange for his services hereunder, Client shall pay Geologist/Hydrogeologist for his time expended and for that of his employees as well as disbursements, lab fees, equipment rental and other out-of-pocket costs. Geologist/Hydrogeologist's fees hereunder shall be billed monthly and are payable where invoiced. Client agrees to pay Geologist/Hydrogeologist a total not to exceed **\$7,125.00** as per the Cost Estimate for Semi-Annual Groundwater Sampling in the Crofts Corners section of Putnam Valley, New York. *Please note that the laboratory costs will be paid directly by the Town of Putnam Valley.* Unforeseen site conditions may result in cost changes to the overall project and any additional costs incurred will be billed accordingly on a time and materials basis. However, no out of scope work will be initiated without the prior written consent of our client. Any payment not received within thirty (30) days from the date of the billing constitutes sufficient cause for the Geologist/Hydrogeologist to remove himself, employees, and equipment from the job site. Any sums not paid within thirty (30) days from the billing shall bear interest at the rate of one percent (1%) per month. If, at any time, the financial responsibility of the Client becomes unsatisfactory to Geologist/Hydrogeologist, cash payments of satisfactory security may be demanded by Geologist/Hydrogeologist. In the event of the necessity of collection of delinquent accounts, the prevailing party shall be entitled to recover from the losing party all costs of litigation, including court costs, interest, and reasonable attorney's fees.
3. All documents, including original drawings, estimates, specifications, field notes, and data are and shall become the property of the Client provided Client is current in paying billings from Geologist/Hydrogeologist.
4. The following are also conditions of the relationship between the Geologist/Hydrogeologist and Client:



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Geologist/Hydrogeologist and Client:

1. Client shall provide the Geologist/Hydrogeologist with full disclosure of all relevant facts and circumstances affecting the project.
2. Geologist/Hydrogeologist is authorized upon Client approval and at Client's expense to retain the services of other experts, employees, and professions, including but not limited to field personnel, consulting geologists, equipment rental, lab testing and the like.
3. In the event that the relationship is terminated, and Client seeks the Geologist/Hydrogeologist's file or material therein, the same may be done on reasonable advance notice, provided only at the time of delivery client shall pay the costs of photocopying and provided that the bill for services, costs, and disbursements have been paid and satisfied in full.
4. If required, a copy of a duly executed Form C-105.21 (Statement regarding Worker's Compensation or Disability Benefits coverage) to establish that HydroEnvironmental Solutions, Inc. has complied with Section 57 of Workers' Compensation Law and Section 220 of the Disability Benefits Law can be provided. HydroEnvironmental Solutions, Inc. will provide a Certificate of Liability Insurance to the Town of Putnam Valley and the lending institution of choice (if requested) as additional insured, if required.

IN WITNESS WHEREOF, Town of Putnam Valley, represented by Ms. Jacqueline Annabi and HydroEnvironmental Solutions, Inc. have executed this agreement the day and year first above written.

HYDROENVIRONMENTAL SOLUTIONS, INC.

  
\_\_\_\_\_  
William A. Canavan, PG, LSRP  
President

\_\_\_\_\_  
Jacqueline Annabi  
Supervisor  
Town of Putnam Valley



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## Town of Putnam Valley

**To:** Putnam Valley Town Board

**From:** Susan L. Manno

**Date:** January 14, 2022 *SLM*

**Subject:** Authorize Town Supervisor to sign Contract with  
Hydro Environmental Solutions, Inc. ~ Road Salt Study

I formally request that the Putnam Valley Town Board authorize the Town Supervisor to sign the 2022 contract with HydroEnvironmental Solutions, Inc. to perform semi-annual water tests at 11 Seifert Lane, Putnam Valley, N.Y. due to road salt impacts in the amount of \$722.50. Laboratory costs to be paid directly by the town in the amount of \$190.00. Semi-annual testing for calcium chloride is required by the New York State DEC. This cost has been included in the 2022 budget.

qh

## AGREEMENT FOR PROFESSIONAL SERVICES

### Town of Putnam Valley 2022 – Semi-Annual Groundwater Sampling – Johnson Residence

This agreement made this 10<sup>th</sup> day of December 2021 by and between HYDROENVIRONMENTAL SOLUTIONS, INC. of One Deans Bridge Road, Somers, New York 10589, hereinafter referred to as "Geologist/Hydrogeologist", and Town of Putnam Valley, represented by Ms. Jacqueline Annabi hereinafter sometimes referred to as "Client", as per HydroEnvironmental Solutions, Inc. attached Cost Estimate.

In consideration of mutual promises the parties hereunto agree as follows:

1. In general, Geologist/Hydrogeologist agrees to perform professional services in connection with Client's project and to give consultation and advice to Client, prepare such studies and reports as Geologist/Hydrogeologist deems practical, feasible or necessary, and generally advise Client as to feasibility and particulars of the project. All work will be subject to Client approval before initiation.

Specifically, Geologist/Hydrogeologist shall perform the work as detailed in this Agreement and the associated cost estimate dated December 10, 2021 and attached hereto.

2. In exchange for his services hereunder, Client shall pay Geologist/Hydrogeologist for his time expended and for that of his employees as well as disbursements, lab fees, equipment rental and other out-of-pocket costs. Geologist/Hydrogeologist's fees hereunder shall be billed monthly and are payable where invoiced. Client agrees to pay Geologist/Hydrogeologist a total not to exceed **\$722.50** as per the Cost Estimate for Semi-Annual Groundwater Sampling at the Johnson Residence at 11 Seifert Lane in Putnam Valley, New York. *Please note that the laboratory costs will be paid directly by the Town of Putnam Valley.* Unforeseen site conditions may result in cost changes to the overall project and any additional costs incurred will be billed accordingly on a time and materials basis. However, no out of scope work will be initiated without the prior written consent of our client. Any payment not received within thirty (30) days from the date of the billing constitutes sufficient cause for the Geologist/Hydrogeologist to remove himself, employees, and equipment from the job site.
3. All documents, including original drawings, estimates, specifications, field notes, and data are and shall become the property of the Client provided Client is current in paying billings from Geologist/Hydrogeologist.
4. The following are also conditions of the relationship between the Geologist/Hydrogeologist and Client:



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1. Client shall provide the Geologist/Hydrogeologist with full disclosure of all relevant facts and circumstances affecting the project.
2. Geologist/Hydrogeologist is authorized upon Client approval and at Client's expense to retain the services of other experts, employees, and professions, including but not limited to field personnel, consulting geologists, equipment rental, lab testing and the like.
3. In the event that the relationship is terminated, and Client seeks the Geologist/Hydrogeologist's file or material therein, the same may be done on reasonable advance notice, provided only at the time of delivery client shall pay the costs of photocopying and provided that the bill for services, costs, and disbursements has been paid and satisfied in full. Upon prior written notice of client, the files, and materials in possession of the Geologist/Hydrogeologist is the property of the client. It is available upon demand in original form.
4. A copy of a duly executed Form C-105.21 (Statement regarding Worker's Compensation or Disability Benefits coverage) to establish that HydroEnvironmental Solutions, Inc. has complied with Section 57 of Workers' Compensation Law and Section 220 of the Disability Benefits Law will be provided. HydroEnvironmental Solutions, Inc. will provide a Certificate of Liability Insurance to the Town of Putnam Valley and the property owner as additional insured.

IN WITNESS WHEREOF, Town of Putnam Valley, represented by Ms. Jacqueline Annabi and HydroEnvironmental Solutions, Inc. have executed this agreement the day and year first above written.

HYDROENVIRONMENTAL SOLUTIONS, INC.

  
\_\_\_\_\_  
William A. Canavan, PG, LSRP  
President

\_\_\_\_\_  
Jacqueline Annabi  
Supervisor  
Town of Putnam Valley



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**COST ESTIMATE**

**2022**

**Hydrologic Consulting Services  
Road Salt in Groundwater Analysis - Johnson Residence  
Putnam Valley, New York**

**12/10/2021**

**I HydroEnvironmental Solutions, Inc. Costs**

**Implement Groundwater Sampling Plan**

(includes two sampling events; 1st and 3rd Quarters)

|                         |     |         |          |          |    |                  |
|-------------------------|-----|---------|----------|----------|----|------------------|
| Project Manager         | 0.5 | hr(s) @ | \$225.00 | per hour | \$ | 112.50           |
| Environmental Scientist | 3.0 | hr(s) @ | \$115.00 | per hour | \$ | 345.00           |
| Truck/Supplies          | 0.5 | days @  | \$150.00 | per day  | \$ | 75.00            |
| <b>Subtotal 1</b>       |     |         |          |          |    | <b>\$ 532.50</b> |

**II Subcontractor Costs**

**Laboratory \*\***

(Samples per year)

|                                                                            |     |           |         |      |    |                   |
|----------------------------------------------------------------------------|-----|-----------|---------|------|----|-------------------|
| Groundwater Samples                                                        | 2.0 | samples @ | \$95.00 | each | \$ | 190.00            |
| (Samples tested for Sodium, Chloride, Calcium, Magnesium & Total Hardness) |     |           |         |      |    | <b>Subtotal 2</b> |
|                                                                            |     |           |         |      |    | <b>\$ 190.00</b>  |

**Grand Total** **\$ 722.50**

\*\* Please note: all laboratory costs will be invoiced directly to and paid by the Town of Putnam Valley.



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## Town of Putnam Valley

**To:** Putnam Valley Town Board

**From:** Susan L. Manno *SLM*

**Date:** January 14, 2022

**Subject:** Authorize Town Supervisor to sign Contract with  
Hydro Environmental Solutions, Inc. ~ Road Salt Study

I formally request that the Putnam Valley Town Board authorize the Town Supervisor to sign the 2022 contract with HydroEnvironmental Solutions, Inc. to perform semi-annual water tests at 17 Harper Lane, Lake Peekskill N.Y. due to road salt impacts in the amount of \$722.50. Laboratory costs to be paid directly by the town in the amount of \$190.00. Semi-annual testing for calcium chloride is required by the New York State DEC. This cost has been included in the 2022 budget.

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## AGREEMENT FOR PROFESSIONAL SERVICES

### Town of Putnam Valley 2022 – Semi-Annual Groundwater Sampling – Midlarsky Residence

This agreement made this 10th day of September 2021 by and between HYDROENVIRONMENTAL SOLUTIONS, INC. of One Deans Bridge Road, Somers, New York 10589, hereinafter referred to as "Geologist/Hydrogeologist", and Town of Putnam Valley, represented by Ms. Jacqueline Annabi hereinafter sometimes referred to as "Client", as per HydroEnvironmental Solutions, Inc. attached Cost Estimate.

In consideration of mutual promises the parties hereunto agree as follows:

1. In general, Geologist/Hydrogeologist agrees to perform professional services in connection with Client's project and to give consultation and advice to Client, prepare such studies and reports as Geologist/Hydrogeologist deems practical, feasible or necessary, and generally advise Client as to feasibility and particulars of the project. All work will be subject to Client approval before initiation.

Specifically, Geologist/Hydrogeologist shall perform the work as detailed in this Agreement and the associated cost estimate dated December 10, 2021 and attached hereto.

2. In exchange for his services hereunder, Client shall pay Geologist/Hydrogeologist for his time expended and for that of his employees as well as disbursements, lab fees, equipment rental and other out-of-pocket costs. Geologist/Hydrogeologist's fees hereunder shall be billed monthly and are payable where invoiced. Client agrees to pay Geologist/Hydrogeologist a total not to exceed **\$722.50** as per the Cost Estimate for Semi-Annual Groundwater Sampling at the Midlarsky Residence at 17 Harper Street in Lake Peekskill, New York. Please note that the laboratory costs will be paid directly by the Town of Putnam Valley. Unforeseen site conditions may result in cost changes to the overall project and any additional costs incurred will be billed accordingly on a time and materials basis. However, no out of scope work will be initiated without the prior written consent of our client. Any payment not received within thirty (30) days from the date of the billing constitutes sufficient cause for the Geologist/Hydrogeologist to remove himself, employees, and equipment from the job site.
3. All documents, including original drawings, estimates, specifications, field notes, and data are and shall become the property of the Client provided Client is current in paying billings from Geologist/Hydrogeologist.
4. The following are also conditions of the relationship between the Geologist/Hydrogeologist and Client:



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1. Client shall provide the Geologist/Hydrogeologist with full disclosure of all relevant facts and circumstances affecting the project.
2. Geologist/Hydrogeologist is authorized upon Client approval and at Client's expense to retain the services of other experts, employees, and professions, including but not limited to field personnel, consulting geologists, equipment rental, lab testing and the like.
3. In the event that the relationship is terminated and Client seeks the Geologist/Hydrogeologist's file or material therein, the same may be done on reasonable advance notice, provided only at the time of delivery client shall pay the costs of photocopying and provided that the bill for services, costs, and disbursements has been paid and satisfied in full. Upon prior written notice of client, the files and materials in possession of the Geologist/Hydrogeologist is the property of the client. It is available upon demand in original form.
4. A copy of a duly executed Form C-105.21 (Statement regarding Worker's Compensation or Disability Benefits coverage) to establish that HydroEnvironmental Solutions, Inc. has complied with Section 57 of Workers' Compensation Law and Section 220 of the Disability Benefits Law will be provided. HydroEnvironmental Solutions, Inc. will provide a Certificate of Liability Insurance to the Town of Putnam Valley and the property owner as additional insured.

IN WITNESS WHEREOF, Town of Putnam Valley, represented by Ms. Jacqueline Annabi and HydroEnvironmental Solutions, Inc. have executed this agreement the day and year first above written.

HYDROENVIRONMENTAL SOLUTIONS, INC.

  
\_\_\_\_\_  
William A. Canavan, PG, LSRP  
President

\_\_\_\_\_  
Ms. Jacqueline Annabi  
Supervisor  
Town of Putnam Valley



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**COST ESTIMATE**

2022

**Hydrologic Consulting Services  
Road Salt in Groundwater Analysis - Midlarsky Residence  
Lake Peekskill, New York**

12/10/2022

**I HydroEnvironmental Solutions, Inc. Costs**

**Implement Groundwater Sampling Plan**

(includes two sampling events; 1st and 3rd Quarters)

|                         |     |         |          |          |    |                  |
|-------------------------|-----|---------|----------|----------|----|------------------|
| Project Manager         | 0.5 | hr(s) @ | \$225.00 | per hour | \$ | 112.50           |
| Environmental Scientist | 3.0 | hr(s) @ | \$115.00 | per hour | \$ | 345.00           |
| Truck/Supplies          | 0.5 | days @  | \$150.00 | per day  | \$ | 75.00            |
| <b>Subtotal 1</b>       |     |         |          |          |    | <b>\$ 532.50</b> |

**II Subcontractor Costs**

**Laboratory \*\***

(Samples per year)

|                     |     |           |         |      |    |        |
|---------------------|-----|-----------|---------|------|----|--------|
| Groundwater Samples | 2.0 | samples @ | \$95.00 | each | \$ | 190.00 |
|---------------------|-----|-----------|---------|------|----|--------|

(Samples tested for Sodium, Chloride, Calcium, Magnesium and Total Hardness)

**Subtotal 2 \$ 190.00**

**Grand Total \$ 722.50**

\*\* Please note: all laboratory costs will be invoiced directly to and paid by the Town of Putnam Valley.



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1/5/2022

**TOWN OF PUTNAM VALLEY**  
**OFFICE OF BUILDING & ZONING**  
 265 Oscawana Lake Road  
**Daily Fee Report - Summary**

From: 12/1/2021 To: 12/31/2021

| Fee Type                     | Count      | Amount             |
|------------------------------|------------|--------------------|
| BLASTING                     | 1          | \$300.00           |
| CW                           | 10         | \$750.00           |
| DEM/R                        | 1          | \$100.00           |
| ELECTRI APP/NY ELEC          | 3          | \$90.00            |
| ELECTRIC APP/SWIS            | 13         | \$390.00           |
| GAS/PROPANE                  | 10         | \$850.00           |
| GENERATOR PERMIT             | 9          | \$925.00           |
| HVAC                         | 6          | \$525.00           |
| MI                           | 5          | \$375.00           |
| OIL TANK                     | 2          | \$275.00           |
| PERM                         | 11         | \$6,902.00         |
| PERNC                        | 1          | \$6,591.00         |
| PL                           | 6          | \$750.00           |
| RE                           | 3          | \$225.00           |
| RU                           | 2          | \$250.00           |
| SEARC                        | 17         | \$2,600.00         |
| SOLAR PANELS                 | 1          | \$257.00           |
| SP                           | 2          | \$1,499.00         |
| TREE                         | 1          | \$75.00            |
| <b>Total Fees Collected:</b> | <b>104</b> | <b>\$23,729.00</b> |
| <b>Cash</b>                  | <b>3</b>   | <b>\$225.00</b>    |
| <b>Check</b>                 | <b>101</b> | <b>\$23,504.00</b> |

**SEE ATTACHED**

FEE TYPES

|                            |                                                  |
|----------------------------|--------------------------------------------------|
| ADDITION/ALTERATION        | Permits for Additions/Alterations                |
| BLASTING                   | Permits to Blast                                 |
| CW                         | Commence Work Permit                             |
| CREDIT CARD FEE            | Credit Card Fee charged for usage of credit card |
| DEM/R                      | Demolition/Residential                           |
| ELECTRIC APP/NY ELECTRICAL | Electric application/NY Electrical               |
| ELECTRIC APP/SWISS         | Electric application/Swis                        |
| FENCE/WALL                 | Permit for Fence/Wall                            |
| GAS/PROPANE                | Permit for Propane Gas Installation              |
| GENERATOR PERMIT           | Generator Installation                           |
| HVAC                       | Heating, Vent., A/C Permit                       |
| IN GROUND POOL             | Permit for In Ground Pool                        |
| MG                         | Minor Grading Permit                             |
| MI                         | Miscellaneous Building Permit                    |
| OPERATING PERMIT           | Operating Permits /Commercial                    |
| PERM                       | Building Permits                                 |
| PERNC                      | New Construction Permits                         |
| PL                         | Plumbing Permits                                 |
| RE                         | Renewal Building Permits                         |
| RHCS                       | Rock Hammer Crush Shatter Rock Permit            |
| RU                         | Spec. Use Renewal                                |
| SEARC                      | Municipal Search                                 |
| TENT                       | Tent Permit                                      |
| TREE                       | Tree Permit                                      |
| WETADM                     | Wetland Administrative Fee                       |
| WETL                       | Wetland Permit Application Fee                   |
| WT/S                       | Wetland Screening                                |

1/6/2022

**TOWN OF PUTNAM VALLEY**  
**OFFICE OF BUILDING & ZONING**  
 265 Oscawana Lake Road

**Daily Fee Report - Summary**

From: 1/1/2021 To: 12/31/2021

| Fee Type              | Count | Amount      |
|-----------------------|-------|-------------|
| ADDITION/ALTERATION   | 56    | \$43,541.00 |
| ADDITIONAL FEE        | 6     | \$275.00    |
| ANTENNA               | 3     | \$26,700.00 |
| BEDROOM COUNT REQUEST | 7     | \$350.00    |
| BLASTING              | 1     | \$300.00    |
| CW                    | 58    | \$4,350.00  |
| DECK                  | 21    | \$6,918.00  |
| DEM/R                 | 9     | \$900.00    |
| ELECTRI APP/NY ELEC   | 73    | \$2,190.00  |
| ELECTRIC APP/SWIS     | 136   | \$4,070.00  |
| FENCE/WALL            | 22    | \$1,650.00  |
| GAS/PROPANE           | 89    | \$7,735.00  |
| GENERATOR PERMIT      | 53    | \$4,300.00  |
| HVAC                  | 73    | \$8,025.00  |
| IN GROUND POOL        | 2     | \$1,050.00  |
| MG                    | 26    | \$1,950.00  |
| MI                    | 37    | \$5,016.00  |
| OIL TANK              | 53    | \$6,080.00  |
| OPERATING PERMIT      | 4     | \$400.00    |
| PELLET STOVE          | 1     | \$75.00     |
| PERM                  | 112   | \$42,745.00 |
| PERNC                 | 4     | \$29,798.00 |
| PL                    | 61    | \$6,355.00  |
| RE                    | 91    | \$51,670.00 |
| REINSPECTION FEE      | 1     | \$75.00     |
| RHCS                  | 2     | \$500.00    |
| RU                    | 19    | \$2,625.00  |
| SEARC                 | 283   | \$41,900.00 |
| SI                    | 4     | \$800.00    |
| SOLAR PANELS          | 6     | \$2,453.00  |
| SP                    | 3     | \$1,624.00  |
| TENT                  | 3     | \$275.00    |
| TREE                  | 8     | \$600.00    |
| WELL                  | 3     | \$225.00    |
| WETADM                | 22    | \$1,100.00  |
| WETL                  | 23    | \$2,800.00  |
| WETLAND/PENALTY       | 1     | \$200.00    |
| WOOD STOVE PERMIT     | 7     | \$525.00    |
| WT/S                  | 47    | \$5,160.00  |

**Total Fees Collected:**

1430

\$317,305.00

FEE TYPES

|                            |                                                  |
|----------------------------|--------------------------------------------------|
| ADDITION/ALTERATION        | Permits for Additions/Alterations                |
| BLASTING                   | Permits to Blast                                 |
| CW                         | Commence Work Permit                             |
| CREDIT CARD FEE            | Credit Card Fee charged for usage of credit card |
| DEM/R                      | Demolition/Residential                           |
| ELECTRIC APP/NY ELECTRICAL | Electric application/NY Electrical               |
| ELECTRIC APP/SWISS         | Electric application/Swis                        |
| FENCE/WALL                 | Permit for Fence/Wall                            |
| GAS/PROPANE                | Permit for Propane Gas Installation              |
| GENERATOR PERMIT           | Generator Installation                           |
| HVAC                       | Heating, Vent., A/C Permit                       |
| IN GROUND POOL             | Permit for In Ground Pool                        |
| MG                         | Minor Grading Permit                             |
| MI                         | Miscellaneous Building Permit                    |
| OPERATING PERMIT           | Operating Permits /Commercial                    |
| PERM                       | Building Permits                                 |
| PERNC                      | New Construction Permits                         |
| PL                         | Plumbing Permits                                 |
| RE                         | Renewal Building Permits                         |
| RHCS                       | Rock Hammer Crush Shatter Rock Permit            |
| RU                         | Spec. Use Renewal                                |
| SEARC                      | Municipal Search                                 |
| TENT                       | Tent Permit                                      |
| TREE                       | Tree Permit                                      |
| WETADM                     | Wetland Administrative Fee                       |
| WETL                       | Wetland Permit Application Fee                   |
| WT/S                       | Wetland Screening                                |

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To: Town Board  
From: Frank DiMarco, Parks and Recreation Director  
Subject: Parks and Recreation Refunds  
Date: January refunds 2022

|                                                                        |                                    |
|------------------------------------------------------------------------|------------------------------------|
| Jorge Granda<br>37 Argyle Street<br>Lake Peekskill, NY 10537           | \$500.00<br>LPCC<br>Deposit refund |
| Segundo Loja<br>42 Northway<br>Lake Peekskill, NY 10537                | \$500.00<br>LPCC<br>Deposit refund |
| Linda Guyette<br>12 Sylvan<br>Lake Peekskill, NY 10537                 | \$500.00<br>LPCC<br>Deposit refund |
| Jennifer Yanza<br>192 Tanglewylde Road<br>Lake Peekskill, NY 10537     | \$500.00<br>LPCC<br>Deposit refund |
| Maria Eyster<br>25 Hollowbrook Court West<br>Cortlandt Manor, NY 10567 | \$500.00<br>LPCC<br>Deposit refund |

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To: Town Board  
From: Frank DiMarco, Parks and Recreation  
Subject: Personnel  
Date: January 2022

Please approve the following additions/changes to personnel.

1. Ava Broccolo, PV Children's Center @ \$13.20 hr.

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**TOWN OF PUTNAM VALLEY  
DISTRICTS**

# Memo

**To:** Putnam Valley Town Board  
**From:** Karen Kroboth, District Clerk KK  
**Date:** 12/9/2021  
**Re:** Mill Pond 2021 Year End Water Revenue Report

I formally request the Town Board accept the following 2021 year end Mill Pond Water District Revenue Report:

Water Bills 10/1/2020-12/31/2020:       **\$11,661.84**  
Collected:                                       **\$10,155.23**  
Outstanding:                                    **\$ 1,507.09**  
Interest and penalties:                    **\$ 30.14**  
**Total 2020 amount to be added to the 2022 tax roll: \$1,537.23**

**Water Bills 1/1/2021-9/30/2021:       \$42,740.63**  
Collected:                                       **\$33,587.94**  
Outstanding:                                    **\$ 9,152.69**  
Interest and penalties:                    **\$ 265.74**  
**Total 2021 amount to be added to the 2022 tax roll: \$10,112.68**


**TOTAL RELEVY SENT TO PUTNAM COUNTY: \$11,649.91**

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**TOWN OF PUTNAM VALLEY  
DISTRICTS**

# Memo

**To:** Putnam Valley Town Board

**From:** Karen Kroboth, District Clerk 

**Date:** 1/14/2022

**Re:** Authorize the 2022 expenditure for Lake Peekskill volunteers to participate in the NYSFOLA C-SLAP program and membership

---

I formally request the Town Board authorize the expenditure of \$470 for the volunteers in Lake Peekskill to participate in the New York Federation of Lakes C-SLAP program (Citizens Statewide Assessment program) for the year 2022 as a shallow site.

The fee of \$370 is for the shallow site and \$100 is for the NYSFOLA membership as a medium association.



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# 2022 Membership Form

## New York State Federation of Lake Associations, Inc.

### Lake, Watershed and other Associations:

|                                             |           |
|---------------------------------------------|-----------|
| Small Association (10-74 members)           | \$ 50.00  |
| ✓ Medium Association (75-149 members)       | \$ 100.00 |
| Large Association (150 or more members)     | \$ 175.00 |
| Foundation (affiliated with NYSFOLA member) | \$ 100.00 |

### Individual Memberships:

|                                                                    |          |
|--------------------------------------------------------------------|----------|
| Individual Membership (not a member of a NYSFOLA lake association) | \$ 25.00 |
| Individual Member of a 2021 NYSFOLA member lake association        | \$ 15.00 |
| Student Membership                                                 | \$15.00  |

Corporate Membership: \$250.00

Name of Lake Association or Individual LAKE PEEKSKILL CIVIC ASSOCIATION

Location (County) PUTNAM  
*(important if your lake is one of many in the state with the same name)*

Contact Name AGNES POWE  
 Address PO BOX 91  
 City, State, Zip LAKE PEEKSKILL, NY 10537  
 Telephone 914-318-5092  
 E-Mail LAKE PEEKSKILL CIVIC ASSOC @ GMAIL . COM  
 Web site \_\_\_\_\_

Amount Remitted \_\_\_\_\_ Check # \_\_\_\_\_ Date \_\_\_\_\_

### Any Additional Donation?

The New York State Federation of Lake Associations, Inc. is a 501(c)(3) not-for-profit corporation registered with the NYS Office of the Attorney General Charities Bureau 28 Liberty Street 15<sup>th</sup> Floor New York, NY 10005 phone: (212)416-8401. A copy of our latest annual financial report is available from the Charities Bureau or by contacting NYSFOLA at P.O. Box 84 LaFayette, NY 13084. It can also be found online at [www.charitiesnys.com](http://www.charitiesnys.com). Enter NYS Federation of Lake Associations in the search space.

### Send Payment to:

New York State Federation of Lake Associations, Inc. (NYSFOLA)  
P.O. Box 84  
LaFayette, NY 13084

lab

**Bottle/Supply Delivery Address** (usually around Memorial Day weekend).

Name: Christine Hritz

Address: (Note: We ship via UPS and cannot deliver to a PO Box address.)  
112 Lake Drive

City Lake Peekskill State NY Zip 10537

Email: Christinehritz@yahoo.com

Phone: 914-589-5255

**Cooler return address (if different from above) -**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

*Can you help us save money? We save ~\$10 per shipment when we return coolers to a business location. If you are able to arrange a pick up of your cooler at a business location, please indicate that address below. If not, that's okay too. Thank you.*

Business Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Phone Number \_\_\_\_\_

- ◇ Ship bottles and supplies to business address as well as all return coolers
- ◇ Ship bottles and supplies to primary contact and return coolers to business address after each sampling round.

**2022 CSLAP Participation Fee**

Deep Lake \$470 \_\_\_\_\_ Shallow Lake \$370

**Finger Lakes Only:** Deep Additional Finger Lake Site (\$500) x \_\_\_\_\_ (no. sites) = \$ \_\_\_\_\_

Shallow Additional Finger Lake Site (Cayuga Site 5) \$370 \_\_\_\_\_ (no. sites) = \$ \_\_\_\_\_

**Please send everything together by 02/28/2022 and make your check payable to NYSFOLA (not CSLAP).**

Send to: NYSFOLA PO Box 84 LaFayette, NY 13084

**2022 CSLAP Checklist -**

- \_\_\_\_\_ 2022 NYSFOLA Membership Form
- \_\_\_\_\_ 2022 NYSFOLA Dues
- \_\_\_\_\_ 2022 CSLAP Application
- \_\_\_\_\_ 2022 CSLAP Participation Fee
- \_\_\_\_\_ 2022 Signed waiver forms for all participants listed above .

New for 2022! We can now accept copies of waiver forms, but the original version must be hand signed by the participant. (No font or electronic signatures, please. ) Please have one person gather them all and send them with the application, membership form, dues, and participation fee.

Applications will be considered incomplete until all waiver forms are on file.

Thank you everyone. We're looking forward to a great 2022 Season

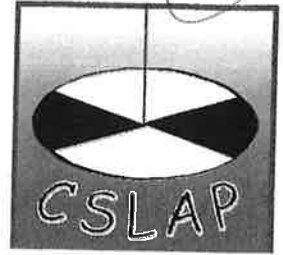
**Waiver Form Reminder**

2022 Waiver forms must be on file for all CSLAP participants. Only trained volunteers should be conducting the sampling, but if you record a person's name on the Sampling Record Form or Observation Form as an assistant or "crew member," a waiver form must be signed and included with the samples. Extra forms will be available on the NYSFOLA website throughout the season.

Volunteers must be 18 years of age or older. Thank you.

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# 2022 CSLAP APPLICATION FORM



Welcome to the Citizens Statewide Lake Assessment Program (CSLAP) - a volunteer lake monitoring and education program that is managed cooperatively by the New York State Federation of Lake Associations (NYSFOLA) and the NYS DEC.

Lake Name Lake Peekskill County Putnam

**Primary CSLAP Contact:**

Name Christine Hritz email christinehritz@yahoo.com  
Address 112 Lake Drive  
City Lake Peekskill State NY Zip 10537 Phone 914-589-5255

**Names of other volunteers participating this year. (Use reverse side if needed.)** **Has this person ever attended a formal training session? (Circle yes or no.)**

- |                         |                                      |                          |
|-------------------------|--------------------------------------|--------------------------|
| 1. <u>Michael Hritz</u> | <input checked="" type="radio"/> YES | <input type="radio"/> NO |
| 2. _____                | <input type="radio"/> YES            | <input type="radio"/> NO |
| 3. _____                | <input type="radio"/> YES            | <input type="radio"/> NO |
| 4. _____                | <input type="radio"/> YES            | <input type="radio"/> NO |

**Are there any invasive species known to be present in your lake?**

Plants:

|                       |                     |          |                  |                       |
|-----------------------|---------------------|----------|------------------|-----------------------|
| Eurasian watermilfoil | Curly leaf pondweed | Hydrilla | Starry Stonewort | Variable Leaf Milfoil |
| European frog-bit     | Water chestnut      | Fanwort  | Brazilian Elodea | Brittle Naiad         |

Other: \_\_\_\_\_

Animals:

Zebra mussels Quagga mussels Spiny water flea Round goby Asian clams Chinese or Banded Mystery Snails

Other: \_\_\_\_\_

**What lake management activities are taking place on your lake?**

Mechanical weed harvesting Aquatic herbicide (which one? \_\_\_\_\_) applications for what species/purpose: \_\_\_\_\_

Aeration system Oxygenation system Grass carp (How many? When were they stocked?) \_\_\_\_\_

Other: \_\_\_\_\_

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**2022 WAIVER CITIZENS STATEWIDE LAKE ASSESSMENT PROGRAM**

I, the below named Volunteer, being of sound mind and body, acting of my own free will, having read and understanding fully this document, and in consideration of being accepted as a Volunteer and other good and valuable consideration, do hereby waive any and all claims against the State of New York, the Department and/or NYSFOLA and/or any agent or employee of the State or the Department, acting lawfully and within the scope of his/her official duties arising during the course of my participation in the Program, and any agent or employee of NYSFOLA in connection with the Program. This includes, but is not limited to (1) claims by Volunteer, his/her estate, executor, administrator, heirs and assigns for wrongful death, personal injury or property damage arising during the course of sampling, or while traveling to and from the sampling location(s) and (2) claims for fines and other civil or criminal penalties or damages imposed upon Volunteer by a court of law, and (3) any claims arising in any way from Volunteer's past, present and future participation in the Program.

Lake Name(s) Lake Peekskill County Putnam

Signature of Volunteer 

Volunteer Name (Print) Christine Hritz

Volunteer Address  
Street 112 Lake Drive

City, State, Zip Lake Peekskill, NY 10537

Date: 11/10/21

Volunteer Telephone number 914-589-5255

Volunteer E-Mail Christinehritz@yahoo.com

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**2022 WAIVER CITIZENS STATEWIDE LAKE ASSESSMENT PROGRAM**

I, the below named Volunteer, being of sound mind and body, acting of my own free will, having read and understanding fully this document, and in consideration of being accepted as a Volunteer and other good and valuable consideration, do hereby waive any and all claims against the State of New York, the Department and/or NYSFOLA and/or any agent or employee of the State or the Department, acting lawfully and within the scope of his/her official duties arising during the course of my participation in the Program, and any agent or employee of NYSFOLA in connection with the Program. This includes, but is not limited to (1) claims by Volunteer, his/her estate, executor, administrator, heirs and assigns for wrongful death, personal injury or property damage arising during the course of sampling, or while traveling to and from the sampling location(s) and (2) claims for fines and other civil or criminal penalties or damages imposed upon Volunteer by a court of law, and (3) any claims arising in any way from Volunteer's past, present and future participation in the Program.

Lake Name(s) Lake Peekskill County Putnam

Signature of Volunteer 

Volunteer Name (Print) Michael Hritz

Volunteer Address  
Street 112 Lake Drive

City, State, Zip Lake Peekskill, NY 10537

Date: 1/10/21

Volunteer Telephone number 914-589-5258

Volunteer E-Mail mhritz63@yahoo.com

Shawn Keeler  
Highway Superintendent  
SKEELER@PUTNAMVALLEY.COM

David Conklin  
General Foreman

Margaret Bradley  
Senior Clerk Typist

Alexis Acevedo  
Part-time Clerk

265 Oscawana Lake Road  
Putnam Valley, NY 10579

(845) 526-3333 phone  
(845) 526-4729 fax

Hours of operation:  
7:00 AM - 3:30 PM

13  
atb

## Town of Putnam Valley Highway Department

January 14, 2022

### MEMORANDUM

TO: Jacquie Annabi  
Members of the Town Board

FROM: Shawn Keeler  
Highway Superintendent

RE: new position / new employee

Effective January 24, 2022 the following changes will be made at the highway department:

Our employee, John Finnerty will become a driver at the rate of \$36.34 per hour replacing Shawn Keeler.

Pasquale Crivelli Jr. of 11 Elm Road, Lak Peekskill NY 10537 will be a new laborer at the rate of \$30.13 per hour replacing John Finnerty.

Sincerely,



Shawn Keeler