

**TOWN OF PUTNAM VALLEY
2021 ORGANIZATIONAL MEETING
WEDNESDAY, DECEMBER 16, 2020
5:00 PM Via ZOOM
AGENDA**

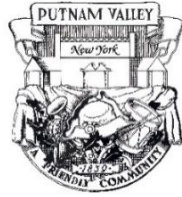
Pledge of Allegiance

Opening Comments

- 1) Adopt 2021 Rules of the Town Board
- 2) Salaries of Town Officials and Supervisor Appointments
- 3) Schedule of Town Board Meetings and Work Sessions
- 4) Adoption of 2021 Building Department Fees
- 5) Adoption of 2021 Zoning Board and Planning Board Fees
- 6) Adoption of 2021 Highway Department Fees
- 7) Adoption of 2021 Town Clerk Fees
- 8) Adopt Mileage Reimbursement Rate
- 9) Authorize Petty Cash Accounts
- 10) Designate Town Investments and Depositories
- 11) Designate Official Town Newspapers
- 12) Town Law Section 29 (10) – Annual Financial Report
- 13) Appoint Chief Budget Officer and Set Salary
- 14) Appoint Town Counsel and Authorize Supervisor to Sign Contract
- 15) Appoint Town Prosecutor and Authorize Supervisor to Sign Contract
- 16) Appoint Town Engineer and Authorize Supervisor to Sign Town Engineer Contract
- 17) Authorize Town Engineer to prepare NYSDEC, MS4 Report and Municipal Compliance Certification and Sign Contract
- 18) Appoint Registrar and Records Management Officer and Set Salary
- 19) Appoint Receiver of Taxes and Set Salary
- 20) Appoint Deputy Town Clerks
- 21) Appoint Deputy Registrar and Sub-Registrar
- 22) Appoint Permanent Part-Time Employees and Set Salaries
- 23) Appoint Building Inspector and Set Salary
- 24) Appoint Fire Prevention Inspector and Set Salary
- 25) Appoint Gas Inspector and Set Salary
- 26) Appoint Parks & Recreation Director and Set Salary
- 27) Appoint Facilities Manager/MS-4 Coordinator and Set Salary
- 28) Set Assessor's Salary
- 29) Appoint Community Media Coordinator & Set Salary
- 30) Authorize Supervisor to sign contract with Advanced Communications Associates
- 31) Appoint Town Webmaster and Sign Contract
- 32) Appoint Roaring Brook Lake Dam Custodian and Set Salary
- 33) Appoint Wetlands Inspector and Authorize Supervisor to Sign Contract
- 34) Appoint Town Planner and Authorize Supervisor to Sign Contract

- 35) Authorization to Attend Association of Town's Annual Training Session for Elected and Appointed Officials
- 36) Appoint Association of Towns Delegate and Alternate Delegate
- 37) Authorize Expenditure for 2021 Association of Towns Annual Dues
- 38) Authorize Supervisor to sign contract with Putnam Valley Volunteer Ambulance Corps
- 39) Authorize Supervisor to sign contract with Putnam Valley Historical Society
- 40) Authorize Supervisor to sign contract with Putnam Valley Senior Citizens
- 41) Authorize Supervisor to sign contract with Putnam Valley Library
- 42) Authorize Supervisor to sign contract with Putnam Valley VFW
- 43) Authorize Supervisor to sign contract with Putnam Valley American Legion Post
- 44) Authorize Supervisor to sign contract with Hydro-Environmental Services for Quarterly Sampling of Town Hall Well
- 45) Authorize Supervisor to sign contract with Hydro-Environmental Services for Quarterly Sampling of Groundwater in Crofts Corners
- 46) Authorize Supervisor to sign contract with Hydro-Environmental Services for Semi-Annual Sampling of Groundwater at 11 Seifert Lane
- 47) Authorize Supervisor to sign contract with Hydro-Environmental Services for Semi-Annual Sampling of Groundwater at 17 Harper Street
- 48) Authorize Supervisor to Sign Contract for Senior Outreach Worker
- 49) Authorize Supervisor to sign contract for Dog Control Officer- Putnam County Society for the Prevention of Cruelty to Animals
- 50) Authorize Supervisor to sign Dog Shelter contract- Putnam County Society for the Prevention of Cruelty to Animals
- 51) Appoint Advisory Board on Architecture and Community Appearance (ABACA) Chairperson and Members
- 52) Appoint Board of Ethics Member
- 53) Appoint Marriage Officers
- 54) Appoint Commission for the Conservation of the Environment Chairperson and Members
- 55) Appoint Continental Village District Advisory Commission Member
- 56) Appoint Lake Oscawana Management Advisory Commission (LOMAC) chairperson and members
- 57) Appoint Roaring Brook Lake Preservation Committee Chairperson and Members
- 58) Appoint Planning Board Chairperson, Member and Ad-hoc
- 59) Appoint Zoning Board Chairperson, Member and Ad-hoc
- 60) Appoint Town Historian

Adjournment



TOWN OF PUTNAM VALLEY
Organizational Meeting followed by the
Town Board Meeting

December 16th, 2020
Via ZOOM 5 PM



Meeting called to Order

- Departmental Reports
- Supervisor's Comments
- Legislative Reports
- School Report

1. Resolved to appoint the Town Board of Putnam Valley as lead Agency for the coordinated environmental review of proposed Type 1 Action and for the coordinated SEQRA evaluation
2. Highway Department
 - a. Accept the 2021 bid results for Highway
 - b. Appoint Snow Plow Riders for the 2021 season
3. Building Department
 - a. Daily Fee Reports for the month of November (11/1/2020-11/30/2020)
4. Parks and Recreation
 - a. Accept the 2021 Children's Center Salaries
5. Districts
 - a. Authorize the expenditure for the Roaring Brook Lake volunteers for the NYSFOLA C-slap program and membership
6. Personnel Notices (6a, 6b, 6c, 6d, 6e)
7. Audit of Monthly Bills
8. Budget Transfers and Amendments

Adjournment

Next Town Board Meeting: Pre-Work Session, Wednesday January 6th, 2021, 5 PM, ZOOM