



TOWN OF PUTNAM VALLEY
Public Hearings + Regular Town Board Meeting

May 19, 2021
VIA ZOOM - 6 PM

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**NOTICE OF PUBLIC HEARINGS +**  
**TOWN OF PUTNAM VALLEY TOWN BOARD**  
**MAY 19, 2021 AT 6:00 PM**  
**VIA ZOOM**

**PLEASE TAKE NOTICE**, the Putnam Valley Town Board of the Town of Putnam Valley will conduct a Public Hearing on the proposed Local Law Amending Parking Regulations in the Roaring Brook Lake District. A new Section 100-23-A will be added to Article 100 of the Town Code enacting Parking Regulations in the Roaring Brook Lake District. (The Law in its entirety can be found on the Town's Website – Town of Putnam Valley.com)

**IMMEDIATELY FOLLOWING** the Putnam Valley Town Board will conduct a Public Hearing on making Aqualane Road in the Town of Putnam Valley, NY 10579 a “no parking” road due to safety concerns.

**IMMEDIATELY FOLLOWING** the Putnam Valley Town Board will be conducting the regular Town Board Meeting.

**BY ORDER OF THE TOWN BOARD**

Sherry Howard  
Town Clerk  
Dated: 05-06-2021

**AGENDA**

Pledge of Allegiance

**PUBLIC HEARING ON AMENDING PARKING REGULATIONS IN THE  
ROARING BROOK LAKE DISTRICT**

## **PUBLIC HEARING ON MAKING AQUA LANE A NO PARKING ROAD DUE TO SAFETY CONCERNS**

### **REGULAR MEETING AGENDA**

1. Departmental Reports
2. Supervisor's Comments
3. CCA Update
4. Legislative Report
5. School Report
6. Approval of Minutes
7. Standard Work Day Resolution
8. Facilities – Authorize Supervisor to sign MS4 Annual Report
9. Discussion on approving a request for Open Development located on Wicopee Road for a proposed common driveway.
10. Districts - Seasonal Personnel Additions
11. Resolution to approve the hiring of Parks and Recreation seasonal Lifeguards.
12. Parks and Recreation Refunds
13. Resolution to hire a Full Time Laborer in the Highway Department
14. Highway – Items for Auction
15. Building Department April Daily Fee Report
16. Budget Transfers and Amendments

### **Adjournment**

Next Meeting is the Pre-work Session and will be held in Town Hall at 5:00 PM on June 2, 2021.

The Town Board Public Hearings will be conducted as a virtual public meeting. Please follow the instructions below for participating in the hearing:

Join this Zoom video meeting on your computer or smart phone:

<https://us02web.zoom.us/j/81549925276>

You will be prompted for the six digit password!

**Meeting ID: 815 4992 5276**

**Passcode: 206642**

If you don't already have Zoom on your computer or cell phone, you will be prompted to download and install the free software. You will be put in a waiting room temporarily. You are welcome to enter the waiting room earlier than the start time to be ready.

Once in the meeting, mouse down to the bottom of the screen to use the controls on the

lower left to enable both your audio and video.

Once you are in the meeting, please click and launch the PARTICIPANTS window (at the bottom of your screen) and once in the participants window hover over your own name to reveal "more" and choose "rename" from the drop down box. Please be sure your name is listed so we know who you are if you ask a question

Enable the "CHAT" feature on the bottom menu. You may be muted on entry to the meeting, and will be called upon in order. If you have difficulty with your audio or video connection, call 845-216-6683 for technical help or email [arrien@optonline.net](mailto:arrien@optonline.net) and provide your phone number to help you troubleshoot your audio.

**IMPORTANT:** Please only use the CHAT for requesting to be next in line to un-mute and ask a question or make a comment. Do not post actual questions in the CHAT. Only present them orally, and also show your video if you have a webcam.

If you are unable to join using video via Zoom, or if you do not have a device with a camera, you may dial into the meeting using a regular phone. Note that from a regular phone you will not be able to view the shared media. You will only hear audio.

One tap mobile

+19292056099,,81549925276#,,,,\*206642# US (New York)

Dial by your location

+1 929 205 6099 US (New York)

**Meeting ID: 815 4992 5276**

**Passcode: 206642**

If you call in on a regular phone you will be prompted both for the Meeting ID and the Password

Find your local number:

<https://us02web.zoom.us/j/keGno5NCYx>

#### **REGARDING DOCUMENTS:**

This Agenda and other related Documents will be posted on the Town Website at

<https://www.putnamvalley.com/calendar-agendas/>

#### **REGARDING MEETING RECORDINGS:**

The Public Hearings and the Town Board meeting will be recorded and the video will be downloadable from the Putnam Valley town website at

<http://www.putnamvalley.com/town-board-meetings-work-sessions/>

Allow 24 hours for the video to become available.

The meeting will also be aired within parts of the Town of Putnam Valley on local Channel 20 on the Altice Optimum cable system.

See Program Schedules for Fridays, Sundays and Wednesdays on Channel 20  
[http://ctv2.putnamvalley.com/external\\_schedule/simple\\_day\\_schedule](http://ctv2.putnamvalley.com/external_schedule/simple_day_schedule)



## **Town of Putnam Valley**

### **Town Board Regular Meeting**

**May 19, 2021**

**6:00 PM Start Time via zoom**

Pledge of Allegiance

**PUBLIC HEARING ON AMENDING PARKING REGULATIONS IN THE ROARING BROOK LAKE DISTRICT**

**PUBLIC HEARING ON MAKING AQUA LANE A NO PARKING ROAD DUE TO SAFETY CONCERNS**

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Next Meeting is the Pre-work Session and will be held in Town Hall at 5:00 PM on June 2, 2021.

LOCAL LAW # \_\_\_ FOR THE YEAR 2021 AMENDING PARKING REGULATIONS IN THE ROARING  
BROOK LAKE DISTRICT

BE IT ENACTED THAT A NEW SECTION 100-23-A BE ADDED TO ARTICLE 100 OF THE TOWN  
CODE ENACTING PARKING REGULATIONS IN THE ROARING BROOK LAKE DISTRICT  
STATING AS FOLLOWS:

- **§ 100-23A Parking:** Roaring Brook Lake District beach parking areas shall be restricted to property owners, their lessees, the members of their immediate families and their guests. Any vehicle parked in Roaring Brook Lake District beach parking lots shall be identified by **displaying a numbered Roaring Brook Lake District registration sticker or tag** on its windshield, dashboard, or hanging from the rear-view mirror. Any vehicles not displaying a Roaring Brook Lake District registration sticker or tag, may be removed from district parking lots at the owner's expense. No vehicle shall be parked overnight in a RBL District beach parking lot.

BE IT FURTHER ENACTED THAT SECTION 100-24 OF THE TOWN CODE BE AMENDED TO  
STATE AS FOLLOWS:

- **§ 100-24 Penalties for offenses.** Any person violating any of the provisions of this article shall be guilty of a violation, and upon conviction thereof, shall be punishable by a maximum fine of \$250 or by a term of imprisonment of not more than 15 days, or both.

BE IT FURTHER ENACTED THAT SECTION 120-28 OF THE TOWN CODE BE AMENDED TO  
INCREASE THE MAXIMUM FINES FOR VIOLATIONS OF CERTAIN SECTIONS OF ARTICLE  
120 SHALL BE AS FOLLOWS:

The maximum fine for violations of 120-3, 120-4, 120-5, 120-6, 120-7, and 120-10 shall  
be \$50.00.

②

May 7, 2021

To: Town Board

From: Sherry Howard


Subject: Approval of minutes

I respectfully request the Putnam Valley Town Board authorize the Supervisor to accept the Town Board meeting minutes from April 14<sup>th</sup>, April 21, and May 5<sup>th</sup> 2021.

Thank-you,

Sherry Howard

Town Clerk



May 15, 2021

To: Town Board

From: Sherry Howard

Subject: Amend Resolution #R-20-159 and add new Standard Workday Resolution

RESOLVED that the Town Board amend Resolution #R20-159 removing past appointed, adding newly appointed, currently appointed and elected personnel. The Town Board will establish the following standard workdays for elected and appointed officials and will report the following days worked to the New York State and Local Employees Retirement System based on the report of activities maintained and submitted by these officials to the Clerk of this body. Thank-you,

Sherry Howard

Town Clerk



Received Date

**Standard Work Day and Reporting Resolution for Elected and Appointed Officials**

Employer Location Code  
**36095**

SEE INSTRUCTIONS FOR COMPLETING FORM ON REVERSE SIDE

RS 2417-A

(Rev. 11/19)

BE IT RESOLVED, that the Town of Putnam Valley hereby established the following standard work days for these titles and will report the officials to the New York State and Local Retirement based on their record of activities:

| Name                 | Social Security Number | NYS SLRS ID | Title           | Current Term Begin & End Dates | Standard Work Day | Record of Activities Result | Not Submitted                       | Pay Frequency | Tier 1                   |
|----------------------|------------------------|-------------|-----------------|--------------------------------|-------------------|-----------------------------|-------------------------------------|---------------|--------------------------|
| Sam Oliverio         |                        |             | Town Supervisor | 11/20-12/31/21                 | 8                 | 21.69                       | <input checked="" type="checkbox"/> | bi-weekly     | <input type="checkbox"/> |
| Louise Luongo        |                        |             | Town Board      | 11/20-12/31/21                 | 6                 | 10.48                       | <input type="checkbox"/>            | bi-weekly     | <input type="checkbox"/> |
| Jackie Amodeo        |                        |             | Town Board      | 11/17-12/31/21                 | 6                 | 17.37                       | <input type="checkbox"/>            | bi-weekly     | <input type="checkbox"/> |
| Appointed Officials: |                        |             |                 |                                |                   |                             |                                     |               |                          |
|                      |                        |             |                 |                                |                   |                             | <input type="checkbox"/>            |               | <input type="checkbox"/> |
|                      |                        |             |                 |                                |                   |                             | <input type="checkbox"/>            |               | <input type="checkbox"/> |
|                      |                        |             |                 |                                |                   |                             | <input type="checkbox"/>            |               | <input type="checkbox"/> |

I, Shermy Howard secretary/clerk of the governing board of the Town of Putnam Valley of the State of New York, (Name of Secretary or Clerk) (Circle one) (Name of Employer)

do hereby certify that I have compared the foregoing with the original resolution passed by such board at a legally convened meeting held on the 19 day of May, 2021 on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Putnam Valley on this    day of   , 20  . (Name of Employer)

Affidavit of Posting: I, Shermy Howard (Signature of Secretary or Clerk) being duly sworn, deposes and says that the posting of the Resolution began on (Date) and continued for at least 30 days. That the Resolution was available to the public on the: (Name of Secretary or Clerk)

Employer's website at: \_\_\_\_\_  
 Official sign board at: \_\_\_\_\_  
 Main entrance, Sanatorium or Clark's office at: \_\_\_\_\_

(seal)





Office of the New York State Comptroller  
 New York State and Local Retirement System  
 Employees' Retirement System  
 Police and Fire Retirement System  
 110 State Street, Albany, New York 12244-0001

**Standard Work Day and Reporting Resolution  
 for Elected and Appointed Officials Continuation Form**

**RS 2417-B**

(Rev. 3/14)

| Title                      | Standard Work Day<br>(Hrs/day)<br>Min. 6 hrs,<br>Max. 8 hrs | Name<br>(First & Last) | Social Security Number<br>(Last 4 digits) | Registration Number | Tier 1<br>(Check only if member is in Tier 1) | Current Term Begin & End Dates<br>(mm/dd/yy-mm/dd/yy) | Participates in Employer's Time Keeping System<br>(Yes/No-If Yes, do not complete the last two columns) | Record of Activities Result* | Not Submitted<br>(Check only if official did not submit their Record of Activities) |
|----------------------------|-------------------------------------------------------------|------------------------|-------------------------------------------|---------------------|-----------------------------------------------|-------------------------------------------------------|---------------------------------------------------------------------------------------------------------|------------------------------|-------------------------------------------------------------------------------------|
| <b>Elected Officials</b>   |                                                             |                        |                                           |                     |                                               |                                                       |                                                                                                         |                              |                                                                                     |
| Town Board                 | 6                                                           | Wendy Winkels          |                                           |                     | <input type="checkbox"/>                      | 11/17-12/31/20                                        | NO                                                                                                      | 6.45                         | <input type="checkbox"/>                                                            |
| Town Board                 | 6                                                           | Ralph Smith            |                                           |                     | <input type="checkbox"/>                      | 11/20-12/31/20                                        |                                                                                                         |                              | <input checked="" type="checkbox"/>                                                 |
| Hiuent Supv.               | 8                                                           | Larry Cobb             |                                           |                     | <input type="checkbox"/>                      | 11/20-12/31/21                                        |                                                                                                         | 27.19                        | <input type="checkbox"/>                                                            |
| Town Justice               | 6                                                           | Clem Van Pass          |                                           |                     | <input type="checkbox"/>                      | 11/20-12/31/23                                        |                                                                                                         |                              | <input type="checkbox"/>                                                            |
| Town Justice               | 6                                                           | Pat Longobucco         |                                           |                     | <input type="checkbox"/>                      | 11/21-12/31/24                                        |                                                                                                         |                              | <input type="checkbox"/>                                                            |
| Town Clerk                 | 8                                                           | Sherry Howard          |                                           |                     | <input type="checkbox"/>                      | 11/20-12/31/23                                        |                                                                                                         | 21.67                        | <input type="checkbox"/>                                                            |
|                            |                                                             |                        |                                           |                     | <input type="checkbox"/>                      |                                                       |                                                                                                         |                              | <input type="checkbox"/>                                                            |
|                            |                                                             |                        |                                           |                     | <input type="checkbox"/>                      |                                                       |                                                                                                         |                              | <input type="checkbox"/>                                                            |
|                            |                                                             |                        |                                           |                     | <input type="checkbox"/>                      |                                                       |                                                                                                         |                              | <input type="checkbox"/>                                                            |
|                            |                                                             |                        |                                           |                     | <input type="checkbox"/>                      |                                                       |                                                                                                         |                              | <input type="checkbox"/>                                                            |
|                            |                                                             |                        |                                           |                     | <input type="checkbox"/>                      |                                                       |                                                                                                         |                              | <input type="checkbox"/>                                                            |
|                            |                                                             |                        |                                           |                     | <input type="checkbox"/>                      |                                                       |                                                                                                         |                              | <input type="checkbox"/>                                                            |
|                            |                                                             |                        |                                           |                     | <input type="checkbox"/>                      |                                                       |                                                                                                         |                              | <input type="checkbox"/>                                                            |
|                            |                                                             |                        |                                           |                     | <input type="checkbox"/>                      |                                                       |                                                                                                         |                              | <input type="checkbox"/>                                                            |
|                            |                                                             |                        |                                           |                     | <input type="checkbox"/>                      |                                                       |                                                                                                         |                              | <input type="checkbox"/>                                                            |
|                            |                                                             |                        |                                           |                     | <input type="checkbox"/>                      |                                                       |                                                                                                         |                              | <input type="checkbox"/>                                                            |
|                            |                                                             |                        |                                           |                     | <input type="checkbox"/>                      |                                                       |                                                                                                         |                              | <input type="checkbox"/>                                                            |
|                            |                                                             |                        |                                           |                     | <input type="checkbox"/>                      |                                                       |                                                                                                         |                              | <input type="checkbox"/>                                                            |
|                            |                                                             |                        |                                           |                     | <input type="checkbox"/>                      |                                                       |                                                                                                         |                              | <input type="checkbox"/>                                                            |
|                            |                                                             |                        |                                           |                     | <input type="checkbox"/>                      |                                                       |                                                                                                         |                              | <input type="checkbox"/>                                                            |
| <b>Appointed Officials</b> |                                                             |                        |                                           |                     |                                               |                                                       |                                                                                                         |                              |                                                                                     |
|                            |                                                             |                        |                                           |                     | <input type="checkbox"/>                      |                                                       | Y                                                                                                       |                              | <input type="checkbox"/>                                                            |
|                            |                                                             |                        |                                           |                     | <input type="checkbox"/>                      |                                                       |                                                                                                         |                              | <input type="checkbox"/>                                                            |
|                            |                                                             |                        |                                           |                     | <input type="checkbox"/>                      |                                                       |                                                                                                         |                              | <input type="checkbox"/>                                                            |
|                            |                                                             |                        |                                           |                     | <input type="checkbox"/>                      |                                                       |                                                                                                         |                              | <input type="checkbox"/>                                                            |
|                            |                                                             |                        |                                           |                     | <input type="checkbox"/>                      |                                                       |                                                                                                         |                              | <input type="checkbox"/>                                                            |
|                            |                                                             |                        |                                           |                     | <input type="checkbox"/>                      |                                                       |                                                                                                         |                              | <input type="checkbox"/>                                                            |
|                            |                                                             |                        |                                           |                     | <input type="checkbox"/>                      |                                                       |                                                                                                         |                              | <input type="checkbox"/>                                                            |
|                            |                                                             |                        |                                           |                     | <input type="checkbox"/>                      |                                                       |                                                                                                         |                              | <input type="checkbox"/>                                                            |
|                            |                                                             |                        |                                           |                     | <input type="checkbox"/>                      |                                                       |                                                                                                         |                              | <input type="checkbox"/>                                                            |
|                            |                                                             |                        |                                           |                     | <input type="checkbox"/>                      |                                                       |                                                                                                         |                              | <input type="checkbox"/>                                                            |
|                            |                                                             |                        |                                           |                     | <input type="checkbox"/>                      |                                                       |                                                                                                         |                              | <input type="checkbox"/>                                                            |
|                            |                                                             |                        |                                           |                     | <input type="checkbox"/>                      |                                                       |                                                                                                         |                              | <input type="checkbox"/>                                                            |
|                            |                                                             |                        |                                           |                     | <input type="checkbox"/>                      |                                                       |                                                                                                         |                              | <input type="checkbox"/>                                                            |

Employer Town of Putnam Valley

Location Code 30095 Page 2 of 2 (use with form RS 2417-A)



5

## Town of Putnam Valley

**To:** Putnam Valley Town Board  
**From:** Susan L. Manno  
**Date:** May 7th, 2021  
**Subject:** Authorize Supervisor to Sign MS4 Annual Report

*Susan L. Manno*

I formally request that the Putnam Valley Town Board authorize the Town Supervisor to sign the MS4 Annual Report. Reporting period March 10, 2020 to March 9, 2021. Submission of the Annual Report is required by the New York State Department of Environmental Conservation.

**MS4 Annual Report Cover Page**

MCC form for period ending March 9, 2021

This cover page must be completed by the report preparer.  
Joint reports require only one cover page.

SPDES ID  
N Y R 2 0 A 3 4 5

Choose one:

- This report is being submitted on behalf of an individual MS4.

Fill in SPDES ID in upper right hand corner.

Name of MS4

T o w n o f P u t n a m V a l l e y

OR

- This report is being submitted on behalf of a Single Entity

(Per Part II.E of GP-0-10-002)

Name of Single Entity

OR

- This is a joint report being submitted on behalf of a coalition.

Provide SPDES ID of each permitted MS4 included in this report. Use page 2 if needed.

Name of Coalition

SPDES ID

N Y R 2 0 A

SPDES ID

N Y R 2 0 A

SPDES ID

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3855151783

### **MS4 Municipal Compliance Certification(MCC) Form**

**MCC form for period ending March 9,**

|   |   |   |   |
|---|---|---|---|
| 2 | 0 | 2 | 1 |
|---|---|---|---|

Name of MS4 

|                       |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|-----------------------|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
| Town of Putnam Valley |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|-----------------------|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|

**SPDES ID**

|   |   |   |   |   |   |   |   |   |
|---|---|---|---|---|---|---|---|---|
| N | Y | R | 2 | 0 | A | 3 | 4 | 5 |
|---|---|---|---|---|---|---|---|---|

Each MS4 must submit an MCC form.

### **Section 1 - MCC Identification Page**

Indicate whether this MCC form is being submitted to certify endorsement or acceptance of:

- An Annual Report for a single MS4
- A Single Entity (Per Part II.E of GP-0-10-002)
- A Joint Report

Joint reports may be submitted by permittees with legally binding agreements.

If Joint Report, enter coalition name:

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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**MS4 Municipal Compliance Certification(MCC) Form**

MCC form for period ending March 9, 

|   |   |   |   |
|---|---|---|---|
| 2 | 0 | 2 | 1 |
|---|---|---|---|

Name of MS4 

|                       |
|-----------------------|
| Town of Putnam Valley |
|-----------------------|

SPDES ID  

|   |   |   |   |   |   |   |   |   |
|---|---|---|---|---|---|---|---|---|
| N | Y | R | 2 | 0 | A | 3 | 4 | 5 |
|---|---|---|---|---|---|---|---|---|

**Section 2 - Contact Information**

Important Instructions - Please Read

Contact information must be provided for *each* of the following positions as indicated below:

1. Principal Executive Officer, Chief Elected Official or other qualified individual (per GP-0-08-002 Part VI.J).
2. Duly Authorized Representative (Information for this contact must only be submitted if a Duly Authorized Representative is signing this form)
3. The Local Stormwater Public Contact (required per GP-0-08-002 Part VII.A.2.c & Part VIII.A.2.c).
4. The Stormwater Management Program (SWMP) Coordinator (Individual responsible for coordination/implementation of SWMP).
5. Report Preparer (Consultants may provide company name in the space provided).

A separate sheet must be submitted for each position listed above unless more than one position is filled by the same individual. If one individual fills multiple roles, provide the contact information once and check all positions that apply to that individual.

If a new Duly Authorized Representative is signing this report, their contact information must be provided and a signature authorization form, signed by the Principal Executive Officer or Chief Elected Official must be attached.

For each contact, select all that apply:

- Principal Executive Officer/Chief Elected Official
- Duly Authorized Representative
- Local Stormwater Public Contact
- Stormwater Management Program (SWMP) Coordinator
- Report Preparer

|                                                     |    |                       |
|-----------------------------------------------------|----|-----------------------|
| First Name                                          | MI | Last Name             |
| S a m u e l                                         |    | O l i v e r i o J r . |
| Title                                               |    |                       |
| S u p e r v i s o r                                 |    |                       |
| Address                                             |    |                       |
| 2 6 5 O s c a w a n a L a k e R o a d               |    |                       |
| City                                                |    | State Zip             |
| P u t n a m V a l l e y                             |    | N Y 1 0 5 7 9 -       |
| eMail                                               |    |                       |
| s o l i v e r i o @ p u t n a m v a l l e y . c o m |    |                       |
| Phone                                               |    | County                |
| ( 8 4 5 ) 5 2 6 - 2 1 2 1                           |    | P u t n a m           |

**MS4 Municipal Compliance Certification(MCC) Form**

MCC form for period ending March 9, 2021

Name of MS4 Town of Putnam Valley

SPDES ID

N Y R 2 0 A 3 4 5

**Section 2 - Contact Information**

Important Instructions - Please Read

Contact information must be provided for *each* of the following positions as indicated below:

1. Principal Executive Officer, Chief Elected Official or other qualified individual (per GP-0-08-002 Part VI.J).
2. Duly Authorized Representative (Information for this contact must only be submitted if a Duly Authorized Representative is signing this form)
3. The Local Stormwater Public Contact (required per GP-0-08-002 Part VII.A.2.c & Part VIII.A.2.c).
4. The Stormwater Management Program (SWMP) Coordinator (Individual responsible for coordination/implementation of SWMP).
5. Report Preparer (Consultants may provide company name in the space provided).

A separate sheet must be submitted for each position listed above unless more than one position is filled by the same individual. If one individual fills multiple roles, provide the contact information once and check all positions that apply to that individual.

If a new Duly Authorized Representative is signing this report, their contact information must be provided and a signature authorization form, signed by the Principal Executive Officer or Chief Elected Official must be attached.

For each contact, select all that apply:

- Principal Executive Officer/Chief Elected Official
- Duly Authorized Representative
- Local Stormwater Public Contact
- Stormwater Management Program (SWMP) Coordinator
- Report Preparer

|                                                   |             |             |
|---------------------------------------------------|-------------|-------------|
| First Name                                        | MI          | Last Name   |
| S u s a n                                         | L           | M a n n o   |
| Title                                             |             |             |
| T o w n S a f e t y O f f i c e r a n d C h a i r |             |             |
| Address                                           |             |             |
| 2 6 5 O s c a w a n a L a k e R o a d             |             |             |
| City                                              | State       | Zip         |
| P u t n a m V a l l e y                           | N Y         | 1 0 5 7 9 - |
| eMail                                             |             |             |
| s m a n n o @ p u t n a m v a l l e y . c o m     |             |             |
| Phone                                             | County      |             |
| ( 8 4 5 ) 5 2 6 - 9 1 1 4                         | P u t n a m |             |

**MS4 Municipal Compliance Certification(MCC) Form**

MCC form for period ending March 9, 2 0 2 1

Name of MS4

SPDES ID  
N Y R 2 0 A 3 4 5

**Section 2 - Contact Information**

Important Instructions - Please Read

Contact information must be provided for each of the following positions as indicated below:

1. Principal Executive Officer, Chief Elected Official or other qualified individual (per GP-0-08-002 Part VI.J).
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3. The Local Stormwater Public Contact (required per GP-0-08-002 Part VII.A.2.c & Part VIII.A.2.c).
4. The Stormwater Management Program (SWMP) Coordinator (Individual responsible for coordination/implementation of SWMP).
5. Report Preparer (Consultants may provide company name in the space provided).

A separate sheet must be submitted for each position listed above unless more than one position is filled by the same individual. If one individual fills multiple roles, provide the contact information once and check all positions that apply to that individual.

If a new Duly Authorized Representative is signing this report, their contact information must be provided and a signature authorization form, signed by the Principal Executive Officer or Chief Elected Official must be attached.

For each contact, select all that apply:

- Principal Executive Officer/Chief Elected Official
- Duly Authorized Representative
- Local Stormwater Public Contact
- Stormwater Management Program (SWMP) Coordinator
- Report Preparer

First Name  MI  Last Name

Title

Address

City  State  Zip

eMail

Phone  County



**MS4 Municipal Compliance Certification(MCC) Form**

MCC form for period ending March 9, 2 0 2 1

Name of MS4

SPDES ID  
N Y R 2 0 A 3 4 5

**Section 2 - Contact Information**

Important Instructions - Please Read

Contact information must be provided for *each* of the following positions as indicated below:

1. Principal Executive Officer, Chief Elected Official or other qualified individual (per GP-0-08-002 Part VI.J).
2. Duly Authorized Representative (Information for this contact must only be submitted if a Duly Authorized Representative is signing this form)
3. The Local Stormwater Public Contact (required per GP-0-08-002 Part VII.A.2.c & Part VIII.A.2.c).
4. The Stormwater Management Program (SWMP) Coordinator (Individual responsible for coordination/implementation of SWMP).
5. Report Preparer (Consultants may provide company name in the space provided).

A separate sheet must be submitted for each position listed above unless more than one position is filled by the same individual. If one individual fills multiple roles, provide the contact information once and check all positions that apply to that individual.

If a new Duly Authorized Representative is signing this report, their contact information must be provided and a signature authorization form, signed by the Principal Executive Officer or Chief Elected Official must be attached.

For each contact, select all that apply:

- Principal Executive Officer/Chief Elected Official
- Duly Authorized Representative
- Local Stormwater Public Contact
- Stormwater Management Program (SWMP) Coordinator
- Report Preparer

|                                             |             |                 |
|---------------------------------------------|-------------|-----------------|
| First Name                                  | MI          | Last Name       |
| T o d d                                     | W           | A t k i n s o n |
| Title                                       |             |                 |
| P r o f e s s i o n a l E n g i n e e r     |             |                 |
| Address                                     |             |                 |
| 3 1 S o d o m R o a d                       |             |                 |
| City                                        | State       | Zip             |
| B r e w s t e r                             | N Y         | 1 0 5 0 9 -     |
| eMail                                       |             |                 |
| t o d d . a t k i n s o n @ j r f a . c o m |             |                 |
| Phone                                       | County      |                 |
| ( 8 4 5 ) 3 6 3 - 1 5 6 0                   | P u t n a m |                 |

**MS4 Municipal Compliance Certification (MCC) Form**

MCC form for period ending March 9, 2021

Name of MS4

SPDES ID  
N Y R 2 0 A 3 4 5

**Section 3 - Partner Information**

Did your MS4 work with partners/coalition to complete some or all permit requirements during this reporting period?

Yes  No

If Yes, complete information below.

Submit a separate sheet for each partner. Information provided in other formats will not be accepted. If your MS4 cooperated with a coalition, submit one sheet with the name of the coalition. It is not necessary to include a separate sheet for each MS4 in the coalition.

If No, proceed to Section 4 - Certification Statement.

Partner/Coalition Name  
E a s t o f H u d s o n W a t e r s h e d

Partner/Coalition Name (con't.)  
C o r p o r a t i o n

SPDES Partner ID - If applicable  
N Y R 2 0

Address  
2 R o u t e 1 6 4 S u i t e 2

City  
P a t t e r s o n

State  
N Y

Zip  
1 2 5 6 3 -

eMail  
s u p e r v i s o r @ p a t t e r s o n n y . o r g

Phone  
( 8 4 5 ) 3 1 9 - 6 3 4 9

Legally Binding Agreement in accordance with GP-0-08-002 Part IV.G.?  Yes  No

What tasks/responsibilities are shared with this partner (e.g. MM1 School Programs or Multiple Tasks)?

- MM1
- MM2
- MM3
- MM4
- MM5 P o s t C o n s t r u c t i o n M a i n t e n a n c e
- MM6

Additional tasks/responsibilities

- Watershed Improvement Strategy Best Management Practices* required for MS4s in impaired watersheds included in GP-0-08-002 Part IX.

**MS4 Municipal Compliance Certification(MCC) Form**

MCC form for period ending March 9, 2 0 2 1

Name of MS4

SPDES ID  
N Y R 2 0 A 3 4 5

**Section 4 - Certification Statement**

"I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations."

This form must be signed by either a principal executive officer or ranking elected official, or duly authorized representative of that person as described in GP-0-08-002 Part VI.J.

First Name  MI  Last Name

Title (Clearly print title of individual signing report)

Signature

Date  /  /

Send completed form and any attachments to the DEC Central Office at:

MS4 Permit Coordinator  
Division of Water  
4th Floor  
625 Broadway  
Albany, New York 12233-3505

**TOWN OF PUTNAM VALLEY  
DISTRICTS**

# Memo

**To:** Putnam Valley Town Board

**From:** Karen Kroboth, District Clerk KK

**Date:** 5/17/2021

**Re:** Lake Peekskill Seasonal Help

---

I formally request the Town Board appoint Jeremy Aviles as Lake Peekskill Lake Supervisor for the 2021 season at a salary of \$1,500 with no benefits. The position will begin the week of May 17<sup>th</sup> and run through the week of September 6<sup>th</sup>, 2021.

**TOWN OF PUTNAM VALLEY  
DISTRICTS**

# Memo

**To:** Putnam Valley Town Board

**From:** Karen Kroboth, District Clerk

KK

**Date:** 5/17/2021

**Re:** Roaring Brook Lake Supervisor

---

I formally request the Town Board appoint Abigail O'Brien as Roaring Brook Lake Supervisor for the 2021 season at a salary of \$4,000, with no benefits. The position will begin the week of May 17<sup>th</sup> and run through the week of September 6<sup>th</sup>, 2021.

10c

**TOWN OF PUTNAM VALLEY  
DISTRICTS**

# Memo

**To:** Putnam Valley Town Board

**From:** Karen Kroboth, District Clerk

KK

**Date:** 5/17/2021


**Re:** Lake Oscawana Lake Supervisor

---

I formally request the Town Board appoint Desiree Turtenwald as Lake Oscawana Lake Supervisor for the 2021 season at a salary of \$2,000 with no benefits. The position will begin the week of May 17<sup>th</sup> and run through the week of September 6<sup>th</sup>, 2021.

**TOWN OF PUTNAM VALLEY  
DISTRICTS**

# Memo

**To:** Putnam Valley Town Board  
**From:** Karen Kroboth, District Clerk   
**Date:** 5/17/2021  
**Re:** Lake Peekskill Seasonal Help – Beach Monitors


---

I formally request the Town Board appoint the following Lake Peekskill Beach Monitors for the 2021 season at the rate of \$10.25 per hour with no benefits. The appointments will begin on May 29<sup>th</sup>, and end on September 6<sup>th</sup>, 2021.

- Susan Gaffney
- William Catrini
- Aaron Courtman

**TOWN OF PUTNAM VALLEY  
DISTRICTS**

# Memo

**To:** Putnam Valley Town Board  
**From:** Karen Kroboth, District Clerk   
**Date:** 5/17/2021  
**Re:** Lake Oscawana Seasonal Help – Beach Monitors

---

I formally request the Town Board appoint the following Lake Oscawana Beach Monitors for the 2021 season at the rate of \$10.25 per hour with no benefits. The appointments will begin on May 29<sup>th</sup>, and end on September 6<sup>th</sup>, 2021.

- Jennifer Fabiano
- Greg Scibior
- Christopher Cabreja



To: Town Board  
Date: May 11, 2021  
From: Frank DiMarco, Parks and Recreation  
Re: Lifeguard Salaries

**Request for approval of the 2021 Lifeguard pay scale.**

**The following is a list of potential lifeguards for the 2021 season. Lifeguards will be selected pending verification of required certifications and availability.**

**Per hour salary based on number of seasons employed as a lifeguard. Starting salary is \$13.00 hr. with Jr. Guards at \$12.25 hr.**

- 1. Douglas Brown @ \$14.00 hr.
- 2. Alyssa Cataldo @ \$13.75 hr.
- 3. Dylan Costello @ \$13.75 hr.
- 4. Kyle Costello @ \$13.75 hr.
- 5. Franky Curran @ \$13.00 hr.
- 6. Jaiden Donohue @ \$13.00 hr.
- 7. Austin Fabiano @ \$14.25 hr.
- 8. Arthur Holzman @ \$13.00 hr.
- 9. Sean Holzman @ \$13.00 hr.
- 10. Abigail Lowder @ \$13.75 hr.
- 11. James Mazzarisi @ \$14.00 hr.
- 12. Amanda Orlando @ \$14.00 hr.
- 13. Davin Porteus @ \$13.00 hr.
- 14. Logan Porteus @ \$13.00 hr.
- 15. Michael Reichardt @ \$14.00 hr.
- 16. Lenny Rein @ \$14.00 hr.
- 17. Joseph Rusin @ \$15.00 hr.
- 18. James Russo @ \$14.00 hr.
- 19. Sarah Sainz @ \$15.50 hr.
- 20. Tim Sainz @ \$14.75 hr.
- 21. Zachary Smith @ \$14.25 hr.
- 22. Hudson Sperrazza @ \$13.00 hr.
- 23. Desiree Turtenwald @ \$16.00 hr.
- 24. Josef Wacaser @ \$14.00 hr.

**Day Camp Lifeguards:**

- 1. Desiree Turtenwald @ \$16.75 hr.
- 2. Tim Sainz @ \$15.50 hr.
- 3. James Russo @ \$14.00 hr.

Water Safety Instructor  
Lifeguard Management

(12)

To: Town Board  
From: Frank DiMarco, Parks and Recreation Director  
Subject: Parks and Recreation Refunds  
Date: May refunds 2021

Melissa Ferraguzzi  
18 Crescent Lane  
Putnam Valley, NY 10579

\$150.00  
Park Usage  
Pavilion rental refund for no water in  
the pavilion on date of use

Reform Temple of Putnam Valley  
PO Box 232  
Putnam Valley, NY 10579

\$150.00  
Park Usage  
Pavilion refund

Lawrence Cobb  
Highway Superintendent  
LCOBB@PUTNAMVALLEY.COM

265 Oscawana Lake Road  
Putnam Valley, NY 10579

(L) B

Joseph K. Hertelendy  
General Foreman

(845) 526-3333 phone  
(845) 526-4729 fax

Margaret Bradley  
Senior Clerk Typist

Hours of operation:  
7:00 AM – 3:30 PM

Alexis Acevedo  
Part-time Clerk

## Town of Putnam Valley Highway Department

May 13, 2021

### MEMORANDUM

TO: Samuel Oliverio  
Members of the Town Board

FROM: Larry Cobb

RE: Items for Auction

The following pieces of equipment will be offered for auction.

1. 1993 Ingersoll-Rand DD-24 Roller, runs, needs some engine work
2. 1993 International DT466 4800 dump truck Vin# 1HTSEPCR4PH472276- runs fine
3. 1994 Volvo 20 yard Garbage Truck Vin# 4V52AEEC7RR473456- runs, needs some work.
4. Hydraulic Sander (small) 3 yr. hyd. Slide in sander – runs, needs welding.
5. Dynamite boxes (5) 2 small, 2 medium, 1 square
6. 9 foot Western Plow, uni-mount for parts (3)
7. (1) Snow-way plow 8 foot for parts
8. Transfer case for international 4800 DT466 (rebuilt)
9. Transmission for 1991 International model 2574 4x2
10. 2009 Aquamarine weed harvester: Model H6-250 33 HP twin paddle , with trailer. Needs work.

Sincerely,  
Larry Cobb

5/10/2021

**TOWN OF PUTNAM VALLEY**  
**OFFICE OF BUILDING & ZONING**  
 265 Oscawana Lake Road  
**Daily Fee Report - Summary**



From: 4/1/2021 To: 4/30/2021

| Fee Type                     | Count      | Amount             |
|------------------------------|------------|--------------------|
| ADDITION/ALTERATION          | 9          | \$7,932.00         |
| CW                           | 1          | \$75.00            |
| DECK                         | 4          | \$1,285.00         |
| ELECTRI APP/NY ELEC          | 6          | \$180.00           |
| ELECTRIC APP/SWIS            | 8          | \$240.00           |
| FENCE/WALL                   | 3          | \$225.00           |
| GAS/PROPANE                  | 9          | \$725.00           |
| GENERATOR PERMIT             | 4          | \$300.00           |
| HVAC                         | 8          | \$675.00           |
| IN GROUND POOL               | 2          | \$1,050.00         |
| MG                           | 1          | \$75.00            |
| MI                           | 1          | \$75.00            |
| OIL TANK                     | 3          | \$375.00           |
| PERM                         | 11         | \$4,453.00         |
| PL                           | 8          | \$765.00           |
| RE                           | 12         | \$9,434.00         |
| SEARC                        | 21         | \$3,150.00         |
| WETADM                       | 2          | \$100.00           |
| WETL                         | 2          | \$200.00           |
| WT/S                         | 3          | \$300.00           |
| <b>Total Fees Collected:</b> | <b>118</b> | <b>\$31,614.00</b> |
| <b>Cash</b>                  | <b>5</b>   | <b>\$341.00</b>    |
| <b>Check</b>                 | <b>113</b> | <b>\$31,273.00</b> |

FEE TYPES

|                            |                                                  |
|----------------------------|--------------------------------------------------|
| ADDITION/ALTERATION        | Permits for Additions/Alterations                |
| BLASTING                   | Permits to Blast                                 |
| CW                         | Commence Work Permit                             |
| CREDIT CARD FEE            | Credit Card Fee charged for usage of credit card |
| DEM/R                      | Demolition/Residential                           |
| ELECTRIC APP/NY ELECTRICAL | Electric application/NY Electrical               |
| ELECTRIC APP/SWISS         | Electric application/Swiss                       |
| FENCE/WALL                 | Permit for Fence/Wall                            |
| GAS/PROPANE                | Permit for Propane Gas Installation              |
| GENERATOR PERMIT           | Generator Installation                           |
| HVAC                       | Heating, Vent., A/C Permit                       |
| IN GROUND POOL             | Permit for In Ground Pool                        |
| MG                         | Minor Grading Permit                             |
| MI                         | Miscellaneous Building Permit                    |
| OPERATING PERMIT           | Operating Permits /Commercial                    |
| PERM                       | Building Permits                                 |
| PERNC                      | New Construction Permits                         |
| PL                         | Plumbing Permits                                 |
| RE                         | Renewal Building Permits                         |
| RHCS                       | Rock Hammer Crush Shatter Rock Permit            |
| RU                         | Spec. Use Renewal                                |
| SEARC                      | Municipal Search                                 |
| TENT                       | Tent Permit                                      |
| TREE                       | Tree Permit                                      |
| WETADM                     | Wetland Administrative Fee                       |
| WETL                       | Wetland Permit Application Fee                   |
| WT/S                       | Wetland Screening                                |