



TOWN OF PUTNAM VALLEY

Work Session

September 15th 2021

Town Hall

5Pm

Just a Reminder Yom Kippur starts at sun down will be making our meeting Brief.

Pledge of Allegiance

Meeting called to Order

Supervisor's Comments

1. Begin Discussion on use of the 1.26 million dollars


Districts:

- a. Verizon Connect Installation Agreement
- b. WSP Roaring Brook Proposal

Next Town Meeting: Wednesday, September 22nd 2021, 6PM at Town Hall

TOWN OF PUTNAM VALLEY

Memo

To: Town Board
From: Karen Kroboth – District Clerk 
Date: 9/8/2021
Re: Verizon Connect Installation Agreement 2021

I formally request the Town Board's authorization for the Supervisor to sign the attached installation contract with VERIZON CONNECT for the Lake Oscawana Harvester Tracker.



Verizon Connect NWF NY OGS PT#69910

Hardware & Service Order

Please review your contract agreement below.
For questions, please inquire with your sales contact.

Peter Jaskot
848-205-0350
peter.jaskot@verizonconnect.com

| CONTRACT INFORMATION | |
|----------------------|-----------------|
| Date | 08-27-21 |
| Purchase Type | Purchase |
| Contract Type | NY OGS #PT66910 |
| PO # | |

| COMPANY INFORMATION | |
|---------------------|-----------------------|
| Company Name | Town of Putnam Valley |
| Doing Business As | |
| Address | 265 OSCAWANA LAKE RD |
| City | PUTNAM VALLEY |
| State | NY |
| Zip | 10579 |
| Time Zone | Eastern |

| ORDER INFORMATION | |
|-------------------|-------------------|
| Order Type | Existing Business |
| Customer Number | TO WN284 |
| Account Sub Type | PUBLIC SECTOR |

| CONTACT INFORMATION | | | | |
|---|------------|-----------|----------------|----------------------------|
| Please select the following roles: Signatory, Accounts Payable, Install Main POC, Fleet Manager Main User | | | | |
| Role | First Name | Last Name | Phone | Email |
| Owner CEO | ISam | Oliverio | 845-526-2121 | Soliverio@putnamvalley.com |
| Accounts Payable | Karen | Kroboth | (845) 526-2160 | kkroboth@putnamvalley.com |
| Install Main POC | Karen | Kroboth | 845-526-2160 | KKroboth@putnamvalley.com |
| Owner CEO | | Oliverio | 8455262121 | soliverio@putnamvalley.com |

| PRODUCTS & SERVICES | | | | | | | | | | |
|--|-------------------------------------|--------------------|-----------|-----|----------------------|-----------|-----------|-----------|------------------------------|---------|
| SEQ | ITEM | SKU | CATEGORY | QTY | DEVICE CONTRACT TERM | NRC PRICE | NRC TOTAL | MRC PRICE | MRC TOTAL | |
| 1 | SOL-OTHER STAND ALONE PRODUCTS | SOL-OTHER PRODUCTS | SOLUTION | 1 | 12 Months | 0.00 | 65.00 | 0.00 | 0.00 | |
| 1.1 | DEVICE SWAP | I-SWAP-UNIT | SWAP | 1 | 12 Months | 65.00 | 65.00 | 0.00 | 0.00 | |
| 1.2 | CONFIGURABLE UPDATE RATE (1 MINUTE) | CURS60MS | ACCESSORY | 1 | 12 Months | 0.00 | 0.00 | 0.00 | 0.00 | |
| * Sales Tax and Shipping are additional to this subtotal | | | | | | | | | | |
| | | | | | * ONE TIME CHARGE: | \$ 65.00 | | | * MONTHLY RECURRING CHARGES: | \$ 0.00 |

| COMMENTS |
|----------|
| |

| SHIPPING INFORMATION | | | |
|----------------------|---------------------------|------------|------------|
| | LOCATION 1 | LOCATION 2 | LOCATION 3 |
| Company | Town of Putnam Valley | | |
| Contact | Karen Kroboth | | |
| E-Mail | KKroboth@putnamvalley.com | | |
| Phone | 8455262121 | | |
| Street Address | 265 OSCAWANA LAKE RD | | |
| City | PUTNAM VALLEY | | |
| State | NY | | |
| ZIP Code | 10579 | | |
| Country | USA | | |
| Shipping Method | Ground | Ground | Ground |
| Items to Ship | | | |

| TAX INFORMATION | |
|--|-------|
| Tax Exempt | X |
| If Tax Exempt, provide State Tax Exempt form to: nwfcontractcompliance@verizon.com Otherwise, please enter your Tax ID below | |
| Tax ID | ***** |
| Credit Terms Requested | |

TERMS AND CONDITIONS

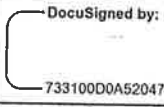
This order is pursuant to the Terms and Conditions of Networkfleet's NY OGS Contract# PT66910 only. The PO# if listed above is for reference purposes only, including as a reference on the invoice. Any Terms and Conditions contained in a PO supplied by Town of Putnam Valley are rejected, void and have no force and effect. You acknowledge, guarantee, and warrant that you are legally authorized to enter into a recurring billing arrangement with Networkfleet. Payment Terms are Net 30 days. You understand that in order to make any alternate payment arrangements, you will contact Networkfleet in writing at nwfaccountsreceivable@verizon.com ten (10) days prior to the scheduled charge date to make the appropriate changes which require Networkfleet's written consent. This order is subject to acceptance by Networkfleet and is not binding on Networkfleet until it has been accepted by Networkfleet by either sending you notice of acceptance or the shipment of the products you have ordered. You acknowledge that Town of Putnam Valley has the power and authority to enter into this agreement and to perform its obligations hereunder, that the individual signing on behalf of Town of Putnam Valley has authority to do so, and that Town of Putnam Valley agrees to all of the terms and conditions of Networkfleet's NY OGS Contract# PT66910 and agrees that this order is subject solely to the terms and conditions of Networkfleet's NY OGS Contract# PT66910.

Notes:

1. Shipping and/or applicable taxes:
 - a. Pricing provided does not include taxes. Taxes (if applicable) are applied to the monthly invoice
 - b. Shipping: FOB Destination, Shipping is included in the price above.
2. If applicable: "Qty" for Configurable Update Rate: Notwithstanding the "Qty" (quantity) specified above, the Monthly Recurring for the Configurable Update Rate each month will be determined by the fastest actual Configurable Update Rate per device enabled by the Customer at any time during the respective month, via Customer's SSP. Configurable Update Rate purchases for the 5000 series device models require the customer to enable the specific Update Rate feature (i.e. 15, 30, 45, 60 seconds) on their SSP after device activation and registration.

CUSTOMER SIGNATURE

I have read and agree to the terms and conditions.

| | |
|------------|---|
| Print Name | Sam Oliverio Jr. |
| Signature |  733100D0A52047D... |
| Position | Town Supervisor |
| Date | 8/31/2021 |

TOWN OF PUTNAM VALLEY

Memo

To: Town Board
From: Karen Kroboth – District Clerk *(KK)*
Date: 9/10/2021
Re: WSP Topographical Survey for Roaring Brook Dam 2021

I formally request the Town Board’s authorization for the Supervisor to accept and sign the attached proposal from WSP, 500 Summit Lake Dr., Suite 450, Vallhalla, NY 10595, for a Topographical survey necessary for the repair of the Roaring Brook Lake Dam.

This proposal is an addition to the original agreement dated February 2, 2021. The costs of this modification include an additional survey (\$9,918) and a resident’s meeting (\$1,046). The proposal is attached.

The cost will be covered by the Roaring Brook Lake District.



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500 Summit Lake Dr.
Suite 450
Valhalla, NY 10595
Tel: 914.747.1120
Fax: 914.747.1956
www.wsp.com

September 7, 2021

Mr. Sam Oliverio
Supervisor
Town of Putnam Valley
265 Oscawana Lake Road
Putnam Valley, NY 10579

**RE: Roaring Brook Dam Additional Topographical Survey
Town of Putnam Valley, Putnam County, NY**

Dear Mr. Oliverio,

This document outlines the costs associated with the additional survey offsite required to properly tie-in the proposed parapet walls on top of the dam into the existing topography. The survey tasks are divided into two phases. The topographical survey is Phase 1. Once it is determined how much additional fill areas are required and the feasibility of the proposed rehabilitation, WSP can determine which properties may be impacted for a boundary survey. This will be included in a proposal for Phase 2, if required. This proposal is a modification of the original agreement and the terms of the original contract remain in full force and effect, with the exception for the additional costs for the survey and resident meeting.

TECHNICAL PROPOSAL

Survey Control Network

WSP will create a closed traverse loop or traverse run within the survey limits of the parcels to be surveyed as depicted in **Figure A** below. WSP will incorporate known record control benchmarks or survey control. If no record benchmarks exist, new ones will be established. The traverse elevations will be verified via level run in the field and processing in the office to compare trigonometric elevations versus collected digital level elevations. Closure reports will be generated for verification as part of WSP's QA/QC protocol. Multiple survey control points will be established using high accuracy RTK GPS methods to place the project coordinate system into the project datum requested by the client. If no datum is specified, NY State Plane NAD83 (Horizontal) and NAVD88 (Vertical) will be used. Each survey control point will have a minimum of three tie reference points to aid in future recovery. Once the survey control has been adjusted and reviewed by our NYSPLS, the survey data collection will begin.

Topographical Survey

WSP will utilize the adjusted survey control network to collect the topographic survey data in three additional locations needed for design. The survey limits as depicted in **Figure A** will include the following features: top and bottom of curbs,



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edge of pavement, centerline of roadway, striping, utility manholes, hydrants, water valves & gas valves, catch basins, back of sidewalk, edge of pavement, centerline of road, utility poles with identification numbers, electric, cable, lighting and traffic signal manholes, box covers and cabinets, fences, driveway aprons with material type, sidewalks, signs (with type), mailboxes, guardrails, tree lines, building corners, individual trees greater than 6" in diameter, tree lines, retaining walls, water bodies and watercourses. All field data collection will be downloaded daily with narratives describing the work completed each day. Field sketches, traverse notes & pictures will be catalogued in a structured file format that pertains to each site location. The survey will also include spot elevations as well as labeled 1-foot minor contours and 5-foot major contours. Drainage structures will include rim and invert elevations but **will not** include a utility mark-out. If a utility mark-out is needed, a separate cost can be provided. The additional topographic survey limits do not require a bathymetric survey.

Deliverables

Maps showing structures and topographic data will be plotted on 24" x 36" reproducible copies and will include a north arrow, legend, and scale (both written and graphic).

- A digital copy of the survey will be in AutoCAD 2018 Civil 3D and a PDF will be provided via e-mail, with the survey at 1:1 in model space. Drawings will be drafted in AutoCAD 2018 Civil 3D at a 1" = 20' scale.
- Drawing sheets shall be trim size of 24"x36".
- North Arrow shown will be Magnetic North and will be located at the top of each sheet.
- All sheets will include a legend of symbols and abbreviations used on the drawing.
- WSP will provide one reproducible transparency and three prints of each drawing.
- WSP will have each drawing signed and sealed by a Licensed New York State Land Surveyor.

Exclusions

This proposal does not include the following:

- Property Line stakeout
- Property line survey
- Creating Acquisition or Easement drawings
- Utility mark-out
- Confined manhole space entry
- Survey reports
- Notification letters to property owners
- Topographic survey outside of the additional locations previously mentioned

Assumptions

WSP will have full access to the project site.



WSP will survey only the limits outlined in Figure A.

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Period of Performance

WSP has agreed to start the work within one week of your formal acceptance of this proposal. This project will take approximately 2 weeks to complete, weather permitting and gaining site access.

Fee Schedule

An itemized cost breakdown is provided below.

| Task | Description | Total Fee |
|------|---------------------------------|-----------|
| 11 | Resident Meeting- June 12, 2021 | \$1,046 |
| 12 | Additional Topographic Survey | \$9,918 |
| | Totals | \$10,964 |

Should you have any questions or require additional information after reviewing this proposal, please feel free to contact Alexandra Pascale at (914) 449-9072, or Alexandra.Pascale@wsp.com or Hans Hasnay at (646) 467-6220, or Hans.Hasnay@wsp.com. This proposal can be treated under the existing contract with the Town. If you find this proposal acceptable, please return a written letter of approval via email and we will begin work on the project. Thank you for the opportunity to submit this proposal.

Very truly yours,
WSP

Hans Hasnay, P.E.



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Figure A. Regions identified for Additional survey needs

