



TOWN OF PUTNAM VALLEY

Town Board Meeting

January 20th, 2021

ZOOM

6 PM

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### **Pledge of Allegiance**

Meeting called to Order

### Public Hearings:

1. Noise Ordinance
2. Political Signage
3. Community Choice Aggregate
4. Comcast

### Departmental Reports

### Supervisor's Comments

### Legislative Reports

### School Report

5. Resolved to authorize Supervisor to survey entrance to Marsh Hill Preservation Area
6. Building Department –
  - a. Accept the Daily Fee Reports for the month of December (12/1/2020-12/31/2020)
  - b. Accept the Daily Fee Report Summary for 2020 (1/1/2020-12/31/2020)
7. Parks and Recreation
  - a. Refunds
8. Districts
  - a. Accept the Barger Pond Lake monitoring services from Northeast Aquatic
9. Personnel Changes
10. Approval of Minutes
11. Audit of Monthly Bills
12. Budget Transfers and Amendments

### **Adjournment**

**Next Town Board Meeting: Pre-Work Session, Wednesday February 3<sup>rd</sup>, 2021, 5 PM, Town Hall**



# TOWN OF PUTNAM VALLEY

## 4 Public Hearings + Regular Town Board Meeting

January 20, 2021

VIA ZOOM - 6 PM

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LOCAL LAW ADOPTION PROCESS:

Notice of Public Hearing for Adoption of Local Law

Town of Putnam Valley

Public Hearing: Noise Ordinance +

Public Hearing: Political Signage +

Public Hearing: Community Choice Aggregation Program +

Public Hearing: Comcast

Regular Town Board Meeting

Wednesday January 20, 2021

starting at 6:00pm

via ZOOM

AGENDA

6:00pm

Pledge of Allegiance

PLEASE TAKE NOTICE that a public hearing will be held by the Town Board of the Town of Putnam Valley on the 6th day of January, 2021 at 5:00 p.m. at 265 Oscawana Lake Road, Putnam Valley, New York regarding the adoption of a Local Laws of the Town of Putnam Valley for the year 2021: Please check zoom instructions below.

1. Establishing a Community Choice Aggregation (Energy) Program in the Town of Putnam Valley;
2. Amending Chapter 82 of the Town Code, which regulates the generation of noise in the Town of Putnam Valley; and

3. Amending Chapter 165 of the Town Code with respect to placement of political signs on public property in the Town of Putnam Valley.

4. For a Public Hearing with respect to the proposed contract with ComCast for cable service to Roaring Brook Lake District.

PLEASE TAKE FURTHER NOTICE that the environmental significance of said proposed Local Laws will be reviewed by the Town Board of the Town of Putnam Valley incident to and as a part of said public hearing. Copies of said proposed Local Laws are available for review at the Town Hall located at 265 Oscawana Lake Road, Putnam Valley, New York.

immediately following:

REGULAR TOWN BOARD MEETING

AGENDA TBA

Adjournment

The Town Board Hearing will be conducted as a virtual public meeting. Please follow the instructions below for participating in the hearing:

Join this Zoom video meeting on your computer or smart phone:

<https://us02web.zoom.us/j/87895327689>

You will be prompted for the six digit password!

Meeting ID: 878 9532 7689

Passcode: 174840

If you don't already have Zoom on your computer or cell phone, you will be prompted to download and install the free software. You will be put in a waiting room temporarily. You are welcome to enter the waiting room earlier than the start time to be ready.

Once in the meeting, mouse down to the bottom of the screen to use the controls on the lower left to enable both your audio and video.

Once you are in the meeting, please click and launch the PARTICIPANTS window (at the bottom of your screen) and once in the participants window hover over your own name to reveal "more" and choose "rename" from the drop down box. Please be sure your name is listed so we know who you are if you ask a question

Enable the "CHAT" feature on the bottom menu. You may be muted on entry to the meeting, and will be called upon in order. If you have difficulty with your audio or video connection, call 845-216-6683 for technical help or email arrien@optonline.net and provide your phone number to help you troubleshoot your audio.

IMPORTANT: Please only use the CHAT for requesting to be next in line to un-mute and ask a question or make a comment. Do not post actual questions in the CHAT. Only present them orally, and also show your video if you have a webcam.

If you are unable to join using video via Zoom, or if you do not have a device with a camera, you may dial into the meeting using a regular phone. Note that from a regular phone you will not be able to view the shared media. You will only hear audio.

One tap mobile

+19292056099,, 87895327689#,,,,*174840# US (New York)

Dial by your location

+1 929 205 6099 US (New York)

Meeting ID: 878 9532 7689

Passcode: 174840

If you call in on a regular phone you will be prompted both for the Meeting ID and the Password

Find your local number:

<https://us02web.zoom.us/j/87895327689>

REGARDING DOCUMENTS:

This Agenda and other related Documents will be posted on the Town Website at

<https://www.putnamvalley.com/calendar-agendas/>

REGARDING MEETING RECORDINGS:

The Public Hearings and the Town Board meeting will be recorded and the video will be downloadable from the Putnam Valley town website at

<https://www.putnamvalley.com/planning-board-meetings/>

Allow 24 hours for the video to become available.

The meeting will also be aired within parts of the Town of Putnam Valley on local Channel 20 on the Altice Optimum cable system.

See Program Schedules for Wednesday, Friday and Sunday at

http://ctv2.putnamvalley.com/external_schedule/simple_day_schedule

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Resolved to authorize Supervisor to hire surveyor to surveyor the entrance to the Marsh Hill Preservation Area.

1/4/2021

TOWN OF PUTNAM VALLEY
OFFICE OF BUILDING & ZONING
 265 Oscawana Lake Road
Daily Fee Report - Summary

From: 12/1/2020 To: 12/31/2020

Fee Type	Count	Amount
ADDITION/ALTERATION	4	\$2,971.00
DECK	1	\$75.00
DEM/R	1	\$100.00
ELECTRI APP/NY ELEC	12	\$360.00
ELECTRIC APP/SWIS	19	\$570.00
FENCE/WALL	2	\$150.00
GAS/PROPANE	6	\$500.00
GENERATOR PERMIT	11	\$900.00
HVAC	6	\$450.00
MG	8	\$600.00
MI	4	\$300.00
OIL TANK	3	\$375.00
OPERATING PERMIT	1	\$100.00
PERM	3	\$257.00
PL	2	\$150.00
RE	12	\$14,336.00
RU	1	\$125.00
SEARC	26	\$3,900.00
SOLAR PANELS	2	\$929.00
WOOD STOVE PERMIT	1	\$75.00
WT/S	4	\$400.00
Total Fees Collected:	129	\$27,623.00
Cash	1	\$100.00
Check	128	\$27,523.00

see reverse side

(60)

1/7/2021

TOWN OF PUTNAM VALLEY
OFFICE OF BUILDING & ZONING
 265 Oscawana Lake Road
Daily Fee Report - Summary

From: 1/1/2020 To: 12/31/2020

Fee Type	Count	Amount
ADDITION/ALTERATION	37	\$15,899.00
BEDROOM COUNT REQUEST	4	\$200.00
CW	5	\$375.00
DECK	8	\$1,444.00
DEM/C	1	\$500.00
DEM/R	8	\$800.00
ELECTRI APP/NY ELEC	86	\$2,580.00
ELECTRIC APP/SWIS	146	\$4,380.00
FENCE/WALL	17	\$1,275.00
FIRE INSPECTION	1	\$100.00
GAS/PROPANE	84	\$6,475.00
GENERATOR PERMIT	60	\$4,650.00
HVAC	76	\$6,300.00
IN GROUND POOL	1	\$525.00
MG	53	\$3,975.00
MI	28	\$3,519.00
OIL TANK	46	\$4,825.00
OPERATING PERMIT	6	\$600.00
PELLET STOVE	5	\$375.00
PERM	86	\$22,006.00
PERNC	3	\$20,960.00
PL	42	\$4,220.00
RE	61	\$37,655.00
RHCS	2	\$500.00
RU	13	\$1,625.00
SEARC	236	\$35,250.00
SI	1	\$150.00
SOLAR PANELS	11	\$4,401.00
TENT	1	\$125.00
TREE	5	\$375.00
WELL	2	\$150.00
WETADM	13	\$650.00
WETL	14	\$1,500.00
WOOD STOVE PERMIT	3	\$225.00
WT/S	29	\$2,900.00
Total Fees Collected:	1194	\$191,489.00
Cash	46	\$4,130.00
Check	1146	\$187,229.00

7a

To: Town Board
From: Frank DiMarco, Parks and Recreation Director
Subject: Parks and Recreation Refunds
Date: January 5, 2021

Damarie Cardona-Reilly
70 Red Mill Road
Cortlandt Manor, NY 10567

\$269.00
PVCC
refund for not using PVCC

Jennifer Travis
19 Spruce Street
Lake Peekskill, NY 10537

\$500.00
LPCC
deposit refund

8a

Memorandum

To: TOWN BOARD MEMBERS
From: JUDY TRAVIS, DISTRICT CLERK
Date: 1/8/2021
Re: Barger Pond Lake Monitoring

I formally request that the Town Board accept the proposal from Northeast Aquatic Research, LLC, 74 Higgins Highway, Mansfield Center, CT 06250, for lake monitoring services on Barger Pond to ascertain the pond condition, for 2020/21

Several assessments will be done with a total project cost of \$12,835.00
The scope of work is attached for your review.

It was agreed to by residents at the 2021 District Budget meetings that one third of the cost would be paid for by each of the two park districts (Barger Pond Park District and Putnam Acres Park District) as well as the private Three Arrows community. \$4300.00 has already been received from Three Arrows.





Northeast Aquatic Research, LLC

George W. Knoecklein, Ph.D.
74 Higgins Highway
Mansfield Center, CT 06250
860 - 456 - 3179



January 13th, 2020

TO: Barger Pond
ATTN: Julie Ruben
FROM: Alejandro Reyes

RE: Proposal for 2020 monitoring of Barger Pond

Synopsis of Project Scope

Task 1: In-Pond Assessments

NEAR will conduct field visits to Barger Pond during April, June-September 2020 to ascertain pond condition.

The following data will be collected during each visit:

1. Water samples will be collected at the location of the deepest water in the pond. At this station, water samples will be collected from the top and bottom of the water column for an analysis of total phosphorus, total nitrogen, and ammonia concentrations. Nitrate-nitrogen will be collected from the top of the water column.
2. Water temperature and dissolved oxygen will be measured at 1-foot increments from the surface to the bottom of the water column at the pond's deep spot.
3. One sample will be collected from the deep spot during the June to September visits for phytoplankton assessment that will include taxa identification and cell counts.
4. Inlets (2) and outlet (1) streams will be sampled three months during the year for total phosphorus and total nitrogen.
5. Water clarity will be measured using a Secchi disk depth.

Task 2: Bathymetric Survey:

NEAR will conduct a bathymetric survey of the pond in early summer and test the sediments. The survey involves recording water depths at regular, frequent intervals throughout the pond using high-resolution down-scanning SONAR. This water depth data will be used to create an updated bathymetric map of the pond. An updated depth map will allow for updated water volume calculations, which can then be compared against the 1989 volume data to estimate how much sediment accumulated in the pond over the last three decades. Since the watershed of Barger Pond is so large compared to the size of the pond, we expect that the watershed sediment and nutrient loading are considerable. Similarly, the updated bathymetry will be used to calculate the mass of nutrients in-pond, and how that changes over the course of a season. Tracking nutrient mass can then be compared to rainfall events to distinguish if the pond's internal phosphorus load (the type of phosphorus that an aeration system could remediate) is a large enough fraction of the overall annual nutrient load to warrant an aeration system installation.

Sediment testing involves sampling three locations for TP, Ortho-P, Fe-bound P, %Organic matter, Mercury, Copper. This will allow us to estimate how much phosphorus can be released during summer

periods of anoxia at the pond bottom. The sediment testing is also critical prior to the installation of circulation system and/or bacterial additives. Bacterial additive manufacturers claim they work to reduce muck, yet reports we have viewed did not have the proper background sediment testing to support such claims. Sediment data will serve as a sound way to track the effect of any future pond additives.

Task 3: Summary Report:

Northeast Aquatic Research will prepare a brief summary of the pond monitoring data after the completion of the season. This report will include analysis of in-pond water quality data, inflow and outflow water quality, along with modeling of the potential sources of nutrients and their relative contributions. Data comparisons to the 1989 ecosystem consulting services report will be made when appropriate. The report will be available by the middle of February 2021, to allow 2020 CSLAP volunteer data to be included in the analysis. Northeast Aquatic Research will then present the data and management recommendations at a Barger Pond board meeting. This meeting will include a PowerPoint presentation and an extensive Q & A session.

2020 Barger Pond Monitoring Budget

Barger Pond 2020 Proposed Scope of Work		
Task Number & Description		Cost
1	Conduct water quality monitoring on five pond visits	\$2,625
	Laboratory analyses of in-pond and inlet nutrient data	\$4,260
2	Creation of bathymetric map and sediment sampling	\$2,950
3	End of the year brief report summarizing collected water quality data results; Modeling of nutrient sources and recommendations for future management; Presentation to board on yearly data collection and recommendations	\$3,000
Total 2020 Project Budget		\$12,835

Consulting Costs:

NEAR has allocated up to 3 hours of consultation into the above proposal, which allows for the Barger Pond Community to ask questions and receive pond advice during the study period. Consultation counted toward the hours include the following:

- Conference calls to provide updates on pond monitoring work throughout the year
- Intern progress reports
- Email requests requiring literature searches or extensive data reviews
- Evaluation of proposals from contractors looking to work with the pond
- Technical assistance with grant writing

Additional consulting time must be billed at \$150 per hour.

We look forward to working with the Barger Pond community. If you have any questions, please call my cell phone (845-661-0824), or use email northeastaquaticresearch@gmail.com.

Sincerely,
 Alejandro Reyes
 Aquatic Ecologist and Certified Lake Manager
 Northeast Aquatic Research, LLC

Resolved that the Putnam Valley Town Board appoint Karen Kroboth to the position of District Clerk on a 90 day Provisional Basis dependent upon her passing both the Clerk and Senior Clerk Test when they are given. Salary will be at Step 2 of the CSEA Clerk Salary Schedule (\$42,623).

January 12, 2021

To: Town Board

From: Sherry Howard

Subject: Approval of minutes

I respectfully request the Putnam Valley Town Board authorize the Supervisor to accept the Town Board minutes from December 9, 2020, December 16, 2020 - Organizational Meeting Minutes, December 16, 2021 – regular meeting minutes, and January 6, 2021 Pre work session meeting minutes.

Thank-you,

Sherry Howard

Town Clerk

A handwritten signature in black ink, appearing to be 'Sherry Howard', written in a cursive style.



Town of Putnam Valley



TO: Town Board
FROM: Maria Angelico
SUBJECT: Budget Amendments and Transfers
DATE: January 20, 2021



Hereby request your approval of the attached Budget Amendments and Transfers for Fiscal Year Ended December 31, 2020.

TOWN OF PUTNAM VALLEY**Budget Adjustment Form**

Year: 2020 Period: 12 Trans Type: B1 - Transfer Status: Posted
 Trans No: 113847 Trans Date: 12/31/2020 User Ref:
 Requested: Approved: Created by: MANGELICO 01/20/2021
 Description: BUDGET TRANSFERS FISCAL YEAR END 12/21/2020 Account # Order: Yes
 Print Parent Account: No

Account No.	Account Description	Amount
A.1620.400	BUILDINGS.CONTRACTUAL	-478.93
A.1620.440	BUILDINGS.SUPPLIES & MAINTENANCE	478.93
A.1650.200	CENTRAL COMMUNICATIONS.EQUIPMENT	853.85
A.1660.410	CENTRAL SERVICE.PRINTING & ADV	3,070.85
A.1990.400	CONTINGENT ACCOUNT	-853.85
A.1990.400	CONTINGENT ACCOUNT	-3,070.85
A.1990.400	CONTINGENT ACCOUNT	-367.30
A.3310.200	SIGNS.TRAFFIC SIGNS	367.30
A.7110.200	PARKS.EQUIPMENT	50.97
A.7110.400	PARKS.CONTRACTUAL	-50.97
A.8810.400	CEMETERIES.CONTRACTUAL	2,263.41
A.9060.800	HOSPITAL & MEDICAL INSURANCE	-2,263.41
DA.5112.200	IMPROVEMENTS.CAPITAL OUTLAY	-10,366.21
DA.5130.200	MACHINERY.EQUIPMENT	10,366.21
SM01.1630.400	ADMIN & CLERICAL.EXPENSE	94.86
SM01.1630.481	UNIFORMS	-94.86
SM01.1640.425	GARAGE.FUEL OIL	-751.99
SM01.1640.472	GARAGE.TRUCK MAINTENANCE	751.99
SM01.7110.120	RECREATION.LIFEGUARDS & MATRONS	-404.89
SM01.7111.400	COMMUNITY CENTER.CONTRACTUAL	258.64
SM01.7111.430	COMMUNITY CENTER.MAINT & REPAIRS	369.98
SM01.7180.200	BEACHES AND LAKE.EQUIPMENT	-628.62
SM01.7180.200	BEACHES AND LAKE.EQUIPMENT	-2,300.00
SM01.7180.212	BEACHES AND LAKE.IMPROVEMENTS - CARRARAS	2,300.00
SM01.8160.431	SOLID WASTE DISPOSAL	325.00
SM01.8320.472	WATER.MAINTENANCE AND REPAIRS	-325.00
SM01.9030.800	SOCIAL SECURITY	328.14
SM01.9035.800	MEDICARE	76.75
SM05.7180.200	BEACH.EQUIPMENT	-0.01
SM05.8160.431	SOLID WASTE DISPOSAL	0.01
SM06.7180.210	BEACH IMPROVEMENTS	-0.04
SM06.8160.431	SOLID WASTE DISPOSAL	0.04
SM08.1980.400	DAM.ENGINEERING AND REPAIRS	-150.00

TOWN OF PUTNAM VALLEY**Budget Adjustment Form**

Account No.	Account Description	Amount
SM08.1980.410	DAM.FENCING FOR CARP	150.00
SM08.7180.400	BEACH.SUPPLIES	-0.01
SM08.8160.431	SOLID WASTE DISPOSAL	0.01
SM09.8320.453	WATER.CHEMICALS	7.88
SM09.8320.472	WATER.MAINTENANCE AND REPAIRS	-7.88
	Total Amount:	<u>0.00</u>

