

**TOWN OF PUTNAM VALLEY
2021 ORGANIZATIONAL MEETING
WEDNESDAY, DECEMBER 16, 2020
6:00 PM
AGENDA**

Pledge of Allegiance
Opening Comments

- 1) Adopt 2021 Rules of the Town Board
- 2) Salaries of Town Officials and Supervisor Appointments
- 3) Schedule of Town Board Meetings and Work Sessions
- 4) Adoption of 2021 Building Department Fees
- 5) Adoption of 2021 Zoning Board and Planning Board Fees
- 6) Adoption of 2021 Highway Department Fees
- 7) Adoption of 2021 Town Clerk Fees
- 8) Adopt Mileage Reimbursement Rate
- 9) Authorize Petty Cash Accounts
- 10) Designate Town Investments and Depositories
- 11) Designate Official Town Newspapers
- 12) Town Law Section 29 (10) – Annual Financial Report
- 13) Appoint Chief Budget Officer and Set Salary
- 14) Appoint Town Counsel and Authorize Supervisor to Sign Contract
- 15) Appoint Town Prosecutor and Authorize Supervisor to Sign Contract
- 16) Appoint Town Engineer and Authorize Supervisor to Sign Town Engineer Contract
- 17) Authorize Town Engineer to prepare NYSDEC, MS4 Report and Municipal Compliance Certification and Sign Contract
- 18) Appoint Registrar and Records Management Officer and Set Salary
- 19) Appoint Receiver of Taxes and Set Salary
- 20) Appoint Deputy Town Clerks
- 21) Appoint Deputy Registrar and Sub-Registrar
- 22) Appoint Permanent Part-Time Employees and Set Salaries
- 23) Appoint Building Inspector and Set Salary
- 24) Appoint Fire Prevention Inspector and Set Salary
- 25) Appoint Gas Inspector and Set Salary
- 26) Appoint Parks & Recreation Director and Set Salary
- 27) Appoint Facilities Manager/MS-4 Coordinator and Set Salary
- 28) Set Assessor's Salary
- 29) Appoint Community Media Coordinator & Set Salary
- 30) Authorize Supervisor to sign contract with Advanced Communications Associates
- 31) Appoint Town Webmaster and Sign Contract
- 32) Appoint Roaring Brook Lake Dam Custodian and Set Salary
- 33) Appoint Wetlands Inspector and Authorize Supervisor to Sign Contract
- 34) Appoint Town Planner and Authorize Supervisor to Sign Contract

- 35) Authorization to Attend Association of Town's Annual Training Session for Elected and Appointed Officials
- 36) Appoint Association of Towns Delegate and Alternate Delegate
- 37) Authorize Expenditure for 2021 Association of Towns Annual Dues
- 38) Authorize Supervisor to sign contract with Putnam Valley Volunteer Ambulance Corps
- 39) Authorize Supervisor to sign contract with Putnam Valley Historical Society
- 40) Authorize Supervisor to sign contract with Putnam Valley Senior Citizens
- 41) Authorize Supervisor to sign contract with Putnam Valley Library
- 42) Authorize Supervisor to sign contract with Putnam Valley VFW
- 43) Authorize Supervisor to sign contract with Putnam Valley American Legion Post
- 44) Authorize Supervisor to sign contract with Hydro-Environmental Services for Quarterly Sampling of Town Hall Well
- 45) Authorize Supervisor to sign contract with Hydro-Environmental Services for Quarterly Sampling of Groundwater in Crofts Corners
- 46) Authorize Supervisor to sign contract with Hydro-Environmental Services for Semi-Annual Sampling of Groundwater at 11 Seifert Lane
- 47) Authorize Supervisor to sign contract with Hydro-Environmental Services for Semi-Annual Sampling of Groundwater at 17 Harper Street
- 48) Authorize Supervisor to Sign Contract for Senior Outreach Worker
- 49) Authorize Supervisor to sign contract for Dog Control Officer- Putnam County Society for the Prevention of Cruelty to Animals
- 50) Authorize Supervisor to sign Dog Shelter contract- Putnam County Society for the Prevention of Cruelty to Animals
- 51) Appoint Advisory Board on Architecture and Community Appearance (ABACA) Chairperson and Members
- 52) Appoint Board of Ethics Member
- 53) Appoint Marriage Officers
- 54) Appoint Commission for the Conservation of the Environment Chairperson and Members
- 55) Appoint Continental Village District Advisory Commission Member
- 56) Appoint Lake Oscawana Management Advisory Commission (LOMAC) chairperson and members
- 57) Appoint Roaring Brook Lake Preservation Committee Chairperson and Members
- 58) Appoint Planning Board Chairperson, Member and Ad-hoc
- 59) Appoint Zoning Board Chairperson, Member and Ad-hoc
- 60) Appoint Town Historian

Adjournment

**TOWN OF PUTNAM VALLEY
ORGANIZATIONAL MEETING
WEDNESDAY, DECEMBER 16, 2020
5:00 P.M.**

Present: Supervisor Sam Oliverio
Councilwoman Wendy Whetsel
Councilwoman Jackie Annabi
Councilman Louis Luongo
Councilman Ralph Smith

Also Present: Sherry Howard, Town Clerk

Supervisor Oliverio called this meeting to order at 5:00 PM and asked all to rise for the Pledge of Allegiance and moment of silence for our troops.

SUPERVISORS OPENING COMMENTS

Presented by Supervisor Oliverio

Supervisor Oliverio welcomed everyone to the Organizational Meeting and said what happens tonight at our Organizational Meeting does not take effect until January 1, 2021. We just want everything in place for the New Year because our first meeting is January 6, 2021 and that's almost a week into the month of January. This meeting is being held by zoom as the weather outside is not very inviting. Please remain safe. Following this meeting we will have our regular monthly Town Board meeting.

2021 RULES OF THE TOWN BOARD

Presented by Councilman Luongo

RESOLUTION #R20-318

2021 RULES OF THE TOWN BOARD

1. The Town Board will adopt the recommendations as set forth in the New York State Town Law Manual, Chapter 4, "Town Board Meetings"; and as set forth in Chapter 6 of the New York State Town Law Manual, particularly Section 6-25, entitled "Voting."
2. The Town Board will hold public meetings on the third Wednesday of each month at 5:00 p.m. for Work Sessions and 6:00 p.m. for the Town Board Meeting. Town Board Work Sessions will be held on the 1st and 2nd Wednesdays of each month at 5:00 p.m. and the Regular Town Board Meeting will be held the 3rd

Wednesday at 6:00 p.m. as needed. All minutes of the previous months meetings will be available for adoption by the Town Board at the regular monthly meeting

3. All citizen committees of the Town will be appointed by the Supervisor, with a majority of the Town Board approval, the Supervisor will be an ex-officio member thereof.
4. Upon the motion of any member of the Board, duly seconded, any motion, resolution or business before the Board may either be laid on the table and no further action taken or considered until the next regular monthly meeting, at which time, it will be the first order of business, and may not be tabled again, or may be removed from the table by an affirmative vote of all members of the Town Board - whichever action is taken sooner.
Exception: Motion to amend Preliminary Budget or adopt Final Budget will not be subject to table.
5. Each Town Board member will be permitted to speak once on the subject matter before the Board; a member may be permitted to speak a second time with the permission of the Chairperson and only after all other members have had an opportunity to be heard.
6. Seniority members govern and senior members vote last in case of roll call; the order of voting will be as follows

Councilman Smith
Councilman Luongo
Councilwoman Annabi
Councilwoman Whetsel
Supervisor Oliverio
7. Agenda items for Regular Town Board Meetings to be submitted in writing by Friday noon preceding Wednesday night meetings, with no additions to be permitted after that time, with the exception of items added by majority vote of the Town Board present.
8. Bills against the Town or any Improvement District will be submitted on proper vouchers and/or purchase orders to the Town Clerk who will refer same to the Department Head or the Improvement District as the case may be, for their recommendation and approval, and then will be referred to the Town Board for its action.

9. All correspondence, memoranda, recommendations, applications, or requests, presented to any member of the Board or Town Clerk with respect to Town or District affairs or business, must also be presented to the Town Board & Town Clerk.

10. The Supervisor will appoint a member of the Town Board for the following districts and committees. It will be the duty of this committee to report at Board meetings "as appropriate" on the particular district or area in question:

- a. Lake Peekskill Improvement District
- b. Hilltop Estates Improvement District
- c. Abele Park Improvement District
- d. Lookout Manor District
- e. Wildwood Knolls Improvement District
- f. Roaring Brook Lake District
- g. Brookdale Gardens Improvement District
- h. Continental Village Improvement District
- i. North View Park Improvement District
- j. Glenmar Gardens Improvement District
- k. Barger Pond Improvement District
- l. Putnam Acres Park District
- m. Sewer District #2
- n. Lake Oscawana Weed Control District
- o. Strawberry Knolls Drainage District
- p. Putnam Chase Drainage District
- q. Mill Ponds
- r. Senior Citizens
- s. Parks & Recreation
- t. Emergency Services Committee
- u. Recycling Committee
- v. Cable / Utilities Committee
- w. Conservation Committee
- x. Town Hall Building Committee
- y. Board of Assessment Review
- z. Disaster Assistance
- aa. ABACA
- bb. Library
- cc. Employee Safety
- dd. Ethics
- ee. Planning Board
- ff. Zoning Board
- gg. School District Liaison
- hh. Highway Department
- ii. Committee for the Arts
- jj. Justice Court

- kk. Assessor's Liaison
- ll. PVVFD Liaison
- mm. PVVAC Liaison

11. All vacancies on Town Boards or Committees will be announced and applications from candidates received. All applications to be reviewed by the Town Board before appointment. Interviews for new Chairperson Positions shall be conducted by the Town Board.

12. Exceptions;

A: In the case of an expiring term, if the current holder of the seat is willing to be re-appointed and the Town Board is unanimous on the reappointment, the Town Board may forego interviews and re-appoint.

B: An open file of all applicants for each seat will be maintained. If a vacancy occurs and a qualified applicant is on file, the vacancy may be filled from the file.

Seconded by Councilwoman Annabi, unanimously carried.

SALARIES OF TOWN OFFICIALS AND SUPERVISOR APPOINTMENTS

Presented by Councilwoman Whetsel

RESOLUTION #R20-319

RESOLVED, that the annual salaries of Town Officials and Supervisor Appointments are as follows:

Town Supervisor	Sam Oliverio	\$75,366.00
Budget Officer		\$ 7,840.00
Town Councilpersons	Louis Luongo	\$15,000.00
	Ralph Smith	\$15,000.00
	Jackie Annabi	\$15,000.00
	Wendy Whetsel	\$15,000.00
Highway Superintendent	Lawrence Cobb	\$100,462.19
Town Justices	Pat Longobucco	\$23,018.00
	Clem Van Ross	\$23,018.00
Town Clerk	Sherry Howard	\$72,990.91
Tax Receiver		\$ 6,802.12
Registrar		\$ 841.79

Deputy Supervisor	Councilman Luongo	\$1,500.00
Secretary to Supervisor	Karen Kroboth	\$42,585.00
Director of Finance	Maria Angelico	\$67,569.75

Seconded by, Councilman Smith, unanimously carried

SUPERVISOR'S APPOINTMENTS

Supervisor Oliverio distributed the following 2021 appointments:

Committee & Board Assignments:

- Sam Oliverio –** PVVFD, Parks & Rec, Town Hall, Library
- Jackie Annabi–** Lake Commission, Assessors Liaison, LOMAC, Senior Citizens, BAR
- Wendy Whetsel–** Recycling, Conservation, ABACA, Cable
- Louis Luongo–** PVVAC, Employee Safety, Emergency Services, Disaster Assistance and Highway
- Ralph Smith–** Planning and Zoning Boards, School District Liaison Justice Courts, Ethics

District Assignments:

- Sam Oliverio –**
- Jackie Annabi –** Lake Oscawana, Hilltop, Abele Park, Wildwood Knolls, Lookout Manor
- Wendy Whetsel –** Continental Village, Northview, Brookdale Gardens, Barger Pond
- Louis Luongo –** Sewer District, Strawberry Knolls, Putnam Acres and Putnam Chase
- Ralph Smith –** Lake Peekskill, Mill Ponds, Glenmar Gardens, Roaring Brook

SCHEDULE OF TOWN BOARD MEETINGS AND WORK SESSIONS

Presented by Councilwoman Annabi

RESOLUTION #R20-320

RESOLVED that the Town Board meet for Town Board Meetings and Work Sessions on the following dates:

Town Board Meeting Dates	Time	
Wednesday, January 6, 2021	5 PM	Pre-Work Session
Wednesday, January 13, 2021	5 PM	Work Session
Wednesday, January 20, 2021	6 PM	Regular Town Board
Wednesday, February 3, 2021	5 PM	Pre-Work Session
Wednesday, February 10, 2021	5 PM	Work Session

Wednesday, February 17, 2021	6 PM	Regular Town Board
Wednesday, March 3, 2021	5 PM	Pre-Work Session
Wednesday, March 10, 2021	5 PM	Work Session
Wednesday, March 17, 2021	6 PM	Regular Town Board
Wednesday, April 7, 2021	5 PM	Pre-Work Session
Wednesday, April 14, 2021	5 PM	Work Session
Wednesday, April 21, 2021	6 PM	Regular Town Board
Wednesday, May 5, 2021	5 PM	Pre-Work Session
Wednesday, May 12, 2021	5 PM	Work Session
Wednesday, May 19, 2021	6 PM	Regular Town Board
Wednesday, June 2, 2021	5 PM	Pre-Work Session
Wednesday, June 9, 2021	5 PM	Work Session
Wednesday, June 16, 2021	6 PM	Regular Town Board
Wednesday, July 7, 2021	5 PM	Pre-Work Session
Wednesday, July 14, 2021	5 PM	Work Session
Wednesday, July 21, 2021	6 PM	Regular Town Board
Wednesday, August 4, 2021	5 PM	Pre-Work Session
Wednesday, August 11, 2021	5 PM	Work Session
Wednesday, August 18, 2021	6 PM	Regular Town Board
Wednesday, September 1, 2021	5 PM	Pre-Work Session
Wednesday, September 8, 2021	5 PM	Work Session
Wednesday, September 15, 2021	6 PM	Regular Town Board
Wednesday, October 6, 2021	5 PM	Pre-Work Session
Wednesday, October 13, 2021	5 PM	Work Session
Wednesday, October 20, 2021	6 PM	Regular Town Board
Wednesday, November 3, 2021	5 PM	Pre-Work Session
Wednesday, November 10, 2021	5 PM	Work Session
Wednesday, November 17, 2021	6 PM	Regular Town Board
Wednesday, December 1, 2021	5 PM	Pre-Work Session
Wednesday, December 8, 2021	5 PM	Work Session
Wednesday, December 15, 2021	6 PM	Regular Town Board

Seconded by, Councilwoman Whetsel, unanimously carried.

ADOPTION OF 2021 TOWN FEES

Presented by Councilman Smith

RESOLUTION #R20-321

RESOLVED, that the Town Board adopt the Town Fees set for 2021

TOWN OF PUTNAM VALLEY 2021 FEE SCHEDULE

BUILDING DEPARTMENT – 2021 FEES*

*The fee for permits for work undertaken and/or completed prior to the obtainment of a building permit shall be \$1,500.00 or as determined by the Town Board.

CONSTRUCTION COST EVALUATION: Unless Otherwise Noted Building Permit Fees are based on estimated construction cost of proposed structure times the fee rate per \$1000 of the estimated cost	RESIDENTIAL Estimated Construction Cost	COMMERCIAL Estimated Construction Cost
FEE RATE PER \$1000 OF ESTIMATE CONSTRUCTION COST		
Building Permit Per \$1,000.00	\$20.00	\$20.00
1. A. Dwellings including one family only	\$130.00 Sq. Ft.	
1. B. Dwellings including two family only	\$200.00 Sq. Ft.	
2. Multiple Family:		
a. Apartments, Hotels, Motels		\$150.00 sq. ft.
b. Boarding Houses, Nursing and		
c. Convalescent Homes		\$150.00 sq. ft.
3. Garages: Unattached or Attached	\$80.00 Sq. Ft.	
a. Carport (prefab)	\$75.00	
b. Carport with footings	\$50.00 Sq. Ft.	
4. Accessory Buildings, Utility Buildings	\$50.00 Sq. Ft.	
5. Solar Panels **NOTE- 30% Discount on Solar Panels	\$75.00 Sq. Ft.	
6. Finished Basements	\$75.00 Sq. Ft.	
7. Interior Renovations	\$50.00 Sq. Ft.	\$60.00 sq. ft.
8. Sheds 120 Sf. and under	\$75.00	
9. Docks/Porches/Decks/Roof-Rafters	\$45.00 Sq. Ft.	
a. Patios Under 150 sf	\$75.00	
b. 151 sf and up (patio)	\$15.00 Sq. Ft.	

Decks		
a. replace railings	\$75.00	
b. replace stairs	\$75.00	
10. Mercantile/Commercial		
a. Agriculture Building		\$500.00 Flat Fee
b. Buildings, Office Buildings		\$150.00 sq. ft.
c. Garages		\$150.00 sq. ft.
d. Places of Public Assembly		\$150.00 sq. ft.
e. Renovations to Commercial Bldg.		\$145.00 sq. ft.
d. Assembly Halls and Clubhouses		\$150.00 sq. ft.
11. Re-Inspection Fee (when inspection is called for and not ready)	\$50.00	\$100.00
12. Towers		
		\$3,000 per linear foot in height (evaluation)
Utility Buildings New Antenna-Co-Location		\$300.00 Sq. Ft. \$1,000 per antenna Flat fee
Replacement Antenna Co-Location		\$650 per antenna Flat Fee
13. Commencing of Work	\$ 75.00	\$150.00

FLAT FEES	RESIDENTIAL	COMMERCIAL
1. a. In ground Swimming Pools * Based on Value		
\$1-10,000	\$175.00	
\$10,001-\$50,000	\$350.00	
\$50,001-\$100,000	\$525.00	
b. Above Ground Swimming Pools	\$125.00	
c. Seasonal Portable Pools	\$75.00	
2. HVAC	\$75.00	
3. Plumbing:		
a. For Five (5) Fixtures	\$ 75.00	
b. Each Additional Fixture	\$ 15.00	
c. Hot Water Heater (Gas)	\$75.00	\$75.00
4. Demolition Fee	\$100.00	\$500.00

5. Oil Tank Removal or Installation	\$75.00	\$150.00
6. Oil Tank Removal and Installation	\$125.00	\$200.00
7. Membrane Structure	\$75.00	\$75.00
8. Generator	\$75.00	\$150.00
9. Fence / Wall Permit	\$75.00	
10. Minor Grading Permit *Note-Major Grading Permits are under Planning Board Jurisdiction-See Planning Board Schedule of Fees	\$75.00	\$400.00
11. Recreational Courts	\$ 500.00	\$1,000.00
12. Building Permit Renewal Fee Failure to renew by expiration date will result in a charge of \$75.00 being added to permit fee.	Half Original Fee (2 nd Year) Minimum Fee \$75.00 Full Fee Thereafter	
13. Tent (per tent) – FLAT FEE	\$75.00	\$125.00
14. Accessory Apartment Special Permit Renewal	\$125.00	
15. Blasting	\$300.00	\$500.00
16. Operating Permits/Fire Inspection		\$100.00
17. Electric Application	\$30.00	\$30.00
18. Outdoor Wood Boilers	\$100.00	\$200.00
19. Property Records Search	\$150.00 (Section 165- 102B)	
20. Site/Property Inspection Search	\$100.00 (Section 165- 102C)	
21. Bedroom Counts	\$50.00	
22. Logging Special Use Permit		\$100.00 per acre
23. Commence Work	\$75.00	\$150.00
24. Rock Hammering: First 10 days/not including Weekends and Holidays Renewable – 10-day intervals (max.30 days)	\$250.00 \$250.00 (per 10-day period)	\$350.00 \$350.00 (per 10-day period)
25. Well Permits	\$75.00	
26. Public Utilities and Domestic Services (REFER TO PUTNAM VALLEY TOWN CODE Chapter 165)	\$2,500.00 Special Use Permit	

GAS/PROPANE	
Residential	\$75 (up to 5 fixtures) add'l fixtures \$15 each
Commercial	\$100 (up to 5 fixtures) add'l fixtures \$15 each
Underground Tanks (all)	\$125
Re-Inspection	\$50
UNREGISTERED VEHICLES	
Towing	\$150.00
Processing Fee	\$50.00
Storage Fee	\$50.00 per day
WETLANDS FEES	
Wetlands Escrow (Permit Waiver)	\$500.00
Wetlands Escrow (If before Planning Board)	\$1,000.00
Additional Escrow Fees may be required as determined by the Wetlands Inspector.	\$200.00 to cover one-hour time
Wetlands Application/Inspector Fee	\$50.00 Processing Fee
Screening	\$100.00 + \$10 for Each acre over 5 acres
Violation Fee:	Double the Wetlands Application/Inspector Fee

Seconded by Councilwoman Annabi, unanimously carried

2021 ZONING BOARD OF APPEALS FEES

Presented by Councilman Luongo

RESOLUTION #20-322

RESOLVED that the Town accept the 2021 Zoning Board and Planning Board of Appeals Fees and Escrows.

2021 ZONING BOARD OF APPEALS FEES

*refer to Section 165.88 of the Putnam Valley Zoning Ordinance.

Interpretation	\$375.00 †
Area Variance	\$250.00 †
Use Variance	\$425.00 †
New Houses	\$325.00 †
Rehearing	\$325.00 †
Rehearing – Beyond 30 days	\$350.00 †
280-A	\$275.00
Area Variances requested after construction:	
Livable Space	\$750.00**
Sheds, Pools, etc.	\$525.00
Decks	\$525.00
† All fees include Non-returnable Sign	
** Up to 600 square foot renovation. Any square footage above 600 would be assessed at \$1,500.00, except for accessory apartment renovation for which the fees would be \$3,000.	

2021 PLANNING BOARD FEES AND ESCROWS

Application Type	Planning Board Fee
Extensions	\$200.00 application fee
Subdivision	\$1,000 (per lot to be developed) application fee/\$5,000 recreation fee (per lot to be developed)
Lot Line Realignment	\$500 application fee
Commercial Site Development Plan	\$600 application fee/\$.20 per sq. ft. of new building construction (gross area, per floor)

Residential Site Development Plan	\$500 application fee (in the case of a subdivision, \$500 shall be provided for each lot to be developed)
Special Use Permit (Excludes New Tower Construction/Co-location *See Town Clerk Fees)	\$800 application fee
Major Grading Permit and Wetland Permit, mitigation/stabilization	\$500 application fee (in the case of a subdivision, this fee shall cover the entire project and will not be charged for each new lot)
Public Hearing Fee	\$300 (this fee shall cover all simultaneous public hearings)
Inspection Fee	5% of the cost of all required improvements (case-by-case basis)

Notes:

1. Each application requires a public hearing. A \$300 public hearing fee is required and shall be provided to the Planning Board Clerk prior to the hearing.
2. If an applicant requires two or more of the above-mentioned approvals, the applicant is responsible for the fees associated with each application; however, when public hearings are conducted simultaneously, only one public hearing fee will be charged.
3. The recreation fee associated with a multi-family development shall be \$5,000 per dwelling unit.

Amendments to previously approved plans/permits shall require a new application and associated fees.

Planning Board Escrow Funds

Application Type	Escrow Amount
Subdivision	\$4,500
Lot Line Realignment	\$4,000
Site Plan	\$5,000
Site Development Plan	\$3,500
Special Use Permit	\$3,000
Major Grading Permit	\$2,000
Construction Monitoring Escrow	\$2,500 (in the case of a subdivision, \$2,500 shall be provided for each lot to be developed)
New Cell Tower Construction/Co-Location onto Cell Tower	Initial Payment \$7,500 for each application. Escrow to compensate consultant services required by Planning Board and Town Board. Additional monies may be required as determined

Notes:

1. The Town employs the services of outside consultants, as needed, in the review of Planning Board applications. Project applicants are required to reimburse the Town for the fees of said consultants, and an escrow account will be established and maintained for the payment of such fees upon receipt of a project application. The account will be maintained and supplemented, as needed, throughout the review process and, where appropriate, during monitoring after project approval.
2. The above indicated escrow amounts do not account for multiple reviews by any Town consultant.
3. The above indicated escrow amounts do not reflect the escrow required to review or prepare certain SEQRA documents (i.e. Scoping document/ DEIS/ FEIS/ Finding Statement).
4. If an applicant requires two or more of the above-mentioned approvals, the applicant is responsible for the escrow associated with each application.

Seconded by Councilwoman Whetsel, unanimously carried

HIGHWAY – 2021 FEES

Presented by Councilwoman Annabi

RESOLUTION #20-323

RESOLVED that the Town Board accept the 2021 Highway Department Fees.

HIGHWAY – 2021 FEES

Driveway Opening Permits	\$200.00 each
Road Opening Permit	\$900.00 (\$800.00 refundable if road is satisfactorily restored.

Seconded by Councilman Smith, unanimously carried

TOWN CLERK – 2021 FEES

Presented by Councilwoman Whetsel

RESOLUTION # R20-324

RESOLVED that the Town Board accept the 2021 Town Clerk Fees.

Copies of Documents	
8 ½ x 11"	\$0.25
8 ½ x 14" or 11 x 17"	\$0.50
Oversized Documents	Varies
Zoning Ordinance with Maps	\$30.00
Zoning Map	\$1.50
Returned Check Fee	\$20.00
Alarm Permits (3 years)	
Residential- NEW	\$25.00
Residential- RENEWAL	\$12.50
Commercial- NEW	\$90.00
Commercial- RENEWAL	\$45.00
Boarding House/Hotel License	
Annually	\$100
Each Bed	\$10
Birth Certificates	
Original	NO CHARGE
Certified Copy	\$10.00
Death Certificate	
Certified Copy	\$10.00
Marriage Licenses	
License	\$40.00
Certified Copy	\$10.00
Peddling & Soliciting License (good for 1 year)	
Foot Peddler	\$50.00
Food Truck (one year)	\$250.00
Food Truck (6 months)	\$200.00
Vehicle	\$500.00

Each Additional Vehicle	\$25.00
Solid Waste Carrier License (annual)	
New	\$2000.00
Renewal	\$500.00
Each Medallion Per Truck	\$75.00
Filming Permit	\$500.00 1 st Day \$250.00 every day after
Special Use Permit	
New Tower Construction	\$5,000 plus \$150 for each ten (10)ft. in excess of 100 ft. in height
Co-Location onto Personal Wireless Service Facility	\$2,000
Dog Licenses	
Town Fee Seniors (65+)	\$1.50
Town Fee (altered)	\$10.00
Town Fee (unaltered)	\$15.00
Animal Population Control Fund Fee (altered dogs)	\$1.00 \$3.00
Animal Population Control Fund Fee (unaltered dogs)	\$25.00
Purebred Licenses (1-10 dogs)	\$1.00 per dog \$3.00 per dog
Town Fee	
Animal Population Control Fund Fee (altered dogs)	NO CHARGE
Animal Population Control Fund Fee (unaltered dogs)	\$3.00 (each)
Service Dogs	
Replacement Tags	
Dog Adoption Fee	\$25.00
Dog-Penalties	
Impoundment Fees	
First 24 Hours	As per SPCA
Per day until dog is claimed	
Municipal Fee- Feeding and Maintenance	

Seizure Fee First Time Second Time Third Time Fourth Time	
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Seconded by Councilman Smith, unanimously carried

ADOPT MILEAGE REIMBURSEMENT RATE

Presented by Councilman Smith

RESOLUTION #R20-325

RESOLVED, that the Town Board adopt the Mileage Reimbursement rate at 0.58 cents per mile, the established State Rate for 2021.

Seconded by, Councilman Luongo, unanimously carried

AUTHORIZE PETTY CASH ACCOUNTS

Presented by Councilman Luongo

RESOLUTION #R20-326

RESOLVED, that the Town Board approved the following petty cash accounts:

Town Clerk/Tax Receiver	\$ 25.00
Town Justice TBD	\$ 25.00
Town Justice Van Ross	\$100.00
Town General Funds	\$100.00
Parks & Recreation Department	\$100.00
Town Supervisor	\$100.00

Seconded by Councilman Smith, unanimously carried

DESIGNATE TOWN OF PUTNAM VALLEY'S INVESTMENTS AND DEPOSITORIES

Presented by Councilwoman Annabi

RESOLUTION #R20-327

RESOLVED, that the Town Board designate the following firms for the Town of Putnam Valley's Investments and Depositories:

Putnam County Savings Bank
JP Morgan Chase Bank
Mahopac National Bank

Seconded by Councilman Smith, unanimously carried

DESIGNATE OFFICIAL TOWN NEWSPAPER

Presented by Councilwoman Whetsel

RESOLUTION #R20-328

RESOLVED, that the Town Board authorize the Putnam County News and Recorder as the official newspaper for the Town of Putnam Valley for the year 2021.

Seconded by Councilwoman Annabi, unanimously carried

TOWN LAW SECTION 29(10) ANNUAL FINANCIAL REPORT

Presented by Councilman Smith

RESOLUTION #R20-329

WHEREAS, pursuant to Town Law Section 29(10), the Supervisor is otherwise required to file with the Town Clerk, no later than January 30th, an annual financial report; and

WHEREAS, it has been the practice in the Town of Putnam Valley pursuant to Town Law Section 29(10-a), to submit within sixty days after the close of the fiscal year the report to the State Comptroller, and the Town Board wishes to continue this practice;

NOW, THEREFORE, BE IT RESOLVED, that in lieu of preparing the report specified in Town Law Section 29(10), the Supervisor shall instead submit to the Town Clerk within 60 days of the close of the fiscal year, as that date may be extended, the report to the State Comptroller in accordance with Town Law 29 (10-a)

Seconded by Councilwoman Annabi, unanimously carried

APPOINT CHIEF BUDGET OFFICER AND SET SALARY

Presented by Councilman Luongo

RESOLUTION #R20-330

RESOLVED, that the Town Board authorize the appointment of Sam Oliverio as Chief Budget Officer, at an annual salary of \$7,838.00

Seconded by Councilman Smith, unanimously carried

Supervisor Oliverio recused himself. By a vote of 4 to 0 with 1 recusal the Resolution is carried.

APPOINT TOWN COUNSEL AND AUTHORIZATION TO SIGN CONTRACT

Presented by Councilwoman Annabi

RESOLUTION #R20-331

RESOLVED, that the Town Board authorize the appointment of Robert Lusardi Esq., as Town Counsel to serve at the pleasure of the Supervisor and the Town Board, and

BE IT FURTHER RESOLVED, that the Town Board authorize the Supervisor to sign the contract for Town Counsel at an annual rate of \$90,000.00

Seconded by Councilman Smith, unanimously carried

APPOINT TOWN PROSECUTOR AND AUTHORIZATION TO SIGN CONTRACT

Presented by Councilwoman Whetsel

RESOLUTION # R20-332

RESOLVED, that the Town Board authorize the appointment of Gordon Fine, Esq., as Town Prosecutor, to serve at the pleasure of the Supervisor and the Town Board, and

BE IT FURTHER RESOLVED, that the Town Board authorize the Supervisor to sign the contract for Town Prosecutor at an annual rate of \$17,400.00

Seconded by Councilman Smith, unanimously carried

APPOINT TOWN ENGINEER AND AUTHORIZATION TO SIGN CONTRACT

Presented by Councilman Smith

RESOLUTION #R20-333

RESOLVED, that the Town Board appoint J. Robert Folchetti and Associates as Town Engineer as per annual contract amount of \$1,500 a month for the year 2021, and

BE IT FURTHER RESOLVED, that the Town Board authorizes the Supervisor to sign a contract with J. Robert Folchetti and Associates for this service.

Seconded by Councilman Luongo

AUTHORIZE J. ROBERT FOLCHETTI & ASSOCIATES TO PREPARE NYSDEC MS4 REPORT AND MUNICIPAL COMPLIANCE CERTIFICATION AND AUTHORIZE SUPERVISOR TO SIGN CONTRACT

Presented by Councilman Luongo

RESOLUTION #R20-334

RESOLVED, that the Town Board authorize J. Robert Folchetti and Associates to prepare NYSDEC MS4 Report and the Municipal Compliance Certification for 2021, and

BE IT FURTHER RESOLVED, that the Town Board authorize the Supervisor to sign a contract with J. Robert Folchetti and Associates in the amount of \$8,500.00 for this service.

Seconded by Councilwoman Annabi, unanimously carried

APPOINT REGISTRAR AND RECORDS MANAGEMENT OFFICER AND SET SALARY

Presented by Councilwoman Annabi

RESOLUTION #R20-335

RESOLVED, that the Town Board authorized the appointment of Sherry Howard as Registrar, and Records Management Officer at an annual salary of \$826.00 for the year 2021.

Seconded by Councilman Smith, unanimously carried.

APPOINT TOWN RECEIVER OF TAXES AND SET SALARY

Presented by Councilwoman Whetsel

RESOLUTION #R20-336

RESOLVED, that the Town Board authorized the appointment of Sherry Howard as Tax Receiver at an annual salary of \$6,802.12

Seconded by Councilman Smith, unanimously carried

APPOINT DEPUTY TOWN CLERKS

Presented by Councilman Smith

RESOLUTION #R20-337

RESOLVED, that the Town Board authorized the appointment of Kimberly McKeown, Kathy Diomede as Deputy Town Clerks for the year 2021 at no additional salary.

Seconded by Councilman Luongo, unanimously carried

APPOINT DEPUTY REGISTRAR AND SUB-REGISTRAR

Presented by Councilman Luongo

RESOLUTION #R20-338

RESOLVED, that the Town Board authorize the appointment of Kimberly McKeown as Deputy Registrar and Kathy Diomede as Sub-Registrar for the year 2021 at no additional salary.

Seconded by Councilman Smith, unanimously carried

APPOINT PERMANENT PART-TIME EMPLOYEES AND SET SALARIES

Presented by Councilwoman Annabi

RESOLUTION #R20-339

RESOLVED, that the Town Board appoint the following permanent part-time employees:

Kathy Diomede	Town Clerk	\$14.00	Per hour- No Benefits
	Bldg.		
Fred Finger	Department	\$27.89	per hour- No Benefits

Seconded by Councilman Smith, unanimously carried

APPOINT BUILDING INSPECTOR AND SET SALARY

Presented by Councilwoman Whetsel

RESOLUTION #R20-340

RESOLVED, that the Town Board appoint Richard Quaglietta as Building Inspector for the year 2021 at an annual salary of \$58,006.91

Seconded by Councilman Smith, unanimously carried

APPOINT FIRE PREVENTION INSPECTOR AND SET SALARY

Presented by Councilman Smith

RESOLUTION #R20-341

RESOLVED, that the Town Board appoint Richard Quaglietta as Fire Prevention Inspector for the Town of Putnam Valley at an annual salary of \$5,856.62 for the year 2021.

Seconded by Councilwoman Annabi, unanimously carried

APPOINT GAS INSPECTOR AND SET SALARY

Presented by Councilman Luongo

RESOLUTION # R20-342

RESOLVED that the Town Board appoint Richard Quaglietta Building/Zoning Inspector for the Town of Putnam Valley as the designated Gas Inspector for the town at an annual salary of \$3,312.24 for the year 2021.

Seconded by Councilman Smith, unanimously carried

APPOINT PARKS & RECREATION DIRECTOR AND SET SALARY

Presented by Councilwoman Annabi

RESOLUTION #R20-343

RESOLVED, that the Town Board appoint Frank DiMarco to the position of Recreation Director at an annual salary of \$80,785.40 for the year 2021.

Seconded by Councilman Smith, unanimously carried

APPOINT FACILITIES MANAGER/MS 4 COORDINATOR AND SET SALARY

Presented by Councilwoman Whetsel

RESOLUTION #R20-344

RESOLVED, that the Town Board appoint Susan Manno as Facilities Manager/MS-4 Coordinator for the year 2021 at an annual salary of \$64,646.08

Seconded by Councilman Smith, unanimously carried

SET ASSESSOR'S SALARY

Presented by Councilman Smith

RESOLUTION # R20-345

RESOLVED, that the Town Board set Assessor Sheryl Luongo's annual salary for the year 2021 at \$68,214.22

Seconded by Councilwoman Whetsel

Councilman Luongo recused himself from voting. With 4 ayes, 0 nays and 1 recusal the Resolution is carried.

APPOINT COMMUNITY MEDIA COORDINATOR AND SET SALARY

Presented by Councilman Luongo

RESOLUTION #R20-346

RESOLVED, that the Town Board appoint Anthony Arrien to the position of Community Media Coordinator at an annual salary of \$65,651.51 for the year 2021.

Seconded by Councilman Smith, unanimously carried

AUTHORIZE SUPERVISOR TO SIGN CONTRACT WITH ADVANCED COMMUNICATIONS ASSOCIATES

Presented by Councilwoman Annabi

RESOLUTION #R20-347

RESOLVED, that the Town Board authorize the Town Supervisor to sign a contract with Advanced Communications Associates(ACA, LLC) for Technology Maintenance for 2021 at the rate of \$1,800.00 per month to cover "Routine Maintenance of all items covered under Section 1. All services performed above and beyond those that are defined as "maintenance" in Section 1 will be billed on an hourly basis at a rate of \$120 per hour.

Seconded by Councilman Smith, unanimously carried

APPOINT TOWN WEBMASTER AND SIGN CONTRACT

Presented by Councilwoman Whetsel

RESOLUTION #R20-348

RESOLVED, that the Town Board appoint Glen Baisley as the Town Webmaster for the year 2021 with payment for this service not to exceed \$6,360.00 for the year or payment not to exceed \$530.00 a month. This contract will also include an additional maximum amount of \$900.00 for equipment and maintenance if needed and;

BE IT FURTHER RESOLVED, that the Town Board authorize the Supervisor to sign the contract with Glen Baisley for this service.

Seconded by Councilman Smith, unanimously carried

APPOINT ROARING BROOK LAKE DAM CUSTODIAN AND SET SALARY

Presented by Councilman Smith

RESOLUTION #R20-349

RESOLVED, that Samuel Lee be appointed as Dam Custodian for the Roaring Brook Lake District for the year 2021 at an annual salary of \$1,500.00

Seconded by Councilwoman Whetsel, unanimously carried

APPOINT WETLANDS INSPECTOR AND AUTHORIZE SUPERVISOR TO SIGN CONTRACT

Presented by Councilman Luongo

RESOLUTION # R20-350

RESOLVED, that the Town Board appoint Bruce Barber as the Wetlands Inspector for the Town and;

FURTHER BE IT RESOLVED, that the Town Board authorize the Supervisor to sign a one year contract for Bruce Barber's services at the rate of \$100.00 an hour for the year 2021.

FURTHER BE IT RESOLVED, that the Town Board authorize the Supervisor to sign a one year contract for Bruce Barber's services for general environmental and planning consultant at the rate of \$150.00 an hour for the year 2021.

Seconded by Councilman Smith, unanimously carries

APPOINT TOWN PLANNER AND AUTHORIZE SUPERVISOR TO SIGN CONTRACT

Presented by Councilwoman Annabi

RESOLUTION #R20-351

RESOLVED, that Cornerstone Associates be appointed as the Town Planner as per annual contract amount of \$1,200.00 a month for the year 2021 and;

BE IT FURTHER RESOLVED, that the Town Board authorize the Supervisor to sign a contract with Cornerstone Associates for this service.

Seconded by Councilman Smith, unanimously carried

AUTHORIZE ATTENDANCE TO THE NYS ASSOCIATION OF TOWNS ANNUAL TRAINING SESSION FOR ELECTED AND APPOINTED OFFICIALS

Presented by Councilwoman Whetsel

RESOLUTION #R20-352

RESOLVED, that the Town Board approve the cost of registration fees and meals (\$20.00 cap on lunch or dinner meal) for attendance at the New York State Association of Towns Training Sessions for those Elected and Appointed officials requesting to attend.

Seconded by Councilman Smith, unanimously carried

APPOINT ASSOCIATION OF TOWNS DELEGATE AND ALTERNATE DELEGATE

Presented by Councilman Smith

RESOLUTION #R20-353

RESOLVED, that the Town Board appoint Town Councilwoman Annabi as the Putnam Valley delegate to the Association of Towns annual training session for the year 2021. Councilman Smith will be the Alternate Delegate.

Seconded by Councilwoman Whetsel

Councilwoman Annabi recused herself as did Councilman Smith.
By a vote of 3 ayes, 0 nays, and 2 recusals, the Resolution is carried.

AUTHORIZE THE EXPENDITURE FOR THE ASSOCIATION OF TOWNS ANNUAL DUES

Presented by Councilman Luongo

RESOLUTION #R20-354

RESOLVED, that the Town Board authorize payment of annual dues to the New York State Association of Towns in the amount of \$ 1,500.00

Seconded by Councilman Smith, unanimously carried

AUTHORIZE SUPERVISOR TO SIGN PVVAC ANNUAL CONTRACT

Presented by Councilwoman Annabi

RESOLUTION #R20-355

RESOLVED, that the Town Board authorize the Supervisor to sign the Putnam Valley Volunteer Ambulance Corps. Contract for 2021 for the sum of \$287,611.00.

Seconded by Councilman Smith

Councilman Luongo recused himself. By a vote of 4 ayes, 0 nays, and 1 recusal the resolution is carried.

AUTHORIZE SUPERVISOR TO SIGN PV HISTORICAL SOCIETY ANNUAL CONTRACT

Presented by Councilwoman Whetsel

RESOLUTION #R20-356

RESOLVED, that the Town Board authorize the Supervisor to sign the Putnam Valley Historical Society's 2021 contract for the sum of \$ 13,500.00

Seconded by Councilman Smith, unanimously carried

AUTHORIZE SUPERVISOR TO SIGN SENIOR CITIZENS ANNUAL CONTRACT

Presented by Councilman Smith

RESOLUTION #R20-357

RESOLVED, that the Town Board authorize the Supervisor to sign the Putnam Valley Senior Citizen's 2021 contract for the sum of \$11,000.00

Seconded by Councilwoman Whetsel, unanimously carried

AUTHORIZE SUPERVISOR TO SIGN PUTNAM VALLEY LIBRARY ANNUAL CONTRACT

Presented by Councilman Luongo

RESOLUTION #R20-358

RESOLVED, that the Town Board authorize the Supervisor to sign the 2021 Putnam Valley Library contract for the sum of \$325,525.00

Seconded by Councilman Smith, unanimously carried

AUTHORIZE SUPERVISOR TO SIGN PUTNAM VALLEY VFW ANNUAL CONTRACT

Presented by Councilwoman Annabi

RESOLUTION #R20-359

RESOLVED, that the Town Board authorize the Supervisor to sign the Putnam Valley Veterans of Foreign War's 2021 contract for the sum of \$1,500.00

Seconded by Councilman Smith

Supervisor Oliverio recused himself from the vote. By a vote of 4 ayes, 0 nays and 1 recusal the Resolution carried.

AUTHORIZE SUPERVISOR TO SIGN AMERICAN LEGION POST ANNUAL CONTRACT

Presented by Councilwoman Annabi

RESOLUTION #R20-360

RESOLVED, that the Town Board authorize the Supervisor to sign the Putnam Valley American Legion Post 2021 contract for the sum of \$1,000.00.

Seconded by Councilman Smith

Supervisor Oliverio recused himself from the vote.

By a vote of 4 ayes, 0 nays and 1 recusal the Resolution carries.

Councilman Luongo noted that the reason the Fire Department's Contract is not here is because we signed a five (5) year contract earlier in the year.

**APPOINT HYDRO ENVIRONMENTAL SOLUTIONS, INC. TO PERFORM
QUARTERLY SAMPLING OF TOWN HALL WELL**

Presented by Councilwoman Whetsel

RESOLUTION #R20-361

RESOLVED, that the Town Board authorize the Supervisor to sign the contract with Hydro Environmental Solutions, Inc. to perform the quarterly sampling of the Town Hall Supply Well for 2021, annual cost \$4,685.00; associated Laboratory fees in the amount of \$608.00 to be paid by the town.

Seconded by Councilman Smith, unanimously carried

**APPOINT HYDRO ENVIRONMENTAL SOLUTIONS TO PERFORM SEMI-ANNUAL
SAMPLING OF GROUNDWATER IN CROFTS CORNERS AREA**

Presented by Councilman Smith

RESOLUTION #R20-362

RESOLVED, that the Town Board authorize the Supervisor to sign the 2021 contract with Hydro Environmental Solutions, Inc. to perform the quarterly sampling of groundwater for road salt in the Crofts Corners area, annual cost no more than \$5,902.50; associated laboratory fees in the amount of no more than \$2,576.00 to be paid by the town.

Seconded by Councilwoman Whetsel, unanimously carried

**APPOINT HYDRO ENVIRONMENTAL SOLUTIONS TO PERFORM SEMI-ANNUAL
SAMPLING OF GROUNDWATER AT 11 SEIFERT LANE**

Presented by Councilman Luongo

RESOLUTION #R20-363

RESOLVED, that the Town Board authorize the Supervisor to sign the 2021 contract with Hydro Environmental Solutions, Inc. to perform the quarterly sampling of groundwater for road salt at 11 Seifert Lane, annual cost no more than \$487.50; associated laboratory fees in the amount of no more than \$184.00 to be paid by the town.

Seconded by Councilwoman Annabi, unanimously carried

APPOINT HYDRO ENVIRONMENTAL SOLUTIONS TO PERFORM SEMI-ANNUAL SAMPLING OF GROUNDWATER AT 17 HARPER STREET

Presented by Councilwoman Annabi

RESOLUTION #R20-364

RESOLVED that the Town Board authorize the Supervisor to sign the 2021 contract with Hydro Environmental Solutions, Inc. to perform semi-annual samplings of groundwater for road salt at 17 Harper Street, Lake Peekskill, NY cost for this service \$487.50; associated laboratory fees in the amount of no more than \$184.00 to be paid by the Town.

Seconded by Councilman Smith, unanimously carried

AUTHORIZE SUPERVISOR TO SIGN CONTRACT WITH PUTNAM COUNTY OFFICE FOR THE AGING FOR SENIOR OUTREACH WORKER

Presented by Councilwoman Whetsel

RESOLUTION #R20-365

RESOLVED, that the Town Board authorize the Supervisor to sign a contract between the Putnam County Office of the Aging and the Town of Putnam Valley for the services of a Senior Outreach Worker, the Town's share of compensation to be \$15,000.00 per year.

Seconded by Councilman Smith, unanimously carried

AUTHORIZE SUPERVISOR TO SIGN CONTRACT FOR DOG CONTROL OFFICER-PUTNAM COUNTY SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS

Presented by Councilman Smith

RESOLUTION # R20-366

RESOLVED that the Town Board authorize the Town Supervisor to sign a contract with the Putnam County Society for the Prevention of Cruelty to Animals, Inc. to undertake the role of Dog Control Officer/Warden for the Town of Putnam Valley at the annual cost of \$20,000.00 effective 1-1-2021 and ending 12-31-2021.

Seconded by Councilman Luongo, unanimously carried

AUTHORIZE SUPERVISOR TO SIGN DOG SHELTER CONTRACT- PUTNAM COUNTY SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS

Presented by Councilman Luongo

RESOLUTION # R20-367

RESOLVED that the Town Board authorize the Town Supervisor to sign a contract with the Putnam County Society for the Prevention of Cruelty to Animals, Inc. to become the impounding facility for all “dogs at large” brought by the Town’s Dog Control Officer to the Putnam County Society for the Prevention of Cruelty to Animals and seized as a result of violations of the “dog at large” regulations at an annual cost of \$19,000.00 effective 1-1-2021 and ending 12-31-2021.

Seconded by Councilman Smith, unanimously carried

APPOINT ADVISORY BOARD ON ARCHITECTURE AND COMMUNITY APPEARANCE (ABACA) CHAIRPERSON AND MEMBER

Presented by Councilwoman Annabi

RESOLUTION # R20-368

RESOLVED, that Delores Jones be re-appointed as Chairperson to ABACA for the term 1/1/2021-12/31/2021.

BE IT FURTHER RESOLVED that Delores Jones be re-appointed as member for the term 1/1/2021-12/31/2022

BE IT FURTHER RESOLVED that Brian Cook be re-appointed as member for the term 1/1/2021-12/31/2022.

Seconded by Councilman Smith, unanimously carried

APPOINT BOARD OF ETHICS MEMBER

Presented by Councilman Smith

RESOLUTION # R20-369

RESOLVED, that Anthony Bondi be re-appointed as member to the Board of Ethics for the term 1/1/2021-12/31/2025.

Seconded by Councilman Luongo, unanimously carried

APPOINT MARRIAGE OFFICERS

Presented by Councilman Luongo

RESOLUTION # R20-370

RESOLVED, that Dan Ricci and Sherry Howard be re-appointed as Marriage Officers for the term 1/1/2021-12/31/2021.

Seconded by Councilman Smith, unanimously carried

**APPOINT COMMISSION FOR THE CONSERVATION OF THE ENVIRONMENT
CHAIRPERSON AND MEMBERS**

Presented by Councilwoman Annabi

RESOLUTION # R20-371

RESOLVED, that Eileen Reilly be appointed as Chairperson to Commission for the Conservation of the Environment for the term 1/1/2021-12/31/2021.

BE IT FURTHER RESOLVED that Eileen Reilly be re-appointed as member the term 1/1/2021-12/31/2022.

BE IT FURTHER RESOLVED that Julie Ruben be re-appointed as member the term 1/1/2021-12/31/2022.

BE IT FURTHER RESOLVED that Anthony Proetta Jr. be re-appointed as member the term 1/1/2021-12/31/2022.

Seconded by Councilman Smith, unanimously carried

**APPOINT CONTINENTAL VILLAGE DISTRICT ADVISORY COMMISSION MEMBER
AND CHAIRPERSON**

Presented by Councilwoman Whetsel

RESOLUTION #R20-372

RESOLVED that Sherry Howard be re-appointed to the Continental Village District Advisory Commission as member and Chair for the term 1/1/2021-12/31/2021.

Seconded by Councilman Smith, unanimously carried

**APPOINT LAKE OSCAWANA MANAGEMENT ADVISORY COMMISSION (LOMAC)
CHAIRPERSON AND MEMBERS**

Presented by Councilman Smith

RESOLUTION # R20-373

RESOLVED that Kathleen McLaughlin be re-appointed as Chairperson to LOMAC for the term 1/1/2021-12/31/2021.

RESOLVED that Kathleen McLaughlin be re-appointed as Member to LOMAC for the term 1/1/2021-12/31/2023.

BE IT FURTHER RESOLVED that Ellen Friedman be re-appointed as member for the term 1/1/2021-12/31/2023.

BE IT FURTHER RESOLVED that Alan Paley be re-appointed as member for the term 1/1/2021-12/31/2023.

Seconded by Councilwoman Annabi, unanimously carried

**APPOINT ROARING BROOK LAKE PRESERVATION COMMITTEE CHAIRPERSON
AND MEMBER**

Presented by Councilman Luongo

RESOLUTION # R20-374

RESOLVED that Roberta Coles and Tom Gazzola be appointed as Co-Chairs to the Roaring Brook Lake Preservation Committee for the term 1/1/2021-12/31/2021.

BE IT FURTHER RESOLVED that Ina Cholst be re-appointed as member for the term 1/1/2021-12/31/2023.

BE IT FURTHER RESOLVED that John Grom be re-appointed as member for the term 1/1/2021-12/31/2022.

BE IT FURTHER RESOLVED that Sam Lee be re-appointed as member for the term 1/1/2021-12/31/2022.

BE IT FURTHER RESOLVED that Tom Gazzola be re-appointed as member for the term 1/1/2021-12/31/2023.

BE IT FURTHER RESOLVED that Alfred Salanitro be re-appointed as member for the term 1/1/2021-12/31/2021.

BE IT FURTHER RESOLVED that Andrew Brown be re-appointed as member for the term 1/1/2021-12/31/2021.

BE IT FURTHER RESOLVED that Mike Mocuiski be appointed as member for the term 1/1/2021-12/31/2022.

BE IT FURTHER RESOLVED that John Groetch be appointed as member for the term 1/1/2021-12/31/2021.

Seconded by Councilwoman Annabi for discussion.

Councilwoman Annabi said Mike Mocuiski is a new member and can only be appointed for one (1) year. His appointment is amended as follows:

BE IT FURTHER RESOLVED that Mike Mocuiski be appointed as member for the term 1/1/2021-12/31/2021.

Seconded by Councilwoman Annabi with the correction, unanimously carried

APPOINT PLANNING BOARD CHAIRPERSON, MEMBERS AND AD-HOC

Presented by Councilwoman Annabi

RESOLUTION #R20-375

RESOLVED that the Town Board re-appoint Dale Phillips as Chairperson of the Planning Board for the term 1/1/2021-12/31/2021

BE IT FURTHER RESOLVED that the Town Board re-appoint Dale Phillips as Member for the term 1/1/2021-12/31/2025.

BE IT FURTHER RESOLVED that the Town Board re-appoint Anthony Williams as Ad-Hoc member for the term 1/1/2021-12/31/2021.

Seconded by Councilman Smith, unanimously carried.

Supervisor Oliverio said they are still short one (1) Planning Board Member. Please send an email to soliverio@putnamvalley.com if you are interested in joining.

**APPOINT ZONING BOARD OF APPEALS CHAIRPERSON, MEMBERS
AND AD-HOC**

Presented by Councilwoman Whetsel

RESOLUTION #R20-376

RESOLVED that the Town Board re-appoint William Maskiell as Chairperson to the Zoning Board of Appeals 1/1/2021 - 12/31/2021 and;

BE IT FURTHER RESOLVED that the Town Board re-appoint Peter Belefant as Member to the Zoning Board of Appeals 1/1/2021 - 12/31/2025 and;

BE IT FURTHER RESOLVED that the Town Board re-appoint Jarred Buchanan as Ad-Hoc Member to the Zoning Board of Appeals for the term 1/1/2021-12/31/2021.

Seconded by Councilwoman Annabi, unanimously carried

Supervisor Oliverio said he is looking for someone to be the Secretary to the Supervisor. If anyone is interested in the job of Administrative Assistant (the current person is moving on to another position in the Town Hall), send an email to soliverio@putnam.com.

Supervisor Oliverio said he appointed Councilman Luongo as the Deputy Supervisor. He is the calmest person on the Board. Councilwoman Annabi has done a superb job over the last couple of years and she has big shoes to fill. The reason he chose Councilman Luongo is because he is undecided if he is going to run for another term or not. If I don't I know that Louie is going to be here on the Board, but one (1) of the other members may run for this office, and I don't want to give anyone an advantage. Councilman Luongo will make a great Deputy. Supervisor Oliverio gave Councilwoman Annabi a big thank you for all she has done. Councilman Luongo said thank you for your confidence.

APPOINT TOWN HISTORIAN

Presented by Councilman Smith

RESOLUTION #R20-377

RESOLVED that the Town Board re-appoint Dan Ricci as Town Historian 1/1/2021 - 12/31/2021

Seconded by Councilwoman Whetsel, unanimously carried

Supervisor Oliverio closed the Organizational Meeting at 5:42 PM.

Seconded by Councilman Smith, unanimously carried



**Sherry Howard
Town Clerk**

